

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees
June 8, 2004
9:00 a.m.

The regular monthly meeting of the Board of Trustees was called to order at 9:00 a.m. in the Board Conference Room at the College by the Chairman, Mr. Clay Roberts, Jr. Roll call indicated the following members present: Mr. Dave Duckers, Mrs. Catherine Durham, Mrs. Jo Ann Huerter, Mr. Clay Roberts, Jr., and Ms. Sarah Washington. Mrs. Mary Ann Flunder was not present.

1. Dr. Burke noted the following amendments to the agenda:

Additions:

VII. Report of Vice President for Executive

B. Personnel Recommendations

5. Approval to employ the following part time instructors for Workforce Development non-credit classes:

Karen Spartan	Karen Spartan Consultant/Perkins Improv. Grant	\$ 1,400.00
Linda Sullivan	Dawn Strickland Review of Workplace Spanish	\$ 157.50
Linda Sullivan	Dean Stith Windows XP-Armed Forces Ins.	\$ 640.00
Linda Sullivan	Karen Spartan Consultant/Perkins Improv. Grant	\$ 1,400.00

2. **Changes:**

I. Miscellaneous Business

- A. Enter Executive Session to discuss Faculty Negotiations, Staff Salaries and litigation subject to attorney-client privilege

Mr. Duckers moved to approve the amended agenda as presented. Ms. Washington seconded and the motion carried.

3. Mrs. Huerter moved to approve the minutes of the May 11, 2004 Board of Trustees meeting. Ms. Washington seconded and the motion carried.
4. As the next order of business Mr. Jerry Reid, Vice President for Student & Administrative Services, introduced Director of Campus Police, Greg Schneider, who in turn recognized Campus Police Officers Rob Leonard and Bob Tesch who recently saved a local citizen's life by reviving him with CPR, defibulation and emergency medical care. The Board applauded the officers for their fine work and training on the job. Officer Schneider also acknowledged Pam

Hall from the Wellness Center who was responsible for the training program where the officers received their CPR training.

5. There were no Patron & Petitioners.
6. There were no communications.
7. Under the President's Report Dr. Burke recognized Campus Police Officer Rob Leonard's recent completion of the Supervisor Training program given through the Kansas City Professional Development Council.
8. Dr. Burke also announced that the college was co-sponsoring the Workforce Development "Biz Fest" at the General Motors plant on June 9-12 which was offering training for young Hispanic entrepreneurs.
9. Dr. Morteza Ardebili, Vice President for Executive Services, noted Personnel Information items VII-A 1-2 as follows:
 - Resignation of Kathleen Bosaw as Nursing Instructor effective June 30, 2004
 - Resignation of Tara Michum as ASAP Instructor effective May 11, 2004
9. Dr. Ardebili presented the following Personnel Recommendation items VII-B 1-5 for approval:
 - Approval to employ Evelyn M. McConnell as Part Time Campus Police Officer effective May 11, 2004 at the hourly rate of \$13.75
 - Approval to employ Gary M. Bly as Part Time Relief Groundsworker in the Bldgs. & Grounds Dept. effective May 25, 2004 at the hourly rate of \$10.00
 - Approval to employ Mike S. McCoy as Part Time Custodian in the Bldgs. & Grounds Dept. effective May 17, 2004 at the hourly rate of \$9.00
 - Approval to employ the following personnel for the NYSP Summer Program (Grant Funded):

Re-Hire Hourly:

Andrea Behrman	Sports Professional	@	\$	15.00 per hour
Eric Townsend	Sports Professional	@	\$	13.50 per hour
Todd Wassmann	Sports Professional	@	\$	13.50 per hour
Latricia Joyner	Sports Professional	@	\$	12.50 per hour
William Taylor	Sports Professional	@	\$	12.50 per hour
Richard Estell	Team Leader	@	\$	10.50 per hour
Larry Taylor	Team Leader	@	\$	10.50 per hour
Maurice Childress	Project Aide	@	\$	8.00 per hour
Shay Curry	Project Aide	@	\$	8.00 per hour

Cristina Hughes	Project Aide	@	\$	8.00 per hour
Andrea Wimberly	Project Aide	@	\$	8.00 per hour

Paid Salary:

