

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
May 15, 2018**

CONSENT AGENDA - # A.
Meeting Minutes

Lower Level Jewell #2325

- 1) **Call to Order and Pledge of Allegiance:** The May meeting of the Board of Trustees was called to order at 9:00 a.m. by Board Chair, Rosalyn Brown, followed by the Pledge of Allegiance.
- 2) **Roll Call:** Indicated the following present, Trustees: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Tyrone Garner, Janice McIntyre, and Linda H. Sutton.
- 3) **Approval of Agenda:** Chair Brown called for a motion to approve the Agenda. Trustee Daniels moved to approve and Trustee McIntyre seconded. The Motion Carried.
- 4) **Audience to Patrons and Petitioners:** Chair Brown asked if there was anyone wishing to address the Board. Darren Elliott approached the podium and presented Dr. Jackie Vietti with a Resolution on behalf of the College Senate. The Resolution was in recognition of Dr. Vietti's guidance the past ten and ½ months.
- 5) **Recognitions:** The following were recognized:
 - Dr. Stacy Tucker
 - Dr. Stephen Terry
 - KCKCC Practical Nursing Program under the direction of Susan White
 - Recipients at the May 4th Recognition and Retirement Dinner
 - Jump drives were given to each Trustee of a presentation from Banneker Elementary School.
 - The Debate students presented by Darren Elliott. The students recently took second place at Nationals.
 - Presentation of the recent trip by members of the OQS Diversity Club.
 - Students representing Students for Global Peace about their trip to UCLA. The students were presented by Dr. Ewa Unoke.
- 6) **Board Committee Reports:**
 - Chair Brown made the Trustees aware that they will be receiving electronic copies of the evaluation form for Dr. Vietti.
 - Trustee Don Ash announced that KCKCC is hosting the upcoming KACCT/COP Quarterly meeting taking place at the TEC on Friday and Saturday, June 1 & 2.
 - Trustee Evelyn Criswell gave a report from the Finance Committee meeting stating that:
 - The U-Pass contract had been extended
 - Discussion on the Child Care Center will be taking place.

Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

- Dashboard website is being revamped and will be launched in parity with the community. The website will be reflective of everyone.
- Trustee Criswell asked about safety barriers at both ends of the new bridge being built across the pond. Jeff Sixta stated that barriers will be put in place.
- Dr. Vietti stated that the next Finance Committee Meeting will take place Wednesday, June 13th and will include all members of the Board of Trustees.
- Relayed a report from Interim CIO, Peter Gabriel, of the four-year phased-in development for replacing computers on campus.

7) **Consent Agenda:** Chair Brown asked approval of the Consent Agenda. Trustee Sutton moved to approve and Trustee McIntyre seconded. **The Motion Carried.**

8) **Student Senate Report:** Student Senate Gary Enrique Bradley-Lopez reported:

- Student Senate had presented their 2018-19 budget to Mike Beach, CFO.
- Student Senate elections were held following a candidate forum.
- Wednesday, April 25th was the last Student Senate meeting
- There were over 200 students who voted in the recent Student Senate elections
- May 4th was the End of Year Bash
- The KCKCC Final Four was May 14th
- A Welcome was extended to incoming President Dr. Greg Mosier
- The announcement of the new Student Senate Officers for 2018-2019:
 - President Aliyah Shaw
 - Vice-President Itzel Almanza
 - Treasurer Nadia Vallecillo
 - Secretary Wakeelah Ali

Chair Brown called for a motion to approve the Student Senate report. Trustee Daniels moved to approve and Trustee Garner seconded. **The Motion Carried.**

Trustee Sutton noted that, in the future, a Teacher Appreciation Day needs to be scheduled.

9) **President's Report:** Dr. Vietti –

- Dr. Vietti read the Alcoholic Liquor Resolution for the KACCT/COP Quarterly Meeting being held on June 1 & 2, 2018 at the Dr. Thomas R. Burke Technical Education Center. Chair Brown called for a motion to approve. Trustee McIntyre moved to approve and Trustee Sutton seconded. **The Motion Carried.**
- Reported on the HLC visit that will take place in 2020 and the four monitoring reports needing to be submitted. Dr. Vietti reported that two positions will need to be filled: Academic Assessment Dean and a permanent Vice-President for Academic Affairs.
- Congratulated the committee, along with Commissioner Bynum, working on extending the U-Pass.

Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

- Reported on the Veterans' Center budget and that it will be about \$9,000.00 more to incorporate a glass front, making it more inviting.
- Reported on the draft Budget and congratulated all involved and said the process was "productive."
- Reported that the draft Budget would be available to all the Trustees June 13th as the Board will be attending the Finance Committee Meeting.
- The traditional Tree Planting Memorial Ceremony will take place May 25th at 11:00 behind Lower Jewell.

Chair Brown asked for approval of the President's Report. Trustee Daniels moved to approve and Trustee Ash seconded. The **Motion Carried.**

10) **Community Outreach and Marketing Report:** Ms. Tami Bartunek –

- Reported that the Hall of Fame Scholastic Event was a great success with nearly 200 attendees and funds raised for scholarships reaching over \$100,000.00. Ms. Bartunek reported that Will Shields and his wife pledged \$10,000/year for the next three years.
- Reported that the Foundation would be continuing the Legacy Campaign.
- A number of alumni events will be taking place this coming year.
- Reported on the generous contribution from the Paul and Fern Jewell estate of a number of personal/historical items.
- Reported on the Amazon Grand Opening
- Trustee Daniels asked if the Foundation was working on actively recruiting Board members.
- Trustee Criswell asked about Snapchat filters and how that data relates to student enrollment.

