

CONSENT AGENDA - A
Minutes of May 10, 2016

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
May 10, 2016

- 1) **Call to Order:** Chairman Maddox called the meeting to order at 9:00 a.m. and asked Dr. Tiffany Bohm to lead the Pledge of Allegiance.
- 2) **Roll Call:** Roll call indicated the following present: Trustees Ash, Breidenthal, Daniels, Maddox, Rios and Townsend. Administrators present were: Drs. Givens, Vitale and Lindahl.
- 3) **Agenda:** Trustee Townsend moved to approve the Agenda with the amended Human Resource Report. Trustee Rios seconded and motion carried.
- 4) **Consent Agenda:** Trustee Rios moved to approve the Consent Agenda. Trustee Breidenthal seconded and motion carried.
- 5) **Audience to Patrons and Petitioners:** As there was no one to address the Board, Chairman Maddox moved to the next order of business.
- 6) **Communications:** Dr. Givens presented the following:
 - Introduced Jake Carmack, SkillsUSA advisor from TEC, to talk about and introduce students who competed in the SkillsUSA State Competition. Mr. Carmack said this group earned more gold medals than any group in recent memory. 56 TEC students competed at the state competition. Of those, 56% earned a medal. KCKCC was also awarded the highest state honor to be granted by Skills USA, "Gold Chapter of Distinction." This honor is awarded to the chapter who participates in all functions of SkillsUSA and exceeds expectations. Several of these students, and their instructors, will be attending the 52nd Annual National Leadership and SkillsUSA Conference in Louisville, KY in June.
 - Introduced Marisa Gray as the outstanding staff member of the year.
 - Recognized Dr. Stacy Tucker by presenting her Phi Theta Kappa pin in recognition of fifteen years of outstanding service as the PTK Director.
 - Read a letter from Mr. Norm Scott, Chairman of the Wyandotte County Democratic Party, thanking Dr. Givens and the College Administrators for allowing the Wyandotte County Democratic Party use of the Technical Education Center for an afternoon.
 - Read a letter of appreciation from Arla Jones, ESOL teacher and AVID Team member, showing appreciation for Recruitment Specialist, Jeremiah McCluney, for the campus tour he provided the AVID 8th graders.
- 7) **President's Report:** Dr. Givens reported on the following:
 - Read a letter of appreciation from the Oak Ridge Youth Development School, ORYDS, to KCKCC for their generous support of the ORYDS program.

- Reported on the Sheriff's Art Appreciation Show in the art gallery. Dr. Givens recognized Sandra Borrow, Megan Lindsey and Charlie Leader.
- Reported on "Mary Ann Flunder Day," April 28, 2016, presented by the United Government of Wyandotte County.
- Spoke of the KCKCC United Way Campaign success.
- Reminded those present of the KCKCC Recognition and Awards Reception at the TEC, Friday, April 21, 2016 beginning at 6:30 p.m. for hor d'oeuvres and the program at 7:00 p.m.
- Announced upcoming graduation dates.
- Called Dr. Baz Abouelenein to the podium for a presentation. Dr. Abouelenein presented the Blue Devil Do-er Award to long time KCKCC staff member, Mr. Alan Hoskins. Mr. Hoskins was thanked for his many years of sport reporting and pictures of all the KCKCC sports' events as well as many of the campus related activities. Mr. Hoskins has been a very big part of the KCKCC family for well over thirty years.
- Dr. Baz Abouelenein presented the Blue Devil Do-er Award to Dena Wesley, in the Institutional Technology Division, for her work with the Kansas City Chamber of Commerce. Dr. Givens asked approval for her report. Trustee Rios moved to approve the President's report. Trustee Townsend seconded and the motion carried.

8) **Student Senate Report:** Cheyenne Lake and Joe Lindway came to the podium to give an update on Student Senate activities, (1) Poetry Slam on April 22nd; (2) collected money for United Way; (3) hosted graduation pictures at the Pioneer Center; (3) thanked Dr. Bas for the cell phone charging spots on campus; (4) announced that the End of Year Bash will take place May 6th; (5) the End of Year Bash at TEC will take place May 13th; (6) May 11 will be the final Student Senate meeting of the academic year and will take place in Lower Level Jewell. (Chairman Maddox returned to the Vice President for Academic and Student Services report).

9) **Vice-President for Academic and Student Services:** Chairman Maddox asked for Dr. Mike Vitale's report.

- Dr. Vitale called Athletic Director, Tony Tompkins to the podium to make a presentation. Coach Tompkins called Coach Al Hobson forward to award him the NJCAA Track and Field Coach of the Year.

(Chairman Maddox, asked for the Student Senate Report – see above (Had, inadvertently, been overlooked).

