



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
November 19, 2019 – 5:00 P.M.**

**Upper Level Jewell Lounge
Kansas City Kansas Community College – Main Campus**

1. **Call to Order:** Chairwoman Brown called the meeting to order at 9:00 a.m. The Pledge of Allegiance was led by Chef Richard McPeake.
2. **Roll Call:** Indicated the following present – Trustees: Brown, Criswell, Daniels, Garner, McIntyre, and Sutton. Trustee Ash was not present.
3. **Approval of Agenda:** Chair Brown called for a motion to accept the Agenda. Trustee McIntyre made the motion and Trustee Sutton seconded the motion. **The Motion Carried.**
4. **Audience to Patrons and Petitioners:** Chair Brown extended the opportunity for anyone wishing to address the Board and asked that each person honor the five-minute time limit. Mr. Jeff Boddy of Edwardsville, KS, addressed the Board regarding the tax increase in Wyandotte County. Mr. Boddy shared that his tax evaluation went up 140% compared to the college's only 130% over the last 10 years. Dr. Mosier shared that mill levy rate has not been raised in the last 3 years and the College is making a commitment to the community not to increase mill levy taxes and keep education affordable for our students and the community. Mr. Boddy thanked Dr. Mosier and the Board for addressing his concerns.
Mr. Hershel Martin, Adjunct Math Instructor and Wyandotte County resident, shared that his taxes increased 6% and noted the community members pay for the taxes. Trustee Garner shared that the current KCKCC Board of Trustees have committed not to raise the mill levy and to operate in a fiscally responsible manner. He added that the Board does not have the authority to impact the property evaluations.

Chair Brown asked if there were any others who would like to address the Board. Hearing none, moved to the next item on the agenda, Representations/Presentations.

5. **Recognitions/Presentations:** Chair Brown recognized KCKCC Trustee-Elect, Ms. Pat Brune, and thanked her for attending. She, then, invited Ms. Andrica Wilcoxon, Director of Student Activities, to the podium to recognize Mr. Destin Williams and the KCKCC Esports Team for winning the Student League for Intercollegiate Esports (SLICE) Midwest Regional Tournament on Saturday, November 9, 2019. Ms. Wilcoxon read the press release included in the Board packet and shared about the trends for community colleges that have Esports teams, to include scholarships. Mr. Destin Williams, audio engineering major and Student Senate Vice President at KCKCC, shared his experience at KCKCC beginning when he was a member of NYSP group at 12 years old and coming to KCKCC on vocal music scholarship. Several of the Esports Team members shared their experiences while attending the conference. Ms. Wilcoxon is seeking the Board's support in bringing an Esports Rec-Level Team to KCKCC. Mr. Williams has advanced to the National Esports Championship in Orlando, FL.
6. **Communications:** Chair Brown acknowledged that there were no communications to address, so the Board moved forward with the next agenda item, Board Committee Reports.
7. **Board Committee Reports:** Chair Brown asked if there were any Board Committee Reports.
 - Vice Chair Daniels shared that the Finance Committee met to review and ratify the monthly bills for the College as well as the annual audit report that will be presented later to the full Board for approval.
 - Vice Chair Daniels continued with the report from the Board Policy Committee sharing that they met and will have a policy to present to the full Board for approval later in the meeting. Trustee Sutton added, regarding information she learned while at the Association of Community College Trustees (ACCT) Leadership Congress, that Trustee Dick Klassen, a Community College Trustee from Hutchinson, KS, was the author of the first bylaws for ACCT. She added that the Board will be attending the KACCT Quarterly Meeting, hosted at Johnson County Community College, on Dec. 6th and 7th.
8. **Consent Agenda:** Chair Brown called for a motion to accept the Consent Agenda. Trustee McIntyre moved to accept the Consent Agenda. Trustee Criswell seconded the motion.
The Motion Carried.

9. **Student Senate Report:** Chair Brown called for the report from Student Senate. Mr. Jose Manuel “Manny” Paredes reported the following –
- Acknowledged the KCKCC Gaming Club for their triumph at the SLICE Conference.
 - Shared the upcoming Breakfast with Santa event on Thursday, Dec. 14th from 9:00 a.m. – 11:00 a.m. in Lower Jewell Lounge. Mr. Paredes invited the Board to attend.
 - Shared that the Student Senate Judiciary, Finance, and other committees are intact.
 - Campus Wonderland event, cosponsored by Phi Theta Kappa and Student Senate, is collecting donations for first 100 families who sign up. Student Senate asked for the support of the Board and KCKCC to help with assisting in providing donations (toys, blankets and other similar items). All donations may be made in the Student Activities and Phi Theta Kappa Honors Offices.
 - APCA meeting (Association for Promotion Campus Activities) to gain ideas to bring back to KCKCC for student engagement.
 - Student Senate members expressed gratitude to the Board of Trustees and Administration for creating the opportunities for students to have these experiences of traveling and building relationships with people all over the country.
 - Shared that student engagement on campus is growing steadily.
- Mr. Paredes asked for questions of the Board. Hearing none, Chair Brown asked for a motion to accept the Student Senate report. Trustee Daniels moved to accept the Student Senate report. Trustee Criswell seconded the motion. **The Motion Carried.**

