

**Kansas City Kansas Community College  
Minutes of the Board of Trustees Meeting  
May 16, 2017**

**CONSENT AGENDA - #A**  
**Meeting Minutes**

- 1) **Call to Order:** Chairman Rios called the meeting to order, in the multi-purpose room at the Dr. Thomas R. Burke TEC, and asked everyone to stand for the Pledge of Allegiance. The Pledge was led by College attorney, Greg Goheen, MVP Law.
- 2) **Roll Call:** Indicated Trustees: Ash, Brown, Daniels, and Rios present along with administrators: Drs. Givens, Lindahl, and Walker. Trustees Breidenthal, Garner, and Maddox could not attend.
- 3) **Agenda:** Chairman Rios asked for a motion to approve the Agenda. Trustee Daniels moved to approve the Agenda but with two amendments (1) the addition of U-Pass to the Finance Report and (2) addition of the Policy Committee to the COMMITTEE Report. Trustee Ash seconded and the **Motion Carried.**
- 4) **Consent Agenda:** Chairman Rios called for a motion to approve the Consent Agenda, Items # A Minutes of previous meeting, # B Recommendations for Payment, and # C H.R.-Personnel issues. Trustee Brown moved to approve. Trustee Ash seconded and the **Motion Carried.**
- 5) **Audience to Patrons and Petitioners:** Chairman Rios asked there was anyone wishing to address the Board. Several students and parents, whose children are in the Child Care Center, or are planning to enroll their children, approached the podium to voice their concerns regarding the closing of the Center. Following their remarks, Chairman Rios thanked them for their comments and their concerns.
- 6) **Student Senate Report:** The new president elect of Student Senate, Gary Enriquez-Lopez, approached the podium to give an update of Student Senate activities:
  - Poetry Slam - April 26
  - Student Senate elections – May 8-9
  - Reported on the Cinco de Mayo activities. 400 students and staff attended the event.
  - May 10 – Special Student Senate meeting where ideas were shared for ways to fundraise for the Child Care Center, with hopes of keeping it open.
- 7) **Communications / President's Report:**
  - Students from the Intercultural Center reported on their recent National Student Leadership Diversity Conference.

- Student representatives from F.B.O.E., Fringe Benefits of Education, reported on their recent activities. Isaac Young reported on working with Student Ambassadors as well as assisting young ladies, ages 11-18, who are considered “on the fringe,” helping them be better students, to be responsible, and to make good choices for their lives. F.B.O.E. students also helped out at the Victory Hills Assisted Living Center.
- Chef Richard McPeake and Chef Cheryl Runnebaum presented the culinary students who had won awards in the recent cooking/baking competition. Of the six gold medals awarded at the competition, KCKCC culinary students took five gold medals.
- Dean Cliff Smith introduced Cassandra Puletapuoi. Ms. Puletapuoi is the current SkillsUSA local Treasurer and said that she would eventually like to go in to the construction/carpentry business. Ms. Puletapuoi reiterated how much she has appreciated her involvement with SkillsUSA. Dean Smith reported that seventeen students would be attending competition this year, which is the most students to have ever attended. Chairman Rios congratulated Dean Smith on being recognized for the 2017 SkillsUSA Administrator of the Year and for the SkillsUSA students’ recognition.
- Darren Elliott, Associate Professor of Speech/Debate Coach, reported on the recent debate tournament in Washington, D.C. In cross exam, KCKCC had the top 30 debaters. Two of the debaters won gold in their category that has been won by KCKCC debaters for fourteen years in a row. One of the debaters won silver in the Lincoln Douglas Debate and KCKCC won gold in overall sweepstakes. Mr. Elliott reported on a presentation presented to Dr. Givens, the Public Advocate for Social Change Award. Mr. Elliott reported that Dr. Givens was the only community college President to publically address her concerns on the subject of “guns on campus” at a recent legislative meeting. Mr. Elliott reported on the CEDA Tournament between UMKC and Rutgers. Each of the teams, from those two schools, had KCKCC alums on their debate teams.
- Dr. Givens recognized and presented a plaque to Associate Professor of Business, Janet Valazquez, in recognition of being named a regional recipient of the 2017 ACBSP teaching Excellence Award. The Accreditation Council for Business Schools and Programs recognizes individuals every year who exemplify teaching excellence in the classroom.
- Dr. Jelena Ozegovic presented a power point on the CTE, Center for Teaching Excellence. Dr. Ozegovic spoke of the effectiveness of the CTE and how it supports the Strategic Plan. Chairman Rios stated that the Board of Trustees are very much in support of the CTE. Trustee Daniels asked if there were any challenges. Dr. Ozegovic stated that there is a certain risk in that the goal is to always provide the best for the students.
- Dr. Givens thanked Interim Dean of Humanities, Mr. Jerry Pope and the Jazz Choir. Dr. Givens recognized the recent achievement of the Jazz Choir for opening for Take Six and for its many awards and achievements. The Jazz Choir is led by KCKCC music instructor, Mr. John Stafford. The KCKCC Jazz ensemble, The Standard, were recently recognized

in Downbeat Magazine. Chairman Rios thanked and recognized the level of professionalism of the Fine Arts programs on the KCKCC campus.

