

Kansas City Kansas Community College Minutes of the Board of Trustees Meeting August 12, 2014

BUDGET HEARING MINUTES

1. The meeting of the Board of Trustees was called to order at 8:00 a.m. by Chairman Wendell Maddox, who announced this was the annual KCKCC Budget Hearing and approval of the 2014-2015 Budget. Chairman Maddox asked for **Roll Call**. Roll Call indicated the following Trustees present: Ash, Breidenthal, Daniels, Flunder, Maddox, Rios, and Townsend.
2. Chairman Maddox asked for Audience to Patrons and Petitioners, for anyone wishing to address the BOT regarding the Budget. Hearing none, Chairman Maddox asked approval of the 2014-2015 Budget. Trustee Rios motioned to approve the Budget. Trustee Townsend seconded and the motion carried.
3. Chairman Maddox called for adjournment of the Budget Hearing. Trustee Rios motioned for adjournment. Trustee Breidenthal seconded and the motion carried. The Budget Hearing adjourned at 8:10 a.m.



REGULAR MEETING MINUTES

1. Chairman Maddox called the meeting to order at 8:12 a.m. and asked everyone to stand for the Pledge of Allegiance.
2. Chairman Maddox asked for **Roll Call**. Roll Call indicated the following Trustees present: Ash, Breidenthal, Daniels, Flunder, Maddox, Rios and Townsend.
3. Chairman Maddox asked **Approval of the Agenda**. Trustee Daniels motioned to approve the Agenda. Trustee Townsend seconded and the motion carried.
4. Chairman Maddox asked **Approval of the Minutes** of the July 22, 2014 Board of Trustees meeting. Trustee Daniels motioned to approve the July 22, 2014 Minutes with the following two corrections: *(1) IV President's Report - report by Jim Beechwood, College Relations Director - where Missouri is referenced, it should read Kansas. (2) IV President's Report - report on track update, correct to read Healthy Wyandotte Community.* Trustee Rios seconded and the motion carried.

5. Chairman Maddox asked for **Audience to Patrons and Petitioners**. There being none, Chairman Maddox continued to the next order of business.
6. Chairman Maddox asked for **Communications**. Dr. Givens reported on a letter received from the Kansas City Police Department commending Donald Alsdurf for his service professionalism.
7. Chairman Maddox asked for the **President's Report**.
 - Dr. Givens introduced Dr. Jon Long, Dean of Student Services, who introduced the new 2014-2015 RAs (Resident Assistants) for student housing: Lisa Griffin, supervisor, Ti Huynh, Shaun Burki, Patrick Haltiwanger, Tiara Ealy, and Jimmie Anschutz. Frances Morales was unable to attend. Dr. Long distributed the new Student of Code Conduct book to each member of the Board of Trustees.
 - Dr. Givens said she felt the August 11th Inservice went very well and that there was valuable information shared with everyone.
 - Reported on the name change to Center for Workforce Development and Entrepreneurship.
 - Dr. Givens reported on the September 12-13th KACCT Quarterly Meeting at Pratt Community College and requested that any member of the BOT, wanting to attend, to please let Peggy know.
 - Dr. Givens reported on the October 29th Kansas Supreme Court cases being presented at KCKCC in the Performing Arts Center at 8:00 a.m. and requested any member of the BOT, wanting to attend, to please let Peggy know.
 - Dr. Givens reported on the Print Shop Open House, immediately following the BOT meeting, August 12th from 10:00-2:00 p.m.Chairman Maddox called for approval of the President's report. Trustee Ash motioned to approve the report. Trustee Breidenthal seconded and the motion carried.
8. Chairman Maddox asked for the **Vice President for Academic Affairs and Student Services Report**. Dr. Mike Vitale reported that Stacy Tucker, Phi Theta Kappa Director, has been named the Regional Coordinator, at the state level, for PTK.
 - Trustee Rios asked about the BOT meeting notice appearing in the Wyandotte Echo and it was pointed out that the notice had appeared in the Echo.
 - Trustee Rios asked about receiving a full Campus Police report other than the summary. Dr. Givens said she received the extensive report each month from the Chief of Police.
 - Trustee Rios questioned as to why the Supervisor of Student Housing began her job without e-mail or phone service. Director Cheryl Coleman said the Supervisor, Lisa Griffin, began before the final approval of the BOT as her job was crucial in assigning

housing for incoming students. Dr. Baz Abouelenein reiterated that employees are not assigned an e-mail or a phone until their hire is approved at the BOT meetings. Lisa Griffin was approved for her job at the August 12th BOT meeting and her effective date of hire is August 13th.