10. **President’s Report:** Chair Brown called for the President’s Report. Dr. Greg Mosier reported the following –
- Thanked everyone for their generous donations to the KCKCC Food Pantry – from the KCKCC Board of Trustees, President’s Cabinet, and Deans’ Council and MVP Law.
 - Dr. Mosier serves as a commissioner on the American Association of Community Colleges (AACC) Economic and Workforce Development Committee. He attended the Fall Commission Meeting in Arlington, VA last week. At the meeting, the commission discussed the College Affordability Act (CAA) to lower the cost of college for students and to close the 50% gap between low- and high-income citizens. CAA covers increase the benefit to Pell Grant, and improving assistance and opportunities for early college and dual enrollment and financial aid repayment plans. Food and housing insecurity – the New Hope Center report 48% of community college students experience food insecurities and 60% housing insecurities in community college. Presidents from across the country shared solutions they are implementing to meet these needs. An example at one college

is when outside groups are hosted on campus, the organizations bring nonperishable food for their food pantries. One community college is looking to have construction programs build a Tiny Home Community on campus.

- AACC expects the second round of Metallica Grant from their foundation. They donated \$1million dollars to ten community colleges. The Lumina Foundation is preparing for a second round of grant funding as well to support credentialing across the country.
- This morning, KCKCC held the first ever President's Leadership Circle Breakfast to thank current donors and invite new donors for the KCKCC Foundation. The focus was on the development of the Downtown KCKCC location and plans to partner with other organizations to meet students' needs. Thank you to Ms. Mary Spangler and Mr. John Stafford for Male Chorus.
- KCKCC will host a Legislative Breakfast on Dec. 3rd. At this meeting Dr. Mosier will share what KCKCC is doing and the needs KCKCC has as a college. Will ask for the support of the legislators to financially support the work that KCKCC is doing.
- "Behind the Scenes with Laurence Fisher" identified about 16 community colleges and universities for who is doing innovative things and really expressing the future of community college, through social media, KCKCC was chosen as the community college in the U.S. that will be featured in a PBS special. In about 70 days, there will be a film crew here at KCKCC and in 120 days will have a few media items. Fabulous tool as we approach our Capital Campaign. Shows the great work everyone has been doing.

Trustee Daniels commented about the breakfast was more than pleasantly surprised by the number of people and the scope and breadth of the people that came. Well done to all the people who did the planning.

Chair Brown agreed and asked for additional comments. Hearing none, Chair Brown requested a motion to accept the President's report. Trustee McIntyre moved to accept the President's report. Trustee Sutton seconded the motion. **The Motion Carried.**

11. Vice President Academic Affairs Report: Chair Brown called for the Vice President of Academic Affairs (VPAA) report. Dr. Beth Ann Krueger reported the following –

- Chose to highlight students in student presentation by Mr. Elijah Gibson and Ms. Bryana Najera of their experience at the Advanced Technical Education Conference in Washington, D.C. on Oct. 23-25, 2019. Accompanied by Dr. Ed Kremer, Dean of Math, Science, and Computer Technology, and Ms. Angela Consani, Associate Professor of Biology. National Science Foundation and AACC collaboration for schools with grants in different tech fields. This is the 4th grant and the 1st for the college for biomanufacturing – joint between KCKCC and USD 500. Mr. Gibson shared about the BTL and BioPLUS programs. Ms. Najera was excited for having had her first plane ride! Grateful for the opportunity to learn

about the different avenues in science and how other students across the country engage with science.