Torrence Allen	Activity Coordinator	@	\$	3,500.00
Sheri Gergick	Medical Coordinator	@	\$	2,350.00
Melvin Moyer	Education Specialist	@	\$	2,500.00
Marcus Wsahington	Liaison Officer	@	\$	3,000.00

New Hires - Hourly:

TBA	Lifeguard	@	\$	8.50 per hour
Chris Cooper	Math & Science Specialist	@	\$	12.50 per hour
Tammy Meisenheimer	Acohol & Drug Specialist	@	\$	13.00 per hour
America Patton	Team Leader	@	\$	10.00 per hour
Andre Randle	Team Leader	@	\$	10.00 per hour
Leodis Byers	Project Aide	@	\$	7.50 per hour
Brandy Byers	Project Aide	@	\$	7.50 per hour
Muriel Donnell	Project Aide	@	\$	7.50 per hour
Robert Mimbs	Project Aide	@	\$	8.50 per hour
Ayumi Suzki	Swimming Aide	@	\$	8.00 per hour

Mrs. Huerter moved to approve the personnel recommendations as presented. Mr. Duckers seconded and the motion carried.

10. Dr. Kaye Walter, Vice President for Academic Services, distributed copies of the Collge Academic Assessment Program (CAAP) Institutional Report to the board and informed them that these reports reflected the success of the students transferring from KCKCC to 4-year schools in that their performance is not only in line with the national average but slightly higher in most cases. The board thanked Dr. Walter for her report.
11. Mr. Reid presented the bills for payment and noted that there was an bill from West Investments included. Mrs. Huerter moved to pay the bills with the exception of West Investments. Mrs. Durham seconded and the motion carried.
12. Mrs. Huerter moved to pay the bill from West Investments. Mrs. Washington seconded. The roll call vote resulted as follows:

Mr. Duckers	Yes
Mrs. Durham	Yes
Mrs. Huerter	Yes
Mr. Roberts	Abstained
Ms. Washington	Yes

13. The motion carried.

13. Mr. Reid referred to Attachment A of the Agenda regarding bids received for the purchase of Wide Image Scanner for Buildings & Grounds Dept. Mr. Reid indicated that the lowest bid was from DaVinci Reprographics out of Kansas City, KS in the amount of \$14,930.00. Mrs. Durham moved to purchase the scanner from DaVinci Reprographics for the amount of \$14,930.00 as presented in the bid. Mr. Duckers seconded and the motion carried.

14. Mr. Reid referred to Attachment B of the Agenda regarding the bids received for the resurfacing of the campus jogging trail. Mr. Reid recommended accepting the low bid from Deck Asphalt Paving out of Kansas City Kansas in the amount of \$15,333.00. Following discussion Mr. Duckers move to accept the bid to repave the jogging trail from Deck Asphalt Paving in the amount of \$15,333.00. Mrs. Washington seconded and the motion carried.

15. Mr. Reid referred to Attachment C of the Agenda regarding the renewal of the Workers Compensation Insurance. Mr. Reid recommended renewal of the current policy with the Kansas Association of School Boards for the amount of \$191,639 with a \$1,000 deductible (each occurrence) for the 2004-2005 school year. Following discussion Mr. Duckers moved to accept Mr. Reid's recommendation to renew the Workers Compensation Insurance for the year 2004-2005 with the Kansas Association of School Boards for the premium amount of \$191,639.00 with a \$1,000 deductible for each occurrence. Mrs. Durham seconded and the motion carried.

16. Under Committee Reports Mrs. Durham gave a brief report on her recent trip to Miami Florida for the National Conference on Race and Ethnicity.

17. Mr. Reid reported on the progress of the remodeling of the lower Jewell lounge and deli area.

18. Under Miscellaneous Business Dr. Burke advised the Board of the necessity to schedule the annual Budget Workshop, and recommended the date of Tuesday, June 29th at 5:00 p.m. The concensus of the Board was that all board members in attendance could be present and to accept this recommendation to hold the Annual Budget Workshop on Tuesday, June 29th at 5:00 p.m.

19. Before proceeding to the executive session, it was noted that Mr. Bryan Whitehead, President of the Faculty Association, and Mr. Deryl Wynn, College Attorney, would deliver the status of their positions regarding the results of the Faculty Negotiations Fact Finding Report. Following these reports Mr. Duckers moved to enter executive session for the purpose of discussing Faculty Negotiations, Staff Salaries, and litigation subject to attorney-client privilege. Mrs. Huerter seconded and the motion carried. The Chairman allowed five minutes to clear the Board Room.

