

**Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
June 24, 2014**

1. After Calling the Meeting to order at 3:30 p.m. Chairman Don Ash asked everyone to stand for the Pledge of Allegiance
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, J.D. Rios, and Clyde Townsend. Trustee Maddox arrived at 3:10 p.m.
3. Chairman Ash asked **Approval of the Agenda**. Trustee Townsend made a motion to approve the Agenda. Trustee Daniels motioned a “friendly” amendment to the Agenda to consider merging the Endowment Association with the College Foundation. Trustee Rios seconded and the motion carried.
4. Chairman Ash asked **Approval of the Minutes** of the **May 13, 2014** Board of Trustees meeting. Trustee Rios motioned to approve the Minutes. Trustee Breidenthal seconded and the motion carried.

Chairman Ash asked **Approval of the Minutes** of the **June 9, 2014** Board of Trustees Special Meeting. Trustee Townsend motioned to approve the Minutes. Trustee Breidenthal seconded and the motion carried.

5. Chairman Ash asked for **Audience to Patrons and Petitioners**. John Nielsen, 2303 N. 74th St., KCK/Wyandotte Co. came to the podium to address the Trustees regarding his concern about the athletic track/soccer field. Mr. Nielsen was upset that the track had been closed to the community. Chairman Ash thanked Mr. Nielsen for addressing the BOT. **At this point, Dr. Givens read a response to those in the community who are upset by the closing of the track and said there was a decision to open the track to the community but with rules and regulations. Final information would be forthcoming at the July BOT meeting.** Trustee Flunder said she had been in favor of completely closing the track to the community due to the cost of upkeep and taking into consideration wear and tear. Trustee Rios said he appreciated the comments and thought Dr. Givens addressed the closing of the track adequately. Trustee Daniels thought the community needed to have availability to the track. Chairman Ash thanked Mr. Nielsen and said there would be a mutual solution for the hours of availability to the community. Trustee Breidenthal mentioned that the track, as well as the sporting facility, is an income generator.

Murrell Bland, 8311 Garfield, KCK/Wyandotte Co. came to the podium to address the Trustees regarding the potential property tax increase. Mr. Bland asked that, due to the expansion of residential development in Wyandotte County, the trustees “hold the line when it comes to any property tax increase.” Chairman Ash thanked Mr. Bland for his comments.

6. Chairman Ash asked for **Communications**. Dr. Givens reported on KC-BANCS (Kansas City-Building an Alliance for New Careers in S.T.E.M.). Dr. Givens reported that KC-BANCS works with individuals with disabilities as well as with veterans who might not, otherwise, have the credentials for employment in STEM. Dr. Givens recognized two KCKCC staff members who have been involved in the KC-BANCS Grant....Karalin (Alsdurf) McKain, Executive Director at the Leavenworth Center and Joe Grasella, who works at the KCKCC reference Library. Mr. Grasella mentors student veterans as well as refers students to resources when the need arises. Ms. McKain represents the college at many community events and is a committed member of KC-BANCS program. Both have been instrumental in assisting Service Members and Veterans with service-connected disabilities to become involved in STEM projects.

7. Chairman Ash asked for the **President’s Report**. Dr. Givens introduced Chief Greg Schneider, Chief of the KCKCC Campus Police and Deputy Chief Jason Sievers. Chief Schneider presented the A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) Training video to members of the BOT and audience. Chief Schneider reported that the video, produced by the KCKCC media dept., was so well done that it is now part of the national A.L.I.C.E. website. Chairman Ash thanked Chief Schneider and Deputy Chief Sievers for the presentation and commented on how powerful the video is.
Dr. Givens introduced Dr. Jonathan Long, Dean of Student Services, who presented a Title IX power point. Dr. Long said the Title IX coordinator for KCKCC is Dean Leota Marks. Title IX prohibits discrimination on the basis of sex in federally funded education programs and activities. All schools who receive any federal financial assistance must comply with Title IX. Dr. Long’s presentation emphasized sexual harassment and assault. Trustee Daniels asked if all employees would be trained to recognize and respond to sexual harassment. Dr. Long said the goal was for everyone to be trained and have specified duties. Trustee Daniels asked if everyone is legally responsible to report sexual harassment or assault. Attorney Deryl Wynn said it’s not a legal responsibility, as much as a moral responsibility. Dr. Long next presented the revised Student Code of Conduct. Trustee Flunder asked if there was an anti-bullying form that all students could sign. Trustee Rios asked if this revision had been reviewed by a committee with Dr. Long’s response that he looked for any input by the Board of Trustees. Trustee Daniels asked how this report is distributed to the students. Dr. Long said it would be posted on the KCKCC website as well as hard copies available in

all offices. Dr. Mike Vitale, VP for Academic Affairs and Student Services said it would also be part of student orientation. Chairman Ash asked approval of the President's Report. Trustee Rios motioned to approve the report. Trustee Townsend seconded and the motion carried.

