

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
August 15, 2017**

CONSENT AGENDA - #A
Meeting Minutes

BUDGET HEARING (9:00 a.m.)

- 1) **Call to Order and Pledge of Allegiance:**
- 2) **Roll Call:** Roll Call indicated those present: Trustees Ash, Breidenthal, Brown, Daniels, Garner, Maddox, and Rios. Administration: Drs. Vietti, Acting President, Kremer, Interim VP-AA, Abouelenein, CIO and Mr. Robert Layton, Financial and Administrative Services.
- 3) **Audience to Patrons and Petitioners:** Chairman Rios asked for Patrons and/or Petitioners wishing to address the Board regarding the proposed 2017-2018 Budget. Hearing none, Chairman Rios asked approval of the Budget.
- 4) **Approval of the 2016-2017 Budget:** Trustee Ash moved to approve the 2017-2018 Budget. Trustee Brown seconded and the motion carried.

*Before adjourning the Budget Hearing, Chairman Rios stated that he wanted to apologize to the KCKCC graduating students of 2017, current students, faculty, and Board of Trustees for his failure to give credit to the author of the poem, "The ABC's of Life" by Ms. Sherri Scott Novoa, which he used as his 2017 commencement speech. He also included Mr. Tim Lee, who also used the poem in his 2004 graduation speech at Hampton University. Chairman Rios stated that it was not his intention to take credit for the poem and sincerely regretted and accepts the responsibility for failure to give credit to Ms. Novoa and Mr. Lee. Chairman Rios stated that he knows "their words" will continue to inspire many. Chairman Rios stated that his mother always taught him that it was not enough to know better, you have to do better.

- 5) **Adjournment:** Chairman Rios called for a motion to adjourn the 2017-2018 Budget Hearing. Trustee Ash moved to adjourn. Trustee Brown seconded and the Motion Carried. The public Budget Hearing adjourned at 9:09 a.m.
-

REGULAR MEETING (9:10 a.m.)

- 1) **Call to Order**
- 2) **Roll Call:** Roll Call indicated those present: Trustees Ash, Breidenthal, Brown, Daniels, Garner, Maddox, and Rios. Administration: Drs. Vietti, Acting President, Kremer, Interim VP-AA, Abouelenein, CIO and Mr. Robert Layton, Financial and Administrative Services.

- 3) **Approval of Agenda:** Chairman Rios asked approval of the Agenda. Trustee Daniels moved to approve the Agenda. Trustee Breidenthal seconded and the Motion Carried.

- 4) **Approval of Consent Agenda with amendments:** Chairman Rios asked approval of the Consent Agenda. Before moving to approve, Trustee Daniels stated he wanted to make a clarification from the July 18 Board Meeting Minutes. During the presentation of the Blue 101 Program, Trustee Daniels asked if the teachers in the program were getting paid. It was erroneously reported in the Minutes that they were “volunteers.” Verifying with Program Director, Ms. Karisse Whyte, the teachers are being paid in their positions. Trustee Maddox also wanted to correct that, when he left, during the July 18 Board Meeting, it was to attend another Board Meeting, and not a retirement reception, as was incorrectly stated in the Minutes. With no further corrections, Trustee Daniels moved to approve the Consent Agenda. Trustee Breidenthal seconded and the Motion Carried. At this time, Chairman Rios stated that he was appreciative of everyone being flexible with moving the Board of Trustees meeting from the Board Room to room 2325 at the last minute. Chairman Rios thanked Jeff Sixta, Building & Grounds Director and Randy Royer, Interim Media Director. Chairman Rios further stated that the meeting was moved from Upper Jewell once it was known that Enrollment would be taking place (using the Upper Jewell). It was decided to move to the Board Room but realizing the possible number of attendees at the meeting, the decision was made to move to 2325.

- 5) **Audience to Patrons and Petitioners:** Chairman Rios asked if there was anyone wishing to address the Board. Dr. Jelena Ozegovic, Faculty Senate President, approached the podium along with faculty member, Deanne Yates. Both Dr. Ozegovic and Ms. Yates read a letter addressed specifically to the Trustees. Dr. Ozegovic requested, and stated that the Faculty Senate was in accordance, that Chairman Rios be censured and asked for his resignation for the speech he is accused of plagiarizing at the May Commencement, being unresponsive to requests to reschedule another combined meeting of the College Senate and Board of Trustees, and for the last minute change of the August Board meeting from Upper Jewell to the Board Room stating that, considering the events that have taken place lately, the Board room would not be a space able to accommodate such a meeting. In lieu of those events, the letter stated Faculty believed that Chairman Rios should be censured as well as consider resigning. Dr. Ozegovic thanked the Board and said the faculty was appreciative for the Board Meeting being moved to room 2325 at such a late date.

