



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, August 20, 2024 – 5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

Budget Hearing

1. **Call to Order:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Budget Hearing to order at 5:00 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, August 20, 2024.
2. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts.
3. **Announcement of Revenue Neutral Rate:** Chair Isnard announced that the budget being presented was a revenue neutral budget. At the July 16, 2024 meeting, the Board voted not to exceed the revenue neutral rate so there was no need for a revenue neutral rate hearing as would typically be held in August.
4. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners in the meeting room or online.
5. **Approval of the 2024-2025 Budget:**
 - Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, and Ms. Lesley Strohschein, Controller, to present the Public Budget Hearing FY2025. Dr. Schulte presented the following –
 - As posted in the Board packet and as noted by Chair Isnard, the revenue

neutral mill rate is 23.624 mills and with that adopted budget the unrestricted general fund would be stated at \$47,923,708 and the plant funds capital outlay amount would be \$4,872,352. Dr. Schulte requested a motion for approval as previously passed not exceeding revenue neutral.

Chair Isnard called for a motion to certify the 2024-2025 revenue neutral rate of 23.624 mills. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, and Ms. Lesley Strohschein, Controller, to present the Final Proposed Budget FY2025. Dr. Schulte presented the following –
 - As posted in the Board packet, Page 3 gave an outline of the proposed FY2025 budget. The total revenues stated inside of that budget is \$129,958,513 with expenses equalizing that and a balanced budget. Key items are notated in relation to each of the categories giving clarity around how those amounts were reached and referenced.
 - Dr. Schulte noted that federal grants and contracts no longer includes federal financial aid; state grants and contracts is based on the expected grant revenue expenditures which also includes \$6,000,000 of American Rescue Plan Act (ARPA) funds for downtown; non-operating items transfers from reserves for downtown and if this budget was compared to the previous fiscal year, it is about \$30 million different; a pay increase of 4% was incorporated into this budget; and last year's strategic initiatives were \$1.25 million but in making reductions this year based on the revenue neutral position approved by the Board, those strategic opportunities were reduced to about \$616,420. Dr. Schulte requested a motion to approve the FY25 budget as presented in the Board packet.
 - Dr. Mosier interjected and shared an informational slide that was presented at Convocation that explained the \$4.8 million reductions to the proposed budget from July. When President's Cabinet began working on budget reductions, Dr. Mosier's main emphasis and direction was to limit student impact as much as possible and if feasible maintain the 4% salary increase for faculty and staff.
 - By the good work of President's Cabinet, Deans Council and others, the Academic Divisions' budget cuts were only \$211,000 from a direct student impact such as student travel, student activities and student supplies.
 - For the Non-Academic/Administrative tier, the original budget was \$27.14 million and \$1.29 million was cut from that budget in supplies, professional development, travel, equipment and contractual/consulting.
 - The highest level is the institutional facilities, buildings and structural items. Out of the reserves, master plan reserves, salaries and benefits, personnel requests and strategic ask requests \$3.35 million was cut from the budget.

- A total budget cut of \$4.858 million was made from what was proposed.
- Dr. Mosier was proud of all the hard work everyone did as the budget cuts were not across the board but were done strategically to reach a revenue neutral budget for FY2025.

Chair Isnard thanked Dr. Mosier, President's Cabinet, Finance staff, Dean's Council and all that were involved in the tough decisions to make this happen and for bringing this budget before the Board.

Chair Isnard called for a motion to approve the proposed 2024-2025 budget. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

6. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:12 p.m.

Board of Trustees Meeting (Immediately Following Budget Hearing)

BOARD OF TRUSTEES MEETING AGENDA

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:12 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, August 20, 2024. The Pledge of Allegiance was led by Trustee Ash.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts.
4. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda with the following amendments. After Item 5, Dr. Greg Mosier, President, would add an introduction of Dr. Patrick Schulte, Vice President of Finance and Operations, followed by an introduction of special guests from Merchant McIntyre Associates, Mr. Brent Merchant and Mr. Steve Solomon.

Chair Isnard called for a motion to approve the agenda as amended. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners in the meeting room or online.

6. **Recognitions/Presentations:**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Introduction of Dr. Patrick Schulte, Vice President of Finance and Operations. Dr. Mosier presented the following –
 - Dr. Patrick Schulte was the inaugural Vice President of Finance and Operations. The division was Finance, Facilities and College Police and now also includes Human Resources and Information Technology. Dr. Schulte brings over 20 years of experience including the Vice President of Finance at Donnelly College and at Briarcliffe University in Iowa serving as three roles of Vice President, Executive Vice President and President.

Dr. Schulte expressed happiness to be at KCKCC and stated he had about 20 years of experience in higher education, most of those years in the area of finance. He looked forward to working in partnership with President Mosier, with the Board's guidance and with the President's Cabinet team.

The Board welcomed Dr. Schulte.

