

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
April 17, 2018

CONSENT AGENDA - # A
Meeting Minutes

Pioneer Career Center

- 1) **Call to Order and Pledge of Allegiance:** The April meeting of the Board of Trustees was called to order at 9:00 a.m. by Board Chair, Rosalyn Brown, followed by the Pledge of Allegiance led by Trustee Criswell.
- 2) **Roll Call:** Indicated the following present, Trustees: Donald Ash, Rosalyn Brown, Evelyn Criswell, Ray Daniels, Tyrone Garner, Janice McIntyre, and Linda H. Sutton.
- 3) **Approval of Agenda:** Chair Brown called for approval of the Agenda with the Amendment(s). Trustee Daniels moved and Trustee Criswell seconded. **Motion Carried.**
- 4) **Audience to Patrons and Petitioners:** Seeing no one to address the Board, Chair moved to the next order of business.
- 5) **Recognitions:** The following were recognized:
 - Chefs Kelly Jenkins, Breanna Davila, Nicole Reyes, Luis Alfredo Lopez, John Williams, and all the students involved in the Culinary Program, who made the wonderful breakfast prepared for members of the Board and administrators the morning of the Board Meeting.
- 6) **Board Committee Reports:**
 - Chairman Brown reported on the Board Retreat and thanked the Trustees for participating. Chair Brown reported that she has a draft of the goals and will send them to each Trustee electronically.
 - Chairman Brown discussed the evaluation for Dr. Jackie Vietti and handed each Trustee an evaluation to be filled out and returned before the May 15th Board of Trustees meeting.
 - Trustee Garner discussed the capital project and stated it was still up and running.
 - Trustee Garner discussed the Child Care Center and stated that there are several options in doing the due diligence. One is discussion of KCKCC operating it on its own or partnering with an outside entity. Either option will include early childhood education. Before any decisions are finalized, it will be brought back to the Board for discussion and/or approval. Trustee Garner stated that the Finance Committee thought that the possible future opening of the Child Care Center was a viable option.
 - Trustee Garner reported that the U-Pass was carefully considered by the Finance Committee and that the college will continue to fund this for students.
 - Trustee Garner stated that the Finance Committee was looking at ways to improve classrooms.

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- 7) **Consent Agenda:** Chair Brown asked approval of the Consent Agenda. Trustee Ash corrected the start time of the April 9th Special Board Meeting from 3:30 p.m. to that of 3:00 p.m. Trustee Sutton moved to approve the Consent Agenda with the change. Trustee Criswell seconded and the **Motion Carried.**
- 8) **Student Senate Report:**
There was no Student Senate Report..
- 9) **President's Report:** Dr. Vietti -
- Recognized the chefs and the students who prepared the breakfast for the Trustees and administrators prior to the Board Meeting.
 - Dr. Vietti read a Resolution allowing alcoholic liquor at the Employee Recognition Dinner on May 4th at TEC. Trustee McIntyre moved to approve and Trustee Sutton seconded. **Motion Carried.**
 - Dr. Vietti read a Resolution allowing alcoholic liquor at the wedding of Sheldon Guenther's daughter. Mr. Gunther is a KCKCC employee. The wedding will take place November 17th at the Lodge by the Lake. Trustee Criswell moved to approve and Trustee McIntyre seconded. **Motion Carried.**
 - Dr. Vietti reported on:
 - 1) Two monitoring reports due to HLC by May 1st regarding Shared Governance Data. Dr. Vietti will share information on the Shared Governance Retreat.
 - 2) Key Perma Indicator = student success, financial stability, employee satisfaction
 - 3) Recognized Cheryl Runnebaum and Andrica Wilcoxon for being two of the recipients of the 2017 John & Suanne Roueche Excellence Award. The awards were presented in National Harbor, MD.
- Chair Brown called for a motion to approve the President's Report. Trustee Ash moved to approve and Trustee McIntyre seconded. The **Motion Carried.**
- 10) **Community Outreach and Marketing Report:** Ms. Tami Bartunek - Dr. Vietti noted that Ms. Bartunek wasn't present as she was busy preparing for the Hall of Fame event on Saturday, April 21st.
- 11) **Vice-President for Academic Affairs:** Dr. Kremer –
- Reported on the "wrap-up" of the ACEN (Accreditation Commission for Education in Nursing) and congratulated Dr. Tiffany Bohm, Dean of Health Professions and Susan Anderson, Director.
 - Thanked the WyCo Sheriff's Dept. for the donation of a police car for campus use.
 - Reported on the recent Ethnic Festival saying it was well attended.
 - Reported on the Saturday Academy end-of-year event and that there at least 500 in attendance.
 - Reported on Professional Development Day for adjunct instructors.
- Chair Brown called for a motion to approve the VP-for Academic Affairs report. Trustee Daniels moved to approve and Trustee Ash seconded. The **Motion Carried.**

