

**Kansas City Kansas Community College**  
**Minutes of the Board of Trustees Meeting**  
**November 19, 2013**

1. After Calling the Meeting to order at 3:30 p.m., Chairman Ash asked everyone to stand for the Pledge of Allegiance.
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, and Clyde Townsend. J.D. Rios was unable to attend.
3. Chairman Ash asked Approval of the Amendment to the Agenda and the Agenda. Trustee Townsend moved to accept the Agenda and the Amendment. Trustee Maddox seconded and the motion carried. **Personnel: B. Recommendations:** Approve termination of **Lexia Eades**, Full-Time Police Officer / Student & Administrative Services. Effective, November 15, 2013.
4. Chairman Ash asked **Approval of the Minutes** of the October 15, 2013 meeting of the BOT. Trustee Daniels moved to accept the Minutes. Trustee Townsend seconded and the motion carried.  
Chairman Ash asked **Approval of the Minutes** of the November 3, 2013 Special Meeting of the BOT. Trustee Maddox moved to accept the Minutes. Trustee Townsend seconded and the motion carried.
5. Chairman Ash asked for **Audience to Patrons and Petitioners**. There being none, Chairman Ash moved to the next order of business.
6. Chairman Ash asked for **Communications**. \*Dr. Givens introduced Karalin Alsdurf, Leavenworth Center Director. Ms. Alsdurf gave a presentation: "Becoming Military Friendly." Ms. Alsdurf said KCKCC was in the top 20% of universities, colleges, technical colleges to be recognized as embracing military members as well as their families. Ms. Alsdurf thanked KCKCC for their continuing support. \*Dr. Givens reported on the Start-up Weekend at Thomas R. Burke Technical Education Center November 15-17, 2013. KCKCC hosted this global entrepreneurship week along with Sprint, Google Fiber and Think Big. \*Dr. Givens reported that she had been selected as a member of the Board of Kansas City Area Development Council (KCADC); \* Dr. Givens thanked Dr. Marvin Hunt, Dean of Business and Continuing Education, for hosting "Workplace Readiness Week at KCKCC." \*Dr. Givens reported on Christmas in the City; \*Dr. Givens reported on "Donuts with Doris and Don." She said she and Chairman Don Ash meet once each month, from 7:30-8:30 a.m., with randomly selected KCKCC staff members, for an hour of informal

conversation. \*Dr. Givens reported on the new KCKCC tradition of planting a tree in memory of a KCKCC staff member who has died during the year. This year a tree was planted in memory of Felicia Hurst, of the H.R. Dept. and Curtis Smith, Building & Grounds Dept.

7. Chairman Ash asked for the **President's Report**. Dr. Givens reported on starting a College Foundation and asked college attorney, Deryl Wynn, to give the specifics. Mr. Wynn said the college would need to define the mission of the 501(c) (3) status as well as for whom it would benefit. He said the BOT would need to take action to begin the process for establishing the tax exempt status as well as directive to make the process happen. Trustee Daniels made a motion to move forward with putting a college foundation in place with the understanding there will be further discussion for finalization. Trustee Maddox seconded and the motion carried. Dr. Givens asked approval for her report. Trustee Maddox motioned to approve the report. Trustee Breidenthal seconded and the motion carried.
8. Chairman Ash asked for the **Vice President for Academic Affairs Report**. Dr. Michael, Vitale reported on the play, "Harvey" presented by KCKCC Theater Dept., in the PAC as well as the recent jazz concert by the KCKCC Jazz Ensemble. Dr. Vitale reported he would be in Chicago for the Higher Learning Commission meeting. Dr. Vitale reported on Blackboard explaining it was a "shell" for adjunct professors to use for grades, etc. in their online classes. This is part of the learning system for all hybrid or blended classes. Dr. Vitale asked approval for his report. Trustee Daniels motioned to approve the report. Trustee Townsend seconded and the motion carried.
9. Chairman Ash asked for the **Vice President for Student and Administrative Services Report**. Brian Bode read a Resolution to Levy Tax and Create Capital Outlay Funds – a Five Year Authorization for Capital Mil Levy. Trustee Townsend motioned to approve the Resolution. Trustee Maddox seconded and the motion carried. Brian Bode introduced members of Chevron/JE Dunn for their Energy Conservation Presentation to the BOT. The members presenting were: Brad Berger, Dwight Neibling and Fred Giccinto of JE Dunn and Bill Sixta of Chevron. One of the presenters reported that JE Dunn was sponsoring two paid internships for students majoring in the Business. Brian Bode asked permission of the BOT for Dr. Givens and Mr. Bode to move ahead with the partnership with JE Dunn/Chevron for the energy efficient changes recommended in their energy audit of KCKCC. Brian Bode asked approval of his report. Trustee Breidenthal motioned to approve the report. Trustee Townsend seconded and the motion carried.

## 10. Finance

- A. Brian Bode asked approval for **Payment of the Bills**. Trustee Townsend motioned to approve payment of the bills. Trustee Breidenthal seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Townsend motioned to approve the Financial Report. Trustee Daniels seconded and the motion carried.
- C. Brian Bode asked approval of **Recommendations**, numbers 1-7. Trustee Maddox questioned the insurance deductible of \$25,000.00. Trustee Ash asked about surge protectors on the meters. Trustee Townsend motioned to approve the Finance Report. Trustee Maddox seconded and the motioned carried.

11. **Miscellaneous** – Chairman Ash announced there would be an Executive Session to discuss non-elected personnel matters to protect the privacy interests of the individual(s) to be discussed. Chairman Ash asked college attorney, Deryl Wynn, how long the session needed to be with Mr. Wynn's response, 10 minutes. Executive session began at 4:43 p.m. Executive Session was extended for another five minutes at 4:58 p.m. Members of the BOT returned at 5:09 p.m.

12. Chairman Ash asked for the **Personnel Report**. Dean Leota Marks asked consideration for item XII. A 1-5 and approval of XII. B 1-19 as well as the Amendment to the Personnel Report, *Termination of Lexia Eades, Full-time Police Officer/Student & Administrative services. Effective November 15, 2013*. Trustee Townsend motioned to approve the Personnel items. Trustee Daniels seconded and the motion carried. Dean Leota Marks asked approval of her Personnel Report. Trustee Daniels motioned to approve the report. Trustee Townsend seconded and the motion carried.

13. Chairman Ash asked for **Committee Reports**. Trustee Breidenthal reported on the Advancement Council and said the next meeting would be December 4, 2013 at 4:30 p.m. in the Conference Center. The Strategic Plan will be presented to members of the Advance Council at the meeting by Dr. Doris Givens, Dr. Denise McDowell, and Dr. Sangki Min, Karalin Alsdurf and Cathy Breidenthal. The fifth member of the presentation group, Jessie Jo Johnson, was unable to attend. Chairman Don Ash reported on the upcoming KACCT/COP Conference, at Coffeyville Community College, December 8-9, 2013. He reported he, Dr. Givens and Trustee Mary Ann Flunder would be attending.

14. Chairman Ash asked for **Unfinished Business**. Chairman Ash and Dr. Givens reported a follow-up meeting needed to be scheduled for additional changes/corrections/additions to the KCKCC Policy Handbook and said Peggy Friedmann would be putting together dates for a future meeting.

15. Chairman Ash asked for a motion to **Adjourn**. Trustee Maddox motioned to adjourn the BOT meeting. Trustee Breidenthal seconded and the motion carried.

The meeting of the BOT adjourned at 5:17p.m.

ATTEST:

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Chairman

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Secretary