Trustee Ash asked about the first item on the Consent Agenda, approval for the Ka-Comm purchase in the amount of \$34,756.19 for the 7 police radios. Trustee Garner asked that the discussion be set aside to allow Chief Schneider an opportunity to bring clarification for purchasing the Ka-Comm radios. Chairman Rios stated that this topic needs to take place during open meeting and that they needed to go ahead and discuss the purchase. Trustee Garner asked if Chief Schneider could approach the podium to give rationale for choosing the Ka-Comm radios versus the Motorola radios that were approximately \$4,000 more than the Ka-Comm. Chief Schneider stated that, in consideration of price, he was trying to keep the cost down on the purchase. Trustee Garner asked if Chief felt that the Ka-Comm radios were of a better quality than the Motorola, considering that the KCK Police Dept. uses Motorola. Trustee Ash asked if the radios had been tested, with Chief's reply that they had to some degree and had noticed better reception in the lower levels of the buildings. Trustee Daniels asked College Attorney, Grey Goheen, what the procedure was for purchasing. Does the College take the best bid? At this point, Trustee Garner moved to set aside #B, Recommendation for Payment for further discussion. Trustee Ash seconded and the Motion Carried. Trustee Ash asked again which radios seemed to be the best. Chairman Rios asked that if the Harris (Ka-Comm) radios had not been proven then would it not be prudent to test them before purchasing. Upon

further discussion, Chief Schneider stated that the Motorola seemed a better product and that he would prefer to purchase the Motorola radios. Trustee Daniels amended the Consent Agenda #B to approve the purchase of 7 Motorola radios instead of the Ka-Comm (Harris) and to replace, in Consent Agenda, reference of Ka-Comm with Motorola. Trustee Breidenthal seconded and the **Motion Carried**.

6) **Student Senate:** Student Senate President, Gary Enrique Bradley-Lopez, gave an update of beginning student activities:

- Blood drive – exceeded their goal
- 2017-2018 motto – “Get TURNT”
- First twelve days – 8/21 to 9/18
- Intramural sports
- New clubs
- Constitution
- October 11th, Forum for getting to know candidates
- FBOE has 17 new LLC members
- August 22nd, women’s soccer game
- September 28th Back to School Bash

Mr. Lopez thanked Chairman Rios for his apology.

7) **Communications:** Read the following Alcoholic Liquor Resolutions along with the motions for approval:

- Purses with a Purpose fundraiser at TEC. Trustee Maddox moved to approve. Trustee Breidenthal seconded and the **Motion Carried**.
- Approval to hold five masses for the Catholic Student Club in Upper Jewell. Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried**.
- Approval to hold four Art Gallery open houses & receptions in area outside of Gallery near patio. Trustee Daniels moved to approve. Trustee Brown seconded and the **Motion Carried**.

8) **Foundation Report:** Ms. Tami Bartunek announced that the (1) Foundation is 40 years old this year and that there will be an upcoming celebration. (2) Time period to apply for fall scholarships is now closed. (3) Application for scholarships may now be made online. This information has been relayed, via e-mail to all faculty and high school counselors. (4) Presented a sample flyer of new Foundation brochures, (5) announced that October 2nd is the deadline for scholarships for the Winter Semester.

9) **Acting President’s Report:** Dr. Vietti announced that she would be remiss in not commending the KCKCC faculty and staff for the noticeable “Welcome Back” vibe. Dr. Vietti announced that her focus, as the Acting President, would be:

- Hiring a new Director of Human Resources (a job description is being finalized)
- Hiring an interim Chief Financial Officer (Mr. Layton is retiring the end of October)
- Meeting with the President’s Cabinet August 23rd and Extended Cabinet August 30th both meetings will take place every month thereafter.
 - Dr. Vietti stated that there will be a comprehensive review of Policies & Procedures as those have not been updated since 2010.
 - The Organization Chart needs updating and will be changed
 - HLC reports will be due this year

Chairman Rios asked approval of the President's Report. Trustee Ash moved to approve. Trustee Maddox seconded and the Motion Carried.

10) **Interim VP for Academic Affairs Report:** Dr. Ed Kremer reported that he had given a brief welcome back yesterday to faculty and staff and had a session with faculty yesterday afternoon. Dr. Kremer reported on meeting with faculty from the Center for Teaching Excellence and had met several times with Dr. Vietti and faculty around campus. Dr. Kremer stated that his plan is to provide strong academics to students and thanked everyone for the opportunity to do so. Chairman Rios asked approval for the VP-AA Report. Trustee Breidenthal moved to approve. Trustee Brown seconded and the Motion Carried.

11) **Dean of Enrollment-Student Services Report:** Dr. Delfi Wilson asked Ms. Tina Church Lewandowski, Director of Admissions, to give an update on enrollment. Ms. Church talked about SOAR, the new student orientation/admissions program. The SOAR event took place August 7, 8, and 9. Dr. Kremer and Student Senate President, Gary Bradley-Lopez, gave the welcome to new students. As part of the welcome, students were divided into groups and as each group learned about different events and/or information about enrollment, their groups rotated events so that all students received the same information. Dr. Wilson reported that overall enrollment was up 5% and the blended courses enrolled 123 students. High School enrollment was down 5% but they were still waiting for reports from high school counselors. Final statistics were that TEC enrollment is up 5% and the main campus down 3%. Trustee Daniels thanked Ms. Lewandowski and Dr. Wilson for the extensive report and stated that this was something needed for a long time. He asked the definition of "blended courses." The responses was that this is the combination of online and traditional courses and that it was up to each individual instructor to make his/her class a "blended" course.

