

CONSENT AGENDA - #A
Minutes of September 20, 2016

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
September 20, 2016

- 1) **Call to Order:** Chairman Maddox called the meeting to order at 9:00 a.m. and asked Michael Cozart to lead the Pledge of Allegiance.
- 2) **Roll Call:** Roll call indicated the following present: Trustees Ash, Breidenthal, Daniels, Maddox, Rios and Townsend. Administration present were: Drs. Givens, Lindahl and Walker.
- 3) **Agenda:** Chairman Maddox asked for a motion to approve the Agenda with the Amendments. Trustee Rios moved and Trustee Townsend seconded. **Motion carried.**

Dr. Givens asked for a moment of silence for Tim Doerr, EMT Director who passed away suddenly Monday morning, September 16, and for Detective Brad Lancaster who died in the line of duty, May 9. Following the moment of silence, Dr. Givens asked Detective Lancaster's widow, Jamie and her two daughters, to come forward and be recognized. Dr. Givens presented two scholarships, from the college and covering complete tuition, to Detective Lancaster's daughters, Brianna and Jillian.

- 4) **Consent Agenda:** Chairman Maddox asked for a motion to approve the Consent Agenda. Trustee Rios moved and Trustee Townsend seconded. Trustee Daniels requested, and moved, to pull the H.R. report, from Consent Agenda, for later discussion. Trustee Breidenthal seconded. **Motion carried.**
- 5) **Audience to Patrons and Petitioners:** As there was no one to address the Board, Chairman Maddox moved to the next order of business.
- 6) **Student Senate Report:** Student Senate Advisor, Andrica Wilcoxon, introduced the Student Senate President and Vice-President, Jade Davila and Cheyann Lake. Ms. Davila gave an update on fall semester activities and reported their first meeting was September 14. Ms. Davila reported that there were more students, as well as faculty, participating in activities than they have had in the past. She reported that there were 400 students who participated in the Back to School Bash. Ms. Davila also reported that the meeting time for Student Senate meetings has been moved to 1:15-2:15 in the afternoon. The change in time allows more students to participate. Trustee Donald Ash commended the members of Student Senate for their spirit and camaraderie.
- 7) **Communications:** Dr. Givens reported on the following:
 - Representative Kevin Yoder will be holding his Seventh Third District job Fair at the Thomas R. Burke Technical Education Center on Thursday, October 27th from 9-10:00 AM for Veterans and from 10:00-1:00 for all job seekers.

- The latest action in Washington D.C. regarding ACCT: On September 14, 2016, the House passed H.R. 5587, the Strengthening Career and Technical Education for 21st Century Act. This bill provides a six-year reauthorization of the Carl D. Perkins Career and Technical Education Act. Trustee Ash spoke of the support of this bill from Senator Moran and Representative Kevin Yoder.
- Dr. Givens asked Mr. Ernie May, Professional Employees Representative at KCKCC, to come to the dais to sign the Master Contract for July 1, 2016 – June 30, 2017, along with Board of Trustees Chairman, Wendell Maddox. The Master Contract had already been formally approved for their signatures. Following, Dr. Givens invited everyone to have refreshments in celebration of the approval.

Upon returning to the meeting, Trustee Daniels stated that he had had his question answered, about the H.R. issue he previously raised during approval of the Consent Agenda, and that it could be approved. Trustee Rios moved to approve the Consent Agenda, with the H.R. items. Trustee Ash seconded and the **Motion carried.**

- Dr. Givens stated that next on the Agenda was a presentation by members of the Student Leadership Committee. Those were Andrica Wilcoxon, Dr. Marisa Gray, Dr. Stacy Tucker and Linda Warner. Ms. Wilcoxon reported on the Student Leadership Institute which has been instituted with the beginning of the 2016-17 Academic School Year. Student involved in the Institute benefit with personal development, skillset enhancement, professional development, networking opportunities, social development and receive a certificate of completion following their participation. Ms. Wilcoxon stated that students must complete 12 workshops and these are facilitated by qualified faculty. Students also do community service. Dr. Marisa Gray reported that they also bring in professional business members from the community to facilitate discussions.
- Chairman Maddox read the first of two Resolutions needing approval. The first for an Alcoholic Liquor approval during Catholic Mass for four different dates during the fall semester. Trustee Rios moved to approve the Resolution and Trustee Townsend seconded. **Motion carried.**
- Chairman Maddox read the second Resolution for an Alcoholic Liquor approval for the Art Gallery Opening and reception on two different dates. Trustee Breidenthal moved to approve the resolution and Trustee Brown seconded. **Motion carried.**

