



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
April 19, 2022 – 9:00 A.M.**

CONSENT AGENDA – Item A
Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 9:10 a.m. in Room M118 at KCKCC – Technical Education Center and in the KCKCC Zoom meeting platform on Tuesday, April 19, 2022. The Pledge of Allegiance was led by Chairwoman Evelyn Criswell.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Indicated the following trustees present – Ash, Brown, Brune, Criswell, Daniels, Hoskins Sutton and Isnard. All trustees were present.
4. **Moment of Silence:** Chair Criswell invited the Board and attendees to share in a moment of silence to honor Dr. Morteza Ardebili, retired Provost of KCKCC (April 2009), and Dr. Deloris Pinkard, retired Vice President of Executive Services (June 2000) who made their transitions in the last month.
5. **Approval of Agenda:** Chair Criswell called for a motion to approve the agenda and asked Dr. Mosier for any amendments to the agenda. Dr. Mosier requested the County Mill Levy Discussion from the special meeting agenda be added as a New Business item. Additionally, he requested to add a discussion of the solar project for the Downtown Project as a New Business item.

Trustee Isnard made the motion to approve the agenda as amended. Trustee Daniels seconded the motion. **The Motion Carried.**

6. **Audience to Patrons and Petitioners:** Chair Criswell opened the floor for any patrons or petitioners to address the Board. There were no patrons or petitioners to address the Board.

7. **Recognitions/Presentations:** Chair Criswell invited Dr. Rochella Bickford, Coordinator of Developmental Reading, to present the corequisite model for developmental education in response to the Board's inquiry at the March 2022 Board meeting. Dr. Bickford shared a PowerPoint presentation defining corequisite remediation for student success and corequisite courses in relation to developmental education. She shared that KCKCC currently has three sections of corequisite classes offered. The advantage to these offerings is the students get credit for one of the classes where there is no credit for developmental courses. There are also different models for corequisite courses in math. The Board asked about engagement in life skills. Dr. Bickford answered in addition to the developmental curriculum, life skills are offered in the BLUE classes as well as in the corequisite course to address things that may be roadblocks to learning for the students.
8. **Communications:** There were no communications scheduled.
9. **Board Committee Reports:**
 - On behalf of the Board Finance Committee, Vice-Chair Brune shared the following from their meeting on Monday, April 11th - the Board committee reviewed the monthly financial statements that reveal the College is being fiscally responsible with funding, citing monthly expenses are still down 7.7% from this time last year.
 - On behalf of the Board Community Engagement Committee, Trustee Brown shared the following from their April meeting – the Board committee finalized its mission statement which is, “the Community Engagement Committee exists to listen and respond to community needs by partnering with various constituents and groups.” She invited the Board to offer feedback on the Committee's mission statement. Trustee Brown concluded her report by sharing that the Committee has plans to begin reaching out to local neighborhoods and is working with Dr. Tami Bartunek to get an email address set up for communication with the community. Chair Criswell asked that the Community Engagement Committee's mission statement be emailed to the Board.
 - As KACCT Delegate, Trustee Ash shared updates regarding the last KACCT quarterly meeting which also served as the annual Phi Theta Kappa (PTK) Luncheon. There were three KCKCC students who received scholarship awards. The KACCT meeting that followed shared a lot of great information regarding the state of education in Kansas, funding issues of the KS legislature, and honored Dr. John Masterson, the state's longest-running college president who retires this year. The next KACCT quarterly meeting is scheduled for early June 2022.
10. **Consent Agenda:** Chair Criswell asked for any questions, concerns, or additions to the Board Agenda. Hearing none, she called for a motion to approve the Consent Agenda.

Trustee Daniels made the motion. Trustee Brown seconded the motion.

The Motion Carried.

11. **Student Senate Report:** Chair Criswell invited the Student Senate Cabinet to present their report. Student Senate President, Ms. DeJaria Guillory, and Parliamentarian, Ms. Ikiya Elam, shared the Easter celebration event hosted by Student Senate had a total of 50 families attend, approximately 200 people. They shared that Student Senate enjoyed the inaugural Cabinet Shadow Day where each Student Senate member shadowed a President's Cabinet member for the day, learned a lot about current projects in progress, and how the College leadership makes decisions for the college. During the Shadow Day, they also attended a statewide meeting for college presidents and toured the new student housing building.

Additionally, the Student Senate conducted its annual budget meetings for the upcoming year where approximately 20 student clubs shared budget requests. Lastly, Student Senate extended an invitation for all to attend its last meeting of the year on Friday, April 22nd at 2:15 p.m.

Trustee Daniels made a motion to accept the report. Trustee Ash seconded the motion.

The Motion Carried.

