



**Mission Statement: Inspire individuals & enrich our community one student at a time.**



**Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.**

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Meeting Agenda - Amended  
December 17, 2019 – 5:00 P.M.**

**Upper Level Jewell Lounge  
Kansas City Kansas Community College – Main Campus**

1. **Call to Order:** Chairwoman Brown called the meeting to order at 5:00 p.m. The Pledge of Allegiance was led by Ms. Tami Bartunek.
2. **Roll Call:** Indicated the following present – Trustees: Ash, Brown, Criswell, Daniels, Garner, McIntyre, and Sutton. All present.
3. **Approval of Agenda** – Chair Brown called for a motion to accept the Agenda. Dr. Mosier asked for the addition of four items to the Agenda – two additions to the Recognitions/Presentations, one to New Business regarding a contract agreement with Simplar, and one additional Executive Session for 10 minutes for preliminary discussion of the acquisition of land. Trustee Criswell made the motion with the added items. Trustee Sutton seconded the motion. **The Motion Carried.**
4. **Audience to Patrons and Petitioners:** Chair Brown extended the opportunity for anyone wishing to address the Board and asked that each person honor the five-minute time limit. Mr. Mark Dupree, district attorney of Wyandotte County, shared with the Board the launch of his crime prevention initiative in Wyandotte County schools. The “Brilliant, Outstanding, Leaders, Determined to make a Difference,” or B.O.L.D.D. Initiative will target middle and high school students and provide guidance through affirmation and mentorship for the students. The initiative will also provide five \$500-dollar scholarships for college education. DA Dupree thanked the KCKCC Administration for their leadership.
5. **Recognitions/Presentations:** Chair Brown invited Dr. Mosier to begin with the recognitions. He acknowledged Trustee Garner for jumping into his role as KCKCC Board Member with both feet. Dr. Mosier recognized the care and dedication to the college, students and community that Trustee Garner exhibited. He mentioned that Trustee Garner played an integral part in the reinstating the child care center, Little Leaders of KCK, and in improving the safety and security at KCKCC. Trustee Garner was appointed in March 2017 and began serving in April 2017. Trustee Garner acknowledged the pivotal and life-transforming impact that KCKCC has for improving the lives for community

members in Wyandotte County. He expressed his pride in the many projects implemented at KCKCC. Chair Brown thanked Trustee Garner for his service and mentioned that he would be missed.

- College Senate Chair, Mr. Darren Elliott, presented a resolution to Trustee Garner for his service as trustee on the KCKCC Board of Trustees.
  - Dr. Mosier stated that it was a distinct honor to present the recently elected Board of Trustee members to KCKCC – newly elected KCKCC Trustee, Ms. Pat Brune, and re-elected KCKCC Trustees, Mr. Don Ash, Ms. Rosalyn Brown, and Dr. Ray Daniels. Dr. Mosier invited them each to stand and led the trustees in the Oath of Office statement. Congratulations were extended by Trustee Sutton.
6. **Communications:** Chair Brown acknowledged that there were no communications to address. The Board moved forward with the Board Committee Reports.
7. **Board Committee Reports:** Chair Brown asked if there were any Board Committee Reports.
- Vice Chair Daniels shared that the Finance and Policy committees met and the Policy Committee has a policy to come forward for approval later in the meeting.
  - Trustee McIntyre attended the Governor’s Meeting and shared that community colleges were mentioned and are on the radar of the governor.
  - Trustee Ash shared about KACCT Quarterly meeting in Dec. 6 & 7, 2019. The members who attended heard from Lt. Gov. Lynn Rogers, received a property tax presentation, and information regarding the agenda for upcoming national meeting. Trustee Ash reiterated that community colleges are on the radar and the overall outlook is good. Chair Brown seconded the sentiments and encouraged other trustees to attend as often as possible. The next KACCT meeting for the PTK Program will be in March 2020 and in Garden City, KS in June 2020.
8. **Consent Agenda:** Chair Brown called for a motion to accept the Consent Agenda. Trustee McIntyre moved to accept the Consent Agenda. Trustee Criswell seconded the motion.  
**The Motion Carried.**
9. **Student Senate Report:** Chair Brown called for the report from Student Senate. Mr. Daniel Zacapa, Student Senate Chief Information Officer, presented the following on behalf of Mr. Jose Manuel “Manny” Paredes —
- Sponsored a Finals Breakfast for students with 310 students participated at Main campus, 325 at TEC, and approximately 100 at Pioneer Center.
  - Presented a \$500 scholarship from students to students to the KCKCC Foundation
  - Campus Wonderland for students with children Dec. 19<sup>th</sup> 2pm – 5pm in the Game Room. Invited community to donate more toys for children.
- Trustee Daniels moved to accept the Student Senate report. Trustee Criswell seconded the motion. **The Motion Carried.**