- Dr. Mosier would present the Introduction of Merchant McIntyre Associates – Mr. Brent Merchant and Mr. Steven Solomon upon their arrival. Dr. Mosier explained they were representatives from the College's federal grant writing team in Washington, DC, and were visiting KCKCC for an all-day workshop with the College's grants team and employees who are heavily involved with grants to build the strategic capacity of KCKCC. Mr. Brent Merchant is a cofounder and the principal of the group who has raised over \$100 million in grant funds. Mr. Steven Solomon is the Vice President and Director of Programs and Grant Development and his record is about \$150 million in grants. Merchant McIntyre Associates has a strong team of 14 associates. Mr. Merchant and Mr. Solomon spoke later in this meeting.
- Chair Isnard invited Mr. Jason Sievers, Deputy Chief of College Police, to present the Chief's Commendation and KCKCC Commendation to Mr. Scott Bailie, College Police Sergeant., along with Mr. Brad Isnard, KCKCC Chairperson, and Dr. Greg Mosier, President. Mr. Sievers presented the following –
 - Thanked the Board for the support of recognizing one of KCKCC's sergeants for outstanding work. Deputy Chief Sievers read the letter of commendation as follows. On the morning of June 12, 2024, Sergeant Bailie was dispatched to Centennial Hall

on a report of a student overdosing. Bailie arrived on scene, quickly analyzed the situation, and determined that the student was nonresponsive and in medical distress. Bailie recognized, based on the symptoms presented, that the student was likely experiencing an opioid overdose. Bailie administered an initial dose of Narcan with little to no effect. He then administered a second dose which began to revive the student. As the student was becoming responsive, the Kansas City, Kansas Fire Department arrived and took over treatment of the student. Sergeant Bailie's quick action in this high stress situation saved the life of one of our students. This letter of commendation is given for superior handling of a very difficult situation.

- Deputy Chief Sievers presented Sergeant Bailie with the letter of commendation.

Chair Isnard and President Mosier also presented a certificate to Sergeant Bailie. The Board congratulated Sergeant Bailie for the great work and the well-deserved recognition.

- Chair Isnard invited Dr. Scott Balog, Executive Vice President, to present the Strategic Plan 2024-2027 Biannual Update. Dr. Balog presented the following –
 - This report was a team effort and thanked President's Cabinet and their teams for contributions to the report, Director of Institutional Effectiveness Dr. Steve Nettles, and the marketing team led by Ms. Kris Green, Vice President of Marketing and Institutional Image.
 - The strategic plan was built off of the College's prior plan that carried KCKCC from 2020 to 2023 and this current plan would leverage the College through 2027. The previous plan was developed through input received in townhall forums, focus groups, interviews, surveys and work on campus during the previous planning cycle. The current plan was built on the accomplishments of the prior plan to further engage the community, respond to stakeholder needs and improve student outcomes. KCKCC continues to be hyper focused on students and employer partners and the diversity of needs they present. The planning was guided by our values of student success, excellence in everything KCKCC does, diversity, equity and inclusion, innovation, integrity and collaboration.
 - The plan's model structure consists of four priorities, with four goals under each priority and four initiatives under each goal. The strategic priorities are Student Success, Quality Programs and Services, Employee Engagement and Community Engagement.
 - Dr. Balog gave a high-level review of the goals under each priority.
 - Recent accomplishments for the College included: created guided pathways, designed degree maps, implemented early alert and engagement systems and strengthened education programs; recognized nationally for work serving first-generation students, established additional transfer and articulation pathways with college and university partners, advanced partnerships with employers and community-based organizations across the service district and metro; improved communications and employee support, engaged the community and improved public perceptions of the College, celebrated our Centennial anniversary and

raised over \$63,000,000 to support capital projects and student access. KCKCC was hyper focused on our priorities, the success of our students and transforming the community.

- Looking ahead, the plan would guide KCKCC as construction continues on the Downtown center and prepare for expansion to a new site, engage in planning and strategy for the Leavenworth Center, embark on a college-wide technology modernization, redesign the College website, refine the request for information and application processes and update our digital presence, build up the organization for a sustainable future, ensuring sufficient capacity for growth and installation of “The 4 Disciplines of Execution” framework.

Trustee Ash commented the plan was a lot of good hard work, the design was outstanding, easy to follow and logically laid out. He commended Dr. Balog and the entire team. Dr. Balog thanked Ms. Kris Green and her marketing team for the design layout. Dr. Balog explained that more of the monthly reporting will tie back to this plan and would be more intentional on how the work within teams was connected directly to the plan. The reporting would be highly visual with analytics, visualizations to know how the College was charting according to the key performance indicators within the plan. The Board gave kudos on the plan.

