

**Kansas City Kansas Community College  
Minutes of the Board of Trustees Meeting  
March 20, 2018**

CONSENT AGENDA - #A

Meeting Minutes

- 1) **Call to Order and Pledge of Allegiance:** The March meeting of the Board of Trustees was called to order at 9:00 a.m. by Board Chair, Rosalyn Brown, followed by the Pledge of Allegiance.
- 2) **Roll Call:** Indicated the following Trustees present: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Tyrone Garner, Janice McIntyre, and Linda H. Sutton.
- 3) **Approval of Agenda:** Chair Brown called for approval of the Agenda with the Amendment. Trustee Criswell moved and Trustee McIntyre seconded. **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:** Trustee Sutton spoke of long-time employee, Dr. Marge Blank, who had recently passed away. Trustee Sutton stated that Dr. Blank had also been the Dean of Student Services and asked for a moment of silence.
- 5) **Recognitions:** The following were recognized:
  - KCKCC student, Aliyah Shaw. Ms. Shaw recently attended the ACCT Legislative Summit, in Washington, D.C. with Dr. Jackie Vietti and Trustees Rosalyn Brown and Donald Ash. Ms. Shaw spoke of her experience of meeting with Senator Robert Moran and Congressman Kevin Yoder. Ms. Shaw thanked the Board and Dr. Vietti for inviting her to attend the Summit and affording her the opportunity to participate in the student activities as well as several of the Trustee workshops.
  - Dr. Marisa Gray recognized Dr. Alicia Hooks and Trustee Tyrone Garner, both honorees at the 43<sup>rd</sup> Annual Black Achievers in Business and Industry. Dr. Gray presented a plaque to Dr. Vietti, on behalf of the College, presented by SCLC of Greater Kansas City for KCKCC's commitment to diversity.
  - Dr. Stacy Tucker, Director of Honors Education and Phi Theta Kappa sponsor, spoke about the honors awarded several of the students at the February 15<sup>th</sup> PTK Recognition Reception as well as the awards bestowed on them for academic recognition and community involvement. The four students talked about their recognition and what PTK has meant to them. David Alex Ortiz came to the podium to present Honor Stoles to Dr. Vietti and Dr. Ed Kremer. He next presented the, "You Rock the Region" award to Dr. Tucker and spoke of the significance she has made with so many of the honor and PTK students. The following students were presented with awards:  
You Rock the Kansas-Nebraska Award – David Alex Ortiz  
Outstanding Member Award – Ruby Del A Cruz  
Outstanding Officer Team Award – Kai Evans, Heaven Hanson, David Alex Ortiz, Matthew Mumau, and Evelin Villagrana.

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The KCKCC Chapter received the Sister Chapter Award and Honors inaction Award and Service Award.

- Dr. Vietti named those faculty members who had been attending the ACUE (Association of College and university Educators) fall, 2017 Cohort A. Dr. Tiffany Bohm approached the podium and explained what attending ACUE entails. This is a grant funded program and the cost is \$1250.00 to go through the course. Afterwards, faculty present ideas they have learned. Dr. Bohm reported that the Kauffman Foundation is looking to extend the Grant so that more faculty may attend next year.

**6) Board Committee Reports:**

- Trustee Don Ash reported on the ACCT Legislative Summit he recently attended along with Chair Rosalyn Brown, Dr. Jackie Vietti and student Aliyah Shaw. Trustee Ash reported that by attending the Summit, Trustees have access to key findings and have a *voice* along with other Trustees. Trustee Ash reported that 1141 Trustees participated. He reported that several of the concerns reported were the Workforce Development, economy and the number of young people in workforce. The challenges are funding, improving student access and completion, affordability, and attracting and keeping staff and faculty. Trustee priorities are effective governance of the College, and advocating for community colleges, among several other priorities. Dr. Vietti reported on funds flowing to the college with Pell Grants being crucial.
- Trustee Daniels reported on upcoming policies the committee is working on and the procedure used for passing and to become official.
- Trustee Garner gave a Financial Committee report and stated that the Board has approved refreshing the campus especially parking and signage. Trustee Garner reported that under discussion was where to use tax dollars with the consideration to upgrade classrooms. Also reported was commitment to child care options and reopening the Child Care Center. Trustee Garner reported that the considered 2018 tuition will be competitive.

