

## **Kansas City Kansas Community College Minutes of the Board of Trustees Meeting December 9, 2014**

1. **Call to Order:** In the absence of Chairman Wendell Maddox, Vice-Chairman Cathy Breidenthal called the meeting to order and asked Dean Leota Marks to lead everyone in the Pledge of Allegiance.
2. **Roll Call:** Roll Call indicated the following Trustees present: Ash, Breidenthal, Daniels, Flunder, Rios, and Townsend. Due to a recent death in his family, Chairman Maddox was unable to attend.
3. **Approval of the Agenda:** Trustee Don Ash motioned to amend the Agenda to indicate a correction in Section XII - Human Resources/Separations. #2 needs to indicate the action for Wayne Hollis, Director EMT & Paramedic Programs, as Early Retirement, not Resignation. Trustee J.D. Rios motioned to amend the Agenda, under Unfinished Business, to indicate whether or not to approve the November 11 presentation by Mr. Murrell Bland, Business West/State Ave., during Audience to Patrons and Petitioners, for the two parcels of property #223601 and #223602 as part of the Community Improvement District (CID), the State Avenue Corridor. Attorney Deryl Wynn suggested this as good practice in the past and, if there were no objections on the part of the BOT, the properties could be approved. Vice-Chairman Breidenthal called for motion to approve the Amendments. Trustee Rios motioned to approve the Amendments. Trustee Townsend seconded and the motion carried. Vice-Chairman Breidenthal called for a motion to approve the Agenda as Amended. Trustee Rios motioned to approve the Agenda as Amended. Trustee Townsend seconded and the motion carried. Roll call vote indicated all in favor of the Amendments.
4. **Approval of the Minutes:** Trustee Rios motioned to approve the Minutes of the November 11, 2014 Board of Trustees meeting. Trustee Townsend seconded and the motion carried.
5. **Audience to Patrons and Petitioners:** (1) Mr. Charlie Leader, Theatre Professor, introduced the students who participated in the Candlelighting Ceremony December 2, 2014 as they performed *A Christmas Carol in Five Minutes* for the BOT. (2) Mr. Roger Suggs, part-time Community Outreach, introduced a young man who has been involved in FBOE since 2012 and reported on how the involvement has changed his life for the better. (3) Kim Wagner, former student, presented a letter to the BOT for their consideration regarding the computer labs.
6. **Communications:** Dr. Givens:
  - Introduced Charles Brockman, Dept. of Economic Development, UG of Wyandotte County. Mr. Brockman introduced George Brajkovic, Economic Development Director

of UG of Wyandotte and Martin Goff who gave a presentation of the Neighborhood Revitalization Act (NRA) regarding the annexation of Area 3, Bonner Springs ISD into the UG and a tax rebate program.

- Asked Vice-Chairman, Cathy Breidenthal, to read the Tobacco-Free Campus Resolution. Trustee Daniels asked when the effective date would be for passing this Resolution. Attorney Wynn reported that he would be drafting a policy outlining and addressing particular issues of the Resolution, i.e., visitors on campus, exemptions, etc. Attorney Wynn stated that the policy would address educating students, faculty, and staff as well as notification of same. Trustee Daniels motioned that the Resolution be amended to indicate the following wording: “Therefore, be it amended that the effective date of this Tobacco-Free Campus Resolution is August 1, 2015.” Trustee Rios seconded and the motion carried. Trustee Daniels motioned to approve the Resolution as amended. Trustee Ash seconded and the motion carried.
  - Introduced Darren Elliott, College Senate President, to give an update on recent discussions, through College Senate, on campus communication and what members would like to see addressed or changed for the better. Mr. Elliott reported that one of the items discussed through the senate was changing their image. Trustee Daniels stated that he appreciated the fresh ideas Darren Elliott has brought to the senate and his focus on the Strategic Plan.
  - Reported that finals begin December 10<sup>th</sup>
  - Reported that the President’s Holiday Reception and Staff/Faculty Party would take place in the Upper Jewell Wednesday, December 10<sup>th</sup> from 11:00-2:00 p.m. and that everyone is welcome to attend.
7. **Miscellaneous:** Vice-Chairman Breidenthal called for Executive Session and asked attorney Wynn the length of time needed to be allotted. Mr. Wynn suggested a time of 25 minutes with a 5 minute transition. Trustee Ash motioned to move to Executive Session. Trustee Daniels seconded and members of the BOT recessed at 9:23 a.m. Members of the BOT returned from Executive Session at 10:07 a.m. and Trustee Rios motioned to return to open session. Trustee Townsend seconded and the motion carried.
8. **President’s Report:** Vice-Chairman Breidenthal asked approval for the President’s Report. Trustee Rios motioned to approve the President’s Report. Trustee Ash seconded and the motion carried.
9. **Vice President for Academic Affairs and Student Services Report:** Trustee Rios asked for an update on the Harvester’s Project. Trustee Ash reported it went very well and that it would take place again, at the TEC, on Saturday, December 13<sup>th</sup>. Campus Police Chief, Greg Schneider reported that over 500 families had been served at the first Harvester’s Project and, again, reiterated that it went smoothly. Being no further questions of the VP of Academic