8. Chairman Ash asked for the **Vice President for Academic Affairs and Student Services Report**. Trustee Rios asked about the response to KCKCC on Facebook. Dr. Baz Abouelenein said the IT Department was closely watching the followers on FB. Trustee asked Dean Leota Marks about night school courses and the possibility of expanding the courses offered. Dean Marks reported they were working on expanding night school through Workforce courses. Trustee Rios asked about the Chevron Internships. Dr. Ed Kremer, Dean Math, Science, and Computer Technology, reported there were two students, who were planning on majoring in Engineering, who have internships for the fall semester and said the internships are for one semester. Trustee Rios asked Dr. Walker about the ESOL enrollment and what was being done to increase enrollment. Dr. Walker said there wasn't sufficient enrollment to sustain classes through the summer. Another challenge, which is being worked on, is the challenge in getting students registered. ESOL students need to come one day for placement testing then come back to complete their enrollment. Procedure is always being evaluated to streamline the process for students who come from a myriad of locations. Dr. Vitale asked acceptance of his report. Trustee Rios motioned to approve the report. Trustee Townsend seconded and the motion carried.

9. Chairman Ash asked for the **Vice President for Administrative Services Report**. Mr. Brian Bode began his report by recognizing the recent award to Michael Kimbrough and the KCKCC Media Division and Robin Torez, Human Resources, for the "Telly Award." The Telly Awards honor excellence in local, regional and cable TV programs. Trustee Rios asked Michael Kimbrough about the recent technology updates in the classrooms. Mr. Kimbrough said the work was being done in two phases: (1) electrical and technical work was being done in all classrooms and (2) LCD projectors and computers would be added. Trustee Rios asked if it would be possible for the Trustees to have a tour of the finished classrooms or to have a presentation at a future BOT meeting. Brian Bode asked approval for his report. Trustee Daniels motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

10. Finance

- A. Brian Bode asked approval of **Payment of the Bills**. Trustee Rios motioned to approve Payment of the Bills. Trustee Maddox seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios motioned to approve the Financial Report. Trustee Maddox seconded and the motion carried.

- C. Brian Bode asked approval of **Recommendations 1-12**. Trustee Rios motioned to approve the Recommendations. Trustee Townsend seconded and the motion carried.
- D. Brian Bode requested the Trustees review the insurance comparisons for EMC Insurance Corporation, current KCKCC coverage, to IMA, which also insures Johnson County Community College and several private Colleges and Universities. A comparison chart was presented for the Trustees' review.
- E. Brian Bode asked approval of the operating budget and provided an excel spreadsheet with figures for the BOT. One of the items on the budget was approval for \$5.00 per credit hour tuition increase effective Spring Semester, 2015. Trustee Daniels made a motion to approve up to \$5.00 per credit hour as the maximum. Trustee Maddox seconded and the motion carried. Attorney Deryl Wynn said this can be *subject to approval and final action* to let the students know of the possibility of an increase. Trustee Daniels said the increase may not even be necessary. Trustee Rios said they were trying to avoid a tax increase. Brian Bode asked approval for sections 10 D. and E. of his report. Trustee Rios motioned to approve D. and E. Trustee Daniels seconded and the motion carried.

11. **Chairman Ash asked for Miscellaneous.** Chairman Ash asked for a motion for Executive Session. Attorney Deryl Wynn requested 15 minutes for *consultation with the college attorney on a matter protected by attorney-client privilege* with action to follow. Executive Session began at 5:08 p.m. allowing for a five-minute transition period. At 5:34 p.m. Trustee Rios motioned to extend Executive Session 15 minutes. Trustee Townsend seconded and the motion carried. At 5:53 p.m. Trustee Rios motioned to extend Executive Session another 15 minutes. Trustee Townsend seconded and the motion carried. At 6:16 p.m. Trustee Rios motioned to move back into open session. Trustee Daniels seconded and the motion carried. Trustee Rios motioned that it was the opinion of the Trustees, Chairman Ash and Dr. Givens that the college, "take charge of the Endowment Foundation effective July 1, 2014." Trustee Townsend seconded and the motion carried. At this time Trustee Rios motioned to go back in to Executive Session for up to 30 minutes with action to follow. Trustee Maddox seconded and the motion carried. Executive Session began at 6:18 p.m. Members of the Board returned at 7:04 p.m. Trustee Rios motioned to move back into open session. Trustee Maddox seconded and the motion carried.

12. Chairman Ash asked for the **Director of Human Resources Report**. In the absence of H.R. Director Cheryl Coleman, Brian Bode asked everyone's attention to Personnel items 1-9 of the Separations and asked approval of items 10-84, accepting items # 19 and 22 pending the return of their background checks. Trustee Rios motioned to approve items 10-84 pending return of the background checks for #19 and #22. Trustee Townsend seconded and the motion carried. Mr. Bode asked approval of items

#85-95 of the CEB report as well as the H.R. Report. Trustee Rios motioned to approve both items as well as the report. Trustee Maddox seconded and the motion carried.

13. Chairman Ash asked for **Committee Reports**. Chairman Ash reported he and Dr. Givens had attended the June 13-14 KACCT/COP Retreat in Garden City, KS. Chairman Ash reported that everyone was watching the Dodge City Community College and Ft. Hays University merger which was seen as somewhat of a “hostile take-over.”

14. Chairman Ash asked for **Unfinished Business**. Considering the length of the meeting and the already late time, Chairman Ash called for adjournment. Trustee Rios motioned to adjourn the meeting. Trustee Daniels seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 7:07 P.M.

ATTEST:

Chairman

Secretary