



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, September 17, 2024 – 4:30 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

**Agenda**

1. Call to Order
2. Roll Call
3. Executive Session(s):
  - 1) Executive session to discuss personnel matters of nonelected personnel with possible action to follow in open session (15-minute duration). Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
4. Adjournment



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## KANSAS CITY KANSAS COMMUNITY COLLEGE

### Board of Trustees Meeting

Tuesday, September 17, 2024 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

### AGENDA

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. Approval of Agenda
5. Audience to Patrons and Petitioners (3-minute limit)
6. Recognitions/Presentations:
  - Phi Theta Kappa Honor Society – Chapter Advisor 25 Years of Service – Dr. Stacy Tucker, Director of Honors Education/Phi Theta Kappa/Undergraduate Research and Service-Learning. Presented by Dr. Greg Mosier, President.
  - Marketing Plan Annual Update. Presented by Ms. Kris Green, Vice President of Marketing and Institutional Image.
  - Office of Institutional Effectiveness Annual Update. Presented by Dr. Stephen Nettles, Director of Institutional Effectiveness.
7. Communications:
  - Introduction of Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management. Presented by Dr. Greg Mosier.
8. Board Committee Reports

9. **Consent Agenda:**

- (Item A) - Approval of Minutes of the August 20, 2024 Meeting
- (Item A1) - Approval of Minutes of the August 20, 2024 Special Meeting
- (Item A2) - Approval of Minutes of the August 27, 2024 Special Meeting
- (Item B) - Approval of Recommendations for Payment
- (Item C) - Approval of Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

10. **Student Senate Report** – Mr. Joseph Sanchez, Student Senate President

11. **President's Report** – Dr. Greg Mosier

12. **Executive Vice President's Report** – Dr. Scott Balog

13. **Vice President Academic Affairs Report** – Mr. Jerry Pope

14. **Vice President Student Affairs and Enrollment Management Report** – Dr. Tom Corti,  
Interim Vice President of Student Affairs and Enrollment Management

15. **Vice President Finance and Operations Report** – Dr. Patrick Schulte

16. **Vice President Educational Innovation and Global Programming Report** – Dr. Fabiola Riobé

17. **Vice President Marketing and Institutional Image Report** – Ms. Kris Green

18. **Unfinished Business** – None scheduled.

19. **New Business:**

- Approval of Board of Trustees Handbook FY2025. Presented by Chair Brad Isnard.
- Approval of Board of Trustees Goals FY2025. Presented by Chair Brad Isnard.
- Approval of College Policies. Presented by Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee.
  - Student Disability Accommodations (Policy 3.15)
  - Prohibited Weapons (Policy 4.19)
  - Separation From Employment (Policy 5.58)

20. **Adjournment**

**Next Meeting of the Board of Trustees:  
Tuesday, October 15, 2024 - 9:00 a.m.  
Hybrid Meeting (KCKCC–Pioneer Career Center  
& Zoom Virtual Meeting Room)**



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**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Tuesday, August 20, 2024 – 5:00 P.M.**

**CONSENT AGENDA – Item A**  
**Meeting Minutes**

**Budget Hearing**

1. **Call to Order:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Budget Hearing to order at 5:00 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, August 20, 2024.
2. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts.
3. **Announcement of Revenue Neutral Rate:** Chair Isnard announced that the budget being presented was a revenue neutral budget. At the July 16, 2024 meeting, the Board voted not to exceed the revenue neutral rate so there was no need for a revenue neutral rate hearing as would typically be held in August.
4. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners in the meeting room or online.
5. **Approval of the 2024-2025 Budget:**
  - Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, and Ms. Lesley Strohschein, Controller, to present the Public Budget Hearing FY2025. Dr. Schulte presented the following –
    - As posted in the Board packet and as noted by Chair Isnard, the revenue

neutral mill rate is 23.624 mills and with that adopted budget the unrestricted general fund would be stated at \$47,923,708 and the plant funds capital outlay amount would be \$4,872,352. Dr. Schulte requested a motion for approval as previously passed not exceeding revenue neutral.

Chair Isnard called for a motion to certify the 2024-2025 revenue neutral rate of 23.624 mills. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, and Ms. Lesley Strohschein, Controller, to present the Final Proposed Budget FY2025. Dr. Schulte presented the following –
  - As posted in the Board packet, Page 3 gave an outline of the proposed FY2025 budget. The total revenues stated inside of that budget is \$129,958,513 with expenses equalizing that and a balanced budget. Key items are notated in relation to each of the categories giving clarity around how those amounts were reached and referenced.
  - Dr. Schulte noted that federal grants and contracts no longer includes federal financial aid; state grants and contracts is based on the expected grant revenue expenditures which also includes \$6,000,000 of American Rescue Plan Act (ARPA) funds for downtown; non-operating items transfers from reserves for downtown and if this budget was compared to the previous fiscal year, it is about \$30 million different; a pay increase of 4% was incorporated into this budget; and last year's strategic initiatives were \$1.25 million but in making reductions this year based on the revenue neutral position approved by the Board, those strategic opportunities were reduced to about \$616,420. Dr. Schulte requested a motion to approve the FY25 budget as presented in the Board packet.
  - Dr. Mosier interjected and shared an informational slide that was presented at Convocation that explained the \$4.8 million reductions to the proposed budget from July. When President's Cabinet began working on budget reductions, Dr. Mosier's main emphasis and direction was to limit student impact as much as possible and if feasible maintain the 4% salary increase for faculty and staff.
  - By the good work of President's Cabinet, Deans Council and others, the Academic Divisions' budget cuts were only \$211,000 from a direct student impact such as student travel, student activities and student supplies.
  - For the Non-Academic/Administrative tier, the original budget was \$27.14 million and \$1.29 million was cut from that budget in supplies, professional development, travel, equipment and contractual/consulting.
  - The highest level is the institutional facilities, buildings and structural items. Out of the reserves, master plan reserves, salaries and benefits, personnel requests and strategic ask requests \$3.35 million was cut from the budget.

- A total budget cut of \$4.858 million was made from what was proposed.
- Dr. Mosier was proud of all the hard work everyone did as the budget cuts were not across the board but were done strategically to reach a revenue neutral budget for FY2025.

Chair Isnard thanked Dr. Mosier, President's Cabinet, Finance staff, Dean's Council and all that were involved in the tough decisions to make this happen and for bringing this budget before the Board.

Chair Isnard called for a motion to approve the proposed 2024-2025 budget. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

6. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:12 p.m.

### Board of Trustees Meeting (Immediately Following Budget Hearing)

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## **BOARD OF TRUSTEES MEETING AGENDA**

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:12 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, August 20, 2024. The Pledge of Allegiance was led by Trustee Ash.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts.
4. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda with the following amendments. After Item 5, Dr. Greg Mosier, President, would add an introduction of Dr. Patrick Schulte, Vice President of Finance and Operations, followed by an introduction of special guests from Merchant McIntyre Associates, Mr. Brent Merchant and Mr. Steve Solomon.

Chair Isnard called for a motion to approve the agenda as amended. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. The Motion Carried.

5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners in the meeting room or online.

6. **Recognitions/Presentations:**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Introduction of Dr. Patrick Schulte, Vice President of Finance and Operations. Dr. Mosier presented the following –
  - Dr. Patrick Schulte was the inaugural Vice President of Finance and Operations. The division was Finance, Facilities and College Police and now also includes Human Resources and Information Technology. Dr. Schulte brings over 20 years of experience including the Vice President of Finance at Donnelly College and at Briarcliffe University in Iowa serving as three roles of Vice President, Executive Vice President and President.

Dr. Schulte expressed happiness to be at KCKCC and stated he had about 20 years of experience in higher education, most of those years in the area of finance. He looked forward to working in partnership with President Mosier, with the Board's guidance and with the President's Cabinet team.

The Board welcomed Dr. Schulte.

- Dr. Mosier would present the Introduction of Merchant McIntyre Associates – Mr. Brent Merchant and Mr. Steven Solomon upon their arrival. Dr. Mosier explained they were representatives from the College's federal grant writing team in Washington, DC, and were visiting KCKCC for an all-day workshop with the College's grants team and employees who are heavily involved with grants to build the strategic capacity of KCKCC. Mr. Brent Merchant is a cofounder and the principal of the group who has raised over \$100 million in grant funds. Mr. Steven Solomon is the Vice President and Director of Programs and Grant Development and his record is about \$150 million in grants. Merchant McIntyre Associates has a strong team of 14 associates. Mr. Merchant and Mr. Solomon spoke later in this meeting.
- Chair Isnard invited Mr. Jason Sievers, Deputy Chief of College Police, to present the Chief's Commendation and KCKCC Commendation to Mr. Scott Bailie, College Police Sergeant., along with Mr. Brad Isnard, KCKCC Chairperson, and Dr. Greg Mosier, President. Mr. Sievers presented the following –
  - Thanked the Board for the support of recognizing one of KCKCC's sergeants for outstanding work. Deputy Chief Sievers read the letter of commendation as follows. On the morning of June 12, 2024, Sergeant Bailie was dispatched to Centennial Hall

on a report of a student overdosing. Bailie arrived on scene, quickly analyzed the situation, and determined that the student was nonresponsive and in medical distress. Bailie recognized, based on the symptoms presented, that the student was likely experiencing an opioid overdose. Bailie administered an initial dose of Narcan with little to no effect. He then administered a second dose which began to revive the student. As the student was becoming responsive, the Kansas City, Kansas Fire Department arrived and took over treatment of the student. Sergeant Bailie's quick action in this high stress situation saved the life of one of our students. This letter of commendation is given for superior handling of a very difficult situation.

- Deputy Chief Sievers presented Sergeant Bailie with the letter of commendation.

Chair Isnard and President Mosier also presented a certificate to Sergeant Bailie. The Board congratulated Sergeant Bailie for the great work and the well-deserved recognition.

- Chair Isnard invited Dr. Scott Balog, Executive Vice President, to present the Strategic Plan 2024-2027 Biannual Update. Dr. Balog presented the following –
  - This report was a team effort and thanked President's Cabinet and their teams for contributions to the report, Director of Institutional Effectiveness Dr. Steve Nettles, and the marketing team led by Ms. Kris Green, Vice President of Marketing and Institutional Image.
  - The strategic plan was built off of the College's prior plan that carried KCKCC from 2020 to 2023 and this current plan would leverage the College through 2027. The previous plan was developed through input received in townhall forums, focus groups, interviews, surveys and work on campus during the previous planning cycle. The current plan was built on the accomplishments of the prior plan to further engage the community, respond to stakeholder needs and improve student outcomes. KCKCC continues to be hyper focused on students and employer partners and the diversity of needs they present. The planning was guided by our values of student success, excellence in everything KCKCC does, diversity, equity and inclusion, innovation, integrity and collaboration.
  - The plan's model structure consists of four priorities, with four goals under each priority and four initiatives under each goal. The strategic priorities are Student Success, Quality Programs and Services, Employee Engagement and Community Engagement.
  - Dr. Balog gave a high-level review of the goals under each priority.
  - Recent accomplishments for the College included: created guided pathways, designed degree maps, implemented early alert and engagement systems and strengthened education programs; recognized nationally for work serving first-generation students, established additional transfer and articulation pathways with college and university partners, advanced partnerships with employers and community-based organizations across the service district and metro; improved communications and employee support, engaged the community and improved public perceptions of the College, celebrated our Centennial anniversary and



raised over \$63,000,000 to support capital projects and student access. KCKCC was hyper focused on our priorities, the success of our students and transforming the community.

- Looking ahead, the plan would guide KCKCC as construction continues on the Downtown center and prepare for expansion to a new site, engage in planning and strategy for the Leavenworth Center, embark on a college-wide technology modernization, redesign the College website, refine the request for information and application processes and update our digital presence, build up the organization for a sustainable future, ensuring sufficient capacity for growth and installation of “The 4 Disciplines of Execution” framework.

Trustee Ash commented the plan was a lot of good hard work, the design was outstanding, easy to follow and logically laid out. He commended Dr. Balog and the entire team. Dr. Balog thanked Ms. Kris Green and her marketing team for the design layout. Dr. Balog explained that more of the monthly reporting will tie back to this plan and would be more intentional on how the work within teams was connected directly to the plan. The reporting would be highly visual with analytics, visualizations to know how the College was charting according to the key performance indicators within the plan. The Board gave kudos on the plan.

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Academic Program Review Annual Report. Mr. Pope presented the following –
  - In 2020, the institution was placed on probation with the Higher Learning Commission (HLC) and in 2022 was removed from probation. One reason for probation was regarding procedures the College did not have or the procedures were not clearly articulated - one being the academic program review.
  - Currently, the College’s academic program review is one of our most robust processes. All of the degree granting programs have been divided into four cohorts and each one of those cohorts has yearly tasks. In year one, the cohorts work to prepare a self-study, a presentation to the program review committee then there is an opportunity for feedback that includes action plans over the next three years. In year two, the action plans are implemented and given feedback. In year three, there is a mid-cycle check-in while continuing the implementation of the plan. In year four, there is a final report which allows the program coordinators, faculty and the Dean to reflect on that process.
  - In 2024-2025, Cohort 1, which is primarily health professions would be in year three and will create their mid-cycle check-in to determine how things were going and if changes need to be implemented. Cohort 2 would be in year two and are continuing to work on their action plan. Cohort 3 would be in year one, so they have completed a whole process and are starting their self-study - these include addiction counselor, administrative office professional and biomanufacturing. Their final report reflected on curriculum changes, budget issues, the need for some new faculty and successes. Mr. Pope would focus on some of those ideas in the future.

- The academic program review committee has a calendar of events with activities throughout the year for all cohorts during their cycle with deadlines and who is involved such as Deans and coordinators. All of this information is hosted on an internal Microsoft Teams site.
- For the next HLC visit, probably in November 2026, the College has begun to lay the groundwork for making sure we have the documents readily available, an understanding of and using team sites. This process is very robust and is well under control.

Chair Isnard applauded Mr. Pope for his leadership and all the faculty and staff that have supported this process, put in great work and their dedication as it is important.

Trustee Hoskins Sutton questioned when HLC visits in 2026 if it would be a follow-up to see where KCKCC was on this topic or a regular mid-season visit. Mr. Pope answered it would be part of HLC's standard visit cycle - in the 10-year accreditation HLC would visit KCKCC twice and that eventually maybe the College would go back onto the open pathway with only one visit every 10 years.

7. **Communications:** Chair Isnard announced there were none scheduled.

8. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Criswell, Chair of the BFC, reported the BFC met on Tuesday, August 13. The College's financial position continued to be strong and the resources were being effectively managed. Vice Chair Criswell expressed proudness of the \$4.8 million reduction in the budget as it was quite a feat. The president, staff, faculty, Dr. Schulte and Ms. Strohschein showed what could be done. Vice Chair Criswell gave special thanks to that team for the accomplishment.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, confirmed the BPC did not meet due to the summer session.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ash, Chair of the BCEC, confirmed there was no meeting in August. Trustee Ash attended the Livable Neighborhoods meeting in July to give a brief report and attended a grand opening at Piper High School to engage with several community members. The BCEC looked forward to finalizing the committee and having a meeting in September.

Chair Isnard added that under Unfinished Business, the Board would be revising committee members for this committee. Chair Isnard called for a motion to accept the report. Vice Chair

Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported that KCKCC was hosting the quarterly KACC meeting on Friday and Saturday. All Trustees were encouraged to attend any portions of the meeting. The scheduled presenters included Dr. Mosier. The meeting would be held at main campus on Friday afternoon and Saturday morning then would finish at the Technical Education Center (TEC). The attendees would have an opportunity to see much of the campus and facilities. Trustee Ash reiterated that all Trustees were encouraged to participate.

Chair Isnard was looking forward to it and was happy to welcome colleagues from across the state. Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash did not report. Trustee Hoskins Sutton reported that the Diversity, Equity and Inclusion (DEI) Committee met via Zoom on July 22. The ACCT leadership wants the committee to take a look at making some changes to the DEI verbiage. Currently, in much of our information the words Diversity, Equity and Inclusion are mentioned but for some schools, depending on where they are from such as Florida or Texas, their legislators state they cannot use those terms. Mr. Jee Hang Lee, ACCT President & Chief Executive Officer, requested the committee to review changes ACCT was proposing to use different language so some colleges do not get in trouble. The DEI committee has already started our work before arriving in Seattle in October.
9. **Consent Agenda:** Chair Isnard invited Dr. Greg Mosier, President, to announce an amendment to Item D - Personnel Items (H.R.) on the Consent Agenda. Dr. Mosier explained there was an individual listed on the Recommendations/Approvals who did not start employment with KCKCC. Ms. Stephanie Bax would be removed from the list on Row 2 (Clinical Instructor in Nursing Education) and Row 7 (Instructor in Nursing Education).

Trustee Ash motioned to approve the Consent Agenda as amended. Vice Chair Criswell seconded the motion. **The Motion Carried.**

10. **Student Senate Report:** Chair Isnard announced the Student Senate report was not scheduled due to summer break.
11. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier presented the following –
- The months of July and August are two of the busiest in administration due to reporting, wrap ups for the previous year, planning for the President's Cabinet Retreat, the Board Retreat, the strategic plan and action plans.

- Fall Convocation was held on August 12 with about 380 attendees, including Trustee Hoskins Sutton, Trustee Ricketts and Trustee Scruggs Andrieu. The Chat with the President was held in the afternoon with over 150 employees joining. That evening was the adjunct professional development event. There were also sessions throughout the rest of the week for professional development for faculty and staff.
- With the start of the semester this week the parking lots, hallways, classes and study areas are full of students.
- On July 24 and 25, Dr. Mosier, Dr. Scott Balog, Executive Vice President, and Ms. Ashley Irvin, Associate Dean of Career and Technical Education, were invited to Washington, DC for the American Association of Community College (AACC) project being worked on with KCKCC, Panasonic Energy Corporation of North America, Tesla, Truckee Meadows Community College in Nevada and others. The group is developing the national model on how to take noncredit courses and industry certifications and develop them into a for-credit apprenticeship model - a learn and earn model. Over two years, KCKCC will be developing that model and going on a roadshow across the country.
- On August 1, Dr. Mosier presented on the panel about Public-Private Partnerships at the HI-TEC: High Impact Technology Exchange Conference in the Kansas City Metro.
- On August 2, KCKCC hosted a beautiful Upward Bound awards banquet.
- On August 6, the College hosted the well-attended National Night Out Against Crime event.
- As part of a special invitation group, Dr. Mosier participated in an event at Orange EV (electric vehicles) on August 7 to discuss innovation in EVs, public-private partnership and the role of workforce development in community colleges. The group met with Mr. Jamie Dimon, Chairman of the Board and Chief Executive Officer of JPMorganChase, America's largest financial institution with a value of about \$500 billion. Dr. Mosier sat at a roundtable discussion with Mr. Dimon to discuss workforce and the skills gap. Dr. Mosier played a video clip of a live report with CNBC where Mr. Dimon mentioned that the community college was graduating students with the needed skills to obtain jobs making \$60,000 per year and that there were solutions through collaboration. Dr. Mosier shared it was great recognition and the collaboration between KCKCC and Orange EV was noticed.
- The Board Retreat was held last Saturday, which was great.
- KCKCC would host the quarterly Kansas Association of Community Colleges (KACC) meeting this week - Thursday night and Friday for the presidents, Friday afternoon for the Trustees beginning at 3:00 p.m. through dinner then Saturday morning. Presentations would include a Centennial Hall tour for the presidents, Dr. Mosier and Ms. Ashley Irvin, Associate Dean of Career and Technical Education, would present the College update and on apprenticeship and Ms. Kris Green, Vice President of Marketing and Institutional Image, would present how to determine marketing's return on investment.
- The Kansas Department of Commerce invited Dr. Mosier to present at the Chamber Manufacturing Day Summit for more than 200 companies in Wichita on October 8.

- KCKCC exercised the option to purchase the Pioneer Career Center from the Leavenworth School District yesterday and that will close in the next 90 days.
- The College planned to place bids on a heart in the Parade of Hearts.
- Dr. Mosier and Dr. Balog have met with several individuals to serve as the interim Vice President of Student Affairs and Enrollment Management. Due diligence is underway.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

**12. Executive Vice President's Report:** Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following –

- KCKCC has experienced considerable transition within President's Cabinet the last six months. Adding Ms. Lorraine Mixon-Page as Chief Human Resources Officer and Dr. Patrick Schulte as Vice President of Finance and Operations were tone-setting hires. KCKCC will soon bring on a long-term interim for Vice President of Student Affairs and Enrollment Management (VPSAEM) that will be expected to evaluate and assess the performance of that team, the organizational structure, inform the national search for that role, help identify and onboard that person and help with our technology modernization.
- The search for a new Chief Information Officer was initiated on Friday. The College has received applications from talented individuals with significant traction on LinkedIn, multiple reshares and interest in this role.
- On September 18 and 19, KCKCC will host consultants from Franklin Covey to work with and train supervisors how to use "The 4 Disciplines of Execution" (4DX) in their work, how to develop lead indicators, lead behaviors and to build scoreboards. In July, President's Cabinet identified our wildly important goal (WIG), which is focused on the number of students earning college credentials including certificates and degrees, and our sub-WIGs that will feature enrollment, retention and progression.
- In partnerships, we're continuing to promote the collaboration with existing and prospective partners to support and augment our programming and services to inform our program mix and the content that we teach. A highlight this month was our trip to Washington, DC with the American Association of Community Colleges, Tesla and Panasonic Energy Corporation in North America to discuss building a new apprenticeship model with the intention to enroll the first cohort of apprentices in December.
- For the High Voltage Line Technician program, Dr. Balog and Mr. Don Smith, Dean of Career and Technical Education, toured Evergy's impressive Cedar Point training facility in Raytown to learn more about the components of that program.
- KCKCC will serve as a pilot site with Bioscience Course Skills Institute and Prism Immersive for their virtual reality experience in biomanufacturing instruction.
- Met with administrators from Fort Leavenworth to explore a partnership opportunity supporting the U.S. Army's Transition Assistance program. This would be in addition to already attending career fairs, helping those transitioning out of active-duty

service on the opportunities available with KCKCC and growing that relationship by having more of our programs featured with the U.S. Army.

- Met with the Hispanic Development Fund's (HDF) new Director of College Advising to learn where HDF is headed and explore ways to grow that relationship.
- Dr. Balog met with leaders from Raising WyCo and the Family Conservancy to explore collaboration and partnership opportunities to address capacity issues to high quality early childhood education in Wyandotte County. KCKCC has the potential to create an apprenticeship with those organizations in early childhood education.
- The College is working more closely with area high schools including Leavenworth and Piper to get those relationships back on track to complement the work in aligning our dual and concurrent programs with the school districts.
- KCKCC is exploring the development of new transfer pathways for our students leading to bachelor's degrees. Dr. Balog has met with Pittsburgh State University and Kansas State University-Olathe to explore articulation transfer opportunities for KCKCC students and partnership opportunities between our institutions.
- The athletic field house flooring restoration project has begun to shore up the flooring and support the field house and will be completing that project this fall.
- Convocation had participation of 380 employees to focus on our strategic planning process. There was a strategic plan overview, then breakout sessions per strategic goal. Each participant thought about the goal, about the work they could do within their areas, the contribution they could make individually and by when they could accomplish this work to help move the needle with the strategic plan. Those insights will be used to help inform the work with the Franklin Covey 4DX session in September. Dr. Balog thanked Trustees Hoskins Sutton, Ricketts and Scruggs Andrieu for attending Convocation.

Trustee Ricketts shared Convocation was phenomenal and the staff and faculty had passionate ideas during the breakout sessions.

Trustee Ash motioned to accept the report. Vice Chair Criswell seconded the motion. **The Motion Carried.**

**13. Vice President Academic Affairs Report:** Chair Isnard called for the Vice President of Academic Affairs report. Mr. Jerry Pope highlighted the following –

- Thanked Dr. Balog for the work and meetings with the academic Deans across the community and beyond.
- The Office of Assessment's assessment day had two assessment gurus that gave a wonderful virtual presentation.
- The library archives contain interesting historical material about KCKCC including that Dr. Valdenia Winn, Professor of Arts, Communications and Humanities, was a student. Shout out to the library coordinator Ms. Deb Newton.
- The Center for Teaching Excellence is now named The Blue Devil Institute for Teaching and Learning. This was changed due to confusion with Career and Technical

Education being called CTE and the Center for Teaching Excellence being called CTE. There was a nice name change ceremony and tour of the facilities including two newly created collaborative learning spaces, thanks to Dr. Fabiola Riobé, Vice President of Educational Innovation and Global Programming, and her team.

- The Standard, KCKCC's award-winning student vocal ensemble was again selected to perform at the national conference of the Jazz Education Network. Congratulations to those students and faculty.
- Dr. Aaron Margolis received a grant and gave a talk: The Garment Workers and the Fight to Unionize, at the West Wyandotte Library.
- The Physical Therapy Assistant program submitted the application to change the program from fully face-to-face to Blended/HyFlex. They also had a successful accreditation visit.
- The Mortuary Science Program National Board Exam (NBE) had a 90% first-time pass rate for the Arts and 89% for the Sciences. This was well above average. Kudos to the instructor and all in that area.
- Dr. Ishfaq Ahmed, Associate Professor, went to UC Berkeley in July to attend a BioMADE workshop.

Trustee Hoskins Sutton commented on the box turtle that was found in the KCKCC parking lot and that it was probably someone's pet. Mr. Pope learned that was the state reptile of Kansas.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

**14. Vice President Student Affairs and Enrollment Management Report:** Chair Isnard called for the Vice President of Student Affairs and Enrollment Management Report. Dr. Scott Balog, Executive Vice President and Interim Vice President of Student Affairs and Enrollment Management highlighted the following –

- This fall there was an increase in students seeking assistance from our services offices - accessibility office, students seeking accommodations, student health center for screenings and counseling, students seeking mental health support as they transition to the College military and veterans center (supporting 74 student veterans this fall).
- Admissions experienced a 27% increase in new student applications. The handoff between taking the application, admitting the student then supporting the student and developing a plan and then enrolling students into classes needs to be studied. The yield rate needs to be improved with the College's 6% increase in headcount and 3% increase in credit hours. The new interim VP will work with that team to study the enrollment process to drive improvements.
- Within student success and retention there has been a 53% increase this week year over year in their request for in-person and virtual advising appointments.
- In records, credit to Ms. Theresa Holliday, Registrar, and her team on the number of transcripts they continue to process along with the new federal requirements regarding the withholding of transcripts being adhered to.

