

Kansas City Kansas Community College Minutes of the Board of Trustees Meeting November 11, 2014

1. **Call to Order:** Chairman Maddox called the meeting to order at 8:05 a.m. and asked everyone to stand as Dr. Cherilee Walker led the Pledge of Allegiance.
2. **Roll Call:** Roll Call indicated the following Trustees present: Ash, Breidenthal, Flunder, Maddox, Rios and Townsend. Trustee Daniels was unable to attend.
3. **Approval of the Agenda:** Before approval of the Agenda, Chairman Maddox announced the order of business would change to accommodate an Executive Session to take place earlier in the meeting. XI. Miscellaneous would follow VI. Communications. Chairman Maddox asked for approval of the Agenda. Trustee Rios motioned to approve the Agenda. Trustee Breidenthal seconded and the motion carried.
4. **Approval of the Minutes:** Chairman Maddox asked for approval of the Minutes of the October 14, 2014 Board of Trustees Meeting. Trustee Ash motioned to approve the Minutes. Trustee Breidenthal seconded and the motion carried.
5. **Audience to Patrons and Petitioners:** Chairman Maddox asked if anyone wished to address the members of the Board. Mr. Murrell Bland, P.O. Box 12905, Wyandotte County, came to the podium. Mr. Bland was asking approval for the addition of two parcels of land to the State Avenue Community Improvement District. After Mr. Bland's presentation and follow-up discussion of the members of the BOT, Chairman Maddox responded that Mr. Bland would have a response after due diligence and Board review took place. He also asked for the timeline for completed project. Mr. Bland responded that it would be by the end of the year – beginning of 2015. Chairman Maddox said there would be an answer at the December Board of Trustees meeting.
Chairman Maddox asked for any other patrons wishing to address the Board. Jeremiah McCluney came to address the members of the BOT. Mr. McCluney invited everyone to attend the Silver Harvest Banquet, sponsored by the African American Student Union, TAASU, on Saturday, November 15, 2014 at 6:00 p.m. in Upper Level Jewell.
Seeing no other patrons or petitioners, Chairman Maddox moved to the next order of business.
6. **Communications:** Chairman Maddox asked for Communications. Dr. Mike Vitale, VP for Academic Affairs, introduced Tony Tompkins, Athletic Director, who introduced Coach Mary Bruno and the KCKCC Girls' Volleyball Team. Coach Bruno and the team won the District N Championship which sends them to the NJCAA Division II National Tournament at Phoenix College in Phoenix, AZ. Their first game is November 20th.
Mayre Hoffman came to the podium to give an update on the Alumni Weekend. Ms. Hoffman reported that Mayor Holland was in attendance to open Alumni Weekend and read

his proclamation making it the Alumni Inauguration. Ms. Hoffman reported they were already making plans for the 2015 Alumni Weekend.

Patrick McCartney, Endowment Director, came to the podium to give an update on the KCKCC 4.0 Gala, held October 25, 2014. Mr. McCartney recognized those volunteers who were instrumental in the planning and organizing of the event. He especially recognized Dawanna Fangohr, his assistant, for all the work she had accomplished. Mr. McCartney reported that after all the sponsorship monies collected, the income from the auction items that they raised approximately \$40,000 for student scholarships. Mr. McCartney reported that the next 4.0 Gala would take place October 24, 2015 at Quivira Country Club. Chairman Maddox congratulated both Patrick McCartney and Dawanna Fangohr for a successful event.

11. Miscellaneous – Chairman Maddox called for Executive Session and asked Mr. Wynn for the amount of time allowed. Mr. Wynn said a total time of 40 minutes was needed, the first 25 minutes needed for a non-elected personnel matter to protect the privacy interest of the individual to be discussed and 15 minutes for consultation on a matter protected by the attorney-client privilege. Trustee Rios motioned to move to Executive Session at 8:39 a.m. with 5 minutes for transition. Trustee Breidenthal seconded and the motion carried. Executive Session began at 8:44 a.m. At 9:39 a.m. Trustee Rios motioned to return to the open meeting. Trustee Ash seconded and the motion carried.

7. President's Report: Chairman Maddox asked for Dr. Givens' report.

Dr. Givens motioned to approve Dr. Susan Lindahl as the new Treasurer for the Board of Trustees. Trustee Rios motioned to approve Dr. Lindahl as the Treasurer. Trustee Breidenthal seconded and the motion carried.