Chair Brown asked for approval of the Community Outreach and Marketing Report. Trustee Ash moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

11) **Vice-President for Academic Affairs:** Dr. Kremer –

- Asked for a moment of silence for the Pioneer Career Center culinary student who had recently passed away, Christian Eli Gaines.
- Asked if there were any questions regarding his report.

Hearing none, Chair Brown asked approval for the VP-Academic Affairs Report. Trustee McIntyre moved to approve and Trustee Criswell seconded. The **Motion Carried.**

12) **Chief Information Officer Report:** Interim CIO Peter Gabriel –

- Mr. Gabriel reported that he will report on the status of the new computers at the June meeting.
- Reported on the wireless system at TEC.

Chair Brown asked approval of the Chief Information Officer Report. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**

Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

13) **Vice-President of Student Affairs Report:** Dr. Wilson –

- Dr. Wilson congratulated Andrica Wilcoxon and Faith Moody for their commitment to making the 2018 Commencement special. Dr. Wilson reported there were a total of 1,011 graduates with 395 participating.
- Dr. Wilson congratulated the following for their recent earned degrees:
 - Shawn Derritt – Doctor of Education from University of Missouri/Kansas City
 - Andrica Wilcoxon – Master’s Degree from Mid-America Nazarene
 - Karen Bradley – Bachelors in Liberal Arts from K-State
 - Laquita Chukwukereze - Associate in Applied Science/Auto Engineering
- Dr. Wilson reported that of the 149 Trio students, there were 22 graduates. Trustee Garner asked about the break-down of residents/non-residents within the graduates. Dr. Vietti replied that the answer to that question could be answered closer to enrollment. Trustee Sutton thanked Dr. Wilson for the retention success stories. Trustee Criswell asked the correlation of marketing to enrollment. Trustee McIntyre asked about the Leavenworth enrollment. Trustee Daniels asked why the enrollment numbers are down. Dr. Wilson stated that it is hopeful that the numbers will be up by fall enrollment. Dr. Vietti stated that the numbers for financial aid are up.
- Dr. Wilson reported that, once Dashboard is installed, it will allow everyone access to different data. Chair Brown asked approval for the VP of Student Affairs Report. Trustee Ash moved to approve and Trustee Garner seconded. The **Motion Carried.**

14) **Human Resources Report-** Ms. Christina McGee

- Ms. McGee reported that there had been good conversations with the new Health Insurance provider.
 - Ms. McGee stated that employee evaluations are due by June 30th.
- Trustee Daniels complimented the committee for a smooth transition from the recent health care provider to the new one.
- CFO, Mike Beach, stated that this year, they added a second network to the health insurance plan to encourage the use of providers along the I-35 corridor, but that it wasn’t mandatory.
- Chair Brown asked approval for the Human Resources Report. Trustee Daniels moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

15) **Finance & Administrative Services Report** – Mr. Mike Beach, CFO

- Reported on the Budget process
- Reported that the discussion for a child care center is continuing but that a methodical approach was being taken. Mr. Beach was hopeful for a fall 2019 opening. Mr. Beach stated that, in an effort to assess the cost to upgrade the old child care facility, the committee was reaching out to Lowe’s for a cost effective grant.
- Mr. Beach stated that there were three parties interested in using the center. However, he has been working with Diane Plunkett for in-house faculty and academics. They want the focus to be in academics, hopefully, “Early Head Start.”

Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

- Reported on Dashboard and the way it will broaden many focus groups
- Reported on the bridge, by the Lodge, stating that it was 75% finished.

Trustee Garner commended everyone on the reconsideration of the Child Care Center, especially appreciation from the community.

Trustee Sutton questioned about asking permission of the UG (Unified Government) on size variance with regard to the campus marquees.

Chair Brown asked acceptance for the Finance & Administrative Services Report. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**

16) **Unfinished Business:** There was no unfinished business to discuss.

17) **New Business:**

Chair Brown discussed the draft of the 2018-2019 Goals for the Trustees. Trustee Daniels started that it was a “working document, needing ongoing review.” Chair Brown discussed another possible retreat only with the new president. Dr. Vietti stated that, before the next year, the Board would need to approve the document (Goals) but that it would “continue to be a living document.”

Action item: Chair Brown called for a motion to approve the presidential transition, that of the end-date for Dr. Vietti’s employment and the effective first day for incoming president, Dr. Mosier, being Monday, June 11, 2018. Trustee Ash moved to approve the transition and Trustee McIntyre seconded. The **Motion Carried.**

18) **Executive Session:** Chair Brown stated there was need to an executive session and asked College attorney, Greg Goheen, the amount of time needed. Mr. Goheen stated 10 minutes. Trustee Ash moved to enter in to Executive Session at 10:33, returning at 10:45, and Trustee Garner seconded. The **Motion Carried.** The Trustees returned at 11:00 a.m. Chair Brown requested a motion to modify the contract of Dr. Jackie Vietti indicating her last day would be effective June 11th at 8:00 a.m. as opposed to June 29th. Trustee Sutton moved to approve and Trustee Garner seconded. The **Motion Carried.**

Chair Brown reminded the Board of the combined luncheon with the College Senate at 11:30 in room 3397.


Trustee Daniels moved that Chairman Brown would work with Dr. Mosier on the transition for June 11. Trustee Ash seconded and the **Motion Carried.**

Recruit/Enroll/Retain/Goal Attainment * Institutional Vibe * Communication * Person-to-Person Services

- 19) **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Garner moved to adjourn and Trustee McIntyre seconded.

The meeting of the Board of Trustees adjourned at: 11:02 A.M.

ATTEST:



Chairperson



Secretary