- Financial Aid saw an increase in the number of Free Application for Federal Student Aid (FAFSA) that are being submitted by our students, processed by Ms. Tammy Reece, Director of Student Financial Aid, and her understaffed team. With the FAFSA delays, the increase in numbers was within a compressed period of time. Dr. Balog thanked Ms. Reese and her team.
- Blue Devils Cupboard is serving 44 households leading up to the fall semester so over 100 people are receiving goods from our Basic Needs Center.
- The Director of Student Engagement, Ms. Sarah Bowman will join KCKCC soon. She holds an undergrad degree from the University of Michigan and a Master of Social Work from Columbia University. She is a higher education professional with over a decade of experience in team management, project execution and strategic operations.
- BlueConnect is a new student engagement platform that the College encourages students to download onto their mobile devices to connect them with resources to Student Engagement activities and it helps to augment communications with students in addition to text messages and emails.
- The Back-to-School fair was hosted last Friday and brought people from across the community - new students to help orient them, prospective students thinking about KCKCC, stakeholders in the community to learn about the resources, services, programs available. Gave thanks to Dr. Shawn Derritt, Dean of Student Services, and his team for organizing and facilitating the event.
- Thanked all who participated in the Blue Devil Golf Tournament on August 2 at Dub's Dread Golf Course. Thirty-two teams participated and raised \$11,000 to be used for student scholarships and to support departmental operations. Our student athletes in addition to their success on the courts and in the fields. I've been recognized for their achievements in the classroom. Very proud to share with you. The 62 Blue Devil student athletes were selected 2324 Kansas Jayhawk Community College Conference, all academic teams. KCKC placed fourth overall in GPA out of 20 institutions across the state. We're proud of our Blue Devils.

Trustee Scruggs Andrieu asked about the details regarding the change in obtaining a transcript. Dr. Balog reported that the federal government has imposed upon colleges to not be able to withhold transcripts for students that have not paid but if there are certain portions of payments that students owe then the College can redact that transcript. The College does not want to withhold transcripts if that would delay a student to transfer or getting employment. The College would try to work with the student. Ms. Lesley Strohschein, Controller, and her finance team would help provide payment plan options to students so that we can release those transcripts in a timely way so students can transfer to another institution or get their job.

Trustee Scruggs Andrieu asked for clarification on if a student owes the money and are not paying, they can get their transcript. Dr. Balog explained that according to this federal requirement, we can redact it, but the College wants to put them on payment plan to pay



their debts while providing a realistic way. Trustee Scruggs Andrieu questioned if the transcript would be released once a payment plan was in place. Vice Chair Criswell asked that once a payment plan was established and the student had not paid the entire balance if the transcript would be released.

Ms. Strohschein clarified the federal requirement is that if a student had financial aid for any semester and that semester is paid for, the student can get the transcript for that semester. Some schools are handling it all or nothing, but KCKCC is taking each semester in the Business Office and see what is paid and what semesters they had aid, then the Registrar's Office is redacting transcripts so students can get those portions. If students put the balance on a payment plan, the student can get the whole transcript. Students will either receive a piecemeal transcript or the whole transcript, but either way the College is still collecting those funds.

Chair Isnard commented there is still accountability included but KCKCC is not delaying the student from employment or being able to transfer if they establish a payment plan.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Dr. Mosier invited Mr. Brent Merchant and Mr. Steve Solomon of Merchant McIntyre Associates to speak. Mr. Merchant expressed pleasure in the partnership with KCKCC for four years and watching the College compete at the national level with top tier colleges that apply for federal grants with KCKCC winning one to three percent of that applicant pool. There has been growing excitement about building programs that have such an impact on the students.

Trustee Ricketts felt proud to have KCKCC compete at a national level as the College is the hidden jewel of Wyandotte County and was doing great work.

Mr. Merchant shared that to compete takes effort from the full staff team and making sure that approach is sustainable, that the grant dollar works for the institution and to maximize the impact of the dollar on the student.

Trustee Ash shared that he visited the Merchant McIntyre Associates office in Washington, DC about four years ago and was impressed with their willingness to listen to what KCKCC was doing, what we were interested in and where we wanted to go. They were genuinely interested in working with this small community college in the middle of the country and it has been very fruitful. Trustee Ash gave thanks for the great partnership.

Mr. Merchant shared their philosophy as a company is that institutions and individuals who do not typically believe they can engage with the federal government, that they

cannot compete at the national level, can and Merchant McIntyre Associates help them do that. What is done together is based on the strength of your projects, programs, students and leadership and that was why KCKCC has been so successful.

Dr. Mosier agreed that KCKCC has had one of the higher success rates regarding return on investment (ROI) with Merchant McIntyre comparatively to other institutions across the country.

Mr. Merchant expressed that President Mosier clearly directed to continue with the efforts. The workshop tomorrow is built around making sure that success is sustainable, that the group is maximizing the way that Dr. Mosier, Dr. Balog and the team thinks fits with where KCKCC is going and to have a consistent level of success so the ROI number keeps growing.

Chair Isnard shared he has been fortunate to attend meetings with the Department of Labor and the Department of Education with the team and visit the Merchant McIntyre Associates office and appreciates the partnership. The requirements and paperwork process for some grants and the congressional discretionary funding requests is measured in months and is complicated. Chair Isnard gave appreciation for the assistance.

**15. Vice President Finance and Operations Report:** Chair Isnard called for the Vice President of Finance and Operations report. Dr. Patrick Schulte highlighted the following –

- Today marked Dr. Schulte's three-week KCKCC anniversary which gave a testament to the leadership of the division's departments which afforded him the ability to produce this first Board report. Dr. Schulte recognized this would be Ms. Lesley Strohschein's, Controller, last meeting and reported she has done her diligence in preparing for her departure with the financial team.
- Working through a budget reduction process of \$4.8 million, the team was diligent and strategic. There was a real focus to make sure students, faculty and staff have the necessary resources.
- In Finance, audit work continued to progress with a November completion date. The auditors would be on site September 3 through September 20. Ms. Strohschein assisted with the preparations.
- Due to audit adjustments and entries, net assets for the month of July increased by \$2.3 million. With the process of making those adjustments and journal entries and the pending arrival of the auditors, draft financials would not be presented as they could dramatically change by November.
- The Human Resource (HR) team continued to update talent acquisition strategies, exploring future recruiting opportunities to attract diverse talent and address hard-to-fill vacancies. There were 52 positions open and posted in applicant pools for most of the staff positions. Locating adjunct faculty continued to be a challenge. There was focus on the LinkedIn Recruit pilot program. HR was conducting private sourcing to

tap into passive candidates and not simply relying on inboard applications. There was early success with the efforts with nearly 85,000 impressions of KCKCC jobs and more than 9,500 views which led to a click percentage of 6.2% and was only 2.1% lower than the entire education benchmark within LinkedIn.

- With the focus on student success, Information Services continued to focus on Goal 2.3 of the strategic plan and worked to ensure the campus was ready for students and faculty.
- Facility Services - The Board of Public Utilities and P1 Electrical completed the replacement of the lower-level athletic building equipment as it had reached its end of life. Facility Services was taking a proactive approach to determine what needed to be done differently to ensure the College was ready and not just waiting for a break-fix.
- College Police – Dr. Schulte attended the Civil Response to Active Shooter Events (CRASE) training on campus. Seeing many people attend and be actively engaged in that process with the Chief was inspiring. Individuals came to learn, engage and to be an active part of creating a safe and engaged community.

Trustee Ash recognized this was Ms. Strohschein's last meeting after being at KCKCC for 22 years, thanked her for all her years of service, wished her all the best and stated she would be missed. Trustee Hoskins Sutton echoed the sentiments and expressed sadness of her leaving after having worked at KCKCC with Ms. Strohschein. Dr. Schulte reiterated that Ms. Strohschein has done an exceptional job of bringing him on board in three weeks and setting up the foundation for her absence. Chair Isnard thanked Ms. Strohschein for all she had done, especially recently with the extra work as the interim position and wished her the best.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

**16. Vice President Educational Innovation and Global Programming Report:** Chair Isnard called for the Vice President of Educational Innovation and Global Programming report. Dr. Fabiola Riobé highlighted the following –

- Adult and Continuing Education – There are over 434 students enrolled in adult basic education with the numbers for General Education Diploma (GED) and English Language Acquisition (ELA) increasing. Community Education was also increasing with requests for different types of programs and programs targeting different age groups such as Kids on Campus and medical coding.
- High School Partnership – Dr. Riobé gave kudos to the team and congratulated Mr. Julius Brownlee, Assistant Director of High School Partnership, who was nominated for the Kansas City, Kansas Public School System Reasons to Believe Award that celebrates unsung heroes who work in K-12. Mr. Brownlee and the team have continued with their efficacy tour of visiting high schools to learn more about the program, what the high schools need and how KCKCC could best serve as a partner. This has generated conversations about apprenticeships, workforce and diversifying the College's offerings with the high schools.

- Dr. Riobé gave a special shout out to the Upward Bound team, Ms. Veronica Knight, Director of Upward Bound Academy, and Ms. Cicely Bledsoe, Upward Bound Advisor, for hosting an amazing awards ceremony where Dr. Riobé was the guest speaker. Two Upward Bound students, who are traditionally high school students from 9th to 12th grade, graduated from the summer institute and at the same time graduated from KCKCC.
- International Scholars Services –
  - Enrollment for F1 Visa students has increased over 25%. The students were excited to be in Kansas, at KCKCC and they loved the residence hall - kudos to the residence hall and their team. The students also appreciated the ecosystem of support the College provided to facilitate their process of navigating school paperwork along with immigration paperwork.
  - Internal cross-cultural workshops have been created to make sure KCKCC's staff would be prepared to support the international students.
  - The team was invited by the Department of State and the American Association of Community Colleges to present to international presidents and leaders about how KCKCC was aligning community college offerings with workforce needs. KCKCC was setting the model and the tone in Kansas City for international partners.
- Online Education Services –
  - The creation of the remote learning spaces in the Learning Commons was a mixed effort to determine the best way to engage students and stakeholders in a highly technical environment. The studio looked nice and had an easy-to-use functionality.
  - Gave congratulations to Ms. Susan Stuart, Director of Online Education Services, who was recognized for being a leader in instructional design and teaching in integrated technology and curriculum.
- Workforce Innovation – Dr. Riobé recognized Mr. Rich Piper, Director of Technical Programs, with a letter from Workforce Partnership that thanked Mr. Piper for his enthusiasm about the Federation for Advanced Manufacturing Education (FAME). Dr. Riobé then shared a student testimonial that echoed that sentiment and explained how the student became aware of the earn as you learn approach.
- Community Engagement - Save the date for October 12 for a kickball tournament on campus. The proceeds would support international programming.

Trustee Ricketts clarified that the GED number that was shared included the partnership project with the University of Kansas Health System. Trustee Ricketts also questioned if something was being done to help the students understand the cross-cultural workshops. Dr. Riobé confirmed that next month more information would be shared as the College has started a student ambassador program and several international students registered to help the office get the best representation of students and their culture.

Dr. Mosier shared that Ms. Stuart toured the new technology labs with him - they are outstanding and will be well utilized. Dr. Riobé thanked Information Services for being a great support in this space as it was a vision setting project.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. The Motion Carried.

17. **Vice President Marketing and Institutional Image Report:** Chair Isnard called for the Vice President of Marketing and Institutional Image report. Ms. Kris Green highlighted the following –

- The College now has wayfinding TVs in the halls that show students how to navigate the interconnected buildings. Ms. Green thanked Facility Services, Media Services and Web Services who all partnered together to complete phase one of that project for students. The TVs will also become communication channels advertising the flyers that are currently posted on banners. The TVs will evolve as they are implemented on the lower level and at other locations.
- The marketing team supported the creation of the strategic plan, the JPMorganChase visit and their opportunity to video a student, Dr. Mosier and Ms. Ashley Irvin, Associate Dean of Career and Technical Education, and KCKCC Foundation’s Family Fund - Media Services created the video that was debuted at Convocation where employees shared the importance of the Family Fund.
- Marketing helped coordinate the enrollment push for the year and reviewed how to continue to move forward with those strategies with enrollment management.
- Work continued with Archer Education who assists the College before a student applies. On the KCKCC website home page is an Apply Now option and a Learn More option that starts a “choose your own adventure” journey along with some nurturing emails and texts to students. The first term with Archer Education has been completed and the College saw a 25% increase in admitted students. Work with Archer Education would continue to fine tune the process and to make it even better for students.
- Ms. Green shared the Early Childhood Education & Development program video.

Chair Isnard called for a motion to accept the report. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. The Motion Carried.

18. **Unfinished Business:**

- Chair Isnard presented the Revision of KCKCC Board Committees.
  - During the vacancy on the Board, Chair Isnard assumed temporary roles to ensure there were full committees and those temporary roles are now being filled.
  - For the **Board Community Engagement Committee**, Chair Isnard nominated **Ms. Mary Ricketts as Chair with Mr. Don Ash and Ms. Linda Hoskins Sutton continuing as members**. Chair Isnard called for a motion to approve the Board Community Engagement Committee assignments as nominated. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. The Motion Carried.

- For the **Board Policy Committee**, Chair Isnard nominated **Ms. Linda Hoskins Sutton to remain as Chair with Ms. Mary Ricketts to join as a member and Dr. Brenda Scruggs Andrieu continuing as a member**. Chair Isnard called for a motion to approve the Board Policy Committee assignments as nominated. Trustee Ash made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
- Chair Isnard announced he would maintain his two assignments as the **Board Representative for the College Senate** and one of the **Board Representatives of the Executive Committee of the KCKCC Foundation**.
- Chair Isnard presented the Revision of KCKCC Board Assignment.
  - The role of **Board Treasurer** is traditionally held by the Chief Financial Officer, which has changed to the Vice President of Finance and Operations and has recently been filled by Dr. Patrick Schulte. Chair Isnard called for a motion to appoint Dr. Patrick Schulte as Board Treasurer. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

#### 19. New Business:

- Chair Isnard invited Dr. Greg Mosier, President, to present the Bank Signatory Resolution.
  - With the addition of new staff at KCKCC, the banking signatory documents need to be updated. The resolution would update the signatories as Dr. Mosier, Dr. Scott Balog, Executive Vice President, and Dr. Patrick Schulte, Vice President of Finance and Operations, replacing Ms. Lesley Strohschein, Interim Chief Financial Officer. Dr. Mosier read the bank depositories as posted in the Board packet.

Chair Isnard called for a motion to approve the Bank Signatory Resolution as presented. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Art Gallery Reception “Low and Slow: The History of Lowriders & the Artistic Process.” Dr. Mosier read the resolution as posted in the Board packet.

Chair Isnard called for a motion to approve the resolution. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Art Gallery Reception “The Art of Storytelling.” Dr. Mosier read the resolution as posted in the Board packet.

Chair Isnard called for a motion to approve the resolution. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

20. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Gilstrap made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

The meeting adjourned at 6:57 p.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Board of Trustees Special Meeting**  
**Tuesday, August 20, 2024 – 4:00 P.M.**

**CONSENT AGENDA – Item A1**  
**Meeting Minutes**

1. **Call to Order:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Special Meeting to order at 4:01 p.m. at KCKCC-Main Campus Upper Jewell Lounge and in the KCKCC Zoom meeting platform on Tuesday, August 20, 2024.
2. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts.
3. **Executive Session(s):** Chair Isnard announced there would be five executive sessions and called for a motion to enter the first executive session to discuss personnel matters of nonelected personnel for a 3-minute duration with possible action to follow in open session. Open session would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to the executive session meeting room at 4:02 p.m. They were joined by Dr. Greg Mosier, President, Mr. Greg Goheen, College Attorney, Dr. Scott Balog, Executive Vice President, and Dr. Patrick Schulte, Vice President of Finance and Operations.

The Board entered the first executive session in Room 3397 and in the virtual meeting room at 4:05 p.m. The Board ended the first executive session at 4:08 p.m. Chair Isnard called for a motion to return to open session. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**



Chair Isnard called for a motion to enter the second executive session to discuss personnel matters of nonelected personnel for a 3-minute duration with possible action to follow in open session. Open session would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.** The Board entered the second executive session at 4:09 p.m. and ended the executive session at 4:12 p.m. Chair Isnard called for a motion to return to open session. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Chair Isnard called for a motion to enter the third executive session to discuss personnel matters of nonelected personnel for a 3-minute duration with possible action to follow in open session. Open session would take place in Upper Jewell Lounge and in the virtual meeting room. Vice Chair Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.** The Board entered the third executive session at 4:12 p.m. and ended the executive session at 4:15 p.m. Chair Isnard called for a motion to return to open session. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Isnard called for a motion to enter the fourth executive session to discuss personnel matters of nonelected personnel for a 3-minute duration with possible action to follow in open session. Open session would take place in Upper Jewell Lounge and in the virtual meeting room. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.** The Board entered the fourth executive session at 4:15 p.m. and ended the executive session at 4:18 p.m. Chair Isnard called for a motion to return to open session. Trustee Hoskins Sutton made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

Chair Isnard called for a motion to enter the fifth executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 15-minute duration with possible action to follow in open session. Open session would take place in Upper Jewell Lounge and in the virtual meeting room. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.** The Board entered the fifth executive session at 4:19 p.m. and ended the executive session at 4:34 p.m.

The Board was allowed time to travel back to Upper Jewell Lounge. At 4:38 p.m., Chair Isnard called for a motion to return the meeting to open session. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

Chair Isnard invited Dr. Mosier to call the motion action items from the executive sessions.

For the first executive session, Dr. Mosier called for a motion to waive liquidated damages for Assistant Professor in Nursing Desiree Steuber. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

For the second executive session, Dr. Mosier called for a motion to waive liquidated damages for Paralegal Professor Kathryn Lask. Trustee Hoskins Sutton made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

For the third executive session, Dr. Mosier called for a motion to waive liquidated damages for Title III Faculty Member Valerie Mendoza. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

For the fourth executive session, Dr. Mosier call for a motion to waive liquidated damages for retiring Professor of Political Science Dr. Ewa Unoke. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Isnard announced for the fifth executive session, no action was needed.

4. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Gilstrap made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 4:40 p.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



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**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Board of Trustees Special Meeting**  
**Tuesday, August 27, 2024 – 4:30 P.M.**

**CONSENT AGENDA – Item A2**

**Meeting Minutes**

1. **Call to Order:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Special Meeting to order at 4:32 p.m. in the KCKCC Zoom meeting platform on Tuesday, August 27, 2024.
2. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Mark S. Gilstrap and Ms. Mary Ricketts. Trustees absent were Mr. Don Ash, Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu.

They were joined by Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, Dr. Patrick Schulte, Vice President of Finance and Operations, and Mr. Greg Goheen, College Attorney.

3. **New Business:** Chair Isnard invited Mr. Greg Goheen, MVP Law Attorney, to present the Creation of 501(c)(3) and Approval of Documents for New Market Tax Credit (NMTC). Mr. Goheen presented the following –
  - The documents presented are straightforward and are similar to documents used to create other support agencies. This would be a nonprofit support agency that would assist with KCKCC obtaining New Market Tax Credit funding to assist with the downtown project. The Bylaws are the standard Bylaws that were approved by the New Market Tax Credit attorneys for ensuring compliance with the Internal Revenue Service (IRS) requirements. The Articles of Incorporation are straightforward also. The request is for this Board to approve the filing of the Articles of Incorporation and the Bylaws, which would then be ratified by the appointed Board. There is also a Resolution to approve that provides additional guidance on authorized terms of setting up that entity.

- Given the importance of setting up a supporting entity for the College, Dr. Mosier read the Resolution as follows:
  - Resolution of the Board of Trustees where the Board of Trustees is the duly constituted governing body of Kansas City Kansas Community College and a political subdivision of the State of Kansas existent pursuant to K.S.A. 71-201. The Board of Trustees deems and declares it necessary and in the best interest of KCKCC to adopt the following resolution on this day.
  - Now therefore, be it resolved by the KCKCC Board of Trustees:
  - Section 1. The creation of a support corporation, the Articles of Incorporation, which are attached in the Exhibit, for the creation of KCKCC NMTC QALICB, INC., a Kansas not-for-profit Corporation, which is an entity being formed to support KCKCC, are hereby approved. The Incorporator set forth in the Articles is authorized to file the Articles with the Kansas Secretary of State's office and along with the directors, officers, agents, advisors and attorneys of the corporation to take any further actions deemed necessary or advisable for the creation of the organization or commencing the operations of the Corporation, including but not limited to, the execution and filing of all papers and documents for an Employee Identification Number for the Corporation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.
  - Section 2. The Bylaws, which are attached in the Exhibit to this Resolution, are hereby approved and adopted as the Bylaws for the Corporation upon confirmation of the same by the Corporation's Board of Directors.
  - Section 3. The Conflict of Interest Policy, which is attached as an Exhibit to the Bylaws, is hereby approved and adopted as the Conflict of Interest Policy of the Corporation upon confirmation of the same by the Corporation's Board of Directors.
  - Section 4. The initial number of Directors of the Corporation constituting the Board of Directors of the Corporation is five (5) and those initial directors shall be Dr. Greg Mosier, Dr. Patrick Schulte, Dr. Brenda Scruggs Andrieu, Dr. Ray Daniels and Mr. Randy Lopez.
  - Section 5. Miscellaneous. Any and all actions hereto taken by the Incorporator of the Corporation and his agents and legal representatives in connection with the formation of the organization is ratified, confirmed and approved in all respects. The Incorporator of the Corporation and his agents and legal representatives are forever discharged and indemnified by KCKCC from and against any expense or liability from the Corporation for expenses or liability actually incurred by them by reason of having been the Incorporator of the Corporation. The Directors and Officers of the Corporation or their agents are hereby authorized and empowered to execute and deliver any and all documents or instruments and any of them may deem necessary or advisable to perform to comply with the provisions of and to carry out the intent and purpose of the Resolution. The original executed copy of this document shall be a part of the record of KCKCC and the Corporation. Adopted by the Board of Trustees of Kansas City Kansas Community College on August 27, 2024.

- Mr. Greg Goheen added that the Board designated him as the Incorporator, which means he will file the documents with the Secretary of State.

Chair Isnard called for a motion to approve the Resolution. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

4. **Adjournment:** Chair Isnard called for a motion to adjourn the special meeting. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 4:41 p.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



## Recommendations for Payment

*These items are over \$25,000 and require preapproval by the Board of Trustees.*

### **CONSENT AGENDA – Item B**

**September 17, 2024**

1. Approval in the amount of **\$30,000.00** to **Alberto Solano** for consulting services for Title III Grant Guided Pathways. Requested by Scott Balog. Funding Source – Title III Grant – Contractual Expense.
2. Approval in the amount of **\$32,750.00** to **Assessment Technologies Institute LLC** for board prep and textbooks for nursing program. Requested by Jerry Pope. Funding Source – Nursing: Course Related Fees.
3. Approval in the amount of **\$35,760.00** to **GL Travel** for travel agent services for Upward Bound student trip to Washington D.C. Requested by Scott Balog. Funding Source – Upward Bound Grant: Student Travel.



## Items for Ratification

*These items are over \$10,000 but less than \$25,000.*

### **CONSENT AGENDA – Item C**

**September 17, 2024**

1. **\$19,985.39** to **Proquest LLC** for Library resources for students. Requested by Patrick Schulte. Funding source – Library: Computer Variable Cost.
2. **\$10,000.00** to **Greater KC Hispanic Development Fund** for the 2024-2025 HDF Family College Prep Program Partnership. Requested by Patrick Schulte. Funding source – Administrative: Sponsorships.
3. **\$12,250.63** to **BSN Sport** for training gear for Women’s Soccer. Requested by Scott Balog. Funding source – Women’s Soccer: Supplies and Expense.
4. **\$10,100.00** to **Hudl** for renewal of live streaming athletic events via hudl broadcast. Requested by Scott Balog. Funding source – Media Services: Classroom Equipment.
5. **\$13,500.00** to **M-pact Music Productions LLC** for the first (\$4,500.00) and second (\$9,000.00) payments due for the M-Pact Vocal Festival. Requested by Jerry Pope. Funding source – Choral: Contractual Expense.
6. **\$13,307.93** to **American Digital Security LLC** for the front camera at TEC 2 project. Requested by Scott Balog. Funding source – Campus Police: Card Access.
7. **\$11,465.44** to **John A Marshall Company** for tables and chairs for Continuing Education. Requested by Fabiola Riobe. Funding source – State Apprenticeship Fund.
8. **10,050.00** to **Wenger Corporation** for student music chairs. Requested by Jerry Pope. Funding source – Learning Spaces: Furnishing & Equipment.
9. **\$13,532.00** to **Interplay Learning Inc** for HVAC licenses for TEC and Pioneer Career Center. Requested by Jerry Pope. Funding source – HTG & REF: Course Related Expense.
10. **\$13,114.00** to **Clay-King.Com** for the purchase of eight pottery wheels, one of which is wheelchair accessible. Requested by Jerry Pope. Funding source – Art Department: Non-Capitalized Equipment over \$5,000.
11. **10,595.76** to **Collegesource Inc** for software that will aid Student Success Center and Registrar’s offices to guide students with credit transfers. Requested by Peter Gabriel. Funding Source – Information Services: Software Expense.
12. **\$23,818.00** to **KJCCC Inc** for officials for Volleyball, Men’s Soccer and Women’s Soccer. Requested by Scott Balog. Funding Source – Home Game Expense for each individual sport.
13. **\$11,090.00** to **Deeloh Technologies Inc** for software license for ESOL, Speech, and Foreign Languages. Requested by Peter Gabriel. Funding source – Information Services: Software Expense.

