

## **Kansas City Kansas Community College Minutes of the Board of Trustees Meeting March 10, 2015**

- I. **Call to Order:** Chairman Maddox called the meeting to order at 8:06 a.m. and asked Doug Welch to lead everyone in the Pledge of Allegiance.
- II. **Roll Call:** Roll call indicated the following Trustees present: Ash, Breidenthal, Maddox, Rios and Townsend. Trustee(s) Flunder and Daniels were unable to attend.
- III. **Approval of the Agenda:** Chairman Maddox asked approval of the Agenda. Trustee Rios motioned for approval. Trustee Townsend seconded and the motion carried.
- IV. **Approval of the Minutes:** Chairman Maddox asked approval of the Minutes of the February 17, 2015 Board of Trustees Meeting. Trustee Townsend motioned approval. Trustee Rios seconded and the motion carried.  
Chairman Maddox asked approval of the Minutes of the March 3, 2015 Special Meeting of the Board of Trustees. Trustee Breidenthal motioned for approval. Trustee Townsend seconded and the motion carried.
- V. **Audience to Patrons and Petitioners:** (1) Nashon Thomas, Student Senate President, came forward and gave a brief update on Student Senate activities. Nashon reported that Student Senate meetings are now being held in Lower Level Jewell so more students may attend and participate. Nashon relayed that the public is also encouraged to attend their meetings. (2) Jeremiah McCluny, Admissions Specialist, came to address members of the Board and to introduce the President of AASU, African American Student Union, Jessica Walker. Ms. Walker talked about their recent participation in the Big XII Conference in Oklahoma, titled ‘Black Lives Matter.’ AASU member, Andrea Thompson, also spoke of the conference and its impact. Trustee Rios asked how best the BOT could support AASU. Ms. Walker relayed, by helping promote their service activities as well as attending some of their functions. Chairman Maddox thanked members of AASU, and Jeremiah McCluny, for their presentation.
- VI. **Communications:** Chairman Maddox asked for Communications. (1) Athletic Director, Tony Tompkins, introduced Rashaun Casey and C.J. Vallejo as two of the athletes who were honored during Student Athlete Academic Success Night and had a 3.0 or higher GPA during the Fall Semester. The students talked about their grades, future plans and sports activities. (2) Chairman Maddox called Darren Elliott and Scott Elliott to the podium to talk about the recent achievements of the Speech-Debate Team. Darren introduced students, Alex Glanzman, John Williams, Tyler Rowe, Nahshon Thomas, Matt

Casas, Nicole Nave, and Anthony Joseph and spoke of the outstanding achievements of each. Darren reported on the National parliamentary Debate Association National Championship Tournament, being hosted by KCKCC March 14-17. Mr. Elliott reported that over fifty colleges and universities from, all over the country, would be in attendance. Chairman Maddox thanked Darren and Scott and the students for their presentation. (3) Dr. Givens read a letter, recently received from the Maranatha Christian Academy 3<sup>rd</sup> grade class, thanking Dr. Cherilee Walker, Dean of AHSS, for her recent presentation to the class regarding the Cuban Jazz Festival trip as well as a music appreciation presentation.

VII. **Miscellaneous:** At this time, Chairman Maddox asked for a motion to move into Executive Session, *to discuss elected and nonelected personnel matters to protect the privacy interests of the individual(s) to be discussed; and for consultation on a matter protected by the attorney-client privilege.* Deryl Wynn suggested a time of 30 minutes, with a 5 minute transition. Executive Session began at 8:50 a.m. Members of the BOT returned to open meeting at 9:36 a.m.

