



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
February 18, 2020 – 5:00 P.M.**

**Upper Level Jewell Lounge
Kansas City Kansas Community College – Main Campus**

1. **Call to Order: & Pledge of Allegiance – Trustee Brown** Chairman Ray Daniels called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Trustee Rosalyn Brown.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Brune, Criswell, Daniels, McIntyre, Sutton. All present.
3. **Approval of Agenda – Sutton, McIntyre** Chair Daniels called for a motion to accept the Agenda. Trustee Sutton made the motion to accept the agenda. Trustee McIntyre seconded the motion. **The Motion Carried.**
4. **Audience to Patrons and Petitioners:** Chair Daniels extended the opportunity for anyone wishing to address the Board and asked that each person honor the five-minute time limit. Hearing none, Chair Daniels proceeded to the next agenda item.
5. **Recognitions/Presentations:** Chair Daniels opened the floor for recognitions and presentations.
 - Dean Cheryl Runnebaum introduced Chef Justin Mitchell, Head Coach of the KCKCC High School Competition team who won the 2020 American Culinary Federation Competition Gold Medal for “Best in Show” award. Chef Mitchell explained that the team competed against 14 teams across Missouri and Kansas, showing tremendous dedication and commitment to the team. Chef Richard McPeake, Director of Culinary Arts, added that once upon a time when KCKCC showed up at these competitions, no one blinked. He shared that now, KCKCC is the team to beat. The KCKCC High School team members are Ms. Nataly Duran, Ms. Bao Yang, Mr. Axuni Ontiveros, Ms. Liliana Delcarmen Rodriguez and, team manager, Ms. Tatyana Shores. The students won a total of \$5,000 dollars in scholarships and a dinner at the Blue Stem Restaurant in Kansas City. MO.

- Chair Daniels thanked the students for represented the College so well and congratulated the students on this grand accomplishment. Dean Runnebaum congratulated the students.
 - Amendment to the Board Agenda, Dean Tiffany Bohm recognized Ms. Sue Andersen, Director of Nursing, for receiving the Certified Nurse Educator Certificate. Ms. Andersen received earned this certificate after her first attempt, which is a feat accomplished by only 56% of those who try. Ms. Andersen thanked the Board for recognizing her for this accomplishment of her personal 10-year goal. This certificate means that Ms. Andersen is an expert in all aspects of Nursing Education.
6. **Communications:** Chair Daniels recognized the resolution requested by the KCKCC Foundation. Dr. Mosier read the resolution for the consumption of alcoholic liquor for the 2020 Mid-America Education Hall of Fame Awards & Scholarship event, Saturday, April 25, 2020 designated in accordance to K.S.A.41-719i for the Board. Trustee Sutton made a motion to accept the resolution. Trustee McIntyre seconded the motion. **Motion Carried.**
- Dr. Mosier continued and read the resolution for the consumption of alcoholic liquor for the Artist Talk and Reception for the “Silenced Narratives” exhibit, Tuesday, February 25, 2020, at the request of the KCKCC Art Gallery, designated in accordance to K.S.A.41-719i for the Board. Trustee McIntyre made a motion to accept the resolution. Vice Chair Criswell seconded the motion. **Motion Carried.**
7. **Board Committee Reports** – Chair Daniels called for reports from the Board Committees. On behalf of the Finance Committee, Vice Chair Criswell stated that the KCKCC financial performance continues to be strong. In the last meeting, the differences between the Ratifications and Recommendations documents were clarified. Additionally, topics discussed in the Finance Committee Meeting were as follows:
- KCKCC Disaster Recovery and Data Security plan is moving forward with a targeted draft date of March 2020
 - Discussion with Dr. Krueger about tuition fees and tuition reduction for senior students in Wyandotte County
 - Predictive Events Model planned for the College, which would add context to the financial reports
 - Development of a training document or College finances so that everyone understands
 - More projects in the works.
- On behalf of the Policy Committee, Trustee Sutton presented that the committee met with several policies in process. On March 12th, the Phi Theta Kappa Luncheon (PTK) and KACCT Quarterly Meeting will occur, so the March meeting has been moved to March 5th. Trustee Ash shared that he, along with Dr. Mosier, Trustee Sutton, and Ms. Nadia Vallecillo, the Student Senate Treasurer, attended the ACCT National Leadership Summit in Washington, D.C. this month. The group visited 4 legislative offices and walked over

seven miles to advocate on behalf of community colleges. While in D.C., the President's budget came out and appears promising with regards education. During their trip the focus was on the reauthorization of Education Act, the Short-term Pell Grant, and Second-chance Pell Funds. Trustee Ash added that Ms. Vallecillo was great in telling her story. She was very direct. Trustee Ash ended by reminding the Board of the upcoming PTK Luncheon on March 12th with a brief quarterly KACCT meeting to follow. Chair Daniels encouraged the Board members to consider attending the National Leadership Summit.