- 20. At 9:55 a.m. executive session commenced.
- 21. At 10:25 a.m. executive session was extended for a period of fifteen minutes.
- 22. At 10:40 a.m. executive session was extended for a period of fifteen minutes.
- 23. At 10:55 a.m. regular session reconvened at which time the following motion was heard:

Mr. Duckers moved to issue a unilateral contract for the 2003-2004 academic year based upon the 2002-2003 Master Contract with the following revisions:

Article X:

To add \$700 to the base pay

Article IV

- A. (Insert as the last two sentences of the section.) It is not in the intent of the parties that disputes alleging unlawful discrimination be resolved through the grievance procedure. Such matters shall be resolved in accordance with the college's non-discrimination policies.
- B. (Insert as the last sentence of introductory language:) The period to file grievances between an incident and the last possible filing date shall be no more than 20 business days.

All other references to 2002-2003 shall be revised to reflect 2003-2004 in keeping with the directive to apply terms and conditions for the 2003-2004 academic year.

Mrs. Huerter seconded the motion. A roll call vote resulted as follows:

Mr. Duckers	Yes
Mrs. Durham	Yes
Mrs. Huerter	Yes
Mr. Roberts	Yes
Ms. Washington	Yes

The motion carried.

- 24. Mrs. Huerter moved to approve a salary increase of 4.16% for all staff not covered by the Master Contract for the 2004-2005 academic year. Mr. Duckers seconded. The roll call vote resulted as follows:

Mr. Duckers	Yes
Mrs. Durham	Yes
Mrs. Huerter	Yes
Mr. Roberts	Yes
Ms. Washington	Yes

25. The motion carried.

26. The Chairman, Mr. Roberts, read the following statement:

Statement by Chairman of the Board of Trustees 6/8/04

It has been called to the attention of the Board of Trustees of the Kansas City Kansas Community College that one of our trustees, Sarah Washington, appears to have misused a College credit card by using the card for non-college business and has not repaid fully to the College the amount charged to the card.

Present College policies concerning credit cards, permits Trustees to have a College credit card in their possession for use only in connection with College business for authorized trips to attend out-of-area educational meetings or functions. Ms. Washington was given a College credit card for such use.

Ms. Washington appears to have charged the College credit card for personal auto rental in the sum of \$2,058.55 which has not been reduced to \$1,080.00. Ms. Washington informed the College that the College credit card was used by her simply as a security deposit with a car rental agency and that the agency mistakenly charged her car use to the College credit card. The matter was discussed with the Credit Card Company which verified the charge. The College paid the credit card bill and asked Ms. Washington to reimburse the College. This charge occurred several months ago and to date, Ms. Washington has not fully reimbursed the College for the \$1,081.00 due and owing on the unauthorized use of the credit card. The fact remains that Ms. Washington still owes the credit card charge that the college paid.

In addition, it also appears that Ms. Washington has charged to the College book store for books \$318.25 which also remains due and owing.

After checking with the Credit Card Company and discussing it with Ms. Washington, I directed our attorney to report the matter to the Wyandotte County District Attorney. The College has given Ms. Washington ample time to repay this amount and to date she has not done so. The College continues to work with the Wyandotte County District Attorney's office and has kept that office informed. The District Attorney's office is now conducting an investigation. The College will cooperate fully with the office of the District Attorney.

In the mean time, I have directed the College attorneys to review our current credit card policies and to present a new written policy to the Board of Trustees concerning credit cards so as to prohibit any misuse in the future.

Because there is an ongoing investigation by the Wyandotte County District Attorney's office there will be no further comment on this matter until such investigation is concluded.

27. Mr. Duckers moved to enter executive session for the purpose of evaluating the College President for a period not to exceed 30 minutes. Mrs. Huerter seconded and the motion carried.

28. Executive session commenced at 11:40 a.m.

29. Regular session reconvened at 12:10 p.m. at which time Mrs. Huerter moved to extend Dr. Burke's contract to July 1, 2007. Mr. Duckers seconded and the motion carried unanimously.

30. The Chairman declared the meeting adjourned at 12:10 a.m.

ATTEST: _____ Chairman

_____ Secretary