10. **President's Report:** Chair Brown called for the President's Report. Dr. Greg Mosier reported the following –

- College closed yesterday due to inclement weather. Some classes and students making up work for yesterday. Dr. Mosier expressed appreciation to faculty and staff for their efforts in supporting the students.
- The College is wrapping up the first 6-month implementation of Strategic Plan. In January, a synopsis progress report will be presented to the Board of Trustees.
- Lastly, Dr. Mosier wished everyone a happy holiday season.

Chair Brown called for a motion to accept the President's Report. Trustee McIntyre moved to accept the President's Report. Trustee Sutton seconded the motion. **The Motion Carried.**

11. **Vice President Academic Affairs Report:** Chair Brown called for the Vice President of Academic Affairs (VPAA) report. Dr. Beth Ann Krueger reported the following –

- Invited Dr. Tiffany Bohm to introduce faculty members presenting on active learning techniques. Mr. Todd Miles, Program Coordinator of Fire Science program, Mr. Pat Dunn and Mr. Andy Brooks, instructors from Fire Science. Presentation of fire action concepts from the candle dissection lab.
- Dr. Krueger provided information regarding a question the Board raised about the withdrawal rate at KCKCC – 6.5 to 7.2% during that last 3 fall semesters, which is a great position for KCKCC. The fall to fall freshmen retention rate is 62%. Acknowledge the Center for Teaching Excellence for supporting faculty with training and improving strategies and classroom pedagogy, and Dr. Wilson and her team in Student Affairs for providing a variety of services to assist students.
- Trustee Sutton asked whether the co-curricular activities would be on the transcript. No, however they are assessed. Students may put co-curricular activities in a portfolio which many colleges are beginning to consider. Dean Brewer answered that the Student Affairs are looking at tracking the co-curricular transcript. Andrica Wilcoxon is also adding the transcript online for students with a committee to assess and track the student information. It will have the seal and stamp from the college. Dr. Mosier added, regarding the withdrawal report, clarification of the data will be added in future reports. Trustee McIntyre mentioned that transportation was once an issue. Dr. Terry mentioned added that Student Affairs will add transportation as an option on the withdrawal form. Trustee Garner asked about the student ID being a bus pass and asked how many students are using their student ID to get to college or work. Mr. Beach answered that there is a report once to twice per year. In the report, the ridership is increasing each year, the students are getting great value for the passes, and the students are getting great treatment while on the bus.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Academic Affairs report. Trustee Sutton

moved to accept the Vice President of Academic Affairs report. Trustee McIntyre seconded the motion. **The Motion Carried.**

12. **Vice President Student Affairs Report:** Chair Brown called for the Vice President of Student Affairs (VPSA) report. Dr. Stephen Terry, Dean of Enrollment Services, reported the following on behalf of Dr. Wilson –

- Expressed appreciation for the mention of transportation as an option for students during the withdrawal process. It will be added to the form for reference.
- Enrollment is stable. KCKCC is one of 3 community colleges across the state of Kansas that will break-even with enrollment.
- A new category of students, SCND – Some College, No Degree. KCKCC is reaching out these students from the last 5 years to invite them to complete their degree through a transcript evaluation.
- Spring enrollment has passed 3,000 students enrolled. Walk-in enrollment begins tomorrow. KCKCC has a culture of students enrolling closer to classes started as they make arrangements to attend classes around work and family commitments.
- Student Orientation is January 9<sup>th</sup>.
- Downtown Campus Center director was interviewed on Spanish radio.
- Career Center to open in January 2020 and will be led by the Career Services Coordinator, Mr. Mark Turner.
- Recognition for Student Services and Accessibility Team – students requesting support has more than doubled in the last year.
- TRIO Team – National Society of Leadership Success Inauguration.
- Only 17 beds available in student housing, which has over 138 beds. This shows great enrollment efforts.
- Athletic Director is considering elevating some KCKCC teams to Division I based on their success.
- Trustee Criswell asks what type of education are the SCND students seeking – community college or 4-year college. Dr. Terry shares that the National Clearinghouse Data could be used better as they are finding a lot of student that has transferred on and/or completed degrees. The others are the ones that the college is seeking reach.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Student Affairs report. Trustee Criswell moved to accept the Vice President of Student Affairs report. Trustee Sutton seconded the motion. **The Motion Carried.**

