

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
April 16, 2019**

CONSENT AGENDA - A

9:00 A.M.

Dr. Thomas R Burke
Technical Education Center

Meeting Minutes

- 1) **Call to Order and Pledge of Allegiance:** The April meeting of the Board of Trustees was called to order at 9:00 a.m. by Chair, Rosalyn Brown. The Pledge of Allegiance was led by Trustee, Tyrone Garner.
- 2) **Roll Call:** Indicated the following present - Trustees: Donald Ash, Rosalyn Brown, Ray Daniels, Evelyn Criswell, Tyrone Garner, Janice McIntyre, and Linda H. Sutton.
- 3) **Approval of Agenda:** Chair Brown called for approval of the Agenda. Trustee Sutton moved to approve the Agenda and Trustee Criswell seconded. The **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:** There was no one wishing to address the Board.
- 5) **Recognitions/Presentations:**
 - The Technical Education Culinary students were thanked for the wonderful breakfast they prepared for the Board of Trustees prior to the meeting and recognized for their culinary skills along with their instructors, Chef Richard McPeake and Chef Justin Williams. Chef Justin is the high school culinary instructor and presented two of his students, whose signature dishes, recently placed in competition. Chef McPeake is the TEC culinary instructor and presented the students, who helped with breakfast preparation, along with the high school culinary students.
 - The Lady Blue Devils, along with their coach, Joe McIntyry, were recognized for their recent accomplishments. The Lady Blue Devils are the 2019 NJCAA Division II Women's Basketball National Champions. Coach McIntyry was voted NJCAA DII National Coach of the Year and player, Nija Collier was chosen NJCAA DII National Player of the Year, the first for KCKCC. Speaking, Coach McIntyry stated how proud he is of the team and that it was the best in twelve years. He then presented the game ball to Dr. Mosier in recognition of Dr. Mosier's support of the team and attendance of several of the games. Dr. Mosier stated that he will "cherish it forever."
 - Dr. Stacy Tucker presented the PTK students who were recently presented awards at the PTK Regional Convention. William Kelly and Ashley Newner were honored as All State Academic Team members, Ruby Delacruz was named Officer of the Year and Ravion Spencer, who became involved in PTK this year, assists new incoming students. Heaven Hanson, who was named to the All-State Team two years ago, is a KCKCC alum and was recently accepted into Nursing School.
 - Shai Perry and Marquis Harris presented the students who are recipients of the American Association of University Women (AAUW) Scholarships. Karol Hernandez-Peneda and Angel Quintana spoke of their appreciation for having received the scholarships and shared their stories of enrollment at KCKCC

and what it has meant to them and their families. The other recipients present were Bailee Cochran and Edith Garcia.

6) **Board Committee Reports:**

- Trustee McIntyre congratulated Heaven Hanson on her acceptance to Nursing School and spoke of the success of the Ethnic Festival.
- Trustee Criswell reported on the April 9th Finance Committee meeting and also talked about the Summer Kids on Campus Program.
- Trustee Criswell spoke on the mid-year budget review, with 0-based budgeting, and suggested that it seemed to be going well.
- Trustee Criswell talked about the Recovery Plan and asked to have further information presented at a future Board Meeting.
- Trustee Criswell talked about the Child Care Center and the Requests for Proposals that have been presented to the College and said she was looking forward to hearing the outcome of the entity chosen.

7) **Consent Agenda:** Chair Brown called for a motion to approve the Consent Agenda. Trustee McIntyre moved to approve the Consent Agenda and Trustee Sutton seconded. The **Motion Carried**.

8) **Student Senate Report** – There was no Report this month.

9) **President's Report:** Dr. Mosier reported on the following:

- Congratulated and thanked the students in the Culinary Program.
- Again congratulated the Lady Blue Devil Women's Basketball Team and Coach McIntyre.
- Congratulated the Phi Theta Kappa honor students
- Talked about the Debate Team sweeping all three of their events at the recent Debate and that they will be recognized at the May 21st Board Meeting.
- Reported that this is National Community College Month and that events are taking place throughout the campus.
- Spoke of the Higher Learning Conference that took place this month in Chicago, IL and that a number of Administrators and Faculty attended. The other conference, taking place at the same time and attended by a number of faculty and Administrators, was the (AACC) American Association of Community Colleges.
- Dr. Mosier introduced Dr. Chand Mihir, KCKCC's new Director of Institutional Effectiveness.
- Gave a brief update on the request for proposals regarding the Child Care Center.
- Reported that the KCKCC Wyandotte Downtown Campus will open in the fall of 2019
- Classes, via KCKCC, that will be offered to employees at the Amazon facility

Trustee Ash stated, "Dr. Mosier, staff, faculty, and colleagues, this is just the tip of the iceberg of wonderful things to come."

