

Kansas City Kansas Community College
Minutes of the Board of Trustees Meeting
March 11, 2014

1. After Calling the Meeting to order at 3:35 p.m., Chairman Ash asked everyone to stand for the Pledge of Allegiance.
2. Chairman Ash asked for **Roll Call**. Roll Call indicated the following trustees present: Don Ash, Cathy Breidenthal, Ray Daniels, J.D. Rios and Clyde Townsend. Trustee Wendell Maddox arrived at 3:53 p.m. Trustee Mary Ann Flunder was unable to attend.
3. Chairman Ash asked **Approval of the Agenda** and/or **Amendment(s) to the Agenda**. Trustee Townsend motioned to approve the Agenda. Trustee Breidenthal seconded and the motion carried.
4. Chairman Ash asked **Approval of the Minutes** of the February 18, 2014 meeting of the BOT. Trustee Rios motioned to approve the Minutes. Trustee Townsend seconded and the motion carried.
5. Chairman Ash asked for **Audience to Patrons and Petitioners**. Karen Hernandez, 7910 Longwood, KCK 66109 approached the podium to address members of the BOT. Mrs. Hernandez handed out brochures and gave information about the Wyandotte County Ethnic Festival, Saturday, April 12, 2014 from 11-5:00 P.M. in the KCKCC Fieldhouse.
6. Chairman Ash asked for **Miscellaneous**. Trustee Daniels motioned to enter into Executive Session to discuss nonelected personnel matters to protect the privacy interests of the individual(s) to be discussed. College attorney, Deryl Wynn, suggested a time of 20 minutes. Trustee Townsend seconded. Recess to Executive Session began at 3:38 p.m.

At 4:03 p.m. Trustee Daniels motioned to extend Executive Session an additional 10 minutes. Trustee Townsend seconded and the motion carried.

At 4:09 p.m. members of the BOT returned from Executive Session and Chairman Ash reconvened the meeting.
7. Chairman Ash asked for **Communications**. There being none, Chairman Ash moved to the next order of business.
8. Chairman Ash asked for the **President's Report**. Dr. Givens reported on the following:
 - The Wyandotte County Bob Daly Conservation Award was presented to Dr. Givens and VP Brian Bode for the Dr. Thomas R. Burke Technical Education Center,

February 6, 2014. Chairman Don Ash read the award that was presented. VP Brian Bode reported the last time this award was presented was in 2006 so this was “quite an honor” for the Technical Education Center.

- Dr. Givens reported that both she and VP Brian Bode had attended meetings in Topeka last week. Information, regarding legislative changes, was addressed at both meetings. Dr. Givens said more information would follow.
- The second President’s Newsletter went out the last day of the month.
- Tickets are still available for the Vocal Jazz Cabaret, presented Thursday, March 13th at 6:00 p.m. in Lower Level Jewell. Tickets, at \$10.00 each, may be purchased at the door or from John Stafford, Dean Walker or Stacie Beebe.
- Dr. Givens introduced Andrica Wilcoxin, Community Prevention Specialist, who made a presentation on Problem Gambling Awareness for the month of March. Dr. Givens read the proclamation. One point Andrica brought to everyone’s attention was that it is illegal (felony) for merchants to sell lottery tickets to a minor; however, it is not illegal for a minor to purchase a lottery ticket. Andrica reported that the task force will be distributing signs to merchants with the message, “We do not sell lottery tickets to minors.”
- Dr. Givens introduced Jim Beechwood, Director of College Relations, to give an update. Mr. Beechwood reported on the Wyandotte Co. Progress Report, which highlights significant growth in the area. This year it highlighted KCKCC and the significant impact on the Unified Government; made reference to an article in Ingram’s Magazine, containing the list of top universities, businesses, and hospitals in the area. The list stated that KCKCC was ranked 8th for enrollment in KS/MO. He also pointed out that Ingram’s is distributed to all KC businesses; reported he had over fifty press releases this month, which is an average, covering everything from athletics, to news to achievements; reported on a Community Affairs radio program, 30 minutes in length, that will be playing on four stations in the metro area on Sundays; he put out an advertisement RFQ, in the local papers in February for advertising to begin in June for KCKCC; reported that all articles are on the KCKCC website.
- College Arts Day will be April 3rd.
- The next Leadership Retreat will be Friday, March 14, 2014 from 10:00-3:00 p.m. at the Thomas R. Burke Technical Center.
- The next Donuts with Doris and Don will be Tuesday, March 25th at 7:30 a.m.
- Per Cathy Breidenthal, the final plans for the Advancement Council Education Forum will be Thursday, March 27th at the Tech Ed. Center. Registration will be at 6:30 p.m. and the program will begin at 7:00 p.m. Dr. Givens will be the moderator of the panel discussion.

Dr. Givens asked approval of her report. Trustee Townsend motioned to approve the report. Trustee Maddox seconded and the motion carried.