14. **\$18,480.00** to **Linkedin Corporation** for a six-month subscription to the Linkedin Career Page.  
Requested by Patrick Schulte. Funding source - Human Resources: Advertising.





## HUMAN RESOURCES - PERSONNEL ITEMS

### CONSENT AGENDA – Item D SEPTEMBER 17, 2024

#### SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Brewer, Patricia	Part-Time GED Instructor	Adult & Continuing Education	Educational Innovation and Global Programming	8/19/2024
Resignation	Gabrick, Bernard	Plumber	Facility Services	Financial & Facility Services	8/30/2024
Resignation	Goudeau, Jason	Adjunct	Arts, Communications, and Humanities	Arts, Communications, and Humanities	8/19/2024
Resignation	Rocha, Nick	Part-Time EMT Lab Assistant	Emergency Medical Education	Academic Affairs	8/5/2024
Resignation	Taylor, Jaden	Part-Time EMT Lab Assistant	Emergency Medical Education	Academic Affairs	8/7/2024
Resignation	White, Christopher	Part-Time EMT Lab Assistant	Emergency Medical Education	Academic Affairs	8/14/2024
Separation	Jones, Ronald	Maintenance Specialist I	Facility Services	Financial & Facility Services	8/29/024
Separation	McGowen, Christopher	Automotive Lab Specialist II	Career and Technical Education	Academic Affairs	8/21/2024

\* Faculty requesting early release of their 2023-2024 contract

#### STIPEND

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Additional Duties	Diana Borodina	Assistant Controller	Business Office	Financial & Facility Services	8/29/2024	\$900/month

#### RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Additional Position	Emmett, Kelley	Adjunct	English	Academic Affairs	8/23/2024	\$1,020.32 per credit hour
Additional Position (Part-Time)	Robinson, Julie	Instructional Tutor	Learning Commons	Academic Affairs	8/26/2024	\$22.50 per hour
Additional Position (Part-Time)	Walters, Field	Instructional Tutor	Learning Commons	Academic Affairs	8/20/2024	\$22.50 per hour

<b>New Hire</b>	Allen, Chanlynn	Adjunct	English	Academic Affairs	8/16/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Borodkin, Stephen	Adjunct	Applied Music	Academic Affairs	8/19/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Bowman, Sarah	Director of Student Engagement	Student Engagement	Student Affairs and Enrollment Management	9/3/2024	\$78,500 annually
<b>New Hire</b>	Dai, Wei	Adjunct	Music Technology	Academic Affairs	8/26/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Hazelton, Christopher	Adjunct	Applied Music	Academic Affairs	8/27/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Lendt, Stacy	Adjunct	Applied Music	Academic Affairs	8/23/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Lester, Ian	Adjunct	Applied Music	Academic Affairs	8/16/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Metsker, Joanna	Adjunct	Applied Music	Academic Affairs	8/19/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Nemati-Baghestani, Anice	Adjunct	Applied Music	Academic Affairs	8/23/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Nolan Jr, Barry	Adjunct	Pre-Social Work	Academic Affairs	10/14/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Norwood, Shaletta	Adjunct	Political Science	Academic Affairs	8/19/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Pearson, Dennis	Adjunct	Applied Music	Academic Affairs	8/16/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Rodgers, Mary	Adjunct	Psychology	Academic Affairs	8/16/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Slaughter, Fiona	Adjunct	Applied Music	Academic Affairs	9/9/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Uk, Thian	Part-Time Student Success Website/ Technology Developer	Student Support for Program Success	Student Affairs and Enrollment Management	8/26/2024	\$28.00 per hour
<b>New Hire</b>	Underwood, Amber	Adjunct	Applied Music	Academic Affairs	8/21/2024	\$1,020.32 per credit hour
<b>Promotion</b>	Allison, Christopher	Sergeant	College Police	Financial & Facility Services	8/8/2024	\$64,000 annually
<b>Promotion</b>	Barrier, Brandon	HVAC Technician	Facility Services	Financial & Facility Services	8/8/2024	\$59,000 annually

<b>Promotion</b>	Callahan, Karen	Executive Administrative Assistant	Financial Services	Financial & Facility Services	9/6/2024	\$53,000 annually
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**Action Definitions**

- **New Hire** - an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion** - is the advancement of a staff's grade or increase to their salary.
- **Retirement** - a formal way an employee voluntarily ends their employment.as indicated on their separation notice.
- **Reassignment** - a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation** - a formal way an employee voluntarily ends their employment.
- **Separation** - a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.

**Kansas City Kansas Community College**  
**Board of Trustees Monthly Report**  
Scott Balog, Ed.D.  
Executive Vice President

September 17, 2024

The Executive Vice President's (EVP) Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institutional strategy, partnerships and operations.

**Executive Summary**

**Strategy**

- Onboarded interim Vice President of Student Affairs and Enrollment Management
- Advanced search for Chief Information Officer
- Hosted Grants Strategy Workshop for college executives and administration with Merchant McIntyre Associates
- Planning *The 4 Disciplines of Execution* (4DX) implementation with college supervisors

**Partnerships**

- Visited Garmin's production facility in Olathe and met with company executives to discuss their workforce needs
- Met with Enterprise KC executives to identify next steps in growing partnership between our organizations
- Visited and toured Lansing High School to explore opportunities for dual and concurrent enrollment program expansion
- Explored partnership opportunities with the University of Kansas' WeThrive leadership program aimed at increasing access to postsecondary education
- Participated in biomanufacturing workforce development panel presentation for representatives from the Economic Development Administration

**Operations and Execution**

- Supported Athletic Fieldhouse flooring restoration project
- Participated in initial planning meeting for technical implementation of Ellucian Colleague

## **Full Report**

### **Strategy**

This past month, the Executive Vice President (EVP) transitioned the role of Vice President of Student Affairs and Enrollment Management (SAEM) to Dr. Tom Corti. An experienced, senior Student Affairs and Enrollment Management executive, Dr. Corti was recommended to the College by *The Registry*, an interim executive leadership search firm. Dr. Corti joined KCKCC on September 3 and will serve as interim Vice President of SAEM until next summer. As interim Vice President, Dr. Corti will review and assess the current organization structure and composition of the Division. Insights from that assessment will inform organizational changes in the Division and a national search for the next permanent Vice President. Dr. Corti will help lead the search to identify the next Vice President and support their onboarding at the College.

With support from a search committee comprised of representatives from across the College, the Vice President of Finance and Operations (VPFO) and EVP advanced the search for KCKCC's next Chief Information Officer. Finalist interviews are scheduled for September 25-27, with a selection in early October.

In late August, the College hosted executives from Merchant McIntyre Associates (MM) for a Grants Strategy Workshop with KCKCC administrators. MM Co-Founder and Principal, Brent Merchant was joined by Steven Solomon, Vice President and Director of Program and Grant Development, who led a day-long workshop focused on programmatic funding needs across the College and growing KCKCC's grants management (pre- and post-award) capacity.

This week, KCKCC will host Suzanne Hays and Lauren Starr, consultants with Franklin Covey to train the College's supervisors on *The 4 Disciplines of Execution* (4DX). Over the next three months, KCKCC executives and administration will prepare for the implementation of 4DX in January. 4DX will serve as the new operating system for the College, promoting improved execution and performance at all levels across the institution.

### **Partnerships**

The EVP continues to advance the development and cultivation of partnerships and strategic relationships for KCKCC across the College's service district, Kansas City metro and state. Partnership activities include attendance and participation in events and convenings, engaging employer partners and advisory groups, collaborating with area school districts, colleges and universities, aligning with fundraising initiatives and pursuing strategic partnership opportunities.

Last month, representatives from the KCKCC Foundation and Division of Career and Technical Education visited Garmin's production facility in Olathe and met with company

executives to discuss their workforce needs. The meeting revealed several opportunities for collaboration we are now pursuing.

In late August, KCKCC executives and administrators continued conversations with Enterprise KC to identify next steps in growing a partnership between our organizations. Plans include hosting a cybersecurity competition at the College's Technical Education Center, an introduction to cybersecurity careers event with area school administrators and teachers and a ceremonial signing of a partnership agreement.

In early September, College executives visited and toured Lansing High School to explore opportunities for expanding dual and concurrent enrollment programs offered through the school. The visit allowed KCKCC executives to learn more about Lansing High School's capacity to support program growth and student demand for new programs.

The EVP also met with Dr. Jomella Thompson, Director of the Center for Service Learning at the University of Kansas to explore collaboration opportunities with the Center's WeThryve leadership program. Through immersive community engagement experiences, WeThryve seeks to increase access to postsecondary education for students from underserved and underrepresented populations. WeThryve also provides meaningful internship and service-learning opportunities for KCKCC students.

On Friday, KCKCC participated in a biomanufacturing workforce development panel presentation for representatives from the Economic Development Administration (EDA) in the United States Department of Commerce. BioNexus KC coordinated the panel presentation as part of the EDA's day-long visit to the Kansas City metro to learn more about the region's economic and workforce development efforts in biologics and biomanufacturing.

### **Operations and Execution**

Though transitioning out of the acting Vice President of SAEM role, the EVP continues to support the Athletic Fieldhouse flooring restoration project, along with the VPFO, Director of Facilities, Director of Athletics, Director of Budgeting, and the interim Vice President of SAEM. This involvement now includes pursuing private gift opportunities to offset the cost of the new floor.

Finally, initial planning meetings for the technical implementation of Ellucian Colleague, the College's student information and enterprise resource planning systems, commenced earlier this month. The technical and functional implementation will span the next 18-24 months. The new CIO will be expected to shepherd the project upon joining the College.

September 2024 Board of Trustees Report  
Vice President of Academic Affairs

**Academic Affairs September Highlights**

- The Blue Devil Institute of Teaching and Learning (ITL) collaborated with Director of Online Education Services Susan Stuart to create a Remote Teaching Studio and Lightboard Studio in the ITL Collaboration Space.
- On August 26-27, 2024, the Office of Assessment hosted drop-in sessions for co-curricular staff, providing dedicated time for practitioners to receive personalized assistance with their fall submissions.
- Dr. Justin Binek, Associate Professor of Music, is the principal curator and editor of the content of the companion website to the textbook, *Experiencing Jazz*, 3rd Edition, published by Routledge Books, of which Dr. Binek is the co-author.
- ESOL worked with the KCKCC Foundation to apply for scholarship money from the Mexican Consulate. The Consulate gave KCKCC \$4000 for scholarship for students of Mexican origin and the KCKCC foundation matched that amount.
- The art gallery Paint Throwdown event this year was held in collaboration with the Back to School Bash with the Student Engagement office on August 28. The event hosted over 550 people.
- KCKCC's Cosmetology Department received a generous donation from Johnson County Community College. JCCC permanently closed its cosmetology and esthetics programs, and said they first thought of KCKCC in determining what to do with certain equipment and unused products in their possession.
- Ashley Krehbiel, Coordinator of Clinical Education at KCKCC, is officially a Level 1 Credentialed Clinical Trainer (CCT) for the American Physical Therapy Association. Credentialed Clinical Trainers are responsible for training more than 3,500 clinical instructors across the country each year. Ashley is the only PTA recognized as a CCT in the state of Kansas.
- Enrollment in the Mortuary Science program continues to grow, with 46 new students joining in the Fall.
- The Medical Assistant program started their largest class in recent semesters with 24 new students this fall.
- KCKCC received a 5-year grant for \$208,000 from NSF in conjunction with KU to help increase recruitment, transfer, and retention rates, along with research engagement and graduation rates, of underrepresented minority students in the region.
- We are signing KCKCC Walk Across Kansas Teams up at the Wellness Center. This is an 8-Week Health Incentive Program that employees, students, and community members participate in to accomplish 448 miles together in 4-person teams over 8 weeks.
- The 2024 cohort of KCKCC Biology Scholars funded by an NSF S-STEM grant has grown to thirteen deserving students. The students will receive a \$7,500 scholarship, a faculty mentor who is trained in asset-based mentoring strategies, and access to STEM activities.
- Kansas State University received an education grant from KBOR and as a result, the Elementary & Secondary Education Program has received a sub-award in the amount of \$9,800.00.
- Students in the Sociology department will further the service-learning concept by providing real time service to non-profit social service agencies in Kansas City Kansas.

**Academic Support and Assessment – Dean Cecelia Brewer**

***Blue Devil Institute for Teaching and Learning – Tom Grady, Faculty Director***

The Blue Devil Institute for Teaching and Learning (ITL) collaborated with other campus offices and departments to provide professional development sessions during Welcome Week. The scheduled sessions included: Blue Devil Faculty Academy Orientation, Getting More out of Office 365, What's New at the Library for the 2024-2025 Academic Year, KCKCC Student Performance Trends, Civilian Response to Active Shooter Events (CRASE), Introducing the Career Services Faculty Resource Toolkit, Addressing Unconscious Bias, Early Assist Revamp: Forging Pathways to Retention, Workplace Communication: Giving Constructive Feedback, Co-Curricular Taskstream Overview, The Hyflex/Hybrid Experience, and Utilizing Generative AI to Create Coursework and Assignments.

The Adjunct Faculty Professional Development Event, coordinated by the ITL, was held in the evening on August 12, 2024, in Lower Jewell. The adjunct faculty were provided with information about the state of the college, academic updates, the new Adjunct Faculty Handbook, Adjunct Senate, Early Assist, Writing Center, and upcoming professional development opportunities. Online Education Services and Blackboard Ultra staff conducted breakout sessions to assist adjuncts with the new platform.

The Institute for Teaching and Learning (ITL) held an open house on August 13, 2024, to highlight the renamed space and remodeling that occurred over the summer. The ITL collaborated with Director of Online Education Services Susan Stuart to create a Remote Teaching Studio and Lightboard Studio in the ITL Collaboration Space. Faculty and staff were able to see how these two spaces can enhance teaching and learning. Three new computers were also added to the ITL so that adjunct and full-time faculty could have space to work on classes or engage in professional development.

***Honors, Phi Theta Kappa, Service-Learning, Undergraduate Research – Dr. Stacy Tucker, Faculty Director***

Honors Education, Phi Theta Kappa, Service-Learning, and Undergraduate Research participated in the Back-to-School Fair on August 9, 2024, in the Upper Jewell Center. We had the chance to highlight each program to students and community members and had a drawing for a free swag bag. We also made new connections with community organizations that participated.





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Vice President of Academic Affairs

Phi Theta Kappa (PTK) participated in the Welcome Back Bash on August 28, 2024. We had an opportunity to share information about PTK and recruit new members for the fall membership campaign.



***Library & Learning Services – Dr. Amanda Williams, Director***

A new Course Guide was created for the Respiratory Therapy program. The guide provides a single point of access that gives students links to streaming resources, databases, and recent books purchased for the program. Tabs also provide additional resources for students, such as tutoring and citation assistance. The development of Course Guides is one way in which Library & Learning Services works with individual faculty and academic programs to support student learning. Faculty can request a guide directly from our [For Faculty](#) webpage.

***Office of Assessment – Angie Miller, Director***

On August 26-27, 2024, the Office of Assessment hosted drop-in sessions for co-curricular staff, providing dedicated time for practitioners to receive personalized assistance with their fall submissions. The assessment team successfully helped five departments develop assessment plans aligned with their goals, including updates to learning outcomes. This year, the Office of Assessment is focused on creating “cycle assignments” to ensure that all learning outcomes are evaluated over the next three assessment cycles. Since initiating co-curricular program assessment in 2019, 78% of all learning outcomes have been assessed. The new cycle assignments aim to streamline the process and achieve 100% of co-curricular learning outcomes to be evaluated by 2028.

**[Arts, Communication and Humanities – Dean Dr. Donna Bohn](#)**

**From John Stafford (Music):**

John Stafford, Professor of Music, and Music Coordinator is Guest Conductor for the Southern Invitational Choral Conference at the University of Southern Mississippi on September 16 and 17. Professor Stafford will also give a presentation on choral voice matching.

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Vice President of Academic Affairs

Dr. Justin Binek, Associate Professor of Music, is the principal curator and editor of the content of the companion website to the textbook, *Experiencing Jazz*, 3<sup>rd</sup> Edition, published by Routledge Books, of which Dr. Binek is the co-author. This companion website to the textbook went live in August and features numerous KCKCC contributions. KCKCC alumni Antonio Reyes and Densil Malabre are featured in thirty videos demonstrating a wide variety of Afro-Cuban jazz percussion styles and techniques. Videos are interspersed throughout different chapters of the website, but the whole collection can be found at the link <https://routledgegettextbooks.com/textbooks/9781032231044/chapter-2.php#afro-cuban-percussion>. (The password to access the website is "discoveries.") Additionally, all these videos were recorded and edited by KCKCC Director of Media Services, Randy Royer.

**From Dan Fitzgerald (ESOL):**

ESOL worked with the KCKCC Foundation to apply for scholarship money from the Mexican Consulate. The Consulate gave KCKCC \$4000 for scholarship for students of Mexican origin and the KCKCC foundation matched that amount. The \$8000 was distributed to Mexican nationals in the ESOL program.

The scholarships were especially helpful for asylum seekers with pending status as they pay out of state tuition and are not eligible for many other scholarships that require students to be permanent residents or citizens.

**From Shai Perry (Art Gallery):**

**Student Engagement Events - Student Art Club; *Third Friday Art Walk***

- Next event September 20, 5-9 pm on 6<sup>th</sup> St, KCK

**Art Gallery and Ambient Space**

**Exhibit Updates:**

- **Faculty Exhibit at the Roeland Park City Hall  
George Schlegel Gallery**
  - Closing reception held on August 23
- **Low & Slow: The History of Lowriders & the Artistic Process**
  - On display June 17- September 19
  - Closing reception and celebration of Hispanic Heritage, September 13 from 6 to 8 pm.

**Program Events:**

- The art gallery Paint Throwdown event this year was held in collaboration with the Back to School Bash with the Student Engagement office on August 28. The event hosted over 550 people. Students from the



## September 2024 Board of Trustees Report Vice President of Academic Affairs

Lowrider Bike Club from Olathe Public School District also attended the event to display their skills.

Image: USD 233 students with Dr. Riobe

- Women's Equality Day Luncheon August 29
  - The art gallery assistant was at the event in collaboration with the Women's Gender and Advocacy Center and CEIM.



### Career and Technical Education –Dean- Donald Smith

Construction Technology students are learning wiring requirements, box installation, wire receptacles, switches, and lights before moving on to more advanced topics and real-world conditions. Students are also utilizing the compound miter saw and impact driver in their Tool Safety courseware. Students learned to inspect, place into operation, and do minor equipment maintenance on 14 different tools regularly utilized within skilled trades.

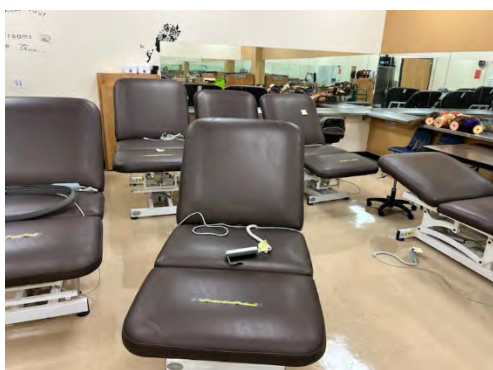




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KCKCC's Cosmetology Department received a generous donation from Johnson County Community College. JCCC permanently closed its cosmetology and esthetics programs, and said they first thought of KCKCC in determining what to do with certain equipment and unused products in their possession. JCCC was the only other technical education center in our area offering a cosmetology program and we anticipate the closing of these programs will increase the number of applicants for the Cosmetology program here at KCKCC, which already has a wait list for spring 2025. Items received from JCCC included very nice facial beds, countless bottles of bio elements used for facials, large quantities of hair rollers, perm rods, and multiple boxes of coloring. Our Cosmetology instructor plans to utilize the expired coloring for teaching on mannequins. We are very grateful for these donations, and now have enough esthetic supplies that we could consider adding an esthetics program here at KCKCC.



Nail Technology Instructor DeShawn Bailey recently traveled to Gatlinburg, Tennessee for a trade show called Nail Tech Event of the Smokies. At the trade show there were many educational classes designed to inspire nail technicians from all aspects of the business, including social media presence, booking opportunities, mastering the effects of customer service, and mastering product applications. DeShawn was privileged to attend a class on airbrushing, which

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Vice President of Academic Affairs

is becoming a major trend in the nail profession. The airbrushing class taught him the beginning processes of airbrushing, how to master brush strokes, and how to change colors with streamline preciseness and flawlessness. DeShawn says he considers the trip a success, and plans to teach students the new techniques and processes he learned at the event.

**Health Professions – Dean Dr. Tiffany Bohm**

**Physical Therapist Assistant**

Ashley Krehbiel is officially a Level 1 Credentialed Clinical Trainer (CCT) for the American Physical Therapy Association. Credentialed Clinical Trainers are responsible for training more than 3,500 clinical instructors across the country each year. Ashley is the only PTA recognized as a CCT in the state of Kansas. She is excited to offer this training to our partners to advance their skill in providing high-quality clinical instruction to the KCKCC PTA students.

**Mortuary Science**

As of July 2024, the National Board Examination-Arts section has a passing score of 78.9%, reflecting a 2% increase from the previous year. The Science section's passing rate remains unchanged at 77.6%.

Enrollment in the program continues to grow, with 46 new students joining in the Fall.

**Respiratory Care**

Mandi McNorton, 2<sup>nd</sup> Semester Respiratory Care Student, has been selected to the Kansas Board for Respiratory Care as an Eastern Kansas Trustee.

Tuyet Nguyen, Respiratory Care Instructor, has commenced study toward the Master of Science in healthcare administration degree at Missouri Southern State University.

The Respiratory Care Program and Therapy Club participated in the Back to School Bash with a CPR practice station. Tens of students, staff, and faculty practiced high quality chest compressions and rescue breathing.

**Medical Assisting**

The program started their largest class in recent semesters with 24 new students this fall.

**Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer**

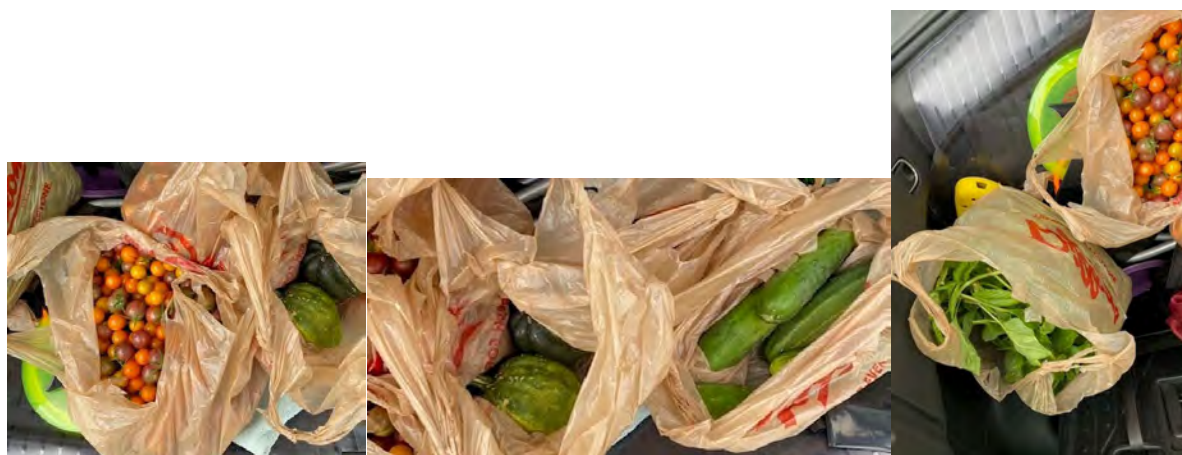
Last spring MSBT submitted a grant proposal to NSF in conjunction with KU (lead applicant), UNL, PSU, JCCC, and SCC for a project called Aligning STEM Trainees for Enterprising Research Louis Stokes Alliance for Minority Participation (ASTER LSAMP). The goals are to increase recruitment, transfer, and retention rates, along with research engagement and graduation rates, of underrepresented minority students in the region. Dagny Velazquez is the principal investigator (PI) at KCKCC for this project. The group was just informed a couple of weeks ago that they received the grant. KCKCC will receive \$208,000

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Vice President of Academic Affairs

over the 5-year grant that will be used for stipends for faculty mentors and the students accepted into the project as well as necessary professional development for those involved.

Rob Crane represented the Wellness & Fitness Center on 8/9 for the campus Back to School Fair held in upper-level Jewell. They had a table set up and handed out literature to promote the facility and talked to students and their family members in attendance as they came by.

The MSBT garden continues to produce beautiful produce. These items are being shared with the Basic Needs Center here on campus, members of MSBT, students who volunteer to help in the garden, and the Salvation Army.



We are signing KCKCC Walk Across Kansas Teams up at the Wellness Center. This is an 8-Week Health Incentive Program that employees, students, and community members participate in to accomplish 448 miles together in 4-person teams over 8 weeks. Our theme this year is symbols of Kansas, and we will start September 30<sup>th</sup> and will end November 24<sup>th</sup>. We just completed 2 weeks of orientation for new Wellness Participants and are now going to do them every Monday at 8am or 1pm.

The 2024 cohort of KCKCC Biology Scholars funded by an NSF S-STEM grant has grown to thirteen deserving students. The students will receive a \$7,500 scholarship, a faculty mentor who is trained in asset-based mentoring strategies, and access to STEM activities. Along with the number of students growing, we have added 5 faculty mentors from the MSBT division. They are Dagney Velazquez, Lakshmy Sivaratnam, Ross Stites, Kristen Ball, and Teri Huggins. All of them received mentor training at the end of the spring semester and were assigned a student to mentor this year. The student orientation was held the week before classes began and conducted by Tyrun Flaherty, PI of the grant. Students were provided an opportunity to bond with their peers through team building activities and discussion of the program. The orientation ended by providing them information about STEM careers. All 3 faculty Co-PIs have returned as well and continue to mentor students. They are Melissa Gentzler, Kara Reed, and Todd Gordon. Students have already begun monthly meetings with their assigned mentors with positive comments coming from these interactions.