Trustee Garner commented on the great community that is KCKCC.

Hearing no further comments or questions, Chair Brown called for a motion to accept the President's report. Trustee Ash moved and Trustee McIntyre seconded. The **Motion Carried**.

10) **Community Outreach and Marketing Report:** Tami Bartunek reported on the following:

- Presented t-shirts representing Community College Awareness Month
- Stated that the "digital footprint" regarding women is growing
- Presented Matt Plummer, Digital Sales Manager and Sarah LaVota, Integrated Account Executive from 38 the Spot, KSHB-TV. Mr. Plummer presented a digital update that was from March 2018 – April 2019 of the digital ads for KCKCC and the number of views received. Mr. Plummer spoke of search engine marketing and the rate the KCKCC ads are viewed.

Trustee Criswell asked about geographical fencing of individual households and also, if a correlation could be made between enrollment and marketing.

Dr. Mosier commended Matt and his team for their work the past several months but also asked who the ads are reaching and how do we track that information.

Trustee Garner asked about the marketing toward the Latino and African American communities and what does this mean. Mr. Plummer responded that by the digital demographics information, they are able to see where the interests are of either Hispanic, African American or white communities.

Hearing no further comments or questions, Chair Brown called for a motion to accept the Community Outreach Report. Trustee Daniels moved and Trustee McIntyre seconded. The **Motion Carried**.

11) **Vice-President for Academic Affairs:** Dr. Krueger reported on the following:

- The team attending the Higher Learning Conference in Chicago and work with the Accreditation Agency.
- Asked several of the HLC attendees to express their views on the Conference:
 - Dr. Jelena Ozegovic talked of the "marriage of assessment and teaching" and stated that "good teaching inspires learning."
 - Dr. Tiffany Bohm talked of the information learned, regarding credit hours and online learning, and stated that this conference was "the best of the last three."
 - Dr. Cecelia Brewer talked of this being her first time attending HLC but what impacted her was learning that a "positive level of assessment," and understanding that the College is moving in the right direction.
- Dr. Krueger announced the two recipients, of the recent Teacher Awards, are Dr. Wiley Wright, Professor and coordinator of Mortuary Science and Mr. Hershel Martin, Adjunct Instructor in Math, Science, and Computer Technology.
- Reported on recognition of the KCKCC Fire Science Program
- Reported on the excellent passing rate of the KCKCC Practical Nursing Program
- Reported that the car, donated by the Wyandotte County Sheriff's Dept., is currently being readied for use.

Hearing no further comments or questions, Chair Brown called for a motion to accept the VP-AA Report. Trustee McIntyre moved and Trustee Sutton seconded. The **Motion Carried.**

12) **Vice-President of Student Affairs:** Dr. Delfi Wilson reported on the following:

In Dr. Delfi Wilson's absence, her report was presented by Dr. Shawn Derritt, Dean of Student Services.

- Highlighted the Student Veterans' Association Consortium, hosted by K-State on March 23-24, 2019
- Reported hosting of the upcoming KCKCC Student Veteran Association Dinner, Thursday, May 9th at 5:30 p.m. at TEC., at which Trustee Tyrone Garner is the keynote speaker. Trustee Garner is a U.S. Army Veteran.
- April 17th is the Annual Health Fair. This year, the Fair will provide a mobile mammogram truck. Trustee Criswell commented at the availability of the mammogram truck and the number of women able to access the service.
- Trustee McIntyre commented on the health education provided at the Fair.

Hearing no further comments or questions, Chair Brown called for a motion to accept the VP-SA report. Trustee Sutton moved to accept and Trustee McIntyre seconded. The **Motion Carried.**

13) **Chief Information Officer Report:** Peter Gabriel reported on the following:

- Information Services completed the back-ups for all servers
- Pat Kelly, Academic Support Coordinator, will be conducting classes revolving around Microsoft Teams.

Dr. Moser commended Mr. Gabriel on the changes made by not having all the systems in the same room.

