

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
September 18, 2018**

CONSENT AGENDA - # A.
Meeting Minutes

Upper Level Jewell

Meeting Minutes (5:01 p.m.)

- 1) **Call to Order and Pledge of Allegiance:** The September meeting of the Board of Trustees was called to order at 5:01 a.m. by Board Chair Rosalyn Brown. The Pledge of Allegiance was led by Mr. Wade Abel, Director of the KCKCC Veterans Center. Chair Brown praised Mr. Abel for the great job with the ribbon cutting ceremony for the grand opening of the new Veterans Center that took place just before the Board meeting. She stated that we are looking forward to great things to come of the Vets Center.
- 2) **Roll Call:** Indicated the following present, Trustees: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Tyrone Garner, and Linda H. Sutton. Trustee Janice McIntyre was not present.
- 3) **Approval of Agenda:** Chairwoman Brown asked for approval of the Agenda. Trustee Sutton moved to approve the Agenda. Trustee Criswell seconded and the **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:** Chairwoman Brown asked for Patrons and/or Petitioners wishing to address the Board. Hearing none, Chairwoman Brown moved forward to the Consent Agenda.
- 5) **Recognitions:** Chair Brown read a letter of recognition addressed to the KCKCC Board of Trustees and staff from the Back to School Fair organization thanking them for their support and commitment to the students of Wyandotte County. At the fair, the following occurred: 3,000 backpacks with school supplies were provided for students for the Back to School Fair; 2,011 age-appropriate books were provided by the Kansas City Kansas Public Library; 92 students received physical exams administered by 74 volunteers from the Kansas University Medical Center, with 20 referred for additional medical care; 44 students received immunizations with 94 vaccines given by nurses from the UG (Unified Government) Health Department and the Kansas City Public School nurses; 221 students received eye screenings by Lion's Club; 61 students were referred to receive eyeglasses paid for by the First-Hand Foundation; 35 exhibitors shared information for students and family; 289 volunteers supported the fair and many students earned community service hours for their participation; 2,019 nutritious snacks were served by the US 500 School District to attendees; 46 haircuts provided by Lifestyle Beauty Services; Dental screenings were provided by Adams Dental Group and KC Dental. The Back to School Fair organization expressed gratitude for the usage of the KCKCC facilities and for the excellent staff support provided to the students. Chair Brown shared that she understood that the lines were around the building and that the event excellent. She shared that KCKCC was happy to be a part of the Back to School Fair. She said that KCKCC is doing great things and that we want to continue to do great things for our community.

Chair Brown expressed that there are additional recognitions to be offered by Dr. Kremer at a later time during the meeting.

- 6) **Board Committee Reports:** Trustee Ash shared that the Board recently attended the KACCT Quarterly Meeting at Highland Community College in Highland, KS this past weekend (Sept. 14th and 15th) which was a working session. A presentation by Dr. Ed Berger, who is the retired president from Hutchinson Community College and is now serving as a state senator. Dr. Berger is a strong advocate in the Kansas Legislature in Topeka. Additionally, a presentation by Allie Devine, who is our lobbyist from the firm Devine and Donley, LLC.

On Saturday morning, there were separate meetings for trustees and presidents. The audit was accepted and received an update on the budget. Trustee Ash shared that the association is in a good place with regards to budget. It was approved that the KACCT would host a reception at the ACCT Legislative Summit in Washington, D.C. in February 2019. The State PTK ceremony will be moved to March 2019. The next KACCT meeting will occur in December at Independence Community College in Independence, KS. Trustee Ash added that the Board of Trustees and President Mosier are preparing to attend the ACCT Legislative Congress in New York City, beginning October 23rd through Oct. 27th. Trustee Sutton asked the day of the December meeting. Trustee Ash responded that the specific date could be found on the website, kacct.org. He speculated that typically the meetings are the first or second weekend of the month. He further specified that the dates could be found on the Calendars page on the kacct.org website.

Trustee Garner shared that the Finance Committee have been discussing the daycare as an option for next year. He shared that Dr. Mosier is taking the lead in making sure that we are moving forward with the development of the daycare with considerations of moving from a daycare to an early childhood development learning center. The Finance Committee is considering costs, both short-term and long-term, and sustainability.

The committee is also considering some needs of the KCKCC Police Department to be presented again to the Board to address some resource needs that were made known to the Finance Committee.