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Academic Program Review Annual Report. Mr. Pope presented the following –
 - In 2020, the institution was placed on probation with the Higher Learning Commission (HLC) and in 2022 was removed from probation. One reason for probation was regarding procedures the College did not have or the procedures were not clearly articulated - one being the academic program review.
 - Currently, the College’s academic program review is one of our most robust processes. All of the degree granting programs have been divided into four cohorts and each one of those cohorts has yearly tasks. In year one, the cohorts work to prepare a self-study, a presentation to the program review committee then there is an opportunity for feedback that includes action plans over the next three years. In year two, the action plans are implemented and given feedback. In year three, there is a mid-cycle check-in while continuing the implementation of the plan. In year four, there is a final report which allows the program coordinators, faculty and the Dean to reflect on that process.
 - In 2024-2025, Cohort 1, which is primarily health professions would be in year three and will create their mid-cycle check-in to determine how things were going and if changes need to be implemented. Cohort 2 would be in year two and are continuing to work on their action plan. Cohort 3 would be in year one, so they have completed a whole process and are starting their self-study - these include addiction counselor, administrative office professional and biomanufacturing. Their final report reflected on curriculum changes, budget issues, the need for some new faculty and successes. Mr. Pope would focus on some of those ideas in the future.

- The academic program review committee has a calendar of events with activities throughout the year for all cohorts during their cycle with deadlines and who is involved such as Deans and coordinators. All of this information is hosted on an internal Microsoft Teams site.
- For the next HLC visit, probably in November 2026, the College has begun to lay the groundwork for making sure we have the documents readily available, an understanding of and using team sites. This process is very robust and is well under control.

Chair Isnard applauded Mr. Pope for his leadership and all the faculty and staff that have supported this process, put in great work and their dedication as it is important.

Trustee Hoskins Sutton questioned when HLC visits in 2026 if it would be a follow-up to see where KCKCC was on this topic or a regular mid-season visit. Mr. Pope answered it would be part of HLC's standard visit cycle - in the 10-year accreditation HLC would visit KCKCC twice and that eventually maybe the College would go back onto the open pathway with only one visit every 10 years.

7. **Communications:** Chair Isnard announced there were none scheduled.

8. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Criswell, Chair of the BFC, reported the BFC met on Tuesday, August 13. The College's financial position continued to be strong and the resources were being effectively managed. Vice Chair Criswell expressed proudness of the \$4.8 million reduction in the budget as it was quite a feat. The president, staff, faculty, Dr. Schulte and Ms. Strohschein showed what could be done. Vice Chair Criswell gave special thanks to that team for the accomplishment.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, confirmed the BPC did not meet due to the summer session.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Chair of the BCEC, confirmed there was no meeting in August. Trustee Ash attended the Livable Neighborhoods meeting in July to give a brief report and attended a grand opening at Piper High School to engage with several community members. The BCEC looked forward to finalizing the committee and having a meeting in September.

Chair Isnard added that under Unfinished Business, the Board would be revising committee members for this committee. Chair Isnard called for a motion to accept the report. Vice Chair

Criswell made the motion. Trustee Ricketts seconded the motion. The Motion Carried.

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported that KCKCC was hosting the quarterly KACC meeting on Friday and Saturday. All Trustees were encouraged to attend any portions of the meeting. The scheduled presenters included Dr. Mosier. The meeting would be held at main campus on Friday afternoon and Saturday morning then would finish at the Technical Education Center (TEC). The attendees would have an opportunity to see much of the campus and facilities. Trustee Ash reiterated that all Trustees were encouraged to participate.

Chair Isnard was looking forward to it and was happy to welcome colleagues from across the state. Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. The Motion Carried.

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash did not report. Trustee Hoskins Sutton reported that the Diversity, Equity and Inclusion (DEI) Committee met via Zoom on July 22. The ACCT leadership wants the committee to take a look at making some changes to the DEI verbiage. Currently, in much of our information the words Diversity, Equity and Inclusion are mentioned but for some schools, depending on where they are from such as Florida or Texas, their legislators state they cannot use those terms. Mr. Jee Hang Lee, ACCT President & Chief Executive Officer, requested the committee to review changes ACCT was proposing to use different language so some colleges do not get in trouble. The DEI committee has already started our work before arriving in Seattle in October.
9. **Consent Agenda:** Chair Isnard invited Dr. Greg Mosier, President, to announce an amendment to Item D - Personnel Items (H.R.) on the Consent Agenda. Dr. Mosier explained there was an individual listed on the Recommendations/Approvals who did not start employment with KCKCC. Ms. Stephanie Bax would be removed from the list on Row 2 (Clinical Instructor in Nursing Education) and Row 7 (Instructor in Nursing Education).
- Trustee Ash motioned to approve the Consent Agenda as amended. Vice Chair Criswell seconded the motion. The Motion Carried.
10. **Student Senate Report:** Chair Isnard announced the Student Senate report was not scheduled due to summer break.
11. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier presented the following –
- The months of July and August are two of the busiest in administration due to reporting, wrap ups for the previous year, planning for the President's Cabinet Retreat, the Board Retreat, the strategic plan and action plans.

