

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
July 18, 2017**

CONSENT AGENDA - #A
Meeting Minutes

- 1) **Call to Order:** Chairman Rios called the July 18th meeting to order at 9:00 a.m. and asked everyone to stand for the Pledge.
- 2) **Roll Call:** Those present were Trustees Ash, Breidenthal, Brown, Daniels, Garner, Maddox, and Rios. Administrators present were: Interim President Dr. Ed Kremer, Drs. Abouelenein, Bohm, and Mr. Robert Layton.
- 3) **Agenda:** Chairman Rios asked to amend the Agenda for: (1) #16, which will not be covered under New Business but under Board Designations and (2) #4 the inclusion of the publishing of the 2017-2018 Budget. Chairman Rios asked for a motion to amend the Agenda. Trustee Daniels moved and Trustee Maddox seconded. The **Motion Carried.**
- 4) **Board Appointments and Designations for the 2017-2018 Academic Year.**
 - Motion to approve the Bank Depositories - Country Club Bank, Security Bank, Brotherhood Bank of Labor, Liberty Bank & Trust, and UMB Bank: Trustee Daniels moved to approve and Trustee Breidenthal seconded. The **Motion Carried.**
 - Motion to approve the Auditors (Novaks Burks, PC): Trustee Daniels moved to approve and Trustee Brown seconded. The **Motion Carried.**
 - Motion to approve the official College Newspaper (Wyandotte Echo): Trustee Ash moved to approve and Trustee Breidenthal seconded. The **Motion Carried.**
 - Motion to approve the Freedom of Information Officer (Dr. Baz Abouelenein): Trustee Breidenthal moved to approve and Trustee Brown seconded. The **Motion Carried.**
 - Motion to approve the 2017-2018 Calendar (specifically the Board meeting dates of the third Tuesday of each month with the exception of November when the meeting will be the second Tuesday of the month due to the Thanksgiving holiday recess). Trustee Ash moved to approve and Trustee Maddox seconded. The **Motion Carried.**
 - Motion to approve Peggy Friedmann as the interim Secretary to the Board of Trustees. Trustee Daniels moved to approve and Trustee Ash seconded. The **Motion Carried.**
- 5) **Consent Agenda:** Chairman Rios asked to amend the Consent Agenda to include the minutes of the July 14 Special Meeting of the Board of Trustees. Trustee Maddox requested that the minutes reflect his opposition to the action taken by the Board of Trustees at the July 14 Special Board Meeting. The vote was 6-1 to place Dr. Doris Givens on administrative leave, with pay. Trustee Maddox was the one

dissenting vote. Trustee Daniels asked that the vote on the Human Resources Report be held until after executive session. Chairman Rios asked for a motion to approve the other items on the Consent Agenda. Trustee Ash moved to approve and Trustee Daniels seconded. The **Motion Carried**.

6) Audience to Patrons and Petitioners:

- Mr. Murrel Bland, of Business West, addressed the Board regarding fall fund raising and requested that the Board, once again, hold the line on property taxes.
- Mr. Maurice Gray made a statement, as a Wyandotte County taxpayer, on taxpayer funds and how they are used. Mr. Gray requested that there be consistency, on the part of all administrators, at KCKCC. Mr. Gray suggested that all upper level administrators live in Wyandotte County so their tax dollars go toward the area in which they live.
- Mr. Dwayne Shaw said he was happy with the recent actions taken by the Board of Trustees.
- Mr. Bob Davis, President of the KCKCC Foundation, said he was proud of the work that had been done at the college and that it was now time to move the college ahead for the benefit of the students.
- Ms. Karisse Whyte said that she had a few questions and, in full respect for Dr. Kremer, asked clarification regarding the recent publication placing Dr. Givens on “leave,” (1) the difference between “acting and interim” president, (2) what are the implications for the term “acting” president at KCKCC and, (3) for clarification of the term “leave” and (4) is reinstatement a possibility.
- Mr. Darren Elliott, College Senate President, said he spoke for the other senate presidents and many in the community regarding an ongoing issue. Mr. Elliott said the Listening Project was begun several years ago to address one of the major issues which is, why the morale on campus is so low. Mr. Elliott stated that a report is due to the Higher Learning Commission very soon regarding leadership. Mr. Elliott said he wanted to schedule a meeting between College Senate and the Board of Trustees as collaboration is greatly needed.

