



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
Tuesday, August 23, 2022 – 5:00 P.M.

CONSENT AGENDA – Item A
Meeting Minutes

Revenue Neutral Rate Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 5:05 p.m. in the Upper Jewell Lounge at KCKCC – Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 23, 2022.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Pat Brune, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Linda Hoskins Sutton and Mr. Brad Isnard. Mr. Ray Daniels was not present.
3. **Audience to Patrons and Petitioners:** Chair Criswell opened the floor for any patrons or petitioners to address the Board. There were no patrons or petitioners to address the Board.
4. **Hearing to Exceed the Revenue Neutral Rate:** Chair Criswell invited Dr. Mosier and Ms. Lesley Strohschein, Controller, Interim Chief Financial Officer to present the Hearing to Exceed the Revenue Neutral Rate.
 - Dr. Mosier began by sharing some presentation slides about the FY 2023 Mill Levy Rate Hearing. Highlights included the new student housing facility, launching a new era for KCKCC, adding new programs, teaching facilities and additional buildings where individuals need us the most. Wyandotte County has the second highest weekly wage in the State. Leading revenue generators are advanced manufacturing and construction – two of the programs we want to launch downtown. In addition to the already unfilled jobs, Wyandotte County has upcoming economic opportunities. Less than one-third of all 70,477 workers in Wyandotte County live in Wyandotte County. There is a need to invest in the community. Education is an economic development tool. Dr. Mosier shared success stories of KCKCC graduates. Dr. Mosier shared a 2019 economic impact analysis resulting in \$182.3 million total impact provided to the County. Another slide was shared containing mill levy comparisons of

tax revenue lost by the College versus savings to residents. KCKCC maintains the lowest mill levy of all entities in the County.

- Dr. Mosier opened the floor for Board discussion. Dr. Mosier recommended to the Board that the mill levy remain flat.
- Dr. Mosier turned the floor to Ms. Strohschein to discuss exceeding the revenue neutral rate. Ms. Strohschein pointed the Board to the information in the Board packet. There were no questions. Dr. Mosier read the resolution.

Roll call vote to exceed the revenue neutral rate. All present Board members voted yes. Trustee Daniels was not present. Chair Criswell stated **The Motion Carried.**

5. **Adjournment:** Chair Criswell called for a motion to adjourn the Revenue Neutral Rate Hearing. Vice Chair Brune made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The Revenue Neutral Rate Hearing adjourned at 5:25 p.m.

Budget Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 5:25 p.m. in the Upper Jewell Lounge at KCKCC – Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 23, 2022.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Pat Brune, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Linda Hoskins Sutton and Mr. Brad Isnard. Mr. Ray Daniels was not present.
3. **Audience to Patrons and Petitioners:** Chair Criswell opened the floor for any patrons or petitioners to address the Board.
 - Ms. Beverly Watkins, 59th Street, Kansas City, Kansas addressed the Board regarding concerns of the Board of Trustees not meeting with the commissioners to discuss the taxes, that the school gets paid more money than the County and Kansas City, Kansas. Dr. Mosier explained that the Unified Government receives \$0.46 per dollar and KCKCC receives \$0.16 per dollar.
 - Mr. Andre Watkins, 2500 North 59th Street, Kansas City, Kansas addressed the Board regarding concerns of individuals receiving an education and moving out of Wyandotte County due to other circumstances. Spending money on education will not prevent individuals from moving out. Now is not the time to charge taxpayers more money to fund education. Dr. Mosier responded 60% of community college graduates stay in the local community. Trustee Hoskins Sutton pointed out that the property values went up, we are keeping the rate flat.

- Carl Schottler, owner of Paramount Landscape in Kansas City, Kansas addressed the Board and gave a recommendation for the presentation to be shared first then ask for audience to patrons and petitioners. There are concerns that the assessed value of properties has doubled and by not decreasing the mill levy the taxes are being increased.

Vice Chair Brune thanked the individuals that attended the meeting and addressed to the Board.

