

**CONSENT AGENDA - #A**  
**Minutes of June 21, 2016**

**Kansas City Kansas Community College**  
**Minutes of the Board of Trustees Meeting**  
**June 21, 2016**

- 1) **Call to Order:** Chairman Maddox called the meeting to order at 9:00 a.m. and asked Dr. Ed Kremer to lead the Pledge of Allegiance.
- 2) **Roll Call:** Roll call indicated the following present: Trustees Ash, Breidenthal, Daniels, Maddox, Rios and Townsend. Administration present were: Drs. Givens, Lindahl and Walker.
- 3) **Agenda:** Trustee Daniels moved to amend the Agenda to add the Resolution for the sale of the house at 3026 N. 56<sup>th</sup> St., KCK, built by the students at TEC, as this was not on the original Agenda. Trustee Townsend seconded approval of the Resolution and the motion carried.
- 4) **Consent Agenda:** Chairman Maddox asked approval of the Consent Agenda. Trustee Rios moved to approve. Trustee Breidenthal seconded and the motion carried.
- 5) **Audience to Patrons and Petitioners:** Jolene Morel, a KCKCC student, came to the podium to thank the Board of Trustees and the administration for her experience at KCKCC. Ms. Morel reported that she had become active in AAUW, American Association of University Women, through her enrollment at KCKCC and that the theme for AAUW this year was “STEM” and the professions those areas encompass. Ms. Morel said this was her last year at KCKCC as a two-year student.
- 6) **Communications:** Chairman Maddox (1) announced there would be a vote taken to approve the Trustee to fill the vacancy left by the passing of Trustee Mary Ann Flunder. On the first vote, the two finalists were Mr. Tyrone Garner and Ms. Rosalyn K. Brown. Final vote indicated that Ms. Rosalyn K. Brown would be the new Trustee on the KCKCC Board of Trustees. Chairman Maddox asked for a motion to approve Ms. Brown. Trustee Townsend moved to approve Ms. Brown. Trustee Daniels seconded and the motion carried. Ms. Brown will be sworn in at the July 12, 2016 BOT meeting. (2) Chairman Maddox recognized Interim Vice-President for Academic Affairs, Dr. Cherilee Walker, who was chosen to fill the vacancy left by Dr. Michael Vitale. (3) Chairman Maddox read a Resolution allowing the consumption for alcoholic liquor, per K.S.A. 41-719 (i) in the Performing Arts Center (PAC) on Friday, July 15, 2016, in association with the Emporia State University Alumni Association Scholarship Fundraiser. Chairman Maddox called for a motion to approve the Resolution. Trustee Rios moved to approve the Resolution. Trustee Breidenthal seconded and the motion carried.  
Dr. Givens (1) read a letter from District Attorney, Stephen M. Howe, congratulating Campus Police Chief Greg Schneider and Sgt. Scott Bailie, specifically, for helping make their training on Mass Murder Investigation and Prosecution a huge success. Mr. Howe relayed that the event helped to raise over \$11,000 for Rachel Howland who is undergoing treatment for Stage IV neuroblastoma and is the child of investigator Jerry Howland. (2) Read a letter from Ms. Lesley Abnos-Monarres. Ms. Monarres received her two year degree from KCKCC and went on to attend the University of Kansas. Ms. Monarres expressed

her gratitude for the education she received while at KCKCC as well as the contacts she made throughout her time as a student. (3) Read a letter from Ms. Candice Price, CEO/Founder for Urban American Outdoors. Ms. Price expressed her appreciation for KCKCC leadership for their help with the 11<sup>th</sup> Annual Urban Kids Fishing Derby. Ms. Price also wanted to express her appreciation for F.B.O.E., Fringe Benefits of Education, and to the director, Mr. Roger Suggs. Ms. Price congratulated Mr. Roger Suggs for being the chosen recipient of the 2016 Community Unsung Hero Award. The award will be presented to Mr. Suggs later this year.