**7) Consent Agenda:** Chair Brown asked approval of the Consent Agenda.

- Under Consent Agenda #D, Trustee Sutton questioned the Human Resources report, specifically, the listing for the *rehire*- Michael Hill, asking why the rate of pay was not listed. Human Resources Officer, Christina McGee apologized for the oversight and stated that she would find out and get the information to the Trustees.
- Under Consent Agenda #B, Trustee Garner stated he would abstain approval of numbers 11, 12 and 13 – MVP, and two payments to the UG of Wyandotte Co. for Police Academy instructors on the Recommendations report.
- Under Consent Agenda #B, Trustee Criswell asked to abstain approval of number 7, approval of the Relation Insurance Services Specialty (previously Ascension Insurance).

Calling for a motion, Trustee McIntyre moved to approve the Consent Agenda and Trustee Sutton seconded. The **Motion Carried.**

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8) **Student Senate Report:**

Student Senate President Gary Enrique Lopez-Bradley reported that the Senate was working on their proposed Budget for the 2018 Academic year and that they expected to have it completed by March 18. Mr. Lopez-Bradley further listed a number of activities, sponsored by Student Activities, taking place in the weeks to come.

Darren Elliott, Associate Professor of Speech-Debate, shared information about FBOE, Fringe Benefits of Education, and that he had given a presentation at one of their recent Thursday evening meetings. Mr. Elliott shared that the average attendance at FBOE meetings is at 45. He shared, with those in attendance, about Black History and Debate and reported on the positive response received. Before the conclusion of the report, Mr. Lopez-Bradley stated that there was a proposal to increase the Student Senate fee. There being no further questions or comments,

Chair Brown asked approval of the Student Senate Report. Trustee McIntyre moved to accept and Trustee Ash seconded. The **Motion Carried.**

9) **President's Report:** Dr. Vietti read three Resolutions needing approval –

- Alcoholic Liquor Resolution for use of the Lodge March 26, 27, 28 for presidential candidate dinners. Trustee Sutton moved to approve and Trustee Criswell seconded. **Motion Carried.**
- Alcoholic Liquor Resolution for use of Upper Level Jewell for the Jazz Cabaret, April 12<sup>th</sup>. Trustee McIntyre moved to approve and Trustee Sutton seconded. **Motion Carried.**
- Alcoholic Liquor Resolution for use of TEC room MPR1 in connection with the holding of a program presented by the Kansas City National tooling and Machining Association.
- Dr. Vietti thanked five of the Trustees for participating in the Title IX training taking place February 7<sup>th</sup>.
- Dr. Vietti spoke of the Business & Industry Inaugural Event which took place March 15<sup>th</sup> at TEC. Mayor David Alvey read a proclamation and Congressman Kevin Yoder spoke of the difference KCKCC makes.
- Dr. Vietti reported on the MOU between KCKCC and the Pioneer Career Center. Dr. Vietti reported that the extension of the existing MOU will be brought to the Board for approval at the April meeting.
- Dr. Vietti announced that the Board of Trustees will attend an all-day retreat on Saturday, April 14<sup>th</sup>. The retreat will have a facilitator to help discuss Board Governance and expectations. There being no further questions or comments,

Chair Brown asked approval of the President's report. Trustee Daniels moved to approve and Trustee Ash seconded. **Motion Carried.**

10) **Marketing & Community Outreach Report:** Ms. Tami Bartunek reported on the following:

- Hall of Fame taking place April 21<sup>st</sup> at TEC
- Two representatives of KCKCC will be on Kansas City Live to talk about the Hall of Fame
- Ms. Bartunek read the list of sponsors for the Hall of Fame
- Ms. Bartunek introduced Angela Tangen to discuss the many changes to new and emerging opportunities for students to receive scholarships.

