

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
December 17, 2013

1. After Calling the Meeting to order at 3:30 p.m., Chairman Ash asked everyone to stand for the Pledge of Allegiance.
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios and Clyde Townsend. Mary Ann Flunder was unable to attend.
3. Chairman Ash asked Approval of the Amendment to the Agenda and the Agenda. Trustee Rios moved to accept the Agenda and the Amendment. Trustee Townsend seconded and the motion carried. *Personnel: Recommendations: Approve termination of Shatilia Lewis, PT Tech Assistant-Leavenworth Center. Effective, December 13, 2013.*
4. Chairman Ash asked **Approval of the Minutes** of the November 19, 2013 meeting of the BOT. Trustee Townsend moved to approve the Minutes. Trustee Maddox seconded and the motion carried.
5. Chairman Ash asked for **Audience to Patrons and Petitioners**. There being none, Chairman Ash moved to the next order of business.
6. Chairman Ash asked for **Communications**. Dr. Givens read a letter from Dr. Elaine Lillios, DMA, Associate Professor of Composition-Coordinator of Music Technology at Bowling Green State University addressed to Dr. Ian Corbet, Professor of Music at KCKCC. The letter congratulated Dr. Corbet and everyone involved at KCKCC with the 2013 Electronic Music Midwest (EMM)! Dr. Lillios commented on the fantastic event held at KCKCC.
7. Chairman Ash asked for the **President's Report**.
 - Dr. Givens reported on a grant recently received from the Sunderland Foundation. She called Dean Marvin Hunt, Jay Matlack and Marisa Gray to come before the BOT. Dr. Givens presented all three with a check in the amount of \$40,000.00 for the development of the Business Innovation Center. *
 - Dr. Givens reported on the upcoming "Christmas in the City" sponsored by Phi Theta Kappa, New Light Christian Fellowship, and Shriners' Temple #33 and Storytellers.

The event will take place December 19th at 5:00 P.M. on the KCKCC campus, Upper Level Jewell.

- Dr. Givens reported on the 91st Annual Candlelighting Ceremony in the PAC on December 5, 2012.
- Dr. Givens reported on the Al Hobson, A Night with the Olympians, Track & Field Athletic Banquet, held Friday, December 13th in the Upper Jewell.
- Dr. Givens introduced Dr. Denise McDowell and Dr. Sangki Min to give an update on the Strategic Plan. Dr. Daniels asked to whom questions, regarding the report, should be directed. Dr. Givens stated, “To me.” Trustee Rios said he would like to see a linkage between the budget and the Strategic Plan. Dr. McDowell agreed with Trustee Rios’ sentiment and said that is what the Strategic Plan Committee is attempting to do. Dr. Givens asked approval of her report. Trustee Townsend motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

8. Chairman Ash asked for the **Dean of Human Resources Report**. Dean Leota Marks reported briefly on the United Way Campaign Luncheon, which took place November 20, 2013. Dean Marks reported the establishment of a Weight Watchers group on campus which began December 4th. Dean Marks reported on the Cleary Act training, regarding Title IX, and reported the attendees were Jason Sievers, Andrica Wilcoxon, Barbara Clark-Evans, Doug Welch and Dean Marks. Dean Marks asked approval of her report. Trustee Daniels motioned to approve the report. Trustee Townsend seconded and the motion carried.

9. Chairman Ash asked for the **Vice President for Academic Affairs Report**.

- Dr. Michael, Vitale reported on the recent Accreditation of the KCKCC Physical Therapy Program and introduced Tiffany Bohm, the KCKCC Physical Therapy Asst. Director, to expound on the report. Tiffany read the letter affirming the accreditation for the Physical Therapy Program and said that, due to the high marks the program received, another accreditation would not need to take place for another ten years. KCKCC PT Program was one in 118 programs reviewed to receive that recognition.
- Dr. Vitale recognized Darren Elliott, KCKCC Debate Team Sponsor. The Debate Team has been recognized as the number one Debate Team in Community Colleges and second in the nation among all colleges and universities. Darren reported that KCKCC Debate Team was invited to participate in the round robin debate at DeVry University and was the only community college invited. Darren Elliott also related that the Debate Team is ranked #1 in the country among universities and colleges.

- Dr. Vitale reported that Dr. Ed Kremer, Dean of Math/Science/Computer Technology, was elected to the Board of Directors of The American Association of University Educators.
- Dr. Vitale reported that as a result of the recent very favorable site-visit review by the HLC (Higher Learning Commission), at the Dr. Thomas R. Burke Tech Center, no further monitoring would be necessary.
- Dr. Vitale reported that he and Dr. Sangki Min attended the HLC Pathways Pioneer Workshop in Chicago, IL.
- Dr. Vitale reported that he attended the KACCT/COP meeting, in Dr. Givens' absence, at Coffeyville Community College, along with Chairman Don Ash and Trustee Mary Ann Flunder. Dr. Vitale asked acceptance of his report. Trustee Maddox motioned to approve the report. Trustee Rios seconded and the motion carried.

10. Chairman Ash asked for the **Vice President for Student and Administrative Services Report**. Mr. Brian Bode discussed the financing of the Chevron Energy Management project and said there would be no discussion at this time but that the project would be proceeding. Mr. Bode read a Resolution regarding the Kansas KPERS 457 plan and asked approval of the Resolution. Mr. Bode said a copy of the Plan had been sent to attorney Deryl Wynn. Mr. Wynn said he didn't see any reason not to approve the Resolution. Trustee Rios motioned to approve the Resolution. Trustee Daniels seconded and the motion carried. Under the Student & Administrative Services Report, Brian Bode asked approval of his report. Trustee Maddox motioned to approve the report. Trustee Townsend seconded and the motion carried.

11. Finance

- A. Brian Bode asked approval for **Payment of the Bills**. Trustee Rios motioned to approve payment of the bills. Trustee Daniels seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios said this was a "month to celebrate." He said, though November was higher in electrical cost, it was still lower than the November payment in 2011. Trustee Breidenthal motioned to accept the Financial Report. Trustee Townsend seconded and the motion carried.
- C. Brian Bode asked approval of **Recommendations**, numbers 1 & 2. Trustee Rios motioned to approve the Recommendations. Trustee Maddox seconded and the motion carried.

12. **Miscellaneous** – Chairman Ash announced there would be an Executive Session to discuss non-elected personnel matters to protect the privacy interests of the individual(s) to be discussed as well as consultation with the attorney on a matter to protect the attorney-client privilege. Attorney Wynn said Executive Session would last 45 minutes and began at 4:52 p.m. At 5:43 p.m., Trustee Breidenthal motioned to extend Executive

Session another five minutes. Trustee Rios seconded and the motion carried. The regular meeting of the BOT resumed at 5:47 p.m.

13. Chairman Ash asked for the **Personnel Report**. Trustee Rios motioned to approve the Personnel Report. Trustee Maddox seconded and the motion carried.

14. Chairman Ash asked for **Committee Reports**.

15. Chairman Ash asked for **Unfinished Business**. Trustee Rios reported that the Internal Auditor, Doug Welch, would be making a report to the BOT. Chairman Ash thanked Trustee Ray Daniels and his wife, Joan, for their hospitality at their annual Christmas party, December 10th.

16. Chairman Ash asked for a motion to **Adjourn**. Trustee Maddox motioned to adjourn. Trustee Breidenthal seconded and the motion carried.

The meeting of the BOT adjourned at 5:50 p.m.

ATTEST:

Chairman

Secretary