Chairman Rios asked College attorney, Mr. Greg Goheen, if he wanted to make a remark about Dr. Givens being placed on administrative leave. Mr. Goheen stated, “No, that’s a confidential situation.” Trustee Daniels responded to Mr. Goheen’s statement saying, “Isn’t it considered a personnel matter and, as such, confidential.” There were no further remarks.

- 7) **Student Senate Report:** Gary Enrique Bradley-Lopez talked about the recent Student Senate activities including (1) the candidate wall in lower Jewell which includes pictures and information about all the candidates running for office in Wyandotte County, (2) HIV testing, and (3) the July 26th Blood Drive. Mr. Lopez said there would be a rough draft coming out on all the fall activities and said Student Senate has been working on a theme for the year. The 2017-2018 theme is, ‘KCKCC Get TURNT.’ The theme is an expression for motivation and excitement. Mr. Lopez went on to say that all the Student clubs are working together and emphasized communication within those groups. He further went on to say that

freedom of speech doesn't necessarily mean that it be "hateful" speech and asked that everyone be mindful of acting as an adult with their comments.

- 8) **Communications:** Mr. Everett Fletcher and Mr. Roger Suggs presented information on The Fourth Annual I'm So Wyandotte Community Picnic. The event is scheduled for Saturday, August 12th from 9:00 AM to 6:00 PM on the Kansas City Kansas Community College campus with events taking place in the Fieldhouse and surrounding parking area. It was mentioned that this event takes place the same day as Express Enrollment.
- 9) **President's Report:** Interim President, Dr. Ed Kremer, thanked everyone for their confidence in him as he temporarily holds the office and went onto report on the Skills USA awards presented to a number of KCKCC students. The Skills USA National Competition took place in Louisville, KY.
- 10) **Vice-President for Academic Affairs Report:** Dr. Tiffany Bohm, Health Professions Dean, presented the VP-AA report.

- Nursing Initiative Grant – 12 years in a row passing rates,
- The May Graduation had 187 students receive 100% pass rate on the first try,
- The pass rate for the Mortuary Science program last year was at 53%. It is currently at 91%,
- Brian Patrick and Kaarin Fife reported that Hispanic enrollment is up for the Fall semester,
- the Fire Science Program received a \$29,000 Grant,
- Bellevue University met with Deans' Council to complete the terms for a Memorandum of Understanding. The MOU will allow KCKCC students to transfer their associates degree credits to Bellevue University to get a four-year degree,
- Dr. Ian Corbett, Audio Engineering Professor, is on a music tour of Europe,
- Reported on online course offered by the Association of College and University Educators (ACUE). Dr. Bohm and Mr. Tom Grady are working on enrolling up to sixty faculty members to attend the course to help improve teaching. The cost of the course is \$1250.00 per person.

Trustee Daniels referenced page 21 of the report regarding Federal Aid increasing from \$5515 to \$6002 and said he would like information from Mary Dorr, Director of Financial Aid. Ms. Dorr reported that students could fill out their FAFSA as early as October and that it was an initiative in all schools. Trustee Daniels asked the necessity of filling out earlier with Ms. Dorr's response that families would know by October how much Pell money their student will be receiving. Chairman Rios asked approval for the VP-AA Report. Trustee Daniels moved to approve and Trustee Ash seconded. The **Motion Carried**.

Dr. Baz Abouelenein reported on two issues needing attention: (1) U-Pass – Dr. Baz reported he was working with transportation to make sure that each student will be able to use the pass. Dr. Baz stated that the student ID is being redesigned and, with the U-Pass stripe, can be used in different areas regarding college necessities. (2) As an item for the Finance Committee/Consent Agenda, Dr. Baz stated that it's been a number of years since the college website has had a "facelift." One of the vendors, on the Recommendation for Payment, is Hannon Hill. Dr. Baz stated that this vendor is used in higher education to assist with technology. Chairman Rios questioned if there could possibly be bussing for the "I'm So Wyandotte" picnic. Dr. Baz stated that he would work with the committee for the feasibility

of bussing. Chairman Rios asked approval for the U-Pass being used for necessities other than bus transportation and for the upgrade of the college website. Trustee Maddox moved to approve. Trustee Breidenthal seconded and the **Motion Carried**.