Trustee McIntyre announced that the Community Engagement Committee would meet within the week.

8. **Consent Agenda:** Chair Daniels called for a motion to accept the Consent Agenda. Trustee Sutton moved to accept the Consent Agenda. Vice Chair Criswell seconded the motion.

The Motion Carried.

9. **Student Senate Report:** Chair Daniels called for the report from Student Senate. Ms. Andrica Wilcoxon, Director of Student Activities, made the report in Mr. Paredes' absence. Ms. Wilcoxon shared the following activities of the KCKCC students:

- March 26th - Ash Wednesday Mass Catholic Service, hosted by Catholic Students of KCKCC Club
- New Active Minds Student Group with Ms. Linda Warner and Mr. Michael James are co-advisors that assists students in raising mental health awareness on campus
- Transfer Club has been to K-State University and Park University
- ISO and Latinx Student Club just returned from their Student Leadership Conference in New York and will be presenting soon about their trip
- Four students from the Gamers Club is headed to the National Tournament in Orlando, FL
- New American Sign Language (ASL) Special Interest Group will go to Topeka for ASL Observance Day
- College Dems will spend time at Washington Days in Topeka
- Therapy Club sent 5 students to New Orleans, LA to their national student conference
- NSLS is having First Live Broadcast with Sharlene Lee, author of the book, "Disruptive Mindset"
- Drama Club went to Oregon with 12 - 16 students
- Nadia Vallecillo had a wonderful time at ACCT National Leadership Summit with Dr. Mosier and Trustees Ash and Sutton in Washington, D.C.
- Mardi Gras Celebrations next Tuesday – Cajun Food \$5 a plate; there will be music, dance, and a Table Float contest between the student clubs
- April 4th Easter Celebration 20,000 eggs each given away at Main Campus and Pioneer Center. There will be carnival rides and pony rides and it is all free!

- Campaigning for new Student Senate positions – student forum
- Elections April 14th & 15th for new Student Senate members
- Finalizing zero-based budget for the Student Activities
- Census Day – in computer lab in Lower Jewell to equip students so that they can fill the forms so that we can get the money for education
- HLC Activities in preparation for the HLC visit; led by faculty and Student Senate Vice Chair Criswell commended Ms. Wilcoxon for involving the students in the zero-based budgeting process. Ms. Wilcoxon thanked Trustee Sutton for setting the example when she served at Student Activities Director. Chair Daniels thanked Ms. Wilcoxon for involving the students with the census.

Chair Daniels asked for a motion to accept the Student Senate Report. Trustee Sutton moved to accept the Student Senate Report. Vice Chair Criswell seconded the motion.

The Motion Carried.

10. **President's Report:** Chair Daniels called for the President's report. Dr. Mosier reported the following:

- So many amazing things occurring and opportunities available for our students!
- Last weekend, the KCKCC Debate Team competed at Harper College in Chicago, IL – one student, Teela Sadler won a Gold Medal as tournament champion for Group Communications; Royal Sullivan and Nathan Newby received Silver medals in IPA debate, Royal Sullivan first place Top Speaker IPA Debate, Sweepstakes award KCKCC was second overall in debate out of 21 community colleges and universities that participated
- Athletics - KCKCC Men's Basketball has secured a tie in 1st place and will play Highland Community College for the top spot in our conference – this is the first time in history for KCKCC!
- Draft of HLC Visit schedule available for the Board – Board meeting with HLC is scheduled for Monday, March 2nd late afternoon
- Finalizing scripts for "Behind the Scenes with Laurence Fishburne" video for the shoot on March 4th
- Highlight two legislative bills that are favorable to community colleges - House Bill 2515 – Kansas Promise Scholarship Act is a last-dollar scholarship for students seeking degrees in high-demand technical fields. Students that are eligible will have the last dollars tuition, books, fees, etc. covered by a state grant. A sister bill, SB 336 Kansas RISE Act, which stands for Reinvestment In Secondary Education adds students that have aged out of the foster care system and a provision for adults who have been out of college for 5-years. A residency requirement may be in place. Dr. Mosier encouraged that the community support both acts.
- Summer hours for 2020 will be the same as in the past – Monday through Thursday for extended hours and closed on Friday. In June and July, the college will honor these hours. Data is being collected to learn how our summer schedule will change with consideration for benefit to the students.