Affairs and Student Services, Trustee Daniels motioned to approve the report. Trustee Townsend seconded and the motion carried.

10. **Chief Financial Officer's Report.** Dr. Susan Lindahl commended Chief Greg Schneider and Campus Police for their diligence over the Thanksgiving holiday. Dr. Lindahl reported that she was beginning to implement several items in finance as “best practices.” Dr. Lindahl reported the Audit, as presented to the BOT at the December 9, 2014 meeting, had been approved. Trustee Rios motioned to approve the Chief Financial Officer's Report. Trustee Townsend seconded and the motion carried.

11. **Finance**

A. Payment of the Bills. Trustee Rios motioned to approve Payment of the Bills. Trustee Townsend seconded and the motion carried.

B. Financial Report. Dr. Lindahl asked approval. Trustee Rios noted that page 44, of the Financial Report, needs to reflect November, 2014 not December. Trustee Rios motioned to approve the Financial Report. Trustee Townsend seconded and the motion carried.

C. Recommendations. Dr. Lindahl asked approval of Recommendations 1-9 of Section XI. Trustee Rios stated that, in the future, the trustees would like to see an explanation of each of the expenses in Recommendations, i.e. bids, etc. Trustee Rios motioned to approve Recommendations 1-9. Trustee Townsend seconded and the motion carried.

12. **Director of Human Resources Report.** Director Cheryl Coleman asked for consideration of the Separation items #1-6 and asked approval of items 7-20, new hires and CEB payments. Trustee Rios motioned to approve the H.R. Report. Trustee Townsend seconded and the motion carried. Trustee Daniels thanked Director Coleman for her five years of service, as she retires from KCKCC, and said he appreciated her professionalism.

13. **Committee Reports.** Trustee Ash reported on the KACCT/COP Quarterly Meeting at Ft. Scott Community College, December 7 & 8 that he and Trustee Flunder attended. Trustee Ash spoke of upcoming legislative sessions and also reported that KACCT will not be a host at the Washington D.C. ACCT Summit in February. Trustee Ash reported that PTK Day will take place in February, 2015 in Topeka during the next Quarterly meeting. Trustee Flunder reported that the Black Chamber will be hosting KS legislators, January 6<sup>th</sup> at TEC.

14. **Unfinished Business.** Trustee Rios indicated that the two parcels of land, as reported by Murrel Bland, at the November 11<sup>th</sup> BOT Meeting, have been approved and ready for the signature of the BOT Chairman, Wendell Maddox. Trustee Rios motioned to approve the acceptance of Murrel Bland's request. Trustee Townsend seconded and the motion carried.

15. **Motion for Adjournment.** Trustee Rios motioned to adjourn the meeting. Trustee Townsend seconded and the motion carried.

**The meeting of the Board of Trustees adjourned at 10:43 A.M.**

ATTEST:

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Chairman

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Secretary