VIII. **President’s Report:** Dr. Givens reported on:

- The check, written to the state in the amount of \$208,000.00, which was the amount KCKCC owed as part of its share, due to the budget reduction;
- KBOR/COP meeting in Topeka, Wednesday, March 11, 2015 as well as a dinner for all community college presidents and Board of Trustees’ Chairmen, hosted by Kansas Board of Regents;
- Faculty negotiations, which began March 4, would continue.
- The Governor’s Prayer Breakfast will be Wednesday, March 18<sup>th</sup> in Topeka beginning at 6:01 a.m.
- Dr. Givens reminded everyone that if they’re planning on taking “early” retirement that they need to have their letter submitted before the May 12<sup>th</sup> BOT meeting.

Dr. Givens asked approval for her report. Trustee Rios motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

IX. **Vice President for Academic Affairs and Student Services Report:** Dr. Vitale reported on:

- Asked approval for the Amendment to his report regarding the 2015-2016 Special Fees. The \$30.00 fee was removed for all online and blended courses with the new wording to be read: *Remove the special class fee of \$30.00 off all online, blended, and web-enhanced courses. We propose replacing this with a \$30.00 per semester technology fee.* Trustee Rios reported that the Finance Committee had discussed and were aware of this change and approved it. Dr. Vitale reported that the \$30.00 fee would allow all students access to online curriculum. Trustee Rios motioned to approve the Amendment to the 2015-2016 Special Class Fees. Trustee Townsend seconded and the motion carried. Trustee Rios motioned to approve the 2015-2016 Special Class Fees. Trustee Breidenthal seconded and the motion carried.

- Trustee Breidenthal asked about the cost analysis (Strategic Plan 3.3) of the TEC using separate logo/branding from the main campus. Dr. Vitale said the goal is for the entire college community to have the same branding (look, logo, etc.). The current logo, for the TEC, has been in use since before Trozzolo Communications, the company developing new branding for the college, was contracted.
- Trustee Rios stated that the college might want to get bids for feeding the athletes, specifically, meals provided for them during home games. Dr. Vitale asked acceptance of his report. Trustee Rios motioned to approve the report. Trustee Townsend seconded and the motion carried.

X. **Chief Financial Officer’s Report.** Dr. Susan Lindahl reported on:

- the elevator in the Humanities area, that it is new, is working and is ADA compliant;
- Budget workshops for all Deans and Directors

XI. **Finance** – Dr. Lindahl asked approval for the following:

A. Payment of the Bills: Trustee Rios motioned to approve payment. Trustee Townsend seconded and the motion carried.

B. Financial Report, including payment of credit card bills: Trustee Breidenthal motioned to approve the Financial Report including payment of credit card bills. Trustee Rios seconded and the motion carried.

C. Recommendations: Approval for equipment and software continuation of services for security, TED Systems, LLC - \$18,704.00. Trustee Rios motioned to approve the Recommendation. Trustee Townsend seconded and the motion carried.

Trustee Rios motioned to amend the Agenda to approve a Resolution providing for disposal of property owned by the college. Trustee Townsend seconded and the motion carried. Dr. Lindahl read the Resolution (below) for the sale of the property on State Ave.:

**A RESOLUTION AUTHORIZING THE SALE OF PROPERTY OWNED BY  
KANSAS CITY KANSAS COMMUNITY COLLEGE FOR THE SUM OF THREE HUNDRED SEVENTY-FIVE  
THOUSAND DOLLARS (\$375,000.00)**

**WHEREAS**, KANSAS CITY KANSAS COMMUNITY COLLEGE, Wyandotte County, Kansas (the “College”) is a Kansas community college duly created, organized and existing under the laws of the State of Kansas; and

**WHEREAS**, the College presently owns and maintains certain real property situated, identified and described in the legal description attached located in Kansas City, Wyandotte County, Kansas, (“the Property”); and

**WHEREAS**, pursuant to KSA 71-201(b)(11), the College has determined that the aforesaid property is no longer necessary for college purposes and it should be disposed of in such manner and upon such terms and conditions as provided by law,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KANSAS CITY KANSAS COMMUNITY COLLEGE, WYANDOTTE COUNTY, KANSAS, AS FOLLOWS:**

**Section 1. Authorization of Lease Purchase Agreement.** The College is hereby authorized to sell the Property on terms and conditions acceptable to the Chairman of the Board of Trustees in consultation with the College’s legal counsel, the chairman’s execution thereof to be conclusive of his approval thereof.

