



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, November 19, 2024 – 5:00 P.M.**

CONSENT AGENDA – Item A
Meeting Minutes - AMENDED

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:02 p.m. at KCKCC- Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, November 19, 2024. The Pledge of Allegiance was led by Trustee Hoskins Sutton.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Ms. Mary Ricketts and Dr. Brenda Scruggs Andrieu. Vice Chair Evelyn Criswell was not present.
4. **Moment of Silence:** Chair Isnard acknowledged the sad news about the recent passing of former Trustee Ms. Patricia Brune, who served on the KCKCC Board of Trustees from 2020 until 2023. Ms. Brune passed away on October 26, she was born in 1949. She was a graduate of Washington High School, received a bachelor's degree from Rockhurst University and a master's degree from Baker University. She retired as Clerk of the Court in the Western District of Missouri in 2009. In addition to her work with the Board of Trustees, she served on the KCK Public Library Foundation, Women's Chamber of Commerce, Leadership 2000 and the Kansas State Library Board. Memorial contributions can be made to the KCKCC Foundation. Chair Isnard shared that Ms. Pat Brune was an amazing person to get to know over the two years he served with her, she was a great mentor to him and she will be sadly missed by many in the community. Chair Isnard led a moment of silence in memory of Ms. Brune.
5. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Trustee Ricketts made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

6. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners online. Student-Athlete Sydney Becker approached the podium and her remarks are documented in Item 7 under the Annual Board of Trustees Food Drive presentation.

7. **Recognitions/Presentations:**

- Chair Isnard invited Dr. Greg Mosier, President, and Ms. Sydney Becker, Student-Athlete Leadership Team (SALT) Representative, to present the Annual Board of Trustees Food Drive. Dr. Mosier and Ms. Becker presented the following –
 - Ms. Sydney Becker, President of SALT and member of KCKCC's softball team, spoke on behalf of SALT and the KCKCC athletic department stating that she felt honored to work with the athletes on a day-to-day basis and with the athletic department to make a difference in athletes' lives. Ms. Becker thanked the Board for supporting the teams and athletes on the field and in the classroom. Ms. Becker shared that SALT has partnered with Morgan's Message, a mental health and athletes-focused organization that strives to end the stigma between athletes and their mental health - as the athletic department wanted to make sure that KCKCC's athletes felt seen and heard. With this initiative, shirts were provided to all athletes that read "Human Greater than Athlete" which helps spread the word; the hope is that future athletes feel seen and heard for years to come. With SALT's goal to create an environment where athletes support athletes, SALT began Games of the Month as a way to encourage athletes to support one another and watch each other compete.
 - Ms. Becker noted that thanks to the Board, athletes have the facilities and resources needed to succeed. The SALT team was honored to be invited to participate in the food drive for Blue Devils' cupboard and donated over 500 items. Ms. Becker gave special recognition to the athletic teams for donating the items that would hopefully make the holidays and day-to-day life easier for the KCKCC community.
 - Ms. Becker thanked Dr. Tiffany Bohm, Dean of Health Professions, Ms. Jordon O'Brien, Assistant Athletics Director, Mr. Greg McVey, Athletics Director, the Board and the athletic staff for a great first semester. Ms. Becker invited all to attend softball games in the spring and to follow athletics on social media.

Trustee Hoskins Sutton gave appreciation to Ms. Becker for her presentation.

- Dr. Mosier thanked Ms. Becker for her work and her fellow student-athletes' work in SALT as their contributions make a difference. Dr. Mosier stated this is the 7th annual food drive and thanked the many people that donated, including the Trustees, MVP Law for their large donation, Merchant McIntyre Associates for their \$2,500.00 donation, the Kansas School for the Blind, several employees and Trustee Scruggs Andrieu for including her friends and neighbors. Dr. Mosier stated

that this event helps KCKCC's students that live with food struggles and he looked forward to continuing the event for many years.

Chair Isnard echoed the thanks to all that contributed and to Ms. Becker for all that she and the student-athletes do.

- Chair Isnard invited Mr. Bill Miller and Mr. Rick Swearingin of Novak Birks, P.C. to present the 2024 Annual Audit and Financial Compliance Reports. Mr. Miller and Mr. Swearingin presented the following –
 - Mr. Swearingin explained that the auditors were onsite most of the month of September working with KCKCC's accounting staff for the College and the Foundation. He reported that within the auditors' letter to management, there were no difficulties in performing the audit, there were no corrected misstatements, the financial statements did not require any adjustments and there were no disagreements with management. Mr. Swearingin reminded management and the Board that at the end of the audit, before the report is released, there is a required management representation letter that will be provided to Novak Birks. Mr. Swearingin noted this is a governmental audit because KCKCC receives federal funds and is subject to generally accepted accounting principles (GAAP) and to government auditing standards. Novak Birks reported an unmodified opinion meaning they are not modifying their opinion to reflect any departures from GAAP or government auditing standards. Novak Birks was also auditing the financial statements of the KCKCC Foundation, which is not consolidated into this report, but are included as separate financial statements.
 - For financial statements for the year ended June 30, 2024, the College ended the year with total assets of \$188,336,323, of which \$83.5 million was cash and \$11.2 million was investments in certificates of deposit (CD's), smaller receivables and capital assets. For the statement of revenues, expenses and changes in net position for the year ended June 30, 2024, there were total operating revenues of \$35 million, total operating expenses of \$42.6 million, for an increase in net position of \$25.7 million, which is an increase over last year's net increase in net position of \$21 million. For the audit of federal funds and the scheduled expenditures of federal awards, total expenditures of federal awards were over \$11 million. Typically the College's major program is student financial aid as that's where the bulk of federal funding comes from. This year KCKCC had two major areas with over \$750,000 in federal expenditures from receiving a grant from the Department of Defense for the Automation Engineering Technology program of \$1.7 million. Novak Birks reported that within the single audit of federal funds, that was also an unmodified opinion and there were no findings with this audit.
 - Mr. Bill Miller, Chief Executive Officer of Novak Birks, acknowledged his staff's engagement on this audit – Mr. Matt Regan, Ms. Elizabeth Liddle and others. Mr. Miller reminded the Board of Novak Birks' responsibility to report to the Board as an independent entity. He stated that this year the auditors had concern because of

KCKCC's turnover in the finance staff but no issues were experienced, the books are in good stead and that Novak Birks is in discussions with staff about next year because of the construction, leases and changes in the audit industry. Mr. Miller reported that the College staff did a very good job and complimented Ms. Diana Borodina, Interim Controller, and Dr. Patrick Schulte, Vice President of Finance and Operations, for their work with the audit team and staying on schedule. Mr. Miller noted that tonight's report is a draft and will remain as a draft until the Foundation meets in early December and approves their portion of this audit as they are considered a component unit of the College and incorporated into the documents.

Chair Isnard asked for clarification whether the Board needed to wait until December, once the Foundation portion was finalized, as the approval of this report is scheduled under New Business this evening. Mr. Miller stated that was not the auditors' opinion, that the Board could approve tonight's draft audit as Novak Birks did not expect the Foundation to make any changes. Mr. Miller noted that if Foundation had material changes, Novak Birks would bring the audit back to the Board. Mr. Miller affirmed that Novak Birks would not sign the opinion letter until the Foundation approved their part of the audit.

