

**KANSAS CITY KANSAS COMMUNITY COLLEGE
MINUTES OF THE BOARD OF TRUSTEES MEETING
MAY 13, 2014**

1. After Calling the Meeting to order at 3:30 p.m. Chairman Don Ash asked everyone to stand for the Pledge of Allegiance
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, J.D. Rios, and Clyde Townsend.
3. Chairman Ash asked **Approval of the Agenda**. Trustee Townsend motioned to approve the Agenda. Trustee Breidenthal seconded and the motion carried.
4. Chairman Ash asked **Approval of the Minutes of the April 15, 2014 Board of Trustees Meeting**. Trustee Rios motioned to approve the April 15 Minutes. Trustee Townsend seconded and the motion carried. Chairman Ash asked **Approval of the Minutes of the April 30, 2014 Special Meeting of the Board of Trustees**. Trustee Daniels motioned to approve the April 30 Minutes. Trustee Townsend seconded and the motion carried.
5. Chairman Ash asked for **Audience to Patrons and Petitioners**. There being none, Chairman Ash moved to the next order of business.
6. Chairman Ash asked for **Communications**. Dr. Givens read a letter from Pat Brune, from the Advancement Council requesting a meeting with the Board of Trustees. Ms. Brune stated the Advancement Council would like further direction from members of the BOT as to what the expectations are for the Advancement Council. Trustee Daniels reminded that a meeting has been scheduled for Thursday, June 19th at 4:30 in the Executive Board Room.
7. Chairman Ash asked for the **President's Report**.
 - Dr. Givens introduced Susan Stuart, the co-chair of KC Reache for a report. KC Reache is comprised of a consortium of seven Kansas City area colleges and universities ranging from 2 year to 4 year, public and private institutions. KC Reache is comprised of seven sub-committees in addition to a steering committee. Together, their goal is to develop, and make accessible, student services that are tailored to meet the needs of distance learners and to ensure quality delivery of all distance education courses. Ms. Stuart reported they've increased the number of their publications in both English and Spanish. Trustee Flunder asked who trains the

staff with Ms. Stuart responding that Becky Geiger is responsible for “training the trainer.” Ms. Geiger travels to the different campuses to conduct training. Trustee Flunder asked about retention statistics. Ms. Stuart said it’s difficult to ascertain exact statistics but that online education meets the needs of many students who, otherwise, might not be enrolled in classes. Trustee Flunder asked when the KC Reache Marketing subcommittee meets. Ms. Stuart responded, when there is a change in marketing strategy, i.e. video, change in publication, advertisement, etc.

- Dr. Givens reported on upcoming dates for the Board of Trustees and said they were posted on their iPad calendar.
- KU Community College Consortium approved by the KS State of Nursing. Regent Ann Murguia visited the KCKCC campus last week and was informed of the program. The new requirement for AA in Nursing is for a Bachelor’s Degree.
- Dean Hunt and his team are working on the EIR Grant, which is due in June.
- Tony Tompkins was to have introduced the male & female athletes of the Year. This will take place at the June BOT meeting due to the baseball playoff games.
- KCKCC Art Gallery had Grand Opening last Thursday, May 8th. Area transformed according to Dr. Givens...”first class!”
- Final President’s Newsletter went out May 1st for this Academic Year.
- Professor Unoke interviewed on the local news regarding the school girls kidnapped in Africa.

Chairman Ash commented on Regent Ann Murguia’s visit to the KCKCC campus on May 7th and talked about the success of the visit and campus tour. Chairman Ash said the visit went well and that he was very proud of the Deans and staff! Dr. Givens thanked the Division Deans for their participation and responses to Regent Murguia’s questions.

Chairman Ash asked acceptance of Dr. Givens’ report. Trustee Rios motioned to accept the report. Trustee Townsend seconded and the motion carried.

8. Chairman Ash asked for the **Vice President for Academic Affairs and Student Services Report**.

- Dr. Vitale commented about the KCKCC baseball team in their game against JCCC for national playoff rights.
- Dr. Vitale wanted the BOT to be aware that KCKCC has been selected to host the National Parliamentary Debate Association Tournament in March, 2015 during Spring Break. Dr. Vitale reported the Debate will bring 300-350 debaters as well as their coaches to the campus. Darren Elliott will have further details as the date gets closer.
- Dr. Vitale announced, and congratulated, Stacy Tucker, Director of Phi Theta Kappa and Service Learning, on receiving her Doctorate Degree.

- Dr. Vitale introduced Dr. Denise McDowell to present the FBOE (Fringe Benefits of Education) report. Dr. McDowell brought attention to the Center of Community College and Engagement and the benefit it brings to men of color. Dr. McDowell reported that FBOE helps young men of color with job interviews, job search, how to “improve their swag,” and to think of continuing their education. Young men do not have to be students at KCKCC to be eligible to participate in the FBOE program. Dr. McDowell said the young men know they can be involved in FBOE and not feel as though they are being judged. Trustee Daniels asked how they communicate with the young men’s teachers. Dr. McDowell responded that, once the teachers know the young men are involved in FBOE, they ask for suggestions as to how they might assist and engage their students. Trustee Daniels said it sounded as though there is good communication and coordination with the teachers. The meetings are every Thursday from 6-8:30 p.m. with a speaker the first Thursday of the month. Trustee Rios asked about the Leavenworth Center enrollment and if it would be possible to do a cost benefit analysis for keeping the Leavenworth Center open as opposed to closing and students coming to the main campus. Dr. Vitale responded that he also thought it would be a good idea to do a cost benefit analysis. Trustee Rios said it would be worth educating the public to gain their support for the Leavenworth Center. Dr. Givens said there are plans to schedule a meeting with the Regent for the Leavenworth Center as well as the Commissioners. Trustee Rios asked about the report on the Wyandotte County long-term underemployed. Trustee Flunder asked that the number of males, minorities and the number of former felons be included in the report. Trustee Rios asked that a chart indicating all Grants, their objective, the due dates and the amount, be presented at a future BOT meeting. Dr. Hunt said he will put together a report for members of the BOT. Trustee Flunder asked Dr. Vitale if the “kinks” had been worked out of the Fire Science Program. Dr. Vitale said they were working on the requirements and trying to make the changes for the fall semester but, with students already in the EMT course requiring anatomy and physiology, the changes couldn’t immediately be made. Dr. Vitale asked acceptance of his report. Trustee Rios motioned to accept the report. Trustee Daniels seconded and the motion carried.
9. Chairman Ash asked for the **Vice President for Administrative Services Report**. Mr. Bode said Google Fiber is “in the building, but not very far in the building!” Mr. Bode said the IT division is ready to make Google the carrier for the KCKCC channel to make a wider viewing area for students. Mr. Bode said the Chevron Project is progressing and that the only issue is the staging area but that was being worked on. Mr. Bode said he received a letter from J.E. Dunn looking for machinists among students at the Tech Center. Mr. Bode asked acceptance of his report. Trustee Rios motioned to approve the report. Trustee Breidenthal seconded and the motion carried.

10. Finance

- A. Brian Bode asked approval of **Payment of the Bills**. Trustee Rios motioned to approve Payment of the Bills. Trustee Townsend seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Breidenthal motioned to approve the Financial Report. Trustee Townsend seconded and the motion carried.
- C. Brian Bode asked approval of **Recommendations 1-4**. Trustee Rios motioned to approve the Recommendations. Trustee Daniels seconded and the motion carried.

11. **Chairman Ash asked for Miscellaneous**. Trustee Rios motioned to move to Executive Session. Attorney Wynn suggested a time of 30 minutes under Personnel to protect the privacy interests of the individual(s) to be discussed and 15 minutes for consultation with the college attorney on a matter protected by attorney-client privilege with possible action to follow. Trustee Rios suggested an additional 5 minute recess to precede Executive Session. Trustee Townsend seconded and the motion carried. Members of the BOT recessed at 4:48 p.m. At 5:46 p.m. Trustee Rios motioned for an additional 20 minutes for personnel matters under attorney-client privilege. Trustee Daniels seconded and the motion carried. Members of the BOT went back into Executive Session and returned at 6:14 p.m. Trustee Rios motioned to reconvene. Trustee Daniels seconded and the motion carried. Trustee Rios motioned that the BOT uphold the Administration's stance on the faculty grievance. Trustee Townsend seconded and the motion carried.

12. Chairman Ash asked for the **Director of Human Resources Report**. In the absence of H.R. Director Cheryl Coleman, Brian Bode asked everyone's attention to Personnel items 1-7 of the Separations and asked approval of items 8-20 as well as the H.R. Report. Trustee Rios motioned to approve both items 1-7 and 8-20 as well as the report. Trustee Townsend seconded and the motion carried.

13. Chairman Ash asked for **Committee Reports**. Chairman Ash reported the KACCT Executive Committee met Monday, June 5th in Hutchinson, KS and discussed a way for all the colleges to touch base and ask how KACCT could more readily assist the community colleges. Chairman Ash reported there is a KACCT/COP Quarterly meeting June 13 & 14 at Garden City Community College. Chairman Ash, Trustee Flunder and Dr. Givens will attend.

14. Chairman Ash asked for **Unfinished Business**. There being none, Chairman Ash moved to the next order of business.

15. Chairman Ash asked for a motion to **Adjourn**. Trustee Rios motioned to adjourn the meeting. Trustee Townsend seconded and the motion carried.

The meeting of the Board of Trustees adjourned at 6:21P.M.

ATTEST:

Chairman

Secretary