

**Kansas City Kansas Community College  
Minutes of the Board of Trustees Meeting  
July 17, 2018**

CONSENT AGENDA - # A.  
Meeting Minutes

Upper Level Jewell

- 1) **Call to Order and Pledge of Allegiance:** The July meeting of the Board of Trustees was called to order at 9:00 a.m. by Board Chair Rosalyn Brown. The Pledge of Allegiance was led by Trustee Donald Ash.
- 2) **Roll Call:** Indicated the following present, Trustees: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Janice McIntyre, and Linda H. Sutton. Trustee Garner was unable to attend.
- 3) **Approval of Agenda:** Chair Brown called for approval of the Agenda, with Amendments. Trustee McIntyre moved to approve and Trustee Criswell seconded. The **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:**
  - Elinora Jefferson, Wyandotte County, approached the podium to request that the Board consider moving the meeting times to evening to allow more community members to attend.
  - Barbara Reiker, Wyandotte County, approached and asked that meetings be moved to evening for community attendance.
  - Lonita Pearl, Wyandotte County, approached and also asked meetings be moved from morning to evening to accommodate community attendance. Ms. Pearl had a concern that the College was no longer teaching or recognizing Black History. She was reassured that this was not the case.
- 5) **Recognitions:**

There were no recognitions this month.
- 6) **Board Committee Reports:**

There were no Committee reports this month.
- 7) **Board Appointments and Designations for 2018-2019:**
  - Chair Brown called for a motion to approve Wyandotte Echo being the official College Newspaper. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**
  - Chair Brown called for a motion to approve Peter Gabriel as the Freedom of Information Officer. Trustee Ash moved to approve and Trustee Daniels seconded. The **Motion Carried.**
  - Chair Brown called for a motion to approve the Committee Assignments for 2018-2019. Trustee Daniels moved to approve, with the Amendment (Trustee Daniels in place of Trustee Criswell on the Foundation Committee and with question as to whether Trustee Garner will continue on the Childcare Task Force). Trustee Sutton seconded and the **Motion Carried.**

- 8) **Consent Agenda:** Chair Brown called for a motion to approve the Consent Agenda. Trustee Sutton expressed concern with the resignations of Shure Herr and Mark Ruthenberg, number 1 & 2 on the Separations list. Trustee Sutton asked that Item # C, Personnel Items, be pulled from the Consent Agenda for approval until after Executive Session. Mr. Mike Beach wanted it noted that there was an error on the Salary Adjustment sheet indicating Susan Anderson as being promoted to Interim Dean of Health Professions. Mr. Beach stated that Ms. Anderson was being reclassified to Director of Nursing of Health Professions. Trustee Daniels moved to approve the Consent Agenda, removing Items #1 & 2 of the H.R./Personnel Report and to correct the listing of Susan Anderson on Item # D. Trustee Ash seconded and the **Motion Carried.** Trustee Daniels moved to amend the Agenda removing Item C-Personnel Items until after Executive Session. Trustee McIntyre seconded and the **Motion Carried.**
- 9) **Student Senate Report:** Aliyah Shaw, newly elected President of Student Senate, reported on the following: (1) SOAR and Back to School Bash – August 16, (2) discussion of a Student Leave policy, allowing students extra sick leave without losing credit. Ms. Shaw reported there will be further reporting following the start of classes. Chair Brown called for a motion to approve the Student Senate Report. Trustee Criswell moved and Trustee McIntyre seconded. The **Motion Carried.**
- 10) **President’s Report:** Dr. Mosier reported on the following:
- Faculty and staff are busy during the summer
  - Skills USA had eight finalists at the recent competition in Louisville, KY
  - Recent Grants to faculty: from Kauffman Foundation, \$30,000 toward ACUE. UMKC presenting a grant to D.C. Broil to do research at KCKCC which is usually not awarded a two-year institution.
  - The Elementary Education Program Grant from K-State for \$200,000 that will be in conjunction with USD 500 for public school elementary teacher training.
  - Follow-up on HLC regarding the use of data stating that “no further action is necessary.”
  - Reported on the ad, inside the front cover of the Royals ad book, for KCKCC.
  - Preparing for fall – hiring of (1) Dean of Academic Assessment and (2) Director of Military and Veterans Services.
- Chair Brown called for a motion to approve the President’s Report. Trustee Daniels moved and Trustee McIntyre seconded. The **Motion Carried.**
- 11) **Community Outreach and Marketing Report:** Director of Community Outreach and Marketing, Tami Bartunek is out of town. Based on the report, Trustee Daniels moved to approve the report and Trustee Ash seconded. The **Motion Carried.**
- 12) **Vice-President for Academic Affairs:** Dr. Ed Kremer reported:
- Dean for Academic Support forums are ongoing in room 2325. Trustee Criswell asked if the forums are open to the public with the response being, “yes.”

Being no further questions, Chair Brown called for a motion to approve the VP-AA report. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**

13) **Vice-President of Student Affairs Report:** In the absence of Dr. Delfi Wilson, Dr. Stephen Terry presented the Student Affairs Report. Dr. Terry reported:

- Enrollment is trending up for summer enrollment
- 180 students have utilized Pell Grants for their summer courses
- 2.5% increase in fall enrollment
- The Military/Veterans' Center candidate chosen as the Director is from Wyandotte County is a good appointment. The ribbon cutting ceremony for the Center will take place on September 11, 2018.
- August 7, 8, 9 will be orientation for new students
- One of the TRIO students, Yasmine McGee, has been selected to teach in Korea for the upcoming year. Ten students, from TRIO, received Foundation Scholarships.
- Fourteen students received Student Athlete Awards during the NJCAA conference.

