

CONSENT AGENDA
Minutes of July 14, 2015

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
July 14, 2015

- 1) **Call to Order:** The meeting of the KCKCC Board of Trustees was called to order at 9:01 a.m. by Chairman Maddox who asked Susan White, Director of Practical Nursing, to lead everyone in the Pledge of Allegiance.
- 2) **Roll Call** indicated the following as being present: Trustees Ash, Breidenthal, Daniels, Flunder, Maddox, Rios, and Townsend.
- 3) **Approval of the Consent Agenda:** Chairman Maddox asked approval of the Consent Agenda along with the Amendment to The Agenda which included: **(A)** approval of the July 8, 2015 Special Board Meeting; **(B)** numbers 10, 11, 12 under Recommendations; **(C)** request by Dr. Susan Lindahl to include under recommendations the amount of \$11,163.24 to Century Van Lines as the cost to move furniture and technology from downtown Leavenworth to the new Pioneer Center. Dr. Lindahl reported that this is one of three bids and is the lowest of the three; **(D)** to approve numbers 11, 12, 13, 14 of the H.R. Report under Separations as well as the Contract Instructor Payments for June 2-July 8, 2015; to approve the deletion of the Advancement Council presentation from the President’s Report; and to correct the total of June bills to \$2,070,194.14. Trustee Rios motioned to approve the Amendment to the Consent Agenda. Trustee Townsend seconded. Before the all-call vote, Trustee Daniels asked if the Conceal-Carry Resolution was available to be included on the Agenda. Attorney Wynn responded, “It can be. It can be on the Agenda for action following Executive Session.” It was recommended that action be taken after the vote under Unfinished Business. Trustee Daniels made a motion to “Amend” the Amendment to the Agenda. Trustee Breidenthal again seconded and the motion carried.
- 4) As this was the **Reorganization of the Board of Trustees for 2015-2016**, Chairman Maddox handed the gavel to Vice-Chairman Breidenthal who, in turn, called for nominations for Board Chairman.
 - Trustee Daniels motioned to approve Wendell Maddox to continue as Board Chairman through the 2015-2016 year. Trustee Ash seconded. Being no further nominations, Trustee Ash called for nominations to cease; Trustee Townsend seconded and the motion carried. Wendell Maddox was re-elected Chairman of the Board of Trustees for 2015-2016.
 - Chairman Maddox called for nominations for Vice-Chairman of the Board. Trustee Daniels motioned to approve Trustee Breidenthal through the 2015-2016 year. Trustee Townsend seconded. Being no further nominations, Trustee Ash motioned for nominations to cease;

Trustee Townsend seconded and the motion carried. Trustee Breidenthal was re-elected as Vice-Chairman of the Board for the 2015-2016 year.

- Chairman Maddox called for nominations for Secretary. Trustee Rios nominated Dr. Givens to continue as Secretary of the Board. Trustee Breidenthal seconded and the motion carried.
- Chairman Maddox called for nominations for Treasurer for the Board of Trustees. Trustee Townsend motioned to approve Dr. Susan Lindahl continue as Treasurer. Trustee Ash seconded and the motion carried. Dr. Lindahl was re-elected as Board Treasurer for the 2015-2016 year.
- The vote for legal counsel, College Attorney/Legal Firm was tabled for discussion in Executive Session.

5) Board Appointments and Designations for the 2015-2016 Academic Year indicated the following:

- Approval of Bank Depositories - Trustee Rios motioned to approve the Bank Depositories as presented: Security Bank, Country Club Bank, Brotherhood Bank of Labor, Liberty Bank & Trust and UMB Bank. Trustee Breidenthal seconded and the motion carried.
- Naming of the Official College Newspaper (Currently Wyandotte Echo). Trustee Rios motioned to continue using the Wyandotte Echo. Trustee Townsend seconded and the motion carried.
- Appointment of the Freedom of Information Officer: Trustee Townsend motioned to approve Dr. Sangki Min, Dean of Institutional Services, continue in this role. Trustee Breidenthal seconded and the motion carried.
- Confirm BOT meeting dates/times for the 2015-2016 Academic Year. It was suggested meetings continue being held the second Tuesday of the month with a start time of 9:00 a.m. Trustee Rios asked if it should be considered to begin at 4:00 p.m. to allow more community members' attendance. Trustee Flunder stated that that had previously been the schedule but it didn't encourage more participation by community members. Trustee Daniels motioned to continue with the second Tuesday of each month for the BOT meetings but with a start time of 9:00 a.m. Trustee Breidenthal seconded and the motion carried.