13. **Vice President Strategic Initiatives & Outreach Report:** Chair Brown called for the Vice President of Strategic Initiatives & Outreach report. Ms. Tami Bartunek reported the following —

- Update on Behind the Scenes project – the College is on schedule and all initial documents have been submitted. Video shoot is scheduled for March 4<sup>th</sup>. A rough product is expected 6-8 weeks after.
- New billboard by the end of next week; can be seen heading west on I-70 to The Legends shopping center.
- Shared a highlight with the Programs with the President from Respiratory Therapy. Dr. Mosier interviewed Ms. Jennifer Gilmore. Program is accredited by the Commission on Accreditation for Respiratory Care (CoARC).
- National Council of Marketing and Public Relations – KCKCC is a Paragon Marketing Award finalist. KCKCC is the only finalist from Kansas.

Trustee Daniels asked how the College was nominated. Ms. Bartunek shared that the Marketing department submitted products for consideration. Trustee Garner asked about the College’s cable channel and the consideration of airing some of the program highlights, college games and other current events as a marketing tool, and possibly conducting more interviews. Ms. Bartunek committed to looking these suggests. Trustee Sutton congratulated the students receiving pins in the Nursing program this evening. Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Sutton move to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Criswell seconded the motion. **The Motion Carried.**

14. **Chief Financial Officer Report:** Chair Brown called for the Chief Financial Officer’s report. Mr. Michael Beach reported the following —

- Continued revisions of major policies. Policies from Finance Division to come to Policy Committee as they are prepared.
- Facilities department continues to do stellar job with projects. Trees have been planted and more boulders will be placed around campus. Stainless steel bearings will be installed near the entrances.
- Expenditures and revenues are on track. Nothing occurring to cause alarm.

Trustee Criswell asked about the frequency of vendor evaluation process and what it is based on. Mr. Beach shared that each vendor is evaluated annually unless there is a multiyear contract. Trustee Garner commended Mr. Beach, Dr. Mosier and the Campus Police department for making the investment in security enhancements.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Financial Officer’s report. Trustee Criswell moved to accept the Chief Financial Officer’s report. Trustee McIntyre seconded the motion.

**The Motion Carried.**

15. **Chief Human Resources Officer Report:** Chair Brown called for the Chief Human Resources Officer’s report. Ms. Christina McGee reported the following –

- The College's pursuit of creating job descriptions has been finalized and will soon be accessible for all employees. The information will be placed on HR SharePoint site with position grade and salary ranges in January 2020.
- HR sent information to full-time faculty regarding their step and salary. HR will continue to do this with faculty and staff as well.
- Employee Recognition Dinner has been scheduled for May 1<sup>st</sup>.
- Employee Relations Committee is working on an employee recognition program to be vetted through President's Cabinet.

Trustee Garner asked about paperless office project in HR. Ms. McGee shared that her office has reduced paper down to two filing cabinets. Trustee Criswell commended Ms. McGee on the clear communications and processes from HR for KCKCC. Ms. McGee commended her team.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Human Resources Officer's report. Trustee McIntyre moved to accept the Chief Human Resources Officer's report. Trustee Criswell seconded the motion. **The Motion Carried.**

16. **Chief Information Officer Report:** Chair Brown called for the Chief Information Officer's report. Mr. Randy Royer, Director of Media Services, reported the following on behalf of Mr. Gabriel –

- Media Services is in the process of revamping the KCKCC cable channel and using more content that KCKCC currently shoots for the channel. Beginning in January, more basketball games will be aired on the cable channel and, in spring, the baseball games will be aired as well.

Trustee McIntyre asked about getting KCKCC's award-winning music program aired and the possibility of creating a community schedule.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Information Officer's report. Trustee Sutton moved to accept the Chief Information Officer's report. Trustee Criswell seconded the motion. **The Motion Carried.**

17. **Unfinished Business:** Chair Brown acknowledged that the student enrollment and withdrawal data had been shared during Dr. Krueger's report. The Board continued to the next item on the agenda.

18. **New Business:**

- Chair Brown invited Dr. Krueger to present regarding the Academic Calendars for FY 2021 – 2022 and FY 2022 – 2023. Dr. Krueger shared that the calendars were in Board packet for approval by the Board with no major changes.

Vice Chair Daniels moved for the approval of Academic Calendars for FY 2021 – 2022 and FY 2022 – 2023. Trustee McIntyre seconded the motion. **The Motion Carried.**

- Dr. Krueger continued with the presentation of New Academic Programs. She shared that Academic Policy requires that these programs be approved by the KCKCC Board of Trustees and presented to KBOR.

