

# KANSAS CITY KANSAS COMMUNITY COLLEGE

## Board of Trustees Meeting

May 11, 2004

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Chairman, Mr. Clay Roberts, Jr. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Jo Ann Huerter, and Mr. Clay Roberts, Jr. Mrs. Mary Ann Flunder and Ms. Sarah Washington were unable to be at the meeting at this time.

1. Dr. Burke noted the following proposed amendments to the agenda:

**Additions:**

**VII Report of Vice President for Executive**

**A. Personnel Information**

1. Resignation of Felicia Williams as part time evening Teacher in the Child Care Center effective April 30, 2004
2. Resignation of Sarah Nordin as Supervisor of EMT Lab effective May 18, 2004

**IX Report of Vice President /Student & Administrative Services**

**D. Refund Analysis of Revenue Bonds**

Mrs. Huerter moved to approve the agenda as amended. Mrs. Durham seconded and the motion carried.

2. Mr. Duckers moved to approve the minutes of the April 13, 2004 Board of Trustees meeting as presented. Mrs. Huerter seconded and the motion carried
3. There were no patrons or petitioners wishing to address the Board.
4. There were no communications.
5. Under the President's Report, Dr. Burke introduced Dr. Amy Fugate, who in turn introduced the Coach of the Debate Team, Darren Elliott, and the members of the Debate Team who recently won the National Junior College Debate Championship. Those team members recognized were Dan Rundus, Austin Case, Seth Paulsen, Peter Lawson, Shannon Howard, and John Bretthauer. The Board congratulated them and gave them a round of applause.
6. Under the President's Report Dr. Burke spoke briefly about the recent legislation regarding funding for undocumented immigrants that have been in Kansas high schools for at least three years. They will receive the in-state tuition rate instead of the rate for out-of-state students. Dr. Burke also reminded the Board of the upcoming end-of-year events.
7. Dr. Ardebili, Vice President for Executive Services, noted Personnel Information items as follows:

- Resignation of Felicia Williams as part time evening Teacher in the Child Care Center effective April 30, 2004
- Resignation of Sarah Nordin as Supervisor of EMT Lab effective May 18, 2004

8. Dr. Ardebili presented the following Personnel Recommendation items for approval:

- Approval to employ Ashley T. Wright as Video Technical Specialist in the Media Technology Dept. effective May 10, 2004 at the annual salary of \$33,685.00
- Approval to employ the following part time instructors for Workforce Development non-credit classes:
 

Karen Spartan	Consultant-Perk.Improv. Grant	\$1,400.00
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Sara Martella	Command Spanish-ConAgra Foods	\$ 500.00
Beth A. Watts	Spanish for Banking-Brotherhood	\$1,035.00
Paula Switzer	Essential Skills of Leadership & Essential Skills of Communication	\$ 900.00
Beth A. Watts	Leav. Sheriff's Office – Surv. Spanish for Jail Facilities	\$1,020.00
- Approval to employ the following part time instructors for Continuing Education non-credit classes:
 

Mary Mair	NYSP	\$505.56
Mary Mair	NYSP	\$600.00
Linda Sullivan	CNA Refresher	\$200.00
Kim Lutgen	Flex & Stretch	\$300.00
Sara Henry-Martella	Command Spanish for Law Enf.	\$360.00
Sara Henry-Martella	Command Spanish for Law Enf.	\$360.00
Veneta Belden	CNA Refresher	\$200.00
- Approval to employ Lemuel E. Norman as part time Painter in the Bldgs & Grounds Dept. effective April 19, 2004 at the hourly rate of \$10.00
- Approval to employ Professor Melanie Jackson-Scott, Co-Director of the Intercultural Center events for no more than 240 hours

Mr. Duckers moved to approve the Personnel Items as presented. Mrs. Durham seconded and the motion carried.

9. Jerry Reid, Vice President for Student & Administrative Services, presented the bills for payment and noted that there was one from West Investments included. Mrs. Huerter moved to pay the bills with the exception of West Investments. Mr. Duckers seconded and the motion carried.

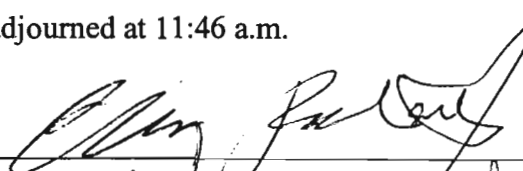
10. Mr. Duckers moved to pay the bill from West Investments. Mrs. Huerter seconded and the roll call vote resulted as follows:


Mr. Duckers	Yes
Mrs. Durham	Yes
Mrs. Huerter	Yes
Mr. Roberts	Abstained

The motion carried.

11. The Financial Report was accepted as presented.
12. Mr. Reid referred to Attachment A of the agenda regarding the course fees for 2004-2005 and recommended approval as presented. Following discussion Mrs. Huerter moved to approve the course fees for 2004-2005 as proposed. Mrs. Durham seconded and the motion carried.
13. Mr. Reid distributed an analysis of the Refund for Series 1996 Revenue Bonds for the Jewell Center. He noted that the savings for the refinance of these bonds was \$304,410.14. There was discussion and noted approval of this action.
14. Under Committee Reports Mr. Reid reported on the possible remodeling of the Board Room and President's offices. He noted that they were still waiting for information from the architectural firm of HMN to determine the scope of the possible project.
15. Under Unfinished Business Mr. Duckers moved to enter executive session until 10:00 a.m. for the purpose of discussing the possible acquisition of real estate, faculty negotiations and to confer with attorneys on issues concerning litigation subject to attorney-client privilege. Mrs. Huerter seconded and the motion carried. At 9:20 a.m. the Chairman allowed five minutes to clear the room.
16. At 10:00 a.m. executive session was extended for a period of 30 minutes.
17. At 10:30 a.m. executive session adjourned and regular session reconvened at which time Mrs. Huerter moved to enter executive session for a period of 45 minutes, and five minutes for clearing of the Board Room, for the purpose of evaluating the college President. Mrs. Durham seconded and the motion carried.
18. At 11:45 a.m. executive session adjourned and regular session reconvened and Mrs. Huerter moved to have a special meeting for the evaluation of the President at a later date to allow for all board members to be in attendance. Mr. Duckers seconded and the motion carried. The date for the special meeting of the Board for the purpose of evaluating the President will be announced at a later date.
19. Mrs. Huerter moved to adjourn the meeting. Mrs. Durham seconded and the motion carried.
20. The meeting adjourned at 11:46 a.m.

ATTEST:

  
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Chairman

  
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Secretary