Trustee Ash reported that the Board Finance Committee reviewed the audit last week with Mr. Miller, Mr. Swearingin and Dr. Schulte. There were no material concerns through the audit and the committee recommended to move the audit to the full Board.

Mr. Miller reported that Foundation received their draft audit the same time the College did and they do not have any changes or comments. Mr. Swearingin added that Foundation's Board meeting is December 5 at which time they would approve their audit - that would be the date of the final audit report. Mr. Miller noted this is how it was done last year.

Hearing no other questions, Chair Isnard announced there will be action on the audit later in the agenda. He thanked Novak Birks for the report and gave appreciation for the work from KCKCC's finance team with the staff turnover. Chair Isnard affirmed that strong financial performance all year results in smooth audits.

- Chair Isnard invited Mr. J. Victor Ammons, I, Associate Professor of Psychology, to present the Academic Affairs Biannual Program Highlight - Psychology. Mr. Ammons presented the following –
 - Introduced members of the psychology department: Dr. Jelena Ozegovic, Professor; Dr. Hira Nair, Professor and Coordinator of the Education Program; Mr. Michael James, Assistant Professor and Coordinator of the Addiction Counselor Program; and Ms. Heidi English, Associate Professor. He also introduced three research students.
 - The psychology department was the first in 2020 to begin the implementation of hybrid classrooms where faculty instruct at one campus and beam information to other campuses.
 - The Department of Psychology, together with the Department of Education and the

research unit on campus, has been instrumental in hosting interdisciplinary symposiums. Most of the symposiums are held in Upper Jewell; this year the symposium was full so next year it may be moved to TEC. The student research symposium began in 2019 with about 65 students and this year there were over 450 students. Most of the speakers have been prominent psychologists - this year's keynote speaker was the first Hispanic female president of the American Psychological Association, next year will be the first female Asian Japanese president of the American Psychological Association. Next year, the hope is to have the most prominent psychologists in the country (the president of the Association for Psychological Sciences and the president of the Society for Experimental Psychology) speak at KCKCC's symposium, at KCKCC clinics and/or the induction in the spring.

- The department is developing a research portfolio where the focus will be on students doing primary research on campus, and next fall the KCKCC psychology department will start publishing its own student research journal.
- Every year the department tries to host a transfer fair. This year there was a collaboration with other departments - Dr. Nair from Education and Professor James from Addictions. Ten schools were selected to speak to KCKCC students about why the student should choose that school and allowed room for interaction.
- The department runs a research portfolio and a high school summer boot camp. Mr. Ammons gave examples of past and current student research studies. The plans for next summer's bootcamp are to hopefully host 500 graduating students in collaboration with the Department of Chemistry program.

Trustee Scruggs Andrieu questioned if the 500 camp students were coming from Wyandotte County schools. Mr. Ammons confirmed the 500 graduated students would be from the four high schools in Wyandotte County and KCKCC would accommodate students outside of Wyandotte County if there was interest.

Trustee Ricketts congratulated Mr. Ammons on the growth of the symposium and on the students that are succeeding and furthering their education in psychology.

Trustee Hoskins Sutton concurred and thanked the entire department for making the difference in KCKCC's students' lives.

Dr. Mosier gave thanks to Mr. Ammons and all the faculty. He emphasized that from an educational and academic perspective, students transferring from two-year institutions to four-year institutions with undergraduate research in their academic portfolio are highly sought after by the four-year institutions and are offered more scholarships.

Chair Isnard was happy to hear about the great work and appreciated all of the faculty and students that joined the meeting.

- Chair Isnard invited Ms. Jordon O'Brien, Assistant Director of Athletics, to present the

Equity in Athletics Disclosure Act (EADA) Annual Update. Ms. O'Brien presented the following –

- This review reflects the 2023-2024 year. The report is part of Title IX legislation, and it informs prospective student-athletes how equitable resources are spread between KCKCC's male and female sports teams.
- Last year, KCKCC had eight athletic teams - four male teams and four female teams with 98 male athletes and 71 female athletes; the College has since discontinued golf. Female sports: volleyball, soccer, basketball and softball. Male sports: golf, soccer, basketball and baseball. The coaching staffs were comprised of five male head coaches and three female head coaches with assistant coaches being five male and two female. The athletic aid awarded (scholarships) was very even with 50.4% to males and 49.6% to females. Operating costs are game day costs such as game officials, transportation, uniforms, meals, hotels and equipment - 4% more was spent on male student-athletes than female. Total expenses combined such as student aid, equipment, operating expenses, recruiting expenses, staff salaries and travel was 52% for males compared to 48% for females.
- Some athletic department accomplishments last year collectively for male and female were a 3.24 department grade point average (GPA), 61 student-athletes named to the All-Conference All-Academic team (requires a 3.5 GPA or above), and 52 student-athletes named to the NJCAA All-Academic team (requires a 3.6 GPA or above). Athletic accomplishments included: Jada Johnson - conference player of the year for women's basketball, Frankie Santiago - conference freshman of the year for baseball, Gehrig Goldbeck - conference Gold Glove award winner in baseball, Brandon Burgette - conference coach of the year (men's basketball coach), and Kaylyn Rogers - NJCAA Lea Plarski Award (women's basketball).

Trustee Scruggs Andrieu questioned why golf was discontinued. Ms. O'Brien answered it was a budgetary decision as there were only six student-athletes last year. Trustee Scruggs Andrieu questioned if there were plans for track and field. Ms. O'Brien answered the Athletic department is looking at other avenues for adding sports and track and field has been discussed. She continued that resources would need to be provided for the field house, locker room and storage space.

Ms. O'Brien added that tonight the KCKCC women's soccer team is competing on the national stage and that tomorrow the women's volleyball team is in the national tournament. Trustee Hoskins Sutton stated she liked the information on Facebook. She stated that years ago female students wanted to play soccer and KCKCC did not have a women's soccer team so they would play intramural and now the College has a women's soccer team. Trustee Hoskins Sutton felt that those students who were advocating for that would be happy to see it and she is happy every time she sees it.

Trustee Ash commended Ms. O'Brien, Athletics Director Greg McVey and all the coaches as the academic accomplishments are amazing and the College has grown stronger over the years.

Chair Isnard stated he was proud of both teams playing in the national games and that the academic performance was incredible.