9. Chairman Ash asked for the **Vice President for Academic Affairs and Student Services Report**.

- Dr. Mike Vitale introduced Bryan Whitehead, Professor of Journalism and Awilda Olson, Associate Professor of Spanish, who had submitted their reports for approval of their sabbaticals. Trustee Rios motioned to approve the sabbatical for Professor Whitehead. Trustee Breidenthal seconded and the motion carried. Trustee Daniels motioned to approve the sabbatical for Asst. Professor Olson. Trustee Townsend seconded and the motion carried. Trustee Daniels asked Professor Whitehead about the student magazine, "Pitchfork." Professor Whitehead said it will contain only students' work and that it will be published once each semester. Trustee Daniels asked about digital storytelling. Professor Whitehead said his students were learning about the process and said that all students were welcome to be involved. Trustee Maddox said he had done research on digital storytelling and was very excited to see the results.
- Dr. Vitale asked approval of the Special Class Fees for the 2014-2015 Academic Year. Trustee Rios said he appreciated that there was so much offered but wondered why the additional cost was so much more. Dr. Vitale reported that the nursing fees had not been raised in several years and that was just one of the reasons for raising the fees. Trustee Rios motioned to approve the 2014-2015 Special Class Fees. Trustee Maddox seconded and the motion carried.
- Dr. Vitale introduced Dr. Ed Kremer, Dean of Math/Science/Technology. Dr. Kremer reported on the Chevron Engineering Project and the student internships, working with JE Dunn and Chevron. Dr. Kremer said this would involve students in drafting-engineering and the reason the curriculum had been put "on hold" was because the college was in the middle of hiring a new Vice-President of Academic Affairs, Dr. Vitale. The curriculum for the internships has not been put aside, merely on hold at this time. His department is continuing to work with JE Dunn and Chevron. Trustee Daniels asked if the curriculum would be in place by next fall with Dr. Kremer's response that he hoped by this summer.
- Dr. Vitale reported the PTK Kansas Regional Presentations took place over the weekend in Lawrence and the KCKCC PTK students were awarded top honors for College Project; District Recognition for the Great Idea Award; Distinguished Recognition for Honors in Acton Project; Distinguished Service Award; Five Star Award and Stacy Tucker was nominated for, and received, the Distinguished Advisor Award. Dr. Vitale said they will give a presentation at the April BOT meeting.
- Dr. Vitale reported on the Emporia State Summary of former KCKCC students. He said our students led in GPA, mean cumulative GPA and that 98% of the 101

students, who had transferred to Emporia, were in good standing vs. 96% of all the community colleges combined.

Dr. Vitale asked approval for his report. Trustee Rios motioned to approve his report. Trustee Townsend seconded and the motion carried.

10. Chairman Ash asked for the **Vice President for Administrative Services Report**. Vice-President Brian Bode reminded everyone about the metro-wrestling match, Kansas vs. Missouri at 6:00 p.m. this evening.

- Mr. Bode reported on the Friday, March 7th fire at the Tech Ed. Center, stating it had started in one of the clothes dryers. He said Service Master had done a good job cleaning the soot and smoke from the Culinary Arts Center.
- Mr. Bode asked approval for the increase of in-state tuition by \$5.00 per credit hour and \$15.00 for out of state. Trustee Daniels said this was the third year in a row there has been an increase and hated to raise it now before the budget process had begun. Trustee Rios said Finance Committee had reviewed the tuition increase. Trustee Rios motioned to approve the \$5.00 tuition increase. Trustee Townsend seconded and the motion carried.
- Mr. Bode asked approval of his report. Trustee Rios motioned to approve the VP for Administrative Services' report. Trustee Townsend seconded and the motion carried.

11. **Finance**

- A. Brian Bode asked approval of **Payment of the Bills**. Trustee Rios said the bills were "typical" and motioned to approve. Trustee Breidenthal seconded and the motion carried.
- B. Brian Bode asked approval of the **Financial Report**. Trustee Rios motioned to approve the Financial Report. Trustee Daniels seconded and the motion carried.
- C. Brian Bode asked approval of **Recommendations**, numbers 1 & 2. Trustee said the Finance Committee had reviewed the recommendations and motioned to approve. Trustee Townsend seconded and the motion carried.

12. **Director of Human Resources**. H.R. Director, Cheryl Coleman, drew everyone's attention to numbers 1-5 of Information and asked approval for Recommendation, numbers 6-15, as well as the three additional new hires on the Amendment. Trustee Townsend motioned to approve the H.R. Report. Trustee Maddox seconded and the motion carried.

13. Chairman Ash asked for **Committee Reports**. Chairman Ash reported on the KBOR Reception, Wednesday, March 12th from 4:30-6:30 p.m., in Topeka, which he and Dr. Givens attended. Trustee Rios said they hoped to have the budgets by April 1st.

14. Chairman Ash asked for **Unfinished Business**. There being none, Chairman Ash moved to the next order of business.

15. Chairman Ash asked for a motion to **Adjourn**. Trustee Townsend motioned to adjourn. Trustee Rios seconded and the motion carried. Chairman Ash wished everyone a good spring break.

The meeting of the BOT adjourned at 5:17 P.M.

ATTEST:

Chairman

Secretary