- Trustee Sutton congratulated Beth Ann for being HLC and TEA representative for KCKCC.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Academic Affairs' report. Trustee Criswell moved to accept the Vice President of Academic Affairs' report. Trustee McIntyre seconded the motion. **The Motion Carried.**

12. Vice President Student Affairs Report: Chair Brown called for the Vice President of Student Affairs (VPSA) report. Dr. Shawn Derritt reported the following on behalf of Dr. Wilson –

- Spring 2020 enrollment currently is up. Increase of 133 students.
- Recently celebrated Veterans day, our Veterans Center had an increase of 313 student to visit the veteran students to the Veterans Center.
- Pioneer Career Center had the first Halloween Party there. Thanked Ms. Andrica Wilcoxon in expanded student activities to other campuses. Three hundred and fifty students attended to party.
- Inaugural Men of Color Leadership Conference was held this month. This conference was a collaborative effort between Student Services and the Intercultural Center and other departments on campus. More than 80 students attended from local high schools as well as colleges. Nov. 6th, 2020 is the date for the conference next year. A lot of great feedback from those who attended. Students will continue to receive connection opportunities with KCKCC and will be reached out to invite them to attend KCKCC.

Trustee Criswell requested additional explanation in the Student Affairs report regarding the decrease in enrollment in select locations.

Trustee Sutton applauded Mary Dorr and Financial Aid department for their recent community outreach event for filling out the FASFA.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Student Affairs' report. Trustee Daniels moved to accept the Vice President of Student Affairs' report. Trustee Criswell seconded the motion. **The Motion Carried.**

13. Vice President Strategic Initiatives & Outreach Report: Chair Brown called for the Vice President of Strategic Initiatives & Outreach report. Ms. Tami Bartunek reported the following —

- Reiterated that the "Behind the Scenes" opportunity was based off social media footprint. Ms. Bartunek encouraged everyone to please like, share, comment, and help encourage participation in social media.

- “Best of KC” event last month was well attended. KCKCC had a booth there with Admissions Team.
- KCKCC GED program was mentioned by Ms. Tammy Peterman, the executive vice president of the The University of Kansas Hospital, during her acceptance speech for being recognized as a top executive in KCKS extended shout out from Ms. Bartunek, recognized as a top executive. Was covered by the news and submitted AACC for publication.
- “Self Defense with the Prez” received lots of buzz on social media.
- Shared videos of a KCKCC commercial in Spanish and a KCKCC program highlight with Dr. Mosier- Business Law.
- Medical Assistance program highlight with Dr. Mosier is to come. Highlights will serve as recruiting tools.
- Today, Legends Racetrack has merged with Nascar, so stay tuned for what this could mean for KCKCC.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Criswell move to accept the Vice President of Strategic Initiatives & Outreach report. Trustee Sutton seconded the motion. **The Motion Carried.**

14. **Chief Financial Officer Report:** Chair Brown called for the Chief Financial Officer’s report. Mr. Michael Beach reported the following —

- Great shout out to Financial Team for all their hard work and promptness.
- Trees have been planted! Boulders will go in place to provide safety barriers.
- Cash dropped by \$4.5 million dollars – about \$1.5 million dollars in revenues. This is typical of the time of year. KCKCC is ahead compared to last year.
- There are no red flags, the College is moving in a great direction.
- The Board appreciated the hard work for Mr. Beach. Appreciation for being open to keeping them informed so that they can make informed decisions on behalf of the citizens of community.
- Parking is being updated with new space allotments and relocations.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Financial Officer’s report. Trustee Sutton moved to accept the Chief Financial Officer’s report. Trustee Criswell seconded the motion. **The Motion Carried.**

Trustee Garner commended on the work that the Board and the College to be good stewards of the tax payer’s money and identifying things to improve peoples’ lives in a financially equitable and fiscally responsible way.

15. **Chief Human Resources Officer Report:** Chair Brown called for the Chief Human Resources Officer’s report. Ms. Christina McGee reported the following –

- Highlighted the College is currently in benefit enrollment process.
- Health and Benefits Committee meeting – health initiatives program to reduce premium costs for insurance and improve health of employees. A task force is working to create a plan for the College and something to launch in early to mid - 2020. Led by Mr. Rob Bell, and the College Nurse, Ms. Kim Leland.
- Measuring and improving excellence here at the College – identify a small task force to launch a program for a merit system with a full program in 2021.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Human Resources Officer's report. Trustee Criswell moved to accept the Chief Human Resources Officer's report. Trustee McIntyre seconded the motion. **The Motion Carried.**

16. **Chief Information Officer Report:** Chair Brown called for the Chief Information Officer's report. Mr. Peter Gabriel reported the following —

- Acknowledged Media Services and Facilities Services for set up for making the change to prepare the office.
- He attended the Microsoft Conference last week and there will be new security initiatives to come to KCKCC, for instance, a zero-trust model. Improving security and streamlining the way we log into the computers.
- New phone system continuing to be installed.
- Trustee Criswell expressed gratitude for leaning into security for the college. Appreciated the initiative and really making sure that KCKC is a success story when it comes to infrastructure and security.

