

CONSENT AGENDA - B
Minutes of October 13, 2015

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
October 13, 2015

- 1) **Call to Order:** The meeting of the KCKCC Board of Trustees was called to order at 9:00 a.m. by Chairman Maddox who asked, Karalin Alsdurf McCain to lead everyone in the Pledge of Allegiance.
- 2) **Roll Call** indicated the following as being present: Trustees Ash, Breidenthal, Flunder, Maddox, Rios, and Townsend. Trustee Daniels was unable to attend. Administration included Dr. Doris Givens, Dr. Susan Lindahl, and Dr. Mike Vitale.
- 3) **Approval of the Consent Agenda:** Chairman Maddox asked approval of the Consent Agenda which included: **(A)** Meeting Agenda; **(B)** Minutes of the September 8, 2015 Regular Board Meeting; **(C)** Items 1-10 under Financial Recommendations; **(D)** Approval of the Human Resources-Personnel items 1-7 under Separations; 1-16 under new hires; 17-24 under promotions and/or rehires; Contract Instructor Payments, 2015 Fall Federal Work Study students and 2015 Fall College Funded Students. Trustee Rios motioned to approve the Consent Agenda. Trustee Townsend seconded and the motion carried.
- 4) **Audience to Patrons and Petitioners:** Before Chairman Maddox asked if anyone would care to address the Board of Trustees, he read a statement concerning addressing the Board and the general audience. The statement read:

The open forum portion of Board meetings is designed to let Board members hear from members of the College community and the public on matters of general concern, positive or negative, regarding the College's programs and activities. However, it is not intended to permit public criticism of individual employees of the College, who often may not even be present, and who may not be prepared with sufficient information to respond to such criticisms.

This does not mean the Board does not want to hear such criticisms, because the Board is committed to continual improvement of the College, but it is unfair to the affected employee for those criticisms to be voiced in public. Therefore, any criticism of an individual employee of the College must be made in writing and directed to the Board Chair. I will determine whether the criticism should be shared with other Board members or otherwise investigated, and will then respond to the correspondence in an appropriate way that respects the confidentiality rights of the affected employee.

Language used during the open forum must be professional, concise and respectful to all members of the audience. Speakers may be asked by Board members to elaborate on or clarify a comment so that the Board may better understand the issue. These comments are not intended to engage the speaker in debate.

Mr. Richard Mabion, of 2035 Oakland, KCK came to the podium to address the BOT. Mr. Mabion reported on the upcoming, October 24th, NAACP event at El Centro. Mr. Mabion presented children's books that will be on sale, as a fundraiser, and will benefit the Harlem Book Fair.

5) **Communications:** Dr. Givens reported on the following:

- Letter received from The Sunderland Foundation approving the Fire Science Division with a grant of \$60,000.00;
- Read a letter from Arlana Coleman, with the Women’s Chamber of Kansas City, thanking Kansas City Kansas Community College for their support and for the use of the space on the campus for the Back to School Fair;
- Chairman Maddox read a brief description of the Resolution for the Celebration of Mass with His Grace Archbishop Joseph Naumann for the Catholic Students of KCKCC. Since this was an exact celebration of the one celebrated March 23rd, Chairman Maddox only read the date and said this was exactly as it was approved for the celebration March 23, 2015. Chairman Maddox asked for a motion to approve the Resolution. Trustee Rios motioned to approve the Resolution. Trustee Townsend seconded and the motion carried.

6) **President’s Report:** Dr. Givens reported on upcoming events:

- Dr. Givens reminded everyone of the upcoming 4.0 Gala on Saturday, October 24, 2015 at Lake Quivira Country Club and that the proceeds go toward student scholarships;
- Made everyone aware of the work that had been done by the students at the TEC on, what was formerly known as the wash barn, and refurbished it to be used by the Fire Science Division;
- Congratulated Darren Elliott, Director of Speech, on his recent accomplishments and presented the awards to him that were recently received: (1) Coach of the Year from NPDA/NPTE Parliamentary Debate, 2015 and (2) 2014-2015 Educator of the Year, Collegiate Level from the Kansas Speech Communication Association.;
- Congratulated Jim Mair, Associate Professor of Music, on his recent award from the London College of Music at the University of West London. Mr. Mair received the award as an official recognition of individuals who have made a significant contribution to their field. Mr. Mair was selected based on his dedication to jazz music education and promotion of the art form;
- Congratulated Dr. Cherilee Walker for her part, and dedication, in the Kansas State Leadership Institute;
- Reported on the Innovation Summit which was Friday, October 2nd from 7-3:30 at TEC and had been organized by Alicia Hooks;
- Reported on the Internship Training Program and pointed out that there was information at each of the Board members’ place. The Internship Program is based on a succession plan for a smooth transition when employees retire or resign their positions.
- Reported on the opening of the new art exhibit of artist George Mayfield, KCKCC student, in the Art Gallery.
Chairman Maddox asked approval of the President’s Report. Trustee Townsend seconded and the motion carried.