8) **President's Report:** Dr. Givens reported on the following:

- Asked Shawn Derritt, Student Advising Center Director, to come to the podium. Mr. Derritt introduced Carla Pestock, of the Student Advising Center, and presented her with the Supportive Advisor Award for her commitment to students. Dr. Givens recognized Ms. Pestock for having received the Supportive Advisor Award from the Kansas Academic Advising Network. This is given to the individual who “exemplifies a commitment to advising and is a true advocate for students and advisors.” Ms. Pestock briefly spoke and said, “I am excited and honored to be chosen. I care deeply about working with students and to be acknowledged by my peers/colleagues is a tremendous honor.”
- Dr. Givens introduced Dr. Baz Abouelenein. Dr. Baz reported on the Learning Commons. Dr. Baz reported that Amanda Williams and the Academic Resource Center staff were now housed in the

Learning Commons. Dr. Baz gave an update on the vision, the goals of retention and recruitment and stated that, as of today (Sept. 20) 737 students had visited the Learning Commons in the last twenty-two days.

- Mr. Michael Cozart, Director of TRIO SSS Grant, gave an update to the Board. Trustee Rios asked about the student success rate with Mr. Cozart's response being, 82.6%. Mr. Cozart reported that the students must maintain a 2.0 GPA and that a 62% success rate was required by the Grant, so the students have exceeded the requirements for success.
- Debra Newton spoke briefly about working in the Learning Commons and being able to give students the best experience. Ms. Newton is the building liaison-coordinator.
- Reported on the upcoming TEC meeting in Topeka, KS on Thursday, September 22nd with Mr. Cliff Smith, Dean of Operations at TEC.
- Chairman Maddox asked for a motion to approve the President's report. Trustee Rios moved to approve the report and Trustee Breidenthal seconded. **Motion carried.**

9) **Vice-President for Academic Affairs:** Dr. Cherilee Walker reported on the following:

- Of the five Health Professions programs, three have a 100% passing rate. Those three programs are Physical Therapy, Respiratory Therapy and the Medical Assistant Program. Dr. Walker congratulated Dr. Tiffany Bohm, Dean of Health Professions.
- Congratulated Dr. Ed Kremer, Dean of MSCT, under whose guidance there was a very successful telephone campaign to contact students who had started the enrollment process but never completed. The campaign was successful in contacting and getting many of those students to campus and complete their enrollment process.
- Thanked the Academic Calendar Committee for their dedication in meeting weekly and finalizing the 2017 Spring Semester Calendar for approval. Dr. Walker stated that, at all future meetings, minutes would be taken and be publicized.

Trustee Rios asked about the impact of the Developmental Education process. Dr. Walker stated that the program had begun this past week. Trustee Daniels asked how many students were in the Development Education program. Dr. Stephen Terry reported that there were nine students in the program and nine students in the Reading Program. Dr. Delfina Wilson reported that the Enrollment Management Office is continuing to stay in touch with students who have been selected through Placement Testing. Trustee Rios commented that he appreciated the information on Freshman Orientation. Dr. Walker reported that, on agreement with KBOR, there be an increase in the enrollment of Spanish students. Trustee Rios, in discussing the 2017 Spring Semester Calendar, asked what changes were being made and also what is being done to make sure last minute changes don't happen again. Dr. Walker stated that this is now more of a faculty-led initiative and would have the input from all offices. Trustee Rios suggested that a student be included in the calendar committee in the future. Dr. Walker stated that this is now the intent of the committee.