- Dr. Mosier presented to the State Senate Commerce Committee and shared the PowerPoint presented at that meeting. He pinpointed key data from the report. 59% of all job openings are in 3 counties – Johnson, Sedgewick, and Wyandotte counties. Presentation was very well received and was a direct request from Senator Julia Lynn (R). It was recommended that Dr. Mosier also share the presentation with Kansas House Committee and there was a request from the Kansas Department of Labor to hear the presentation as well.

Chair Daniels thanked Dr. Mosier for his efforts with the legislatures. He asked if there were any questions. Hearing none, Chair Daniels asked for a motion to accept the President's Report. Trustee Ash made a motion to accept the President's Report. Trustee Brown seconded the motion. **The Motion Carried.**

11. **Vice President Academic Affairs Report** Chair Daniels called for the Vice President of Academic Affairs (VPAA) report. Dr. Beth Ann Krueger reported the following –

- Presented Mr. Jerry Pope, Dean of Arts, Communications and Humanities to introduce Assistant Professor of Music, Dr. Justin Binek for a faculty presentation on educational analysis of Demi Lovato's national anthem at the Super Bowl and how it intersects with classroom instruction. Dr. Binek shared his observance of the differences between the traditional rendering of the National Anthem and the arrangement performed by Ms. Lovato at the Super Bowl. Dr. Binek shared musical charts of both renditions and emphasized the numerous types of musical styles noted in Lovato's arrangement. He expressed the importance in showing our students that other music styles have value when traditional concepts are typically taught in Music Theory.

Trustee Ash asked if Dr. Binek's mind analyzed music like this all the time. He answered, yes! Trustee Ash thanked Dr. Binek the phenomenal experience in helping everyone understand the differences in the Super Bowl performance.

Chair Daniels asked the students reaction. Dr. Binek answered that the students really got into the dissection of the music. The students really enjoyed and shared that the class was deeply fun in the best possible nerdy way.

Chair Daniels commented that these faculty presentations have been tremendous in showcasing what KCKCC instructors are doing.

Dr. Krueger asked for questions from her report. Trustee Sutton offered congratulations to the Art Department student, Mr. Kyle Gross, who constructed a Raku kiln. She asked whether the Board members could see the kiln and exhibit of ceramics. Dr. Krueger promised to work with Dr. Mosier to arrange a tour. Trustee Sutton went on to acknowledge Dr. Ishfaq Ahmed for having two articles published in two distinguished Science journals. Lastly, Trustee Sutton commended the Nursing and Counseling and Advocacy departments in partnering to offer a Mental Health First Aid certification to the nursing students as part of their new curriculum next semester. She asked Dr. Krueger

how this might benefit the students. Dr. Krueger and Dr. Bohm replied that this certificate would add more pertinent information to the curriculum for the students to better respond to mental health crises in a safe way.

Trustee McIntyre shared that it could be beneficial for faculty and others to take this certification.

Chair Daniels thanked Dr. Krueger for her great work asked for permission to observe a class. Dr. Krueger offered to work with Dr. Mosier in getting it arranged.

Trustee Ash made a motion to accept the Vice President of Academic Affairs report.