11) **Chief Financial Officer/Finance Report:** Mr. Bob Layton reported:

- grade point averages are up for athletes
- Royal Ridge is quickly filling up with incoming students for the fall semester
- The Bookstore “seems to have finally turned the corner”
- Dr. Alicia Hooks addressed the number of jobs that will become available with the partnership of AMTEC with Amazon.
Trustee Daniels asked about the possibility of making the online portal easier to apply for those jobs as well as the classes being offered for the purpose of joining Amazon. Dr. Daniels asked that there be a report to the BOT.
- Building & Grounds reported on being ADA compliant with upgrades to the Learning Commons second floor and working with the elevator company to make those changes.
- Building & Grounds is continuing to work on the roads throughout campus
- Summer enrollment is down slightly
- Reference to Cash Flow - didn't need to transfer funds this year according to the 2017-2018 Budget. There will be no increase in tuition this year.
- Repairs to the main campus will take place as funds become available
- Remodeling the front entrance was discussed at the July 13 Finance Committee meeting

Chairman Rios asked for a motion to publish the 2017-2018 Budget, adding that this sets the max mil levy and it cannot be raised or lowered. Trustee Ash moved to approve publishing the Budget. Trustee Breidenthal seconded and the **Motion Carried**.

Trustee Daniels congratulated the athletic division on their academic accomplishments and asked Ms. Karisse Whyte to talk about the Blue 101 program. Ms. Whyte explained that Blue 101 is a seminar class for freshmen taking less than 30 credit hours. She added that the, twenty-five various, instructors are all volunteers and that this is a great opportunity for student support.

Chairman Rios asked for a motion to approve the Finance Report. Trustee Breidenthal moved and Trustee Brown seconded. The **Motion Carried**.

12) **Chief Information Officer Report:** Dr. Baz asked Amanda Williams to give a report on the Learning Commons. Ms. Williams gave a power point presentation showing the many services offered to students and faculty alike. Ms. Williams reported that many faculty refer students to the Learning Commons for tutoring. She also reported that their 2017-2018 campaign is to establish relationships with the faculty and students and to make everyone aware of what services are available at the Learning Commons. Ms. Williams thanked everyone for their support as they transitioned from the “Library” to the “Learning Commons.”

Dr. Baz asked Dr. Marisa Gray to report on Kids on Campus. Kids on Campus is a summer activity available to community children ages 8-18. The program runs from June 5 – July 28 from 9:00-4:00 PM. The cost is \$59.00 a week for eight weeks and includes breakfast, lunch and a snack. Children are offered many different forms of sports such as soccer, football, and swimming as well as classroom activities, i.e., STEM, technology, life skills, nutrition, etc.

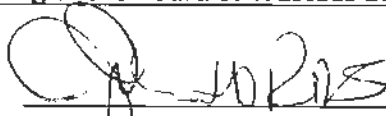
13) **Committees Report:** Trustee Cathy Breidenthal reported on the Community Engagement Council. Trustee Breidenthal stated that the Community Engagement Council was originally the Listening Project and then the Advancement Council. The Community Engagement Council is a means to inform the community of campus activities but at the same time to receive input from the community. Trustee Breidenthal reported that she will have a draft outline, for approval, at the August Board of Trustees meeting.

14) **Miscellaneous:** Chairman Rios called for a motion to move into Executive Session and asked College attorney, Mr. Goheen, for the length of time. Mr. Goheen stated that an hour was needed with action to follow. Trustee Garner moved to proceed to Executive Session for an hour with a five minute transition. Trustee Ash seconded and the **Motion Carried**. Transition began at 11:06 a.m. with Executive Session beginning at 11:11 a.m. At 12:21 a.m., Trustee Ash moved to extend Executive Session for another 30 minutes. Trustee Breidenthal seconded and the **Motion Carried**. At 12:40 p.m., members of the Board returned. Trustee Maddox moved to approve the Human Resources Report. Trustee Breidenthal seconded and the **Motion Carried**.


Chairman Rios stated, "For clarification, Dr. Givens was placed on Administrative leave, with pay, and, per Board Policy, Dr. Ed Kremer will be the acting President." Chairman Rios noted that there will be a Special Meeting of the Board of Trustees Wednesday, July 19 at 8:00 a.m. in the Board Room with possible action to follow. Trustee Brown moved to adjourn the meeting. Trustee Garner seconded and the **Motion Carried**.

The meeting of the Board of Trustees adjourned at 12:42 p.m.

ATTEST:



Chairman



Secretary