Chair Brown called for approval of the VP-SA Report. Trustee Ash moved to approve and Trustee Sutton seconded. The **Motion Carried.**

14) **Chief Information Officer Report:** Interim CIO, Peter Gabriel, reported:

- There have been 180 new computers installed in the following locations: 55 / Leavenworth; 40 / TEC; and 85 / Main campus. Mr. Gabriel demonstrated the new combined monitor/computer for the Trustees. Chair called for a motion to approve the CIO's report. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

15) **Human Resources Report:** Based on her report, and in her absence, Trustee Ash moved to approve Christine McGee's report. Trustee McIntyre seconded and the **Motion Carried.**

16) **Finance & Administrative Services Report** – CFO, Mr. Mike Beach reported on the following:

- Closed the June 30 Financial Statement
- Getting ready for Audit
- Changes/Improvements to the parking lot will begin effective July 20<sup>th</sup> and take approximately three weeks for completion
- Insurance has been renewed for both the College and employees
- Negotiating the bus lease for one-35 passenger bus and one-25 passenger. The thought is that this is better for transporting student athletes as well as more economical.
- Evaluating the property tax
- Bookstore is going well. Working on coordinating the main campus Bookstore and the one at TEC.
- Social Science Dean's office is 75% complete.

- The relocation of the flag poles is complete and they are now near the main entrance to the Jewell Bldg.
- Congratulations to Campus Police for being aligned with best practices.

Chair Brown called for a motion to approve the Finance & Administrative services report. Trustee Daniels moved to approve and Trustee Sutton seconded. The **Motion Carried.**

17) **Unfinished Business:** There were two items to be discussed for approval:

- (1) Board Meeting dates/times/location - It was confirmed that the Board meetings will take place the third Tuesday of each month with two exceptions, August 14<sup>th</sup> for the Budget Hearing and November 13<sup>th</sup> in consideration of the Thanksgiving break. There followed much discussion about meeting times for the Board meetings. Trustee Criswell felt strongly that the meetings needed to be later in the day to accommodate community, possibly "5:30ish." Trustee Sutton thought the meetings needed to take into account student participation and Trustee McIntyre suggested making sure the community had electronic access. Dr. Mosier stated that Media is looking into streaming the meetings which would be live feed via the college's website. It was also suggested that the meetings be advertised in more public settings, possibly at the public library. Trustee Ash suggested that, possibly, a few of the meetings could still take place at 9:00 a.m. It was discussed that nine of the meetings take place at 5:00 p.m. and three at 9:00 a.m. The August 14<sup>th</sup> meeting, which is the Budget Hearing, will still take place at 9:00 a.m. in Upper Jewell. The other two 9:00 a.m. meetings will take place at TEC and PCC, dates to be decided. Trustee Ash made a friendly amendment to Trustee Daniels motion to schedule nine meetings at 5:00 p.m. and three at 9:00 a.m. Chair Brown suggested a review of the calendar to decide on when the 9:00 a.m. meetings will take place and where. Following discussion, Trustee Daniels moved that the meetings take place on the third Tuesday of each month, with the two exceptions, at 5:00 p.m. Trustee Criswell seconded and the **Motion Carried.**
- (2) Chair Brown called for a motion to approve the renewal of the College Insurance, as presented by Mr. John Bovard. Trustee Daniels moved to approve the renewal and Trustee McIntyre seconded. The **Motion Carried.**

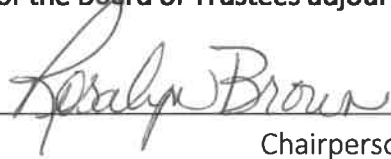
18) **New Business:** There were two items to be discussed for approval:

- (1) Mr. Mike Beach asked approval of the Master Transportation 5-year Lease. The Lease is for one 25-passenger bus and one 35-passenger bus. Trustee Daniels stated that the Finance Committee had reviewed and approved the Lease. Trustee Ash moved to approve and Trustee Sutton seconded. The **Motion Carried.**
- (2) Approval was needed for the Pauly Group Contract to begin the search for the open position of Vice-President of Academic Affairs. Trustee Daniels stated that the Finance Committee had reviewed the contract and approved. Trustee McIntyre moved to approve and Trustee Criswell seconded. The **Motion Carried.** It was noted that the search will begin effective with the return of Faculty in the fall and a committee can be selected at that time. A candidate will, hopefully, be selected by December.

- 19) **Executive Session:** A motion was made to move to Executive Session to discuss non-elected personnel matters to protect the privacy interests of the individual to be discussed. College Attorney, Mr. Greg Goheen, suggested a time of 10 minutes. Trustee Ash moved to go into Executive Session at 10:02, with a 5 minute transition, and a return time of 10:20 a.m. with “action to follow.” Trustee Criswell seconded and the **Motion Carried.** Members of the Board returned to open meeting at 10:25 a.m. A motion was made by Trustee Daniels to approve Item #C, numbers 1 & 2, of the Consent Agenda. Trustee Ash seconded and the **Motion Carried.**
- 20) **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Daniels moved to adjourn and Trustee Ash seconded. The **Motion Carried.**

The meeting of the Board of Trustees adjourned at: 10:25 A.M.

ATTEST:



Chairperson, Rosalyn Brown



Secretary, Dr. Greg Mosier