

CONSENT AGENDA - B
Minutes of September 8, 2015

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
September 8, 2015

- 1) **Call to Order:** The meeting of the KCKCC Board of Trustees was called to order at 9:00 a.m. by Chairman Maddox who asked Abbie Dillard, Director of Human Resources, to lead everyone in the Pledge of Allegiance.
- 2) **Roll Call** indicated the following as being present: Trustees Breidenthal, Flunder, Maddox, Rios, and Townsend. Trustees Ash and Daniels were unable to attend. Administration included Dr. Doris Givens, Dr. Susan Lindahl, Dr. Mike Vitale, and Mr. Deryl Wynn.
- 3) **Approval of the Consent Agenda:** Chairman Maddox asked approval of the Consent Agenda which included: **(A)** Meeting Agenda; **(B)** Minutes of the August 11, 2015 Regular Board Meeting; Minutes of the August 18, Special Meeting and Minutes of the August 28, Special Meeting; **(C)** Items 1-9 under Financial Recommendations; **(D)** Approval of the Human Resources-Personnel items 1-3 under Separations; 1-27 under new hires; 28-37 under promotions and/or rehires; Contract Instructor Payments, 2015 Fall Federal Work Study students and 2015 Fall College Funded Students. Trustee Townsend motioned to approve the Consent Agenda. Trustee Breidenthal seconded and the motion carried.
- 4) **Audience to Patrons and Petitioners:** Mr. Dwayne Shaw approached the podium and read a prepared letter to the Board of Trustees. Chairman Maddox reminded Mr. Shaw that his time, for addressing the Board during this part of the meeting, was limited to 5 minutes. Mr. Shaw stated that he was addressing the Board as a concerned tax payer in Wyandotte Co. and continued with his letter. Chairman Maddox again reminded him of the time limit of 5 minutes.
- 5) **Communications:** In the absence of Nahshon Thomas, Student Senate President, Andrica Wilcoxon, Director of Student Activities, gave an update on Student Senate. Ms. Wilcoxon talked about student morale and reported that morale, among students, was positive. Ms. Wilcoxon reported on the student center as well as the Back to School Bash saying the attendance was the highest it had been in several years and was very successful. Ms. Wilcoxon also reported on the following: September 9th is the first KCKCC Movie night; September 9th is also the first Student Senate Meeting from 2:15-3:30 in room 2335; KCKCC Spirit Squad tryouts in Upper Level Jewell, then reported soccer scores and reminded everyone of upcoming games and asked for a show of support at the KCKCC athletic games.

- 6) **President’s Report:** Dr. Givens reported on upcoming events:
- September 9th – Grand Opening and Ribbon Cutting for the Leavenworth Pioneer Center;
 - September 11-12 KACCT Quarterly meeting at Cloud Co. Community College. Attendees are Trustees Wendell Maddox and Don Ash.
 - October 11-14 – NACCE Conference in Houston, TX. Attendees are Dr. Givens, Alicia Hooks and Marisa Gray.
 - October 14-17 – ACCT Summit in San Diego, CA. Attendees are Dr. Givens, Chairman Maddox, and Trustees Rios and Ash. Chairman Maddox asked approval of Dr. Givens report. Trustee Rios motioned to approve the President’s Report. Trustee Breidenthal seconded and the motion carried. *Let the record reflect that Trustee Townsend stepped out for a moment and was not part of this vote.*
- 7) **Vice President for Academics and Student Services Report:** Dr. Vitale asked approval for his Report and said he would be happy to answer any questions. Trustee Rios motioned to approve Dr. Vitale’s report. Trustee Breidenthal seconded and the motion carried.
- 8) **Chief Financial Officer’s Report:** Dr. Susan Lindahl reported that the audit was ahead of schedule and spoke of, again, offering the Budget Workshops. Dr. Lindahl reported that all Deans and Directors as well as Administrative Assistants had participated in the Budget Workshops but would be offering new workshops for the Deans, Directors and Assistant Directors for budget transparency. Dr. Lindahl reported on the Benefits update and thanked Jan Hare and Robin Mosley, in the Business Office, for their diligence in entering the information in payroll and benefits data. Dr. Lindahl recognized Dr. Baz Abouelenein, and his division, for their work on e-Purchasing and asked Dr. Abouelenein to come to the podium for an update. Dr. Abouelenein recognized Marie Branstetter and the Business Office staff, David Root and Shur Herr for their implementation of the e-Purchasing program and their continuing efforts as new modules are put in place. Rachel Haynes gave a synopsis of the e-Purchasing software and the training involved. Chairman Maddox asked if there was a dollar limit that certain individuals have. Dr. Lindahl answered that the ultimate amount that goes to the Board, for their approval, is just under \$10,000 but there are approval levels for Directors and Deans and Vice-Presidents. Trustee Rios thanked Dr. Abouelenein and Ms. Haynes and said he applauded her efforts with regard to the e-Purchasing training. Ms. Haynes said that with the new software, they could more closely track expenditures. Chairman Maddox asked approval for the Chief Financial Officer’s report. Trustee Rios motioned to approve Dr. Lindahl’s report. Trustee Breidenthal seconded and the motion carried. Dr. Lindahl asked approval for the Finance Report including the Visa bills totaling \$2,605,727.00 and that includes our Visa Bill listing which is also in the report of \$151,809.00. Trustee Rios motioned to approve the Finance Report including Visa bills. Trustee Breidenthal seconded and the motion carried!

- 9) **Committee Reports:** There were no committee reports; however, Trustee Rios mentioned the electrical usage report and that the amount was actually lower during the past month. Trustee Rios said, “We can be somewhat optimistic that, for the first time, we’ve actually had true cost savings.”
- 10) **Executive Session:** Chairman Maddox stated that, “We have Executive Session on the agenda bur there is no need for an Executive Session so we’ll move to Unfinished Business.”
- 11) **Unfinished Business:** Moving to Unfinished Business, Chairman Maddox commented to all those present, “Before we adjourn, I’d like to say this, and I hope I can speak on behalf of the Board. We trust and we support our President. I know that there are times when changes have to be made and I believe that she has exhibited extreme wisdom and extreme courage to make those decisions. So I just wanted to say that. We’re here for the students and to hear a report from Andrica, that’s what thrills the Board, that’s what we want to hear. So I want to say that, as your Chairman, I want to make sure that it’s clear and well known, that we support our President. Ask for a motion to adjourn.”
- 12) **Motion for Adjournment.** Trustee Rios motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 9:40 a.m.

ATTEST:

Chairman

Secretary