Vice Chair Daniels moved for the approval of New Academic Programs Trustee McIntyre seconded the motion. **The Motion Carried.**

- Chair Brown invited Dr. Mosier to present regarding the Artist's Gift to KCKCC – Ms. Rita Blitt Art Donation. Dr. Mosier shared that KCKCC was approached by artist representative of Ms. Rita Blitt, a nationally and internationally recognized artist from Kansas City. She would like to donate a large portion of her work to student populations were students who would not typically see museum-quality art. Spaces have been identified spaces at KCKCC and a significant donation to KCKCC is being discussed. Earlier this summer, a \$500,000-dollar donation was made by Ms. Blitt to KU-Edwards. The Math Watering Hole and TEC Multipurpose Room may be areas for her work to be showcased. Trustee Daniels asked about the insurance for art on campus, has it been assessed. Dr. Mosier will review any information regarding insurance for the art. Mr. Beach shares that the College will evaluate current policy and additional insurance will be added as needed.

Chair Brown asked for a motion to approve the KCKCC Audit Report. Trustee McIntyre moved to approve the update on the College Audit. Trustee Sutton seconded the motion.

**The Motion Carried.**

- Chair Brown invited Vice Chair Daniels to present on the new Academic Nepotism Policy. Vice Chair Daniels presented the Academic Nepotism Policy in the Board Packet for approval by the Board. McIntyre, Criswell.

Chair Brown asked for a motion to approve the Academic Nepotism Policy. Trustee McIntyre moved to approve the Academic Nepotism Policy. Trustee Criswell

seconded the motion. **The Motion Carried.**

- Chair Brown invited Dr. Mosier to share about the contract with Simplar Foundation. Dr. Mosier explained that the contract with Simplar Foundation would be to enter a contract to secure property to build student housing in a P3 environment (private-public partnership). A group of researchers who specialize in procurement and project delivery will provide consultation services to KCKCC in the development and building of new student housing. The Finance Committee has discussed this process and partnering with the Simplar Foundation to put together data to make an informed decision about the pursuit of the student housing. Trustee Garner asked how did KCKCC come to know this company. Vice Chair Daniels shared that this was a service activity, not a bid-process. Dr. Mosier added that he learned of the organization publications and research supporting the efforts. A subscription with AIA-KS led to this organization that comes from the University of Kansas. KCKCC sat with their team to learn what they do, whom they have worked with, their services and extent of resources. The work will take place over a 2-year period. Trustee Garner clarified that the Simplar Foundation is a consulting company and not a construction company. Trustee Garner also asked that in fairness to the students, community, and college that the cost commitments be shared moving forward for the building projects. Vice Chair Daniels shared that transparency and being able to make informed decisions is the reason for moving forward with this organization. Trustee Sutton shared that the Simplar Foundation would provide the services and data to support the college in spending the tax payers' monies wisely in building student housing. Most of the fees will be paid by those living in the facility, not tax payers' dollars.

Vice Chair Daniels made a motion to accept the entrance into a consultation contract with Simplar Foundation. Trustee Criswell seconded the motion. **The Motion Carried.**

19. **Executive Session(s):**

1. Chair Brown called for a motion for the Board and the College Attorney to enter Executive Session for a period of 5 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with possible action to follow. Vice Chair Daniels made the motion to enter Executive Session. Trustee McIntyre seconded the motion. The Motion Carried. The first Executive Session began at 7:01 p.m. and ended at 7:06 p.m. At 7:06 p.m., Chair Brown called the open session to order. She shared that there would be no action to follow the Executive Session.

2. Chair Brown called for a motion for the Board and the College Attorney to enter Executive Session for a period of 10 minutes for a preliminary discussion regarding the acquisition of land with possible action to follow. Trustee McIntyre made the motion to enter Executive Session. Trustee Criswell seconded the motion. The Motion Carried.

The second Executive Session began at 7:08 p.m. and ended at 7:18 p.m. At 7:19 p.m., the Board returned to the Upper Jewell meeting area to resume the meeting. Chair Brown called the open session to order at 7:25 p.m.

20. **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Garner made a motion to adjourn the meeting. Trustee Criswell seconded the motion. The Motion Carried.

The meeting of the Board of Trustees adjourned at 7:28 p.m.

ATTEST:



Chairperson, Dr. Ray Daniels



Secretary, Dr. Greg Mosier