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Dr. Ross Stites has 16 students in his Electronics Engineering Technology program: 12 first year students, and four second year students. For reference, we had five students Fall 2023, and zero Fall 2022. Plus, two of the second-year students are going to a program at Garmin this fall, one or two days a week, this is a type of Internship program. Another is returning, despite already taking a full-time position at Honeywell Aerospace in Olathe.

Enactus is excited to partner with Career Services to offer a career closet for students in need of professional clothing for interviews, career fairs, or other professional opportunities. Students will be able to schedule an appointment for the career closet just like they would for any other Career Services appointment, and we plan to have the closet available before/during different events throughout the year as well. Career Services and Enactus will accept professional clothing donations for the closet.

This summer four of our math faculty attended a conference on active learning. Professor Dagny Velazquez has implemented some of the strategies learned there in her trigonometry and calculus classes and has seen increased student engagement and understanding of the concepts. She is excited to keep trying new ideas.

One of the biggest classes (26 students) of College Biology at Basehor Linwood High School this semester is off to a great start with the average of a high B on the first exam.

The Biomanufacturing group is going to KUMed this fall. They are also taking two additional students who completed the initial program last year, who will serve as 'ambassadors' - just to represent students who completed the coursework/certification.

This biomanufacturing group will also attend an event at University of Saint Mary to view related STEM programs at that school.

The instructor has heard from two summer microbiology students - who emphasized a real appreciation for our KCKCC staff and faculty - as they embark on new careers. They said they felt like we cared about their success, and this made them both more secure in their professional transition.

On September 5, Career Service visited Pathophysiology course with Dr. Leslie Watkins, Associate Professor of Biology. Dr. Watkins completed a survey over the summer and was drawn as the winner of breakfast or lunch for one of her classes. Danielle Frideres and Carrie Fisher, from the Student Success Center, came to the class and explained some of the services that the department offers to the students. They talked about help to build a resume, practice interviews, help finding employment, and many other fantastic services they offer to students. Students asked questions about the services and enjoyed a great breakfast. Student who are currently working in and gaining experience in their field of study earned some nice prizes from the Career Services Department. Dr. Kremer stopped by the class to listen to the presentation and talk to the students for a few minutes as well. Students commented after class it was nice to see a dean out in a classroom interacting with students.

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Dr. Stacy Tucker visited the on-ground Pathophysiology courses in late August. Pathophysiology is working on a research project for class which involves patient education. Dr. Tucker explained the importance of research during college courses and some of the benefits when the students get ready to seek employment in their chosen field. The Undergraduate Research department at KCKCC sponsors a poster symposium every semester for students to present their research and network with guests. Dr. Tucker explained some of the services her office has and how they could help the students with their projects. The students will all participate in the symposium as part of the research project. For pathophysiology students, participating in the symposium is a portion of the course every semester. Students can gain valuable experience networking with guests, and they get to show off their knowledge on the subject they researched. After the event, historically, students have reported having more fun than they expected and learning a lot from the experience.

Adjunct Professor Jay Blumenthal brags that out of four full developmental math classes, with over 70 students total, more than 90% of them qualified for MATH-0104!

According to Sarah Cole, director of the Math Tutoring Center in the Learning Commons, more students have been taking advantage of this resource. Several of our full-time faculty in both math and science have been spending time in the tutoring center to aid students who need help in these subjects.

#### **Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins**

As part of the SBSPPS division's on-going effort to engage students in community service learning, on September 4, psychology professor Victor Ammons will lead The Catholic Students of KCKCC on a community service effort. The students will feed the homeless at the Avenue of Life Community Center at 500 N. 7<sup>th</sup> Street in Kansas City Kansas from 4:00 p.m. to 6:15 p.m.

Kansas State University received an education grant from KBOR and as a result, the Elementary & Secondary Education Program has received a sub-award in the amount of \$9,800.00. Specifically, this is a part of the Teacher Education Competitive Grant Program titled "Training for Rural and Urban School Teachers." This grant ends in December of 2025. The effort is for construction of an innovative and duplicable teacher pathway leading from a community college to a one year at Kansas State University then on to a year-long residency in an underserved rural or urban district. Kansas State University will offer second semester scholarships to residency candidates.

This semester, students in the criminal justice program are learning about the proper use of force and the concept of probable cause. Students are also receiving firsthand practical experience in safely using handcuffs. In addition, students will complete several narrative reports in addition to learning how to complete a Kansas Offense Report.

Students in the Sociology department, specifically professor Long's classes, will further the service-learning concept by providing real time service to non-profit social service agencies in



September 2024 Board of Trustees Report  
Vice President of Academic Affairs

Kansas City Kansas. The goal of this project is to promote partnerships between the college and the community from the student level. In addition, students will have the opportunity to identify and apply terms and theories discussed in the classroom. This assignment will also allow students to explore potential career paths and develop valuable social networking skills for the future.

## September 2024 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report

Submitted by:

Scott Balog, Ed.D., Executive Vice President

Stephen Nettles, Ph.D., Director of Institutional Effectiveness

### Division-Wide Selected Activities, Programs, and Updates

- The new student engagement platform, *BlueConnect* has officially been launched. Banners and flyers are posted around campus to encourage students to download the app, where they can learn more about clubs, departments, and student organizations at KCKCC.
- The Student-Athlete Leadership Team (SALT), previously known as the Student-Athlete Advisory Council, has been established for the 2024-25 academic year. This new team provides student-athletes at Kansas City Kansas Community College with a platform to influence the future of intercollegiate athletics on campus. SALT members will tackle issues impacting student-athletes at the College and contribute their perspectives on broader, national matters. The team will also facilitate communication between student-athletes, coaches, and athletics administrators to enhance the student-athlete experience and foster growth through sports. SALT members are encouraged to voice concerns and propose solutions relevant to National Junior College Athletic Association (NJCAA) student-athletes. The group includes one representative from each KCKCC athletic team: Sydney Becker (Softball), Claire Suchma (Women's Basketball), Noah Conover (Men's Soccer), Gemma Ajekwu (Volleyball), Noelia Cruz (Women's Soccer), Gavin Killian (Baseball), and Andrew Tiemeyer (Men's Basketball). Dr. Tiffany Bohm, Dean of Health Professions, will serve as the advisor for SALT.
- Counseling and Advocacy hosted a Women's Equality Day event titled "Celebrating Kansas City's Black Suffragists," featuring a presentation by Dr. Carmaletta Williams, CEO of the Black Archives of Mid-America and retired educator from Johnson County Community College. Dr. Williams, an Emmy Award recipient, was honored along with Patsy Kile, a retired educator and champion of women's rights. The event, which celebrated these remarkable women, was attended by 44 participants.
- On August 28, The Office of Student Engagement, in collaboration with Art Gallery, hosted the annual Welcome Back Bash, Club Rush, and Paint Throw Down. Over 600 students attended the event.

## Fall 2024 Enrollment Update

KCKCC Unduplicated Headcount by Location								
CAMPUS (UNDUP at A Location & DUP Across Locations)	09.06.2022	09.05.2023	09.09.2024	22-24	22-24	23-24	23-24	Fall 2024
	Fall 2022	Fall 2023	Fall 2024	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-
BL	-	-	-	-	-	-	-	0.00%
DNTWN	-	-	-	-	-	-	-	0.00%
FRSC	36	38	31	-5	-13.89%	-5	-13.89%	0.62%
HS	815	881	917	102	12.52%	58	6.50%	18.26%
LCF	22	20	11	-11	-50.00%	-9	-45.00%	0.22%
MC	1,846	1,890	1,881	15	0.81%	-29	-1.53%	37.05%
OC	256	232	257	1	0.39%	25	10.78%	5.12%
OL	1,979	1,975	2,268	289	14.60%	293	14.84%	45.15%
PION	228	249	194	-34	-14.91%	-55	-22.09%	3.86%
TEC	765	781	811	46	6.01%	30	3.84%	18.15%
USDB	78	77	55	-23	-29.49%	-22	-28.57%	1.09%
VIRT	229	117	156	-73	-31.88%	39	33.33%	3.11%
<b>Total UNDUP Headcount</b>	<b>4,664</b>	<b>4,782</b>	<b>5,023</b>	<b>359</b>	<b>7.70%</b>	<b>241</b>	<b>5.04%</b>	<b>100.00%</b>
Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.								
Status	Fall 22	Fall 23	Fall 24	22-24 #	22-24 %	23-24 #	23-24 %	Fa 2024 %
First-time	1,612	1,734	1,803	191	11.85%	69	3.98%	35.89%
Returning	3,052	3,048	3,220	168	5.50%	172	5.64%	64.11%
Gender	Fall 22	Fall 23	Fall 24	22-24 #	22-24 %	23-24 #	23-24 %	Fa 2024 %
Unknown	37	41	51	14	37.84%	10	24.39%	1.02%
Female	2,702	2,893	2,899	197	7.29%	206	7.65%	57.71%
Male	1,925	2,048	2,073	148	7.69%	25	1.22%	41.27%
Race / Ethnicity	Fall 22	Fall 23	Fall 24	22-24 #	22-24 %	23-24 #	23-24 %	Fa 2024 %
American Alaska Native	19	18	28	7	36.84%	10	62.50%	0.52%
Asian	189	192	194	5	2.65%	2	1.04%	3.86%
Black or African American	851	841	915	64	7.52%	74	8.80%	18.22%
Hawaiian Pacific Islander	7	6	4	-3	-42.86%	-2	-33.33%	0.08%
Hispanic	1,152	1,319	1,368	216	18.75%	49	3.71%	27.23%
Multi-racial	260	271	303	43	16.54%	32	11.81%	6.03%
Unknown	158	237	257	99	62.66%	20	8.44%	5.12%
White	1,868	1,816	1,853	-15	-0.80%	37	2.04%	36.89%
Non Resident	160	84	103	-57	-35.63%	19	22.62%	2.05%
International	N/A	N/A	87	N/A	N/A	N/A	N/A	N/A
KCKCC Credit Hours by Location								
CAMPUS	09.06.2022	09.05.2023	09.09.2024	22-24	22-24	23-24	23-24	Fall 2024
	Fall 2022	Fall 2023	Fall 2024	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-
BL	-	-	-	-	-	-	-	0.00%
DWNTN	-	-	-	-	-	-	-	0.00%
FRSC	336	342	282	-54	-16.07%	-60	-17.54%	0.62%
HS	4,645	5,038	5,560	915	19.70%	524	10.41%	12.20%
LCF	242	220	121	-121	-50.00%	-99	-45.00%	0.27%
MC	13,517	14,121	13,383	-134	-0.99%	-738	-5.23%	29.36%
OC	599	541	550	-49	-8.18%	9	1.66%	1.21%
OL	11,981	11,958	14,235	2,254	18.81%	2,277	19.04%	31.23%
PION	1,804	1,945	1,398	-408	-22.62%	-549	-28.23%	3.06%
TEC	8,993	9,077	9,123	130	1.45%	46	0.51%	20.02%
USDB	372	394	273	-99	-26.81%	-121	-30.71%	0.80%
VIRT	818	495	853	-165	-20.17%	158	31.92%	1.43%
<b>Total</b>	<b>43,307</b>	<b>44,129</b>	<b>45,576</b>	<b>2,269</b>	<b>5.24%</b>	<b>1,447</b>	<b>3.28%</b>	

## Dean of Student Services

**Submitted by Dr. Shawn Derritt, Dean of Student Services**

### Selected Activities, Programs, and Updates

- KCKCC's Annual Back-to-School Fair took place on Friday, August 9, 10:00 am – 1:00 pm. Students were able to enroll, purchase books, take placement tests, check out laptops, meet with other departments and learn about the resources available on campus and within the community. Our survey of participants revealed that students felt it helped them prepare better for the start of the semester and should be an annual event. All front facing offices such as Admissions, Student Success Center, Financial Aid, and the bookstore saw a significant increase in traffic. The bookstore also saw a \$17,000 increase in sales that day.
- Sarah Bowman has joined the College as the new Director of Student Engagement, with her first day starting on September 3. Her career in higher education began at the University of Michigan, where she served as an undergraduate resident advisor before becoming a Resident Director, managing three residence halls with 125 to 500 residents. Sarah then moved to New York University School of Law's Public Interest Law Center and later worked in NYU Law's Office of Student Affairs as the Assistant Director for Student Activities. In this role, she supported the student government and over 80 student groups, and organized the annual graduation ceremony along with other key events. Sarah later transitioned to the University of Kansas, where she began as the Assistant Director in the Student Involvement and Leadership Center (SILC) and eventually became the Director of SILC. There, she managed over 500 student groups, advised the Student Senate, and oversaw KU's student engagement platform. Sarah holds a Master of Social Work (MSW) from Columbia University School of Social Work and a bachelor's degree from the University of Michigan.
- Dr. Derritt was selected for the Reasons to Believe Educator Award through the Kansas City Kansas School Foundation for Excellence. The awards program is scheduled for November 7 at the KCKCC Technical Education Center at 5:00 pm.

## Student Accessibility and Support Services

**Submitted by Department Faculty**

### Selected Activities, Programs, and Updates

- August 9: SASS (Student Accessibility and Support Services) faculty and staff participated in the Back-to-School Fair at the KCKCC Main Campus.
- August 13: SASS faculty participated in the Back-To-School Fair at the Pioneer Career Center.
- August 15: SASS faculty participated in the Early Assist Revamp presentation by the Student Success Center.



- August 15: SASS faculty hosted a booth and participated in the Parent Orientation Event at the KCKCC Technical Education Center.
- August 16: SASS hosted an Open House for faculty and staff to learn more about the services offered through Student Accessibility and Support Services.



- August 16: SASS participated in the Licensed Practical Nursing Information meeting to introduce students to resources on campus.

#### August 2024 Student Accommodations

DISABILITY	August 2024	August 2023	CHANGE	PERCENT OF CHANGE
Autism	11	10	1	10.0%
Attention Deficit Disorder	30	13	17	130.8%
Blind/Visional Impairment	6	5	1	20.0%
Deaf/Hard of Hearing	3	4	-1	-25.0%
Head Injury	0	1	-1	-100.0%
Intellectual Disability	3	7	-4	-57.1%
Learning Disability	46	44	2	4.5%
Medical	5	8	-3	-37.5%
Physical	0	0	0	0.0%
Psychiatric	18	20	-2	-10.0%
Other Health Impaired	8	0	8	800.0%
<b>Total</b>	<b>130</b>	<b>112</b>	<b>18</b>	<b>16.1%</b>
* The numbers are cumulative per semester, not a total for a month.				

## Upcoming Activities and Programs

- September 26: SASS faculty and Counseling and Advocacy faculty are presenting a Test Anxiety Workshop at KCKCC's Main Campus.
- October 18: SASS will present information on transitioning from high school to college to Free State and Lawrence High School students.

## Student Health Center

Submitted by Toni M. Dickinson, Director of Student Health Services, College Nurse

### Selected Activities, Programs, and Updates

1. On August 29, 2024, the Student Health Center hosted a Know Your Health Status HIV/STD testing event in partnership with Vivent Health
  - Seven students/employees participated in the testing event.

### Services Provided

Services [September] Report	2023 August	2024 August
Blood Pressure Check	2	3
Client Communication by Phone or Email	*	5
Contact Tracing for COVID-19	*	4
COVID Test Kits Provided	*	14
Emergency on Campus	1	1
HCG Test provided	*	1
Housing Immunization Review	*	75
OTC Medication Provided	2	30
TST – Tuberculin Skin Test POSITIVE	*	9
QFT- QuantiFERON POSITIVE	*	1
QFT- QuantiFERON Blood Draw	*	57
TB Questionnaire Screening	0	197
TB Services- Other	*	1
TB Skin Test	257	71
TB Skin Test Read	73	59
Visit by Virtual or In-office	16	8
<b>Grand Total</b>	<b>353</b>	<b>461</b>
<b>= Limited Information from the previous year</b>		

### Upcoming Events for Student Health Services

- Know Your Health Status HIV/STD testing on September 26 and October 9, 2024.
- KCKCC Health Fair will be hosted on October 9, 2024, from 9:00 am - 2:00 pm. The health fair will feature Influenza/COVID vaccines and a Community Blood Drive.

## Admissions and Recruitment

**Submitted by Teresa Hill-Collier, Director of Admissions and Recruitment**

### Selected Activities, Programs, and Updates

- In August, the Office of Admissions and Recruitment conducted six individual tours, attended one national training event, and participated in 20 community events.
- As of August 31, KCKCC achieved a remarkable milestone by processing 4,911 applications for Fall 2024, surpassing last year's Fall total of 4,819 applications. This represents a 1.89% increase in applications from year to year, demonstrating our continued growth and appeal. With just 289 more applications to reach our ambitious Fall 2024 goal of 5,200 admits, we are well on our way to a successful enrollment season.
- The Spring 2025 KCKCC application is now open.

### Upcoming Activities and Programs

- September 4: Admissions and Recruitment will participate in a lunch visit to Eudora High School (EHS) in collaboration with the Career Center at EHS.
- September 13: Admissions and Recruitment will participate in the New Chelsea *Back to School Block Party*.
- September 16: Admissions and Recruitment will table at the Amazon Career Fair in Gardner, KS.
- September 23: Admissions and Recruitment will participate in the Olathe Hispanic Family College Planning Night.

## Athletics

Submitted by Greg McVey, Director of Athletics

### Selected Activities, Programs, and Updates



- The Women's Soccer Team started their 2024 season ranked #15 in the preseason NJCAA Division I Soccer Poll. The team opened the season with an impressive 6-0 victory over State Fair Community College and currently sits at 4-0-1 overall and 2-0 in the KJCCC. The early season success has seen the team move up to the #12 spot in the NJCAA Rankings. The team has seen contributions from several players most notably **Cora Ellerman (Magdeburg, Germany)** who has scored three goals and dished out four assists so far this season. Goalkeeper **Maria Heuman (Green Ridge, MO)** has been stellar in goal, only allowing one goal through the team's first five games.



- The Men's Soccer Team began the 2024 season unranked and have since compiled a 1-0-2 overall record and 1-0-1 in the KJCCC defeating a tough Dodge City Community College team 1-0 in Wichita, KS. Like the women's team, several players have contributed to the early season success including **David Mayamona (Manchester, England)** who has scored two goals and **Pierre-Jean Dannenmuller (Pau, France)** has yet to give up a goal on the season.





- The Volleyball team began the 2024 season as a team that was Receiving Votes in the NJCAA D2 Preseason Poll. The team started the season going 3-1 at the Opening Weekend Tournament in Rockford, Illinois highlighted by defeating #21 ranked Madison College in straight sets. Since then, the team has compiled a 4-2 overall record and 1-1 in the KJCCC. Their two losses on the season are to #3 Johnson County Community College and #9 Kirkwood Community College. On August 27, sophomores **Mercedes Brown (Clinton, MO)**, and **Alejandra Aponte (Morovis, P.R.)** were named the Offensive and Defensive Players of the Week by the KJCCC. Brown leads the team with 63 kills on the season and Aponte leads the team with 83 digs on the season.

#### Upcoming Activities and Programs

- All game times, previews, roster, and recaps are always available on the Kansas City Kansas Community College Athletics website at [bluedevils.kckcc.edu](http://bluedevils.kckcc.edu).

## Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

#### Selected Activities, Programs, and Updates

- Hosted a table at the **Back-to-School Bash** and provided information to 150 students.
- Presented information about Counseling and Advocacy services to the **Women's Softball Team**.
- Released a new video on Blackboard to promote **Let's Talk** services. [Let's Talk 2 1.mp4](#)
- Published the **Drug Free Schools and Communities Act Biennial Review** on the KCKCC website.

#### August Counseling and Advocacy Utilization

Client Contact	2022	2023	2024
Individual Sessions	19	35	36
Intakes	8	14	7
Total # of Appointments	33	56	32
Total # of Students Seen	19	29	20

## Enrollment Management Information Systems

Submitted by Sam Landau, Enrollment Management Information Systems Coordinator

### Selected Activities, Programs, and Updates

- The final component of the BlueConnect system is now active (BluePoints). The event instructions are being generated and reviewed for clarity. Points can now be generated and earned for attending specific events in BlueConnect.

## Military and Veteran Center

Submitted by Wade Abel, Director

### Selected Activities, Programs, and Updates

- The Military and Veterans Center certified 115 students for the Fall semester. This is an increase of nine certifications compared to last fall. The Military and Veterans Center also experienced a significant increase in the number of students coming into the Center for various reasons.
- The Military and Veterans Center supported several KCKCC and community events in August to include the Back-to-School Fair, Welcome Back Bash, Pair Day at Fort Leavenworth, and Pioneer Career Center's information fair.



### Upcoming Activities and Programs

- September 11: 9/11 Remembrance Ceremony.
- September 23-27: 22 A Day Pushup Challenge supporting Military Suicide Awareness.

### August Military and Veterans Center Visitors

Reason for Visit	Aug 2022	Aug 2023	Aug 2024
Study	49	31	16
Computer Use	8	2	2
Benefits Question	36	18	44
Enroll & Application Questions	15	3	1
Socialize	52	47	54
Veterans Service Representative			33
<b>Total</b>	<b>160</b>	<b>101</b>	<b>150</b>

## Registration and Records

Submitted by Theresa Holliday, Registrar

### Selected Activities, Programs, and Updates

The Registrar Office processed 27 additional transactions in August 2024, compared to August of last year. Details are provided below.

	August 2024	August 2023	
Enrollment Verifications	25	53	-53
Student Contact Information updates	108	158	-31
Major or catalog changes	305	385	-20
Residency Changes	7	11	-36
Student Schedule Changes	38	16	+137
Transfer Credit Evaluations	25	3	+733
Grade Changes	36	23	+56
Graduation Applications processed	24	60	-60
Student degrees/certificates conferred	27	60	-55
Program substitutions, deviations or waivers	8	2	+300
Incoming transcripts	599	421	+42
Outgoing transcripts	784	780	+5
Unofficial Transcripts	7	15	-53
Transcript compliance - notifications of hold, sent options	25	14	+78
Transcript compliance -Redacted transcripts processed	11	6	+83
Transcript compliance -Complete transcripts processed/payment plan	6	1	+500
<b>Total Transactions</b>	<b>2035</b>	<b>2008</b>	<b>+1.34</b>

## Office of Student Engagement

Submitted by Dr. Shawn Derritt, Dean of Student Services

### Selected Activities, Programs and Updates

- The Office of Student Engagement hosted KCKCC's Annual Back-to-School Fair on August 9.
- Staff served lunch to attendees of the Back-to-School Fair.
- Blue Devils' Cupboard served 136 households in August, serving 473 individuals. This includes 364 adults, 93 children and 16 individuals 65+.
- On August 27, Fringe Benefits of Education (F.B.O.E.) hosted the Annual Dotte-Stock, a music festival featuring local student talent.

## Student Financial Aid

Submitted by Tammy Reece, Director

### Selected Activities, Programs and Updates

- Work Study positions from 60 areas across campus were posted for student placement. To date, we have placed 42 students in those positions. Placement for these positions will continue until all positions are filled.
- The last reset (COVID era) planned by federal loan services, for student borrowers who have entered repayment since October 1, 2023, will take place on October 31, 2024. Student Connections continues to contact our KCKCC student borrowers who are delinquent or who have questions. We continue to look for areas where we can support our student borrowers and how we can minimize our future KCKCC default rate.

#### Financial Aid Exclusion Appeals Processed for Fall Term

Academic Term	Number of Financial Aid Exclusion Appeals
Fall 2024	46
Fall 2023	61
Fall 2022	66

#### Financial Aid Applications Received as of September 5, 2024

Academic Year	Total Number of Records	Records Received in July
2024-2025	6815	850
2023-2024	6566	962
2022-2023	6552	981

### Financial Aid Disbursed to Student Accounts as of September 5, 2024

Academic Year	FALL	SPRING	SUMMER	TOTAL
2024-2025	\$727,405			
2023-2024	\$5,253,887	\$4,423,152	\$731,847	\$10,408,886
2022-2023	\$4,974,255	\$4,268,818	\$652,150	\$9,895,223

\*\*Does not include third party payments, KCKCC Foundation Scholarships, or Covid Relief Funds.

## Student Housing

Submitted by Nicole Wilburn, Director

### Selected Activities, Programs, and Updates

- Student Housing opened for the Fall semester for all students on Friday, August 16. We had a great opening weekend with students, many accompanied by their families, moved into Centennial Hall. New and returning residents were excited to be moving in.



- Student Housing organized a full weekend of events for Welcome Weekend during the opening weekend. Activities included a movie night, game night, Sunday sundaes, and floor meetings.
- Student Housing continues to be at full occupancy for the Fall 2024 with a waitlist of three students. These are students who live in the area but would prefer to live on-campus should any of the current residents decide to cancel their contracts.
- The Resident Assistants (RA) in Student Housing worked hard in the first couple of weeks of class to plan social opportunities in the building and take residents to engagement activities on-campus.
- Student Housing welcomed several College administrators to Centennial Hall on Thursday, August 29 to participate in House Calls. This annual event is a chance for administrators (paired with an RA) to come to our residents' new homes, welcome them to KCKCC, and help with any outstanding issues they may be experiencing as they adjust to college.