Trustee Garner made note of the good news regarding the positive changes in the appearance of the college. He shared that some staff members as well as fellow citizens have mentioned to him the great work that is being done at KCKCC to make our college look presentable. Additionally, Trustee Garner was proud of the excellent staff that handles our budget and that we have managed a budget surplus this year which we can all be proud of. He says that we have been operating within budget and are on time with our projects.

- 7) **Approval of Consent Agenda:** Chairwoman Brown asked for a motion to approve the Consent Agenda. The motion was made by Trustee Sutton. It was seconded by Trustees Daniels and the **Motion Carried**.
- 8) **Student Senate Report:** Student Senate President, Aliyah Shaw, introduced the KCKCC Mascot, Blue, to the Trustees. After the introduction, she referred to the timeline of events for the students of KCKCC shared in the August meeting and emphasized that the Executive Team for Student Senate has come together nicely and are currently meeting and working together on their communications plan and their agenda.

Aliyah mentioned the Grocery Bingo that occurred on August 20th. The event catered more to students living in student housing, but there was great participation and Aliyah looks forward to more events that will continue to engage the students in different ways.

She mentioned the Back to School Bash and said there was a great turn out of students despite the rainy weather. There were many activities available, club sign-up, and voter registration was offered. Many staff, faculty, and some administration members, such as Dr. Mosier, Dean Derritt, and Dr. Kremer were in attendance. There were about 15 clubs represented, 20 community exhibitors, and 5 KCKCC departments to engage students during the events. Approximately 450 Blue Devils were in attendance over the course of the event, which ran from 11:00am – 2:00pm.

Aliyah directed the Board members to the Calendar of Events for the students to point out the events occurring this week to include an evening reception with a dessert contest as a welcome back celebration for students attending classes in the evenings and a graduation preparation meeting for students planning to graduate this year.

The first Student Senate meeting of the year had Dr. Mosier and Ms. Amanda Williams from the Learning Commons as speakers. With Amanda, students were able to learn about the new facilities in the Learning Commons and the resources offered there now. Free ice cream was served and club expectations were shared. Aliyah stated that it was nice to finally connect with the students after having prepared for the school year over the summer.

Aliyah mentioned the Student Leadership Institute. It was modeled by Andrica Wilcoxon after the Kansas Community College Leadership Institute, also known as KCCLI. She shared that she believes that KCKCC is the first to have such an institute for students and that this is the third year that the Student Leadership Institute has been active. Aliyah referred the trustees to the small handout that laid out the courses offered for the institute this year. The workshops are designed to support the students in building leadership, relationship, and workforce skills. The institute serves also as an opportunity for students to build their co-curricular transcript, which is a transcript that shows what a student does outside of the classroom with regards to engagement with the school community as well as inside the classroom. In the spring semester, the workshops will be offered as a 1 credit hour class. Another incentive to attend the Student Leadership Institute is free lunch.

Trustee Daniels asked how students get involved in the Student Leadership Institute. Aliyah shared that students may sign up in the Learning Commons and simply begin to attend the workshops. Trustee Ash clarified from the handout that of the 36 workshops, students would need to attend 12 and complete 10 hours of community service to earn the certificate.

- 9) **President's Report:** Dr. Mosier started by saying that we have a terrific student president in Aliyah Shaw. He also mentioned that on a day yet to be announced, he and Aliyah will be doing a Presidential Swap. There will be more information to follow about the Presidential Swap.

Dr. Mosier announced the grand opening of our Veterans Center and invited everyone to visit the center located in Lower Jewell and receive a tour from Mr. Wade Abel.

Dr. Mosier pointed out that we are in week five (5) of the semester and there is quite a bit going on. He shared that for Constitution Day, Dr. Ewa Unoke and the Constitution Day committee brought to campus an incredible performance of the reenactment of the life of Harriet Tubman entitled, "A Triumph of the Spirit." The play was attended by students, faculty, staff, and community members. Voter registration was also offered.

Dr. Mosier also shared that a national website, Zippia, which analyzes public data and reviews job posting

sites announced that KCKCC is ranked as the 6th best place to work in Kansas City. This speaks to the hard work everyone is doing on campus.

