

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
JULY 22, 2014**

1. After Calling the Meeting to order at 3:05 p.m., Chairman Don Ash asked everyone to stand for the Pledge of Allegiance
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Trustees Ash, Breidenthal, Daniels, Flunder, Maddox, Rios and Townsend.
3. Chairman Ash asked **Approval of the Agenda**. Trustee Townsend motioned to approve the Agenda. Trustee Maddox seconded and the motion carried.
4. As this was the **Reorganization of the Board of Trustees**, Chairman Ash handed the gavel to Dr. Givens who called for nominations for Board Chairman:
  - Trustee Daniels motioned to nominate Trustee Wendell Maddox as Chairman for the 2014-2015 Academic years. Trustee Townsend seconded and the motion carried.
  - Trustee Townsend motioned to nominate Trustee Cathy Breidenthal as Vice-Chairman. Trustee Rios seconded and the motion carried.
  - Trustee Ash nominated Dr. Givens to continue in her role as BOT Secretary. Trustee Townsend seconded and the motion carried.
  - Trustee Rios motioned to nominate Brian Bode to continue as BOT Treasurer. Trustee Daniels seconded and the motion carried.
5. **Board Appointments and Designations for the 2014-2015 Academic Year** indicated the following:
  - Approval of Bank Depositories: Trustee Rios motioned to continue with the following (Attachment A): Security Bank, Country Club Bank, Brotherhood Bank of Labor, Liberty Bank & Trust and UMB Bank. Trustee Daniels seconded and the motion carried.
  - Naming of Official College Newspaper: Trustee Rios motioned to change to the Wyandotte Echo as they still distribute printed copies. Trustee Daniels seconded. Trustee Flunder opposed as she felt the college should use more than one newspaper. With six approvals, the motion carried.
  - Appointment of College Legal Council: Trustee Daniels motioned to continue with the law firm of McAnany, Van Cleave & Phillips. Trustee Townsend seconded and the motion carried.
  - Appointment of Freedom of Information Officer: Trustee Breidenthal motioned to continue with Dr. Sangki Min, Dean of Institutional Services (\*Correction to Dr. Min's

title on the Agenda of July 22, 2014...incorrectly listed as Dean of Instructional Services). Trustee Townsend seconded and the motion carried.

- Confirm BOT meeting dates/times for the 2014-2015 Academic Year: Trustee Townsend stood and motioned that the meetings be changed to the second Tuesday of each month and begin at 8:00 A.M. with breakfast provided at 7:30 A.M. Trustee Ash seconded and the motion carried.
6. Chairman Maddox asked **Approval of the Minutes** of the June 24, 2014 Board of Trustees meeting. Trustee Rios motioned to approve the June 24<sup>th</sup> Minutes. Trustee Breidenthal seconded and the motion carried.  
Chairman Maddox asked **Approval of the Minutes** of the July 14, 2014 Board of Trustees Special meeting. Trustee Ash motioned to approve the July 14<sup>th</sup> Minutes. Trustee Townsend seconded and the motion carried.
  7. Chairman Maddox asked for **Audience to Patrons and Petitioners**. There being none, Chairman Maddox continued with the next order of business.
  8. Chairman Maddox asked for **Communications**. Dr. Givens read a letter, addressed to Pastor Turner at Oak Ridge Baptist Church, from Michael Kimbrough Director of KCKCC Media Services. Mr. Kimbrough was addressing the positive behavior of Chris Brewer, the young man running the camera during the June BOT meeting. Trustee Ash reported on two phone calls he had received from members of the community who were concerned about the closing of the track to walkers. Trustee Ash said both callers were cordial and the calls productive. Trustee Ash invited both callers to attend the BOT meeting and address the Board members regarding their concerns; however, neither attended. Trustee Flunder said she had also invited community walkers to address the BOT. However, none of them attended the meeting.
  9. Chairman Maddox asked for the **President's Report**.
    - Dr. Givens requested that Dr. Mike Vitale introduce Dean Leota Marks, Workforce Development/TEC. Dean Marks introduced the students who had competed in, and achieved state and national level recognition, in the Skills USA Competition. Dean Marks also introduced their instructor, Jake Carmack, who spoke about the Skills USA competition and reported on the different levels of awards. The students are: Aaron Feibel, who is employed at Food Equipment Repair and Refrigeration and Andre Allan, who works in nail technology. Andre reported that both her brother and sister had previously competed in Skills USA. Trustee Ash suggested letters be sent to their employers congratulating them on their employees' achievements. Trustee Daniels congratulated the teachers.