### Upcoming Activities and Programs

- October 24: Trick or Treat in Centennial Hall
- November 1: Spring 2025 only Student Housing contract goes live

## Student Success and Retention

**Submitted by Brady Beckman, Director of Student Success and Retention**

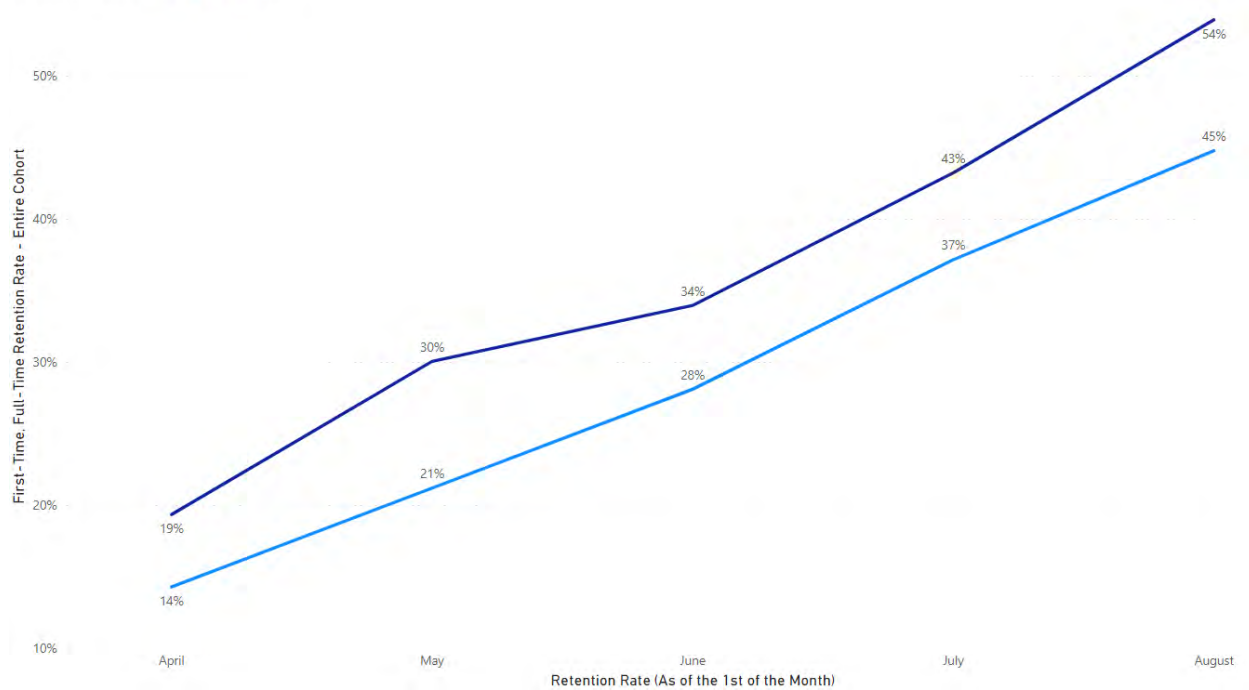
### Selected Activities, Programs, and Updates

- On August 9, representatives from the Student Success Center (SSC) participated in the Back-to-School Fair, assisting 50 students with their enrollment and placement testing needs.
- On August 15, the SSC facilitated a series of workshops for faculty and staff related to the new Early Assist program.
- Career Services opened the “Career Closet” for students in need of professional clothing for employment purposes.
- Career Services launched a Faculty Resource Kit, available to all full-time and adjunct faculty, including videos, presentations, assignments, and other resources to include career development into their curriculum.
- As of August 31, 54% of Fall 2023 first-time, full-time students were enrolled for the Fall 2024 semester. 45% of Fall 2022 first-time, full-time were enrolled for the Fall 2023 semester as of June 30, 2023.
- In August 2024, the Student Success Center continued to see a significant increase in student traffic. There were 1,518 in-person advising appointments in August, which is a 27% increase compared to July 2023 (1,192).
- In August 2024, Student Success Advisors completed 128 virtual advising appointments.
- In August 2024, 585 Placement Tests were facilitated by the Placement Testing Center, which was a 39% increase compared to Fall 2023 (421).



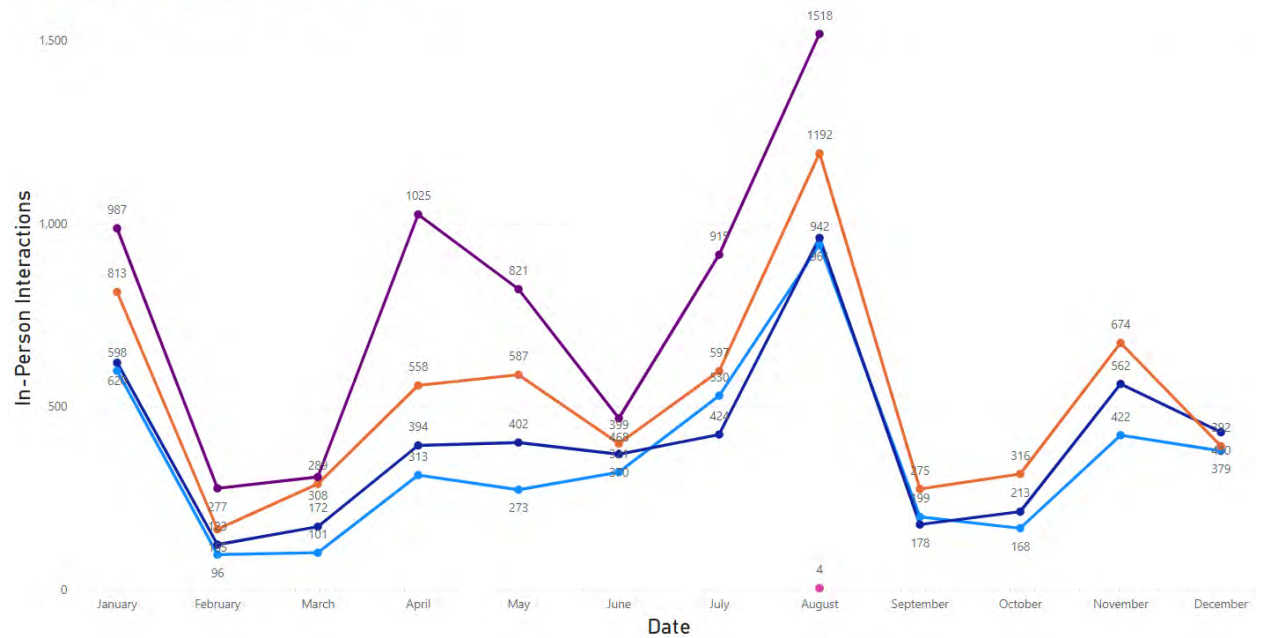
### Fall to Fall, First-Time/Full-Time Retention Tracking - Entire Cohort

All Students - Cohort Year ● 2022 ● 2023



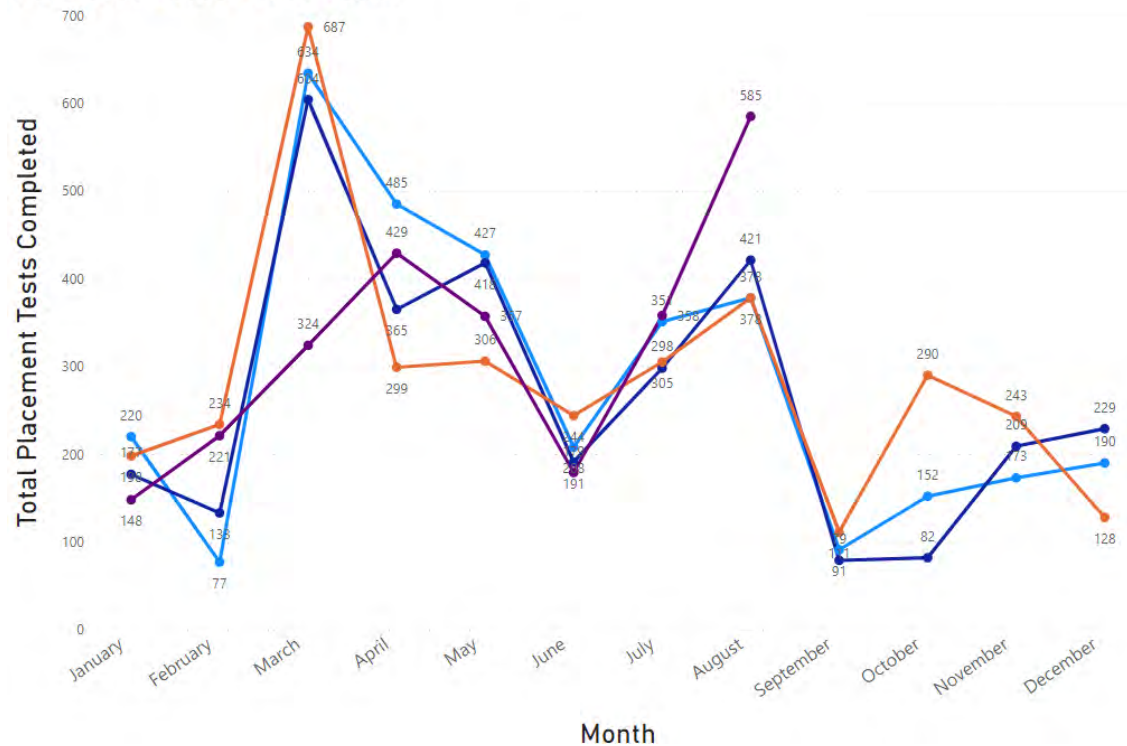
### In-Person Advising Interactions (Student Success Center)

Year ● 2021 ● 2022 ● 2023 ● 2024 ● 2026



## Total Placement Tests Completed by Month and Year

Year ● 2021 ● 2022 ● 2023 ● 2024



## Upcoming Activities and Programs

- September 6: The SSC will host KC Scholars (KCS) Leadership to discuss partnership objectives and KCS peer mentoring program.
- September 19: Technical Education Center Career Fair
- September 25: Career Services Interview Prep Workshop Series

## Student Support for Program Success

Submitted by Dr. Gena Ross, Director of Student Support for Program Success

### Selected Activities, Programs, and Updates

- This past month, the Title III team welcomed Thian Uk as the new Title III Website/Technology Developer.
- On August 9, Title III advisers participated in KCKCC's Back-to-School fair, where they engaged with students who met Title III guidelines, and a list was compiled for use in future communications.



- Data collection is underway as we come to the end of Year 2 of the grant (September 30). Year 3 begins on October 1, 2024, and we have a fresh start with new ideas of innovation and collaboration regarding Guided Pathways and Developmental Education Redesign.

#### Upcoming Activities and Programs

- The team is brainstorming for a Student Success Workshop for Fall 2024.

## Upward Bound Academy

**Submitted by Veronica Knight, Director of Upward Bound Academy**

#### Selected Activities, Programs, and Updates

- On Friday, August 23, the play “A Father’s Poder: A Story Inspired by Saturnino Alvarado” was co-hosted by Upward Bound Academy in partnership with Admissions and The Center for Equity, Inclusion and Multicultural Engagement. The play highlighted the life of an activist that fought for the rights of his children to attend school in Wyandotte County. The play was written and directed by KCKCC’s former student body president, Gary Enrique Bradley Lopez.

#### Upcoming Activities and Programs

- UBA staff will be attending the Council on Education Annual conference in New York City September 7-11.
- Targeted recruitment is underway as our students have started the school year.
- Our first Saturday session of the year will be September 21, 2024, where we will provide an orientation to support students as they start the academic year. Juniors and seniors will participate in an ACT bootcamp to prepare for testing in October.
- UBA Student Scholars and staff will visit the nation’s capital, Washington D.C., October 24-25 for academic enrichment. Plans are underway to meet with Kansas congressional members and to lay a wreath at the tomb of the Unknown Soldier.



**BOARD OF TRUSTEES REPORT**  
**FINANCE, HUMAN RESOURCES, INFORMATION SERVICES,**  
**FACILITY SERVICES, & COLLEGE POLICE**  
**PATRICK SCHULTE, VICE PRESIDENT OF FINANCE AND**  
**OPERATIONS**  
**SEPTEMBER 2024 REPORT**

**EXECUTIVE SUMMARY**

• **Business Office.**

- FY25 Budget was filed with the County Clerk.
- Audit work continues to progress with an October completion date.
- Karen Callahan was selected for the role of Executive Administrative Assistant to the Vice President of Finance and Operations.
- Diana Borodina has accepted serving as the Interim Controller.
- Implementation of Nelnet as our service provider for payment forms, payment plans, and cashiering are under way.
  - We currently have 229 Fall 2024 plans and 37 past due plans in place.

• **Human Resources.**

- The Human Resources Team continues to update Talent Acquisition strategies.
- College Healthcare recommendations for 2025 will be available by the October Board meeting.
- An Action Plan is being created by our Center for Equity, Inclusion and Multicultural Engagement in response to HB 2105 to support the college climate and demonstrate a commitment to civil rights, social justice, equity and inclusion.
- Annual Compliance training was launched August 13<sup>th</sup>. All employees are required to complete all five modules by October 31<sup>st</sup>.

• **Information Services.**

- 778 calls were made to the Helpdesk in August – the average time per call was 3.31 minutes.
- Installation of Domain Name System security software is in process for all KCKCC computers – currently at 97.6% completion.
- Infrastructure and certificate portions of the wireless project with Logicalis are completed. The next phase of securing the wired network with the same certificate-based protection is on schedule for completion.

• **Facility Services.**

- Annual fire and life safety inspections for Flint and Jewell were conducted with no violations noted.
- Roof repairs at Centennial Hall and the new Athletics weight room addition were completed without incident.

- Sidewalk install and repairs were completed at various locations on Main Campus.
- **Campus Police.**
  - Civilian Response to Active Shooter Events (CRASE) training sessions were presented to students, faculty and staff as a part of Welcome Back Week.
  - Hosted information tables and provided coverage for National Night Out Against Crime event and the Back-to-School Bash.

## **FINANCE – DR. PATRICK SCHULTE, VICE PRESIDENT OF FINANCE AND OPERATIONS**

### **Business Office.**

- The College's audit partners from Novak Birks have been on campus since September 4<sup>th</sup> and will conclude their work September 20<sup>th</sup> with a completed audit to be presented in October.
- New payment tools have been implemented using Nelnet as our service provider. These tools are integrated with Colleague to ensure that student account payments and non-student account payments are accurate. Both current term and past due payment plans have been implemented. We currently have 229 current term payment plans in place for the Fall 2024 semester which equates to \$212,655.47 in tuition and fees. We currently have 37 past due payment plans in place which equates to \$25,639.19 in delinquent tuition and fees. Payment Forms are instituted to take online payments for International Student Application Fees, Theatre tickets, Music Festivals, and the Inaugural Kickball Tournament. The final phase of payment tool implementation for cashiering of student and non-student payments should be ready for roll-out by the start of the Spring 2025 semester.

### **Budget.**

- The FY25 Budget was filed with the County Clerk completing the formal process for the annual budget approval.

### **Purchasing & Grants.**

- Purchasing is helping to gather documentation for the auditors.
- Two bids are under review to support Counseling & Advocacy.
- Two large equipment purchases in the amount of approximately \$170,000 are underway for Health Professions and Welding funded by Perkins Grant.

### **Auxiliary**

### **Bookstore.**

- Customer Count: 8,871, down 16% vs. 2023.
- Sales: \$560,608.61, down 18% vs. 2023.
  - This is most likely due to more courses going to Inclusive Access. This program lowers the cost of course materials for the student and is also not billed until September.
  - Also, all Speech courses went to open source and are now free to students.
- Food Options: We have had positive reactions to our expanded grab and go refrigerated section.

## **HUMAN RESOURCES – LORRAINE MIXON-PAGE, CHIEF HUMAN RESOURCES OFFICER**

### **Talent Acquisition.**

- The Human Resources Talent Acquisition Team is working diligently with Cabinet Leadership and all hiring managers ensuring the sourcing and recruiting needs are being met, including but not limited to the following:
  - Candidate sourcing
  - Screening candidates
  - Interviewing
  - Onboarding new hires
  - And other full-cycle recruitment/employment tasks

### **Training and Development.**

- Annual compliance training was launched on August 13<sup>th</sup>. All employees are required to complete the following five (5) trainings by October 31<sup>st</sup>:
  - Active Shooter: Surviving an Attack
  - Clery Act Compliance
  - Equal Employment Opportunity: Harassment, Discrimination, Retaliation (or Refresher)
  - Family Education Rights and Privacy Act Compliance: Family Education Rights and Privacy Act (or Refresher)
  - Title IX Compliance: Federally Funded Education Programs and Activities (or Refresher)
- Workplace Communication - Giving Constructive Feedback was offered on August 15<sup>th</sup> as a Welcome Week breakout session. Eleven (11) participants attended.
- Soft skills professional development sessions are offered every month. Time Management will be conducted in September. Attendance will be reported in the next Board report.

### **Employment.**

- Human Resources currently has fifty-two (52) positions open and posted.
  - Five (5) full-time faculty
  - Twelve (12) full-time staff
  - Fifteen (15) part-time staff
  - Twenty (20) adjunct faculty



### **Benefits.**

- The Benefits Coordinator is awaiting news from our vendor partners on health care selections for 2025. This information should be available before the next Board meeting. The Kansas Public Employees Retirement System (KPERs) Optional Life Open Enrollment period is September 1<sup>st</sup>-30<sup>th</sup>. All employees are encouraged to review the life insurance options during this time.

- Processing and preparing to dispatch the letters for the Centers for Medicare and Medicaid Services Part D Creditable Coverage Notification to employees.
- Current Cases
  - Worker Compensation – 1
  - Family Medical Leave Act (FMLA) – 6
  - American with Disabilities Act (ADA) – 2

#### **Center for Equity, Inclusion, and Multicultural Engagement (CEIM).**

- New Kansas Board of Regents (KBOR) Statement on Diversity and Multiculturalism.
  - “No state university shall, on its applications for admission or hiring, reappointing, or promoting a faculty member, require statements pledging allegiance to, support for, or opposition to diversity, equity, or inclusion. Nothing in this policy shall prohibit a university from complying with federal or state laws, regulations, grant requirements or similar measures.”
- Equity and Inclusion Council.
  - We are in the process of recalibrating our Council by updating attendance and membership requirements for this academic year. These changes are designed to enhance engagement and ensure more effective collaboration and decision-making, helping us continue to meet our organizational goals effectively. We will continue to meet monthly for one hour, and there will be eight meetings throughout the academic year (September – April). Members are required to maintain a 75% attendance rate, which equates to attending at least six meetings. More updates are expected to follow as members meet and discuss further details and potential changes and revisions.
- The College’s Diversity, Equity, and Inclusion (DEI) Coordinator I, Dr. Reem Rasheed, facilitated a Diversity, Equity, and Inclusion (DEI) session at New Employee Orientation on August 14<sup>th</sup>.

#### **INFORMATION SERVICES - PETER GABRIEL, INTERIM CHIEF INFORMATION OFFICER**

- **Academic Support.**
  - Developed and delivered two training sessions for Welcome Back week.
  - Assisted with Finance Committee meeting documents.
  - Held four training sessions for staff and faculty on Microsoft Teams and Microsoft Forms.
  - Presented to New Employee Orientation on IT and Staff Senate.
  - Completed set up and usage materials for Cisco Room 2152 and met with Cisco Representatives.
  - Created QR codes to assist Baseball Team orientation.
  - Met with Faculty to assist in creating Microsoft Forms.
  - Assisted with Chat with the President.
  - Maintained and updated online directory.
  - Updated and trained new users on One Card ID system.
- **Computing Services.**
  - 335 Helpdesk tickets were issued during August - 296 Helpdesk tickets were resolved.
  - The average time spent on each Helpdesk ticket was 1.14 days.

- 778 calls were made to the Helpdesk during August – the average time per call was 3.31 minutes.
  - Cleaned up several classrooms teaching stations, removing outdated equipment and wiring that was no longer needed.
  - The network closet in Room 2704 is still a network closet but it has been cleaned up and added the ability to work on devices to save time for computing services staff from walking back and forth from that end of the building to Room 2150.
- **Network Services.**
    - Self-Service web application availability – 99%.
    - Student Recruiter web application availability – 99%.
    - Colleague User Interface (UI) availability – 98%.
    - MyDotte availability – 99%.
    - Email availability - 99%.
    - Network switch and phone availability – 97%.
    - Microsoft monthly updates and security patches were applied to all servers, one week after Microsoft patch Tuesday.
    - Upgraded computers to Windows 10 Version 22H2, currently at 89.1% completion.
    - Monthly (or as needed) computer software updates: Google Chrome, Mozilla Firefox, Microsoft Edge.
    - Domain Name System (DNS) security software is being installed on all Kansas City Kansas Community College's computers and is currently at 97.6% of completion.
    - Continued deployment for Windows 11 to desktop computers, as soon as the wireless certificate project is complete, we will begin upgrading laptops.
    - The wireless project with Logicalis is on schedule, the infrastructure and certificate portions of the project have been completed. The next phase of the project kicked off September 4<sup>th</sup> to work on securing the wired network with the same certificate-based protection.
    - Room 2704 network closet has been reconfigured, and all network cabling has been cleaned to provide better access and airflow to the switches.
- **Database Services.**
    - Academic Affairs
      - Continue working with Janice Spillman, Executive Administrative Assistant for Academic Affairs, to define course equivalencies for MUSC/MUSI, ensure music students' degree audit report is aligned with their financial aid report, and ensure transcript prints their courses as non-repeated if allowing retake for different credits.
    - Institutional Effectiveness
      - Continue working with Institutional Effectiveness (IE) to set up the gainful employment report that needs to be sent to the National Student Clearinghouse.
    - Registration and Records
      - Set up an Application Programming Interface (API) for the new connection between Recruit and Onward/Archer (pre-application experience site).
    - Student Success Center
      - Assigned students to program coordinators based on their majors and set up a new job to automate the process.
    - Colleague General Support/User Access
      - Updated API and Self-Service software on the Test environment.
      - Downloaded Colleague UI software and installed on the Test environment.

## **FACILITY SERVICES – LULIO MARIN ALFONSO, INTERIM FACILITY SERVICES DIRECTOR**

- Kansas City Fire Department and Facility Services completed annual fire and life safety inspections for the Flint and Jewell building, no violations were noted.
- Sage Restoration/New Horizons completed floor Mercury abatement at the Athletic building. Waiting for engineer seal to begin helical pier installation.
- Design Mechanical removed and installed a new replacement compressor for TEC2 roof top unit after critical failure of the unit.
- Convocation set up and other event requests to Facility Services were completed for KCKCC administration to host successful events.
- Buck Roofing completed emergency roof repairs after leaks were reported at Centennial Hall.
- SHC Roofing completed emergency roof repairs after leaks were reported at the Athletics building new weight room addition.
- Schwikert's Roofing and Facility Services completed removal of four damaged acrylic skylights and coordinated the installation of four new polycarbonate skylights on the Nursing building.
- Blacktop Paving completed sidewalk repairs from Learning Commons to Credit Union and built an ADA compliant ramp at Learning Commons.
- Facility Services completed 15 requests from Media Services for power and monitor installations for student wayfinding in various areas of Main Campus.
- Facility Services completed installation of riser for buried storm box by the pond.
- Suite remodel and furniture move for the Educational Innovation and Global Programming was completed by Facility Services ahead of department moves.
- Weight room addition update: Interior paint was completed, fabrication and installation of acoustical Textum ceiling panels have begun, HVAC fabricated ductwork was completed, storefront door installation was completed, and new concrete sidewalk was poured and completed to mitigate stormwater drainage intrusion to new space.
- Room 2703 Lecture Hall/Learning Spaces update: Completed installation Audio Visual equipment, project has been completed.
- Grounds crew installed new hammocks and repaired the rock wall at Centennial Hall.
- Sidewalk bridge from Math to Community Education Building was repaired.
- Completed new sidewalk from overflow parking lot to Performing Arts Center.

### **UPCOMING GOALS FOR OCTOBER:**

- Continue to update signage and wayfinding requests from faculty and staff.
- Install new lab evidence door for KBI.
- Complete pillar and parapet paint update around Little Leaders of KC.
- Complete women's soccer locker room remodel.
- Complete flooring update request for the Art Gallery.
- Complete fence behind Facility Services building.



## **Repair and Replacement:**

Skylights replacement at Nursing building:



Commercial Water Heater Replacement at Fieldhouse:



Weight Room Addition at Fieldhouse:



Fieldhouse Flooring Mercury Abatement:

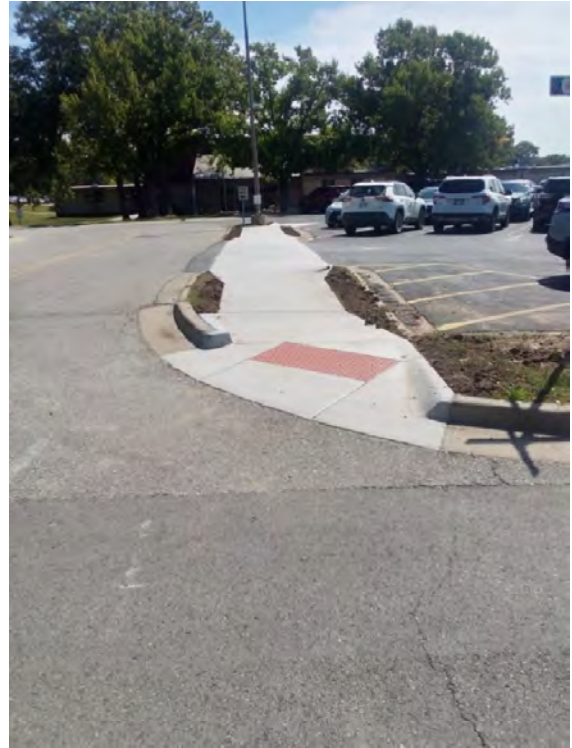




Sidewalk/bridge repair from Math to CEB:



New sidewalk/ADA ramp Performing Arts Center:



#### **COLLEGE POLICE – CHIEF ROBERT PUTZKE**

- Officer Jonathan Berry attended Street Survival Seminar in Kansas City, MO August on 6<sup>th</sup> and August 7<sup>th</sup>. This training was to help better understand how to survive threats as well as preparing officers to make sound, legal and reasonable decisions under stress to preserve the lives of citizens as well as their own.
- Police Department provided parking lot control for Harvesters at the Technical Education Center on August 23<sup>rd</sup>.
- Hosted an information table and provided coverage at National Night Out Against Crime on August 6<sup>th</sup>.
- Sgts. Ken Swearingen and Scott Bailie provided CRASE /Safety trainings for students in Victor Ammons classes August 28<sup>th</sup> and August 29<sup>th</sup>. Chief Robert Putzke presented three Civilian Response to Active Shooter Events trainings at Welcome Back Week for staff and faculty on August 14<sup>th</sup> and August 15<sup>th</sup>.
- Hosted an information table and provided coverage for Back-to-School Fair on August 9<sup>th</sup>.
- Police Department hosted an information table at the Back-to-School Bash on August 28<sup>th</sup> to provide students information on services that the Police Department provides.

*Pictured: Officer Govanni Garcia Chavarria & Sergeant Ken Swearingen at National Night Out Against Crime*



*Pictured: Sergeant Scott Bailie & Officer Brandon Huskey at Back-to-School Fair*



*Pictured: Chief Robert Putzke at CRASE Training during Welcome Back Week*



*Pictured: KCKCC Student Athletes & Sergeant Scott Bailie at Back to School Bash*





**Kansas City Kansas Community College**  
**Monthly Financial Summary**

Aug-24				
Summary: Net Position	Jul-24	Aug-24	Monthly Change	Comments
Total Assets	\$ 176,976,611	\$ 181,940,502	\$ 4,963,891	
Total Liabilities	\$ 39,926,230	\$ 41,276,561	\$ 1,350,331	
Increase /(Decrease) in Net Position	\$ 137,050,381	\$ 140,663,941	\$ 3,613,560	H1: Comparison of Monthly NP

Summary: Revenue and Expenses	Jul-24	Aug-24	Monthly Change	Comments
YTD Total Revenues	\$ 8,052,476	\$ 14,688,253	\$ 6,635,777	H2
YTD Operating Expenses	\$ 5,813,846	\$ 10,541,817	\$ 4,727,971	H3
Monthly Change in Net Revenue	\$ 2,238,630	\$ 4,146,436	\$ 1,907,806	
Current Month - Burn Rate		\$ 5,487,386		Average monthly burn rate =\$7.3M

Highlights / Key Financial Initiatives	
H1	Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates the financial strength of an institution. For August, net position was \$140,663,941 which was an increase of \$3.6M over last month. This was a result of regular operations and processed audit entries.
H2	Revenue for the month included \$3.8M in fall tuition and fees, \$4.5M in state aid, \$1M in auxiliary from fall housing contracts and bookstore sales.
H3	Expenditures for the month included \$835K for the annual college Enterprise Resource Planning system, \$450K for annual health insurance premiums, and \$179K of other normal operational expenses to get ready for the fall semester. Average burn rate was calculated based on operation expenses, removing reserves and the downtown project. Our burn rate of \$5.48M in August was well below the average.

Risks / Issues	
R1	State Aid is an integral part in our revenue. It includes operating grants for non-tiered (general education) courses and tiered (technical) courses, Excel in CTE funding for high school students in technical education courses, and other special funds (apprenticeship, cybersecurity, etc.).The Kansas Board of Regents and Technical Education Authority continually review and seek to change the funding formula and availability of the various types of aid. A reduction in any of our sources would greatly impact our budget and the ability to fund important initiatives.
R2	The political climate can affect our revenue. There is growing pressure on the Department of Education to reduce spending on education, and that can impact our ability to obtain federal grants and provide federal financial aid to students in the greatest need. These barriers could affect our budget, but also our enrollment.

Kansas City Kansas Community College: Month of August 2024								
		BUDGET FISCAL YEAR FY 2025	YTD ACTUAL 8/31/2024	FORECAST FISCAL YEAR 2025	YTD ACTUAL 8/31/2023	VARIANCE ACTUAL TO BUDGET	YTD COMPARED TO TO BUDGET	
Operating Revenues:								
Student Tuition and Fees		\$ 10,837,608	\$ 5,248,032	\$ 10,837,608	\$ 4,583,196	\$ (5,589,576)	48.42%	
Tuition			\$ 3,825,888					
Student Fees			\$ 1,001,197					
Course Fees			\$ 420,947					
Federal Grants and Contracts		\$ 3,946,923	\$ 241,393	\$ 3,946,923	\$ 109,334	\$ (3,705,530)	6.12%	
State Contracts		\$ 9,141,307	\$ 3,051,767	\$ 9,141,307	\$ 709,726	\$ (6,089,540)	33.38%	
Private Gifts, Grants & Contracts		\$ 168,200	\$ 98,834	\$ 168,200	\$ -	\$ (69,366)	58.76%	
Auxiliary Enterprise Revenue		\$ 3,323,932	\$ 1,084,605	\$ 3,323,932	\$ 1,172,010	\$ (2,239,327)	32.63%	
Bookstore			\$ 300,017					
Housing			\$ 784,589					
Other Operating Revenue		350,000	\$ 57,577	\$ 350,000	\$ 91,453	\$ (292,423)	16.45%	
Total Operating Revenues		\$ 27,767,970	\$ 9,782,208	\$ 27,767,970	\$ 6,665,719	\$ (17,985,762)	35.23%	
Nonoperating Revenues (Expenses)								
County Property Taxes		\$ 56,207,914		\$ 56,207,914	\$ -	\$ (56,207,914)	0.00%	
State Aid		\$ 9,148,553	\$ 4,574,277	\$ 9,148,553	\$ 5,065,165		50.00%	
SB155 AID		\$ 3,406,407	\$ -	\$ 3,406,407	\$ -	\$ (3,406,407)	0.00%	
Investment Income		\$ 940,000	\$ 172,030	\$ 940,000	\$ 123,565	\$ (767,970)	18.30%	
Interest Expense on Capital Asset Debt		\$ (993,532)	\$ (346,966)	\$ (993,532)	\$ (348,966)	\$ 646,566	34.92%	
Transfer from Reserves - Downtown		\$ 30,003,341	\$ 692,573	\$ 30,003,341	\$ -	\$ (29,496,637)	1.69%	
Transfer from Reserves - FY24 Rollovers		\$ 3,477,860	\$ 506,704	\$ 3,477,860	\$ -	\$ 2,120,758	14.57%	
Total Nonoperating Revenues		\$102,190,543	\$ 5,598,618	\$102,190,543	\$ 4,839,764	\$ (96,591,925)	5.48%	
<b>Total Revenues</b>		<b>\$129,958,513</b>	<b>\$ 15,380,826</b>	<b>\$129,958,513</b>	<b>\$ 11,505,483</b>	<b>\$ (114,577,687)</b>	<b>11.84%</b>	
Operating Expenses:								
Salaries & Benefits		\$ 49,103,299	\$ 5,787,828	\$ 49,103,299	\$ 5,805,456	\$ (43,315,471)	11.79%	
Contractual Services		\$ 4,092,005	\$ 453,458	\$ 4,092,005	\$ 439,451	\$ (3,638,547)	11.08%	
Supplies & Other Operating Expenses		\$ 13,600,968	\$ 3,289,752	\$ 13,600,968	\$ 3,159,205	\$ (10,311,216)	24.19%	
Contribution to Reserves		\$ 5,233,412	\$ -	\$ 5,233,412	\$ -		0.00%	
Master Facility Plan Reserves		\$ 1,614,319	\$ -	\$ 1,614,319	\$ -		0.00%	
Utilities		\$ 2,205,000	\$ 383,832	\$ 2,205,000	\$ 346,394	\$ (1,821,168)	17.41%	
Repairs & Maintenance to Plant		\$ 14,035,672	\$ 434,082	\$ 14,035,672	\$ 513,428	\$ (13,601,590)	3.09%	
Scholarships & Financial Aid		\$ 2,036,217	\$ 14,702	\$ 2,036,217	\$ 34,743	\$ (2,021,515)	0.72%	
Strategic Opportunities		\$ 616,420	\$ -	\$ 616,420	\$ -	\$ (616,420)	0.00%	
Contingency		\$ 700,000	\$ 13,163	\$ 700,000	\$ 24,254	\$ (686,837)	1.88%	
Debt Service		\$ 3,240,000	\$ 165,000	\$ 3,240,000	\$ 145,000	\$ (3,075,000)	5.09%	
Rollover from FY24 to FY25		\$ 3,477,860	\$ -	\$ 3,477,860	\$ -			
Downtown Project Expenses		\$ 30,003,341	\$ 692,573	\$ 30,003,341				
<b>Total Operating Expenses</b>		<b>\$129,958,513</b>	<b>\$ 11,234,390</b>	<b>\$129,958,513</b>	<b>\$ 10,467,931</b>	<b>\$ (79,087,764)</b>	<b>8.64%</b>	
<b>Increase/(Decrease) in Net Revenue</b>		<b>\$ -</b>	<b>\$ 4,146,435</b>	<b>\$ -</b>	<b>\$ 1,037,552</b>	<b>\$ (35,489,924)</b>		
<b>Federal Financial Aid Revolving Fund</b>								
Federal Financial Aid Funds In			\$ 616,507		\$ 109,334			
Federal Financial Aid Funds Out to Student Accounts			\$ 41,772		\$ 22,160			
Net Effect on Current Month			\$ 574,735		\$ 87,174			
<sup>1</sup> \$16,000 of the strategic initiative funding utilized to date for AUDI.								
<sup>2</sup> \$506,704.14 of the FY24 rollover funds spent to date; expenses reported in applicable category								

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Information Regarding Net Position**  
**YTD AUGUST 2024**

**Summary Statement of Revenue & Expenses**

	<b>FY2025 Actual</b>	<b>Annual Budget</b>	<b>FY2024 Actual</b>	<b>Annual Budget</b>	<b>FY2023 Actual</b>	<b>Annual Budget</b>	<b>FY2022 Actual</b>	<b>Annual Budget</b>
Operating Revenues	\$ 9,782,208	\$ 27,767,970	\$ 6,665,719	\$ 26,799,286	\$ 6,639,642	\$ 24,861,785	\$ 9,397,110	\$ 34,420,330
Non-Operating Revenues, Net	5,598,618	102,190,543	4,839,764	78,930,292	6,683,089	64,014,032	5,185,362	57,762,262
<b>Total Revenues</b>	<b>15,380,826</b>	<b>129,958,513</b>	<b>11,505,483</b>	<b>105,729,578</b>	<b>13,322,731</b>	<b>88,875,817</b>	<b>14,582,472</b>	<b>92,182,592</b>
Operating Expenses	11,234,390	129,958,513	10,467,931	105,729,578	10,385,390	82,287,164	9,758,824	85,687,565
<b>Increase/(Decrease) in Net Revenue</b>	<b>\$ 4,146,435</b>	<b>\$ -</b>	<b>\$ 1,037,552</b>	<b>\$ -</b>	<b>\$ 2,937,341</b>	<b>\$ 6,588,653</b>	<b>\$ 4,823,648</b>	<b>\$ 6,495,027</b>

**Summary Statement of Net Position**

	<b>YTD FY2025</b>	<b>YTD FY2024</b>	<b>Unaudited Year-End FY2024</b>
<b>Assets</b>			
Current Assets	\$ 100,355,988	\$ 75,272,097	\$ 106,665,162
Noncurrent Assets	81,584,514	77,435,317	81,584,514
<b>Total Assets</b>	<b>\$ 181,940,502</b>	<b>\$ 152,707,414</b>	<b>\$ 188,249,676</b>
<b>Liabilities</b>			
Current Liabilities	\$ 9,597,901	\$ 8,407,920	\$ 14,752,240
Noncurrent Liabilities	31,678,660	31,309,407	31,678,660
<b>Total Liabilities</b>	<b>41,276,561</b>	<b>39,717,327</b>	<b>46,430,900</b>
<b>Net Position</b>	<b>140,663,941</b>	<b>112,990,087</b>	<b>141,818,776</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 181,940,502</b>	<b>\$ 152,707,414</b>	<b>\$ 188,249,676</b>

KANSAS CITY KANSAS COMMUNITY COLLEGE							
BANK BALANCES PER GENERAL LEDGER							
						YTD	PRIOR YEAR
FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS		31-Aug-24	31-Aug-23
BANK OF LABOR	25	FEDERAL PROGRAMS	\$ 563,068			\$ 563,068	\$ 560,796
BANK OF LABOR	61	CAPITAL OUTLAY	\$ 9,373,700			\$ 9,373,700	\$ 4,949,892
BANK OF LABOR CD	<sup>1</sup> 61	Investment		\$ -		\$ -	\$ 3,261,336
BANK OF LABOR	74	BOARD SCHOLARSHIP	\$ 1,092,256			\$ 1,092,256	\$ 558,638
LIBERTY BANK CD	<sup>2</sup> n/a	Investment		\$ -		\$ -	\$ 510,866
COUNTRY CLUB BANK	13/14	ABE-CONT. EDUCATION	\$ 87,366			\$ 87,366	\$ 186,112
COUNTRY CLUB BANK	72	INCIDENTAL (AGENCY)	\$ 1,081,363			\$ 1,081,363	\$ 450,081
SECURITY BANK	11	GENERAL FUND	\$ 54,435,425			\$ 54,435,425	\$ 51,020,617
SECURITY BANK	15	TECHNICAL ED FUND	\$ 765,591			\$ 765,591	\$ 765,591
SECURITY BANK	16	STUDENT UNION	\$ 3,340,196			\$ 3,340,196	\$ 1,905,092
		(AUXILIARY SERVICES)					
SECURITY BANK	63	STUDENT HOUSING	\$ -			\$ -	\$ -
		(CONSTRUCTION FUND)					
SECURITY BANK CD	<sup>3</sup> n/a	Investment		\$ 3,672,106		\$ 3,672,106	\$ 3,500,000
SECURITY BANK CD	<sup>5</sup> n/a	Investment		\$ 3,770,000		\$ 3,770,000	\$ -
COMMERCE BANK CD	<sup>4</sup> n/a	Investment		\$ -		\$ -	\$ 3,000,000
UMB BANK *	17	PAYROLL	\$ -			\$ -	\$ -
UMB Bank	<sup>6</sup> n/a	Investment		\$ 3,770,000		\$ 3,770,000	\$ -
<b>TOTAL</b>			<b>\$ 70,738,965</b>	<b>\$ 11,212,106</b>		<b>\$ 81,951,071</b>	<b>\$ 70,669,021</b>
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.							
<sup>1</sup> CD matured 12/27/23 and was redeemed, funds moved to the capital outlay account							
<sup>2</sup> CD matured 6/27/2024; was redeemed and transferred to General Fund							
<sup>3</sup> CD matured 4/27/24 and was reinvested until 10/27/25 at 4.80%							
<sup>4</sup> CD matured 2/13/2024 was redeemed and transferred to General Fund							
<sup>5</sup> CD Maturity Date 8/2/2025 @ 4.44%							
<sup>6</sup> CD Maturity Date 11/8/2024 @ 4.66%							

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2024 to June 30, 2025										
July 1, 2023 to June 30, 2024										
Month	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									59,836,575	56,971,132
July	6,251,074	2,747,979	(8,627,989)	(5,698,660)	(2,376,915)	(2,950,681)	(68,356)	(77,186)	57,391,304	53,943,265
August	7,532,226	7,208,575	(9,718,837)	(9,365,632)	(2,186,611)	(2,157,057)	(3,677)	-	55,201,016	51,786,208
September	7,828,652	7,828,652	(9,289,003)	(9,289,003)	(1,460,351)	(1,460,351)			53,740,665	50,325,857
October	7,404,713	7,404,713	(8,406,275)	(8,406,275)	(1,001,562)	(1,001,562)			52,739,103	49,324,295
November	10,699,548	10,699,548	(8,281,730)	(8,281,730)	2,417,818	2,417,818			55,156,921	51,742,113
December	1,788,409	1,788,409	(6,254,180)	(6,254,180)	(4,465,771)	(4,465,771)			50,691,150	47,276,342
January	35,838,098	35,838,098	(9,098,668)	(9,098,668)	26,739,430	26,739,430			77,430,580	74,015,772
February	8,211,776	8,211,776	(16,593,937)	(16,593,937)	(8,382,161)	(8,382,161)			69,048,419	65,633,611
March	3,861,571	3,861,571	(8,577,628)	(8,577,628)	(4,716,057)	(4,716,057)			64,332,362	60,917,554
April	6,708,893	6,708,893	(8,342,893)	(8,342,893)	(1,634,000)	(1,634,000)			62,698,362	59,283,554
May	3,205,249	3,205,249	(7,173,247)	(7,173,247)	(3,967,998)	(3,967,998)			58,730,364	55,315,556
June	23,162,265	23,162,265	(18,641,246)	(18,641,246)	4,521,019	4,521,019			63,251,383	59,836,575
Totals	122,492,474	118,665,728	(119,005,633)	(115,723,099)	3,486,841		(72,033)	(77,186)		
Bold = Actual										
	13,783,300		(18,346,826)							
GL Balance	General Fund	\$ 54,435,425								
	TEC Fund	\$ 765,591								
		\$ 55,201,016								



**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Debt Summary**  
**YTD August 2024**

Debt Issuance		Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2024	Payments FY25 Amount	Less Interest	Balance 6/30/2025
<b>COP-Capital Lease Oblig</b>	<sup>1</sup>	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,320,000	\$681,540	\$41,540	<b>\$680,000</b>
	<sup>2</sup>	3/1/2020			\$11,095,000	4/1/2029	\$4,015,000	\$2,125,600	\$160,600	<b>\$2,050,000</b>
	<sup>3</sup>	3/1/2020			\$4,270,000	4/1/2029	\$3,740,000	\$562,610	\$92,610	<b>\$3,270,000</b>
<b>Revenue Bond Oblig</b>	<sup>4</sup>	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,695,000	\$858,581	\$693,581	<b>\$19,530,000</b>
				<u><b>\$27,885,000</b></u>	<u><b>\$19,390,000</b></u>		<u><b>\$28,770,000</b></u>	<u><b>\$4,228,331</b></u>	<u><b>\$988,331</b></u>	<u><b>\$25,530,000</b></u>

<sup>1</sup> Energy Efficiency Renovations

<sup>2</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>3</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>4</sup> Student Housing

**Predictive Model of Significant Annual Cash Flows - FY2025**

Inflows			Outflows	
	Description	Amount	Description	Amount
July	State Aid - Disbursement 1	\$ 2,835,725	Insurance (Annual Premium)	(\$896,641)
	CyberSecurity	\$ 250,000		
	Apprenticeships	\$ 911,131		
	Technology	\$ 25,678		
	Capital Outlay	\$ 533,896		
	Student Success	\$ 1,115,020 <sup>3</sup>		
August	State Aid - Disbursement 1	\$ 4,574,277	Rev Bond - P&I (Principal and Interest)	(\$511,791)
	Tiered	\$ 2,093,391		
	Non-tiered	\$ 2,480,886		
September	Tax Distribution	\$ 2,715,200 <sup>1</sup>	Financial Aid Refunds COP - Interest on Debt (Certificates of Participation)	(\$3,150,000) (\$126,605)
	Current Tax	\$ 842,700		
	Heavy Truck	\$ 1,000		
	Motor Vehicle	\$ 1,500,000		
	Commercial Motor Vehicle	\$ 14,000		
	Motor Vehicle Excise	\$ 20,000		
	RV	\$ 6,500		
	Delinquent	\$ 234,000		
	Industrial Revenue Bonds	\$ 97,000		
	Financial Aid Draw	\$ 3,200,000 <sup>2</sup>		
October	Tax Distribution	\$ 782,600	COP - Interest on Debt	(\$20,770)
	Current Tax	\$ 3,500		
	Motor Vehicle	\$ 560,000		
	Commercial Motor Vehicle	\$ 2,500		
	RV	\$ 1,600		
	Delinquent	\$ 215,000		
	SB 155 Funding - Disb	\$ 3,200,000		
November				
December				
January	Tax Distribution	\$ 28,037,500	Rev Bond - Interest on Debt	(\$346,791)
	Current Tax	\$ 26,200,000		
	Heavy Truck	\$ 6,000		
	Motor Vehicle	\$ 830,000		
	Commercial Motor Vehicle	\$ 24,000		
	Motor Vehicle Excise	\$ 17,000		
	RV	\$ 2,500		
	Industrial Revenue Bonds	\$ 588,000		
	Delinquent	\$ 370,000		
	State Aid - Disbursement 2	\$ 4,574,277		
	Tiered	\$ 2,093,391		
	Non-tiered	\$ 2,480,886		
February	Financial Aid Draw	\$ 3,100,000	Financial Aid Refunds	(\$2,650,000)
March	Tax Distribution	\$ 2,237,600	COP - P & I (Principal and Interest)	(\$2,561,605)
	Current Tax	\$ 1,575,000		
	Heavy Truck	\$ 1,600		
	Motor Vehicle	\$ 377,000		
	Commercial Motor Vehicle	\$ 109,000		
	RV	\$ 1,000		
	Delinquent	\$ 174,000		
April			COP - P & I	(\$660,770)
May				
June	Tax Distribution	\$ 20,979,904		
	Current Tax	\$ 19,600,000		
	Heavy Truck	\$ 1,404		
	Motor Vehicle	\$ 985,000		
	Commercial Motor Vehicle	\$ 32,000		
	RV	\$ 4,500		
	Industrial Revenue Bonds	\$ 137,000		
	Delinquent	\$ 220,000		

Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on

<sup>1</sup> historical proportions of the funds distributed by the county.

Financial aid disbursements are based on total estimated revenue and historical proportions for

<sup>2</sup> fall and spring semesters.

State aid was provided for FY25 to support student success initiatives. This is in addition to the

<sup>3</sup> cybersecurity, apprenticeship, and capital outlay funds received last year.

## ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
1/30/2019	609,645	\$83,726	13.73	1/30/2020	501,163	\$72,729	14.51
2/27/2019	625,832	\$80,202	12.82	2/28/2020	507,458	\$71,243	14.03
3/28/2019	554,141	\$78,123	14.10	3/30/2020	488,515	\$73,813	15.10
4/29/2019	510,325	\$73,381	14.38	4/30/2020	279,539	\$47,494	16.90
5/30/2019	441,276	\$66,651	15.10	5/28/2020	296,200	\$53,723	18.13
6/27/2019	436,477	\$63,796	14.62	6/30/2020	412,142	\$61,005	14.80
7/31/2019	537,680	\$64,553	12.01	7/30/2020	456,500	\$64,387	14.10
8/29/2019	494,320	\$67,133	13.58	8/28/2020	417,396	\$58,039	13.90
9/27/2019	485,749	\$63,507	13.07	9/29/2020	478,281	\$67,910	14.10
10/30/2019	528,274	\$73,213	13.86	10/29/2020	479,090	\$75,859	15.80
11/26/2019	440,981	\$65,663	14.89	11/25/2020	443,240	\$65,829	14.85
12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.92	12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07
<b>year 2019</b>	<b>6,188,892</b>	<b>\$852,891</b>	<b>13.84</b>	<b>year 2020</b>	<b>5,355,424</b>	<b>\$789,932</b>	<b>14.94</b>
1/28/2021	581,940	\$75,663	13.00	1/31/2022	678,586	\$89,277	13.15
2/25/2021	664,720	\$76,586	11.52	2/25/2022	585,600	\$81,504	13.91
3/30/2021	568,580	\$73,401	12.90	3/30/2022	624,643	\$80,879	12.94
4/29/2021	516,220	\$64,693	12.53	4/28/2022	521,442	\$76,167	14.60
5/27/2021	446,300	\$57,583	12.90	5/31/2022	527,597	\$74,075	14.04
6/29/2021	529,020	\$58,806	11.11	6/29/2022	571,473	\$75,749	13.25
7/29/2021	484,980	\$61,788	12.73	7/28/2022	453,355	\$70,775	15.61
8/31/2021	551,720	\$70,049	12.69	8/30/2022	619,347	\$83,785	13.52
9/29/2021	521,420	\$68,641	13.16	9/29/2022	511,384	\$83,310	16.29
10/31/2021	522,405	\$70,567	13.50	10/28/2022	507,700	\$76,258	15.02
11/29/2021	570,895	\$74,484	13.04	11/29/2022	591,378	\$83,176	14.06
12/31/2021	<u>471,750</u>	<u>\$68,536</u>	14.52	12/29/2022	<u>684,310</u>	<u>\$94,139</u>	13.75
<b>year 2021</b>	<b>6,429,950</b>	<b>\$820,797</b>	<b>12.80</b>	<b>year 2022</b>	<b>6,876,815</b>	<b>\$969,094</b>	<b>14.18</b>
1/30/2023	640,596	\$88,908	13.87	1/30/2024	706,704	\$88,655	12.54
2/27/2023	562,854	\$86,749	15.41	2/28/2024	558,076	\$77,284	13.85
3/30/2023	590,439	\$87,449	14.81	3/27/2024	525,846	\$77,390	14.72
4/27/2023	443,737	\$74,086	16.69	4/29/2024	578,000	\$79,620	13.78
5/30/2023	549,246	\$80,597	14.67	5/30/2024	499,863	\$71,411	14.29
6/29/2023	498,661	\$74,975	15.03	6/28/2024	469,342	\$67,512	14.38
7/28/2023	481,387	\$71,925	14.94	7/31/2024	530,807	\$75,798	14.28
8/30/2023	577,606	\$84,662	14.65	8/29/2024	518,275	\$73,916	14.26
9/28/2023	494,051	\$73,800	14.93				
10/26/2023	465,030	\$70,839	15.23				
11/30/2023	612,477	\$83,090	13.56				
12/27/2023	<u>502,302</u>	<u>\$74,188</u>	14.79				
<b>year 2023</b>	<b>6,418,386</b>	<b>\$951,268</b>	<b>14.88</b>				



Kansas City Kansas  
Community College™

# EDUCATIONAL INNOVATION GLOBAL PROGRAMMING



*The mission of the Office of Educational Innovation and Global Programming is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.*

## BOT REPORT SEPTEMBER'24

Dr. Fabiola Riobé

## Executive Summary to the Board from the Division of Educational Innovation and Global Programming (EI&GP)

The Division of Educational Innovation and Global Programming continues to focus on expanding access, engagement, and global learning opportunities for all students at Kansas City Kansas Community College (KCKCC). Through strategic initiatives and collaborative efforts, we are committed to enhancing both academic and workforce training programs that equip our students with the skills needed to thrive in an evolving global economy.