- Dr. Vitale presented Board members a comparison spreadsheet of the Spring Enrollment Report from May, 2015 and May, 2016. Dr. Vitale reported that he would present this information at each Board Meeting.
- Dr. Vitale reported on the two most recent site visits for accreditation: (1) Practical Nursing, April 26 & 27. Susan White, Practical Nursing Director, reported that the Practical Nursing program received a high rating and would not require another site visit for another five years. (2) Medical Assistant Program, April 28 & 29. Tim Doerr, Medical Assistant Director, had reported that their program received full accreditation with no citations.
- Dr. Vitale reported on the recent KCKCC Nursing Program and the partnership with University of Kansas Nursing Program. Dr. Vitale reported that students will have the opportunity to earn both an associate's degree in nursing from KCKCC and a bachelor's degree in nursing from the University of Kansas, simultaneously, through the program. Dr. Vitale reported that KCKCC is currently the

only community college in the state of Kansas to offer such a partnership. Dr. Vitale reported that KCKCC has already had two graduates from the partnership program.

- Dr. Vitale presented information from Emporia State University and reported on the results of KCKCC students who transferred to their four-year program. KCKCC students had the highest GPA overall than all the combined community colleges and 97% of the KCKCC students were in good standing.

Dr. Vitale asked approval for his report. Trustee Daniels moved approval. Trustee Townsend seconded and the motion carried.

10) Chief Financial Officer Report:

- Dr. Lindahl commended the areas that recently had site visits: Practical Nursing, April 26 & 27 for re-approval site visit and the Medical Assistant Program, April 28 & 29 for accreditation.
- Reported on the Kansas budget, stating that it wasn't good...that the KS Board of Regents are not able to distribute all of the funds originally thought possible.
- Three Budget Workshops have been presented since the last Board of Trustees meeting. Dr. Lindahl recognized Ms. Marie Branstetter, Budget Director, for her timely and detailed reports as well as recognized Mr. Doug Welch and Mr. Robert Layton for all the work they do to contribute to the reports.
- Dr. Lindahl reported that she will be presenting budget reports in June.
- Dr. Lindahl reported that work on the KCKCC softball field is coming to an end and that the KCKCC logo will be installed on the infield
- Dr. Lindahl thanked Maris Gray and Alicia Hooks for the work they did in presenting the Innovation Summit that was held at the TEC Friday, April 8th from 9-1:00 p.m.

Trustee Rios also thanked Marie Branstetter and said she had done a, "nice job" at highlighting how the mill levy works, how it is assessed and the breakdown. Dr. Lindahl asked approval for her report. Trustee Rios motioned. Trustee Breidenthal seconded and the motion carried. Before moving to the next order of business, Vice-President for Academics and Student Services, Dr. Mike Vitale, congratulated Dr. Tiffany Bohm on being selected as the new Dean of Nursing & Allied Health. Dr. Bohm stood to be recognized.

11) **Committee Reports:** Chairman Maddox called for Committee Reports. Trustee Daniels reported that members of the committee are working on the Trustee Handbook and that plans are to bring a draft copy to the June Board meeting as well as to present a copy to whomever is selected to fill the Board vacancy. Chairman Maddox reported that the Policy Committee will meet the second Monday of each month however; this month that committee will meet immediately following the combined meeting of the College Senate and Trustees.

Trustee Don Ash reported that Garden City Community College Vice-President Emeritus, Mr. Ron Schwartz, had recently passed and asked for a moment of silence in Mr. Schwartz's memory. Trustee Ash announced that the next KACCT/COP Quarterly Meeting is June 10 and 11 in Hutchinson, KS at Hutchinson CC. Trustee Ash reported that he is unable to attend and asked for volunteers. Chairman Maddox volunteered that he would attend.

12) **Miscellaneous/Executive Session:** Chairman Maddox called for Executive Session and said they would need an hour. Trustee Breidenthal moved to go into Executive Session at 10:10 a.m. with a 5 minute

transition. Trustee Townsend seconded and the motion carried. Members of the Board of Trustees returned from Executive Session at 11:26 a.m.

13) **Unfinished Business:** Chairman Maddox reported that the Board of Trustees will meet, Thursday, May 19 at 11:00 a.m. in Upper Level Jewell for a Special Meeting. This meeting was called to interview the candidates who sent their letters of interest and resumes to be considered for the Trustee vacancy due to the recent passing of Ms. Mary Ann Flunder. Once all six candidates had been interviewed, Chairman Maddox asked for a motion to adjourn. Trustee Daniels moved to adjourn. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 11:27 a.m.

ATTEST: _____
Chairman

Secretary