Dr. Mosier shared that Emporia State provides a transfer report each year regarding the students from KCKCC that have transferred there. According to the report, there were 81 KCKCC alum to have transferred this year. Dr. Mosier was pleased to share that the average overall undergraduate GPA at Emporia State is 3.10 and the average overall undergraduate GPA for the KCKCC alum is 3.26. This shows the great success of our community college systems as well as what we are doing here at KCKCC.

Dr. Mosier announced that the college is very heavily involved in the preparations for the Higher Learning Commission's accreditation visit in 2020. A steering committee and criterion teams have been created to address each of the five criteria of the HLC standards. Dr. Mosier invited the trustees to participate on the committee and/or criterion teams as their schedules allow. In his invitation, Dr. Mosier shared that there are three areas in particular that Board support and engagement could be most useful. The areas were Criterion 1 – Mission; Criterion 2 – Integrity, Ethical and Responsible Conduct; and Criterion 5 – Resources, Planning, and Institutional Effectiveness. He said that he would send the Board of Trustees to share details about the criterion and seek information about their involvement.

Dr. Mosier shared that KCKCC was approved for continuation of the US Department of Education TRIO grant which provides support for some of our students with disadvantaged backgrounds. Additionally, the total funds allocated to the college increased allowing us to fund 6 additional students. This brings the total to 146 students served in the program this year.

Upcoming events are:

- Thursday, Sept. 27th Deans and Directors of Community and Continuing Education in Community Colleges in Kansas Luncheon
- Friday, September 28th Business West Luncheon; Dr. Mosier will be the keynote presenter.
- Wednesday, October 3rd – Friday, October 5th American Technical Education Association (ATEA) Region 5 Conference; Cliff Smith elected to serve on the ATEA Board of Trustees.

Chairwoman Brown asked for a motion to accept the President's Report. The motion was made by Trustee Criswell. It was seconded by Trustee Sutton and the **Motion Carried**.

- 10) **Marketing & Community Outreach Report:** Ms. Tami Bartunek began with updates about the Family Fund Kick-Off, our annual giving campaign for faculty and staff, which has been going on for a couple of weeks. When the campaign began, approximately two percent of faculty and staff were making contributions. As of September 17th, we are at almost ten percent. Ms. Bartunek applauded the faculty and staff for "jumping in" and getting us off to a great start. In celebration of the giving, we will be having "Family Photos," which the contributors get a Family Fund T-shirt. The first photo will be with Dr. Mosier on Sept. 28th.

Ms. Bartunek said that none of her staff were present at the Board of Trustees meeting this evening because they were receiving a very generous donation of \$25,000.00 from the Lion's Club. Saying that we are honored to receive the donation. Trustee Ash asked if club donating was the local Lion's Club and Ms. Bartunek confirmed that it is.

She continued her report by saying that the social media engagement was up on all platforms – Facebook, Twitter, etc. Ms. Bartunek pointed the Board to a few examples of posts that have gone out this past month.

Lastly, Ms. Bartunek shared that her team is working on a new marketing vertical with the theme, “KCKCC is Everywhere.” In this marketing campaign, the Marketing team will go out into the community and film short commercials with local businesses asking, “Why did you hire a Blue Devil?” They have plans to film with Providence Medical Center, St. John’s Hospital, and Hollywood Casino, to name a few of the businesses that employ KCKCC students/alum. Filming will start in October and commercials are planned to air in the first quarter of 2019. Trustee Sutton commented that she really likes the idea of the commercials and the notion of “KCKCC is Everywhere,” and feels it will bring a lot of exposure to our campus and students. She asked if the commercials would air on specific channels or on all major networks. Ms. Bartunek responded that the commercials will air on Channel 38 - The Spot, our Facebook and Google channels. Trustee Sutton said that she wanted to know so that she may know where to look for it. Chair Brown then added that, with this information, we may know where to tell others to look for the commercials as well.

Chairwoman Brown asked for a motion to accept the Marketing Report. The motion was made by Trustee Daniels. It was seconded by Trustee Sutton and the **Motion Carried**.

Due to a delayed return, Chair Brown and the Board of Trustees decided to delay the Vice President of Academic Affairs report until Dr. Kremer’s return. She moved forward with the Vice President of Student Affairs report from Dr. Wilson.