12. **President's Report:** Chair Criswell called for the President's report. Dr. Mosier reported the following -

- COVID Incident Report – During this last month, there were zero employee COVID incidents reported; there were nine students 9 COVID incidents reported, with two being COVID positive and seven close-contacts.
- Commencement – Happy to share the commencement ceremonies this year will be face to face. Dr. Chris Meiers and the Graduation Committee are working on the plans. On May 19th, there will be a graduation ceremony at 2 pm and one at 7 pm. These events will require all attendees to wear masks out of an abundance of caution.
- Cabinet Shadow Day – On Friday, April 8th, President's Cabinet and Student Senate held the first Cabinet Shadow Day. Each member of the President's Cabinet was joined by a member of the Student Senate to share their respective functions at KCKCC. The group attended meetings, discussed policy, shared a luncheon, toured the new student housing building, and concluded with a recap at the Student Senate meeting at the end of the day. It was a great experience and one the administration will look forward to in the coming years.
- Announced the annual Mid America Hall of Fame Luncheon will occur this coming Friday, April 22nd at KCKCC-TEC. For tickets, please contact the KCKCC Foundation Office. This year, the Hall of Fame honorees are Ms. Irene Caudillo, Dr. Ben Hayes, Senator Pat Pettey, and Mr. Benoyd "Butch" Myers-Ellison (posthumously).
- Student Housing Project is progressing smoothly. The Housing Office is currently accepting applications for student residents.

- Met with the new plant manager of Hills Pet Food facility. They are anxious to work with the College in customizing training for Industrial Maintenance Technology and identifying KCKCC as a partner of choice.
- Shared images of the new mural located in the Math/Science Hallway which showcases math and several science themes.
- Met with Mayor Tyrone Garner and other superintendents in Wyandotte County regarding education engagement and matriculation to work, STEAM (Science, Technology, Engineering, Arts and Mathematics) programming, and engagement in early education. Expressed excitement for the plans to come.
- Invited to co-present with the mayor at the May 2022 Greater KC Chamber Board meeting on Monday, May 23rd.

Trustee Ash made the motion to accept the report. Trustee Brown seconded the motion.
The Motion Carried.

13. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President of Academic Affairs (VPAA) report. Mr. Jerry Pope highlighted the following items from the report –

- Shared that March was Women’s History Month. Expressed thanks to the Library staff for their exhibit that showcased several key works in the KCKCC collection honoring the contributions of women.
- Shared that April is National Poetry Month and highlighted the Writing Center which is hosting a poetry reading and writing contest. Mr. Pope directed the Board to the Board Packet for information to attend.
- Shared Mr. Tom Grady, Director for the Center for Teaching Excellence, is currently conducting a survey with faculty regarding training needs. The results of the survey will guide training plans for the coming year for faculty.
- Music Department – Extended enthusiastic congratulations to the KCKCC Music department who has won a record-setting 15 awards from Downbeat Magazine this year. The categories include not only community colleges but also nationally renowned schools of music such as Berklee College of Music in Boston, MA, and the University of North Texas, in Denton, TX.
- Congratulated the Cosmetology program for hosting a successful visit from the Kansas Board of Cosmetology (KBOC).
- Announced the Fire Science program has taken the first steps towards becoming a nationally accredited program.
- Announced the upcoming accreditation visit for the Mortuary Science program and shared other Allied Health program accreditation documents are being drafted.
- Offered kudos to Ms. Veronica Shipley, Administrative Assistant to the Dean of Social and Behavioral Sciences and Public Services who completed her bachelor’s degree at Baker University.

Trustee Isnard made a motion to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

14. **Vice President Student Affairs Report:** Chair Criswell called for the Vice President of Student Affairs (VPSA) report. Dr. Chris Meiers highlighted the following items from the report –

- Acknowledged the staff for their support and hard work in helping him to onboard and get up to speed with the current affairs of the Student Affairs division.
- Shared enrollment continues to hold steady for spring 2022. For the summer and fall 2022 semesters, more students are enrolling each week. New applications are trending upward.
- Commencement – there are more than 70 students who have requested to walk for the 2:00 p.m. and 7:00 p.m. ceremonies. Each student will receive up to six tickets for guests to join them at the commencement ceremony. Currently, the capacity of attendees in the Field House for each ceremony is 700, with a maximum capacity for safety being set at 2,000 people.
- Student Housing – Student Housing Office has received approximately 100 applications for the new student housing facility since opening for applications on April 1st. This is about 40% capacity of housing which is a great sign of interest in and the need for the facility for the students.
- Baseball and softball teams are doing really well. This is the first time both teams are ranked in the top 20 in the district.
- During Women’s History Month, the Cosmetology program partnered with Military and Veterans Student Services to offer services to a small group of homeless women veterans in the Leavenworth County community.
- Shared KCKCC – TEC hosted the KCKCC HireBlue Career Fair on April 7th and a second event will be hosted tomorrow at KCKCC – Main Campus from 10:00 a.m. to 1:00 p.m. in Upper Jewell.
- Announced the Handshake application is up and running and will roll out to students later this month.
- Congratulated Ms. An’Drienna Wilson for winning the 2022 National Institute for Staff and Organizational Development (NISOD) Award.

