

CONSENT AGENDA
Minutes of August 11, 2015

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
August 11, 2015

BUDGET HEARING MINUTES

- 1) The meeting of the Board of Trustees was called to order at 9:00 a.m. by Chairman Wendell Maddox, who announced this was the annual KCKCC Budget Hearing and approval of the 2015-2016 Budget. Chairman Maddox asked for **Roll Call** which indicated the following present: Trustees Ash, Breidenthal, Daniels, Flunder, Maddox, Rios and Townsend.

- 2) Chairman Maddox asked if there was anyone wishing to address the Board of Trustees with regard to the 2015-2016 Budget. Seeing no one, Chairman Maddox asked for a motion to approve the 2015-2016 Budget. Trustee Rios motioned to approve the 2015-2016 Budget but with the following addendum: “I move that the proposed budget for 2015-2016 be approved, except that \$144,529 (\$157,668 – August payment of \$13,139) originally budgeted for the lease payments to Development, Inc., a Kansas Corporation, shall not be budgeted or otherwise appropriated, with those funds reallocated to contingency funds.” Trustee Townsend seconded. Chairman Maddox asked for a Roll Call vote indicating approval of the 2015-2016 Budget:

Ash	No
Breidenthal	Yes
Daniels	Yes
Flunder	Yes
Maddox	Yes
Rios	Yes
Townsend	Yes

- 3) Chairman Maddox called for adjournment from the Budget Hearing. Trustee Rios motioned for adjournment. Trustee Townsend seconded and the motion carried. The Budget Hearing adjourned at 9:20 a.m.

REGULAR MEETING MINUTES

Chairman Maddox called the Regular Meeting of the BOT to order at 9:21 a.m.

- 1) Chairman Maddox asked approval of the **Amendment to the Consent Agenda** under Recommendations (*ProQuest LLC - \$13,602.00 for the KCKCC Library’s purchase of Electronic*

PQ Psychology Journals) and Human Resources (*Dang, Jason, FT Developmental Math Instructor, Math/Science Computer Tech, VP for Academic & Student Services, 8/10/2015, \$47,328.03*). Trustee Breidenthal motioned to approve the Amendment to the Consent Agenda. Trustee Ash seconded and motion carried. Chairman Maddox asked for a motion to approve the Consent Agenda (*Agenda, Minutes of July 14 Meeting, Recommendations, H.R. /CEB*) Trustee Daniels motioned approval of the Consent Agenda. Trustee Townsend seconded and the motion carried.

- 2) **Audience to Patrons and Petitioners:** Chairman Maddox asked if there was anyone wishing to address the BOT. Mr. Dwayne Shaw approached the podium and expressed his displeasure at being terminated, effective June 30, 2015, after “forty-seven years of service at KCKCC.” Chairman Maddox thanked Mr. Shaw for his comments.

- 3) **Communications:** Chairman Maddox introduced two representatives from 38 the Spot television station to give a presentation/update for the Board of Trustees on their proposal. As part of the proposal, the goal is to help increase student enrollment as well as provide a marketing plan. The representatives explained they would focus on the Medical Assistant program, the Pioneer Center, and Workforce Dev. /Entrepreneurship. The representatives reported that, to date, three commercials have been broadcast featuring the KCKCC Debate Team and several of our KCKCC students.
 - Trustee Breidenthal read a letter from the College Advancement Council thanking the Board of Trustees for the opportunity to serve the college over the past three years but also inquired how they might serve the college going forward.

- 4) **President’s Report:** Dr. Givens read the Resolution for the Ethical Conduct and Legal Compliance for the KCKCC Board of Trustees. Trustee Rios motioned to accept the Resolution. Trustee Breidenthal seconded and the motion carried. Trustee Daniels asked if this Resolution would be signed, by the current Trustees and every year thereafter, to stay in compliance. It was stated that this Resolution would eventually become policy of the Board of Trustees. Trustee Daniels wanted it stated, for the record, that this Resolution was not the result of anything that had been done but simply to be proactive. Chairman Maddox asked approval for the President’s Report. Trustee Rios motioned to approve the President’s Report. Trustee Townsend seconded and the motion carried.

- 5) **Vice President for Academics and Student Services Report:**
 - Dr. Vitale reported that this is the third academic year that enrollment has increased from the previous year at this same time. Enrollment is up over 100 students; however, the number of credit hours is down.
 - Dr. Vitale reported on the recent notification, from the United States Department of Education, for approval of the 2015 Student Support Services (SSS) Program Grant. The first year of funding begins September 1, 2015 with the anticipated award to continue for five years ending August 31, 2020. The first allotment will be in the amount of \$220,000. Dr. Michael Burns

reported that the grant provides academic support for students who qualify financially but will need academic support.