Hearing no further comments or questions, Chair Brown called for a motion to accept the report. Trustee Sutton moved to accept and Trustee Criswell seconded. The **Motion Carried.**

14) **Human Resources Report:** Christina McGee reported on the following:

- Spring 2018 the College disseminated the Noel Levitz Employee Satisfaction Survey. This survey collects information regarding the work satisfaction of current employees. This survey is currently scheduled to be implemented on a three year rotation.
 - Employee evaluations will now only be one page instead of three
 - Will review self-evaluations
 - H.R. will be re-evaluating Merit Leave
- Updated external job postings on the website so potential employees can more easily find and apply
- Quarterly employee survey reports that, "H.R. is doing well in acclimating employees in to KCKCC."
- Per the Noel Levitz Survey, current employees will continue on a three-year cycle per their contract.

Trustee Daniels asked as to whether an exit interview is conducted. Ms. McGee responded that most resigning or retiring employees choose to do an online exit survey.

Trustee McIntyre congratulated and thanked Ms. McGee and Human Resources on their collaborative effort.

Trustee Daniels congratulated Ms. McGee on the work she has done on policies

Hearing no further comments or questions, Chair Brown called for a motion to accept the H.R. Report. Trustee Daniels moved and Trustee McIntyre seconded. The **Motion Carried.**

- 15) **Finance & Administrative Services Report** – Mr. Mike Beach reported on the following:
- Highlights of the mid-year budget review – “Nothing to suggest we won’t be compliant.”
 - With Zero-Based Budget there is more control. Departments cannot spend money beyond their budget.
 - As the Zero-Based budget is launched into 2019-2020 – departments will present their budget to the Extended Cabinet for approval.
 - Building & Grounds is balancing a significant number of projects:
 - Learning Commons – almost complete
 - Fire Science Building
 - Child Care Center
 - South lake bridge has been designed and will soon be installed, weather permitting
 - Campus Police conducting Cleary training
 - KCKCC will host conference regarding shootings, bombings, etc. next month
 - Expenditures are under 70% - normally at 75%
 - Potential surplus – should not be construed as a year after year occurrence. Needs to go specifically to surplus or a one-time event.

Trustee Sutton commented that she was happy to see the lift taken out of the Humanities area.

Chair Brown called for a motion to accept the report. Trustee Daniels moved to approve and Trustee Sutton seconded. The **Motion Carried.**

16) **Unfinished Business:** There was no unfinished business to address.

17) **New Business:** Dr. Mosier read the following Resolutions:

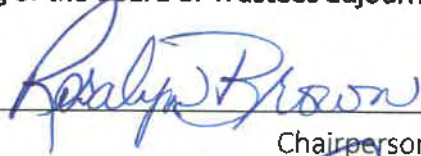
- Approval of the Mid-America Education Hall of Fame Alcoholic Liquor Resolution for April 27, 2019. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**
- Approval of change to Bank Signatories to Dr. Mosier, Mike Beach and Dr. Beth Ann Krueger. Trustee Ash moved to approve and Trustee Sutton seconded. The **Motion Carried.**

18) **Executive Session:** Chair Brown called for a motion to enter into Executive Session for matters of non-elected personnel to protect the privacy rights of the person(s) to be discussed. Mr. Greg Goheen, College Attorney, suggested a time of 15 minutes with no action to follow. Trustee Ash moved and Trustee Daniels seconded at 11:12 a.m. The **Motion Carried.** The Trustees to return at 11:25 a.m. Upon return, Dr. Mosier reminded everyone of the Blue Devil 5K & Kids Trot on Saturday, May 4th at 8:00 a.m. at the Health Professions Building.

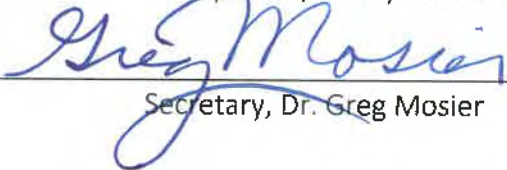
- 19) **Adjournment:** Hearing no further business Chair Brown called for a motion to adjourn. Trustee Daniels moved and Trustee Ash seconded. The **Motion Carried.**

The meeting of the Board of Trustees adjourned at 11:31 A.M.

ATTEST:



Chairperson, Rosalyn Brown



Secretary, Dr. Greg Mosier