### Online Education Services (OES)

Our Online Education Services team is actively progressing in the implementation of Blackboard Ultra. This ongoing effort is critical to improving the online learning experience for both students and faculty, ensuring seamless integration with our existing systems and better aligning with current technological standards. Training workshops are being held to onboard instructors and support staff, with the goal of enhancing Blackboard Ultra engagement.

### International and Immigrant Student Services & Global Programming (IISS & GP)

The office has seen significant growth, with a 46% increase in F1 Visa holders compared to Fall 2023. This enrollment growth reflects our continued outreach and support for international students. The successful hosting of the International New Student Orientation, attended by 23 students, highlighted our commitment to providing essential resources and information to help students maximize their educational experience at KCKCC.

### High School Partnership (HSP)

The High School Partnership program has achieved a 7% enrollment increase compared to Fall 2023. This growth is attributed to successful engagement events, such as the first annual High School Partnership Open House, which provided students and their families with the opportunity to interact with instructors and learn more about the programs available at KCKCC.

### Workforce Innovation (WFI)

Our Workforce Innovation team continues to deliver impactful training programs, including the lineman apprenticeships for Kansas City Board of Public Utilities and the full-capacity Automation Engineering Technical / Federation of Advanced Manufacturing (AET/FAME) associates degree program. These programs, supported by industry partnerships, prepare students for high-demand roles and contribute to our mission of creating meaningful workforce development pathways.

### Adult and Continuing Education (ACE)

The Adult Education program has seen steady enrollment across various offerings, including general education degree (GED) and English Language Acquisition (ELA) courses. Notably, ten students completed GED tests in August, with seven passing. Our efforts to engage and retain students through personalized intake meetings and ongoing support have been integral to this success. Additionally, our Continuing Education department continues to expand, offering new community programs and technological resources, such as the recently added Apple Swift Coding courses.

In summary, the Division of Educational Innovation and Global Programming is making significant strides in supporting student success, enhancing global programming, and fostering partnerships that benefit both students and the broader community. We remain dedicated to advancing these initiatives and ensuring that KCKCC continues to be a leader in innovation and education.

Respectfully,

Dr. Fabiola Riobé

Vice President of Educational Innovation and Global Programming

## High School Partnership – Mr. Julius Brownlee, Assistant Director

### Visibility and Engagement:

- Held the Professional Career Escalator Luncheon and Networking Event, aimed at first-generation college students.
- The event provided students with professional engagement opportunities and insight into careers in education, healthcare, engineering, business, law, and justice.
- Julius Brownlee served as a panelist in the education breakout room, sharing his professional journey and the importance of service in education.
- The keynote speaker, Alejandra Campoverdi, a women's health advocate and former White House aide, addressed students on the topics of aspirations, inheritance, and belonging.



*Mr. Julius Brownlee  
partnering with UMKC and  
connecting 1<sup>st</sup> generation  
students with authentic  
opportunities.*

### High School Partnership Open House:

- Successfully hosted the first annual High School Partnership Open House, attended by several families.
- The event aimed to provide students and families with valuable information to navigate college life, focusing on Career and Technical Education programs.
- Attendees had the opportunity to interact with instructors and learn about the diverse programs offered at KCKCC.

### Enrollment:

- High School Partnership enrollment saw a 7% increase compared to Fall 2023.



*Ms. NaQari Harris addressing students and parents during the Open House.*

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## **International and Immigrant Student Services & Global Programming – Dr. Candice Scott, Assistant Director**

### **Program Updates:**

- The number of active F1 Visa holders for Fall 2024 increased by 46%, with 73 active students compared to 50 in Fall 2023.
- Forty-three students visited the international office in August for advising.

### **Strategic Activities:**

- Assisted three international students with transferring to four-year institutions, including Essex County College (NJ) and Otero College (CO).

### **Presentations:**

- Hosted International New Student Orientation on August 14 with 23 students in attendance. The session included:
  - Welcoming remarks by Dr. Mosier and Dr. Riobé.
  - Presentations from the KCKCC Police Department, Lower Mark Insurance Company, and a campus tour.



*New Student Orientation for  
International Students.  
President Mosier, Dr. Riobé, and  
Dr. Scott*



- A separate orientation for international student-athletes was held on August 15 with nine students attending.

#### **Committees and Associations:**

- Representation on multiple committees, including:
  - NAFSA: Association of International Educators Kansas State Representative for Region II.
  - Chair of the Kansas International Educators.
  - Fulbright Liaison.
  - Member of various KCKCC committees such as the Professional Development Committee and the International Education Committee.

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#### **Workforce Innovation & Apprenticeships – Mr. Richard Piper, Director**

##### **Customized Training:**

- Delivered classroom instruction to nine lineman apprentices employed by the Kansas City Board of Public Utilities, continuing a 16-year partnership.
- Started the tenth Industrial Maintenance cohort on August 26, with support from the Kansas Department of Commerce K-Train grant.
  - This cohort includes seven students, four of whom are not sponsored by industry partners.

##### **Program Successes:**

- The AET/FAME associate degree program has reached maximum enrollment (22 students) in just three years, with sponsorship from industry partners like Amsted Rail, Kellanova, and Panasonic.
- Graduates from the program are progressing to employment opportunities, including recent hires at Amsted Rail.



*Mr. Piper representing KCKCC  
Workforce Innovation.*



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## **Adult and Continuing Education – Dr. Richard Wallace, Director**

### **Adult Education:**

- Enrollment for August included:
  - AM English Language Acquisition (ELA): 96 students.
  - PM English Language Acquisition (ELA): 120 students.
  - AM General Education Degree (GED): 32 students.
  - PM General Education Degree (GED): 26 students.
  - Pioneer Career Center (PCC) General Education Degree (GED): 20 students.
  - University of Kansas Health System (UKHS) General Education Degree (GED): 5 students.
- Ten students took GED tests in August; seven KCKCC students passed their subject exams.
- Ninety individual student intake meetings were conducted to enhance student engagement and retention.

### **Key Initiatives:**

- Interviews began for the Education Navigator position at Lansing Correctional Facility (LCF).
  - Collaborations are ongoing with external educators to administer GED testing at LCF.
  - Nine residents took GED tests, with four passing and two becoming GED completers.
- Dr. Riobé and Mr. Jim Echols, Cultural and Human Relations Consultant and Chief Executive Officer of Renaissance Management and Training Solutions, LLP, continue to enhance community collaboration as the co-chairs of the Mentoring and Workforce Subcommittee for the Downtown Shareholders Advisory Board.

*Mentoring and Workforce  
Subcommittee Meeting.*



#### **Funding and Grants:**

- The program received a one-time state incentive of \$5,400 due to enrollment growth.
- Preparation has begun for the Adult Education and Family Literacy Act (AEFLA) Competitive Grant Request for Proposal (RFP), a significant funding opportunity due by January 31, 2025.

#### **Continuing Education**

##### **Programs and Partnerships:**

- Concluded the Kids on Campus program, with camp counselors organizing supplies and preparing for the next camp year.
- Received book donations for the 2025 Kids on Campus program in partnership with Hands to Heart.
- Started the application process for the American Camp Association's Character at Camp initiative, with potential grant awards ranging from \$50,000 to \$300,000.

### New Community Courses:

- Partnered with the Studio Arts Department to offer courses in drawing, painting, sculpture, and life drawing.
- Installed 15 iMac computers to support future Apple Swift Coding Community Education courses.

### August Enrollment:

- Motorcycle Beginning Riders Course (2-wheel): 37 students.
- Motorcycle (3-wheel): 3 students.
- Driver's Education: 30 students.
- Ed2Go: 5 students.

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### Upcoming Events – Get Involved



Team Registration Link: <https://payit.nelnet.net/form/L3D9n2ck>

Sponsorship Link: <https://payit.nelnet.net/form/smjaG6fh>



**Marketing and Institutional Image Division**  
**Kris Green, Vice President of Marketing & Institutional Image**  
**September 2024**

**Summary**

Kris helped wrap up the enrollment push for the Fall semester. She contracted with a research company to survey admitted students who did not enroll. In addition, she is working with consultants at Archer Education to summarize the previous year's recruitment results and see how Archer can assist the college in the coming year.

Kris supported the Community Engagement Committee at their September meeting. She also spoke about digital marketing and creative design at the Kansas Association of Community Colleges quarterly meeting in August. She serves on the search committee for the Director of Facilities and Executive Director of Workforce Development. She co-led the first Employee Communication Taskforce meeting with Lorraine Mixon-Page, Chief Human Resources Officer, and Dr. Fabiola Riobe, Vice President of Educational Innovation and Global Programming.

The Marketing team filmed a Federation of Advanced Manufacturing Education student and instructor at INX, Co. This video will be valuable in recruiting for the Automation Engineer Technology program.

The team created brand standards for the college to reflect the updated brand after the three-year Centennial brand.

Media Services, in conjunction with Facilities, is working on the second phase of installing wayfinding TVs. This includes installing more than 20 additional TVs throughout the main campus. Marketing also met with all area TV content owners responsible for content on their players to discuss the additional processes related to the Breeze players.

In August, KCKCC held 46 external events and waived \$7,757 in fees for community members, businesses, and partners. This is part of Central Scheduling's work to create consistent pricing and fee waiver processes for all community members. This streamlined process has had a positive impact on community bookings.

Web Services worked with Yoodle to finalize the content plan for the website redesign. Currently, the team is working on website design concepts to review and approve before the redesign is implemented. This month, all program areas received a form to complete to create pages for every program at KCKCC. This was the most prevalent request in the research phase of the redesign.



## Graphic Design

Rollie Skinner, graphic designer, designed multiple projects for college-wide events such as Convocation while designing for departments and divisions. Rollie's designs include the theatre play graphics, KCKCC billboards, the Foundation postcards and scholarship graphics, kickball tournament, and the Welcome Back Bash graphics. Rollie also worked with the marketing team in developing post-Centennial branding.

- Student portal poster



- Theatre flyers



- Foundation Donor Card



- Scholarship Digital Display



- KCKCC Kickball Tournament Flyer



- Upward Bound Retractable Banner



## Events and Scheduling

Nela Bruner, Events and Scheduling Coordinator I, and Luke Knight, Events and Scheduling Specialist II, coordinated a wide variety of events while completing the scheduling of rooms for academic classes. In August, KCKCC held 46 external events and waived \$7,756.90 in fees for community members, businesses, and partners.

Major events hosted in August:

- August 6<sup>th</sup> – Elections at TEC
- August 6<sup>th</sup> – Night Out Against Crime event at Main Campus



## Athletics

Charlie Martin, Athletics and Activities Media Specialist II, photographed the Welcome Back Bash and the Women's Equality event. As fall sports began, Charlie photographed and posted on social media about the games and created graphics for Gameday, Player of the Week, and Final Score, among others. Charlie also began work on a longer video using a mic'd-up student-athlete who plays volleyball.

- Women's Equality Event and Welcome Back Bash Photos



- Players of the Week and Final Score Graphics Here





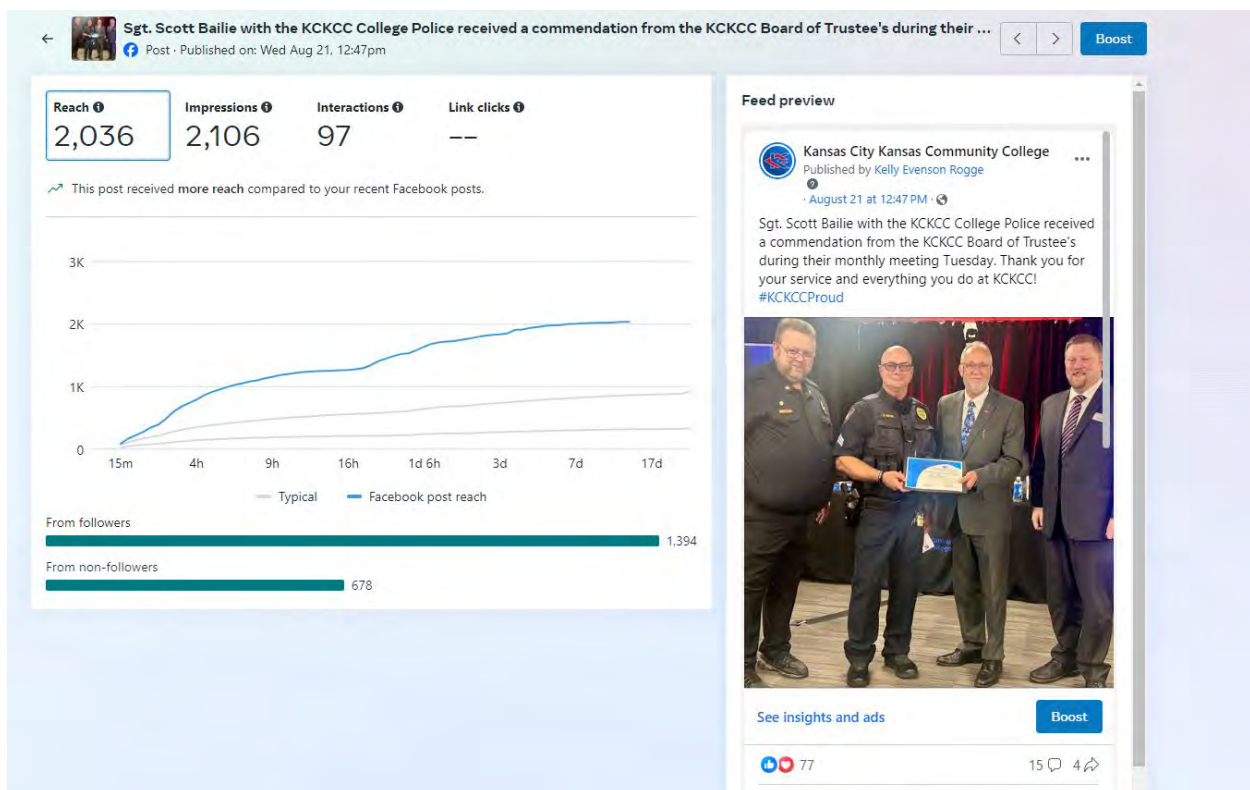
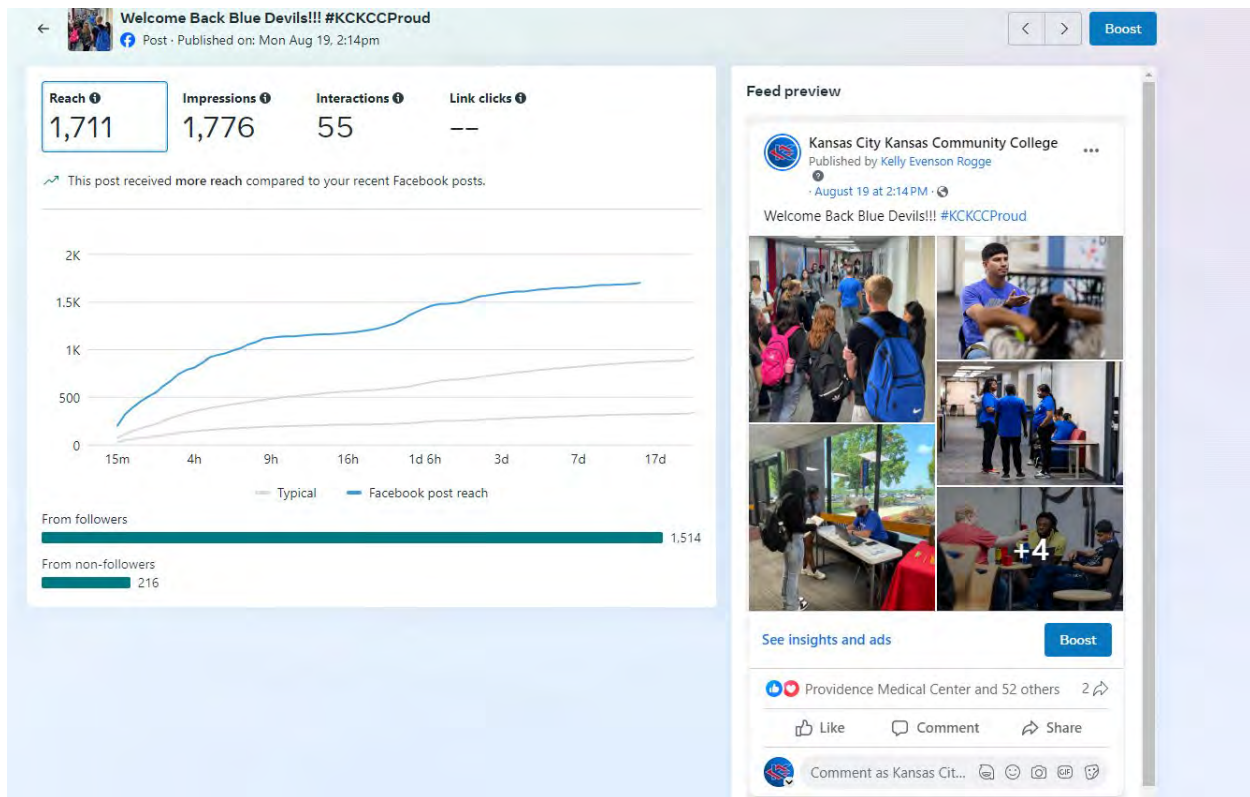
## Print Shop

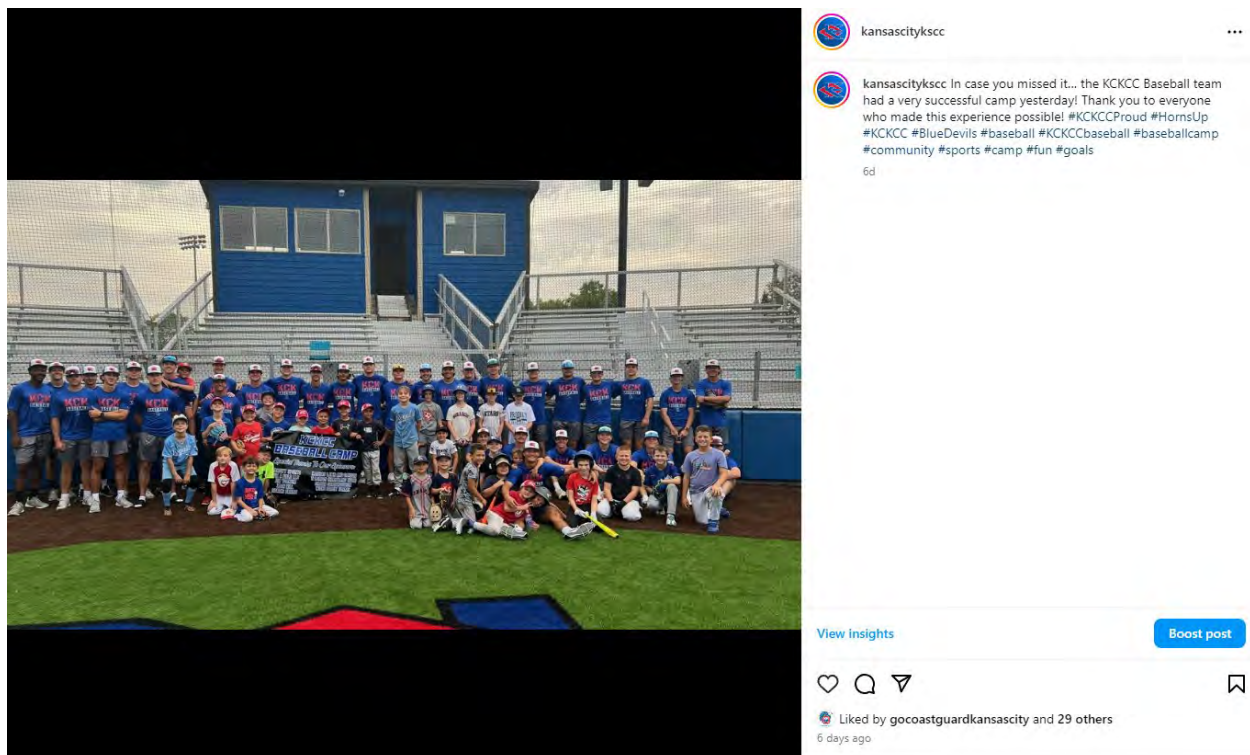
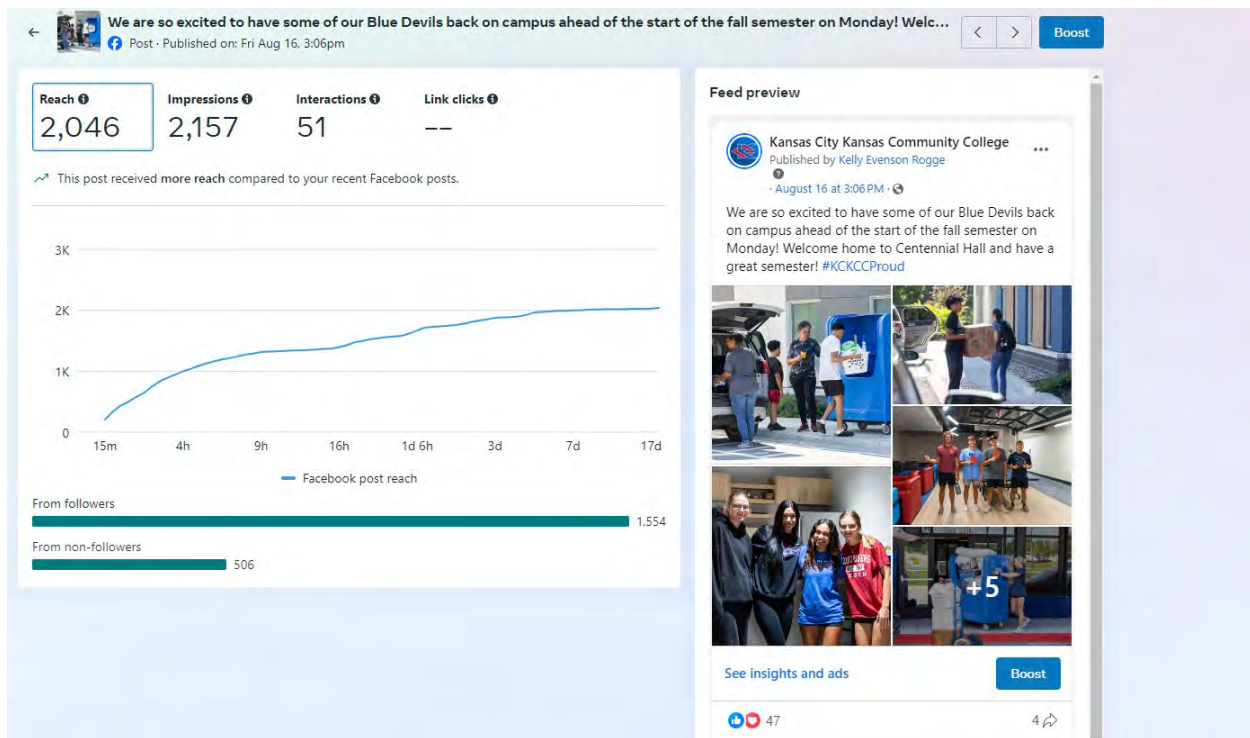
Kim Lutgen, Print Shop Manager, and Joy Cicero, Production Assistant, produced many items, including the Annual Report, the Biannual Updated Strategic Plan, volleyball materials, and a variety of scheduled faculty projects. Additionally, the Print Shop prepared to upgrade the Digital Press and Duplicating printer to continue processing the highest-quality print possible.