Chair Brown asked if there were any additional questions. Hearing none, she asked for a motion to accept the Chief Information Officer's report. Trustee McIntyre moved to accept the Chief Information Officer's report. Trustee Criswell seconded the motion. **The Motion Carried.**

17. **Unfinished Business** – None scheduled.

Dr. Mosier commented about his gratitude for his team for all their great work.

18. **New Business:**

- Chair Brown invited Vice Chair Daniels to present on the new Marketing and Communications Policy. Vice Chair Daniels presented the Marketing and Communications Policy on page 80 of the Board Packet for approval by the Board. Vice Chair Daniels moved for the approval of Marketing and Communications policy. Trustee Criswell seconded. **The Motion Carried.**
- Chair Brown invited Mr. Michael Beach and Novak & Birks to present on the KCKCC Audit report. Mr. Beach introduced Mr. Bill Miller and Mr. Rick Swearingen. Each conducted a high-level review of the report.

Trustee Daniels shared that the Board Finance Committee were able to visit the Novak & Birks to ask questions. The Board Finance Committee felt confident to present the report for the Full Board approval.

Novak & Birks commended the Financial Team for not missing a beat with the retirement of the comptroller. Commended Lesley Strohschein and team during the changes.

Trustee Garner acknowledged the hard work of Dr. Mosier and Mr. Beach in navigating the challenges of the shift in enrollments and supporting the Board and college in being good fiduciaries.

The report will be submitted 30 days after this is issued and an electronic filing. Chair Brown asked for a motion to approve the KCKCC Audit Report. Vice Chair Daniels moved to approve the update on the College Audit. Trustee Criswell seconded the motion. **The Motion Carried.**

19. **Executive Session(s):** Chair Brown announced that there would be 4 Executive Sessions instead of 3. Chair Brown asked for a motion to amend the agenda to reflect there will be 4 executive sessions. Trustee Sutton made the motion to approve of the amended agenda. Trustee Criswell seconded the motion. **The Motion Carried.**

Motion to 1st executive session – Criswell, Sutton... Daniels, Garner at

1. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 10 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with no action to follow. The first Executive Session would begin at 7:12 p.m. and return at 7:22 p.m. Trustee Criswell made a motion to accept. Trustee Sutton seconded the motion. **The Motion Carried.**

At 7:22 p.m., Chair Brown called the open session to order. She, then, shared that there would be no action to follow the Executive Session. Chair Brown called for a motion to go into a second Executive Session.

2. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 3 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with action to follow. The second Executive Session would begin at 7:23 p.m. and return at 7:26 p.m. Trustee McIntyre made a motion to accept. Trustee Criswell seconded the motion. **The Motion Carried.**

At 7:26 p.m., Chair Brown called the open session to order. She, then, shared that there would be action to follow the Executive Session. Chair Brown called for a motion to go into a third Executive Session.

3. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 2 minutes for the purpose of consultation with legal

At 7:26 p.m., Chair Brown called the open session to order. She, then, shared that there would be action to follow the Executive Session. Chair Brown called for a motion to go into a third Executive Session.

3. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 2 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with action to follow. The third Executive Session would begin at 7:27 p.m. and return at 7:29 p.m. Trustee Criswell made a motion to accept. Trustee Sutton seconded the motion. **The Motion Carried.**

At 7:29 p.m., Chair Brown called the open session to order. She, then, shared that there would be action to follow the Executive Session. Chair Brown called for a motion to go into a final Executive Session.

4. Chair Brown announced that the Board and the College Attorney would recess into Executive Session for a period of 3 minutes for the purpose of consultation with legal counsel which would be deemed privileged pursuant of the attorney client relationship with no action to follow. The final Executive Session would begin at 7:30 p.m. and return at 7:33 a.m. Trustee Criswell made a motion to accept. Trustee Sutton seconded the motion. **The Motion Carried.**

At 7:33 p.m., Chair Brown called the open session to order. She, then, shared that there would be no action to follow the Executive Session.

At 7:33p.m., Chair Brown called the meeting to order in open session and asked for a motion to rescind notice of intent of terminate and accept the resignation from Diane Plunkett. Vice Chair Daniels made the motion to approve. Trustee Sutton seconded.

The Motion Carried.

Chair Brown followed with another request for a motion to release Faculty Member Debra Curtis from her contract. Trustee Criswell made the motion to approve.


Trustee McIntyre seconded the motion. **The Motion Carried.**

20. **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Garner made a motion and Trustee Criswell seconded the motion. **The Motion Carried.**


Next Meeting of the Board of Trustees:

Tuesday, December 17, 2019 - 5:00 p.m. – KCKCC Main Campus

ATTEST:



Chairperson, Rosalyn Brown



Secretary, Dr. Greg Mosier