Dr. Givens introduced Bill Miller, auditor with Novak, Birks, P.C. Mr. Miller presented the yearly Audit and said it was a draft copy, waiting approval from the Board of Trustees. Trustee Rios reported that the Finance Committee had reviewed the Audit and had discussed the policy and timeline. Mr. Miller reported that Mr. Robert Layton and Mr. Doug Welch were instrumental in the finalization of the Audit. Chairman Maddox asked college counsel, Mr. Deryl Wynn, if the Audit could be accepted or approved at a later time. Mr. Wynn said it needed to be approved no later than the next scheduled Board of Trustees meeting. Dr. Givens introduced Mr. Jim Beechwood, Director of College Relations, who gave an update on Trozzolo Advertising and their strategy to market Kansas City Kansas Community College. Mr. Beechwood said they will have a marketing report ready to present to the BOT by the December meeting.

Dr. Givens announced the following:

- The kick-off of the United Way Campaign began with a few administrators “being arrested” and funds raised by staff either putting in money to get the administrators out of jail or to keep them in. A little under \$800.00 was raised just by this activity alone!
- Reminded everyone of the Silver Harvest Banquet, sponsored by TAASU, on November 15, 2014 at 6:00 p.m. in the Upper Level Jewell.

- Announced the 92nd Annual Candlelighting Ceremony on Wed., December 3rd at 9:00 a.m. and 11:00 a.m. in the Performing Arts Center.
- Announced the KACCT/COP Retreat on December 7 & 8 in Ft. Scott, KS. Dr. Givens, Chairman Maddox and Trustees Ash and Flunder will be attending.
- The 4th Annual Combined President’s Reception and Faculty & Staff Holiday Party will be Wednesday, December 10th from 11:00-2:00 in the Upper Level Jewell.
- Christmas in The City is December 18th.
- ACCT Legislative Summit takes place February 9-12, 2015 in Washington D.C.
- Commented on the Kansas Supreme Court sessions which took place October 25th in the KCKCC Performing Arts Center. Dr. Givens read a letter from the KS Supreme Court commending KCKCC on its professionalism and the way the Supreme Court staff had been accommodated. Letters were received for the Office of the President, Campus Police and the IT Division.
- Reported on her speaking engagement, November 4th at the Kauffman Foundation.

Chairman Maddox asked a motion to approve the President’s report. Trustee Rios motioned to approve the President’s Report. Trustee Breidenthal seconded and the motion carried.

8. **Vice President for Academic Affairs and Student Services Report:** Dr. Michael Vitale reported on the following dates: December 6 @ 6:00 p.m. – Physical Therapy Pinning Ceremony at the TEC; December 17 @ 7:00 p.m. – Nurses Pinning Ceremony at the Field House; December 18 @ 7:00 p.m. – Respiratory Care Pinning at the TEC. Following discussion on Dr. Vitale’s report, Chairman Maddox asked approval for the VP for Academic Affairs & Student Services report. Trustee Rios motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

9. **Chief Financial Officer’s Report.**

10. **Finance**

- A. Payment of the Bills. Trustee Rios motioned to approve payment of the bills. Trustee Ash seconded and the motion carried.
- B. Financial Report. Trustee Rios commented on the new format of the Financial Report and appreciated the detail. Trustee Rios motioned to approve the Financial Report. Trustee Breidenthal seconded and the motion carried.
- C. Recommendations #1-8. Trustee Rios requested a full report on the scope of costs of the Chevron/OpTerra project (#4) in the future. Trustee Rios motioned to approve Recommendations 1-8. Trustee Ash seconded and the motion carried.

12. **Director of Human Resources Report.** Director Cheryl Coleman presented for review #1-2 and asked approval for Recommendations # 3-11. Trustee Breidenthal motioned to approve the Director of Human Resources Report. Trustee Ash seconded and the motion carried.

13. **Committee Reports.** Seeing there were no Committee Reports, Chairman Maddox moved to the next order of business.

14. **Unfinished Business.** Trustee Ash reported on the difficulty Harvesters was having distributing food for the needy at the location on 89th and Parallel Parkway. Trustee Ash asked members of the Board of Trustees to consider the use of the parking lot at the Dr. Thomas R. Burke Tech Ed. Center. Trustee Rios questioned security and traffic flow but thought it would be a positive gesture on the part of the college once those issues are addressed.

15. **Motion for Adjournment.** Seeing no further business, Chairman Maddox asked for a motion for adjournment. Trustee Ash motioned to adjourn. Trustee Flunder seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 11:11 A.M.

ATTEST:

Chairman

Secretary