- 7) **President's Report:** Dr. Givens reported on the following: (1) Andrica Wilcoxin and Ms. Sherry Borrer were both presented with the Blue Devil Do-er Award. Andrica was presented the award in recognition of her involvement with student activities on campus, getting the students involved in athletic activities, campus activities, etc. and Ms. Borrer for her Innovation Proposal of having staff and student greeters for new students at the beginning of the summer semester as well as during the first week in the fall. (2) Dr. Baz Abouelenein presented the award for Outstanding Basketball Player to Armoni Shorter. Armoni was presented his 2-year certificate at Providence Hospital, with a small graduation ceremony, by Dr. Givens, Dr. Lindahl, and Dr. Abouelenein, as he was not able to personally attend. (3) Trustee Rios spoke about the recent KACCT/COP Quarterly Meeting, which took place in Hutchinson, KS at Hutchinson C.C. Besides Trustee Rios attending, the others representing KCKCC were, Dr. Givens, Marisa Gray, and Dr. Cherilee Walker. (4) Dr. Givens gave a report on the Development Retreat, June 13-16, 2017 facilitated by Dr. Don Cameron. Dr. Cameron will be back to facilitate another Leadership Retreat in August. (5) Dr. Baz Abouelenein presented a power point showing slides of the software program being developed by IT that will assist visitors, students specifically, on how to navigate the KCKCC campus. Dr. Givens asked approval for her report. Trustee Breidenthal moved to approve Dr. Givens report. Trustee Ash seconded and the motion carried.
- 8) **Student Senate Report:** As there are no students on campus to give a report, Chairman Maddox moved to the next order of business.
- 9) **Vice-President for Academic and Student Services:** Chairman Maddox asked for the VP-AA Report. As Dr. Walker had recently begun as the Interim VP for Academic Affairs, she presented a brief report and, after congratulating Athletic Director, Tony Tompkins and his outstanding staff, asked approval for her report. Trustee Daniels moved to approve Dr. Walker's report. Trustee Ash seconded and the motion carried.
- 10) **Chief Financial Officer Report:** Dr. Susan Lindahl presented a draft copy of the proposed budget for 2016-2017. Dr. Lindahl reported that the draft budget indicates a 4% decrease. Dr. Lindahl reported that the house at 3026 N. 56<sup>th</sup> St. had sold and that TEC students are now working on a second house. Dr. Daniels asked if there would be a Board Retreat to go over the proposed budget. Trustee Rios asked if it would be necessary as there were no new items on the Final Budget. Trustee Daniels is concerned with the mil levy and a possible increase in tuition. Trustee Rios said there had been no recommendation to increase the mil and here won't be an increase in tuition. Dr. Lindahl reported that an addition 4% increase had

been built into the budget. Trustee Daniels said he was “okay with not having a special meeting as long as he could be assured there would be no increase in the mil and no increase in student tuition. Chairman Maddox reported that there would be a trustee retreat that would include the new trustee, Rosalyn Brown. It was reiterated that the Budget would be published for review at the July BOT meeting and it would be voted on at the August BOT meeting. Trustee Ash voiced his opinion that with the publishing of the Budget in July, there needs to be assurance of no increase in either the mil or student tuition. Dr. Lindahl reported that a few of the campus vacancies would be consolidated and new personnel would not be hired as long as they were “non-consequential” positions. Dr. Lindahl reported that the “budget is built to deliver education” and that the Finance Committee is looking at further efficiencies with the mantra of “recruit, enroll and retain.” Dr. Lindahl did report that there will be an increase in health insurance but that they would be working with faculty to balance the increase, but that is “out of our control.” Trustee Rios reported that the Finance Committee will update the BOT with respect to health insurance as well as the college and staff. Dr. Lindahl asked for approval of her report. Trustee Breidenthal moved to approve the report. Trustee Townsend seconded and the motion carried.

#### 11) Committee Reports:

- Trustee Daniels commented on the *draft* copy of the Trustee Handbook, congratulating the staff for their work. Trustee Daniels added that the Board would vote to approve the Trustee Handbook and be prepared to give a copy to the new Trustee, Rosalyn Brown. Trustee Daniels reported that the Handbook was built on one from five years ago.
- Trustee Rios reported on his attendance at the June KACCT/COP Quarterly Event at Hutchinson Community College and spoke of the Summary of Guiding Principles, a listing of items passed by the Association. Trustee Rios reported that one of the issues brought up for discussion concerns the holding of TEC funds by KBOR and not at the local level. Trustee Rios reported there was also discussion of the Association Mission Statement and being less than ten words.
- Trustee Ash reported that he had been voted Vice-President at KACCT with a unanimous vote. He also reported that the speaker at the Quarterly meeting was Dr. Keith Miller. Trustee Ash also talked about the merger of Wichita State with Wichita Area Technical College
- Dr. Givens reported that she was one of four community college presidents to represent PMC, Process Management Committee. Dr. Givens reported that they are against KBOR, Kansas Board of Regents, taking control of the community colleges...protecting funding of area technical colleges vs. KBOR. Trustee Rios reported there needs to be prioritization for funding, restoring the 4% cut and stop any future cuts to SB 155. “It cannot be sustained.” Dr. Givens reported that Monday, August 1<sup>st</sup> would be an all-day retreat for members of the Board of Trustees. The facilitator will be Dr. Don Cameron, Chairman of the Board of Advisors of National Search and Educations Consulting and a Senior Associate in the firm. Dr. Cameron is considered the foremost expert on succession planning and has worked with colleges across the country plan for replacing senior staff and CEOs.

- 12) **Miscellaneous/Executive Session:** Chairman Maddox asked for a motion to enter into Executive Session with college attorney and said it needed to be for 15 minutes with no action to follow. Trustee Townsend moved to go into Executive Session. Trustee Breidenthal seconded and the motion carried. Executive Session began at 10:40 a.m. with a 5 minute transition period. The Trustees returned from Executive Session at 11:17 a.m.
- 13) **Unfinished Business:** As there was no unfinished business, Chairman Maddox called for a motion to adjourn. Trustee Rios moved to adjourn. Trustee Townsend seconded and motion carried.

**The meeting of the Board of Trustees adjourned 11:19 at a.m.**

ATTEST:

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Chairman

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Secretary