

## **Kansas City Kansas Community College Minutes of the Board of Trustees Meeting October 14, 2014**

1. **Call to Order.** Chairman Maddox called the meeting to order at 8:05 a.m. and asked everyone to stand as Patrick McCartney led the Pledge of Allegiance.
2. **Roll Call.** Roll Call indicated the following Trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, J.D. Rios, and Clyde Townsend.
3. **Approval of the Agenda.** Trustee Rios motioned to approve the Agenda including the Amendment with the corrected language. Trustee Daniels seconded and the motion carried.
4. **Approval of the Minutes.** Trustee Townsend motioned to approve the Minutes of the September 9, 2014 BOT meeting. Trustee Breidenthal seconded. Trustee Daniels requested that a correction to Section XI. Miscellaneous, be made with reference to the time of the Executive Session. The correction needs to read: *At 10:52 a.m., members of the BOT returned from Executive Session.*
5. **Audience to Patrons and Petitioners.** Chairman Maddox asked if there was anyone wishing to address the BOT. No one from the audience came forward; however, Trustee Flunder asked to be recognized and talked about the national recognition that Coach Al Hobson, KCKCC Track coach, received on national media regarding his training of one of the Kansas City Royals baseball players, Lorenzo Cain. Chairman Maddox asked Coach Hobson to stand and be recognized.
6. **Communications.** Chairman Maddox asked for Communications.
  - Dr. Givens asked that Chairman Maddox present a check, recently received from the Kauffman Foundation, in the amount of \$200,000 to Dr. Ed Kremer for the Saturday Academy. Dr. Kremer asked that Marsha Pomeroy come to the podium to speak about the Saturday Academy. Trustee Daniels asked Ms. Pomeroy where the majority of students come from for the Academy. Ms. Pomeroy said 90% come from KCK Public Schools and the rest from Piper and Turner School Districts. Ms. Pomeroy said KCKCC plays a big part in making Saturday Academy happen! She reported that of the forty teachers at the Saturday Academy, twenty-one of them had come through the Academy starting in the seventh grade.
  - Dr. Givens asked that Mayre Hoffman update the BOT on the approaching Alumni Weekend. Ms. Hoffman reported the weekend needs to be referred to as the, “Inaugural Alumni Weekend” and that Mayor Mark Holland would present a proclamation to that effect on Friday, October 17. She also reported that visitors may go to the KCKCC website and register as an alumnus. Trustee Daniels asked that Ms. Hoffman give the BOT an update at the November meeting.

- Dr. Givens reported the Mayors' Prayer Breakfast is Friday, November 7, 2014 from 7-9:00 a.m. at the Reardon Center.
- Dr. Givens read a letter regarding the accreditation for the Respiratory Program addressed to Michael Parrat, Associate Professor of Respiratory Therapy.
- Dr. Givens announced there would be a special meeting of the BOT November 3<sup>rd</sup> at 4:30 p.m. in the Board Room.
- Chairman Maddox read the Resolution allowing alcoholic liquor at the October 18, 2014 dinner and production of "Babes in Arms" in Upper Jewell. Trustee Rios motioned to approve the Resolution and Trustee Breidenthal seconded. Motion carried.
- Dr. Givens announced that Dr. Susan Lindahl would begin her duties as interim Chief Financial Officer, November 1, 2014 and thanked Bob Layton for all the work he has done since beginning in September. Dr. Givens also reported that Mr. Layton will continue in a part-time basis to assist Dr. Lindahl.
- Dr. Givens reported the 4.0 Gala will take place Saturday, October 25 at Lake Quivira Country Club. Monies will be used for scholarship funds.

#### **7. President's Report.**

- Dr. Givens requested that Dr. Sangki Min present the results of the Campus Climate Survey from 2013. The survey compared figures from 2012. Dr. Min said the information disseminated from the survey will be shared with all campus groups, i.e. Senates. Chairman Maddox asked approval of the President's Report. Trustee Rios motioned to approve. Trustee Daniels seconded and the motion carried.

#### **8. Vice President for Academic Affairs and Student Services Report.**

- Dr. Vitale introduced Tasha Haas, Assistant Professor of English, to talk about the students' creative magazine, *Scenic Route*. Professor Haas introduced one of the students, Victoria Patrick who was the recipient of the Philip Miller Creative Writing Scholarship. Ms. Patrick received \$500.00 toward her tuition.
- Dr. Vitale asked Dean Jon Long to introduce Shawn Derritt, Director of Student Advising. Mr. Derritt gave a brief presentation on mandatory advising. Mr. Derritt said that mandatory advising, which will be effective November 1<sup>st</sup>, is taking a pro-active approach to assisting students. Students who are degree-seeking and have less than 30 credit hours will be required to see an Academic Advisor.
- Dr. Vitale reported on the GM Internships stating there were no students to report as GM had not responded since initial request was made for internships. After discussion about the data report in Dr. Vitale's report, he asked acceptance for his report. Trustee Townsend motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

#### **9. Chief Financial Officer's Report.**

**10. Finance**

- A. Bob Layton asked approval of **Payment of the Bills**. Trustee Rios motioned to approve payment of the bills. Trustee Townsend seconded and the motion carried.
  - B. Bob Layton asked approval of the **Financial Report**. Trustee Rios motioned to approve the Financial Report. Trustee Townsend seconded and the motion carried.
  - C. Bob Layton asked approval of **Recommendations X. C 1-7**. Trustee Rios motioned to approve Recommendations 1-7. Trustee Townsend seconded and the motion carried.
11. **Miscellaneous**. Chairman Maddox called for Executive Session and asked college attorney for the length of time allotted. Mr. Wynn suggested a time of 40 minutes to discuss nonelected personnel matters to protect the privacy interests of the individual(s) to be discussed, with possible action to follow. Chairman Maddox said there would be a 5 minute transition period beginning at 9:53 a.m. with the Executive Session beginning at 9:58 a.m. At 10:50 a.m., another 20 minutes was requested. Members of the BOT returned at 11:19 a.m. and Chairman Maddox asked for a motion to return to open meeting. Trustee Rios motioned to return to open meeting. Trustee Daniels seconded and the motion carried.
12. **Director of Human Resources Report**. Director of H.R. Cheryl Coleman drew attention to Separations 1-7 and asked approval of Recommendations 8-31. Trustee Townsend motioned to approve the H.R. Report. Trustee Daniels seconded and the motion carried. Trustee Daniels thanked Dr. Shirley Wendel for her many years of service to KCKCC as the Dean of Nursing and Allied Health. Dr. Wendel will be retiring effective 2/01/2015.
13. **Committee Reports**. Trustee Rios commented on the change with some of the Financial Reports and asked for feedback from members of the BOT. Trustee Rios said that the reports would continue to be refined and updated and will be the same reports received by the Finance Committee.
14. **Unfinished Business**. Having no unfinished business reported, Chairman Maddox called for a motion for adjournment.
15. **Motion for Adjournment**. Trustee Townsend motioned to adjourn. Trustee Rios seconded and the motion carried.

**The meeting of the Board of Trustees adjourned at 11:25 A.M.**

ATTEST:

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Chairman

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Secretary