- Dr. Vitale reported on the ribbon cutting at the Pioneer Center Open House, September 9 at 5:00 p.m. The Pioneer Center is located at 1901 W. Spruce in Leavenworth, KS.
- Dr. Vitale reported on the recent Emporia State University report of KCKCC student success after enrolling at Emporia State. Students from KCKCC continually have success, often surpassing other students in the same curriculum.
- Dr. Vitale asked Dr. Michael Burns to give a brief report on student recruiting. Dr. Burns spoke to Trustee Daniels question as to the relationship KCKCC has with USD 500. Dr. Burns reported that Enrollment Management is working with USD 500 to address the high school students, with a GPA of 2.5 and below, in helping those students to raise their GPA. Dr. Burns reported that he would give an update at the November Board of Trustees meeting. Dr. Burns reported on the relationship with PrepKC and how KCKCC is represented. Dr. Burns reported that Enrollment Management is implementing a KCKCC Recruitment Committee which will meet monthly with their goal to analyze “how we are doing.” Trustee Daniels asked if they might consider adding students to that committee and thanked Dr. Burns for initiating the committee. Dr. Burns reported that Student Advising is no longer using Compass testing but has returned to using Accuplacer. He also reported that KCKCC is establishing a relationship with Donnelly College in identifying undocumented students. Dr. Burns reported that, through placement testing at Leavenworth, the numbers are lower but attributed that to the change in locations and also reported that there is now dedicated space at the Pioneer Center for testing. Dr. Burns reported the number of students in Student Advising is up due to the mandate that students, taking less than 30 credit hours, must go through orientation. Dr. Vitale commented that the team is very focused on students.

Dr. Vitale asked approval for his report. Trustee Daniels motioned to approve the VP-Academics and Student Services report. Trustee Ash seconded and the motion carried.

6) Chief Financial Officer’s Report:

- Dr. Lindahl thanked the representatives from 38 The Spot for their presentation before the BOT.
- Dr. Lindahl thanked those responsible for the move to the new Leavenworth Pioneer Center but especially wanted to thank Dean Cliff Smith for being instrumental as “the leader.”
- Dr. Lindahl reported that the concrete work, for the front entry and drive, has gone out for bid and has been published in The Wyandotte Echo, Dos Mundos and The Call.
- Dr. Lindahl reminded everyone of the Farmers Market in the overflow parking lot every Thursday from 7:30 a.m.-1:30 p.m.
- Dr. Lindahl gave an update on the softball field and asked Jeff Sixta, Director of Building & Grounds, Tony Tompkins, Director of Athletics, and Kacy Tillery, Head Softball Coach to come to the podium for an update. Trustee Rios asked why the cost to repair was so high. Mr. Sixta replied that the initial cost was approximately \$750,000; however, once the fields were checked, the issue of drainage became a major issue. If there are heavy rains, the teams are out 2-3 days until the field dries out. Trustee Rios reported that he would endorse turf over sod.

Coach Tillery reported that they could rent out the field for \$25.00/hour to help defray the cost. Trustee Daniels asked if the priority was to move the field. Maps showing potential updates were handed to each of the Trustees for review.

- Dr. Lindahl thanked the Board of Trustees for approving and passing the 2015-2016 Budget and asked approval for her report. Trustee Townsend motioned to approve the report. Trustee Breidenthal seconded and the motion carried.
- Dr. Lindahl asked approval for the Financial Report. Trustee Rios motioned to approve the Financial Report. Trustee Daniels seconded and the motion carried. Chairman Maddox asked Trustee Rios if he would care to comment on the electrical usage. Trustee Rios commented that, once again, the electrical usage was at an all-time low; however, the cost per kilowatt is much higher.

- 7) **Committee Reports:** Trustee Breidenthal reported on the upcoming Women’s Equality Week and of KCKCC’s involvement in the activities. The event is in conjunction with AAUW, American Association of University Women. The events begin the week of August 23rd with Tuesday, August 25th from 1:30-2:30 p.m. at TEC. The subject will be women’s wages and equality. The same program will be presented Wednesday, August 26th at JCCC in the Commons Room from 1:30-2:30 p.m.
- 8) **Executive Session:** Chairman Maddox called for a motion for Executive Session. Trustee Ash motioned to move to Executive Session. Trustee Townsend seconded and the motion carried. It was suggested a time of one hour, with 5 minute transition. Executive Session began at 10:37 a.m. At 11:53 a.m. the Trustees returned to open meeting.
- 9) **Unfinished Business:** Trustee Rios motioned to amend the date of a previously voted on Resolution for the serving of alcoholic liquor at the TEDxWyandotte event, Breaking Through, September 15, 2015 at TEC. The event had previously been scheduled for June 13, 2015. Trustee Townsend seconded and motion carried.
- 10) **Motion for Adjournment.** As there was no further Unfinished Business, Chairman Maddox asked for a motion to adjourn. Trustee Townsend motioned for adjournment. Trustee Breidenthal seconded and motion carried.

The meeting of the Board of Trustees adjourned at 11:54 a.m.

ATTEST:

Chairman

Secretary