6) Confirmation of 2015-2016 Board Committee Assignments

- As it had not been determined if the current Trustees would continue in their assignments as representatives for ACCT and KACCT, Chairman Maddox asked Trustee Ash if he would continue as KACCT representative. Trustee Ash's reply was "Yes." Chairman Maddox asked Trustee Flunder if she would continue as ACCT representative. Trustee Flunder's reply was "Yes." Chairman Maddox called for motion to approve the Committee Assignments as presented. Trustee Rios motioned to approve the Committee assignments. Trustee Townsend seconded and the motion carried.

7) Consent Agenda

- Trustee Rios motioned to approve items #A-D of the Consent Agenda. Trustee Daniels seconded and the motion carried. Trustee Daniels stated that he would like the option of being able to "pull items" from the Consent Agenda, in future meetings, should there be a need for further discussion.

8) **Audience to Patrons and Petitioners:** Mr. Murrell Bland, of Business West, Inc. P.O. Box 12905, Kansas City, KS 66112, came forward to address members of the BOT. Mr. Bland thanked the Trustees for the cooperation the Community College has provided over the years. Mr. Bland stated that Business West appreciates that the Trustees signed the petition to become part of the State Avenue Community Improvement District and that Wyandotte County’s assessed valuation has increased about 4.5 percent which, as Mr. Bland stated, should be good news for the taxpayer.

9) **Communications:**

- Dr. Givens read a letter received from The Secretary of State, John F. Kerry. Secretary of State Kerry congratulated KCKCC on being one of this year’s Fulbright Program “top producers,” awarded by the U.S. Department of State and showcased in The Chronicle of Higher Education’s February 12th online edition.
- Dr. Givens read a letter received from the Kansas State Board of Nursing recognizing the Practical Nursing Program at KCKCC. The nursing program was recognized for having National Council Licensure Examination (NCLEX) pass rates above the national average, for the 2014 reporting period.
- Dr. Givens read the accomplishments of eight KCKCC athletes and the KCKCC softball and baseball teams. All earned Academic All-American honors as announced by the National Junior College Athletic Association (NJCAA). Dr. Givens read Director of Athletics, Tony Tompkins’, quote, “I am extremely proud of our student-athletes’ commitment to being successful in the classroom. We have made great strides in continuing to improve in this area and I am grateful for the buy-in from our coaching staff in supporting our mission of having student-athletes being successful academically.”

10) **President’s Report:**

- Dr. Givens reported that KCKCC is now hosting a Farmers’ Market. The Market will be open every Thursday from 7:30-1:00 p.m. in the overflow parking lot, toward the Police Academy.
- Dr. Givens reported that the house built by the TEC students is now complete and ready to be shown. Members of the Board of Trustees were invited to tour the house, led by Dean Cliff Smith, following the BOT meeting.
- Dr. Givens congratulated and gave accolades to those outstanding students for their national recognition in Skills USA, Golf, etc.
- Dr. Givens introduced Ms. Marcia Harrington, Community & Economic Development Director with the city of Bonner Springs who presented the Neighborhood Revitalization Program/NRP. Ms. Harrington reported on the Revitalization Plan No. 5 and asked for the Board of Trustees’ approval to continue to extend the agreement, with KCKCC, until December 31, 2020. Trustee Daniels motioned to approve the Inter-local Agreement. Trustee Rios seconded and the motion carried. Chairman Maddox asked approval of the President’s Report. Trustee Ash motioned to approve the report. Trustee Townsend seconded and the motion carried.

11) Vice President for Academics and Student Services Report:

Dr. Mike Vitale asked the Board’s approval to go out for bids to purchase two CNC lathes for the machine technology program at TEC. Dr. Vitale reported that the College has received a \$69,610. grant through the Carl Perkins Reserve Fund FY2015 for the purchase of the plasma cutter and thanked Donna Shawn for writing the grant. Trustee Rios motioned to approve the bidding process for the CNC lathes. Trustee Townsend seconded the motion carried. Dr. Vitale reported on the recent success of the T4E Grant Program on pages 9-10 of his report. Dr. Vitale asked approval for his report. Trustee Breidenthal motioned to approve the report. Trustee Rios seconded and the motion carried.