12) **Vice-President of Student Affairs Report:** Dr. Wilson –

- Dr. Wilson introduced Dr. Jelena Ozegovic, Coordinator of the Center for Teaching Excellence (CTE), who gave an update on the Center. Dr. Ozegovic introduced Tom Grady and Julian Gonzalez who assistant coordinators in the CTE. Dr. Ozegovic stated that the CTE fosters educational discourse among faculty members.
- Shai Perry gave an update on the Art Gallery
- Dr. Vietti pointed out that, on page 4 of the VP-Student Affairs report, there was a KCKCC representative at the regular meeting of the Livable Neighborhood weekly meeting in Wyandotte Co.
- Dr. Wilson reported that KCKCC will have 664 graduates.

Chair Brown called for a motion to approve the VP for Student Affairs report. Trustee Daniels moved to approve and Trustee Criswell seconded. The **Motion Carried.**

13) **Chief Information Officer Report:** Interim CIO Peter Gabriel –

- Mr. Gabriel reported that the Learning Commons construction was on schedule and that the second round of furniture was scheduled to be delivered.
- Mr. Gabriel reported on Blackboard and that it had 100% availability to both faculty and students
- Mr. Gabriel reported that IT was hosting H.R. for the Best Practices workshop with Ellucian.

Chair Brown called for a motion to approve the Interim Chief Information Officer report. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**

14) **Human Resources Report-** Ms. Christina McGee

- Ms. McGee reported on the amendment for the hiring of the Employment Coordinator and her effective date.
- Ms. McGee reported that the Employment Manager position had been posted and was underway.
- Ms. McGee reported on the Noel Levitz Employee Satisfaction survey and that 216 (28%) of KCKCC employees had responded and that she was waiting on the final report.
- Ms. McGee reported that the Compensation Survey, conducted by the Korn Ferry Group, was underway and that they were looking at salary ranges.

Chair Brown called for a motion to approve the Human Resources Officer's report. Trustee McIntyre moved to approve and Trustee Sutton seconded. The **Motion Carried.**

15) **Finance & Administrative Services Report** – Mr. Mike Beach, CFO

- Mr. Beach reported that work is underway on the online Dashboard and the availability to the Trustees. Mr. Beach stated that the essence of the information is to make sure it is consistent.
- Mr. Beach spoke of benchmarks in the "industry" and the consistency of information to all 19 community colleges.
- Mr. Beach spoke of the Budget comparison and stated that there is a \$1.1 mil increase.
- Chair Brown addressed the safety factor of the bridge, under construction across the pond, and said there needs to be a better barrier to ensure the safety of children.

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- Trustee Criswell addressed the Electrical Usage chart and asked about conservation to keep costs down. It was reported to her that a major conservation of the campus had been done three years previous and that as much as the College is conservative, in its usage, the cost of electricity continues to rise.

Chair Brown called for a motion to approve the CFO report. Trustee Sutton moved to approve and Trustee Criswell seconded. The Motion Carried.

16) **Unfinished Business:**

1. As a follow-up to the March BOT meeting regarding the Barbering Program, Dean Cliff Smith reported that the renovation of the area for the program would cost \$76,000, with various cost variances, and the cost of the instructor would be \$40,000. After brief discussion, Chair Brown asked for a motion to approve the Barbering Program. Trustee Daniels moved to approve and Trustee McIntyre seconded. The Motion Carried.
2. As a follow-up to discussion regarding the Military-Veterans' Center and budget approval, with the goal to be operating by August, Chair Brown asked for a motion to approve the Military-Veterans' Center. Trustee Garner stated that this would be a great investment and return and moved to approve the Center. Trustee Criswell seconded and the Motion Carried.


17) **New Business:** none

18) **Executive Session:** none

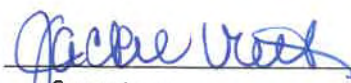
19) **Adjournment:** Chair Brown called for a motion to adjourn. Trustee Daniels moved and Trustee McIntyre seconded. The Motion Carried.

The meeting of the Board of Trustees adjourned at: 10:15 A.M.

ATTEST:



Chairperson



Secretary