- Fall Convocation was held on August 12 with about 380 attendees, including Trustee Hoskins Sutton, Trustee Ricketts and Trustee Scruggs Andrieu. The Chat with the President was held in the afternoon with over 150 employees joining. That evening was the adjunct professional development event. There were also sessions throughout the rest of the week for professional development for faculty and staff.
- With the start of the semester this week the parking lots, hallways, classes and study areas are full of students.
- On July 24 and 25, Dr. Mosier, Dr. Scott Balog, Executive Vice President, and Ms. Ashley Irvin, Associate Dean of Career and Technical Education, were invited to Washington, DC for the American Association of Community College (AACC) project being worked on with KCKCC, Panasonic Energy Corporation of North America, Tesla, Truckee Meadows Community College in Nevada and others. The group is developing the national model on how to take noncredit courses and industry certifications and develop them into a for-credit apprenticeship model - a learn and earn model. Over two years, KCKCC will be developing that model and going on a roadshow across the country.
- On August 1, Dr. Mosier presented on the panel about Public-Private Partnerships at the HI-TEC: High Impact Technology Exchange Conference in the Kansas City Metro.
- On August 2, KCKCC hosted a beautiful Upward Bound awards banquet.
- On August 6, the College hosted the well-attended National Night Out Against Crime event.
- As part of a special invitation group, Dr. Mosier participated in an event at Orange EV (electric vehicles) on August 7 to discuss innovation in EVs, public-private partnership and the role of workforce development in community colleges. The group met with Mr. Jamie Dimon, Chairman of the Board and Chief Executive Officer of JPMorganChase, America's largest financial institution with a value of about \$500 billion. Dr. Mosier sat at a roundtable discussion with Mr. Dimon to discuss workforce and the skills gap. Dr. Mosier played a video clip of a live report with CNBC where Mr. Dimon mentioned that the community college was graduating students with the needed skills to obtain jobs making \$60,000 per year and that there were solutions through collaboration. Dr. Mosier shared it was great recognition and the collaboration between KCKCC and Orange EV was noticed.
- The Board Retreat was held last Saturday, which was great.
- KCKCC would host the quarterly Kansas Association of Community Colleges (KACC) meeting this week - Thursday night and Friday for the presidents, Friday afternoon for the Trustees beginning at 3:00 p.m. through dinner then Saturday morning. Presentations would include a Centennial Hall tour for the presidents, Dr. Mosier and Ms. Ashley Irvin, Associate Dean of Career and Technical Education, would present the College update and on apprenticeship and Ms. Kris Green, Vice President of Marketing and Institutional Image, would present how to determine marketing's return on investment.
- The Kansas Department of Commerce invited Dr. Mosier to present at the Chamber Manufacturing Day Summit for more than 200 companies in Wichita on October 8.

- KCKCC exercised the option to purchase the Pioneer Career Center from the Leavenworth School District yesterday and that will close in the next 90 days.
- The College planned to place bids on a heart in the Parade of Hearts.
- Dr. Mosier and Dr. Balog have met with several individuals to serve as the interim Vice President of Student Affairs and Enrollment Management. Due diligence is underway.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

12. Executive Vice President's Report: Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following –

- KCKCC has experienced considerable transition within President's Cabinet the last six months. Adding Ms. Lorraine Mixon-Page as Chief Human Resources Officer and Dr. Patrick Schulte as Vice President of Finance and Operations were tone-setting hires. KCKCC will soon bring on a long-term interim for Vice President of Student Affairs and Enrollment Management (VPSAEM) that will be expected to evaluate and assess the performance of that team, the organizational structure, inform the national search for that role, help identify and onboard that person and help with our technology modernization.
- The search for a new Chief Information Officer was initiated on Friday. The College has received applications from talented individuals with significant traction on LinkedIn, multiple reshares and interest in this role.
- On September 18 and 19, KCKCC will host consultants from Franklin Covey to work with and train supervisors how to use "The 4 Disciplines of Execution" (4DX) in their work, how to develop lead indicators, lead behaviors and to build scoreboards. In July, President's Cabinet identified our wildly important goal (WIG), which is focused on the number of students earning college credentials including certificates and degrees, and our sub-WIGs that will feature enrollment, retention and progression.
- In partnerships, we're continuing to promote the collaboration with existing and prospective partners to support and augment our programming and services to inform our program mix and the content that we teach. A highlight this month was our trip to Washington, DC with the American Association of Community Colleges, Tesla and Panasonic Energy Corporation in North America to discuss building a new apprenticeship model with the intention to enroll the first cohort of apprentices in December.
- For the High Voltage Line Technician program, Dr. Balog and Mr. Don Smith, Dean of Career and Technical Education, toured Evergy's impressive Cedar Point training facility in Raytown to learn more about the components of that program.
- KCKCC will serve as a pilot site with Bioscience Course Skills Institute and Prism Immersive for their virtual reality experience in biomanufacturing instruction.
- Met with administrators from Fort Leavenworth to explore a partnership opportunity supporting the U.S. Army's Transition Assistance program. This would be in addition to already attending career fairs, helping those transitioning out of active-duty

service on the opportunities available with KCKCC and growing that relationship by having more of our programs featured with the U.S. Army.

