

Kansas City Kansas Community College Minutes of the Board of Trustees Meeting September 9, 2014

1. **Call to Order.** Chairman Maddox called the meeting to order at 8:00 a.m. and asked everyone to stand for the Pledge of Allegiance led by Dr. Denise McDowell, Dean of Enrollment Management and Registrar.
2. **Roll Call.** Roll Call indicated the following present: Trustees Ash, Breidenthal, Daniels, Flunder, Maddox, Rios and Townsend.
3. **Approval of the Agenda.** Chairman Maddox called for approval of the Amended Agenda. Trustee Rios motioned to approve the Amended Agenda. Trustee Breidenthal seconded and the motion carried. Trustee Daniels motioned to correct the Amendment to the Agenda....the Budget Hearing Minutes were incorrectly dated July 22 instead of August 12, 2014. Trustee Rios seconded Trustee Daniels friendly motion to approve the corrected Amendment.
4. **Approval of the Minutes** of the Budget Hearing of August 12, 2014. Trustee Breidenthal motioned and Trustee Ash seconded to approve the Minutes of the Budget Hearing of August 12, 2014 and the motion carried. Chairman Maddox called for approval of the Minutes of the Regular Meeting of August 12, 2014. Trustee Rios motioned and Trustee Townsend seconded to approve the Minutes of the Regular Meeting of August 12, 2014 and the motion carried.
5. **Audience to Patrons and Petitioners.** There being none, Chairman Maddox continued to the next order of business.
6. **Communications.**
 - Dr. Givens introduced Andrica Wilcoxon and Mayre Hoffman. Andrica gave an update on the Back to School Fair held Saturday, August 9, 2014 from 9-1:00 p.m. The Back to School Fair was held on the KCKCC campus as well as the Boys and Girls Club on 1240 Troupe Ave. Andrica reported that 1500 families were served by the Fair including back-to-school immunizations and sports physicals, provided by the Wyandotte Health Dept., and KU Medical Center, hair-cuts, provided by KCKCC Cosmetology students and distribution of 5,000 backpacks filled with school supplies. USD 500 provided healthy lunches for everyone. Andrica thanked KCKCC and Wyandotte County for their support. Andrica and Mayre Hoffman presented a *save the date* for the upcoming Alumni Weekend planned for October 17-20, 2014. Both reported that sports' activities are scheduled throughout the weekend and will

be posted for alumni as well as a dinner and tours of the TEC and the main campus. Mayre Hoffman reported on the Sunday, September 14, 2014 Tea Dance at Lake of the Forest Country Club, a fundraiser for the Jazz Band's trip to Havana, Cuba.

7. **President's Report.**

- Dr. Givens introduced Robert Layton, interim Chief Financial Officer.
- Dr. Givens reported on the upcoming KACCT/COP Quarterly Retreat at Pratt Community College in Pratt, KS, September 12-13, 2014. Participants will be Dr. Givens, Wendell Maddox, Don Ash and Mary Ann Flunder
- Dr. Givens reported that the track is now open to the public. As of this date, 113 community and KCKCC employees have signed up to use the track. The hours to apply for I.D. cards are 5:00 a.m. - 8:00 p.m. Monday – Thursday and 5:00 a.m. - 4:00 p.m. Friday, during the month of September. Interested community members need to register and obtain their entry card through Campus Police.
- Dr. Givens reported that members of the BOT will have copies of the new KCKCC Foundation's By-Laws to review before the end of the meeting.
- Dr. Givens reported on a letter from Doug Weiss, of Chevron Energy Solutions, shared by Brian Bode, explaining the recent acquisition of Chevron Energy Solutions by OpTerra Energy Services. Dr. Givens reported that all remaining energy construction, on the campus, would be completed by OpTerra.
- Dr. Givens responded to Trustee Rios' question regarding the number of scholarships awarded through the Endowment Association. In 2013, \$289,000 had been awarded. As of fall 2014, \$170,000 has been awarded.
- Dr. Givens reported on the new street crossing light from the student dorms toward the Humanities bldg. The street crossing light will better serve the visually challenged students of our campus.