4. **Approval of the 2022-2023 Budget:** Dr. Mosier invited Ms. Lesley Strohschein, Controller, Interim Chief Financial Officer to present the 2022-2023 Budget.
 - Ms. Strohschein directed the Board to the budget as presented in the Board packet with an estimated tax rate of 27.382 mills, keeping the request flat for the sixth year in a row. Ms. Strohschein asked for any questions.
 - Trustee Ash pointed out in those six years the College's revenue has gone up and down accordingly. Dr. Mosier mentioned there are additional expenses for the College to operate indicating the College is experiencing the same as the residents.
 - Dr. Mosier requested a motion on the floor. Trustee Isnard motioned to approve the budget as presented. Chair Criswell seconded the motion. **The Motion Carried.**
- Final Proposed Budget FY2023. Presented by Ms. Lesley Strohschein, Controller, Interim Chief Financial Officer.
 - Ms. Strohschein directed the Board to the Board packet and the College internal operations budget proposed for this fiscal year reflecting the anticipated tax revenue based on the mill that was just approved. Ms. Strohschein asked for any questions or discussions regarding the proposed budget. Hearing none, Ms. Strohschein asked the Board to approve the budget. Trustee Brown made the motion. Vice Chair Brune seconded the motion. **The Motion Carried.**
5. **Adjournment:** Chair Criswell called for a motion to adjourn the budget hearing. Trustee Hoskins Sutton made the motion. Trustee Isnard seconded the motion. **The Motion Carried.**

The budget hearing adjourned at 5:41 p.m.

**Board of Trustees Meeting
(Immediately Following Budget Hearing)**



Board of Trustees Meeting

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 5:52 p.m. in the Upper Jewell Lounge at KCKCC – Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 23, 2022. The Pledge of Allegiance was led by Trustee Ash.
 2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
 3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Pat Brune, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Linda Hoskins Sutton and Mr. Brad Isnard. Mr. Ray Daniels was not present.
 4. **Approval of Agenda:** Dr. Mosier requested to add the fourth executive session from the Special Meeting to the end of tonight’s agenda after New Business. Chair Criswell called for a motion to approve the agenda as amended. Trustee Ash made the motion. Vice Chair Brune seconded the motion. The Motion Carried.
 5. **Audience to Patrons and Petitioners:** Chair Criswell opened the floor for any patrons or petitioners to address the Board. There were no patrons or petitioners to address the Board.
 6. **Recognitions/Presentations:** Chair Criswell invited Ms. Kristy Green, Chief Marketing and Institutional Image Officer to present the KCKCC Annual Report.
 - Ms. Green directed the Board to their copy of the annual report either at the table or online in the Board packet. Ms. Green shared highlights of the 2021-2022 Annual Report. The report contains three main areas: Student Success, Community Engagement and College Success to showcase how wonderful KCKCC was this year. Ms. Green highlighted several achievements from each category. The publication is available to share with the community and beyond.
- Chair Criswell thanked Ms. Green for the annual report as it is a great communication tool. Dr. Mosier thanked Ms. Green and her team for the beautiful report.
7. **Communications:** Chair Criswell called for Dr. Mosier to read the resolution for Catholic Students of Kansas City Kansas Community College “Celebration of Mass” Monthly Meeting for FY2023 (multiple dates). Dr. Mosier read the resolution.
 8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
 - On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown reported the committee has been moving forward. There was a tutoring session meeting today with Information Services to ensure the committee is reachable by the community. Plans also include a meeting with Livable Neighborhoods this week to

- share information with them. Additional plans are to encourage community members to share with the Board items the community feel are important.
- On behalf of the Board Finance Committee (BFC), Vice Chair Brune reported the BFC met on August 8th. Per standard practice, July disbursements exceed the revenue as year-long service contracts begin being paid. Of the income, over \$700,000 was room and board payments arriving from Centennial Hall. Due to the low unemployment rate in Wyandotte County, individuals are working versus going to school. Enrollment is not quite back to pre-COVID, working on it. The BFC continued to push on the mill levy rate discussion to make good decisions for the community, all are invited to join online to watch the BFC work.
 - As KACCT Delegate, Trustee Ash reported the Quarterly KACCT meeting is this Friday and Saturday in Fort Scott, some Trustees will be in attendance. The national ACCT meeting is in October in New York City, a few Trustees are scheduled to attend.

