

**Kansas City Kansas Community College  
Minutes of the Board of Trustees Meeting  
February 20, 2018**

*Due to inclement weather, and the closing of the College on February 20<sup>th</sup>, the Board meeting was rescheduled to February 22<sup>nd</sup>. However, with inclement weather also on the 22<sup>nd</sup>, this meeting took place via video/audio ZOOM conferencing, as the Minutes will reflect. This meeting was posted as open and available to the public should they want to participate.*

**CONSENT AGENDA - #A**  
**Meeting Minutes**

- 1) **Call to Order and Pledge of Allegiance:** The February meeting of the Board of Trustees was called to order at 12:35 p.m. by Board Chair, Rosalyn Brown. Though the meeting took place via audio conference, Chair Brown asked to have the Pledge recited.
- 2) **Roll Call:** Indicated the following Trustees on conference call: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Janice McIntyre, and Linda Sutton. Trustee Tyrone Garner was not available. Also, joining in on the conference call was Dr. Baz Abouelenein, Mike Beach, Tami Bartunek, Dr. Delfi Wilson, Stephen Terry, Christina McGee, and College attorney, Rob Turner.
- 3) **Approval of Agenda:** Board Chair Brown called for approval of the Agenda with the Amendment to the January 16<sup>th</sup> Minutes. Trustee Criswell moved to approve. Trustee McIntyre seconded and the **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:** As there was no one for Audience to Patrons and Petitioners, Chair Brown moved to the next order of business.
- 5) **Recognition(s):** Dr. Vietti asked that, due to the nature of this meeting, the Recognitions take place at the March 20<sup>th</sup> Board of Trustees meeting. Chair Brown asked for a motion to approve delaying the Recognitions. Trustee Sutton moved to approve. Trustee Criswell seconded and the **Motion Carried.**
- 6) **Board Committee Reports:**
  - Trustee Daniels reported on Policy Committee meetings and stated that the Committee was working on six policies (as was reported in H.R. Officer, Christina McGee's Board Report) that they hope to present for approval soon.
  - Trustee Ash reported on the ACCT Legislative Summit which took place February 11-14 in Washington, D.C. Trustee Ash stated, "We came, we conquered, we came home!" Trustee Ash stated the information received at the conference was very informative and that it was an incredible experience for attending student, Aliyah Shaw. Chair Brown reported on the New Trustee Academy at the Summit and the valuable information she gained. Dr. Vietti reported on the number of valuable hand-outs received and will share those with the other Trustees at the upcoming Board Retreat. Dr. Vietti reported on the connection with several of the Senators and their staff especially with Congressman Kevin Yoder, Senator Jerry Moran, and Senator Pat Roberts. Dr. Vietti said the College has a great

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relationship with all three. At this point, Dr. Vietti and Trustee Ash recognized the KCKCC student who attended, Aliyah Shaw. Both said she was a “rock star” who was amazing in the way she represented KCKCC. Ms. Shaw will give a personal report at the March 20<sup>th</sup> Board of Trustees meeting.

- 7) **Consent Agenda:** Chair Brown asked approval of the Consent Agenda. Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried.**
  
- 8) **Student Senate Report:** As Student Senate President, Gary Enrique Bradley-Lopez, was not available, Chair Brown moved to the next order of Business.
  
- 9) **President’s Report:** Dr. Vietti read three Alcoholic Liquor Resolutions:
  1. Art Gallery Reception on Thursday, March 8, 2018 from 4-6:00 PM in the area just outside the Deli. Trustee Daniels moved to approve and Trustee Sutton seconded. **Motion Carried.**
  2. Business & Industry Banquet on Thursday, March 15, 2018 from 5-8:00 PM at TEC. Trustee McIntyre moved to approve and Trustee Criswell seconded. **Motion Carried.**
  3. Mid-America Hall of Fame, Saturday, April 21, 2018 from 5:30-9:00 PM at TEC. Trustee McIntyre moved to approve and Trustee Criswell seconded. **Motion Carried.**
  - Dr. Vietti stated that the monitoring reports, due May 1<sup>st</sup> to HLC, specifically regarding (a) shared governance and (b) using data for continued improvement are on the “radar screen.” Dr. Vietti stated that everyone was on track to have the report submitted by May 1<sup>st</sup>.
  - Dr. Vietti gave an update on discussion about the Child Care Center and stated that a proposal was being drafted. Three items related to the Child Care Center were:
    - o Trustee Tyrone Garner is now the Board representative,
    - o The cost of the current facility and a budget is in discussion,
    - o The committee will bring forth more than one option with regard to the Center.
  - The Board of Trustees are scheduled to attend a Retreat on Friday and Saturday, March 30 & 31. The facilitator and site to be determined. Dr. Vietti will send the Board an Agenda this week.
  - A motion was called to approve moving the April Board of Trustees meeting to the Pioneer Career Center since it was felt that, due to the inclement weather and not having a regular Board meeting in March, the March meeting needed to be held on the main campus. This is also to accommodate recognitions and to allow the presentations for Division Reports. Trustee McIntyre moved to approve the move and Trustee Daniels seconded. **Motion Carried.**
  - Chair Brown called for a motion to approve the President’s Report. Trustee Daniels moved and Trustee McIntyre seconded. **Motion Carried.**

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*\*Chair Brown asked that, due to the nature of the meeting, the following Division Reports (#s 10-15) be accepted and presented at the March 20<sup>th</sup> Board meeting.*

- 10) **Marketing & Community Outreach Report:** Ms. Tami Bartunek
- 11) **Vice-President for Academic Affairs:** Dr. Ed Kremer
- 12) **Vice-President of Student Affairs Report:** Dr. Delfi Wilson
- 13) **Chief Information Officer Report:** Dr. Baz Abouelenein
- 14) **Finance and Administrative Services Report:** Mr. Mike Beach
- 15) **Human Resources Report-** Ms. Christina McGee
  
- 16) **Unfinished Business:** Key Performance Indicators (KPI) - Dr. Vietti stated that, in preparation for the HLC visit, there are a set of eight key performance guidelines. They will focus on metrics and set base-line data. Those eight guidelines are:
  - 1) Enrollment
  - 2) Retention (student success) This will be fall to fall enrollment for full-time students
  - 3) Student Success....number of certificates and degrees awarded and the number of students employed following graduation from KCKCC.
  - 4) Developmental Ed. – KBOR Performance Agreement, 3 year cycle....all new funding tied to 3 year cycle.
  - 5) Student satisfaction – National survey on Student Engagement
  - 6) Assessment – Important with HLC as it indicates what students should be achieving.
  - 7) Employee satisfaction – A climate survey will be developed after Spring Break.
  - 8) Development of finance data and ratios – HLC will want a composite of our financial index. Dr. Vietti stated, “Fortunately, we’re in the green zone.”Trustee Daniels asked if any of these “targets” are from KBOR and what their expectations are. Dr. Vietti replied that there is some latitude on some targets. KBOR sets the targets and approves certain metrics. On the others, “we” can set the targets within the metrics.  
Chair Brown called for a motion to adopt and endorse the Key Performance Indicators. Trustee Daniels moved and Trustee McIntyre seconded. **Motion Carried.**
  
- 17) **New Business:** Proposed Military/Veteran’s Center, Dr. Vietti stated that this is a new initiative that Stephen Terry, Dean of Enrollment Services and Student Services, will present at the March 20<sup>th</sup> Board of Trustees meeting. In a very brief review of what the proposed Military/Veteran’s Center will be, Mr. Terry explained that the initiative is for the National Guard to set up an office on the campus. Through this setting, students interested in entering the National Guard (military service) could receive tuition assistance. Dr. Vietti stated that she, along with several other administrators, visited the Veteran’s Center at Parkville University last week and that they were very impressed with what is made available to the

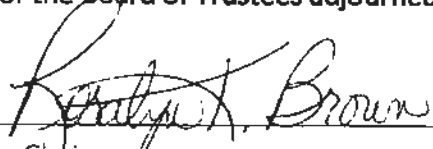
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students. Trustee McIntyre asked if KCKCC still offers classes to veterans, particularly at the Leavenworth facility. Dr. Vietti responded that there is a “robust center” at the Leavenworth Detention Barracks. Mr. Terry spoke of the Blue/Orientation class made up of veterans and instructed by a veteran. Dr. Vietti stated that, following the formal presentation at the March Board meeting, Chairperson Brown will ask for a formal recommendation to approve the on-campus office.

- 18) **Executive Session:** Dr. Vietti stated that the Executive Session will be deferred to the March 20<sup>th</sup> meeting, and then gave a “shout-out” to Dr. Baz for coordinating the “virtual” meeting via Zoom and that it went very well.
- 19) **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Daniels moved and Trustee McIntyre seconded. The Motion Carried.

The meeting of the Board of Trustees adjourned at: 1:40 P.M.

ATTEST:

  
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Chairperson

  
\_\_\_\_\_  
Secretary