- Dr. Givens introduced visitors from National American University as part of their degree program assignment. The visitors are: Jeanette Furno, JCCC and Charles Lee, NAU.
- Dr. Givens introduced Jim Beechwood, College Relations Director, who reported on, and asked approval of, the Trozzolo Communications Group Agreement with KCKCC. Trozzolo Communications Group will develop and implement communications, advertising, media relations, social media, digital, and community relations with the surrounding KCKCC community. Trustee Daniels asked if the contract would follow the laws of the state of Missouri. Trustee Daniels motioned to approve Trozzolo but amended to approve with the state of Missouri be included in media coverage. Trustee Townsend seconded and the motion carried. Trustee Rios asked about section 8 (a) regarding cost plus 15% of materials and services purchased and produced. Jim Beechwood responded that 15% is standard within the industry. Attorney Wynn said a statement could be inserted with an explanation, “to the extent permitted by law,” with reference to #19 in the proposal submitted in March, 2014 and said the Trozzolo proposal may be accepted with the amendment. Trustee Daniels amended his motion to include both amendments
- Dr. Givens gave an update on the use of the track by the community. Dr. Givens said a gate with card swipe system was being installed at the track and those community members wishing to use the facility would need to register and get an I.D. card that would allow them access but that there will also be guidelines for that access. The college would be able to keep a record of how many community members were making use of the facility and that information would be provided to Wyandotte Healthy Community. Chairman Maddox asked if there would be security at the gate with the response that no one would be stationed there. Trustee Breidenthal asked if walkers would swipe for both entry and exit with the response being that it would only be for gaining entry.

Chairman Maddox asked approval of the President’s Report. Trustee Townsend motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

10. Chairman Maddox asked for the **Vice President for Academic Affairs and Student Services Report**. Trustee Rios had a question under Athletics with regard to Athletic Director, Tony Tompkins’, Title IX webinar attendance. VP Vitale said his attendance was to further understand that Title IX is more than gender equality but a broad law covering sexual abuse as well. Trustee Rios asked about the *free baseball camp*, with Dr. Vitale stating that it was funded by an outside entity. Trustee Rios asked about the El Padrino Soccer League using the KCKCC Soccer Field. Dr. Vitale stated this was done as a fundraiser. Trustee Rios suggested that when letters of appreciation are sent from the college that a signature line include signatures of the members of the Board of Trustees. Trustee Rios asked about the Student Advising Center and if there was a quota for the

number of students making use of the office. Dr. Vitale responded the figures were only to reflect activity in the office. Dr. Vitale said a report was “in the works” of being published indicating the cost analysis of keeping the Leavenworth Center open. Dr. Vitale addressed Trustee Daniels question about the number of mailings going to the number of households throughout Wyandotte and Leavenworth Counties. Dr. Vitale asked acceptance of his report. Trustee Ash motioned to approve the report. Trustee Rios seconded and the motion carried.

11. Chairman Maddox asked for the **Vice President for Administrative Services Report**. VP Bode asked approval to publish, and for notice of public hearing, of the 2014-2015 Budget (Attachment B) on August 12, 2014, but with an amendment to the time listed for the August BOT meeting. The original time listed was 3:30 p.m., but has been amended to reflect the new starting of the meetings at 8:00 a.m. Trustee Rios motioned to approve the posting of the 2014-2015 Budget with the amended time. Trustee Townsend seconded and the motion carried. Mr. Bode asked approval of his report. Trustee Breidenthal motioned to approve the report. Trustee Rios seconded and the motion carried.

## 12. Finance

- A. Brian Bode asked approval of **Payment of the Bills**. Trustee Rios motioned to approve Payment of the Bills. Trustee Daniels seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios motioned to approve the Financial Report. Trustee Ash seconded and the motion carried.
- C. Brian Bode asked approval of **Recommendations 12C 1-5**. Trustee Rios motioned to approve the Recommendations. Trustee Breidenthal seconded and the motion carried.

13. **Chairman Maddox asked for Miscellaneous**. Trustee Ash motioned for Executive Session. Trustee Townsend seconded and the motion carried. Attorney Wynn suggested a time of 35 up to 45 minutes with just Dr. Givens and himself at the beginning, asking the others to “stand by.” Executive Session began at 3:55 p.m. At 4:45 p.m., an additional 10 minutes were requested. Executive session ended at 4:57 p.m. Trustee Ash motioned to return to open session. Trustee Breidenthal seconded and the motion carried.

14. Chairman Maddox asked for the **Director of Human Resources Report**. Director Cheryl Coleman asked attention to Section A. 1-6 with a correction to #2, the resignation of Damian Stammersky, Assistant Baseball Coach, not Basketball. Director Coleman asked approval for Section B 7-23 and included the two Resident Assistants needing final approval from the June BOT meeting. Background checks came back for Shawn Burki (\$400/mo) and Patrick Haltwanger (\$400/mo). Trustee Rios motioned to

approve both items, as amended, as well as Director Coleman’s report. Trustee Ash seconded and the motion carried.

15. Chairman Maddox asked for **Committee Reports**. Trustee Ash talked about the June KACCT meeting and said the committee did not approve the lobbying contract. Trustee Ash also reported on the recent visit from KS Regent, Kenny Wilk. He was hosted by Dr. Givens, Trustee Ash, Dr. Vitale, Brian Bode, Karalin (Alsdurf) McCain and the Division Deans. Following a question and answer session, Regent Wilk was given a tour of TEC I. Regent Wilk is the incoming Chairman for the Kansas Board of Regents.

16. Chairman Maddox asked for **Unfinished Business**. Hearing none, Chairman Maddox called for a motion for adjournment. Trustee Rios motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

**The meeting of the Board of Trustees adjourned at 5:03 p.m.**

ATTEST:

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Chairman

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Secretary