

CONSENT AGENDA - B
Minutes of January 19, 2016

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
January 19, 2016

- 1) **Call to Order:** The meeting of the Board of Trustees was called to order at 9:00 a.m. Chairman Maddox asked Dr. Baz Abouelenein to lead everyone in the Pledge of Allegiance.
- 2) **Roll Call:** Roll call indicated the following as being present: Trustees Ash, Breidenthal, Daniels, Flunder, Maddox, Rios, and Townsend. Administration included Dr. Givens, Dr. Mike Vitale and Dr. Susan Lindahl.
- 3) **Consent Agenda/Recommendations/Minutes/Personnel:** Chairman Maddox asked for a motion to approve the Consent Agenda. Trustee Rios motioned to approve the Consent Agenda. Trustee Townsend seconded. Trustee Daniels said he would like to pull the Human Resources/Personnel report from the Consent Agenda for later discussion. The Consent Agenda was approved without the Human Resources/Personnel Report.
- 4) **Audience to Patrons and Petitioners:** As there were no Patrons or Petitioners wishing to address the Board, Chairman Maddox moved to the next order of business.
- 5) **Communications:**
 - Dr. Givens read a thank you letter, from Congressman Kevin Yoder, expressing his appreciation to KCKCC, specifically the Thomas R. Burke Technical Center, for allowing him to hold his 5th Third Congressional District Job Fair and Resource Expo. The Job Fair was held Friday, December 11, 2015.
 - Dr. Givens read a letter, from Truth Initiative (truthinitiative.org), congratulating KCKCC on establishing a college-wide 100% tobacco-free policy.
 - Dr. Givens made note of the article, included in Board Effect, regarding 2-year colleges.
 - Dr. Givens pointed out that the first draft of the Board Policy, which was included in Board Effect, has been reviewed by College Senate and is ready for members of the Board to review.
- 6) **President's Report:**
 - Dr. Givens reported that KCKCC hosted Kansas Attorney General, Derek Schmidt, at the Thomas R. Burke Technical Ed. Center January 7th. The main subject for the event was to present and review the Kansas Open Meeting Act, *KOMA*, and the Kansas Open

Records Act, *KORA*. Dr. Givens reported that there were many excellent comments and questions.

- Dr. Givens reported on the January 12th opening day In-Service and welcome back, and reported that she had received many positive feedback remarks. The In-Service was planned along with the three Senate Presidents, Dr. Jelena Ozegovic, Faculty Senate, Darren Elliott, College Senate and Faith Moody, Staff Senate. Dr. Givens reported that her goal is to meet with the three presidents more often throughout the academic year.
- Dr. Givens reported on the Black Achievers Award Dinner January 14th at the Federal Reserve Bank. Marisa Gray was one of several recipients to receive this prestigious award. Ms. Gray addressed the Board of Trustees and Dr. Givens and said she was most appreciative for their support.
- Dr. Givens reported on the Martin Luther King, Jr. celebration at the Reardon and said scholarships were awarded to two high school students who were planning on attending KCKCC.
- Dr. Daniels asked the focus of the In-service. The response was communication, collaboration.

Chairman Maddox asked approval for the President's Report. Trustee Rios motioned to approve the Report. Trustee Townsend seconded and the motion carried.

7) **Student Senate Report:**

Nahshon Thomas, Student Senate President, gave a summary of upcoming student events planned from January through May 2016. Two of the early events planned were the Welcome Back Party, January 22nd and the Evening Student Reception, January 25th. Mr. Thomas spoke of the increase in student participation. Trustee Rios asked to what he attributed this increase. Mr. Thomas reported that one of the reasons is the changing way that advertising is done to attract students as well as the way students receive this information. Andrica Wilcoxon, Student Activity Advisor, said they have developed an "in your face" kind of advertising. Chairman Maddox asked for approval of the Student Senate Report. Trustee Daniels motioned to approve. Trustee Breidenthal seconded and the motion carried.

8) **Vice President for Academics and Student Services Report:**

- Dr. Mike Vitale reported on the KU Nursing program and the ACEN (Accreditation Commission for Education in Nursing) accreditation in nursing. Trustee Rios asked why this was only a four-year program. Dr. Vitale responded that this is the only program where students begin as freshmen and, the hope is, that with this program, they will be working to open more pathways for students to go on for their nursing degree. Dr. Vitale also responded that he will present a full report at the February BOT meeting. The program will be headed by Dr. Ed Kremer, Dean of MSCT. Chairman Maddox asked if the cost per credit hour would be shared with the University of Kansas.