**Section 2. Further Authority.** The College shall, and the officials and agents of the College are hereby authorized and directed to, take such action, expend such funds and execute such other documents, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

**Section 3. Execution of Documents.** The President, the Chief Financial Officer, the Vice President of Academic Affairs and Student Services, the Board Treasurer, and the Secretary are hereby authorized and directed to execute and deliver the Quit Claim Deed and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution on behalf of and as the act and deed of the College.

**Section 4. Severability.** If any one or more of the terms, provisions or conditions of this Resolution shall to any extent be declared invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, none of the remaining terms, provisions or conditions of this resolution shall be affected thereby, and each provision of this resolution shall be valid and enforceable to the fullest extent permitted by law.

**Section 5. Effective Date.** This Resolution shall take effect and be in full force from and after its adoption by the College.

Adopted by the Board of Trustees of KANSAS CITY KANSAS COMMUNITY COLLEGE, Wyandotte County, Kansas This \_\_\_\_ day of March, 2015.

\*\*The Resolution was signed the 10<sup>th</sup> day of March, 2015 by BOT Chairman, Wendell Maddox and Secretary to the BOT, Dr. Doris Givens, president of KCKCC.

Trustee Rios motioned to approve the sale of the property as described in the Resolution. Trustee Breidenthal seconded and the motion carried. Dr. Lindahl asked for approval of her report. Trustee Rios motioned to approve the report. Trustee Ash seconded and the motion carried. Trustee Rios reported that the kilowatt hours, noted in the Electrical Usage Report, were under 1,000,000 the first of January, which is the lowest it has ever been and that kilowatt hours were also low in February. Trustee Rios said this could possibly be attributed to the impact the Chevron Project was having on energy usage.

XII. **Director of Human Resources Report.** Chairman Maddox called on Abbie Dillard, Interim Director of Human Resources, for the Human Resources Report. Ms. Dillard noted items 1-4 of Separations and asked approval for items 5-15 of Recommendations. Ms. Dillard made an Amendment to the H.R. Report with the addition of item 16, a

termination. Trustee Rios motioned to approve the amended H.R. report with the addition of #16. Trustee Townsend seconded and the motion carried. Chairman Maddox called on Ms. Dillard again to ask approval of items 16-27 the CEB Contract Instructor Payments, which with the addition of #16 in Approvals, would be items 17-28. Trustee Ash motioned to approve the additional items 17-28. Trustee Rios seconded and the motion carried.

**XIII. SEPARATIONS INFORMATION**

	<b>ACTION</b>	<b>NAME</b>	<b>JOB TITLE</b>	<b>DEPT</b>	<b>DIV</b>	<b>EFF. DATE</b>
1.	Retirement	Gault, Roy	Professor/Drafting	Math/Science/Technology/B usiness	VP for Academic & Student Services	06/30/2015
2.	Early Retirement	Martin, Wayne	Professor of Mathematic	Math/Science/Technology/ Business	VP for Academic & Student Services	06/30/2015
3.	Early Retirement	Nowak, Linda	Professor/Nursing	Nursing & Allied Health	VP for Academic & Student Services	06/30/2015
4.	Early Retirement	Sambol, Anthony	Supervisor of Grounds	Buildings & Grounds	VP for Financial Services	06/30/2015