- Chair Isnard invited Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management, to present the Student Holds Annual Report. Dr. Corti presented the following –
 - There are financial holds and non-financial holds. Financial holds occur when a student has a balance of more than \$1,000.00 due to tuition, library items, equipment such as laptops, or fees. With a financial hold, a student cannot enroll until the amount is below \$1,000.00. A non-financial hold occurs if a student is placed on academic probation or dismissal, if previous transcripts are missing, miscellaneous such as student demographics, a disciplinary reason like student conduct, or health due to the tuberculosis test that is required by state law.
 - The largest category is academic holds - academic probation and academic dismissal. Academic probation occurs when a student's grade point average (GPA) is lower than 2.0. A hold is placed on the student's record until the student meets with an advisor. Most of those holds are quickly lifted. Academic dismissal holds remain on the student's record until the student appeal to the appeals committee to be readmitted to the institution.
 - Financial holds are the largest category over non-financial holds. Financial holds increased from 3,999 in 2023 to 4,687 in 2024. Students are having financial difficulties.
 - The largest category for financial holds is tuition and getting that amount below \$1,000.00 to get registered. Tuition holds increased from 2,756 in 2023 to 3,559 in 2024. The number of tuition holds removed was 870 in 2024 versus 826 in 2023.
 - Equipment holds are for laptops, musical instruments, etc. that were not returned. Equipment holds removed was 377 last year and 210 this year.
 - The total number of students enrolled with restrictions and total of credit hours for students which restrictions - this past year the total number of credit hours is 5,331 versus this year of 6,155.
 - Future steps – review of holds that have not actively been used since academic year 2022-2023 for consideration of removal, publication of active hold reasons on the KCKCC website, and an engagement campaign with former students that have less than a \$1,000.00 balance and students on dismissal probation. Note that students with a \$1,000.00 balance can take classes but are unable to get their transcript.

Trustee Scruggs Andrieu asked if students owe over \$1,000.00 that they cannot get their transcript. Dr. Corti confirmed that was correct, if the balance is over \$1,000.00, students can register for classes but cannot receive their transcripts. Trustee Scruggs Andrieu questioned if students have to pay the amount completely before they can get their transcript. Dr. Corti explained, yes and no – per state law, if some of the student aid was used for classes that were funded, students can receive a transcript for those classes but not their entire transcript. If the balance is less than \$1,000.00, students can get a redacted transcript, but to get a full transcript,

students cannot have any balance.

Trustee Ricketts asked for clarification about putting hold information on the website. Dr. Corti explained that information on the website would detail the different levels of the holds, and that student information about the holds would not be published. The information would help make it clear for students what needs to be done for outstanding balances to be registered.

Trustee Ricketts questioned what support is offered to students prior to academic probation. Dr. Corti answered that the College has an early intervention process for students that are not doing well and the Student Success Center will contact the student to discuss resources such as tutoring. The biggest challenge is that the student may not take the offer for assistance. Dr. Corti continued that when a student is on probation or has been dismissed and is then readmitted, the College needs to make sure the student registers for appropriate classes so they do not end up on probation continually.

Trustee Hoskins Sutton remembered that the College was going to give students the option to make payments and still enroll and questioned if students were taking advantage of making payments or if students were following through on that. Dr. Corti explained the College wants to make sure to get students on a payment plan as a consistent effort to help students reduce their debt and so they can remain students at the institution.

Trustee Hoskins Sutton wondered that since over half of KCKCC's students need financial aid, how the students get the additional debt if financial aid covers most of their tuition. Dr. Corti deferred to Ms. Tammy Reece, Director of Student Financial Aid. Ms. Reece gave the example of a student receiving enough aid to cover all of their costs for a term, and at the end of the term that student did not pass any of the attempted coursework. There are specific federal regulations where the Financial Aid Office reviews student attendance records and there are instances where a student must repay the money. Trustee Hoskins Sutton asked if maybe the students are thinking that since it is a Pell Grant they do not have to pay it back then they do not take the classes seriously. She continued that education about the process and that there are consequences would make a difference. Ms. Reece acknowledged there is education that the College could always work to improve on and explained that KCKCC does have and is required by law to have some of those policies available to students. Ms. Reece stated that with every award notification to students those policies accompany that information but many students do not read the information up front. The Financial Aid Office strives to provide the information before students may need it. Ms. Reece shared that this semester one of the teams wildly important goal specifically plays to some of these items and trying to capture those students before the end of the semester, to try to have those hard conversations so that the institution can retain them.

Trustee Scruggs Andrieu questioned if the Pell Grant funds go to the student then the student pays the College. Ms. Reece explained that federal Pell Grant money must first pay for direct costs – tuition, fees, books and housing fees, if applicable – then students are able to get a

refund for that residual to use for other educational expenses which can include transportation and food while attending to school.

Ms. Reece further explained that if a student receives a non-passing grade at the end of the semester, faculty have to report the student's last day of academic engagement; if the student attended the full semester they do not owe back any of the money but federal law only allows the College to pay aid for the days that they were actually in attendance, per institutional records.

Chair Isnard thanked Trustee Hoskins Sutton for her question about the payment plans as the Board had received a report a while back from Ms. Lesley Strohschein, former Controller, about the plans and how that was successful in getting students reengaged and paying down that debt.

Chair Isnard was curious if the new Free Application for Federal Student Aid (FAFSA) form and the issues it created for families and students may have contributed to some of the increase in the financial holds. Dr. Corti answered yes, the new FAFSA was supposed to be streamlined and more efficient but it was not and it came out late; this year with the new and improved FAFSA similar concerns are anticipated when it rolls out. Ms. Reece added that the FAFSA for 2025-2026 was expected to be unveiled on December 1 but it opened yesterday as they are trying to increase the number of beta testers; KCKCC is not encouraging students to be a beta tester but encouraging them to wait if they can.

8. Communications:

- Chair Isnard invited Dr. Greg Mosier, President, to present the KCKCC Annual Candle Lighting Ceremony – Wednesday, December 4, 2024, 11:00 A.M. Dr. Mosier presented the following –
 - Last year the College's Centennial year was celebrated as an institution and this year the 100th anniversary of the Candle Lighting Ceremony is being celebrated, as it began the first year KCKCC opened. The ceremony is Wednesday, December 4 at 11:00 in the Performing Arts Center. There will be great entertainment by student clubs and musicians. The ceremony is also used as a fundraising event for student scholarships, donations will be accepted. All are encouraged to attend.
- Chair Isnard invited Dr. Greg Mosier, President, to present the President's Annual Holiday Party – Thursday, December 12, 2024, 11:00 A.M. Dr. Mosier presented the following –
 - Dr. Mosier expressed excitement to host the 14th Annual President's Holiday Party on Thursday, December 12 at 11:00 AM in Upper Jewell Lounge. The party is a gathering for employees, retirees and Trustees to come together to enjoy camaraderie and good food before the winter break. All are encouraged to attend.

Chair Isnard agreed the party is always a great time and encouraged anyone who could to attend.

- Chair Isnard invited Dr. Greg Mosier, President, to present on Employee Support. Dr. Mosier read the following message directly for and in support of all KCKCC employees:
 - *Both internal and external people can be assured that the entire college faculty and staff work extremely hard to be inclusive and respectful to all Board Members. This includes what goes into each monthly board report which does take tremendous effort by many people to provide a detailed and a robust report for the Board and the entire community at-large. However, comments made by a Trustee at last month's meeting were unprofessional, unsubstantiated and damaging to the inner workings of the College. These false accusations were also disruptive to college employees, which takes them away from the important work that we have to do every day to improve the lives of our students and our community. The accusations that college employees are purposefully and intentionally excluding certain Board Members from board reports or other items in so-called patterns of microaggression, whether done on their own will or being emboldened to do so by my executive team or at my direction, are harmful to those employees being called out with slanderous statements made in a public forum. Should these actions reoccur in the future, all employees, you can be assured that I will professionally and appropriately address those items at that time to protect you from any accusations of wrongdoing or other items that should not be addressed in a public setting. The College and the Board have in place a collaboratively created KCKCC Board Members and CEO/College Staff Communication Protocol adopted on August 13, 2019. This protocol was created so individuals are treated with mutual respect and so that these types of situations don't occur in public settings and don't publicly single individuals out for accusations of misconduct, whether they are substantiated or unsubstantiated. There is an appropriate time and place for these conversations, and it is not in our public Board meetings. It's my goal that we can move forward from this unfortunate situation in a positive light, treating one another with mutual respect and giving grace when needed. Sometimes mistakes are made, they happen, and they need to be recognized as just that, mistakes, so we can all focus on the important work that we have in front of us. Thank you.*