- Dr. Vitale reported on KCKCC *Behavioral Intervention Team Organizational Manual (BIT)*. At this point, Trustee Rios asked about the digital signage that will be placed throughout campus and how it would be decided on location. Dr. Abouelenein stepped to the podium and responded that, determining on the vendor, locations would be at strategic points throughout the buildings. Trustee Rios asked if IT was consulting with Student Services, with Dr. Abouelenein's response being that, they would be consulting with students, staff and go through College Senate. Trustee Rios asked about the Child Care Center, specifically the capacity for part-time and full-time children. Dr. Vitale reported that he would give an update at the February meeting but did say that most of the children attending are those of staff and faculty. Trustee Daniels complemented the BIT, Behavioral Intervention Team Organizational Manual, updated by the Behavioral Intervention Team and chaired by Linder Warner, LCPC, and Director of Counseling & Advocacy. Trustee Daniels asked if the manual had been reviewed by legal counsel and suggested that it needed to be. Trustee Daniels asked about training for the program with the response being that a website was being built for that purpose. Chairman Maddox asked for approval of Dr. Vitale's report, if there were no further questions. Trustee Rios motion to approve the report. Trustee Breidenthal seconded and the motion carried.

9) **Chief Financial Officer's Report:**

Dr. Susan Lindahl reported:

- That she would be presenting updates on Opterra which would include the beginning of November to the present.
- The changes on the stairwell and sidewalk, including fixing the drain, have been completed.
- That she is working on the *change order* for the softball field.
- She has visited with the Deans regarding the Budget process. Dr. Lindahl also reported that state funds had been delayed while the tiered/non-tiered courses were being reviewed.
- There has been a decrease in enrollment but that "cash" was better than this time last year.

Trustee Daniels asked about student housing. Dr. Lindahl stated that the housing issue was being reviewed.

In reviewing the electrical usage, in the Finance Report, Trustee Rios stated this was the first decline in cost since 1962 and attributed the decline to decrease in usage.

- Dr. Lindahl asked for a motion to approve the change in mileage, to be in line with the IRS. The amount changes from 57.5/mile to 54/mile. Trustee Ash motioned to approve the change in mileage reimbursement. Trustee Breidenthal seconded and the motion carried.

- Dr. Lindahl asked for a motion to approve her report, which included the Finance Report for December. Trustee Rios motioned to approve the report. Trustee Townsend seconded and the motion carried.

10) **Miscellaneous:** There were no miscellaneous items to discuss.

11) **Executive Session:** Chairman Maddox asked for a motion to move into Executive Session for *the purpose of discussion of personnel matters of non-elected personnel and for consultation with the college attorney which would be deemed privileged in attorney-client relationship.* Trustee Ash motioned to move into Executive Session for a period of one hour with five minute transition. Trustee Townsend seconded and the motion carried. Executive Session began at 10:07 a.m. Trustee Daniels stated that the H.R. report will follow Executive Session.

The Board of Trustees returned from Executive Session at 11:09 a.m.

Chairman Maddox asked for a motion to approve rescheduling the February BOT meeting from February 9 to that of February 16, due to two Board Members attending the ACCT Legislative Summit in Washington, D.C., as well as approve having the meeting at the Thomas R. Burke Technical Education Center to allow those TEC employees access to attending a Board meeting. Trustee Rios motioned to approve the rescheduling of the date/location for the February Board of Trustees meeting. Trustee Townsend seconded and the motion carried. Chairman Maddox asked for a motion to approve moving the April 12 Board of Trustees meeting to the Pioneer Center, in Leavenworth, KS for the same reason as moving the February meeting to TEC. Trustee Daniels motioned to approve moving the April BOT meeting to the Pioneer Center. Trustee Ash seconded and the motion carried.

12) **Unfinished Business:** Chairman Maddox asked if there was any unfinished business. Trustee Daniels stated that his Human Resources question had been answered and motioned to adjourn the meeting of the BOT. Trustee Breidenthal seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 11:11 a.m.

ATTEST:

Chairman

Secretary