- 11) **VP – Student Affairs Report:** Dr. Delfi Wilson opened by sharing the great news of KCKCC having been selected for a one-year pathway pilot with MyMajors. As a recap, she restated that MyMajors is funded by the National Science Foundation and in this study MyMajors will pilot software that will engage students and potential students with a fifteen-minute assessment survey that connects their skills, interests, and abilities with programs that we offer. It will also inform us of programs that potential students are interested in that we may be able to share programs of other schools with which we have partnerships or articulation agreements with. MyMajors will be sending a team to visit KCKCC to work with our IT department to embed the survey and doing some special branding on the mymajors/KCKCC website. Dr. Wilson shared that Student Affairs will be working closely with Student Success Advisors and Admissions department to get feedback. This opportunity is a retention and recruitment strategy that will find useful.

Trustee Daniels congratulated Dr. Wilson on our being selected for the program. He followed by asking how students will find out about the assessment. She responded by saying that one way would be in partnering with Ms. Bartunek and Marketing to get the word out, as well as sending out mass email to share this opportunity with students. Another opportunity Dr. Wilson offered was to share this information in the Freshman Seminar classes. She could speak with the instructors so that they could share it with students. She said that a plan is not yet in place, but she imagined that a few methods of getting the word out to students would be devised in collaboration with academic deans. Trustee Daniels asked if there was any possibility of the pilot being extended for an additional year for more of a longitudinal perspective. Dr. Wilson said that it is a possibility that the study may be extended one year, perhaps at a discounted rate, but there are no guarantees.

Dr. Wilson continued her report by sharing that, as of September 17th, fall enrollment is up about one percent in head count, which translates to about 56 students; the credit hours are also up by about one percent, which is about 97 credit hours.

Dr. Wilson addressed the CCSSE (Community College Survey of Student Engagement) under the “Unfinished Business” by saying that the results from the survey have been returned. She is wanting to share the information after having discussed strategies and devised a plan of action with faculty to address the concerns identified from the survey. Trustee Sutton asked about the Annual Counseling Bill that was passed for students receiving financial aid. The bill when enforced will add an annual interview for the students receiving financial aid. Trustee Sutton asked how this will affect the Financial Aid Office. Dr. Terry came to the podium to address the Board and Trustee Sutton. He said that Student Affairs will partner with Information Services to create a software to support with the annual interviews. The program that Financial Aid is currently using, SALT, will end this term and the new program will follow. Trustee Ash asked what our CFI number is. Dr. Terry clarified that Trustee Ash was referring to our loan default rate. He answered that we are around eleven percent, which is one of the lowest rates in the nation, and are recognized as a community college exercising best practices. Additionally, we partner with the University of Kansas TRIO program where they send out counselors to help students to fill out the FASFA form for financial aid and understanding financial literacy.

Chairwoman Brown asked for a motion to accept the Student Affairs Report. The motion was made by Trustee Daniels. It was seconded by Trustee Sutton and the **Motion Carried**.

- 12) **VP – Academic Affairs Report:** Chair Brown stated that we would return to the report for Academic Affairs as Dr. Kremer has returned. Dr. Kremer offered his apologies and shared that he would like to introduce two new deans in Academic Affairs. The first is Chef Cheryl Runnebaum, Dean of Technology and Workforce Development and he invited her to share about her first few days in her new position. Ms. Runnebaum said that it is quite an honor and appreciates the trust that everyone has in her to do the job. She shared that she’s been attending meetings and making plans for the future. She is excited for what is to come.

Dr. Kremer, then, introduced Ms. Cecelia Brewer, Dean of Assessment and Academic Support. He shared that she comes to us from the University of Central Missouri. Ms. Brewer said that she is very happy to be here and feels blessed to have the team of action-minded individuals dedicated to student engagement and success that she has in her area. She says she is ready to get things moving and is, again, happy to be here.

Dr. Kremer returned to the podium to share that he and Dr. Mosier met with Family Conservancy regarding the childcare center with plans to move forward. This information was not included in his report because it occurred today. Additionally, he has been working on the assurance arguments for HLC and building the Learning Spaces Taskforce. Last week, Dr. Kremer attended the U.S.D.B. graduation ceremony, where 44 student inmates received certificates and apprenticeships. Three inmates completed their barbering instruction apprenticeships. Dr. Kremer shared that each of the apprenticeships were over 2,000 hours of study. He also shared that KCKCC is looking to expand the programs offered to include welding, culinary, CAD, wood shop and office assistant.