- Trustee Daniels asked why the enrollment was so low, referencing page 2 of Dr. Vitale's report. Dr. Vitale responded that the figures were reported prior to Open Enrollment at the main campus, TEC and Leavenworth and online classes. Dr. Vitale said he hoped the enrollment figures will be much higher after open enrollment.
- Dr. Daniels asked about the TABE testing referenced on page 4 of Dr. Vitale's report. Dr. Vitale responded that TABE is an assessment test for secondary students while the Compass test is for testing college readiness of high school students.
- Dr. Daniels congratulated the Fire Academy for the number of participants who are now nationally certified.
- Trustee Breidenthal asked about switching to the new style of teaching at the Fire Academy. Dr. Kremer, Dean of Math, Science, Computer Technology, responded that the new style allowed students to have a better understanding of the materials and said the pass rate was the highest it has been.

Dr. Vitale asked approval of his report. Trustee Daniels motioned to approve the Vice-President for Academic Affairs report. Trustee Townsend seconded and the motion carried.

9. Chairman Maddox asked for the **Vice President for Administrative Services Report**.

Mr. Brian Bode reported that the Chevron Project was nearing completion. Trustee Daniels said he thought the new college website was very nice and commended Information Services for the work they have done. Mr. Bode asked approval of his report. Trustee Rios motioned to approve the Vice President for Administrative Services Report. Trustee Townsend seconded and the motion carried.

10. **Finance**

- A. Brian Bode asked approval of **Payment of the Bills**. Trustee Rios motioned to approve Payment of the Bills. Trustee Breidenthal seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios reported that expenses were at 93% and commended the Deans and staff for watching their spending and also noted that kilowatt usage was the second lowest this year and motioned to approve the Financial Report. Trustee Townsend seconded and the motion carried.
- C. Brian Bode asked approval of **Recommendations C 1-8**. Chairman Maddox asked that #7 be tabled for clarification during Executive Session. Mr. Wynn suggested that the BOT may approve items 1-6 and 8 "with exception, and with possible action to follow." Trustee Rios motioned to approve Recommendations 1-6 and 8 with action to follow.

Trustee Breidenthal seconded and the motion carried. Trustee Daniels asked about the bakery, referenced in #8 of Recommendations, and when it would be opening. Dr. Vitale said it wasn't an actual bakery but part of an academic class.

11. **Chairman Maddox asked for Miscellaneous.** Chairman Maddox called for Executive Session and Deryl Wynn suggested a time of 20 minutes with action to follow and 5 minutes for transition. Executive Session began at 8:34 a.m. At 9:10 a.m., an additional 20 minutes was requested for Executive Session. At 9:30 a.m., an additional 10 minutes was requested for Executive Session. At 9:52 a.m., members of the BOT returned from Executive Session. Chairman Maddox called for a motion to return to Open Meeting. Trustee Townsend motioned to return to the open meeting. Trustee Breidenthal seconded and the motion carried. Trustee Townsend motioned to approved #7 of the Recommendations, under VP Brian Bode's report. Trustee Ash seconded and the motion carried.
12. Chairman Maddox asked for **Committee Reports** (This was out of order). Trustee Breidenthal reported on the upcoming KCK Community College Endowment Association 4.0 Gala. Trustee Breidenthal said this event would take place October 25 at Lake Quivira Country Club. The funds are used to support scholarships for KCKCC students. Trustee Daniels said that Patrick McCartney was doing a good job with the planning and reported that the Wyandotte Countian of the Year is former Unified Government Mayor Joe Reardon and the KCKCC Distinguished Alumni is Karen Orr, Chief Nursing Officer at Providence Medical Center.
13. Chairman Maddox asked for the **Director of Human Resources Report**. Director, Cheryl Coleman referenced Section A. 1-6, the Separation Information and asked approval for Section B. 7-25, Recommendations. Trustee Ash motioned to approve the Human Resources Report. Trustee Townsend seconded and the motion carried.
14. Chairman Maddox asked for **Unfinished Business**. Chairman Maddox asked for a motion to approve the 2014-2015 Committees as presented by Dr. Givens. Trustee Daniels motioned to approve the Committees. Trustee Townsend seconded and the motion carried. Trustee Ash asked for an update on access to the track by the community. Brian Bode said the electric locks had been ordered and they were waiting for them to be installed along with the turn-style. The question Trustee Breidenthal had previously asked, as to whether an access card would be used for egress, was addressed. Mr. Bode said that Deputy Chief Sievers checked and reported that it was a safety issue to require track walkers to use the card to exit the track. Trustee Breidenthal asked the process of notifying the public as to track readiness. Mr. Bode said signs would be posted as well as information posted on the college website and a

press release in the paper. Being no further Unfinished Business, Chairman Maddox called for adjournment. Trustee Townsend motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 10:02 A.M.

ATTEST:

Chairman

Secretary