Chair Isnard thanked Dr. Mosier and pointed out that each Trustee was provided a copy of the KCKCC Board Members and CEO/College Staff Communication Protocol for review. He noted that the document has been in the Board Handbook since August 13, 2019, and that during Board Retreats the Board Handbook is reviewed annually with the opportunity to make changes or review this policy, and that since 2019 there have been no changes to it. Chair Isnard stated that means that the protocol is the shared commitment as Board Members, that it would be followed and that Board Members would treat each other with respect, limit issues there may be involving specific employees or the president to executive sessions, which the state statute allows for discussion of nonelected personnel – that is the forum for that discussion, not at the public meeting.

Chair Isnard continued that he failed to properly address comments made during the last

meeting as he was taken back by them and needed to put together his thoughts. Chair Isnard gave another reminder of the CEO/College Staff Communication Protocol and asked that all Trustees review it, remind themselves about it and to bring questions or concerns about it to him so it could be added to the next Board Retreat agenda to discuss if changes were necessary. Chair Isnard asserted that in his 10 months as Board Chair, this was the second time he has had to address this specific protocol and that there comes a time when simply a reminder would not be enough. Chair Isnard directed to move on to the next agenda item.

Trustee Hoskins Sutton announced she would like to speak as everyone knew she is the one being talked about. She stated that she's tried to have these in our meetings but it's ignored and the last Board meeting minutes read that the Board would move on but tonight she is being called on the carpet with nothing having been said to her. Trustee Hoskins Sutton stated that the Board all know there have been instances ever since she has been on the Board, such as she would attend events, from even when Dr. Tami Bartunek, former Chief Marketing Officer, worked at KCKCC, and Trustee Hoskins Sutton's name was not on the list, but everyone else's name was on the list. Trustee Hoskins Sutton felt that this year all the things have just seemed to escalate - from the Convocation when other Trustees were recognized and she wasn't after she responded that she was attending. She questioned how that looks to employees when they see Dr. Mosier recognizing the other Trustees while she is sitting there not being recognized. Trustee Hoskins Sutton also noted the graduation in Lansing where everyone had a cap and gown but her. She continued that in the minutes from last month it was written that she was not accusing anyone and that it was understood that she was not chewing out any employees, but now it is being made to sound like she was.

Chair Isnard shared that the most important thing to remember as individual Board Members, is that there is no reason the Board would chew out any employee for something like an accidental oversight - as a single Board Member, there is no power over employees and the collective Board employs the president. Chair Isnard pointed out that at the breakfast event last week everyone knew that he was in attendance, but it was almost an oversight to mention that he was there; he did not take offense to that as he was at a table in the back, and it is easy to forget when there are so many other people to recognize. Chair Isnard thought it was important to remember that things do not have to be something intentional, that simple oversights happen and they can happen frequently.

Trustee Hoskins Sutton stated that an occasional oversight is different from a pattern of oversight at various events.

Additional conversation ensued.

Discussion was had as a reminder as to what conversations are appropriate and legally allowable to be held in open session and executive session. It was mentioned that this item may be worth adding as a topic to the Board's next retreat agenda.

Chair Isnard gave thanks and moved to the next item on the agenda.

9. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.
- On behalf of the Board Finance Committee (BFC), and on behalf of Vice Chair Criswell, Chair of the BFC, Trustee Gilstrap reported the BFC met last Tuesday and all committee members were present. There was a thorough presentation on the annual audit given by the auditors which made the members feel confident in the auditors' skills and especially confident in the KCKCC staff. The October financial summaries were reported by Dr. Patrick Schulte, Vice President of Finance and Operations. Updates were reported by Dr. Mosier on the downtown location, the Pioneer Career Center purchase and staffing.

Trustee Ash added that the Board packet contained the financial reports and statements. KCKCC continues to be in a very good financial position in all areas of the College. The auditors presented earlier in tonight's meeting with respect to KCKCC's overall positions and the College continues through the competence of its leadership and people in key positions to manage the strong financial situation. Dr. Mosier gave an update on the downtown campus which has obtained the stage one and stage two building permits, which means the project can start on the foundation and going vertical this spring. The committee voted to move forward with a recommendation to accept the financial report.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC has two policies being brought to the Board for approval later in the meeting.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ricketts, Chair of the BCEC, reported the BCEC met briefly on November 14 with several agenda items including creating an invitation letter that will be shared with Chair Isnard and Dr. Mosier for their approval. The letter will seek recommendations for some community engagement members across Wyandotte County and Leavenworth County - this would position KCKCC to have a circle of advocates that would be able to share facts and data. The BCEC wants people to have the facts and data to share, to be strategic about who shares that information and to find partners that will be able to spend time quarterly with the BCEC to keep people abreast of what is going on and some of the great success at the College.

Chair Isnard shared that he was excited to get more community members involved, to get more feedback from the community and he looked forward to seeing the list of potential members. Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported that a number of Trustees traveled to Seattle for the ACCT Annual Leadership Congress. Trustee Hoskins Sutton and Trustee Ash each attended their respective committee meetings and participated in the Congress which included the opportunity for the College’s region to successfully reelect Trustee Hoskins Sutton to the Diversity, Equity and Inclusion (DEI) Committee assignment that she has served on the past couple of years.
- Trustee Hoskins Sutton reported:
 - First she met with the Diversity, Equity and Inclusion Committee and they had robust conversation about terms they might use and how they were going to move forward with some states being limited to what terms they can use. She stated nothing was finalized because there was pushback that it is needed and how they were going to do what was needed if they do not focus on inclusion. Trustee Hoskins Sutton mentioned she read an article titled “The Cost of Not Including” and would report on that next month
 - Trustee Hoskins Sutton reported on some of the sessions she attended. The pre-Congress session attended with Trustees Scruggs Andrieu and Trustee Ricketts was on “Innovative Solutions for Student Support and Offsetting College Expenses.” This was about students receiving Supplemental Nutrition Assistance Program (SNAP); the College can become a third-party partner to tie into that SNAP that students are receiving and employee training - that’s a way the College can funnel and get reimbursed for that.
 - Another session she attended titled “Shaping Tomorrow’s Workforce, Leveraging Data for Future Ready Skills” had an excellent speaker, much information about workforce and how colleges are going to prepare the workforce. This session resonated with her and she thought the way that Dr. Mosier is leading the College was on the right path for the workforces. She shared that one item presented was that employers and local companies are requesting the community colleges to do certain things but the colleges should be careful on what is taken on as it needs to benefit the community. Trustee Hoskins Sutton hoped that KCKCC would look at that.
 - Another session that was interesting to Trustee Hoskins Sutton and resonated with her was “Onboarding Your New Trustees” presented by Nicolet College in Wisconsin. She shared that they do an extensive job with online training, that the new Trustees meet with and get to know the president, their Board orientation and training is mainly done by their Trustees, they keep in touch, they meet with each Cabinet Member so that they can understand the whole college and the

online trainings continue with explaining the Board packet and the terminology. Trustee Hoskins Sutton hoped that the College could do a better job to put something together that would help onboard new Trustees so when they attend their first Board meeting they have an explanation of what things mean - this has made Nicolet College's meetings more productive. Trustee Hoskins Sutton thought this would help Trustees know what the Higher Learning Commission is, what it means to KCKCC and that the College is guided by the Kansas Board of Regents (KBOR).