Trustee Daniels asked about our enrollment statistics for GED and ESL programs. He wanted to know if we were increasing enrollment or remaining the same. Dr. Kremer asked to defer the question until the next meeting so that he may bring data from the last four to five years regarding those programs. He said that we are filling the spaces offered and continuing to work in concert with El Centro in offering the Spanish GED classes.

Trustee Garner asked if more details could be shared from the meeting with Family Conservancy and Amazon about the child care center. Dr. Mosier offered that we are having conversations with the aim of bringing our child care center back on line around fall 2019. There are a couple of business entities we are looking to partner with who could also benefit from the center, one of which being Amazon due to work schedules and cost. Additionally, talking with Family Conservancy with their “Start Young, Start Strong” grant program regarding ways we may be able to partner with them. In the next couple of weeks, we are looking to have timeline for possible fall 2019 start.

Trustee Sutton asked in light of the discussion of a possible articulation agreement with Emporia State, do we still have the 2+2 program with Emporia. Dr. Kremer answered that we do have that program, however many of the classes are held at Johnson County Community College and this new agreement would look at having more classes offered here in conjunction with USD 500. The program focuses would be elementary education and teaching certification. Dr. Kremer would like to see this program also working in partnership with Donnelly College, who has recently had an elementary education bachelor’s degree approved. Chair Brown asked for follow up regarding the development of this program and partnerships. Dr. Kremer agreed.

Chairwoman Brown asked for a motion to accept the Academic Affairs Report. The motion was made by Trustee Daniels. It was seconded by Trustee Ash and the **Motion Carried**.

Trustee Daniels addressed Chair Brown and the Board to ask an additional question of Dr. Wilson. Chair Brown asked Dr. Wilson to return to the podium for the question. Trustee Daniels asked about the significant increase in students asking for aid for disabilities this year, going from twenty-four to eighty-three over the past year. He said he believes it is great that we are serving so many and is curious what may be contributing to more students receiving services. Dr. Wilson responded by saying that she believes the increase is due to our letting students know that the services are available and encouraging student to self-identify. Dr. Shawn Derritt was invited to the podium and added that the Student Success Counselors are going into the high schools and communicating with their counterparts in the high schools as well as meeting with the students so that they know we are here when they arrive. Dr. Derritt also believes that the increase is in part due to the change of the name of the department from “Student Disability Services” to “Student Support and Accessibility Services” which makes the office and services provided more accessible to all students as opposed to only students who identify as having a disability.

- 13) **Information Services Report:** Mr. Peter Gabriel began by saying that his team have finished the second implementation and installation of desktop computers to KCKCC. This brings the total to two-hundred and fifty-five new desktop computers to KCKCC. About fifty-five of the computers went to TEC to the Auto Tech Lab and twenty-five went to Leavenworth. Mr. Gabriel thanked his team for deploying the computers in such a short span of time – within the week of their arrival. He shared that in light of the number of projects they have going on simultaneously and the team being a small group, they are doing an excellent job. Mr. Gabriel also wanted to thank Mr. Randy Royer, Director of Media Services, for his

and his team's hard work and dedication in setting up and streaming for the Board of Trustee meetings. He then invited questions from the Board. With that, Trustee Criswell asked, in observing the Help Desk Ticket report, the hours of the Help Desk. Mr. Gabriel answered that the Help Desk is open Monday through Friday, from 7:30am to 8:00pm and on Saturday, from 7:30am to 2:00pm.

Chairwoman Brown asked for a motion to accept the Information Services Report. The motion was made by Trustee Ash. It was seconded by Trustee Sutton and the **Motion Carried**. Chair Brown expressed the Board's gratitude for the work that Mr. Gabriel is doing.

- 14) **Human Resources Report:** Ms. Christina McGee greeted the Board and shared that the Human Resources department continues to work on the initiatives mentioned at last month's meeting – the compensation structure, developing policies, and the hiring process. A few new initiatives that they are working on are revamping our new employee orientation so that we better on-board our employees and working with supervisors in on-boarding new employees so that the process continues as employees at acclimated to the KCKCC culture. Ms. McGee also shared that they are working on an initiative for supervisor training to provide resources, training, and best practices information. A draft for the training in is the works with plans for implementation in March 2019.