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- Ms. Bartunek talked about working on the branding of KCKCC with USD 500 and that much of the available information will be in both English and Spanish. There being no further questions or comments,

Chair Brown called for a motion to approve the Marketing & Community Outreach Report. Trustee Ash moved to approve and Trustee Sutton seconded. **Motion Carried.**

11) **Vice-President for Academic Affairs:** Dr. Kremer introduced –

- Associate professor of Music, Mr. Justin Binek, who, along with a KCKCC student, gave a presentation of what was presented at the recent Jazz Festival in New York but also a sample of KCKCC music classes. Professor Binek stated that much of the music that was presented was material written by students. Professor Binek thanked Mr. Jim Mair for the opportunity to attend the Festival.
- Dr. Kremer introduced Marcia Pomeroy and Ursula Caurillo to give an update on the Saturday Academy. Ms. Pomeroy announced that the Saturday Academy was begun in 1999 as a Foundation Program and began with 20 students. Currently, each Saturday the enrollment is over 200 students and runs from 8:30-3:00 p.m. Ms. Pomeroy announced that 70% of former students become part of the program. The closing ceremony this year is April 14<sup>th</sup>.
- Dr. Kremer discussed the newly revised Academic Organization Chart and stated that an outside group met with Faculty and Adjuncts to consider and discuss under which area each division needs to be placed. There followed much discussion about which area the Intercultural Center needs to be. \*Trustee Sutton stated that she does support moving the Intercultural Center and the Art Gallery under the Academic Division as opposed to Student Services. There being no further questions or comments,

Chair Brown called for approval of the VPAA Report. Trustee Daniels moved to approve and Trustee Ash seconded. **\*Motion Carried.** \*Trustee Sutton wanted it noted that she was opposed to a specific area of the VP-AA report.

12) **Vice-President of Student Affairs Report:** Dr. Wilson –

- In response to Trustee Sutton's concern about the placement of the Intercultural Center and Art Gallery, Dr. Wilson stated that she would revisit the discussion.
- Dr. Wilson reported on the "Recruiter" program and that it needs to be upgraded if they are to keep it or use something different. Dr. Wilson stated that a representative from Recruiter will be on campus to give a demonstration of the system and will notify student.
- During the Presidential Search, Dr. Wilson reported on the two KCKCC student representatives on the Search Committee and how very professional they handled themselves.
- Dr. Wilson reported that the Student Survey had received 75% responses and that they were half way there with completion.
- Mary Dorr, Financial Aid Director, spoke of the partnership with USD500 and the push to work with every senior to fill out a FAFSA, Free Application for Federal Student Aid. Dr. Wilson worked with Ms. Irene Caudillo at El Centro and said it was a great opportunity to work with the families. There being no further questions or comments,

Chair Brown asked for a motion to approve the VP-Student Affairs Report. Trustee Daniels moved to approve the report and Trustee Garner seconded. **Motion Carried.**

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13) **Chief Information Officer Report – Dr. Abouelenein**

- Dr. Baz asked Amanda Williams and Deborah Newton to give a presentation update about the Learning Commons. Ms. Williams talked about the construction to install a new elevator and said that the construction would be a four-month process. She also shared that the Learning Commons is a “shared space” and that they were working on a communication plan. Deborah Newton gave an update on the tech side of the library and the number of changes that were taking place. Ms. Penny Mahon stated that there were several new subscriptions to a series of documentaries now available at the Learning Commons. The subject of where the older books go after they are “weeded” out was explained that they are sent to both the Pioneer Career Center and to TEC. There being no further questions or comments,

Chair Brown asked for a motion to approve the CIO Report. Trustee Garner moved to approve the report and trustee Daniels seconded. **Motion Carried.**

14) **Human Resources Report-** Ms. Christina McGee

- Trustee Sutton asked about the Personnel Report of the Human Resources Report and why the salary was not mentioned for new hire, Mike Hill. Ms. McGee stated it was an oversight and would get the information to the Board.
- Ms. McGee reported that H.R. had hired a file clerk who was working on updating all of the files so as to be compliant. The Employee Satisfaction Survey which will go out on Monday, March 26.
- Ms. McGee reported on the Compensation Study, being conducted by Korn Ferry, and that questionnaire forms will go out the end of May. Ms. McGee said that H.R. is trying to revamp and revise how to improve relationships both internally and externally and that the goal is to handle complaints immediately. H.R. is working on a flow chart describing the procedure to follow in filing a complaint.
- Ms. McGee also stated that all new policies will be placed on MyDotte then placed in the Employee Handbook. There being no further questions or comments,

Chair Brown called for a motion to approve the Human Resources Report. Trustee Daniels moved to approve the report and Trustee Garner seconded. The **Motion Carried.**

15) **Finance & Administrative Services Report – Mr. Mike Beach**

- Mr. Beach spoke of the Buildings and Grounds projects and that they were detailed in the Financial Report.
- Mr. Beach gave kudos to the Campus Police Department for their dedication and hard work.
- Mr. Beach reported that they were continuing with discussion of the 0-based budget but also gave an estimated time of beginning with the formation of a database. There being no further questions or comments,

Chair Brown called for a motion to approve the Finance & Administrative Services Report. Trustee Sutton moved to approve and Trustee McIntyre seconded. The **Motion Carried.**

Following approval of the Finance Report, the Trustees took a 5-minute break at 12:46 p.m.

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- 16) **Unfinished Business:** Discussion of the Press Release for the three Presidential candidates. Trustee Garner wanted it noted that he would have appreciated more had there been a more diverse group of finalists but that he appreciated the work and dedication of the Search Committee
- 17) **New Business:**
- a. There was discussion of the proposed Military/Veteran’s Center. Summer Bond gave a profile of a service member and discussed the advantages for veterans to go to school full-time. The funding for support of service members was presented to the Finance Committee with the idea and funding support being approved. Next in discussion were the possibilities for a space on campus. Chair Brown asked for a motion for the “go ahead” then the discussion on space can be evaluated. Trustee Daniels moved to approve the proposal of the Center. Trustee Garner seconded but did state that he would like more information. The **Motion Carried.**
  - b. Dr. Vietti asked for a motion to approve the Notice of Intent to Negotiate between KNEA and Faculty. Trustee Daniels moved to approve and Trustee Ash seconded. **Motion Carried.**
  - c. Discussion followed regarding the 2018-2019 Tuition/Fees. Dr. Vietti stated that there would be a slight increase for instate students. Following is the breakdown of proposed 2018-2019 FY Tuition rate per credit hour: WyCo students-\$86.00, Kansas residents-\$86.00, High School students-\$80.00, KC Metro students-\$111.00, Out-of-state/international students-\$246.00, and On-line students-\$86.00. Trustee Garner stated that Finance Committee had reviewed the tuition fees and felt that the second option of implementing differential tuitions for student categories was a competitive and “better value overall.” Trustee Garner made a motion to approve the second option of the 2018-2019 Tuition rate proposal. Trustee Daniels seconded the motion and the **Motion Carried.** Dr. Vietti asked Mike Beach to present the Student Fee Proposal for 2018-2019. Two options were presented. The second option does away with the original Technology Fee of \$3.50 and increases the Student Activities fee from \$2.00 to \$4.00. The total student fees stay the same at \$22.00. Trustee Garner again stated that Finance Committee had discussed the two options and moved to approve option number 2. Trustee Daniels seconded the motion. The **Motion Carried.**
  - d. Next was approval of the New Programs. Dr. Kremer stated that there was the addition of two new psychology courses. The question was posed about the cost for the Barbering Program. As answers were not immediately available, it was decided to table the approval of the Barbering Program until answers could be ascertained at the next Finance Committee Meeting. A motion was made by Trustee Garner to approve the Auto Tech and Psychology programs. Trustee Ash seconded and the **Motion Carried.**
- 18) **Executive Session:** Chair Brown asked for a motion to enter into Executive Session and asked College Attorney Greg Goheen the time length. A motion was made at 1:54 p.m. for a 20-minute Executive Session with return at 2:15 p.m. At 2:26 p.m., the Trustees returned to open session.

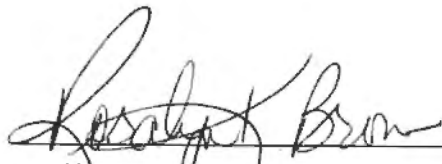
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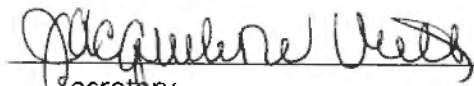
Mr. Mike Beach presented and asked approval of the AY2018-2019 Special Class Fees. The special class fee of \$30.00 for all online, blended web-enhanced courses was removed and replaced with a \$7.00 per credit hour technology fee. Trustee Daniels moved to approve the fees and Trustee Ash seconded. The **Motion Carried.**

- 19) **Adjournment:** Chair Brown called for a motion to adjourn. Trustee McIntyre moved to adjourn and Trustee Sutton seconded. **Motion Carried.**

The meeting of the Board of Trustees adjourned at: **2:32 P.M.**

ATTEST:

  
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Chairperson

  
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Secretary