- Chair Isnard shared that with his attendance this year, he tried to focus on personal professional development and his role on the Board such as sessions related specifically to Board relations. He attended the Chair's Academy as a pre-session to the conference and heard from colleges across the country on some of the issues they face and how they addressed those issues. Chair Isnard agreed with Trustee Hoskins Sutton's point about how new Trustees come in and may not know exactly how things operate or may not have exposure to the education field, especially when many Trustees across the country are appointed and not elected. Chair Isnard continued that it was great networking and learning from other colleges. He commented that he was able to share things that KCKCC was doing great and felt that, with this being his third year on the Board and attending the conferences, that KCKCC needs to start doing presentations as some of the other colleges could learn from what the College is doing with the downtown campus, the amazing projects being worked on, the new programs and ways KCKCC has received funding from state and federal resources. Chair Isnard thought that would be a wow-type of discussion with the colleges that have never tried and that KCKCC could share what was being done right.
- Trustee Scruggs Andrieu shared that the workshop that impressed her the most was about large military drones and how a college had incorporated a learning program of teaching people how to use those drones. She also learned how different athletic programs can help students be attracted to a college's program - maybe students who had not intended to go to college, but because of the athletic program they may be attracted to go to the college. Trustee Scruggs Andrieu reported there was an Artificial Intelligence (AI) program that focused on teaching students who play computer games and get bored in class to let students use their gaming skills in the classroom in a more competitive way and the students became engaged.
- Trustee Ricketts reported on a Board engagement session hosted by Roanoke-Chowan Community College as they were having major issues. The narrative they used highlighted the issues stemming from unclear Board roles, lack of leadership, many internal conflicts that was compounded by external scrutiny coming from the state auditors and accreditation bodies and the Board was facing a lot of public criticism. Trustee Ricketts shared that some of the key takeaways were how that college worked through their challenges and created accountability - they had a phenomenal strategy created for their Board reform such as the Board underwent extensive self-assessment and redefined their roles; for the Board/president

dynamics, they hired a strong community-focused president that helped them stabilize the institution and the Trustees emphasized the importance of trusting the president's leadership while offering their support; the Board focused on collaboration and culture; and the Board took the time to realize their lessons learned. Trustee Ricketts continued that those Trustees stressed the importance of prioritizing students over personal agendas and egos and really looking at the Board's commitment to transparency, education and community development.

- Trustee Ash shared his thoughts on a workshop that he had never seen before in all of the Congresses he had attended - the workshop was about the importance and the value of the Board working for the president's compensation. It was a good, interesting workshop that affirmed some things that the Board has done over recent years with respect to the president's compensation package and other compensation across the College.
- For the business of ACCT, Trustee Ash reported the financial statement of the organization is strong. He continued that this was an historic Congress with three Board positions open, three Board Members running and in accordance with the bylaws of the organization, the individuals are elected by acclamation - this was the first Congress that Trustee Ash did not need to vote. He continued that in the past, there have been as many as seven or eight ballots to elect Board Members; ACCT is still looking for people interested in running for Board positions which are open to anyone and the details are in the ACCT Trustee Advisor magazine.
- Trustee Ash reported that overall it was a good Congress with ACCT's business being in good shape and their transfer of leadership to the new incoming president of the Board. Trustee Ash continued that the ACCT National Legislative Summit is in February and there will be a brand-new administration in Washington with a lot of new members in both chambers of the Congress. Trustee Ash reported that ACCT was beginning to contact the legislators to discuss issues like the Pell Grant - how much it should be, if it is sufficient and should it be year-round. Trustee Ash thought it should be an interesting Legislative Summit and KCKCC intended to participate.
- Trustee Hoskins Sutton announced that she had three points to add. She thought that all of the Congresses were good, but each year they continue to create many good sessions - it was a plethora of everything; she noted that she liked there were more direct sessions for what the Trustees could use in getting ready and serving on a Board. Trustee Hoskins Sutton was impressed with the three people running for the Board positions as no one would have known they did not have any opposition due to their professionalism and their speeches. Trustee Hoskins Sutton shared that the Chair for the Congress serves one year and that history was made this year in that the Chair-elect for next year's Congress in New Orleans is Mr. Richard Fukutaki - he is the first Japanese American to ever serve that position; his speech was very encouraging to hear and he was cheered because of the diversity and inclusion being shown.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

- The Kansas Association of Community Colleges (KACC) was not discussed.
10. **Consent Agenda:** Chair Isnard called for a motion to approve the Consent Agenda. Trustee Hoskins Sutton made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**
11. **Student Senate Report:** Chair Isnard called for the Student Senate report. Mr. Joseph Sanchez, Student Senate President, presented the following –
- On October 25, Student Senate hosted the Fall Festival. It went very well, was well received and there were 75 people who attended. The event received a lot of positive feedback and the biggest hit at that festival was karaoke.
 - On November 4, Student Senate hosted Grocery Bingo for over 55 attendees.
 - Yesterday, there was a Scream for Ice Cream event for students with over 140 attendees.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

12. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier presented the following –
- This is a busy time of year filled with many events including this week being International Education Week.
 - Last week, KCKCC gave the keynote address at the National Institute for Construction Excellence (NICE) Annual Awards Luncheon and shared a presentation about the downtown project. There were over 800 attendees and the College received a good, excited response about the downtown site and especially the public-private partnership model that KCKCC has been approaching.
 - On Thursday, KCKCC hosted the President's Leadership Circle with a good turnout and support from sponsors and donors for downtown, student scholarships and what is being done at the College. Dr. Mosier gave appreciation for the work of Ms. Mary Spangler, Executive Director of Foundation, and her team.
 - Many groups of KCKCC representatives attended events across the Kansas City metro during November - events with the Hispanic Development Fund, High Aspirations and several others - and KCKCC continues to get highly recognized throughout the community.
 - Tomorrow Dr. Mosier will serve on a panel, at the request of Dr. Blake Flanders, President and Chief Executive Officer of the Kansas Board of Regents (KBOR), for the Midwestern Higher Education Compact to discuss prison education, KCKCC's expansion in that area and what community colleges are doing and can do to help provide education in the prisons.
 - Dr. Mosier and Ms. Mary Spangler have a meeting at the downtown site tomorrow with a potential donor to discuss the benefits of the downtown project and how it

ties in with that foundation. This meeting has been almost a year in the making.

