

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees
Minutes
April 13, 2004
9:00 a.m.

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Chairman, Mr. Clay Roberts, Jr. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Mary Ann Flunder, Mrs. Jo Ann Huerter, and Mr. Clay Roberts, Jr. The Chairman noted that Mrs. Washington was here but was delayed at the moment.

1. Dr. Burke noted the following changes to the Agenda:

Additions:

VI. President's Report

End of year events: Employee Recognition Dinner

Employee Recognition Dinner	Fri., May 7th	6:30 p.m.	Lake Quivera CC
Blue Devil Barbeque	Fri. & Sat., May 14 & 25th		Comm. America Ball Park
Nurses' Pinning Ceremony	Wed., May 19th	7:00 p.m.	PAC
GED Graduation	Wed., May 19th	8:00 p.m.	Field House
Graduation Breakfast	Thurs., May 20th	9:00 a.m.	Lower Jewell
Commencement Ceremony	Thurs., May 20th	8:00 p.m.	Field House

2. **VII-B** 11. Approval of early retirement for Sondra Straight as Secretary in the Financial Aid Office effective June 30, 2004

Mrs. Huerter moved to approve the amendments to the Agenda as presented.
Mr. Duckers seconded and the motion carried.

3. Mrs. Huerter moved to approve the minutes of the March 9, 2004 Board of Trustees Meeting.
Mrs. Flunder seconded and the motion carried.
4. Under Patrons and Petitioners Mrs. Karen Hernandez of 7910 Longwood, KC,KS addressed the Board as the current President for the NAACP Juneteenth Celebration requesting use of the Child Care parking lot for that celebration. Dr. Burke stated that he had advised Mrs. Hernandez that the college attorneys were working on an absolution of responsibility for liability for anything occurring as a result of the event on campus. Mr. John Jurcyk, College Attorney, asked Mrs. Hernandez to call him regarding her request to discuss the legal aspects directly with her. Mrs. Hernandez responded that she would.
5. Next under Patrons and Petitioners was Mr. Brian Whitehead, Union President for the KCKCC Faculty Association. He summarized the status of faculty negotiations at this time. The Board thanked him for his presentation.

6. There were no communications.
7. Under the President's Report Dr. Burke reminded the Board about the following upcoming end-of-year events:

Employee Recognition Dinner	Fri., May 7th	6:30 p.m.	Lake Quivera CC
Blue Devil Barbeque	Fri. & Sat., May 14 & 25th		Comm. America Ball Park
Nurses' Pinning Ceremony	Wed., May 19th	7:00 p.m.	PAC
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8. Dr. Burke announced the recent awards that the Mu Delta Chapter of Phi Theta Kappa received at the 86th Annual Convention and then announced the awards received by the SIFE students at the recent annual regional competition which included first place for the third year in a row. Dr. Burke then announced that KCKCC's Debate Team under Darren Elliott had won the Junior College Division of the National debate competition. He then noted that not only was Jim Mair and his musical trio performing locally but was also featured in a recent publication on the arts in Kansas City. Ms. Linda Sutton wrote an article which was featured in *Campus Activities Programming* publication. The Board congratulated all of the recipients of these honors and commended them on their work.

Sarah Washington entered the meeting at 9:20 a.m.

9. Dr. Morteza Ardebili, Vice President for Executive Services, noted the following Personnel Information item:

- Resignation of Chad Wilkerson as Campus Police Officer effective April 9, 2004

9. Dr. Ardebili presented the Personnel Recommendation items VII-B 1-11 as follows:

- Approval of early retirement for Teresa Sullivan as Instructor in the Business Division effective June 30, 2004
- Approval of early retirement for Charles Cowdrick as Webmaster in the Information Technology Dept. effective June 30, 2004
- Approval to employ Jeremiah J. McCluney as Admissions & Records Technical Assistant in the Admissions & Records Office effective March 22, 2004 at the annual salary of \$19,088.00
- Approval to employ Charles L. Bradford as Technical Assistant in the Bookstore effective April 15, 2004 at the annual salary of \$19,088.00
- Approval to employ Alan F. Jaskinia as part time Campus Police Officer effective March 9, 2004 at the hourly rate of \$13.75
- Approval to employ Carol Pinter as part time Relief Secretary in the Human Resources Dept. effective March 29, 2004 at the hourly rate of \$8.40

- Approval to employ the following part time instructors for Workforce Development credit classes:

Dean Stith	PowerPoint 2000	\$ 598.00
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- Approval to employ the following part time instructors for Workforce Development non-credit classes:

Karen Spartan	Consultant-Perk. Imp. Grant	\$ 1,400.00
Sara Martella	Command Spanish	\$ 500.00
Sara Martella	Spanish for Const. Sites	\$ 500.00
Beth Watts	Survey Span for Jail Fac.	\$ 1,020.00
Karen Spartan	Consultant-Perk. Imp. Grant	\$ 1,400.00
Sperlynn Byers	Access XP	\$ 420.00

- Approval to employ the following part time instructors for Continuing Education non-credit classes:

Linda Sullivan	CNA Refresher	\$ 200.00
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Jim Hathaway	Driver's Ed.	\$ 600.00
Mary Mair	NYSP	\$ 505.56
Mary Mair	NYSP	\$ 600.00
Jim Hathaway	Defensive Driving	\$ 80.00