- Dr. Baz Abouelenein “Dr. Baz” reported on the recent, Digital Community College Survey Award, 2016-2017 presented to KCKCC and Dr. Abouelenein. The award recognizes KCKCC as the fourth most innovative mid-sized college and ranked in the top ten in Kansas. Dr. Baz thanked his IT team and said they are, “exemplary!”
- Dr. Givens reported on the Turner High School Commencement, May 15, 2017, for which she was the guest speaker. The ceremony took place in the Fieldhouse of KCKCC.
- Dr. Givens reported that KCKCC is recognized as a Military Friendly Institution. She continued to report on the Dedication Ceremony, April 27<sup>th</sup>, of the Fallen Comrade Table at the Pioneer Career Center. The Dedication Ceremony was led by Dr. Cherilee Walker and attended by faculty, staff, administrators, and Trustees. Dr. Givens reported that there are currently two employees called to active duty: Officer Steven Phipps, of the KCKCC Campus Police, who is scheduled to return in the fall and Dr. Stephen Terry, Associate Dean of Enrollment Management & Student Services, has been called to active duty from May 29 – September 15. Dr. Terry will be promoted to the rank of 1<sup>st</sup> Lieutenant and will be available for mobilization orders. The Blue Devil Dö-er Award was presented to Dr. Stephen Terry.

Chairman Rios asked approval of the President’s Report. Trustee Daniels moved to approve. Trustee Brown seconded and the **Motion Carried**.

Chairman Rios stated that it was necessary to “adjust” the Agenda “due to time constraint.” Chairman Rios stated that the subject of the U-Pass needed to be discussed. Ms. Melissa Bynum, Commissioner from the Unified Government, reported on the significance of the U-Pass for KCKCC students. Ms. Bynum stated that, effective with the 2017-2018 academic year, all students would be charged an additional \$2.75 fee which will allow all students to ride those city buses that provide transportation to and from the campus. Following her brief report, Chairman Rios asked for a motion to approve the \$2.75 additional 2017-2018 Fall fee for enrolling students. Trustee Daniels moved to approve the additional fee. Trustee Brown seconded and the **Motion Carried**.

**8) Interim Vice-President for Academic Affairs Report:** Dr. Walker reported:

- An incentive, initiated by the Pioneer Career Center for their students with a 4.0 or above average, were asked to nominate their most influential teacher at the PCC. Chairman Rios thanked those who worked at the Pioneer Center and stated that the “Leavenworth tradition will go on.” Trustee Daniels asked about the Wyandotte County Economic survey. Dr. Walker stated that she had just received it Friday and will share it with the STEM+ Team. She said its information that can also be used for Leavenworth.

- Dr. Walker asked approval of the **2017-2018 and 2018-2019 Academic Calendars** which included the Auditors Rosters as well as ceremony specific graduation information. Chairman Rios called for the motion. Trustee Daniels moved to approve. Trustee Brown seconded and the **Motion Carried.** Trustee Daniels asked about Assessment Day which, historically, was Advisement Day when the students took their Assessment exams. He said that it now seems to be more for faculty. Trustee Daniels also asked if the three-days of Orientation could be included on the Academic Calendar. Chairman Rios called for a motion to approve the Interim VP-AA Report. Trustee Ash moved to approve. Trustee Brown seconded and the **Motion Carried.**

9) **Chief Financial/Operating Officer Report:** Dr. Lindahl reported:

- Recognized Athletic Director, Tony Tompkins for his leadership throughout the year. His expectations of academic achievement from his athletes and the respect he has earned throughout the campus and regionally. Due to Coach Tompkins' involvement in KJCAA, he votes on behalf of KCKCC and makes sure everything is conducted properly for our district.
- Presented Tina Church Lewandowski to talk about Project SOAR, Student Orientation Advisement Registration. Ms. Lewandowski talked about preparing students, enrolling at KCKCC, as they enter a new educational setting and making them aware of the climate of excellence at KCKCC. Students are prepared for enrollment, knowledge of the campus, the resources available to them, payment of courses, student activities, etc. She also stated that the purpose of the Enrollment Management & Student Services is to fulfill the Four Pillars through the knowledge they impart to students. Ms. Lewandowski reported that, following orientation of students, the measure of success is to discuss what went well and to conduct surveys, through the Division of Institutional Effectiveness, of the impact of the event on the students. Ms. Lewandowski reported that Orientation Sessions, for fall enrollment, are Monday, Aug. 7, Tuesday, Aug. 8, and Wed. Aug. 9.
- Discussed Conceal Carry regulation and will have a copy of second resolution regarding same; however, they have been working diligently getting feedback from both Student and College Senate. Will have a video in the future.
- Reported on acquiring scan card access for the student apartments.
- Budget presentations have been scheduled through the Finance committee.
- Discussed the change from Blue Cross-Blue Shield to Humana for employee Health Insurance. Dr. Lindahl reported that, due to a 39% utilization rate increase, the cost of a health care package is very high. She reported that the best health insurance package was presented by Humana with a \$1.2 million difference in cost....approximately \$800.00/person.

Trustee Daniels motioned to amend the Agenda to include a vote on approval of the Humana Health Insurance package. Trustee Ash seconded and the **Motion Carried.**

Following the vote, Trustee Daniels asked about the possible increase in liability insurance, due to Open Carry, and the possibility of having guns on campus. Dr. Lindahl stated that they have five bids that will be included in the June Agenda for action. Dr. Lindahl stated that the amount could be the same, a small increase, or as much as a \$1,000.00 increase. Dr. Lindahl reported that it's just not the insurance increase but the security cost to put the technology in place.

Chairman Rios asked approval for the CFO/COO report. Trustee Daniels moved to approve. Trustee Brown seconded and the **Motion Carried.**

Chairman Rios asked approval for the Finance Report. Trustee Brown moved to approve the report. Trustee Ash seconded and the **Motion Carried.**

10) **Committee Reports:** Trustee Daniels reported on the following Policies and updates:

- BP1100 /Institutional Policy – this was approved and passed at the 4/18/2017 meeting.
- BP1200/KCKCC's Mission Policy – first read at April meeting...needs vote: Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried.**
- Weapons Policy – the Board of Trustees will hold their vote on this until the June meeting as they are hoping the legislature will change their thoughts on this policy.
- Survey Policy – this was approved and passed at the 4/18/2017 meeting.
- Intellectual Property Policy – second read at April meeting...needs vote: Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried.**
- Computer Network Policy – this was approved and passed at the 4/18/2017 meeting.
- Facilities Usage Policy – the first read will be at the June 20, 2017 meeting. For the second read it will require approval by College Senate. Chairman Rios suggested that approval on this policy be held until September.
- Fee Structure Policy – Trustee Daniels is suggesting this for first read at the June meeting. Chairman Rios questioned if this policy included a "waiver." Trustee Ash stated it was not in the matrix but was in the policy.

11) **Miscellaneous:** Chairman Rios called for Executive Session to (1) discuss nonelected personnel matters to protect the privacy interests of the individual(s) to be discussed, and (2) for consultation with college attorney on a matter protected by the attorney-client privilege to protect the board's position in administrative proceedings. College attorney, Mr. Greg Goheen, suggested a time of 20 minutes with *potential action to follow*. The transition period began at 12:11 p.m. with the Executive Session beginning at 12:16 p.m. Trustee Ash moved to go into Executive Session. Trustee Brown seconded and the **Motion Carried.**

The Board of Trustees returned to open session at 12:52 p.m. Motions were made for the following:

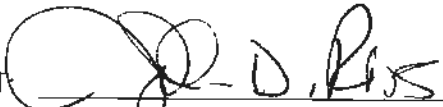
- (1) Settlement of the Hershey case. Trustee Daniels moved to approve. Trustee Ash seconded and the **Motion Carried.**

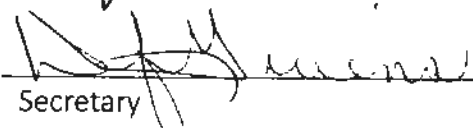
(2) Settlement of the Kasperson case. Trustee Daniels moved to approve. Trustee Brown seconded and the **Motion Carried.**

12) **Unfinished Business:** Hearing no further unfinished business, Chairman Rios called for a motion to adjourn.

13) **Adjournment:** Trustee Ash moved to adjourn. Trustee Brown seconded and the **Motion Carried.**

The meeting of the Board of Trustees adjourned at **12:53 p.m.**

ATTEST  \_\_\_\_\_  
Chairman

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Secretary