- An image was shared of the TEC parking lot where the Wash Barn used to be – it has been demolished. Additional concrete will be removed from that site and the area will be brought up to grade and leveled for additional parking. If there is a decision to build something there in the future, it will be a clean site to work with.
- Downtown Update –
 - Dr. Mosier shared an image of a meeting with representatives from PGAV Architects, McCownGordon Construction and Copaken Brooks reviewing which parts from the Seventh Street Methodist Church could be salvaged such as the stanchions which will be outside of the community conference room, pews that he will continue restoring and stained-glass windows. The representatives will fine tune the dimensions, determine how to restore the historical elements and how to tightly suspend the stained-glass windows inside the storefront windows in the conference room and in the art gallery, depending on how many are restored in their final form.
 - Dr. Mosier shared the newest image of the downtown site from the southeast corner along State Avenue from 6th Street to 7th Street. He reminded all that the plan was to keep the Kraken building, which is on the southeast corner of the block; that building was purchased from a private individual and is able to be repurposed.
 - The downtown project is going well after a short setback due to rain and additional findings upon excavating the parking lot on the west side of the Willa Gill Center. There had been another church adjacent to the Methodist Church, but it was blown in in a storm in 1940; most of those salvageable articles were retrieved and the building was crushed then buried. During the last week, about 6,000 cubic yards of construction remains from that building were removed and about 6,000 cubic yards of fill dirt brought in to make it compatible. The total project is still about \$600,000 and \$800,000 under budget, which is incredible for construction at this time.
 - Dr. Mosier shared map images of the Kraken building, the enclosed dirt yard where students will work with electric vehicle (EV) equipment and a patio area. Since there is a food shortage and limited places to eat in downtown KCK, the desire is to make the Kraken building ready for a food service vendor to operate which will give the College operational revenue. Dr. Mosier shared an idea of what the Kraken building could be in relation to the main building with a patio area, windows cut into the building, an outside eating area and an inside eating area. The Kraken building would be faced with a material mixture of limestone and metal fascia to look like it is part of the main building structure. There will be meetings with the construction team to discuss the economies of scale that can be utilized while work is being done on the project - cutting in the additional windows, ensuring the incoming water lines, sewer lines, etcetera are good and beginning work on the Kraken building during the same time. This will ensure everything looks the same for the grand opening. The interior of this building will

be roughed out to dimensions that would meet a food service product. Initial design meetings will be in the next two weeks.

- Dr. Patrick Schulte, Vice President of Finance and Operations, and his assistant, Ms. Karen Callahan, have been working hard on the new markets tax credit.
- KCKCC recently received two donations to the College's portion of the project: a \$100,000 donation from the Barton P. Cohen & Mary Davidson Cohen Charitable Fund and a \$25,000 donation from Design Mechanical, who handles the campus's mechanical work. There are two potential donors that have the possibility of providing an additional \$3.5 million to the project. The original goal was to raise \$50 million – to date with cash and in-kind donations the total is approximately \$67,800,000. The potential new donations would bring the total to almost \$71.5 million which is remarkable.
- Dr. Mosier shared an animated video of the downtown project created by PGAV Architects showcasing some rooms, interiors and finishes to give an idea of the finished facility. Dr. Mosier felt that people will be competing with KCKCC in future design, construction and architecture on what the future of downtown KCK looks like. He stated that this is being built for pennies on the dollar for the downtown community and it will be great for the community.
 - Gave a reminder that KCKCC will be closed next week for the Thanksgiving break.
 - Dr. Mosier noted that he will be off campus the week of December 16 and that Dr. Scott Balog, Executive Vice President, will serve in his place at the December Board Meeting.

Trustee Ash motioned to accept the report. Trustee Scruggs Andrieu seconded the motion.

The Motion Carried.

13. Vice President Educational Innovation and Global Programming Report: Chair Isnard announced the next item would be out of order on the agenda as Dr. Fabiola Riobé is hosting guests for International Educational Week. Chair Isnard called for the Vice President Educational Innovation and Global Programming report. Dr. Riobé highlighted the following –

- Thanked everyone who supported the launch of International Education Week. Over 145 participants engaged in the kickoff ceremony yesterday and the thematic forum today.
- The Adult and Continuing Education (ACE) enrollment has increased along with students' progress. General Education Development (GED) students have shown a 31% improvement rate compared to where GED students were in previous terms and English Language Acquisition (ELA) programs are at a 65% educational gain. ACE is working to get funding with the Workforce Innovation Opportunity Grant. The popular programs of driver's education and motorcycle safety are resuming in March. The Kids on Campus program is pursuing a \$300,000 potential grant to expand the youth program around empowerment and literacy.
- High School Partnerships (HSP) are about one-quarter of KCKCC's enrollment. The HSP team works to enhance partnerships with the 22 high schools that the College serves.

HSP recently hosted an annual luncheon with the partners to share relevant information, to find out what is working, what programs their students are interested in and how to position KCKCC to meet those needs. HSP is piloting new enrollment features to streamline enrollment to programs for high school students - this has integrated artificial intelligence (AI) to give students a real-life experience of what it would look like in their program and being a student at KCKCC. HSP launched an outreach campaign to engage underrepresented students to get their families to understand what it means to be early admitted into college.

- International Scholar Services and Global Programming (ISS&GP) – Dr. Riobé shared a highlight video of the successful kickball event that had over 60 participants and raised over \$2,000 in support of international programming. Enrollment for international scholars has grown 44% which is the national trend. According to International Institute data, on average community colleges are seeing a 12.7% increase. Dr. Riobé gave kudos to Dr. Scott who is helping lead these initiatives, is staying engaged with the trends and is making sure that KCKCC is part of national and international conversations around the future of international education and how to build global competency.
- Online Education Services successfully integrated the Blackboard Ultra Learning Management System (LMS) and continues to support faculty with customized and tailored support. OES is working on two new technology integrations, Illuminate and Genius, to enhance learning analytics and to offer personalized courseware pathways. OES is piloting a new AI chatbot to offer 24/7 support for students and enrollment needs. The OES team is collaborating with the State University of New York (SUNY) system to learn and offer opportunities in online international learning to support virtual international exchange.
- Workforce Innovation (WFI) hosted an Automation Engineer Technology (AET) open house for over 70 families. The customized, targeted programs of Lineman Apprenticeships and Industrial Maintenance Technology continue to grow as WFI expands opportunities in those cohorts to introduce strategic, micro and stackable credentials in the curriculums.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

14. **Executive Vice President’s Report:** Chair Isnard called for the Executive Vice President’s report. Dr. Greg Mosier, President, on behalf of Dr. Scott Balog, highlighted the following –
- Joined by KCKCC’s new Chief Information Officer, Dr. Balog attended the EDUCAUSE Annual Conference in San Antonio, TX in late October.
 - Dr. Balog attended Franklin Covey’s Higher Education Leadership Summit in Irvine, CA in early November. He is working on “The 4 Disciplines of Execution” (4DX) launch sessions for December 2 and 3 - the leadership team and the coaches will meet with the academic and non-academic teams who are creating their wildly important goals (WIGs) and how those will be achieved.
 - In October, Dr. Balog engaged the Overland Park Chamber of Commerce to review their

Kansas City Metro workforce data. This is a regional approach with the Civic Council and KC Rising, that will provide information to help prepare talent for in-demand jobs across the region.