- Chairman Maddox called for a motion to approve the 2017 Spring Semester Calendar. Trustee Rios moved to approve the 2017 Calendar. Trustee Daniels seconded and the **Motion carried.**
- Chairman Maddox called for a motion to approve the report for the Vice-President for Academic Affairs. Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion carried.**

10) **Chief Financial Officer Report:** Dr. Susan Lindahl reported on the following:

- Recognized Dean Cliff Smith, and students at TEC who had worked on the dug-outs, Tony Tompkins, Athletic Director, Jeff Sixta, Building & Grounds Director and the athletic coaches for their work on the softball field. Dr. Lindahl stated that the work had been completed, and brought in under budget, and they had done a stellar job. Dr. Lindahl reported that “our softball field is the envy of the state!” Most of the work had been done internally. Dr. Lindahl reported on the activities of Alumni Weekend, October 21st and 22nd and the dedication of the new softball field. Dr. Lindahl reported that Mayor Holland and Dr. Givens will throw out the first pitch. Trustee Rios wanted to publicly recognize Dean Cliff Smith and Jeff Sixta, complimenting their dedication for the work on the softball field. Trustee Breidenthal asked about the recent information on “Conceal Carry for the future. Dr. Lindahl reported that they would be meeting with the counterpart at Johnson County Community College and will have a report for either the October or November meeting.
- Dr. Lindahl reported that the state is asking for another 4% cut. There will be additional follow-up as to how best to deal with the cuts at a later time.
- Trustee Rios asked Dr. Stephen Terry about the dual-enrollment numbers. Dr. Terry responded there is a 20% increase from the high schools. Trustee Rios stated he would like to hear strategies for continued growth.
- Chairman Maddox called for a motion to approve the CFO/COO Report. Trustee Rios moved to approve the report. Trustee Breidenthal seconded and the **Motion carried.**
- Chairman Maddox called for a motion to approve the changes to a journal entry in the budget, as part of the Financial Report approval. Trustee Daniels moved to approve the change. Trustee Breidenthal seconded and the **Motion carried.**

11) **Committee Reports:**

- Trustee Ash reported on the September 9-10, 2016 KACCT/COP Quarterly Meeting at Seward County Community College. Trustee Ash reported that one of the items on the agenda that was discussed was the *conceal carry* law that will go into effect July, 2017. Trustee Ash reported that the December KACCT/COP Quarterly Meeting will be held at Labette Community College.
- Trustee Breidenthal reported that she and Trustee Daniels would be meeting, as part of the new College Relations Committee, and that they looked forward to connecting with Ms. Tami Bartunek, Executive Director Marketing and Community Outreach.
- Trustee Ash reported that he and Trustees Brown, Daniels and Rios would be attending the ACCT Legislative Conference in New Orleans, October 5-8, 2016.

- Trustee Breidenthal reported on an upcoming Community Forum at the TEC, September 18th at 6:00 p.m. regarding campus safety.

12) **Miscellaneous/Executive Session:** Chairman Maddox called for a motion for Executive Session for consultation with the Board attorney for information deemed privileged in the attorney-client relationship for a period of one hour with a ten minute break beforehand. Trustee Ash moved to go into Executive Session at 10:58 with a ten minute break. Trustee Breidenthal seconded and **Motion carried.** Open meeting recessed at 10:58 a.m. with the closed session beginning at 11:10 a.m. At 12:07 the members of the Board returned to open session.

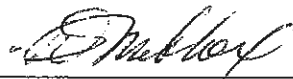
13) **Unfinished Business:**

- Dr. Lindahl asked for approval, for the placement of a plaque at the base of the flagpole, at the softball field during the Alumni Weekend and Softball Field Dedication on Saturday, October 22nd. The inscription on the plaque, at the suggestion of Coach Justin Cothran, will read, "Life is tough! Get a helmet!" Trustee Rios moved to approve the plaque and the inscription. Trustee Breidenthal seconded and the **Motion carried.**
- Dr. Lindahl asked for approval for, what is now referred to as the conference center, to be renamed the 'Mary Ann Flunder Lodge by the Lake,' in memory of Trustee Flunder and to be dedicated during the October 22nd Alumni Weekend and Softball Field dedication. Trustee Ash moved to rename the conference center in memory of Trustee Flunder. Trustee Rios seconded and the **Motion carried.**

Being no further business Chairman Maddox called for a motion to adjourn. Trustee Rios moved to adjourn. Trustee Breidenthal seconded and the **Motion carried.**

The meeting of the Board of Trustees adjourned at 12:20 p.m.

ATTEST:



Chairman



Secretary