

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
October 18, 2016**

CONSENT AGENDA - #A
Meeting Minutes

- 1) **Call to Order:** Chairman Maddox called the meeting to order at 9:00 a.m. and asked Ms. Tami Bartunek to lead the Pledge of Allegiance.
- 2) **Roll Call:** Roll call indicated the following present: Trustees Brown, Daniels, Maddox and Rios. Administration present were: Drs. Givens, Lindahl and Walker.
- 3) **Agenda:** Chairman Maddox asked for a motion to approve the Agenda with the correction that the bulleted item: *Approval of Legal Services* needs to read: *Acknowledgment of Proposals of Legal Services*. Trustee Rios moved to approve the Agenda with the correction. Trustee Brown seconded and **Motion Carried.**
- 4) **Consent Agenda:** Chairman Maddox asked for a motion to approve the Consent Agenda. Trustee Daniels moved to approve the Consent Agenda. Trustee Rios seconded and **Motion Carried.**
- 5) **Audience to Patrons and Petitioners:** Chairman Maddox asked if there was anyone wishing to address the Board. Mr. David Smith, Chief of Communications and Government Relations with KCK Public Schools, 2010 N. 59th St., KCK, addressed the Board regarding the No Tax Bond referendum. Mr. Smith reported this is a \$235 million no tax increase bond that will be on the ballot, November 8th. Chairman Maddox reported that he has been empowered to request that KCKCC support the Bond.
- 6) **Student Senate Report:** Student Senate President and Vice-President, Jade Davila and Cheyann Lake gave an update on recent Student Senate activities. Chairman Maddox asked when Student Senate meets, with the response being, the second and fourth Wednesday of each month at 1:15 p.m. in lower level Jewell. Trustee Rios requested that there be a way to gage attendance. Trustee Daniels expressed his appreciation for the work that Student Senate does.
- 7) **Communications:** Dr. Givens reported on the following:
 - Introduced Mr. Roger Suggs, Director of F.B.O.E., Fringe Benefits of Education. Mr. Suggs, who along with several of the F.B.O.E. participants, presented a video of the activities and speakers who have been involved throughout the past months. Mr. Suggs reported that participation is up from 20 to almost 60-70 students and that “retention” is one of the many things emphasized. Speakers, and active advisers, have been Mr. Tyrone Gardner and Rev. Dr. Barry Settle.
 - Dr. Givens read a Resolution renaming the KCKCC Medical Assistant area at the Dr. Thomas R. Burke Technical Education Center, the Timothy A. Doerr Medical Assistant Suite in memory of Timothy Doerr, the director, who passed suddenly September, 2016.

- Chairman Maddox read a Resolution renaming the KCKCC Conference Center the Mary Ann Flunder Lodge by The Lake, in memory of Trustee Mary Ann Flunder who passed in March, 2016 after almost 25 years of service to KCKCC.
 - Dr. Givens asked Tami Bartunek to talk about the Alumni Weekend, Saturday, October 22nd. Ms. Bartunek talked about the ribbon cutting for the new Softball Field and for the dedication renaming ceremony for the Mary Ann Flunder Lodge by The Lake. Dr. Givens relayed that Mayor Mark Holland will be throwing out the first pitch, at the baseball game, and that approximately 250-300 visitors were expected.
 - Read a letter, from the Kansas State Board of Nursing, to Susan White, Director of Practical Nursing, congratulating the program on the acceptance of the site visit report to re-approve it for another five years. The site visit acceptance letter was signed by Carol Moreland, MSN, RN, and Education Specialist with the Kansas State Board of Nursing.
 - Read a letter from a 1967 KCKCC graduate applauding the direction of the college.
 - Read a letter from the parents of one of the F.B.O.E. participants expressing appreciation for the organization and the benefits their son has received as a result of being involved.
- 8) **President's Report:** Dr. Givens reported on her attendance at the NACCE, *National Association for Community College Entrepreneurship*, Conference in Sacramento, CA, October 8-11, 2016 along with Dr. Marisa Gray and Ms. Alicia Hooks. Dr. Givens asked Ms. Hooks to give a brief synopsis of the conference. Ms. Hooks reported that one of the things they realized, after speaking with other participants from other community colleges, is that "KCKCC is unique." Ms. Hooks said that KCKCC is more innovative in a more disruptive approach to entrepreneurial business than community colleges across the nation. Dr. Givens said that, because the direction of KCKCC is to become entrepreneurial, she recognizes that change is difficult. Chairman Maddox asked approval for the President's Report. Trustee Rios moved to approve. Trustee Brown seconded and the **Motion Carried**.
- 9) **Vice-President for Academic Affairs:** Dr. Cherilee Walker reported on the following:
- The success at the recent Debate Tournament at the University of Missouri at Warrensburg.
 - The Standard Vocal Jazz Ensemble will perform at the National Conference of the American Choral Directors Association on Friday, March 10th at 10:00 p.m. at the Minneapolis Convention Center Auditorium.
 - Reported on the results of the KCKCC students who had received their Associate Degree at KCKCC and transferred to Emporia State University. Of the results, KCKCC students had an overall 3.23 grade point average.
 - Reported and commented on the recent performance of the play, *The Addams Family*, at the Performing Art Center.
- Trustee Rios referenced the accuplacer, in Dr. Walker's report, and stated that there had been mention of replacing accuplacer, as a way to identify a student's skill level and placement of incoming students, at the October 5-8 ACCT Conference in New Orleans. Dr. Walker stated that a representative from College Board had recently given a report on another use for accuplacer, and that a small task force was assembled to look into its use. Dr. Givens stated that there are two–three on-going pilots as a means to compare the success of students who have been placed according to the results of accuplacer as opposed to those not.

Trustee Daniels reported on several topic sessions he and Trustee Rios attended at the ACCT Legislative Conference in New Orleans, LA, October 5-8. One of the areas of discussion was of Developmental Education and the current measure of success for students. Trustee Daniels stated that it was good to hear the ideas of other colleges and their methods for gaging student success, in Developmental Ed. as well as retention of students. Trustee Daniels reported that much was discussed about on one-on-one personal advising, success coaches, and seemed to be one of the keys to retention. Chairman Maddox asked for a motion to approve the VP for Academic Affairs report. Trustee Daniels moved to approve the report. Trustee Rios seconded and the **Motion Carried.** Chairman Maddox thanked Trustees Rios and Daniels for their input from the ACCT Leadership Conference.

10) **Chief Financial Officer Report:** Dr. Susan Lindahl reported on the following:

- Thanked Drs. Terry and Wilson for their reports at the October 13th Finance Committee Meeting. Dr. Terry reported that enrollment had stabilized but enrollment was down 7% from this time last year. Dr. Terry stated that he would present a full report at a future Board of Trustees meeting. His report will include a trajectory of growth for the next year. Dr. Terry reported that the Student Advising Center will be renamed the Student Success Center but asked Shawn Derritt to give a brief update. Mr. Derritt reported that a student will meet with an advisor and that person will follow that particular student throughout their enrollment at KCKCC. Mr. Derritt referred to it as “concierge service.” Dr. Wilson reported that the adviser will use the spring semester to look at the courses taken and see what changes, if any, need to be made for that student to be successful. Chairman Maddox referred to the new approach used as seeming more “compassionate...less intimidating.”
- Dr. Lindahl discussed the current banking services and stated that competitive bids would be received effective December 1st. Dr. Lindahl stated that she would like feedback on the proposals. Trustee Rios stated that, re-examining the banking, and comparing what is offered, is a good practice to do every 3-5 years.
- Dr. Lindahl recognized and thanked the Building and Grounds work crew for the work they had done on the Mary Ann Flunder Lodge by The Lake and for “making everything happen” in time for the dedication on October 22, 2016.
- Dr. Lindahl asked Athletics Director, Tony Tompkins, to report on the upcoming vote that will be taken at the KJCCC meeting. Mr. Tompkins reported that KCKCC was in line with the other eleven schools, in the Jayhawk Conference, in that it is united in supporting the changing of two bylaws: effective with 2017-2018 academic year, KJCCC will be comprised of institutions competing at the NJCAA Division I and II levels and will follow NJCAA roster limits for all participating sports. This removed previous KJCCC out-of-state and roster size limitations. Also passed were scholarship changes to begin with the 2018-2019 academic year. These changes align with NJCAA guidelines, which provide the ability to grant full-ride scholarships in Division I sports.

Trustee Daniels referred to the Security Report and commented that he appreciated that KCKCC has good procedures in place to make the campus safe.

Chairman Maddox asked for a motion to approve Dr. Walker’s report. Trustee Rios moved to approve the report. Trustee Daniels seconded and the **Motion Carried.**

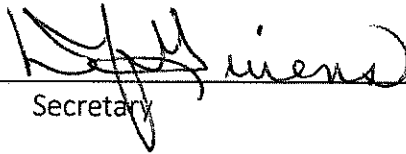
- 11) **Miscellaneous:** Dr. Givens asked to acknowledge Dr. Susan White, Director of Practical Nursing, for the recognition the Practical Nursing Division received during their recent site visit, re-approving the program for another five years. Dr. White thanked the administration for its strength and support. Trustee Rios reported on the Electrical Usage report and stated that electrical usage was down 266,000 kilowatts this year. Trustee Rios thanked the college staff for its cooperation in keeping electrical usage down. Trustee Daniels acknowledged Dean Leota Marks and thanked her for her many years of service upon her retirement at the end of December, 2016.
- 12) **Executive Session:** Chairman Maddox called for a motion for Executive Session for consultation with the Board attorney for information deemed privileged in the attorney-client relationship for a period of one hour. Trustee Daniels moved to go into Executive Session for a period of one hour at 10:40 a.m. with a five minute transition period and “no action to follow.” Trustee Brown seconded and the **Motion Carried.** At 11:45 a.m., remaining members of the Board of Trustees and Administration returned from Executive Session.
- 13) **Unfinished Business:** As there was no unfinished business, and Trustees Rios needed to leave early, Chairman Maddox stated that, without a quorum, the meeting was adjourned.

The meeting of the Board of Trustees adjourned at 11:45 a.m.

ATTEST:



Chairman



Secretary