Chairman Maddox asked approval of the President's report. Trustee Townsend motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

8. **Vice President for Academic Affairs and Student Services Report.**

- Dr. Mike Vitale introduced Dr. Ed Kremer, Dean of MST, and Bill Sixta with OpTerra Energy Services, formerly Chevron Energy Solutions. Dr. Kremer spoke briefly about the summer internship program with OpTerra (Chevron) and introduced Dawn Johnson and Dawn Koufakis. Ms. Johnson talked about the two young men who had been selected for the internship program and had each of them talk about their experiences. The two interns are Michel Peterson, who will enroll at University of Kansas and major in Petroleum Engineering and LaMaas Stegall, who will study Civil Engineering. Bill Sixta said he will e-mail information about the internship program and respond to any questions. Trustee

Daniels said the BOT would like a report on General Motors at the October BOT meeting.

- Dr. Vitale introduced Dr. Denise McDowell to present the annual summary of the 2013-2016 Strategic Plan Report. Dr. McDowell and Dr. Sangki Min gave updates with a power point presentation and introduced Jesse Johnson and Karisse Whyte as two members of the Strategic Plan Core Group. Trustee Daniels asked for an update every six months to keep the BOT apprised of what has been implemented and what is successful with regard to the Strategic Plan.
- Dr. Vitale briefly reported on the results of KCKCC graduates who currently attend Emporia State.
- Dr. Vitale drew attention to the distributed magazine, *Greenability*, and mentioned the article about KCKCC, “Kick Butts Campaign.”

Dr. Vitale asked approval of his report. Trustee Townsend motioned to approve the report. Trustee Rios seconded and the motion carried. Chairman Maddox asked Dr. Jon Long about the Housing Task Force. Dr. Long reported that 75% of the students in Housing are KCKCC athletes. Dr. Vitale reported the Academic Resource Center has been temporarily moved due to construction.

9. **Chief Financial Officer’s Report.** After a brief introduction Mr. Layton asked approval for his report. Trustee Rios motioned to approve the Report. Trustee Townsend seconded and the motion carried.

10. Finance

- A. Bob Layton asked approval of **Payment of the Bills**. Trustee Rios motioned to approve Payment of the Bills. Trustee Townsend seconded and the motion carried.
- B. Bob Layton asked approval of the **Financial Report**. Trustee Rios motioned to approve the Financial Report. Trustee Townsend seconded and the motion carried.
- C. Bob Layton asked approval of **Recommendations C 1-7**. Trustee Rios motioned to approve the Recommendations. Trustee Townsend seconded and the motion carried.
11. **Miscellaneous.** Chairman Maddox called for Executive Session and Deryl Wynn suggested a time of 30 minutes with action to follow and 5 minutes for transition. Executive Session began at 9:39 a.m. At 10:29 a.m., an additional 5 minutes was requested for Executive Session. At 9:52 a.m., members of the BOT returned from Executive Session. The following actions were approved: (1) Trustee Rios motioned to approve Dr. Givens request to reassign the Treasurer of the College. Trustee Townsend seconded and the motion carried. (2) Trustee Rios motioned to approve the Interim CFO (Robert Layton) as Treasurer, replacing Brian Bode. Trustee Townsend seconded and the motion carried.

12. **Director of Human Resources Report.** Director, Cheryl Coleman referenced Section A. 1-6, the Separation Information and asked approval for Section B. 7-33, Recommendations. Trustee Ash motioned to approve the Human Resources Report. Trustee Townsend seconded and the motion carried.

13. **Committee Reports.**

- Trustee Cathy Breidenthal reported that she will give an update on the October 25th 4.0 Gala at the next BOT meeting.
- Trustee Don Ash commented on the September 12-13 KACCT/COP Quarterly Retreat at Pratt Community College in Pratt, KS. Trustee Ash reported that Dr. Andy Tompkins and Ken Wilk will be presenting at the retreat.
- Dr. Daniels reported on the recent election in College Senate: Darren Elliott, President and Tammy Miller, Vice-President.
- Chairman Maddox asked who would be replacing Dr. Marvin Hunt, Dean of Business/Continuing Ed. (recently resigned) with Dr. Givens responding that no one has been selected.
- Dr. Daniels reported on the September 4th Jazz by The Lake and suggested that anyone who has not attended, needs to plan to attend the next performance.

14. **Unfinished Business.** Chairman Maddox asked for Unfinished Business. There being none, chairman Maddox asked for a motion for adjournment.

15. **Motion for Adjournment.** Trustee Townsend motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 10:36 A.M.

ATTEST:

Chairman

Secretary