

**Kansas City Kansas Community College  
Minutes of the Board of Trustees Meeting  
January 15, 2019**

CONSENT AGENDA - A.  
Meeting Minutes

Upper Jewell

- 1) **Call to Order and Pledge of Allegiance:** The January meeting of the Board of Trustees was called to order by Chair, Rosalyn Brown. The Pledge of Allegiance was led by Student Senate President, Aliyah Shaw.
- 2) **Roll Call:** Indicated the following present - Trustees: Donald Ash, Rosalyn Brown, Ray Daniels, Tyrone Garner, Janice McIntyre, and Linda H. Sutton. Trustee Criswell attended via conference call.
- 3) **Approval of Agenda:** Chair Brown called for approval of the Amended Agenda that indicated the rescheduling of the presentation to Dr. Ewa Unoke and the addition of approval of the Strategic Plan, as presented at the December meeting, under Unfinished Business. Trustee Sutton moved to approve the Amended Agenda and Trustee McIntyre seconded. The **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:** Chair Brown called for anyone wishing to address the Board. Seeing none, Chair Brown announced that the presentation of Dr. Unoke by Ms. Pam Louis-Weldon, will take place at the February meeting. Dr. Mosier introduced the new Vice President for Academic Affairs, Dr. Beth Ann Krueger. Dr. Krueger will assume her duties effective January 31, 2019.
- 5) **Board Appointments and Assignments for the 2019 Calendar year.**
  - Chair Brown handed the gavel to Dr. Mosier who called for nominations for Chairman of the Board of Trustees. Trustee Daniels moved to approve Trustee Brown to continue as Chair of the Board and stated that the Board was “behind Trustee Brown 100%.” Trustee Ash seconded and stated that he thought Trustee Brown had been doing “an outstanding job.” The **Motion Carried.** Dr. Mosier handed the gavel back to Chair Brown.
  - Chair Brown asked those, already assigned a position on the Board Committees, if they wanted to continue in those positions. Hearing no objections, Chair Brown stated the Committee members, for 2019, would continue in their roles. Confirmed 2019 Board Assignments, attached.
  - Chair Brown called for nominations for Vice-Chairman of the Board and nominated Trustee Ray Daniels to continue in his role. Trustee Sutton seconded and the **Motion Carried.**
  - Chair Brown called for nominations for Secretary and nominated Dr. Mosier to continue in his role. Trustee Daniels seconded and the **Motion Carried.**
  - Chair Brown called for nominations for Treasurer. Trustee Ash nominated Mr. Mike Beach to continue in his role and Trustee Daniels seconded. The **Motion Carried.**

- Chair Brown called for a motion for MVP (McAnany, Van Cleave & Phillips) to continue as the legal representation for the College. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**
- Chair Brown called for a motion to approve Peter Gabriel continue his role as Freedom of Information Officer. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**
- Chair Brown called for a motion to approve Wyandotte Echo continue to be the official College newspaper. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

6) **Board Committee Reports:**

- Trustee Ash reported on the upcoming ACCT Legislative Summit in Washington, D.C., February 10-13, 2019. Attendees include Dr. Mosier, Trustees Ash, Daniels, and McIntyre and Student Senate Officer, Jose Manuel Paredes (Manny).
- Trustee Daniels reported on the Finance Committee and stated that he appreciated the agenda, specifically Item B, Recommendations for Payment and reviewing the Budget.
- Trustee McIntyre reported the Engagement Committee will meet soon and will report out following the meeting.

- **Consent Agenda:** Chair Brown called for approval of the Consent Agenda. Trustee Sutton moved to approve and Trustee McIntyre seconded. Trustee Daniels asked Dr. Kremer if there were any major changes to the 2020-2021 Academic Calendar. Dr. Kremer stated there were none. Trustee Sutton questioned Item D, the Personnel Items, specifically the new hire of Michel Brunner, PT lab assistant and why, as a part-time employee, his pay would be salaried in lieu of hourly pay. H.R. Officer, Christina McGee, stated she would look into the issue and report back to Trustee Sutton. Trustee Daniels moved to approve the Consent Agenda but to pull Item D until later. Trustee Criswell seconded, approving the Consent Agenda minus Item D, and the **Motion Carried.**

7) **Student Senate Report** – President Aliyah Shaw reported on the following:

- Presented a revised Spring 2019 Student Activities Calendar for the Board
- Fifty workshops, for the benefit of students, have been scheduled many of which are student led
- Referenced the SLI brochure (Student Leadership Institute Workshops) handed out to the Board and the information included
- Student Senate, working through Leadership, is creating a budget rubric to assist the student groups in learning to work within a budget
- Upcoming elections – Student Leadership will be presenting in Dr. Stacy Tucker's Honors' Classes. Hearing no further questions or comments, Chair Brown called for a motion to approve the Student Senate Report. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

8) **President's Report:** Dr. Mosier reported on the following:

- Read the Alcoholic Liquor Resolution regarding the Catholic Students' Celebration of Mass and the dates for the Spring Semester. Chair Brown called for a motion to approve the Resolution. Trustee Sutton moved to approve and Trustee Criswell seconded. The **Motion Carried.**
- Talked about the success of the Welcome Back and Convocation on Monday, January 14<sup>th</sup>.
- KCKCC has been named one of the best places to work in Kansas City, KS.
- The Black Achievers' Banquet is Thursday, January 17<sup>th</sup> and will honor three KCKCC employees – Dr. Shawn Derritt, Mr. Michael Cozart, and Ms. D.C. Broil.
- 485 Students have visited and/or utilized the services offered by the new Military and Veterans Center.
- The marquees have been installed. The marquee on the College Parkway entrance is up and working. The marquee at the State Ave. entrance is installed and will soon be working.
- Discussion from the Convocation – “How to drive to innovate.” “Okay to fail.”
- Cabinet is working on ideas of Shared Governance – will review and bring back to a future Cabinet meeting.
- Working with Dr. Foust, Superintendent of USD 500, and the district to try to understand the “underserved” in the community. Together, they are working on a plan to begin, in the fall of 2019, to offer college level classes to the community at Wyandotte High School in the evenings and on weekends.
- New Suggestion Box on the KCKCC website. May be used by staff, faculty, students, community
- Legislative season – Thursday, January 17 is Education Day at the Capitol
- Will be discussing and approving the Strategic Plan draft later in the meeting
- Twenty-four students, from the closed Vatterot College, have taken advantage of the in-state tuition offered by KCKCC and enrolled.

Trustee Garner asked Dr. Mosier to expound on the information that was presented at the breakfast with the Wyandotte Delegation. Dr. Mosier discussed the disparity in income and education between the east and west side of Wyandotte County. Dr. Mosier stated that 55% of the jobs in Wyandotte County are in the low to middle range income and less than 83% of the population has less than a two-year education. Dr. Mosier stated that there needs to be action to put an end to generational poverty

Trustee Garner asked Dr. Mosier to give an update on the Child Care facility...Early Childhood Education center. Dr. Mosier stated that the committee is working to open the facility in fall 2019. The Committee hopes to publish requests for purchase (rfp) to begin working with agencies who may have access to Grant monies then begin with the agency who will be able to fund the facility. April-May is the preliminary date for the selection with a contract between the College and the service provider by the end of May. Opening of the facility is hopeful for August 2019. Dr. Mosier stated that it will take approximately \$130,000 to make the remodel available with much of the work being done internally.

Trustee Garner, in addressing his comment to the community on enhancing education, suggested reaching out to the legislators about the importance of education. Trustee Daniels stated that, from his perspective, most of the Wyandotte County legislators are positive and supportive of education.

Hearing no further questions or comments, Chair Brown called for a motion approving the President's Report. Trustee Sutton moved to approve the report and Trustee McIntyre seconded. The **Motion Carried.**



9) **Community Outreach and Marketing Report:** Tami Bartunek reported on the following:

- The success of Snapchat
- As a result of the KCKCC social media announcement, regarding the offering of in-state tuition to those who had been students at the recently closed Vatterott College, there were 2600 views and the enrollment of 24 students.
- Announced that all social media is up from this time last year.
- Hall of Fame is April 27, 2019.
- In 2018 - \$174,000 in scholarships. Increase from last year of \$130,000.

Hearing no further questions or comments, Chair Brown called for a motion to approve the report. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

10) **Vice-President for Academic Affairs:** Dr. Ed Kremer reported on the following:

- Eighty-five adjuncts met last night for dinner and discussion following the earlier Convocation
- Has been working on assessment

Trustee Sutton thanked Dr. Kremer for “carrying the torch” until a permanent VP-AA was hired.