- Dr. Balog engaged area high schools in the Ewing Marion Kauffman Foundation Collective Impact Grant. KCKCC has submitted a proposal for that to partner with K-12 institutions, the University of Missouri-Kansas City and Babson College for partnering incubators with The Toolbox and Porter House KC on their educational on-ramps for mentoring entrepreneurs.
- KCKCC was included in proposals from the University of Kansas Medical Center and Enterprise KC to help grow the number of skilled cybersecurity professionals in the region.
- A NextGen Career Pathway Symposium for Career and Technical Education was hosted at the Pioneer Career Center for Leavenworth and Lansing high schools and workforce partnerships on how to partner together to develop Leavenworth County skill development.
- Dr. Balog coordinated the second implementation session of 4DX with the academic program coordinators training. Dr. Mosier gave thanks to the three additional coaches who have begun to help lead this effort – Ms. Cecilia Brewer, Dean of Academic Support and Assessment, Dr. Steven Nettles, Director of Institutional Effectiveness, and Mr. Tom Grady, Director of the Blue Devil Institute for Teaching and Learning. There are over 100 teams that are engaged across the College in this new 4DX operational system.
- Many good things are happening with the leadership of Dr. Balog and those giving him support in the initiatives.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

15. Vice President Academic Affairs Report: Chair Isnard called for the Vice President Academic Affairs report. Mr. Jerry Pope highlighted the following –

- Academic Affairs' work on the math pathways initiative is proceeding well and will continue over the next year and a half. The initiative is spearheaded by the Kansas Board of Regents (KBOR). Mr. Pope and Dr. Edward Kremer, Dean of Math, Science and Computer Technology, are trying to map out how to handle the pathways as most of the degrees will have to change in some form. Mr. Pope pre-thanked his assistant, Ms. Janice Spillman, who will largely be responsible for making sure the College's degree audits are updated to reflect this. The change will be a good for students because college algebra will no longer be the only gateway math course - students in certain programs and areas will have the opportunity to take statistics, contemporary math or a technical math course. Academic Affairs is working with the math department on a health professions math course also.
- Mr. Pope had a great opportunity to talk to two individuals this week. The first was one of his first students at the College - it was exciting to hear that she graduated from KCKCC then attended the University of Missouri-Kansas City (UMKC), did a student

work study at UMKC, was hired in UMKC's Information Technology (IT) department then formed her own company of seven employees that does data laying for big box companies. This student will be speaking at KCKCC's Candle Lighting service. The second opportunity was to speak with a visiting professor Calhoun Community College in Alabama who is playing at the jazz concert at KCKCC this week. This professor's president saw KCKCC's performance awards in the "Downbeat" magazine and asked how KCKCC could be so good. Mr. Pope had a good conversation with that individual about things KCKCC is doing and learned about wonderful things they are doing.

- The fall jazz concert is at KCKCC's Performing Arts Center tomorrow night from 7:00 PM to 9:00 PM and a second concert on Thursday from 7:00 PM to 9:00 PM.
- Students visited the audio engineering convention in New York and, thanks to Dr. Ian Corbett, Professor and Audio Engineering Coordinator, met an individual from NPR's Tiny Desk Concerts, a theater sound designer, and a Grammy-winning producer and owner of Studio G Brooklyn. This is a great opportunity for students, on a yearly basis in the audio engineering program, to attend and connect with these individuals.
- Culinary Arts students visited the wonderful Fox and Pearl restaurant and got a presentation from Guy Danforth, a well-known chef in Kansas City.
- The Physical Therapy Assistant (PTA) pass rate for Spring 2024 was 100% - congratulations to them.
- Dr. Kremer's students visited and looked at internship possibilities at the University of Kansas Medical Center.
- Academic Affairs is always interested in and involved in student success at the College and beyond the College.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

16. Vice President Student Affairs and Enrollment Management Report: Chair Isnard called for the Vice President Student Affairs and Enrollment Management report. Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management, highlighted the following –

- The enrollment numbers for the spring semester look good and are ahead compared to last year in all categories. The department and others are creating a plan on how to improve efforts between students being accepted and enrolling for class. Archer Education is helping with this effort to improve the process.
- Two of the athletics teams are nationally ranked. Dr. Corti attended the women's soccer game last night which they won in double overtime and hopefully they win again tonight.
- The field house is not available for the inside teams; the teams are playing their home games in other locations off campus. The field house is scheduled to be finished in March or April.
- The athletics Hall of Fame was hosted at KCKCC and was a great event.
- KCKCC's on campus food pantry served over 764 individuals the past month. This is a great resource for students.

- The College has contracted the Student Assistant Plan program. This is an online program that helps with students' mental health, especially during semester breaks when students are not able to see a mental health professional on campus. This is for all students that need additional mental health assistance.
- KCKCC has a number of partnerships being developed in the admissions area with international students and high school students.

Trustee Hoskins Sutton commended the athletes and questioned if they were practicing at various locations or at one secured location. Dr. Corti answered there are a number of facilities rented for competitions and one facility near the Legends area as the practice facility. Rental facilities for the games are a balancing act due to using other schools' facilities and needing to schedule around their competitions and practices. The game locations are listed on the website. Trustee Hoskins Sutton thought all of those issues together was quite a bit for the athletes and it was great that they are still doing wonderfully and still winning. Dr. Corti agreed because basically every game the athletes compete in is an away game since they leave campus yet they are going an excellent job.

Trustee Ash asked if the new and improved weight room was available for students to use. Dr. Corti explained that it just opened for student use and there was an opening ceremony.

Dr. Mosier informed the Board that the enrollment report this semester is a little different than previous semesters and there have been conversations in Cabinet on the best way to report. Spring semester's enrollment always begins on November 1 but this year classes start one week later giving an additional week of enrollment. Normally, enrollment is compared - so it can be done as close as a day-to-day comparison - from the number of days prior to the beginning of the semester, but this semester, just for this year, if it is done that way, there is an extra week of enrollment that is taking place now that did not take place last year at this time. This inflates the numbers as that is about a four-day difference. If the numbers are compared in the other direction, it is about a two-day difference. If the starting point being compared is November 1 and counting the number of enrollment days, then it is a closer comparison. Until now, the enrollment reports were always run as a full report on Mondays, but that is being transitioned to run a daily report. For future semesters, this will allow the comparison of true numbers. For this semester the enrollment reports may reflect large fluctuations, because this is an off year for the number of days students have had available to enroll or how many days there are prior to the beginning of the semester. This will average out, but in the beginning of enrollment reporting there will be large fluctuations.

