

**KANSAS CITY KANSAS COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2013**

1. After Calling the Meeting to order, Chairman Ash asked everyone to stand for the Pledge of Allegiance.
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Wendell Maddox, J.D. Rios and Clyde Townsend. Trustee Mary Ann Flunder arrived just a few minutes after Roll Call.
3. Chairman Ash asked for **Approval of the Amendment to the Agenda and the Agenda**, with the following exceptions due to time constraint: (1) move up #10 from the VP-Academic Affairs' Report and #11 from the VP-Student & Administrative Services' Report. Trustee Rios moved to approve the Agenda. Trustee Maddox seconded and the motion carried.
4. Chairman Ash asked for **Approval of the Minutes** of the August 13, 2013 Budget Meeting. Trustee Daniels moved to approve the Minutes. Trustee Rios seconded and the motion carried. Chairman Ash asked for **Approval of the Minutes of the August 13, 2013 Regular Meeting**. Trustee Townsend moved to approve the minutes. Trustee Daniels seconded and the motion carried.
5. Chairman Ash asked for **Audience to Patrons and Petitioners**. Jared Hill, of the Intercultural Center, spoke briefly of the experiences of KCCC STUDENTS from BizFest participating in the Juntos Program. He introduced Lucia Martinez and Ana Romero. Both spoke of their participation and experiences with Juntos within the Health Initiative Program through KU Medical Center.
Ann Murguia introduced herself as the newly appointed Regent to the Kansas Board of Regents (KBOR) by Governor Brownback, and said she was looking forward to representing KCKCC.
6. Chairman Ash asked for **Communications**. Chairman Ash read three Resolutions, needing BOT approval, regarding the consumption of alcoholic beverages at the following KCKCC events:
 - (1) Wyandotte Economic Development Council Quarterly Meeting (WYEDC) at the Thomas R. Burke Tech Center, October 16, 2013. Permission for the Commons area. Trustee Rios made a motion to approve the serving of alcoholic beverages at this event. Trustee Townsend seconded and the motion carried

- (2) Dinner/Reception and performance of “In the Heights,” Saturday, October 19, 2013. Permission for the Upper Jewell area. Trustee Maddox made a motion to approve the serving of alcoholic beverages at the reception/dinner. Trustee Townsend seconded and the motion carried.
- (3) Mid-America Hall of Fame Dinner, Saturday, November 2, 2013 in the Upper Jewell. Trustee Rios moved to approve the serving of alcoholic beverages at the reception/dinner. Trustee Breidenthal seconded and the motion carried.
- (4) Dr. Givens asked Brian Bode to read a letter addressed to the Leavenworth Commanding Officer, from Leavenworth police, commending Marcia Irvine, Assistant Director of the Leavenworth Center, for her personal assistance to one of their students in a time of crisis.

7. Chairman Ash asked for the **President’s Report**.

- (1) Dr. Givens introduced Barbara Clark-Evans who reported on the American Association of University Women (AAUW) and the Summer Institute for students. Janice McIntyre, Adjunct Faculty member, also spoke. Student Eva Betts talked of her experience with the Institute and what she had gained.
- (2) Dr. Givens introduced Wiley Wright, Director of the Mortuary Science Department, who reported on accreditation for students enrolled in the Mortuary Science Program as well as their success upon graduation. Dr. Wright said the program had thirteen graduates in the spring and four in the summer. All graduates now have jobs.
- (3) Dr. Givens introduced Dr. Cherilee Walker, Dean of Humanities Division. Dr. Walker introduced Col. Retired Mick Allen, State Chair for Employer Support of Guard and Reserve (ESGR) and Diane Boeger, Area Chair for Kansas City, ESGR. Col. Allen presented the ESGR Award and plaque to Dr. Givens. This was Col. Allen’s last official function, as he has served as State Chair for two terms (six years).
- (4) Dr. Givens introduced Marisa Gray along with two of her guests who are doctoral students with the co-hort program of National American University. The students were attending the meeting of the BOT as part of their assignment.
- (5) Dr. Cherilee Walker introduced Darren Elliott who talked about his recent 2012-2013 award, State of Kansas Collegiate Educator of the Year. This is the highest award conferred by the Kansas Speech Communication Association.
- (6) Dr. Cherilee Walker introduced John Stafford, Instructor of Choral Music at KCKCC, and the vocal jazz ensemble. The ensemble has been invited to perform at the KS Music Educators Association All-State Conference in 2014.
- (7) Mr. Brian Bode introduced the new Director of the KCKCC Bookstore, Mr. Richard “Mark” Miller. Mr. Miller comes to KCKCC from Barnes & Noble.
- (8) Mr. Brian Bode introduced Andrica Wilcoxon, who reported on the recent Back to School Fair. Ms. Wilcoxon reported on the great success of this year’s, Back to

School Fair stating that two sites were involved: KCKCC and Sumner Academy. The combination of the two sites had over 4600 people in attendance and served over 3400 students. Over \$5600.00 was raised.

