

**Kansas City Kansas Community College**  
**Minutes of the Board of Trustees Meeting**  
**April 15, 2014**

1. After Calling the Meeting to order at 3:30 p.m. Chairman Don Ash asked everyone to stand and announced that Jim Maier would open the meeting with the playing of The National Anthem.
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, Mary Ann Flunder, Wendell Maddox, and Clyde Townsend. Trustee J.D. Rios arrived at 3:44 p.m.
3. Chairman Ash asked **Approval of the Agenda** and/or **Amendment(s) to the Agenda**. Trustee Townsend motioned to approve the Agenda. Trustee Maddox seconded and the motion carried.
4. Chairman Ash asked **Approval of the Minutes** of the March 11, 2014 BOT meeting. Trustee Townsend motioned to approve the Minutes. Trustee Breidenthal seconded and the motion carried.
5. Chairman Ash asked for **Audience to Patrons and Petitioners**. Jeremiah McCluney, Admissions Specialist, and African American Student Union (TASSU) Representative, introduced Jessica Walker of the African American Student Union. Jessica spoke of her experience, along with three other students, participating in the Big 12 Leadership Conference on Black Student Government, held in Ames, Iowa. Jessica spoke of the needs of the African American student and stated that the graduation rates are not high. She spoke of several workshops she attended and knowledge she attained from the workshops. Trustee Daniels thanked the students and said this was a good presentation and he said it opens up questions as to what colleges need to do to help students become successful.
6. Chairman Ash asked for **Miscellaneous**. Chairman Ash asked for a motion to amend the Agenda to accommodate the number of student presentations under VP-AA Dr. Mike Vitale's report. Trustee Maddox motioned to amend Miscellaneous on the Agenda to accommodate student presentations. Trustee Townsend seconded and the motion carried.
  - Dr. Vitale introduced Stacy Tucker, Phi Theta Kappa Director, and several of the Phi Theta Kappa students, to talk about their recent attendance at the Kansas Phi Theta Kappa Regional Convention in Hutchinson, KS. The students of PTK spoke of the many awards earned at Convention as well as the Distinguished Advisor Award

presented to Stacy Tucker. The PTK students present were Ryan Proctor, Tyler Ross, Adriana Rodrigues and Wendy Monarres.

- Dr. Vitale introduced Jim Maier, KCKCC Jazz Ensemble Director, who reported on their recent competition at the Pittsburgh Jazz Festival. The KCKCC Jazz Ensemble received the rating of #1 in their competition for the 15<sup>th</sup> straight year. Mr. Maier said many of the jazz students will enroll in a four-year college for the 2014-2015 school year.
- Dr. Vitale introduced Coach, Darren Elliott and Assistant Coach, Scott Elliott, of the KCKCC Debate Team. Darren Elliott reported on the Debate Team's recent return from competition in Denver, CO for the college nationals. Darren reported the KCKCC Debate Team is the first, of community colleges, to win back-to-back titles and this is the 11<sup>th</sup> year in a row to win a national award. The Debate Team received the McClintock trophy for National Recognition. Darren also reported that one student, Katie Ford, is 9<sup>th</sup> in the top 20 debate students in the country. The Debate Team participated in the Nationals and is the first community college to qualify, for the third consecutive year. The Debate Team recently attended a Community College Debate in Denver and finished, for the eleventh year in a row, with a national title.
- Dr. Vitale introduced Dr. Denise McDowell who reported on FBOE (Fringe Benefits of Education). Dr. McDowell reported that FBOE is effective for young men 17-24 years of age and that one out of three young men who attend the FBOE Program are successful. FBOE is part of the campus "Outreach" program. Trustee Rios asked if this program would be considered part of "intrusive advising" and if it helps with sustaining student enrollment. Dr. McDowell reported that retention initiatives are a big part of the FBOE program. She said their tag line is, "No more excuses." Dr. McDowell introduced a young man who had dropped out of high school but, through working with and the efforts of FBOE, earned his high school diploma. Dr. McDowell reported that 1 of 3 male students who participate in the FBOE program are successful.
- Dr. Vitale introduced Dr. Cherilee Walker who provided an update on the College Arts Day for high school students. Dr. Walker reported the College Arts Day is somewhat of a recruitment day of high school students. Students were divided into tracks, according to interests. They followed those classes during their time on campus. KCKCC partners with USD 500 and Prep KC in sponsoring this event. Dr. Walker reported this event is quite successful in introducing high school students to the community college campus. Dr. Walker introduced Dr. Hira Nair, Coordinator of the Education Program at KCKCC. Dr. Nair said students in the Teacher Education Program contacted students who participated in the College Arts Day. Dr. Nair introduced Catherine Daniels, a secondary education student in the Teacher

Education Program. Catherine is recipient of the Rodney VanZandt Scholarship, is the top ranked Education major at KCKCC, and very involved in the College Arts Day.

- Dr. Givens introduced Janice McIntyre, from AAUW who introduced two KCKCC students who attended the Star UMKC program which featured Chelsea Clinton as the keynote speaker. The two students were Brandy Patterson and Dottie Castleberry. Both spoke briefly about what it means to be a student at KCKCC as well as their involvement in AAUW.
- Dr. Givens asked for another amendment to the Agenda to allow D.C. Broil's presentation to the BOT. Trustee Flunder motioned to amend the Agenda. Trustee Rios seconded and the motion carried. Dr. Givens introduced D.C. Broil, the KCKCC Forensics Lab Director. Ms. Broil presented the BOT with a brief summary of the KCKCC Forensic Science program. She talked about the specifics of the forensic lab. Several of the Board members said they would like to have a follow-up with more information about the lab.
- Trustee Daniels asked that members of the BOT and the audience recognize Assistant Athletic Director, Valerie Stammersky, who was recently nominated and is one of three finalists for Coach of the Year at Community Colleges.
- Dr. Vitale introduced Greg Ventillo, Professor of English in Humanities, to report on his recent selection as a Fulbright Scholarship recipient. Professor Ventillo's Fulbright experience will take him to Okinawa, Japan for the 2014-2015 school year where he will lecture under the American studies project. Dr. Vitale asked approval for Professor Ventillo's leave of absence. Trustee Maddox motioned to approve the leave. Trustee Townsend seconded and the motion carried. Chairman Ash congratulated Professor Ventillo for his selection as a Fulbright Scholar.

Chairman Ash asked for a motion to dismiss to Executive Session and asked Attorney Wynn the length of time needed. Attorney Wynn responded, 15 minutes with 5-8 minutes for transition and with action to follow. Trustee Rios made a motion to dismiss to Executive Session. Trustee Maddox seconded and the motion carried. Executive Session began at 5:11 p.m. Members of the BOT returned at 5:39 p.m. from Executive Session.

7. Chairman Ash asked for **Communications**. Chairman Ash read a Resolution for The Consumption of Alcoholic Liquor at the Community Art Gallery Opening, May 8, 2014. Trustee Breidenthal made a motion to approve the Resolution. Trustee Townsend seconded and the motion carried.  
Dr. Givens read the Accreditation Commission for Education in Nursing (ACEN) letter which congratulated Dr. Shirley Wendel and KCKCC on the nursing program's recent reaffirmation of accreditation. Dr. Givens introduced Dr. Wendel and asked her to talk about the accreditation report. Dr. Wendel introduced three of her

nursing staff, Anita Krondak, Judy Morris and Theresa Campbell and said they were instrumental in assisting her with the report as well as the KCKCC faculty.

8. Chairman Ash asked for the **President's Report**. Dr. Givens reported on the following :
- She and Chairman Ash attended a reception, for Community College Presidents and Trustees, at the March 12, 2014 KACCT/COP meeting in Topeka, KS;
  - Reported that the National Youth Sports Program will not be offered this summer due to lack of space;
  - Reported that she will be sending out letters, in response to staff/faculty members' retirement, commending them on their years of service and area in which they worked. She also reminded everyone of the Retirement-Recognition Dinner, Friday, May 2, 2014 at the Lake Quivira Country Club;
  - Reported on the invitation to the KCKCC Jazz Ensemble to participate in the Havana, Cuba Jazz Festival in December, 2014 and said if anyone would like to accompany the group, they are welcome to do so, at their own expense of \$3,000.00;
  - Reported on the name change of the two recently combined Divisions, Arts and Humanities and Social Sciences to that of the Arts, Humanities & Social Sciences Division;
  - Reported Andrea Chastain requested a name change be made to that of Student & Community Resource Center;
  - Reported the necessity to offer more apprenticeships through the Career Center;
  - Reported the Job Fair, sponsored by the Career Center, will be held in the Field House, Wednesday, April 16 and that it is free and open to the public;
  - Maya Angelo will be at the Kauffman Center, June 10, 2014;
  - Reported she will be attending the play, "Price of Love," at the Maywood Community Church. Chairman Don Ash will be performing in the play and the dates are Friday, Saturday and Sunday, April 18, 19, 20.
  - Reported on the Wyandotte Ethnic Festival, Saturday, April 12 and read a congratulatory letter from Karen Hernandez regarding the Diversity Legends Award, which included both Ms. Hernandez and Melanie Jackson-Scott;
  - Reported that the Saturday Academy for 2014, had their closing ceremony on Saturday, April 12;
  - Reported on her attendance, Saturday, April 12<sup>th</sup> at the KU Alzheimer Recognition Breakfast.

Dr. Givens asked approval of her report. Trustee Townsend made a motion to approve the report. Trustee Rios seconded and the motion carried.

9. Chairman Ash asked for the **Vice President for Academic Affairs and Student Services Report**. Dr. Vitale asked approval of his report. Before a motion was made, Chairman Ash asked about high school juniors being accepted in programs at the Tech

Ed Center. Dr. Vitale responded that, effective in Fall 2014, the Center will be accepting both juniors and seniors in order to solve the problem of students needing to be in the program for two years. Trustee Flunder questioned the requirements of the Fire Science Program and why it is necessary, for those interested in becoming an EMT, to take an anatomy and physiology course. Trustee Flunder said many high school students are not enrolled in anatomy and physiology at the high school level. Both Dr. Shirley Wendel, Dean of Nursing and Dr. Ed Kremer, Dean of Math, Science, Technology, addressed Trustee Flunder's questions. Both Deans said it is essential for those, interested in entering an EMT program, to have a background in anatomy and physiology. With much discussion on the subject, it was decided to table it for another time. Chairman Ash called the question and Trustee Flunder motioned to approve the VP for Academic Affairs and Students Services' report. Trustee Rios seconded and the motion carried.

10. Chairman Ash asked for the **Vice President for Administrative Services Report**. Mr. Bode asked approval of his report as presented. Trustee Maddox motioned to approve the report. Trustee Townsend seconded and the motion carried.

#### 11. Finance

- A. Brian Bode asked approval of **Payment of the Bills**. Trustee Rios motioned to approve payment of the bills. Trustee Maddox seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios asked Mr. Bode about scholarships and wanted the BOT to be aware that there is an accounting circumstance regarding "over budget but all the other expenses are in line." Trustee Townsend motioned to approve the Financial Report. Trustee Breidenthal seconded and the motion carried.
- c. Brian Bode asked approval of **Recommendations C 1-9** with the correction to #5. Trustee Flunder questioned the payment to MVP, which was discussed in Executive Session. Trustee Rios motioned to approve Recommendations C 1-9. Trustee Maddox seconded. Trustee Flunder opposed. The motion carried.

12. **Chairman Ash asked for the Director of Human Resources Report**. H.R. Director Cheryl Coleman drew attention to numbers 1-8 under Separations and asked approval of numbers 9-28 of Recommendations and Continuing Ed. Instructor Payments, as well as Amendment to the H.R. Report, items 1-4. Trustee Townsend motioned to approve the H.R. Report. Trustee Rios seconded and the motion carried.

13. Chairman Ash asked for **Committee Reports**. Trustee Daniels reported on the upcoming combined College Senate/Board of Trustees meeting scheduled for Tuesday, May 13 at 2:00 p.m. Location is still to be determined. This meeting will precede the monthly meeting of the Board of Trustees at 3:30 p.m. Trustee Daniels

motioned to approve the combined meeting of the College Senate and the BOT. Trustee Townsend seconded and the motion carried. Trustee Breidenthal reminded everyone of the Meet and Greet scheduled at the Tech Ed. Center April 24 from 4:30-6:30 p.m. Chairman Ash read a letter regarding a meeting request from the Advancement Council with members of the BOT seeking support. Trustee Breidenthal said attendance at the Advancement Council meetings has dropped and they would like guidance as to “where to go next.” A meeting will be scheduled between Advancement Council and BOT. Chairman Ash reported on the recent KACCT meeting and information on HB 2506, the Education Funding Bill. Chairman Ash said the bill is 39 pages in length. Section 63 deals with the GED Program. Chairman Ash reported he, and Trustees Daniels and Maddox will work with the Endowment Board to find a way forward as to what a new structure will look like. Trustee Daniels referenced approval of both the Advancement and Police Reports under the President’s Report. Dr. Mike Vitale recognized Erick Abernathy, the new manager of the TAACCCT Grant Program at the Tech Ed. Center.

14. Chairman Ash asked for **Unfinished Business**. There being no unfinished business, Chairman Ash moved to the next order of business.
15. Chairman Ash asked for a motion to **Adjourn**. Trustee Maddox motioned to adjourn the meeting. Trustee Townsend seconded and the motion carried.

**The meeting of the BOT adjourned at 6:30 P.M.**

ATTEST:

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Chairman

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Secretary