Chair Isnard questioned health services reporting a spike in the tuberculosis (TB) questionnaire screening as he has heard of an increase of TB in Wyandotte County and wondered if the College should be concerned. Dr. Corti was unsure and would need to follow up on that. Dr. Mosier commented that he had conversations with the County Health Department prior to Dr. Corti's arrival at KCKCC and has some background information about the topic; he was not at liberty of sharing since it is personal health information of community

members, but the College is monitoring it.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

17. Vice President Finance and Operations Report: Chair Isnard called for the Vice President Finance and Operations report. Dr. Patrick Schulte highlighted the following –

- Business Office - Regarding student holds debt, a key piece is that students have a tuition cost per credit hour, and students can also borrow money based on cost of attendance associated with cost of living. Sometimes students take out a loan to help offset lost wages so that is an area they may incur debt. That is one of the key focus areas the business office reviews to determine some barriers students have and how the department can maintain and assist them through the process of financial literacy.
- Work continues on the New Markets Tax Credit (NMTC) for the downtown project with a weekly call with about 50 individuals that work through a checklist of almost 300 items. The task is comprehensive of the three downtown partners and many attorneys. Dr. Schulte thanked MVP Law attorneys Mr. Greg Goheen and Mr. Gabe Greenbaum for being an essential partner, and thanked Ms. Karen Callahan, his executive assistant, for keeping the group moving through the process. The focus is to close on the NMTC the first week of December for those funds to be in the College's repository for use on the downtown project.
- Human Resources (HR) – HR provided educational opportunities last month. For domestic violence awareness month, the presentation "In Her Shoes" was presented by The Friends of Yates and it focused on the barriers and complexities associated with domestic violence. HR held the annual KCKCC Employee Health and Wellness Fair which is an educational opportunity for individuals to learn about health and wellness on campus, and what needs to be done in taking steps towards being healthier. The COVID-19 guidelines were updated on the website to make sure KCKCC is on the forefront of how to respond to additional issues associated with COVID-19.
- Information Services – The Nelnet international payment project is looking at payment plans associated with it and utilizing partnerships. Regarding the other student holds question earlier about the threshold of \$1,000.00 receivable, if students have that debt but are on a payment plan and making progress towards making those payments, the College allows the students to register since they are actively taking a process to pay down that associated cost. The Ellucian Software-as-a-Service (SaaS) project is slated to begin January 2025 with a project end date of June 2026. This is a very large undertaking but is essential to moving forward. Mr. Bob Walker, Chief Information Officer (CIO), is taking the initiative on request for proposals (RFP's) – how the scope of work and plans are developed, and standard operating procedures for all areas.
- Facility Services – A new Director of Facility Services, Ms. Debbie Fangman, was hired. Ms. Fangman has 20 years of experience and embraces a planning standpoint on

addressing the day-to-day deferred maintenance needs of the campuses and looking toward the future to where the College is going and what the College is doing. Ms. Fangman has been an essential asset and will engage in the downtown project, taking the lead on the development as the project moves vertical.

- College Police – Fire drills were conducted on main campus, the Technical Education Center locations and the Pioneer Career Center; no concerns were reported. College Police held their annual officer range qualifications in accordance with the state requirements of Wyandotte County Sheriff's Department on October 30.
- Wellness Center – As a focus on health at work and fall health initiatives, the 8-week program titled Walk Across Kansas is going strong at week six with 19 teams competing and 76 individual participants. Dr. Schulte will continue to partner with the Wellness Center to determine how to create opportunities for individuals to think about their health while at work and engage in the process of health at work.

Trustee Scruggs Andrieu thanked Dr. Schulte for clarifying the financial questions on student holds.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

18. Vice President Marketing and Institutional Image Report: Chair Isnard called for the Vice President Marketing and Institutional Image report. Ms. Kris Green highlighted the following –

- Thanked the Marketing and Institutional Image (MII) team for handling a ton of work every day. From streaming the Board meeting to a thematic forum, Media Services does events every day, the team flexes their time, they video every sports game, it is a very complex task and they do a great job. Recognized the community service and outreach handled through Central Scheduling who hosted 61 external events last month and waived \$10,028.00 in fees to Wyandotte County residents and nonprofit organizations. Thanked the Print Shop who completes projects all of the time, quickly and efficiently and noticed that faculty and classes would not run well without them. Ms. Green affirmed that all of those are important jobs focused on customer service. These support services will help with “The 4 Disciplines of Execution” (4DX) and the College’s initiative to increase enrollment and retention by improving customer satisfaction and customer service. The departments do a great job without being recognize and counted – 4DX will be a way to formalize the customer service examples and offer an interesting way for those support services to support the overall enrollment goal.
- The enrollment management strategies are getting great national attention. MII was selected to present on the partnership between Clarus and Archer Education and KCKCC’s enrollment management strategies at the American Association of Community Colleges (AACC) next April.
- MII is in the process of taking KCKCC’s website to the next level to better serve

students. This is the marketing division's other 4DX wildly important goal (WIG) to achieve this year. Marketing is preparing to show the examples of how that website will be more student-focused to President's Cabinet in the next month and start implementation.

- Gave a big thank you to program areas for submitting their surveys for marketing to write program websites. Ms. Green has received 45 to 60 surveys.
- Enrollment marketing never stops. This is the heavy season for spring enrollment; there will be radio campaigns, community sponsorships, digital advertising and postcard mailings.
- Shared a big thank you and stated that all of the MII teams are working hard and notice the way that 4DX is going to help KCKCC.

Trustee Scruggs Andrieu asked if the printing service was open to the general public. Ms. Green answered it is not due to capacity and not having a mechanism to charge the public since the print shop is not used as a cost center for internal audiences and their budgets do not get for using print services. Ms. Green continued that a model for that would need to be developed and the capacity would need to be created - those topics have not been considered at this point.

Ms. Green pointed out an example of MII's work such as the four-page downtown flyer provided at the Board meeting; that flyer was distributed at the National Institute for Construction Excellence (NICE) luncheon and at the President's Leadership Circle (PLC) breakfast recently. Ms. Green noted that all of the new designs present around the meeting room are items designed and created by MII at a high quality and a fairly rapid pace.

Dr. Mosier commented that the new banners looked great. Chair Isnard noticed the new banner and also liked the T-shirt design celebrating first-generation students.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

19. Unfinished Business: Chair Isnard announced there was no Unfinished Business scheduled.

20. New Business:

- Chair Isnard invited Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee, to present the College Policies. Trustee Hoskins Sutton presented the following –
 - The Vacation Leave (Policy 5.18) and Employment Categories (Policy 5.51) policies were already numbered as the policies already existed and the Board Policy Committee handled updates on them.
 - Trustee Ash stated that both policies looked straightforward and were clear how they were presented. He gave appreciation for the work.
 - Chair Isnard stated he reviewed the vacation policy recently and had noticed there were several items that needed updated including job titles. He gave appreciation

for the work and agreed that the policy looked clear.


Chair Isnard called for a motion to approve the policies. Trustee Scruggs Andrieu made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, to present the 2024 Annual Audit and Financial Compliance Reports. Chair Isnard stated the Board had heard the presentation from Novak Birks and called for a motion to approve the 2024 Annual Audit and Financial Compliance Reports. Trustee Gilstrap made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Shepherd's Center of Kansas City, Kansas Fundraiser. Dr. Mosier read the resolution as posted in the Board packet. Chair Isnard called for a motion to approve the alcohol resolution as presented. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. Trustee Scruggs Andrieu opposed the motion. **The Motion Carried.**

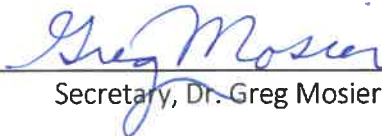
21. **Adjournment:** Chair Isnard thanked everyone for their contributions to the food drive and hoped that everyone would have a wonderful holiday with family. Chair Isnard called for a motion to adjourn. Trustee Ricketts made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:54 p.m.

ATTEST:



Chairperson, Mr. Brad Isnard



Secretary, Dr. Greg Mosier