Karisse Whyte reported on Blue 101 Freshman Seminar. Previously called HUDV, Blue 101's emphasis is on student retention with the course content emphasizing personal and interpersonal growth, developing skills for academic success, competency in program and career selection. Ms. Whyte reported that all sections of Blue 101 at the main campus are filled, but that there are still a few openings at the Leavenworth/Pioneer Career Center

An update was given on the U-Pass for all students. The U-Pass allows students to ride the bus for access from home to the campus and vice-versa or to a job after classes. The pass is part of a student's ID and this is swiped as they enter the bus. The U-Pass was an idea of Linda Warner, student adviser and strongly encouraged by Trustee Donald Ash. The motion to approve the U-Pass was passed at the May Board of Trustees Meeting. Trustee Ash expressed his appreciation and excitement that this was available to students.

12) **Dean of Health Professions-Continuing/Adult Education Report:** Dr. Tiffany Bohm congratulated the Continuing Ed. Division for the "Kids on Campus" calendar. The Kids on Campus program had an enrollment of 240 students 5 days a week for 8 weeks and will continue in to the 2018 summer. Dr. Marisa Gray also gave an update on the summer program. Dr. Gray reported that there would be slight increase in the program cost in the 2018 summer due to increase in costs being passed along from either food costs or other miscellaneous expenses. Dr. Tiffany Bohm reported on the Academic Catalog stating that she and a small committee made up of Division Administrative Assistants were working on completing the catalog before students began their fall semester. Dr. Bohm talked about working with Mr. Tom Grady on a \$75,000. Grant for Professional Development for teachers through ACUE (Association of College &

University Educators). Dr Bohm spoke of working in collaboration with CTE in revamping, correcting and working on professional development.

13) **Information Services Report:** Dr. Baz Abouelenein introduced Ms. Kaaren Fife, Institutional Research Director, who presented an update on her division and what it has to offer as well as introduced Mr. Chris Day and Ms. Shazzia Sidiqia who talked about performance indicators relating to the Strategic Plan. Mr. Day also spoke about working on the ACUE Grant along with Dr. Bohm.

14) **Finance & Administrative Services Report:** Mr. Robert Layton gave an update on the Bookstore and stated it was in “good shape” for the beginning of the fall semester. Mr. Layton introduced Ms. Alicia Hooks, Workforce-Entrepreneurship Director. Ms. Hooks reported on working on a new data base system, along with administrators and Deans in partnership with Entrepreneurship that will allow provision of free phones to students. Each individual phone will allow data about the students and then 90 days before graduation, making sure students have all their information updated. Mr. Layton updated on Buildings & Grounds and stated that general maintenance was ongoing. Mr. Layton addressed the two vans requested by Dean Cliff Smith and stated that they were requested for student travel for competition and trips to visit different companies. Mr. Layton spoke about the upcoming audit and stated that Mr. Doug Welch and Ms. Marie Branstetter would be working with the auditors. Chairman Rios asked approval for the Finance & Financial Report. Trustee Maddox moved to approve. Trustee Brown seconded and the **Motion Carried.**

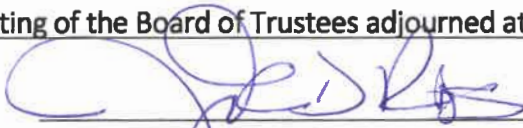
Trustee Daniels interjected that the Policy Committee met with Dr. Vietti to bring the policy procedure up to speed.

15) **Miscellaneous:** Chairman Rios called for a motion to go to Executive Session. Trustee Ash moved to go to Executive Session for a period of 30 minutes, not to exceed 40 minutes. Trustee Breidenthal seconded and the **Motion Carried.** Executive Session began at 11:26 a.m. with 5 minute transition beginning at 11:21 a.m. Members of the Board returned at 12:17 with a motion made by Trustee Garner to extend Executive Session another 45 minutes. Trustee Brown seconded and the **Motion Carried.** Members of the Board returned at 12:54 p.m. Chairman Rios called for a motion to approve the contract between Acting President, Dr. Jackie Vietti and KCKCC. Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried.** Vice-Chair, Trustee Rosalyn Brown, stated that there would be a response, very soon, with regard to the Faculty Senate’s open letter to Chairman Rios.

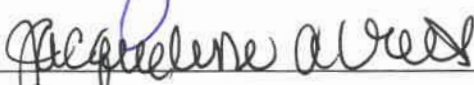
16) **Adjournment:** Trustee Maddox moved to adjourn the meeting. Trustee Brown seconded and the **Motion Carried.**

The meeting of the Board of Trustees adjourned at 12:56 p.m.

ATTEST:



Chairman



Secretary