Before moving forward to the Consent Agenda, Dr. Mosier requested a vote to approve the resolution for the Catholic Students of Kansas City Kansas Community College “Celebration of Mass” Monthly Meeting for FY2023 (multiple dates). Chair Criswell called for a motion. Trustee Hoskins Sutton made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda and asked for any questions or concerns regarding the Consent Agenda. Dr. Mosier requested an amendment to Item B, number 3, the top number should be \$278,016.00 to Design Mechanical as the balance of those numbers and number 4 the total should be \$53,400.00. Trustee Isnard made the motion to approve the Consent Agenda as amended. Vice Chair Brune seconded the motion. **The Motion Carried.**
10. **Student Senate Report:** No report due to summer break.
11. **President’s Report:** Chair Criswell called for the President’s report. Dr. Greg Mosier reported the following –
 - Welcome to the fall 2022 semester and the beginning of the new academic year. This is always an exciting time of year when the full student body and faculty are back on campus. This year is even more exciting as we have added our very own student housing with 252 beds available to students and having 100 additional students living on campus than ever before. You can feel the difference in the atmosphere on the main campus.
 - Dr. Mosier shared a photograph image he titled “the President’s favorite view” – a full parking lot, people driving to find open spots or make their way to the overflow parking lots, the beautiful student housing building and an area where the student housing parking lot will be. That lot will be completed in the next few weeks to help with some of the congestion.

- We also started the new academic year with one of the best Convocations in a long time, or ever. We were fortunate to have a nationally recognized speaker, Michael Veltri, provide the keynote and he also held a special session for KCKCC supervisors with tips how they can become better supervisors and create a quality work-life balance.
- During the convocation morning session, we also began setting the schedule and gathering input from the College community for KCKCC's new strategic plan that is led by Kris Green, the College's new Chief Marketing Officer. Multiple listening sessions, working sessions, community input and open forums will be available to identify items to include in the 2024 - 2027 Strategic Plan.
- We have continued to track COVID-related events during the summer and our numbers have continued to remain relatively low. Since August 23rd, students reported four incidents, 2 COVID-positive and 2 close contacts; again, related to students participating in clinical. Employees reported 17 incidents, 17 COVID-positive, 0 close contacts.
- We will have a GED Commencement Ceremony at the University of Kansas Health System on Tuesday, August 30th at 3:00 p.m.
- Downtown Project Update: We received the requirements and tracking for spending the \$12M State Appropriations for the downtown project. This will be reviewed with the Business office, our new Grants Coordinator, and others to accomplish this task.
- In continuing with information regarding the downtown project, there will be Environmental Protection Agency (EPA) studies. We have a Request For Proposals (RFP) with the new requirements to be submitted. There are two phases of the environmental study. We will pay for Phase 1; it will take about 3 months, there are 7 lots to be studied and the cost is about \$2,500 per lot. Phase 2 is a more in depth study. The EPA will pay for that study. The Phase 2 results will include parameters of a range of costs to remediate any environmental issues. We are in a holding pattern with the downtown project.
- In speaking with the downtown project partners, Wyandot Behavioral Health Network will not be in the project. We are updating commitment agreements with the other partners.
- As part of the downtown project, a solution needs to be created to relocate and enhance the services offered at the Willa Gill Center. Dr. Mosier met today, with Mayor Garner and his staff, three County Commissioners, City Planning, Wyandot Behavioral Health Network, Hillcrest Transitional Housing, Mount Carmel Redevelopment Group and Avenue for Life to discuss and begin outlining short-term and long-term solutions for Wyandotte County's unhoused and those in need of other social services. Many great ideas were discussed, this will be a long-term effort.
- Dr. Mosier concluded his report with some great news. The College received a \$400,000 commitment for the downtown project from Security Bank of Kansas City and the Morgan Family Foundation, \$200,000 from each organization.

Chair Criswell asked for any questions for Dr. Mosier. Trustee Hoskins Sutton mentioned she could feel the difference on campus, the chatter of the students and the cars in the parking lot. There is a whole different feel to the campus.