Lastly, in addition to improving the survey for exit interviews for employees when they are leaving, Ms. McGee is looking to implement "Stay Interviews" for employees, after a 30-day period, to learn how they are doing, areas where we can improve, as well as what we are doing well. She concluded by asking the Board for any questions.

Trustee Criswell asked if the supervisor training and materials would be facilitated in-house or if an outside entity would be supporting. Ms. McGee responded that the training and materials would be developed in-house.

Chair Brown expressed that she believes the supervisor training is an excellent idea because people often assume that supervisors know what to do.

Trustee Garner asked, regarding the exit and stay interviews, what the complaint process consists of. Ms. McGee responded that should a complaint be made in an exit or stay interview, the Employee Relations Manager or Ms. McGee would follow up with the employee to get details of concern and then follow up and address the concern. A specific policy or process has not yet been developed, but the concern would be addressed as she shared.

Chairwoman Brown asked for a motion to accept the Human Resources Report. The motion was made by Trustee Criswell. It was seconded by Trustee Sutton and the **Motion Carried**.

- 15) **Finance and Administrative Report:** Mr. Michael Beach shared that we are currently undergoing our annual audit this week.

He celebrated that, despite the challenges with the weather, the Amino Brothers completed the resurfacing of the parking lot just two days after school started.

Mr. Beach shared that we have renewed our agreement with KCATA for two years. This new agreement has a fixed price amount so it will not increase next year and it only when up a couple thousand dollars more than previously. The college decided to absorb the additional costs into the budget instead of

passing it on to the students.

The bookstore continues to do great with an overall increase in sales this semester. Although there was an increase in sales, there was a decrease in costs for students as more books were rented for students this semester, with a savings for students of \$17,600 this fall.

Mr. Beach shared that the Buildings & Grounds department continues to stay busy with the remodels and offices on campus. The new deans' offices were recently completed. The parking lot has been completed. The light poles for the parking lot are being outfitted with cameras and wiring for surveillance.

The Veterans Center is almost complete as well as the remodel of Learning Commons. New lighting is being added to the Athletics facilities.

Mr. Beach shared that our Police Department have hired two new officers whom we look forward to joining our forces upon graduation. Additionally, the Police Department extended their hours and did a wonderful job in supporting with the efforts of Welcome Back festivities and activities.

Mr. Beach reintroduced Mr. Cliff Smith, Assistant Chief of Facilities Management. He shared that Mr. Smith's role has been expanded from operations at TEC to campus-wide operations. Additionally, he has been asked to be responsible for risk management on campus. Mr. Smith is serving on the Strategic Planning Committee and will be spearheading the facilities management and planning with regard to the Strategic Plan. Mr. Beach invited any questions from the Board.

Trustee Criswell began with a question regarding Mr. Smith's role of risk management and whether that role expansion would also include business continuity and disaster recovery. Mr. Beach replied that the business continuity and disaster recovery would be a joint effort between Facilities Management, IT, Finance, and Public Safety. Mr. Smith would lead the effort.

Trustee Criswell followed with a question about when the last business continuity and disaster recovery test was last conducted. She prefaced to say that the question could be answered next meeting if necessary.

Trustee Ash asked about additional training and certification for Mr. Smith in his new role. Mr. Beach responded that additional training is an on-going conversation but that he is not aware of any additional certifications that Mr. Smith needs at this time.

Trustee Sutton commented on a job well done by Buildings and Grounds and everyone who contributed to transforming the Veterans Center into the beautiful space that it is. A congratulations and applause were extended to Mr. Jeff Sixta and staff by the Board for a job well done.

Trustee Garner asked for an update regarding the KCKCC marquee signs. Mr. Beach said that the signage request went through a zoning hearing in which it was passed. Now, we are working through the process of getting the signs started.

Trustee Garner followed with a request for an update to the Board about the state of the budget and the surplus. Mr. Beach said that the surplus is largely due to all departments at the college managing their budgets well. He clarified that we are looking at about a two-million-dollar surplus. The surplus will be separated into different reserves of which specific amounts are yet to be determined.

Trustee Garner asked if there was any huge budgetary impact due to the Woodlands Appeal. Mr. Beach answered that Ms. Marie Branstetter is researching the answer for that question.