Trustee Brown seconded the motion. **The Motion Carried.**

12. **Vice President Student Affairs Report:** Chair Daniels called for the Vice President of Student Affairs (VPSA) report. Dr. Wilson reported the following –

- Thanked Dr. Binek for the amazing presentation.
- Introduced Ms. Linda Warner, Director of Counseling & Advocacy Center, for the staff presentation of the New Blue's KC Food Pantry. Ms. Warner was joined by Ms. Laquita Chukwukereze, Administrative Assistant of the Counseling and Advocacy Center. They began by thanking the Board of Trustees, community partners, students, and faculty for all their support the food pantry year after year for more than 20 years. The objective of the food pantry was to address the food insecurity on our campus. The KCKCC food pantry completed a partnership with Harvesters to continue to restock the KCKCC pantry and rebranded it as the new "Blue's K.C. (Kitchen Cabinet)". Ms. Chukwukereze shared a PowerPoint presentation detailing the data collected indicating the needs here at KCKCC, the new space and the items now offered. Ms. Warner shared information about what a \$10-dollar donation to Blue's KC Pantry can do for a person in need. Ms. Warner invited the Board members to come by for a visit.

Vice Chair Criswell thanked Ms. Chukwukereze and Ms. Warner for the presentation and making clear the understanding that people are respecting and building partnerships for the pantry. Vice Chair Criswell noted that while attending the ACCT Leadership Congress in San Francisco last fall, food insecurity was a hot topic among community colleges. She thanked the ladies for the work that they are doing.

Dr. Wilson reiterated that our students are coming from a school district with 75% students on free and reduced lunch, so the food pantry is a great resource in supporting the students as they continue their education.

- Noted the continuance of the HLC Mock Sessions. Expressed appreciation for the support from Ms. Marcia Irvine, Director of Pioneer Career Center, and Ms. Tinalisa Turner, Executive Assistant to the Vice President of Student Affairs, as well as the HLC facilitators. She shared that the HLC Mock Sessions would continue through February.

Dr. Wilson asked the Board for questions from her report. Trustee Sutton shared that she googled the Tracy Rule and asked for updates as this new initiative developed. Dr. Wilson shared that this is a new initiative across colleges and KCKCC would be the first community college to implement should our community decide to move forward. The Tracy Rule is an initiative offered by the non-profit organization, Set the Expectation, started by Ms. Brenda Tracy. Dr. Wilson noted that, ideally, implementation would occur in 2021.

Chair Daniels called for a motion to accept the Vice President of Student Affairs report. Trustee Sutton made a motion to accept the Vice President of Student Affairs report. Vice Chair Criswell seconded the motion. **The Motion Carried.**

13. **Vice President Strategic Initiatives & Outreach Report:** Chair Daniels called for the Vice President of Strategic Initiatives & Outreach (VPSIO) report. Ms. Tami Bartunek reported the following –

- Highlighted Rep. Sharice Davids' visit to campus for "Sharice's Shift," to work alongside staff in our Student Success Center. A great time was had by all and students stopped by for photos with Rep. Davids.
- Shared in a follow-up meeting with the manager of Ms. Rita Blitt, she asked whether Ms. Blitt would be interested in producing an artistic piece with the KCKCC students in our metal lab. We are awaiting feedback from Ms. Blitt.
- Last month, KCKCC was featured in an article in the KC Vision Book.
- Next month, the KCKCC Mission and Vision will be placed strategically on walls around campus.
- New KCKCC car wraps – 4 vehicles are completed. Working to have the KCKCC Fleet wrapped with KCKCC branding.
- Program Highlight Video shared for the Medical Assistant Program. Accredited certificate program. Machine Technology program highlight will film on Monday, February 24th.
- President of Honeywell will be on campus on Monday, Mar. 2nd.

Chair Daniels asked if there were any questions about Ms. Bartunek's report. Hearing none, asked for a motion to accept the Vice President of Strategic Initiatives and Outreach report. Trustee Ash made a motion to accept the Vice President of Strategic Initiatives and Outreach report. Trustee Sutton seconded the motion. **The Motion Carried.**

14. **Chief Financial Officer Report:** Chair Daniels called for the Chief Financial Officer's report. Mr. Michael Beach reported the following –

- Announced that Friday was deadline for midyear budgets for the Budget Review.
- Final closing for debt refinance has been completed.

- In process of completing the first round of an Extraordinary Cost Study by KBOR. About 25 programs have been reviewed.
- KCKCC Bookstore is doing well. The annual review by the external auditor completed with no violations. Kudos to the team!
- Facilities team continues to work well and complete great work.
- Police division continues to do a great job. Participated with SOAR this year and completed student and staff ALICE Training.
- College doing well with the budget and being fiscally responsible. Still less than 50% of the budget spent of the overall budget after 7 months on the year.

