

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
December 19, 2017

CONSENT AGENDA - #A

Meeting Minutes

- 1) **Call to Order and Pledge of Allegiance:** The December meeting of the Board of Trustees was called to order at 9:00 a.m. by Chairman J.D. Rios. Trustee Wendell Maddox led the Pledge of Allegiance.
- 2) **Roll Call:** Indicated the following Trustees present: Ash, Brown, Daniels, Garner, Maddox, and Rios. Also present, Dr. Jackie Vietti.
- 3) **Approval of Agenda:** Chairman Rios called for approval of the Amended Agenda. Trustee Daniels moved to approve the amended agenda. Trustee Maddox seconded and the Motion Carried.
- 4) **Audience to Patrons and Petitioners:** Darren Elliott, Associate Professor of Speech/Debate Coach, presented a Resolution to outgoing trustees, J.D. Rios, Wendell Maddox, and Cathy Breidenthal. The Resolution commended the three trustees for their dedication and service to the college. Mr. Elliott commented that, following the January, 2018 Board of Trustees meeting, the Faculty Senate and KNEA, jointly, would sponsor a welcome reception for the three new Trustees.
- 5) **Board Committee Reports:**
 - Trustee Daniels reported that the Policy Committee met last week and reviewed several of the policies. He stated that the Committee needed to prioritize the most necessary policies and would be bringing several to the Board for approval in the near future.
 - Trustee Ash reported on the recent KACCT/COP Quarterly Meeting at Cowley Community College at which he, Dr. Vietti and Trustee Brown attended. Trustee Ash reported on the special presentation by the lobbyists and said they all were looking forward to the legislature beginning. Trustee Ash also reported on the presentation, "Surviving a Cyber Attack." Dr. Baz Abouelenein reported that KCKCC has insurance should a cyberattack occur. Other subjects discussed were the Legislative Role of the Trustee; January 18th is Higher Ed Day; and the next meeting is February 15, PTK Recognition Day at the Capitol.
- 6) **Consent Agenda:** Chairman Rios called for approval of the Consent Agenda and asked for individual votes on approval of the NRA Agreement (Neighborhood Revitalization Agreement). Chairman Rios also assured the Board that the UG notified, in writing, that they would only use general funds. The following was the NRA vote:

| | |
|---------------|---------------------|
| Ash – Yes | Garner – Abstained* |
| Brown – Yes | Maddox - Yes |
| Daniels – Yes | Rios - Yes |

*Let it be noted that Trustee Garner abstained as he is a UG employee and would be a conflict of interest. The vote to sign the NRA Agreement was unanimous with six "Yes" votes. Chairman Rios had called for

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approval of the Consent Agenda. Trustee Maddox moved to approve but asked that #C, Human be tabled until after Executive Session. Trustee Brown seconded and the **Motion Carried.**

7) **Student Senate Report:** President, Gary Enrique Bradley-Lopez congratulated the incoming new Trustees and thanked the outgoing Trustees, Chairman J.D. Rios and Wendell Maddox. Mr. Bradley-Lopez reported that 67 students had been inducted into Phi Theta Kappa. Upon the conclusion of Mr. Bradley-Lopez's report, Trustee Maddox thanked him for all that he had done for KCKCC and Student Senate.

8) **President's Report:** Dr. Vietti

- Introduced Mr. Greg Kindle, President/CEO of the Wyandotte Economic Development Council (WYEDC). Mr. Kindle reported on the growth of WYEDC over the past ten years and stated that originally WYEDC was geared toward blue collar workers, helping to improve health care and education. Mr. Kindle stated that WYEDC appreciated the relationship with KCKCC and hoped it continued. Chairman Rios stated that he appreciated the report and understanding what the businesses in Wyandotte County needed and wanted.
- Trustee Ash talked about the Child Care Center and the need to possibly partner with a Wyandotte County business to assist in opening the Center again.
- Trustee Maddox asked about transportation in WyCo and if Mr. Kindle felt it needed improving. Mr. Kindle stated that they are still working on adding routes. Trustee Garner asked about obtaining statistics on minority groups and their education, income, employment, etc. Mr. Kindle reported they were working on getting the information related to Trustee Garner's question.
- Dr. Vietti stated that the HLC Student Outcomes will be posted on the KCKCC website. Dr. Vietti also stated that there are more part-time than full-time students enrolled and that the average age is 25. 50.6% people of color-multi-racial students make up the enrollment numbers. Dr. Vietti also reported that enrollment numbers at the Pioneer Career Center are up.
- Dr. Vietti reported that effective December 21, 2017, an MOU had been signed between KCKCC Trustees and Kansas Public School District. Dr. Vietti thanked Chairman J.D. Rios and Trustee Wendell Maddox for their years of service as Board Trustees.
- Chairman Rios asked for a motion for approval of the President's Report. Trustee Ash moved to approve. Trustee Brown seconded and **Motion Carried.**

9) **Marketing & Community Outreach Report:** Ms. Tami Bartunek introduced Ms. Kim Lutgen to talk about the new graphic design for KCKCC. Ms. Lutgen presented slides demonstrating the new style guide for consistency in all KCKCC graphic media. Taylor Bolls, graphic designer, presented the logo and stated that there would be a unified logo for all print media including letterhead, envelopes, etc. This design would be a living, breathing document, stated Ms. Bolls. Matt Fowler addressed the website and the update that would take place. One of the questions asked of Mr. Fowler is would it be possible to include Spanish translation on the KCKCC website. Mr. Fowler stated that they were reaching out to El Centro for assistance in doing so.