Trustee Criswell asked about any savings or projected savings as a result of the VFD Technology. Mr. Beach invited Mr. Jeff Sixta to the podium to answer the question. Mr. Sixta answered that we do not currently know what any projected savings will be presently. The units that are being replaced were at end-of-life. Trustee Criswell clarified that the fourteen units that are being replaced would be replaced with the VFD technology and Mr. Sixta confirmed.

Chair Brown asked if Mr. Sixta could address the topic of the VFD Technology listed in the New Business section.

- 16) **New Business:** Mr. Jeff Sixta continued that the VFD units ramp up slowly and adjust speed throughout the day to conserve energy and manage temperature. They are made by a company called ABB. The company will provide us with a total of 14 units. Currently, we have eight units installed. Over the next year or two, Mr. Sixta and his team will look at the units we have and how they are performing and replace units as necessary.

Chair Brown asked for a motion to accept the Financial and Administrative Report. Trustee Garner moved to approve. Trustee Sutton seconded and the **Motion Carried**.

Dr. Mosier expressed his thanks to his team for all of the amazing work going on with the multitude of projects. He went on to share about the Strategic Planning Timeline which will run from 2020 to 2023. The year 2023 will be KCKCC's Centennial year. Dr. Mosier extended thanks to Ms. Bartunek for the work she and her team did to create the timeline. He invited the Board to review and provide any feedback regarding the timeline. To provide additional information for the conversation, Dr. Mosier shared that the aim was to develop a plan from the grassroots of our organization up through the administration and Board. In doing so, there will be many forums for students, faculty, staff, the public, and the Board is invited to participate as well to share information to be considered for the Strategic Plan. The data will be gathered and taken to the steering committees for review. For shared governance, the data will be shared with the senates of the college. At mid-year a draft will be submitted to the Board, at the December Board meeting.

In the spring, at Spring Convocation, where we are with the Strategic Plan will be shared and we will break into groups to discuss the strategic priorities, goals, and initiatives and introduces measures. Dr. Mosier asked if there were any questions regarding the timeline as well as the Board's approval with or without edits.

Trustee Criswell asked for clarity regarding Dr. Mosier's mention of seeking feedback from other community colleges regarding our Strategic Plan. Dr. Mosier clarified to say that the development of the Strategic Plan began with fifteen groups comprised of faculty and staff to discuss the mission and vision for KCKCC. The information gathered there was given to the Steering Committee and the Cabinet for refinement into cohesive statements for the Strategic Plan.

Trustee Daniels asked about the six to eight priorities for November 16, 2018. Dr. Mosier shared that after the data is collected from the different groups, the Steering Committee will come up with six to eight priorities. The President's Cabinet will further refine down to four or five priorities. The goal is to have a

four by four by four model, beginning with four overarching goals.

Trustee Daniels shared that he hopes that we can advertise and get some real involvement from the community which has been a challenge in the past. Trustee Ash followed to ask if the student and community forums that had already passed on the timeline conducted. Dr. Mosier affirmed that the forums had been conducted and there will be more to come. He shared that depended upon the time and location, attendance has varied.

Trustee Daniels asked Dr. Mosier if he was looking for approval of the timeline. Dr. Mosier said that he was. Trustee Daniels moved to approve the Centennial Path Timeline. Trustee Sutton seconded and the **Motion Carried**.

17) **Executive Session:** Chair Brown announced that there would be no Executive Session.

Trustee Ash offered a comment about how impressed he is with the programs and grounds at the Pioneer Campus. He shared that he recently had the opportunity to speak there was pleased with what we are offering there. The campus was clean, neat, and looked very good; the energy was enthusiastic.

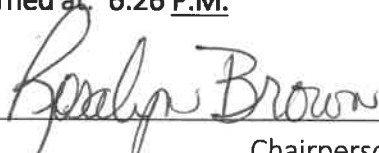
Dr. Kremer shared that the orientation for Saturday Academy is currently happening downstairs. Chair Brown asked the date that Saturday Academy begins. Dr. Kremer offered October 6th and he offered that he would send the dates to the Board.

Trustee Daniels thanked everyone for attending the meeting in the evening.


Trustee Ash moved to adjourn the meeting. Trustee Garner seconded and the **Motion Carried**.

The meeting of the Board of Trustees adjourned at: 6:26 P.M.

ATTEST:



Chairperson, Rosalyn Brown



Secretary, Dr. Greg Mosier