Chair Criswell thanked Dr. Meiers for his report and asked the Board for any questions. Dr. Mosier added, that regarding student housing, there are currently 257 rentable beds in the new facility. With student-athletes and scholarship students taking about 100 of the beds and six resident assistants in the facility, that leaves 150 rentable beds. Given that we currently have 100 applications, we may find ourselves at capacity in the new student housing facility with a waiting list. We are thrilled to be meeting this need.

Dr. Mosier asked Dr. Meiers to provide an update on the, “We Want You Back” program for KCKCC students who have not returned to the College. Dr. Meiers shared about the marketing campaign targeting former students who have not completed degrees or

certificates. The College will reach out to the student with incentives who have “stopped out” to increase enrollment.

Trustee Hoskins Sutton commented on her appreciation for the consideration of policy for animals on campus and for the offering of a room for prayer for our Muslim students during Ramadan.

Hearing no further questions or comments, Trustee Ash made a motion to accept the report. Trustee Daniels seconded the motion. **The Motion Carried.**

15. **Vice President Strategic Initiatives & Outreach Report:** Chair Criswell called for the Vice President of Strategic Initiatives & Outreach report. Dr. Tami Bartunek highlighted the following items from the report –

- Currently working with the Historic Preservation Society Board for the Downtown Project, which is a committee that we put together, based upon the requirements from our certificates of appropriateness for the KCK Downtown properties. This board consists of members of the Landmarks Commission, Department of Planning and Urban Design, Downtown Advisory Board, Wyandotte County Museum, and the Wyandotte Nation of Kansas. The purpose of this board is to evaluate historic elements from the Seventh Street Church and affirm that those elements are embedded into the new Downtown facility in an appropriate, meaningful way.
- Shared the website content update training continues. To date, 36 faculty and staff members have attended the training. Additional training will be added.
- Shared the COVID-19 website has been updated and revamped using more visual icons for ease of use for visitors to the site.
- Shared the Student Housing website has also been updated.
- Shared video of two new commercials for summer and fall 2022 enrollment and the 2nd video in the series of the KCKCC Downtown Project, “How to Pay for the Project.”

Trustee Daniels made a motion to accept the report. Trustee Isnard seconded the motion. **The Motion Carried.**

16. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Mr. Michael Beach highlighted the following items from the Board report –

- Announced the Strategic Opportunities and New Asks have been evaluated and reviewed. There will be a conversation with Dr. Mosier and President’s Cabinet to determine approved projects for the upcoming fiscal year.
- Shared the Student Housing project is running smoothly, and interior work is taking shape beautifully. The parking lot and exterior areas are also taking shape, including the amphitheater. There is a 2-week delay in the receipt of countertops due to damage in transit. The electronic door lock system is also delayed.
- Announced there is one final draw for HEERF Funds at the end of April 2022.

- Shared the KCKCC Bookstore offers food options for students and employees. A Request for Proposal (RFP) for a new food vendor on campus has been published.
- Announced that graduation regalia has arrived at the bookstore and should be ready for pick-up/distribution.
- Shared that event scheduling and the community usage of college locations have increased this semester.
- Shared the Facility Services department continues their working on several projects.
- Reviewed the monthly financial summary document for March 2022 in the Board packet.

Trustee Hoskins Sutton made the motion to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

17. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee highlighted the following items from the Board report –

- Currently updating the HRIS system functionality to better manage college positions.
- Planning the Employee Recognition and Retirement Luncheon for Friday, May 8th at KCKCC – TEC. Employees are encouraged to sign up for participation.
- Announced that all Supervisor meetings have been scheduled for the year.
- Shared that the Diversity, Equity and Inclusion Council has worked to create a final draft of the charter, as well as identifying priorities that will help guide planning and implementation moving forward.
- Shared the KCKCC Art Gallery hosted a wonderful event entitled, “Experiencing India.” The was co-curated with Dr. Hira Nair and community members and featured 32 pieces of artwork and a dance exhibition.

Trustee Hoskins Sutton made the motion to accept the report. Trustee Isnard seconded the motion. **The Motion Carried.**

18. **Chief Information Officer Report:** Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel highlighted the following items from the Board report –

- Shared update the changes to the Perceptive Content project will now begin on April 21st.
- Announced major system upgrades in the Business Office, Institutional Effectiveness, and other departmental offices.
- Announced the transition to a College Police Cell Phone network dedicated to first responders. This is a separate network from the standard to maintain a network connection for College Police in the event of an emergency.
- Shared the receipt of a report the Unified Government systems were hacked over the weekend. Encouraged diligence in monitoring the College’s systems.
- Received the wireless access report for Centennial Hall.