Hearing no further questions or comments, Chair Brown called for approval of the VP-AA’s report which also includes approval of the curriculum calendar. Trustee Daniels moved to approve and Trustee Sutton seconded. The **Motion Carried.**

11) **Vice-President of Student Affairs:** Dr. Delfi Wilson reported on the following:

- Regarding December data and discussed the early alert electronic system. Dr. Wilson explained that should a faculty member have a concern about one of their students, they will fill out a referral, which can be done anytime during the semester, and this form is referred to the Retention Coordinator, Dr. Stephen Terry and the student advisers. One of the Retention Coordinators will contact that student and work with them to see what their needs may be to help them be successful. Dr. Wilson stated that, during the fall semester, there were close to one hundred referrals. Trustee Sutton questioned the number of early withdrawals and wondered if there was a way to retain students or to catch those with difficulties and in danger of withdrawing. Dr. Mosier explained that one of the reasons for the high number of withdrawals, on behalf of the faculty, is that students stop coming to class and, as a way to save the student from receiving a failing grade, they’re record indicates a withdrawal. Trustee Daniels thanked Dr. Wilson for the orientation work of SOAR.

Trustee Sutton asked about the nature trail. Andrica Wilcoxon, Director of Student Activities, approached the podium and explained that she discovered the “historic” nature trail quite by accident and was now seeking assistance from other faculty, staff or student volunteers to continue to clear the trail and make it useful as an outdoor classroom or for the community, faculty, and staff to enjoy. Hearing no further questions or comments, Chair Brown called for a motion to approve the VP of Student Affairs’ report. Trustee Daniel moved to approve and Trustee Sutton seconded. The **Motion Carried.**

- 12) **Chief Information Officer Report:** Peter Gabriel reported on the following:
- Media Services will begin live streaming several of the KCKCC basketball games.
  - The next IT project for the College is to install a phone in every classroom. Mr. Gabriel explained that, ultimately, this will save the College money.
  - Explained that all e-mails are now on “the cloud.”

Seeing no further questions or comments, Chair Brown called for a motion to approve the CIO’s report. Trustee McIntyre moved to approve and Trustee Criswell seconded. The **Motion Carried.**

- 13) **Human Resources Report:** Christina McGee reported:
- Training for supervisors has begun and that the next two sessions will be February 25 and March 18. Ms. McGee explained the training is required of all supervisors and that twenty-eight have already completed the session.
  - Human Resources will begin a survey to assess employee engagement
  - Exit interviews will be conducted with employees, upon their resignation/retirement

Trustee Ash stated that he will be interested to hear the results of the survey.

Hearing no further questions or comments, Chair Brown called for a motion to approve the Human Resources report. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**

- 14) **Finance & Administrative Services Report** – Mr. Mike Beach reported on the following:
- Presented an overview of the Financial Statement regarding revenue with in-depth information about property taxes.
  - Reported the tracking of the total operating expenses is at 44%

Trustee Criswell stated that she appreciates the information that Mr. Beach shares especially for the benefit of the Wyandotte County taxpayers.

Hearing no further questions or comments, Chair Brown called for a motion to approve the Finance & Administrative Services Report. Trustee Daniels moved to approve and Trustee Garner seconded. The **Motion Carried.**

- 15) **Unfinished Business:** Chair Brown called for a motion to approve the Strategic Plan, as presented at the December Board of Trustees meeting. Trustee Daniels moved to approve the Strategic Plan but also congratulated the faculty and staff on a job well done. Trustee Criswell seconded and the **Motion Carried.** Trustee Daniels asked if there was intent to share the Strategic Plan with the community. Dr. Mosier responded in the affirmative stating he would like to have feedback, regarding the Strategic Plan, from the community.

- 16) **New Business:** There was no new business for discussion

- 17) **Executive Session:** Chair Brown called for a motion to enter into Executive Session for the purpose of discussion of non-elected personnel matters with the College attorney to protect the privacy interests of the individual to be discussed. Attorney Greg Goheen stated that a time of 10 minutes, with action to follow, would be needed and it was to include H.R. Officer, Christina McGee. Trustee Daniels moved to enter into Executive Session and Trustee McIntyre seconded. The **Motion Carried.** Executive Session began at 6:36 p.m. At 6:56 p.m., the Trustees returned from Executive Session. Trustee Daniels read a Resolution regarding intent to terminate employment of a KCKCC staff member which needed a motion of approval. Trustee McIntyre moved to approve the Termination Resolution and Trustee Sutton seconded. The **Motion Carried.**
- 18) **Adjournment:** Hearing no further business, Chair Brown called for a motion to adjourn. Trustee Garner moved to adjourn and Trustee McIntyre seconded. The **Motion Carried.**

The meeting of the Board of Trustees adjourned at: 6:57 p.m.

ATTEST:



Chairperson, Rosalyn Brown



Secretary, Dr. Greg Mosier