Mr. Beach asked the Board for any questions or comments. Vice Chair Criswell extended thanks to Mr. Beach and his staff for staying consistent with be vigilant in KCKCC's financial responsibilities. Mr. Beach shared the appreciation with the budget managers in the departments who are taking their financial responsibilities very seriously.

Chair Daniels asked for a motion to accept the Chief Financial Officer's report. Trustee McIntyre made a motion to accept the Chief Financial Officer's report. Vice Chair Criswell seconded the motion. **The Motion Carried.**

15. **Chief Human Resources Officer Report:** Chair Daniels called for the Chief of Human Resources Report. Mr. Sean Burkett, Employee Relations Business Partner, made the report in Ms. McGee's absence.

- Highlighted that 12 new employees have been hired in the last couple weeks. KCKCC has extended a warm welcome and Mr. Burkett thanked the individuals that participate in the new employee onboarding services. He asked the Board if there were any questions regarding the report.

Trustee McIntyre mentioned that she was glad to see the new HR newsletter.

Chair Daniels asked for a motion to accept the Chief of Human Resources Report. Trustee Brown made a motion to accept the Chief of Human Resources Report. Trustee Sutton seconded the motion. **The Motion Carried.**

16. **Chief Information Officer Report:** Chair Daniels called for the Chief Information Officer's report. Mr. Peter Gabriel reported the following –

- Multifactor Authentication testing in IT has been completed; other offices being implemented for testing now.
- Configuration Manager software updated to support IT in working efficiently.
- Updates for HR office in Ellucian Colleague system to come.
- Updates for sound system in the KCKCC Field House for graduation are in the works. Improvements of sound systems have been recommended and parts are ordered. Installation will be complete by graduation.
- Thanked Mr. Pat Kelly, Academic Support Coordinator, for putting together support documentation for Multifactor Authentication for end users.

Mr. Gabriel asked the Board for any questions. Hearing none, Chair Daniels asked for a motion to accept the Chief Information Officer's report. Vice Chair Criswell made a

motion to accept the Chief Information Officer's report. Trustee McIntyre seconded the motion. **The Motion Carried.**

17. **Unfinished Business:** Chair Daniels acknowledged that there were no items for Unfinished Business. The Board continued to the next item on the agenda.

18. **New Business:**

- Chair Daniels invited Dr. Beth Ann Krueger and Mr. Michael Beach to share with the Board the details regarding the Tuition and Fees for FY 2021. Citing the report, Mr. Beach pointed out that students 65 and older would be charged \$25-dollars per credit hour and \$45-dollars per credit hour for Wellness Center. Trustee Sutton asked about start date. Mr. Beach answered the new fees would begin July 2020. Trustee McIntyre thanked Mr. Beach and Dr. Krueger for the benefit. Chair Daniels noted that the College is holding the line for the students for tuition.

Trustee McIntyre made a motion to approve the tuition and fees for FY 2021 as presented. Trustee Sutton seconded the motion. **The Motion Carried.**

- Mr. Beach and Dr. Krueger continued with the proposed FY 2021 Special Course Fees. This is a state-driven initiative. The special course fees are the fees charged for students taking CTE course. The CTE course fees cover items that the students will take with them or items particular to students. The new fess will be communicated with our high school partners. Mr. Beach extended a huge thank you to Dean Runnebaum and her team for all their hard work. Dr. Krueger thanked all the deans for their contributions.

Trustee Sutton made a motion to approve the special course fees for FY 2021 as presented. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Daniels invited each Board member to sign the KCKCC Board of Trustee Confidentiality and Nondisclosure Obligations of Trustees Policy, which is an annual, standard practice for the Trustees in acknowledgement of the expectation of the confidentiality and nondisclosure while in service on the Board. Each Trustee will sign and give the form to Risala before leaving this evening. The signed documents will be kept on file.

19. **Executive Session(s):** Chair Daniels acknowledged that there were no executive sessions. He called for a motion to adjourn the meeting.

21. **Adjournment:** Trustee Sutton made a motion to adjourn the meeting. Trustee McIntyre seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at **7:10 p.m.**

ATTEST:



Chairperson, Dr. Ray Daniels



Secretary, Dr. Greg Mosier