- Shared additional security diligence for KCKCC such as using an endpoint manager to better control College devices off the network. A security page has been added and is used to monitor system vulnerabilities and reviewed daily.

Trustee Isnard made a motion to accept the report. Trustee Brown seconded the motion.

The Motion Carried.

19. Unfinished Business:

- Chair Criswell invited Dr. Meiers to present the Harvard CTE Project Presentation. Presented by Dr. Chris Meiers. Dr. Meiers shared a PowerPoint presentation that reviewed a summary of the report's findings as recorded by Drs. Delfina Wilson and Mihir Chand. The PowerPoint presentation was included in the Board Packet.

Trustee Hoskins Sutton asked for a copy of the original report for the Board to review.

- Chair Criswell invited Dr. Mosier to present the request for Contract Extension for the Interim Vice President of Student Affairs. Dr. Mosier recommended to the Board a contract extension for Dr. Meiers, under the same previous terms, from May 6th through June 30, 2022. The Vice President of Student Affairs and Enrollment Management position hiring process has begun with plans to select a candidate by June 30th.

Chair Criswell asked for any questions or comments. Hearing none, Trustee Daniels made a motion to approve the contract extension. Trustee Brown seconded the motion.

The Motion Carried.

- Chair Criswell invited Dr. Mosier to present a Downtown Project Update. Dr. Mosier shared the Health and Wellness Condominium Association held its first meeting on Monday, March 28th and elected its Board of Directors. The Association's officers are as follows: Dr. Greg Mosier, President; Mr. Randy Callstrom of Wyandotte Behavioral Health Network, Vice President; Mr. Mark Hulet of KCK YMCA, Treasurer; Ms. Whitney Bartelli of Community America Credit Union, Secretary; and Mr. Jeron Ravin of Swope Health, Board member. Shared new images of additional land granted by the Unified Government, fundraising amounts to date, new federal earmark requests, and the finalization of contracts for the project architect and owner representative. Dr. Mosier announced that a \$12 million dollar line-item appropriation in the state budget has been approved for the college, bringing our current fundraising amount to approximately \$36 million. He concluded his report by sharing that the Rita Blitt sculpture, Destiny, has arrived and will be revealed during the student housing ribbon-cutting ceremony.

20. New Business:

- Chair Criswell invited Dr. Mosier to present the Resolution(s) of Intent to Nonrenewal Contract for Employment. Dr. Mosier read the resolution for Mr. Thomas Besgrove.

Hearing no questions or comments, Trustee Ash made a motion to approve the resolution. Trustee Brown seconded the motion. **The Motion Carried.**

Dr. Mosier continued and read the resolution for Mr. Duane “Rick” Sprick.

Hearing no questions or comments, Trustee Hoskins Sutton made a motion to approve the resolution. Trustee Isnard seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Mosier to present the conversation on the County Mill Levy. Dr. Mosier shared a graphic explaining the county mill and KCKCC’s tax benefit. He explained the need for the mill levy benefit to provide high-quality facilities and programs for the community. Dr. Mosier recommended not lowering the mill levy.

Chair Criswell shared that she does not recommend raising the mill but does not want to lower it as well. The Board members agreed.

- Chair Criswell invited Dr. Mosier to present the Solar Project. Dr. Mosier began by explaining the conversation regarding solar panels for the Downtown building began with a visit with Sen. Moran. Dr. Mosier continued the government would assist organizations with earmarks in 2023 to do solar for production as a one-to-one match. The project would maximize the roof of the Downtown project for anticipated solar energy. It would be a savings of at least \$5 million. Dr. Mosier asked the Board for questions and input.

Trustee Isnard inquired about the anticipated life span of the solar hardware if installed on the Downtown building. Dr. Mosier answered the anticipated lifespan is 30 years.

The Board offered its support for the pursuit of the solar project for the Downtown building.

- Chair Criswell invited Trustee Hoskins Sutton to present the listed College Policies for approval. Trustee Hoskins Sutton asked the Board for any questions or concerns regarding the following policies:
 - Student Organization
 - Childbirth Leave (5.33)
 - Attendance and Punctuality (5.42)

Hearing none, Trustee Brune made a motion to approve the policies. Trustee Ash seconded the motion. **The Motion Carried.**

21. **Adjournment:** Trustee Hoskins Sutton made a motion to adjourn the meeting. Trustee Isnard seconded the motion. **The Motion Carried.**

The meeting of the Board of Trustees adjourned at 11:50 a.m.

ATTEST: _____
DocuSigned by:
Evelyn Criswell
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Chairperson, Ms. Evelyn Criswell

Greg Mosier
Secretary, Dr. Greg Mosier