Trustee Ash made a motion to accept the President's Report. Vice Chair Brune seconded the motion. **The Motion Carried.**

12. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following items from the report -
- The Library and Learning Services put together welcome packets for students. More students are expected to be around due to the student housing.
 - The Learning Commons also held a faculty and staff open house to share the services that are available to the students.
 - Tom Grady, Faculty Director for Center for Teaching Excellence, gave a few presentations on teaching.
 - The Theatre Department collaborated this summer with the Coterie Theatre.
 - Dr. Corbett was giving presentations in Germany this summer.
 - The ESOL Department (English Speakers of Other Languages) is piloting a corequisite course with Speech 151 (Public Speaking). When students are enrolled in ESOL courses, they can take public speaking at the same time to begin their academic work early.
 - Kids on Campus was held July 11 through July 25. There were about 125 community students on campus for about three weeks.
 - The Adult Education held a graduation on June 21, 2022.
 - The Nursing Department received a \$48,000 Nurse Initiative Grant to help purchase items.
 - The Physical Therapist Assistant program, in Spring 2022, the graduates had a 100% first-time graduation rate.
 - Fire Science is running both a day and night cohort for the fire academy with 30 total students. We are working with the department to revamp their curriculum to reduce the number of hours required for students to graduate from that program.
 - The K-Step Up Road Show was hosted on campus. Mr. Pope gave a welcome for this event that gives the K-State College of Education an opportunity to bring their campus experience to KCKCC to share with students going into K-12 teaching.

Mr. Pope asked for questions. Vice Chair Brune questioned if some students would be singing with Michael Buble. Mr. Pope confirmed John Stafford is putting together a group as backup singers and he will have the details next month.

Trustee Hoskins Sutton gave kudos to Dr. Tiffany Bohm and the Health Professions as during COVID clinical sites were difficult and they have since increased their partnerships.

Trustee Hoskins Sutton pointed out Dr. Ian Corbett, Audio Engineering Professor, acknowledging his behind-the-scenes efforts and what he does to make the music

programs a success with audio engineering. Many of his students are receiving great opportunities due to him taking students to conferences out beyond Wyandotte County and sharing those audio engineering opportunities. Mr. Pope thanked Trustee Hoskins Sutton and he will share the comments with Dr. Corbett.

Chair Criswell asked for additional questions or comments for Mr. Pope. Hearing none, Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Isnard seconded the motion. **The Motion Carried.**

13. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President of Student Affairs & Enrollment Management report. Dr. Chris Meiers highlighted the following items from the report –
- Enrollment – Credit hours compared to this time last year, we are down 1.65%. We are continuing to watch the numbers and watching the third to fourth week drop periods. Student success was the number one priority we have this year.
 - We Want You Back Program – We reengaged with former students to reenroll. We marketed to 8,000 students; 70 students reenrolled. This accounted for an additional 972 credit hours and accounted for 14% of the full-time enrollment. We will track students through the cycle to determine if they complete a degree.
 - Centennial Hall – Students started moving in on August 1st. Some student athletes had to stay at a hotel at first and they handled it well. Have received good feedback from students and families regarding the quality of the residence all. We are seeing the impact of student housing by the large crowd of residents at the soccer match recently.
 - Trustee Daniels mentioned Advising at the last meeting. The Advising Office has been using Microsoft Bookings software for several months to schedule appointments with advisors. They will begin much more retention programming this Fall. For example, there will be new sessions with students related to group advising, how to use our self-service system, sessions on online readiness, sessions on transfer and transitioning to the next level, whether it be a 4-year school or employment.
 - College Assistance Migrant Program Partnership (CAMP) – We were approached by the University of Kansas to partner with the Heartland CAMP grant at KU. The program assists students with a migrant background. We will partner through KU.
 - We signed an articulation agreement through Bellevue University in Nebraska. They predominantly do online programs. We will be scheduling a visit with them soon to showcase the campuses. They offer a \$90 per credit hour discount to students that transfer from Kansas community colleges.
 - Director of Athletics – We are beginning the Director of Athletics search. Dr. Meiers thanked Tony Tompkins for his service. Kinsey Huwaldt is serving as Interim Athletics Director. The search committee is co-chaired by Coach Matt Goldbeck of the baseball team and Ms. Nicole Wilburn, Student Resident Life Director. The position has been advertised in the NCAA job marketplace.