12) Chief Financial Officer’s Report:

- Dr. Susan Lindahl, in referring to the proposed Budget for AY2015-2016, asked approval to publish the Budget for public comment. The Budget is to be voted on at the August 11, 2015 Board of Trustees meeting. Trustee Rios motioned to approve the publishing of the 2015-2016 Budget. Trustee Flunder seconded and the motion carried.
- Dr. Lindahl asked approval for the paying of the June bills totaling \$2,070,194.14. Trustee Rios motioned to approve the payment of the bills. Trustee Townsend seconded and the motion carried.
- Dr. Lindahl asked approval of the Capital Projects, for the purpose of providing furnace and air conditioning units for TEC-HVAC evening and day programs, and tools and supplies for HVAC programs totaling \$26,811.53. Trustee Rios motioned to approve the Capital Projects expense of \$26,811.53. Trustee Townsend seconded and the motion carried.
- Dr. Lindahl asked to update the Trustees on campus activities:
 - Handed out information on sidewalk repair and drop off lane addition along Quindaro Lane....in front of the Humanities/Henry M. Louis section of the building and said the cost was out for bid.
 - Gave an update on the softball field repair and reported that they were waiting to get preliminary information back.
 - Reported that she and Dr. Vitale were working with Dr. Mike Roth, Leavenworth USD 453 Superintendent, with the transfer from the existing Leavenworth campus to the new Pioneer Center. Dr. Lindahl thanked members of the BOT for the funds toward the new Leavenworth center and that she was looking forward to the revenue.

Dr. Lindahl introduced Marie Branstetter, Director of Financial Records, to give an end-of-year update. Ms. Branstetter went through pages 1-9 of the Treasurer’s Report. Trustee Rios complimented Ms. Branstetter and thanked her for her in-put at the Finance Committee meetings. Mr. Bob Layton reported that he was working on producing a one-page summary of all nine pages to make the report more concise.

Dr. Lindahl asked approval for the Finance Report. Trustee Rios motioned to approve the report. Trustee Ash seconded and the motion carried.

13) Committee Reports:

- Trustee Breidenthal reported on the Advancement Council stating the committee would be reviewing the framework of the Council and would report back to the Board of Trustees at another meeting. It would include, ideas on the future for the Council and thoughts on where do they go from here.

- Trustee Rios referred to the Finance Report and the cost of electricity. Trustee Rios stated that electrical use is at an all-time low, compared to 2010, but that the cost is up! He said this is because the cost per kilowatt is up.

14) Unfinished Business.

Dr. Daniels asked about the Conceal Carry report. Attorney Wynn stated that it would be discussed during Executive Session, to be voted on upon return to open meeting.

15) Executive Session

Chairman Maddox asked for a motion to go into Executive Session to discuss non-elected personnel matters to protect the privacy interests of the individual(s) to be discussed; and for consultation on a matter protected by the attorney-client privilege. Chairman Maddox asked for the length of time required. It was suggested a time of one hour with five minutes for transition. Trustee Rios motioned to move to Executive Session. Trustee Ash seconded and the motion carried. Executive Session (with transition) began at 10:00 a.m.

Executive Session ended at approximately 11:15 a.m. Trustee Rios motioned to move back to the regular meeting. Trustee Ash seconded and the motion carried.

16) Unfinished Business

Trustee Rios motioned to approve Resolution No. 2015 which exempts KCKCC from enacting Senate Substitute for House Bill No. 2052 which provides the carrying of a concealed handgun on the college campus. The Resolution exempts all buildings on the KCKCC campus from implementing SB 45 and HB 2052 until further study can ascertain the implications and costs associated with the implementation until July 1, 2017. Trustee Daniels seconded and the motion carried.

Trustee Rios asked for a vote for the issue that was tabled during elections earlier in the meeting, Legal Counsel. Chairman Maddox asked for an all call vote for those in favor of McAnany, Van Cleave & Phillips (MVP) continuing as legal counsel. The vote indicated a majority in favor of McAnany, Van Cleave & Phillips continuing as legal counsel.

- 17) Motion for Adjournment.** As there was no further Unfinished Business, Chairman Maddox asked for a motion to adjourn. Trustee Rios motioned for adjournment. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 11:40 a.m.

ATTEST:

Chairman

Secretary