**XIV. RECOMMENDATIONS/APPROVALS {Revised}**

	<b>ACTION</b>	<b>NAME</b>	<b>JOB TITLE</b>	<b>DEPT</b>	<b>DIV</b>	<b>EFF. DATE</b>	<b>RATE OF PAY</b>
5.	New Employee	Abouch, Aaron	PT Lab Assistant/Paramedic	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$21.85/hr.
6.	New Employee	Latta, Peter	PT Lab Assistant/EMT	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$17.05/hr.
7.	New Employee	McCoy, Brett	PT Lab Assistant/Paramedic	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$21.85/hr.
8.	New Employee	Ricks, Cary	PT Lab Assistant/Paramedic	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$21.85/hr.
9.	New Employee	Scott, John	PT Lab Assistant/EMT	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$17.05/hr.
10.	New Employee	Skalicky, Kari	Administrative Assistant	Arts, Humanities & Social Science	VP for Academic & Student Services	03/11/2015	\$28,858.12/yr.
11.	New Employee	Tarwater, Jason	PT Lab Assistant/EMT	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$17.05/hr.
12.	New Employee	Wheeler, Clint	PT Lab Assistant/Paramedic	EMT/Paramedic	Nursing & Allied Health	03/02/2015	\$21.85/hr.
13.	Termination	Beechwood, Jim	Director of College Advancement	College Relations	President	04/21/2015	\$64,800.00/yr.
14.	Termination	Kelly, Brenda	Director of Developmental Education	VP for Academic & Student Services	VP for Academic & Student Services	03/24/2015	\$62,998.52/yr.

15.	Termination	Miller, Mark	Director of Bookstore Operations	VP for Financial Operations	VP for Financial Operations	03/13/2015	\$43,958.75/yr.
16.	Termination	Smiley, Stacey	Professional Assistant/Bookkeeper	Business Office	Chief Financial Officer	03/06/2015	\$28,093.33

### Contract Instructor Payments

	RFP DATE	INSTRUCTOR	CLASS	START/END DATE	CONTRACT PAYMENT
17	02/23/15	Patricia Brune	Social Networking – Facebook	02/20/15	45.00
18	02/24/15	Kristofer-Paul White	EMT/Paramedic Refresher <b>Pay thru Payroll</b>	02/21/15 – 02/22/15	154.00
19	02/24/15	John Cota	EMT/Paramedic Refresher <b>Pay thru Payroll</b>	02/21/15 – 02/22/15	930.96
20	02/24/15	James Zeeb	EMT/Paramedic Refresher <b>Pay thru Payroll</b>	02/21/15 – 02/22/15	77.58
21	02/24/15	Cindy Scanlon	EMT/Paramedic Refresher <b>Pay thru Payroll</b>	02/21/15 – 02/22/15	154.00
22	02/24/15	Pamela McKnight	Prime Time Carousel Museum	02/19/15	25.00
23	02/27/15	Sue Marler	Introduction to Personal Computers	01/23/15	45.00
24	02/27/15	Mary Mair	Consultation Fee – Community Education <b>Processed thru Payroll</b>	February 2015	800.00
25	03/02/15	James VonTersch	EMT/Paramedic Refresher <b>Pay thru Payroll</b>	02/28/15 – 03/01/15	242.00
26	03/02/15	Sheldon Guenther, DC, LLC	EMT/Paramedic Refresher	02/21/15 – 03/01/15	1241.28
27	03/02/15	Joanne McIntosh	EMT/Paramedic Refresher <b>Pay thru Payroll</b>	02/21/15 – 03/01/15	154.00
28	03/02/15	William Nicks	KC History Class Dr. James Naismith Dwight Eisenhower	02/05/15 02/26/15	143.00

XV. **Committee Reports.** As there were no Committee Reports, Chairman Maddox moved to the next order of business.

XVI. **Unfinished Business.** Dr. Givens asked that the members of the Board of Trustees move to accept approval of the Non-disclosure Statement presented to them to sign. Trustee Townsend motioned to approve the Non-disclosure Statement. Trustee Breidenthal seconded and the motion carried.

XVII. **Motion for Adjournment.** Chairman Maddox called for a motion to adjourn. Trustee Townsend motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

**The meeting of the Board of Trustees adjourned at 10:04 A.M.**

ATTEST:

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Chairman

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Secretary