- (9) Dr. Givens reported on the following: Constitution Day, September 18th from 9-12:00 p.m.; Special Meeting of the BOT on Monday, September 30th from 4-6:30 p.m. at McAnany, Van Cleave & Phillips; 2013 ACCT Conference in Seattle, WA, Oct. 2-5th with a presentation of the Strategic Plan.
- (10) Dr. Givens reported on the KACCT/COP Meeting held at Cowley Community College, September 13-14th to which she and Chairman Don Ash attended.
8. Chairman Ash asked for any **Miscellaneous**. Chairman Ash called for Executive Session and asked Legal Counsel, Deryl Wynn how much time should be allowed. Mr. Wynn suggested a total of 15 minutes for both agenda items to be addressed. Trustee Maddox moved to go into Executive Session. Trustee Townsend seconded and the motion carried. Executive Session began at 5:04 p.m. Members of the BOT returned from Executive Session at 5:28 p.m.
9. Chairman Ash asked for the **Personnel Report**. Brian Bode responded on Dean Marks' behalf and asked acceptance of 9A, items 1-5 and approval of 9B, items 1-35. Trustee Rios moved to approve items 1-35, with the amended date change on item #34, of the Personnel Report. Trustee Maddox seconded and the motion carried.
10. Chairman Ash asked for the **Vice President for Academic Affairs Report**. Dr. Michael Vitale introduced Dr. Sangki Min and Kaaren Fife. Dr. Min and Kaaren presented the CCSSE Report (Community College Survey of Student Engagement) for 2013. Chairman Ash thanked Dr. Vitale for his report. Dr. Vitale asked approval of his report. Trustee Daniels moved to approve the VP for Academic Affairs' Report. Trustee Townsend seconded and the motion carried. Dr. Vitale said he was going to recognize Dr. Mario Ramos-Reyes, Professor of Philosophy, Social & Behavioral Sciences Division, but Dr. Ramos-Reyes was not available to attend the meeting. Dr. Vitale said Dr. Ramos-Reyes was the first Consul General of the Republic of Paraguay to the State of Kansas and currently is Consul General Emeritus to the State of Kansas.
11. Chairman Ash asked for the **Vice President for Student and Administrative Services Report**. Mr. Bode briefly reported on the July, two-day, New Student Orientation which accommodated 55 students over the two days. Mr. Bode said 100 students registered to attend. Mr. Bode introduced Dr. Baz Abouelenein who reported on the new KCKCC mobile app., "KCKCC Go" which was launched 9/4/2013 and currently has 458 users who downloaded the new app. Dr. Abouelenein further reported on the versatility of the app and the information available to users. Mr. Bode asked approval for his report.

Trustee Daniels moved to approve the report. Trustee Breidenthal seconded and the motion carried.

12. Finance

- A. Brian Bode asked approval for **Payment of the Bills**. Trustee Rios moved to approve Payment of the Bills. Trustee Townsend seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios said the Finance Committee had reviewed the report, electrical usage was the lowest it had been in five years but, overall, it was the highest. Trustee Rios moved to approve the Financial Report. Trustee Maddox seconded and the motion carried.
- C. Mr. Bode asked approval of **Recommendations**, numbers 1-14. Trustee Rios recommended #11 be “tabled” until further bids can be obtained.

(#11)Approval to contract with Pro Foundations Technology, Inc. for \$40,000 to apply poly void filling in the Performing Arts Center and to poly void fill and slab lift the Field House floor. The floor of the PAC, closest to the orchestra pit, is beginning to sink due to voids in the substructure support. Filling these voids will eliminate the sinking. It is not deemed necessary at this time to lift the floor. **(Enclosure 1)** The east end of the basketball court in the Field House was built on a slab, on soil support. The west end is supported by the building structure of the lower level of the Field House. A “spine” has developed along the boundary line of the structure due to diminishing support from the subsurface. Both void fill and slab lifting are necessary in this area. This work will wait until the end of basketball season because it may cause cracking to the hardwood floors. **(Enclosure 2)**

Trustee Daniels moved to approve the Recommendations, tabling #11. Trustee Maddox seconded and the motion carried.

13. Chairman Ash asked for **Committee Reports**. Trustee Daniels reported the Policy Committee met but they needed additional information before a presentation could be made to the BOT. He thought they might have a presentation ready for the October BOT meeting. Chairman Ash reported on the KACCT/COP meeting both he and Dr. Givens attended at Cowley Community College. Chairman Ash said much of the agenda was legislative and centered around strategic planning. Linda Fund presented a facilitation report. Information was given regarding the funding of SB 155. They also heard from the new regents, recently appointed by Governor Brownback. Chairman Ash said the next KACCT/COP meeting is the first weekend in December at Coffeyville Community College.
14. Chairman Ash asked for **Unfinished Business**. Dr. Baz Abouelenein, Dean of Information Services, reported on the upcoming BoardEffects iPad training dates and said he is working on dates that will accommodate the Board members. Chairman Ash reminded everyone of the Forum dates for the Dean of Student

Services, which will be held Thursday, Sept. 19th at 2:00 p.m. and Friday, Sept. 20th at 2:00 and 3:00 p.m. all in room 2705.

15. Chairman Ash asked for **Adjournment**. Trustee Maddox moved to adjourn. Trustee Townsend seconded and the motion carried.

The meeting of the BOT adjourned at 6:30 p.m.

ATTEST:

Chairman

Secretary