7) **Vice President for Academics and Student Services Report:**

- Dr. Mike Vitale introduced several members of Student Senate who gave an update on upcoming activities. Those activities included (1) a movie night for the students on October 22nd at 4:00 p.m., (2) Kids Halloween Party on October 30th at 5:30 in LLJ, and (3) College-age Costume Contest October 30th from 8-9:30 p.m. in LLJ. The students who spoke, and were recently elected to their positions in Student Senate, are Joe Lendway, Vice-President, Cheyenne Lake, and Jade Davila.
 - Dr. Vitale reported on the Kansas Common Core Outcomes Group, a faculty group, from Johnson County Community College, who will lead a discussion group on Core Outcomes. The Core Outcomes discussion is to provide to community college students fifty-six approved courses eligible for state transfer to four-year college programs;
 - Dr. Vitale reported on the Emergency Tech reaccreditation, which took place September 18. The Emergency Tech Program was awarded reaccreditation and will not be evaluated again until 2020;
 - October is Breast Cancer Awareness and the students of Phi Theta Kappa will hold a Breast Cancer Awareness Day in the Bookstore on October 14th;
 - Trustee Breidenthal congratulated the three Student Senate representatives on their recent election to Student Senate and also for registering students to be able to vote at such a crucial time. Trustee Breidenthal spoke of the completion rate as it relates to the Innovation Summit. Trustee Breidenthal thanked those companies who hire students but allow them to complete their education while they are working. Trustee Ash spoke of the mandatory advising and reported on statistics which indicate that students who are involved in mandatory advising are more likely to complete their education.
- Vice-President Vitale asked approval for his report. Trustee Rios motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

8) **Chief Financial Officer's Report:**

- Dr. Susan Lindahl reported that the Audit will be finalized and ready for presentation by Novak Birks at the November Board of Trustees meeting;
 - Dr. Lindahl reported that there will be an update of the Campus Master Plan at the November Board of Trustees meeting;
 - Reported on the advertisement of KCKCC at the TEC booth at the Kansas Speedway;
 - Reported on the 'rolling forecast' which had been discussed and approved at the October 8th Finance Committee meeting. The rolling forecast closely mirrors the audit report and indicates if the budget is ahead or behind schedule. Trustee Rios stressed the importance of the rolling forecast and said it indicated the projected \$208,000.00 deficit that would come at the end of the academic term. Trustee Rios stressed how dangerously low this is and how this justifies the fee and tuition increase, without which, the college would have been ½ million dollars in the red. Chairman Maddox thanked Dr. Lindahl and said it was an excellent report.
- Dr. Lindahl asked approval of her report. Trustee Rios motioned to approve the Chief Financial Officer's report. Trustee Townsend seconded and the motion carried.

Dr. Lindahl asked approval of the Finance Report and paying of the bills. Dr. Lindahl reported the September bills total \$4,209,182.00 which includes the August Visa bills in the amount of

\$204,505.00. Trustee Rios motioned to approve payment of the bills. Trustee Townsend seconded and the motion carried.

- 9) **Committee Reports:** Trustee Ash reported that he, Trustee Rios and Chairman Maddox will be attending the ACCT Summit in San Diego, CA October 14-17, 2015. Chairman Maddox will be part of a panel discussion and will report on that at the November meeting. Trustee Ash asked support of Trustee Jerry Cook, at Johnson County Community College, who is running for national position.
- 10) **Executive Session:** There were no items for Executive Session
- 11) **Unfinished Business:** Being no unfinished business, Chairman Maddox asked for a motion for adjournment.
- 12) **Motion for Adjournment.** Trustee Townsend motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 9:42 a.m.

ATTEST:

Chairman

Secretary