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10) **Vice-President for Academic Affairs:** Dr. Kremer:

- Introduced Ian Corbett, Professor of Audio Engineering, along with student Chesley “C.J.” Lunt to talk about attending the AES (Audio Engineering Society) Convention and the opportunities afforded those students studying in this particular media.
- Dr. Kremer next introduced Ms. Marcia Irvine, Director for the Pioneer Career Center, who talked about enrollment within the US Disciplinary Barracks and talked about the valuable service afforded those in the program.
- Dr. Kremer highlighted the Automotive Program and regarding access and the success of same. Dr. Kremer talked about the recent partnership with USD 500 and the MOU that was signed by superintendent, Dr. Cindy Lane and past Board Chairman, Mr. J.D. Rios.
- Dr. Kremer announced that Health Professions would be hosting Counselors from local high schools on January 23rd.
- Dr. Kremer also announced that he had been working with several of the surrounding high schools, specifically with their auto tech instructors on expanding this program in the high schools.
- Dr. Kremer asked approval of his report. Trustee Garner moved to approve the report. Trustee Daniels seconded and the **Motion Carried.**

11) **Dean of Student Services Report:** Dr. Wilson

- Reported that the number of students, in Student Housing, was down from 152 to 149 and that 80% of the students living there were student athletes.
- Reported that the FAFSA form was now accessible via an online mobile application and thanked Mary Dorr, Finance Director, for her work in getting that accomplished.
- Reported that Kim Morgan, the newly hired Campus Nurse, will be sending out clinic hours for students and staff.
- Spring Enrollment is up 6% in headcount as well as credit hours. Dr. Wilson reported that a total of 187 new students had enrolled. Dr. Stephen Terry reported that KCKCC is one of three community colleges to experience growth this year.
- Chairman Rios asked approval of the Report. Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried.**

12) **Chief Information Officer Report:** Dr. Baz Abouelenein recognized members of his IT Division and used the acronym, CIA “Cooperation, Integrity, Availability,” to define his area. Dr. Baz introduced Dr. Susan Stuart, Director of Online Services, who discussed accessibility on the website for students who may be challenged. Dr. Stuart stated that Section 508, which is the law regarding accessibility for students needed to be refreshed.

Dr. Baz stated that there would be an update on the antivirus software as IT is moving away from Kaspersky.

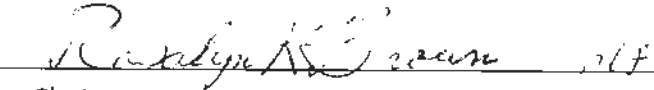
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Chairman Rios asked approval of the report. Trustee Ash moved to approve. Trustee Brown seconded and the **Motion Carried**.

- 13) **Finance & Administrative Services Report:** Mr. Doug Welch presented the CFO Report giving a review of the November Financials, November Report, and stated that salaries and revenue are up 2%. Mr. Welch reported that the “good news” is that the cash flow is up 1.8 million dollars from this time last year. Mr. Welch stated that our S & P rating is “AA” which is very good. Mr. Welch asked approval of the Finance Report. Trustee Daniels seconded and the **Motion Carried**.
- 14) **Unfinished Business:** There was no Unfinished Business to discuss.
- 15) **New Business:** Trustee Daniels thanked and said how much he appreciated Chairman J.D. Rios and Trustee Wendell Maddox for their service on the Board of Trustees.
- 16) **Executive Session:** There were (4) Executive Sessions:
 - 1) To discuss H.R. item that was pulled from the Consent Agenda through a motion by Trustee Maddox and for consultation with the College Attorney (KSA 75-4219(b)(1) for the protection of the individual to be discussed. Chairman Rios announced at 12:15 p.m. that the Board would enter into Executive Session for a period of 10 minutes to discuss Item # C on the Consent Agenda. Trustee Ash moved and Trustee Brown seconded and the **Motion Carried**. The Trustees returned at 12:21 p.m. Chairman Rios asked for a motion approving Item # C on the Consent Agenda. Trustee Ash moved and Trustee Garner seconded. The **Motion Carried**.
 - 2) To discuss a non-elected personnel matter (KSA 75-4219(b)(2), for the protection of the individual to be discussed for a period of 5 minutes at 12:25 p.m. Trustee Maddox moved to enter into Executive Session and Trustee Brown seconded. The **Motion Carried**. The Trustees returned at 12:31 p.m. with No Action.
 - 3) To discuss non-elected personnel matter (KSA 75-4219(b)(3), for the protection of the individual(s) to be discussed and for attorney/client privilege for a period of 5 minutes at 12:34 p.m. to return at 12:39. Trustee Maddox moved to enter into Executive Session and Trustee Brown seconded. The **Motion Carried**. The Trustees returned at 12:54 p.m.
 - 4) To discuss non-elected personnel matter (KSA 75-4219(b)(4), for the protection of the individual to be discussed and for attorney/client privilege for a period of 10 minutes at 12:43 p.m. Trustee Ash moved to enter into Executive Session and Trustee Brown seconded. The **Motion Carried**. The Trustees returned at 12:54 p.m.
- 17) **Adjournment:** Chairman Rios asked for a motion for adjournment. Trustee Ash moved to adjourn and Trustee Brown seconded. The **Motion Carried**.

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The meeting of the Board of Trustees adjourned at: 12:54 PM

ATTEST: 
Chairperson


Secretary