## Social Media

Kelly Rogge, Public Information Manager, celebrated Upward Bound Academy, the baseball team's camp, the KCKCC Back to School Fair, the Police Department's commendation, and the beginning of the fall term.











kansascityksc

kansascityksc We love seeing students back in class! Have a great semester Blue Devils! #KCKCCProud #KCKCC #BlueDevils #firescience #firefighting #tec #handsonlearning #highered #communitycollege #goals #collegelife #studentlife #learning #firefighter

6d

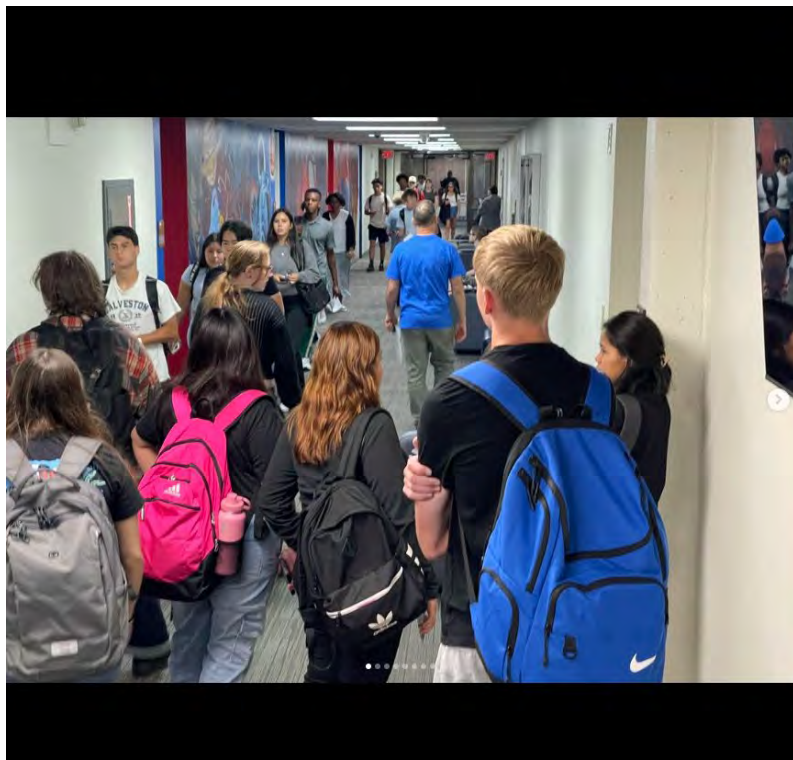
View insights

Boost post

♥️ 🔍 🗒️

👤 Liked by vfcvenom and 28 others

6 days ago



kansascityksc

kansascityksc Welcome Back Blue Devils!!! #KCKCCProud #KCKCC #BlueDevils #welcomeback #fallsemester #college #studentlife #collegelife #goals #success #highered #communitycollege #learning #classes

2w

View insights

Boost post

♥️ 🔍 🗒️

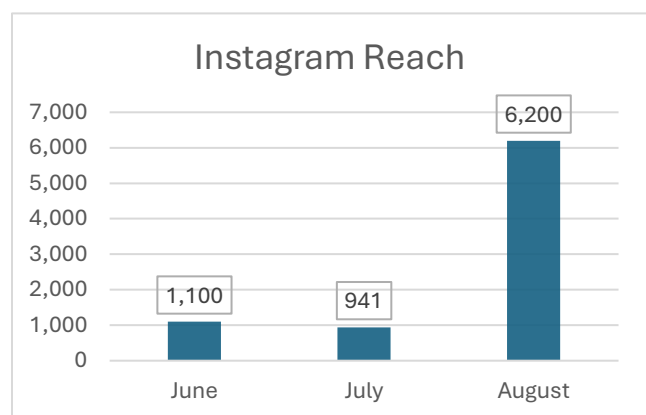
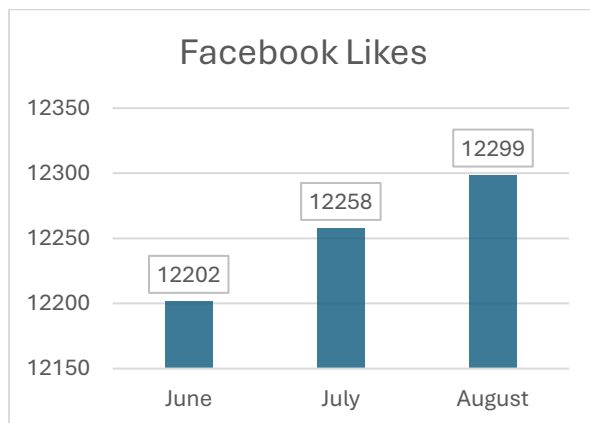
👤 Liked by vfcvenom and 66 others

August 19



## Social Media Analytics

Social Media followers held steady or trended upward. Facebook reach declined as fewer posts were boosted. Kelly Rogge changed how she boosts Instagram posts, significantly increasing the reach. Twitter impression analytics are no longer available without a premium account.



## Media Services

Randy Royer, Director of Media Services, and his team worked hard installing monitors and media players for digital signage wayfinding in Upper Nursing, Upper Flint, and Humanities. They set up the meeting space for the Kansas Association of Community College Trustees on August 23<sup>rd</sup> and 24<sup>th</sup>, 2024.

Media Services setup, recorded, and live-streamed:

- Monthly Finance Committee meeting
- Master Contract Negotiations
- Special Board meeting on August 27, 2024

Monthly Board of Trustees meeting items completed:

- Setup and record the meeting
- Made a broadcast copy for the college's cable channel
- Created a video archive

Analytics for the August 20, 2024, Board of Trustees meeting:

- Vimeo- [https://vimeo.com/analytics/video?filter\\_content=%2Fvideos%2F985335993](https://vimeo.com/analytics/video?filter_content=%2Fvideos%2F985335993)
- YouTube - <https://studio.youtube.com/video/uGxrlbaKMaY/livestreaming>
- Facebook- <https://www.facebook.com/KansasCityKansasCommunityCollege/videos/518607590696287>



Media Services also streamed Athletics events

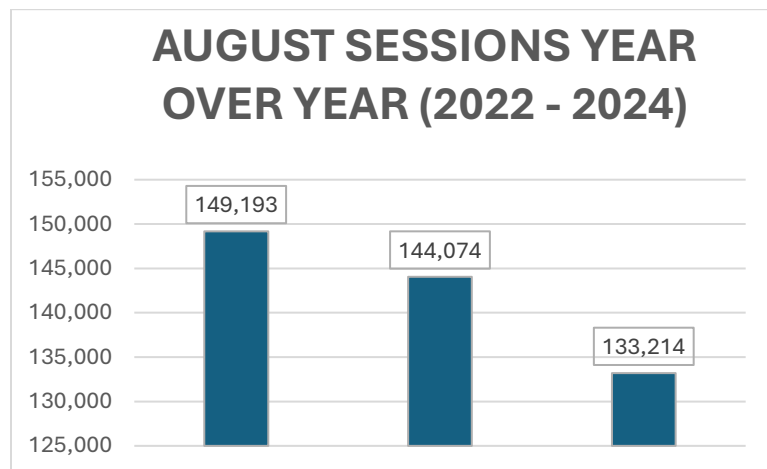
[https://vcloud.hudl.com/admin/analytics/client?page=agg&broadcastCrit=list:archived,deletion:none,page:1,sort\\_by:date,sort\\_dir:DESC,date\\_range:08/19/2024%20to%2009/03/2024,date\\_ti mezone:America/Chicago](https://vcloud.hudl.com/admin/analytics/client?page=agg&broadcastCrit=list:archived,deletion:none,page:1,sort_by:date,sort_dir:DESC,date_range:08/19/2024%20to%2009/03/2024,date_ti mezone:America/Chicago)

## Website

Omar Brenes, Web Architect, began monthly online training sessions for the web content management system. His August session had six participants. Omar, Matthew Fowler, and Kris Green continued redesigning the website.

### Top Webpages for August 2024

- 1 Search
- 2 Degrees and Certificates
- 3 Enrollment Checklist – Steps to Enrollment Details
- 4 Class Schedules
- 5 Student Affairs



Matthew Fowler, Web Administrator, created graphics for the wayfinding televisions located around the main campus, as well as graphics and motion graphics for Centennial Hall Move-In Day and “Welcome to Fall 2024.” Matthew also designed the photo slideshow for the fall 2024 Convocation and photographed both the Convocation and the Automation Engineer Technology interviews of Dr. Mosier and Ashley Irvin.



- Wayfinding Graphics



- "Welcome to Fall 2024" graphic



- Fall Convocation slideshow



- Centennial Hall Move-In Day Graphic





## Kansas City Kansas Community College - FY 2024-25 Board Goals

FY 2025 Board Goals	Board Tasks/Actions to which policy recommendations should be made as needed
1. Support KCKCC Strategic Plan Priorities, Goals and Initiatives.	<p>1.1 Monitor progress on HLC related activities that lead the College to eliminate any accreditation deficiencies.</p> <p>1.2 Monitor strategic plan progress and meeting of Key Performance Indicators (KPIs).</p>
2. Monitor student progress and satisfaction.	<p>2.1 Review Kansas Board of Regents Performance Report for KCKCC institutional performance for Increases in the following: (See Annual Report –KBOR)</p> <ul style="list-style-type: none"> <li>• first to second year retention rate of first-time fulltime college ready students;</li> <li>• number of certificates and degrees awarded;</li> <li>• percent of students employed or transferred;</li> <li>• success rate in non-developmental courses enrolled by students who were successful in developmental courses;</li> <li>• number/percentage of Hispanic students enrolled at KCKCC; and</li> <li>• fall to spring retention of non-college ready students.</li> </ul> <p>2.2 Review results of student satisfaction surveys as they are conducted. - See report – KCKCC.edu / Institutional Effectiveness.  <a href="https://www.kckcc.edu/about/organization/institutional-effectiveness/index.html">https://www.kckcc.edu/about/organization/institutional-effectiveness/index.html</a></p> <p>2.3 Receive reports on programs that historically serve underrepresented students.</p>
3. Monitor employee, student, and community data.	<p>3.1 Review data to determine the degree to which employee, student and community diversity compare.</p> <p>3.2 Receive data on ethnic, gender, age, and county residency diversity of applicant pools. Receive data on final hires in management, faculty, and staff positions.</p> <p>3.3 Actively monitor and support College efforts to further diversity and inclusion initiatives that create an environment that reflects our community.</p> <p>3.4 Stay informed of the number of students and employees impacted by current public health related trends of concerns.</p> <p>3.5 Monitor student enrollment trends and related fiscal impacts on the College and support necessary adjustments to the College's Academic Catalog.</p> <p>3.6 Review results of Employee Surveys.</p>

## Kansas City Kansas Community College - FY 2024-25 Board Goals

(Continued)

4. Further develop positive relationship with president to ensure success for the Board, the president, and the college.	<p>4.1 Continue to provide assistance in connecting the president with the community in Wyandotte and Leavenworth Counties.</p> <p>4.2 Provide clear direction to the president as a unit not as individuals.</p> <p>4.3 Support president to ensure he is enabled to dedicate sufficient time to accomplish key strategic priorities.</p>
5. Support strategies that ensure the long-term fiscal health, safety, and physical maintenance of the college.	<p>5.1 Ensure that allocation of financial and human resources best serves students.</p> <p>5.2 Ensure a sustainable economic future for the college through policy adoption and monitoring, ongoing review of short and long-range budgets and expenditures, and supporting necessary adjustments to college class portfolio.</p> <p>5.3 Review capital outlay projects and expenditures and the deferred maintenance plan.</p> <p>5.4 Receive regular updates during the negotiation process, monitor and provide input to the president on faculty negotiations.</p> <p>5.5 Advocate on behalf of the College to maintain appropriate state and federal funding, grow philanthropic resources, provide high quality education and support services to the community while maintaining affordable student tuition.</p> <p>5.6 Support and monitor planned college expansion initiatives.</p> <p>5.7 Monitor / track advancement / completion of new college safety plan.</p>
6. Create and maintain a high-functioning Board unit by adhering to principles of effective Boardship.	<p>6.1 Conduct Board self-evaluation.</p> <p>6.2 Annually, familiarize, update and review Trustee Handbook.</p> <p>6.3 Initiate and commit to continued Trustee professional development, for example, with expansion of budget and finance training.</p> <p>6.4 Continue to provide and update a uniform Trustee Candidate and new Trustee orientation and mentorship process.</p> <p>6.5 Adhere to Trustee Conduct provision in the Trustee Handbook.</p>

**Kansas City Kansas Community College - FY 2024-25 Board Goals**

*(Continued)*

<p>7. Enhance image of the college in the community.</p>	<p>7.1 Enhance the College Mission and Vision through strategic advocacy with:</p> <ul style="list-style-type: none"><li>• local, state and federal government entities;</li><li>• individual community members and community/civic organizations; and</li><li>• philanthropic entities.</li></ul> <p>7.2 Ensure development and distribution of annual report from the Board to the community.</p> <p>7.3 Engage and support the work of the KCKCC Foundation.</p> <p>7.4 Maintain a Community Engagement Plan.</p>
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## **Policy: 3.15**

### **Student Disability Accommodations**

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#### **Purpose**

Kansas City Kansas Community College (KCKCC) is committed to the accessibility of all programs and services for students with disabilities in accordance with [Section 504 of the Rehabilitation Act of 1973](#) as amended in 2008.

#### **Definitions**

Disability – A physical or mental impairment that substantially limits one or more major life activities.

Reasonable Accommodation – Accommodations that do not cause an undue financial or administrative burden or fundamentally alter the nature of the course, academic program, or other College programs and services.

Fundamental Alteration – Modification that reduces the goals, academic standards, or expected outcomes of a course, academic program, or other College programs and services.

#### **Policy Statement**

KCKCC is required to provide reasonable, appropriate, and equally effective accommodations to provide accessibility for disabled students to College programs and services.

Student Accessibility and Support Services (SASS) is KCKCC's designated office for determining disability-related accommodations for students. Students are encouraged to request accommodations well in advance of the start of coursework, program, or utilization of the service to ensure access and participation.

Reasonable accommodations are arranged on a case-by-case basis depending on the individual need and are determined based on the self-reporting of the student and the documentation submitted that substantiates the disability.

Reasonable accommodations cannot be retroactively applied, and course or academic program accommodations must be requested for each semester of enrollment.

Disabilities may include, but are not limited to:

- attention deficit/hyperactivity disorder,
- blindness/vision loss,
- brain injury,
- communication disorders,
- chronic health impairments,
- deafness or hard of hearing,
- learning disabilities,
- physical disabilities,
- psychological disabilities, and
- seizure disorders.

Reasonable accommodations may include, but are not limited to:

- extended time on timed exams,
- distraction reduced testing environment, and
- accessible textbooks and instructional materials.

Instructor Obligations for Student Disability Accommodations:

- If a student self-identifies to an instructor as having a disability, instructors are responsible for referring them to SASS to determine a reasonable accommodation for the academic course or program.
- Instructors are responsible for providing the approved accommodations from SASS listed on the Notice of Accommodations letter.
- If the instructor feels the accommodation fundamentally alters the nature of the course or program or if there are additional accommodations that can be made, they are responsible for discussing the concern with SASS and not discussing the accommodations directly with the student.
- Instructors shall not provide any accommodations to students that are not listed on the approved Notice of Accommodations letter.

### Appeals Process

If a student with a disability believes that they have not received appropriate accommodation, they are requested to follow the appeal procedure outlined in the Student Disability Accommodations procedure. If the student feels the complaint has not been properly addressed, the student may also file a complaint with the U.S. Department of Education Office for Civil Rights by contacting them at:

Office for Civil Rights  
U.S. Department of Education  
8930 Ward Parkway, Suite 2037  
Kansas City, MO 64114  
Phone: (816) 268-0550  
Fax: (816) 823-1404  
[OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov)

Board Approved: XX/XX/XXXX

Board Updated: XX/XX/XXXX

## Procedure: 3.15a

### Student Disability Accommodation Procedure

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For a student with a disability to receive accommodations, they must initially register with Student Accessibility and Support Services (SASS) by filling out the [online registration form](#) upon the first time that a reasonable accommodation is requested:

- SASS will contact the student to schedule an intake interview. The student must be present for the intake interview.
- Once the intake interview is complete, the student will provide documentation of the disability [according to the guidelines](#) before the reasonable accommodation(s) can be considered.
- Once the accommodation has been determined, SASS will notify instructors of the reasonable accommodation(s).
- Students need to register with SASS once, but the student must request accommodations prior to the start of each semester.
- Accommodations are not retroactive. Students should request accommodations as soon as possible.

If a student with a disability believes that they have not received appropriate accommodations, the appeal procedure should be followed:

- Schedule a meeting with a SASS representative to discuss the accommodation. If the accommodation is related to a specific course or action by a specific instructor, the student's instructor may be asked to meet with a SASS representative and student to resolve the concern.
- If the student is not satisfied with the results of the meeting with the SASS representative, the student may request a meeting with the Dean of Student Services.
- If the student is not satisfied with the outcome of the meeting with representatives from SASS, the student may file a grievance through Kansas City Kansas Community College's [Student Grievance procedure](#). The Vice President for Student Affairs and Enrollment Management will administrate the grievance.

Board Reviewed: XX/XX/XXXX

## **Policy: 4.19**

### **Prohibited Weapons**

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#### **Purpose**

To comply with Kansas state law.

#### **Scope**

This policy applies to all College students, employees, and visitors at any KCKCC building or location. This policy extends to all off-campus College-sponsored or supervised activities (“off-campus activities”).

#### **Definitions**

For the purpose of this Policy, see definitions in K.S.A. K.S.A. 21-63 and 75-7c/

#### **Policy Statement**

##### Open Carry/Use of Weapons

Open Carry/Use of Weapons is generally prohibited. Except as provided below, it is the policy of Kansas City Kansas Community College (KCKCC) to prohibit the open carry of firearms or use of firearms, explosives, or other weapons in any College building or facility. Open carry of firearms is only allowed by certified law enforcement officers.

Concealed carry of handguns and personal TASER devices are allowed as specified below and may only be used in defense of self or others pursuant to State Statute. Each entrance to each building and facility shall be conspicuously posted with appropriate signs indicating that openly carrying a firearm into that building or at any facility is prohibited.

Individuals are permitted to carry a pocketknife so long as they do not display the knife in a threatening manner. The blade shall not be any longer than 4 inches.

Other weapons such as shotguns, num-chuks, throwing stars, hunting knives with blades longer than 4 inches, swords, flamethrowers, etc. are not permitted on College property unless stored in a personal vehicle.

Persons with knowledge or information of conduct which may constitute a violation of this policy should contact the KCKCC Police.

##### General Exception

Nothing in this policy shall be read to prohibit possession of weapons on campus: (1) by certified law enforcement officers (2) as necessary for the conduct of KCKCC-approved academic programs or approved activities or practices if approved by the College Chief of Police or their designee in writing in advance of the possession or use.

### Concealed Carry Permitted

Beginning July 1, 2017, in accordance with the Kansas Personal and Family Protection Act, K.S.A. 75-7c01 *et seq.*, as amended and other applicable federal and state statutes, the following is permissible and will not be a violation of this Policy:

1. The carrying of a concealed handgun at any College location by legally qualified individuals as set forth in Section (f), pursuant to Kansas law, and also in accordance with the restrictions set forth in this policy;
2. The lawful carrying of a concealed handgun by an employee or student performing College duties or participating in a College related activity at an off-campus location, when in accordance with the applicable laws and policies for such location;
3. The lawful possession of a handgun within a personal/non-College vehicle on College property as set forth herein.
4. The carrying of a concealed handgun in a College vehicle; however, the handgun cannot be stored in the College vehicle unattended.

### Concealed Carry Restrictions

Each individual who lawfully possesses a handgun on any College property shall be wholly and solely responsible for carrying, securing, storing, and using the handgun in a safe manner and in accordance with the law and this policy. Individuals who carry a handgun on any College property must carry it concealed on or about their person at all times. It shall be a violation of this policy to openly display any lawfully possessed handgun while on any KCKCC campus, except for those instances where necessary for self-defense, transferring to safe storage, and except as otherwise provided by College Policy. Nothing in this policy shall be interpreted to require individuals who lawfully possess a handgun to use it in defense of others. No person shall use the fact or possibility that they are carrying a concealed weapon with the intent to intimidate another person except in response to an immediate threat and in defense of self or others.

### Kansas Law Restrictions

Kansas law states that the only type of firearm that an individual can carry while concealed is a handgun, as defined. The following restrictions are applicable to all firearms specifically and apply to the concealed carrying of a handgun under Kansas law and this Policy, and the violation of any of the following restrictions is a crime under Kansas law and a violation of this policy (per K.S.A. 21- and 63 75-7c):

1. An individual in possession of a concealed firearm must be at least 21 years of age or 18-21 years of age and in possession of a valid provisional license or valid license or permit to carry a concealed firearm issued pursuant to K. S. A. 75-7c03. K.S.A. 21-6302(a)(4).
2. A firearm cannot be carried:
  - By an individual under the influence of alcohol or drugs, or both, to such a degree as to render the individual unable to safely operate the firearm.
  - By an individual who is both addicted to and an unlawful user of a controlled substance.
  - By an individual who is or has been a mentally ill person subject to involuntary commitment.



- By an individual with an alcohol or substance abuse problem subject to involuntary commitment.
  - A convicted felon.
  - A person convicted of domestic violence.
3. A fully automatic firearm cannot be carried.
  4. A cartridge which can be fired by a handgun, and which has a plastic-coated bullet with a core of less than 60% lead by weight is illegal.
  5. Suppressors and silencers cannot be used with a firearm.
  6. Firearms cannot be fired in the corporate limits of a city or at a dwelling, or at a structure or vehicle in which people are present, except in self-defense.

### Location Restrictions

Under Kansas law, certain campus buildings and/or public areas within campus buildings can be permanently or temporarily designated to prohibit concealed handguns.

On campus housing Centennial Hall – No firearms of any type are allowed in Centennial Hall except by certified law enforcement officers. There are no other College campus buildings or public areas that have been permanently designated to prohibit concealed handguns. However, the College may temporarily designate a specific locations prohibiting concealed handguns and use temporary Adequate Security Measures as defined and required by law. Appropriate notice will be given whenever this temporary designation is made.

Campus locations leased by the College or used for off-campus activity and owned by an entity that may lawfully exclude or permit firearms at their premises (concealed or otherwise), may choose at their sole discretion to exclude or permit concealed handguns from their premises, notwithstanding the lease or use arrangement with the College. If handguns are excluded at such locations and would otherwise be permitted by this policy, individuals are expected to comply with the rules imposed by the location.

### Safety Requirements

To reduce the risk of accidental discharge on any College property, when carrying a concealed handgun on any College property (whether on the person or in an appropriate carrier), the concealed handgun is to be secured in a holster that completely covers the trigger and the entire trigger guard area. The holster is to have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling. The handgun in a holster can be on the person or in a personal bag that remains with the person at all times.

### Storage

Handgun storage is not provided by the College. Individuals may store a handgun in the individual's vehicle when the vehicle is locked and the handgun is secured in a location within the vehicle that is not visible from outside the vehicle. Handgun storage by any other means on any College property is prohibited. Specifically, it is prohibited for any individual to store a handgun: (1) in any vehicle that is unlocked or when the handgun is visible from outside the vehicle; (2) in an individual's office; (3) in an unattended backpack/carrier; (4) in any type of locker except for secure weapons storage facilities in control of the College police; or (5) in any other location and under any circumstances except as

specifically permitted by both this policy and state and federal law. Any weapons of any sort found unattended or not appropriately secured should be immediately reported to College Police.

### Training

Even the lawful carrying of a concealed handgun has its own risks. Training on the proper handling of a concealed handgun is encouraged. The College may periodically offer on-campus presentations to students and employees related to safe handgun practices.

### Responsible Exercise of Rights

Carrying a concealed handgun is not appropriate under all circumstances. KCKCC strongly encourages all members of the College KCKCC community to give serious consideration to whether, in any given situation, the exercise of their concealed carry rights is appropriate under the circumstances.

### Investigation

Any report of weapons on College location will be addressed by College Police and/or by federal law enforcement agencies in coordination with College Police.

### Enforcement

Any individual violating this policy will be subject to appropriate disciplinary action, including but not limited to suspension, expulsion, termination of employment, immediate removal from the premises and arrest. Enforcement of this policy will be administered by the College Police.

### Notice

Notice of and reference to this policy shall be given in the implementing weapons procedures of the College, the KCKCC handbook and codes of conduct, as well as in housing contracts. To the extent adequate security measures are used to prohibit concealed carry into stadiums, arenas and other large venues that require tickets for admission, the tickets shall state that concealed carry will be prohibited at that event.

Board Approved: XX/XX/XXXX

Board Updated: XX/XX/XXXX

## Policy: 5.58

### Separation from Employment

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#### Purpose

To address the separation of employment for employees from Kansas City Kansas Community College (KCKCC).

#### Policy Statement

KCKCC will separate employment because of an employee's resignation, termination, or retirement; the expiration of an employment contract; the expiration of grant funding for which an individual is primarily employed; or a permanent reduction in the workforce. Termination can be for any reason not prohibited by law.

The only exception to this policy occurs if there is a signed written contract that expressly overrides the employment-at-will relationship. If this policy conflicts with the terms of an applicable collective bargaining agreement for an employee subject to that agreement, the conflicting terms of that agreement supersede this policy to the extent they are inconsistent.

Reasons for separation may fall into one of the following categories:

A. Resignation - voluntary employment separation initiated by an employee. If the employee wishes to resign, they are encouraged to give two weeks' notice in writing to their supervisor so there is sufficient time to seek a qualified replacement. The letter of resignation must be forwarded immediately to the Human Resources Department.

B. Termination - involuntary separation of employment due to reasons other than a reduction in force. Supervisors must obtain approval by the Human Resources Department prior to termination. Prior to termination, an employee may be given a notice of intent to terminate by their supervisor. This notice, if given, will state the reason for the termination. Upon receipt of the notice of intent to terminate, the employee shall receive the due process review required under applicable law and administrative procedure. Please refer to Policy 5.41 Employee Conduct and Work Rules regarding examples of infractions of rules of conduct for which an employee may be terminated.

C. Reduction In Force - involuntary employment separation initiated by the College for non-disciplinary reasons. The Board of Trustees, as part of its responsibility and accountability to Kansas City Kansas Community College, has the sole statutory duty and authority to determine the financial needs and resources of the College as well as the personnel requirements and curricula of the College. It is therefore, the stated policy of the Board of Trustees that an employee's job may be eliminated by the Board of Trustees because of the necessity to reduce the workforce brought about by any or all of the following reasons:

1. Change in size or nature of the College student population;
2. Budgetary limitations which affect the overall population of the College;
3. Restructuring of the College curricula; or

4. The consolidation or elimination of certain job functions.

Such a reduction in force shall be done in a fair and equitable manner and shall generally be based on factors relating to performance ratings and length of service. The Board of Trustees shall reserve the right to retain any employee whose skills are determined by the Board of Trustees to be essential to efficient operation of the College and/or each department/division/office of the College.

D. Retirement – voluntary employment separation initiated by the employee meeting age, length of service, and any other criteria for retirement from the College. Employee benefits will be affected by retirement in the following manner. All accrued, vested benefits that are due and payable at retirement will be paid.

E. Job Abandonment - An employee who fails to report to work for three consecutive business days without notifying the College of the absence will be considered as having voluntarily resigned as a result of job abandonment.

Reference: Policy 5.41 Employee Conduct and Work Rules

Board Approved: XX/XX/XXXX

Board Updated: XX/XX/XXXX