Chair Criswell asked for questions or comments for Dr. Meiers.

Trustee Hoskins Sutton mentioned that Dr. Shawn Derritt bringing back the Real Talk for College Men of Color workshops caught her attention. As Trustee Ash mentioned, the ACCT Conference in October, they have recently added a symposium “Improving the Educational Outcome for Men of Color.” Trustee Hoskins Sutton changed her schedule to attend this symposium to gather good information to bring back. For ACCT to add this session means this is an important group that is being neglected and we need to bring them in.

Dr. Meiers thanked Trustee Hoskins Sutton for mentioning this and kudos to Dr. Derritt for having the foresight to relaunch this program. According to recent new stories, about one million men of color have left education.

Chair Criswell asked if there were further questions. Hearing none, Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

14. **Vice President Strategic Initiatives & Outreach Report:** Chair Criswell called for the Vice President of Strategic Initiatives & Outreach report. Ms. Kristy Green, Chief Marketing and Institutional Image Officer, highlighted the following items from the report –
- Centennial Hall ribbon-cutting event – Ms. Green shared a recap video of the event that captured the excitement of that day.
 - Online advertising – We do extensive online advertising at KCKCC through Google display and Google networks. With changes we made in March 2022, for the Fall semester we had 697 specific leads with email address that can be forwarded to Admissions and Academic divisions. These leads will be researched after the 20th day to determine how many applied, enrolled and matriculated.
 - TikTok star – Ms. Green encouraged the Board to visit our Facebook page to watch a TikTok made by volleyball student, Jayda Watson. Ms. Green could not share the video during the meeting due to copyrighted music. As of today, Ms. Watson’s TikTok has 40,800 views of her in her residence hall room discussing her brand-new apartment at Centennial Hall. Kudos to Ms. Watson for sharing her positivity about KCKCC.

Ms. Green asked for questions from the Board.

Trustee Brown has seen several ads on television for KCKCC and was surprised and proud to see the ads. Ms. Green thanked Trustee Brown and responded the ads are on around the news hour, around athletic events and on Station KCMH because it has a high Wyandotte County following.

Chair Criswell asked for additional questions or comments for Ms. Green. Hearing none, Trustee Ash made a motion to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

15. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Ms. Lesley Strohschein, Controller, Interim Chief Financial Officer, highlighted the following items from the Board report –

- Ms. Strohschein began by thanking the Division for, during the busy summer, getting ready for our students.
- The Business Office was busy taking payments and setting up payment plans for students. The Controller's Office is processing year-end entries and accruals for the audit.
- Lesley Strohschein, Controller, and Linda Burgess, Purchasing Coordinator, completed and graduated from the three-year College Business Management Institute at the University of Kentucky. The Assistant Controller and Bookstore Director completed their first year.
- Bookstore - Books for fall semester arrived and students have been buying their materials.
- Deli - Elevate Express opened on August 15th.
- Facility Services – They achieved temporary certificate of occupancy for Centennial Hall and completed owner training on the building systems so that our maintenance and custodial crews can continue to care for the building. They completed the BPU (Board of Public Utilities) switch gear replacement project. They completed the schedule for the project management software roll out that will help manage the large projects on campus.
- Campus Police – provided traffic control for several events on campus, the fishing derby and the ribbon cutting ceremony. The conducted ALERRT (Advanced Law Enforcement Rapid Response Training) at each of the 3 campuses to a total of 35 employees. There will be several other trainings offered to refresh all employees.
- The Finance report was reviewed as shared.

Ms. Strohschein asked for questions from the Board.

Trustee Hoskins Sutton commented to please share with Mr. Chris Gardner that she has noticed the change in the new crosswalks as they are wider and ADA compliant; they are a nice improvement.