- Met with the Hispanic Development Fund's (HDF) new Director of College Advising to learn where HDF is headed and explore ways to grow that relationship.
- Dr. Balog met with leaders from Raising WyCo and the Family Conservancy to explore collaboration and partnership opportunities to address capacity issues to high quality early childhood education in Wyandotte County. KCKCC has the potential to create an apprenticeship with those organizations in early childhood education.
- The College is working more closely with area high schools including Leavenworth and Piper to get those relationships back on track to complement the work in aligning our dual and concurrent programs with the school districts.
- KCKCC is exploring the development of new transfer pathways for our students leading to bachelor's degrees. Dr. Balog has met with Pittsburgh State University and Kansas State University-Olathe to explore articulation transfer opportunities for KCKCC students and partnership opportunities between our institutions.
- The athletic field house flooring restoration project has begun to shore up the flooring and support the field house and will be completing that project this fall.
- Convocation had participation of 380 employees to focus on our strategic planning process. There was a strategic plan overview, then breakout sessions per strategic goal. Each participant thought about the goal, about the work they could do within their areas, the contribution they could make individually and by when they could accomplish this work to help move the needle with the strategic plan. Those insights will be used to help inform the work with the Franklin Covey 4DX session in September. Dr. Balog thanked Trustees Hoskins Sutton, Ricketts and Scruggs Andrieu for attending Convocation.

Trustee Ricketts shared Convocation was phenomenal and the staff and faculty had passionate ideas during the breakout sessions.

Trustee Ash motioned to accept the report. Vice Chair Criswell seconded the motion. **The Motion Carried.**

13. Vice President Academic Affairs Report: Chair Isnard called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following –

- Thanked Dr. Balog for the work and meetings with the academic Deans across the community and beyond.
- The Office of Assessment's assessment day had two assessment gurus that gave a wonderful virtual presentation.
- The library archives contain interesting historical material about KCKCC including that Dr. Valdenia Winn, Professor of Arts, Communications and Humanities, was a student. Shout out to the library coordinator Ms. Deb Newton.
- The Center for Teaching Excellence is now named The Blue Devil Institute for Teaching and Learning. This was changed due to confusion with Career and Technical

Education being called CTE and the Center for Teaching Excellence being called CTE. There was a nice name change ceremony and tour of the facilities including two newly created collaborative learning spaces, thanks to Dr. Fabiola Riobé, Vice President of Educational Innovation and Global Programming, and her team.

- The Standard, KCKCC's award-winning student vocal ensemble was again selected to perform at the national conference of the Jazz Education Network. Congratulations to those students and faculty.
- Dr. Aaron Margolis received a grant and gave a talk: The Garment Workers and the Fight to Unionize, at the West Wyandotte Library.
- The Physical Therapy Assistant program submitted the application to change the program from fully face-to-face to Blended/HyFlex. They also had a successful accreditation visit.
- The Mortuary Science Program National Board Exam (NBE) had a 90% first-time pass rate for the Arts and 89% for the Sciences. This was well above average. Kudos to the instructor and all in that area.
- Dr. Ishfaq Ahmed, Associate Professor, went to UC Berkeley in July to attend a BioMADE workshop.

Trustee Hoskins Sutton commented on the box turtle that was found in the KCKCC parking lot and that it was probably someone's pet. Mr. Pope learned that was the state reptile of Kansas.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

14. Vice President Student Affairs and Enrollment Management Report: Chair Isnard called for the Vice President of Student Affairs and Enrollment Management Report. Dr. Scott Balog, Executive Vice President and Interim Vice President of Student Affairs and Enrollment Management highlighted the following –

- This fall there was an increase in students seeking assistance from our services offices - accessibility office, students seeking accommodations, student health center for screenings and counseling, students seeking mental health support as they transition to the College military and veterans center (supporting 74 student veterans this fall).
- Admissions experienced a 27% increase in new student applications. The handoff between taking the application, admitting the student then supporting the student and developing a plan and then enrolling students into classes needs to be studied. The yield rate needs to be improved with the College's 6% increase in headcount and 3% increase in credit hours. The new interim VP will work with that team to study the enrollment process to drive improvements.
- Within student success and retention there has been a 53% increase this week year over year in their request for in-person and virtual advising appointments.
- In records, credit to Ms. Theresa Holliday, Registrar, and her team on the number of transcripts they continue to process along with the new federal requirements regarding the withholding of transcripts being adhered to.

- Financial Aid saw an increase in the number of Free Application for Federal Student Aid (FAFSA) that are being submitted by our students, processed by Ms. Tammy Reece, Director of Student Financial Aid, and her understaffed team. With the FAFSA delays, the increase in numbers was within a compressed period of time. Dr. Balog thanked Ms. Reese and her team.
- Blue Devils Cupboard is serving 44 households leading up to the fall semester so over 100 people are receiving goods from our Basic Needs Center.
- The Director of Student Engagement, Ms. Sarah Bowman will join KCKCC soon. She holds an undergrad degree from the University of Michigan and a Master of Social Work from Columbia University. She is a higher education professional with over a decade of experience in team management, project execution and strategic operations.
- BlueConnect is a new student engagement platform that the College encourages students to download onto their mobile devices to connect them with resources to Student Engagement activities and it helps to augment communications with students in addition to text messages and emails.
- The Back-to-School fair was hosted last Friday and brought people from across the community - new students to help orient them, prospective students thinking about KCKCC, stakeholders in the community to learn about the resources, services, programs available. Gave thanks to Dr. Shawn Derrett, Dean of Student Services, and his team for organizing and facilitating the event.
- Thanked all who participated in the Blue Devil Golf Tournament on August 2 at Dub's Dread Golf Course. Thirty-two teams participated and raised \$11,000 to be used for student scholarships and to support departmental operations. Our student athletes in addition to their success on the courts and in the fields. I've been recognized for their achievements in the classroom. Very proud to share with you. The 62 Blue Devil student athletes were selected 2324 Kansas Jayhawk Community College Conference, all academic teams. KCKC placed fourth overall in GPA out of 20 institutions across the state. We're proud of our Blue Devils.

Trustee Scruggs Andrieu asked about the details regarding the change in obtaining a transcript. Dr. Balog reported that the federal government has imposed upon colleges to not be able to withhold transcripts for students that have not paid but if there are certain portions of payments that students owe then the College can redact that transcript. The College does not want to withhold transcripts if that would delay a student to transfer or getting employment. The College would try to work with the student. Ms. Lesley Strohschein, Controller, and her finance team would help provide payment plan options to students so that we can release those transcripts in a timely way so students can transfer to another institution or get their job.

Trustee Scruggs Andrieu asked for clarification on if a student owes the money and are not paying, they can get their transcript. Dr. Balog explained that according to this federal requirement, we can redact it, but the College wants to put them on payment plan to pay

their debts while providing a realistic way. Trustee Scruggs Andrieu questioned if the transcript would be released once a payment plan was in place. Vice Chair Criswell asked that once a payment plan was established and the student had not paid the entire balance if the transcript would be released.

Ms. Strohschein clarified the federal requirement is that if a student had financial aid for any semester and that semester is paid for, the student can get the transcript for that semester. Some schools are handling it all or nothing, but KCKCC is taking each semester in the Business Office and see what is paid and what semesters they had aid, then the Registrar's Office is redacting transcripts so students can get those portions. If students put the balance on a payment plan, the student can get the whole transcript. Students will either receive a piecemeal transcript or the whole transcript, but either way the College is still collecting those funds.

Chair Isnard commented there is still accountability included but KCKCC is not delaying the student from employment or being able to transfer if they establish a payment plan.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Dr. Mosier invited Mr. Brent Merchant and Mr. Steve Solomon of Merchant McIntyre Associates to speak. Mr. Merchant expressed pleasure in the partnership with KCKCC for four years and watching the College compete at the national level with top tier colleges that apply for federal grants with KCKCC winning one to three percent of that applicant pool. There has been growing excitement about building programs that have such an impact on the students.

Trustee Ricketts felt proud to have KCKCC compete at a national level as the College is the hidden jewel of Wyandotte County and was doing great work.

Mr. Merchant shared that to compete takes effort from the full staff team and making sure that approach is sustainable, that the grant dollar works for the institution and to maximize the impact of the dollar on the student.

Trustee Ash shared that he visited the Merchant McIntyre Associates office in Washington, DC about four years ago and was impressed with their willingness to listen to what KCKCC was doing, what we were interested in and where we wanted to go. They were genuinely interested in working with this small community college in the middle of the country and it has been very fruitful. Trustee Ash gave thanks for the great partnership.

Mr. Merchant shared their philosophy as a company is that institutions and individuals who do not typically believe they can engage with the federal government, that they

cannot compete at the national level, can and Merchant McIntyre Associates help them do that. What is done together is based on the strength of your projects, programs, students and leadership and that was why KCKCC has been so successful.

Dr. Mosier agreed that KCKCC has had one of the higher success rates regarding return on investment (ROI) with Merchant McIntyre comparatively to other institutions across the country.

Mr. Merchant expressed that President Mosier clearly directed to continue with the efforts. The workshop tomorrow is built around making sure that success is sustainable, that the group is maximizing the way that Dr. Mosier, Dr. Balog and the team thinks fits with where KCKCC is going and to have a consistent level of success so the ROI number keeps growing.

Chair Isnard shared he has been fortunate to attend meetings with the Department of Labor and the Department of Education with the team and visit the Merchant McIntyre Associates office and appreciates the partnership. The requirements and paperwork process for some grants and the congressional discretionary funding requests is measured in months and is complicated. Chair Isnard gave appreciation for the assistance.

15. Vice President Finance and Operations Report: Chair Isnard called for the Vice President of Finance and Operations report. Dr. Patrick Schulte highlighted the following –

- Today marked Dr. Schulte's three-week KCKCC anniversary which gave a testament to the leadership of the division's departments which afforded him the ability to produce this first Board report. Dr. Schulte recognized this would be Ms. Lesley Strohschein's, Controller, last meeting and reported she has done her diligence in preparing for her departure with the financial team.
- Working through a budget reduction process of \$4.8 million, the team was diligent and strategic. There was a real focus to make sure students, faculty and staff have the necessary resources.
- In Finance, audit work continued to progress with a November completion date. The auditors would be on site September 3 through September 20. Ms. Strohschein assisted with the preparations.
- Due to audit adjustments and entries, net assets for the month of July increased by \$2.3 million. With the process of making those adjustments and journal entries and the pending arrival of the auditors, draft financials would not be presented as they could dramatically change by November.
- The Human Resource (HR) team continued to update talent acquisition strategies, exploring future recruiting opportunities to attract diverse talent and address hard-to-fill vacancies. There were 52 positions open and posted in applicant pools for most of the staff positions. Locating adjunct faculty continued to be a challenge. There was focus on the LinkedIn Recruit pilot program. HR was conducting private sourcing to

tap into passive candidates and not simply relying on inboard applications. There was early success with the efforts with nearly 85,000 impressions of KCKCC jobs and more than 9,500 views which led to a click percentage of 6.2% and was only 2.1% lower than the entire education benchmark within LinkedIn.

- With the focus on student success, Information Services continued to focus on Goal 2.3 of the strategic plan and worked to ensure the campus was ready for students and faculty.
- Facility Services - The Board of Public Utilities and P1 Electrical completed the replacement of the lower-level athletic building equipment as it had reached its end of life. Facility Services was taking a proactive approach to determine what needed to be done differently to ensure the College was ready and not just waiting for a break-fix.
- College Police – Dr. Schulte attended the Civil Response to Active Shooter Events (CRASE) training on campus. Seeing many people attend and be actively engaged in that process with the Chief was inspiring. Individuals came to learn, engage and to be an active part of creating a safe and engaged community.

Trustee Ash recognized this was Ms. Strohschein's last meeting after being at KCKCC for 22 years, thanked her for all her years of service, wished her all the best and stated she would be missed. Trustee Hoskins Sutton echoed the sentiments and expressed sadness of her leaving after having worked at KCKCC with Ms. Strohschein. Dr. Schulte reiterated that Ms. Strohschein has done an exceptional job of bringing him on board in three weeks and setting up the foundation for her absence. Chair Isnard thanked Ms. Strohschein for all she had done, especially recently with the extra work as the interim position and wished her the best.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

16. Vice President Educational Innovation and Global Programming Report: Chair Isnard called for the Vice President of Educational Innovation and Global Programming report. Dr. Fabiola Riobé highlighted the following –

- Adult and Continuing Education – There are over 434 students enrolled in adult basic education with the numbers for General Education Diploma (GED) and English Language Acquisition (ELA) increasing. Community Education was also increasing with requests for different types of programs and programs targeting different age groups such as Kids on Campus and medical coding.
- High School Partnership – Dr. Riobé gave kudos to the team and congratulated Mr. Julius Brownlee, Assistant Director of High School Partnership, who was nominated for the Kansas City, Kansas Public School System Reasons to Believe Award that celebrates unsung heroes who work in K-12. Mr. Brownlee and the team have continued with their efficacy tour of visiting high schools to learn more about the program, what the high schools need and how KCKCC could best serve as a partner. This has generated conversations about apprenticeships, workforce and diversifying the College's offerings with the high schools.

- Dr. Riobé gave a special shout out to the Upward Bound team, Ms. Veronica Knight, Director of Upward Bound Academy, and Ms. Cicely Bledsoe, Upward Bound Advisor, for hosting an amazing awards ceremony where Dr. Riobé was the guest speaker. Two Upward Bound students, who are traditionally high school students from 9th to 12th grade, graduated from the summer institute and at the same time graduated from KCKCC.
- International Scholars Services –
 - Enrollment for F1 Visa students has increased over 25%. The students were excited to be in Kansas, at KCKCC and they loved the residence hall - kudos to the residence hall and their team. The students also appreciated the ecosystem of support the College provided to facilitate their process of navigating school paperwork along with immigration paperwork.
 - Internal cross-cultural workshops have been created to make sure KCKCC's staff would be prepared to support the international students.
 - The team was invited by the Department of State and the American Association of Community Colleges to present to international presidents and leaders about how KCKCC was aligning community college offerings with workforce needs. KCKCC was setting the model and the tone in Kansas City for international partners.
- Online Education Services –
 - The creation of the remote learning spaces in the Learning Commons was a mixed effort to determine the best way to engage students and stakeholders in a highly technical environment. The studio looked nice and had an easy-to-use functionality.
 - Gave congratulations to Ms. Susan Stuart, Director of Online Education Services, who was recognized for being a leader in instructional design and teaching in integrated technology and curriculum.
- Workforce Innovation – Dr. Riobé recognized Mr. Rich Piper, Director of Technical Programs, with a letter from Workforce Partnership that thanked Mr. Piper for his enthusiasm about the Federation for Advanced Manufacturing Education (FAME). Dr. Riobé then shared a student testimonial that echoed that sentiment and explained how the student became aware of the earn as you learn approach.
- Community Engagement - Save the date for October 12 for a kickball tournament on campus. The proceeds would support international programming.

Trustee Ricketts clarified that the GED number that was shared included the partnership project with the University of Kansas Health System. Trustee Ricketts also questioned if something was being done to help the students understand the cross-cultural workshops. Dr. Riobé confirmed that next month more information would be shared as the College has started a student ambassador program and several international students registered to help the office get the best representation of students and their culture.

Dr. Mosier shared that Ms. Stuart toured the new technology labs with him - they are outstanding and will be well utilized. Dr. Riobé thanked Information Services for being a great support in this space as it was a vision setting project.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

17. Vice President Marketing and Institutional Image Report: Chair Isnard called for the Vice President of Marketing and Institutional Image report. Ms. Kris Green highlighted the following –

- The College now has wayfinding TVs in the halls that show students how to navigate the interconnected buildings. Ms. Green thanked Facility Services, Media Services and Web Services who all partnered together to complete phase one of that project for students. The TVs will also become communication channels advertising the flyers that are currently posted on banners. The TVs will evolve as they are implemented on the lower level and at other locations.
- The marketing team supported the creation of the strategic plan, the JPMorganChase visit and their opportunity to video a student, Dr. Mosier and Ms. Ashley Irvin, Associate Dean of Career and Technical Education, and KCKCC Foundation's Family Fund - Media Services created the video that was debuted at Convocation where employees shared the importance of the Family Fund.
- Marketing helped coordinate the enrollment push for the year and reviewed how to continue to move forward with those strategies with enrollment management.
- Work continued with Archer Education who assists the College before a student applies. On the KCKCC website home page is an Apply Now option and a Learn More option that starts a "choose your own adventure" journey along with some nurturing emails and texts to students. The first term with Archer Education has been completed and the College saw a 25% increase in admitted students. Work with Archer Education would continue to fine tune the process and to make it even better for students.
- Ms. Green shared the Early Childhood Education & Development program video.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

18. Unfinished Business:

- Chair Isnard presented the Revision of KCKCC Board Committees.
 - During the vacancy on the Board, Chair Isnard assumed temporary roles to ensure there were full committees and those temporary roles are now being filled.
 - For the **Board Community Engagement Committee**, Chair Isnard nominated **Ms. Mary Ricketts as Chair with Mr. Don Ash and Ms. Linda Hoskins Sutton continuing as members.** Chair Isnard called for a motion to approve the Board Community Engagement Committee assignments as nominated. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- For the **Board Policy Committee**, Chair Isnard nominated **Ms. Linda Hoskins Sutton to remain as Chair with Ms. Mary Ricketts to join as a member and Dr. Brenda Scruggs Andrieu continuing as a member.** Chair Isnard called for a motion to approve the Board Policy Committee assignments as nominated. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
- Chair Isnard announced he would maintain his two assignments as the **Board Representative for the College Senate** and one of the **Board Representatives of the Executive Committee of the KCKCC Foundation.**
- Chair Isnard presented the Revision of KCKCC Board Assignment.
 - The role of **Board Treasurer** is traditionally held by the Chief Financial Officer, which has changed to the Vice President of Finance and Operations and has recently been filled by Dr. Patrick Schulte. Chair Isnard called for a motion to appoint Dr. Patrick Schulte as Board Treasurer. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

19. New Business:

- Chair Isnard invited Dr. Greg Mosier, President, to present the Bank Signatory Resolution.
 - With the addition of new staff at KCKCC, the banking signatory documents need to be updated. The resolution would update the signatories as Dr. Mosier, Dr. Scott Balog, Executive Vice President, and Dr. Patrick Schulte, Vice President of Finance and Operations, replacing Ms. Lesley Strohschein, Interim Chief Financial Officer. Dr. Mosier read the bank depositories as posted in the Board packet.

Chair Isnard called for a motion to approve the Bank Signatory Resolution as presented. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Art Gallery Reception “Low and Slow: The History of Lowriders & the Artistic Process.” Dr. Mosier read the resolution as posted in the Board packet.

Chair Isnard called for a motion to approve the resolution. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Art Gallery Reception “The Art of Storytelling.” Dr. Mosier read the resolution as posted in the Board packet.

Chair Isnard called for a motion to approve the resolution. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

20. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

The meeting adjourned at 6:57 p.m.

ATTEST:



Chairperson, Mr. Brad Isnard



Secretary, Dr. Greg Mosier