- Approval to employ the following students:

Megan Breuer	Tutor	CF
Brandon Daniels	Mens Basketball	CWS
Veronica Hemmerla	ESL	CF
Jessie Wilson	Bldgs. & Grounds	CWS
Shelly Anderson	Tutor	CF
Larissa Colombo	Tutor	CF
Timothy Davidson	Tutor	CF
Demitria Garrett	Tutor	CF
Tiffany Johnson	Library	CWS

Corrie Kramer	Tutor	CF
Bichlan Nguyen	Tutor	CF
Andrea Standley	Tutor	CF

- Approval of early retirement for Sondra Straight as Secretary in the Financial Aid Office effective June 30, 2004

Mrs. Huerter moved to approve the Personnel Recommendations as presented. Mr. Duckers seconded and the motion carried.

10. Dr. Kaye Walter, Vice President for Academic Services, introduced Dr. Dave Klein who in turn introduced Dr. Ed Kremer, Associate Professor of Chemistry, to give a presentation on the Saturday Academy Program. Following his presentation there were questions and the Chairman thanked Dr. Kremer for his presentation and fine work.
11. Mr. Jerry Reid, Vice President for Student & Administrative Services, presented the bills for payment and noted that there was a bill from West Investments included. Mrs. Huerter moved to pay the bills with the exception of West Investments. Mrs. Washington seconded and the motion carried.
12. Mrs. Huerter moved to pay the bill from West Investments. Mrs. Flunder seconded and the roll call vote resulted as follows:

Mr. Duckers	Yes
Mrs. Durham	Yes
Mrs. Flunder	Yes
Mrs. Huerter	Yes
Mr. Roberts	Abstained
Ms. Washington	Yes

13. The motion carried.
14. The Financial Report was accepted as presented.

The next order of business was the refinancing of the Student Union Revenue Bonds. Mr. Reid introduced Mr. John Hoss of Ransom Financial and Randy Irey of Gilmore & Bell, P.C. to answer any questions regarding the refinancing of these bonds. Following this presentation, the following resolution was presented to the Board:

RESOLUTION

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$4,440,000 PRINCIPAL AMOUNT OF STUDENT CENTER SYSTEM REVENUE REFUNDING BONDS, SERIES 2004, OF KANSAS CITY KANSAS COMMUNITY COLLEGE, WYANDOTTE COUNTY, KANSAS, FOR THE PURPOSE OF PROVIDING FUNDS TO REFUND THE ISSUER'S OUTSTANDING STUDENT CENTER SYSTEM REVENUE REFUNDING BONDS, SERIES 1996; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.

Mrs. Washington moved that the said Resolution be adopted, provided that such adoption is subject to the final approval by the Chairperson of the interest rates and maturity schedule set forth in Section 202 of such Resolution and the redemption provisions set forth in Section 301 of such Resolution, such approval to be evidenced by the Chairperson's execution of such Resolution and Secretary's attestation thereof, and provided further that the Chairperson and Secretary shall have no authority to execute and attest such Resolution unless the issuance of the Series 2004 Bonds called for in the Resolution result in a level of debt service savings that is at least 3%, on a present value basis, of the principal amount of the Refunded Bonds (as defined in the Resolution). Mrs. Huerter seconded the motion. The Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried unanimously.

15. Next was a review of the Capital Outlay Fund spending. Mr. Reid noted such priorities to be completed as the relighting of the track, re-roofing of the buildings, new college signs, and the entry vestibules.
16. Mr. Reid referred to Attachment B of the Agenda and recommended accepting the bid to re-roof the Math Building from Hankins Roofing in the amount of \$57,482.00. Following discussion Mr. Duckers moved to approve the bid from Hankins Roofing to re-roof the Math Building as presented. Mrs. Durham seconded and the motion carried.
17. Mr. Reid gave a report on the necessity of an upgrade of the Administrative Computing system, a scanner for the Buildings & Grounds Dept., and the early retirement program.
18. There were no committee reports.
19. Under Unfinished Business Mrs. Huerter moved to table the item to approve the contract with Smallville Communications, Inc. until after executive session with possible action to follow. Mrs. Washington seconded and the motion carried.
20. Mrs. Huerter moved to enter executive session at 10:15 a.m. until 11:15 a.m. allowing 10 minutes to clear the room (a period of 45 minutes) for the purpose of discussing faculty

negotiations, possible acquisition of real estate, and a personnel matter subject to attorney-client privilege. Ms. Washington seconded and the motion carried.

21. Executive session commenced at 10:25 a.m.
22. At 11:10 a.m executive session was extended until 11:40 a.m. (30 min.)
23. At 11:40 a.m. executive session was extended until 12:10 a.m. (30 min.)
24. At 11:55 a.m. executive session adjourned and regular session resumed. Mr. Duckers moved to approve the Lease Agreement between Smallville Communications and KCKCC as presented for the term March 18, 2004 through March 17, 2005. Mrs. Huerter seconded and the motion carried.
25. Mrs. Flunder moved to table the evaluation of the President until the May meeting of the Board of Trustees. Mrs. Washington seconded and the motion carried.

ATTEST: _____ Chairman

_____ Secretary