Chair Criswell asked for additional questions or comments for Ms. Strohschein. Hearing none, Trustee Ash made a motion to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

16. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report –
- Ms. McGee reported on a question posed by Trustee Daniels in the last meeting regarding our open positions. Upon review of our applicant tracking system, for calendar year 2022, January through July, we have had 86 total openings. In comparison to a full calendar year of 2021, we had a total of 106 openings. Ms. McGee expects to likely exceed the 106 openings from last year.
 - In reviewing January through June, in 2022 there were 83 openings, in 2021 there were a total of 29 openings. That difference of 54 openings is likely due to “the great reshuffle of the workforce or the great resignation.”
 - Previously, we reported we had 66 open positions, now we have 37 open positions. That work is attributed to the HR team and the hiring managers. Ms. McGee thanked those teams for getting that work done.
 - HR has been focusing on processing annual increases and bonuses.
 - HR launched the annual required training for employees which is due the end of October. Active Shooter training has been added for a total of five compliance trainings for employees.
 - We are working with Bukaty on flu shot and vaccination clinics, and possibly a benefits fair.
 - The Art Gallery is having a Wind Down event. This is an opportunity for community members and college community to learn techniques to destress and meditation. The next event will be September 14th. Ms. McGee extended the invitation to the Board to join the event.

Ms. McGee asked for questions from the Board.

Trustee Ash thanked Ms. McGee for the update on the job opening data.

Chair Criswell asked for a motion to accept the report. Trustee Brown made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

17. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report –
- Mr. Gabriel announced that in the delivered report the KRS Business Objects project did not have an Estimated Time of Arrival; that has changed. The kickoff meeting was last Thursday, that project is underway.
 - Two items not in the report:
 - i. We received the network switches for Centennial hall last Thursday. By the end of the week, we should have all the network switching installed in the building. With all the switching in, all the network ports in the rooms will be available for students to use.

- ii. We have checked out 239 laptops to students. Mr. Gabriel thanked the computing services staff for refreshing the laptops and preparing them for students.
- Mr. Gabriel reported several other projects are underway.
- Mr. Gabriel reported there was a reduction in some of the uptimes due to the power switching. That should be resolved by the next Board meeting.

Mr. Gabriel asked for questions from the Board.

Hearing none, Chair Criswell asked for a motion to accept the report. Trustee Hoskins Sutton made the motion. Vice Chair Brune seconded the motion. **The Motion Carried.**

18. **Unfinished Business:** There was no Unfinished Business.

19. **New Business:**

- Chair Criswell invited Ms. Kristy Green, Chief Marketing and Institutional Image Officer to present the Draft 2024-2027 Strategic Plan Creation Calendar. Ms. Green shared the following –
 - Ms. Green pointed the Board to view the draft strategic plan development timeline in the Board packet.
 - Ms. Green reported that we started this off at convocation with brain storming breakout sessions on areas that we felt we had completed and what we might put in those places instead.
 - We will have a series of public forums to get community, alumni, faculty, staff and student feedback.
 - We will do value development as we feel mission and vision need more than three years to really resonate and develop.
 - We will look at goals and measures that might need to be changed.
 - In December the Board will receive a mid-year update with values, goals and measures.
 - We will have two public forums on initiatives at all three campuses. There will be a committee process on initiatives, develop a full draft, allow an opportunity for those same audiences to give feedback on the overall plan.
 - The draft plan will be presented to the Board at the May 16th meeting giving the Board a month to comment. We will seek approval from the Board at the June 20th meeting. The plan will then be implemented in July.

Ms. Green asked for questions from the Board.

Trustee Hoskins Sutton thanked Ms. Green for the excellent timeline and the information on what to expect.



Chair Criswell seconded Trustee Hoskins Sutton’s comments and shared with Ms. Green that the Board appreciated all her efforts. Chair Criswell asked Ms. Green to extend kudos to her staff also regarding the marketing piece, the strategic plan and all the initiatives.

20. **Executive Session:** Chair Criswell called for a motion to return to executive session for 5-minutes for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session. Open session will take place in Upper Jewell and in the virtual meeting room. Hoskins Sutton made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell announced that the members in the meeting room will be allowed travel time to the executive session room.

The fourth executive session began at 6:49 p.m. The fourth executive session ended at 6:54 p.m. and the Board members traveled back to the open session.

At 6:57 p.m., the Board returned to the open session with no action to follow.

21. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Brown made the motion. Trustee Isnard seconded the motion. **The Motion Carried.**

The meeting adjourned at 6:57 p.m.

ATTEST: _____
Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier