



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, November 19, 2024 – 4:00 P.M.**

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

**Agenda**

No agenda items.

The Special Meeting is cancelled.



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## KANSAS CITY KANSAS COMMUNITY COLLEGE

### Board of Trustees Meeting

Tuesday, November 19, 2024 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

### AGENDA

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. **Moment of Silence:**
  - Ms. Patricia Brune, Former Trustee. Presented by Mr. Brad Isnard, Board Chairperson.
5. Approval of Agenda
6. Audience to Patrons and Petitioners (3-minute limit)
7. **Recognitions/Presentations:**
  - Annual Board of Trustees Food Drive. Presented by Dr. Greg Mosier, President, and Ms. Sydney Becker, Student-Athlete Leadership Team (SALT) Representative.
  - 2024 Annual Audit and Financial Compliance Reports. Presented by Mr. Bill Miller and Mr. Rick Swearingin of Novak Birks, P.C.
  - Academic Affairs Biannual Program Highlight - Psychology. Presented by Mr. J. Victor Ammons, I, Associate Professor of Psychology.
  - Equity in Athletics Disclosure Act Annual Update. Presented by Ms. Jordon O'Brien, Assistant Director of Athletics.



- Student Holds Annual Report. Presented by Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management.

**8. Communications:**

- KCKCC Annual Candle Lighting Ceremony – Wednesday, December 4, 2024, 11:00 A.M. Presented by Dr. Greg Mosier, President.
- President’s Annual Holiday Party – Thursday, December 12, 2024, 11:00 A.M. Presented by Dr. Greg Mosier, President.
- Employee Support. Presented by Dr. Greg Mosier, President.

**9. Board Committee Reports**

**10. Consent Agenda:**

- (Item A) - Approval of Minutes of the October 15, 2024 Meeting
- (Item A1) - Approval of Minutes of the October 15, 2024 Special Meeting
- (Item B) - Approval of Recommendations for Payment
- (Item C) - Approval of Ratification Items
- (Item D) - Approval of Personnel Items (H.R.)

**11. Student Senate Report** – Mr. Joseph Sanchez, Student Senate President

**12. President’s Report** – Dr. Greg Mosier

**13. Executive Vice President’s Report** – Dr. Greg Mosier, President, on behalf of Dr. Scott Balog

**14. Vice President Academic Affairs Report** – Mr. Jerry Pope

**15. Vice President Student Affairs and Enrollment Management Report** – Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management

**16. Vice President Finance and Operations Report** – Dr. Patrick Schulte

**17. Vice President Educational Innovation and Global Programming Report** – Dr. Fabiola Riobé

**18. Vice President Marketing and Institutional Image Report** – Ms. Kris Green

**19. Unfinished Business** – None scheduled.

**20. New Business:**

- Approval of College Policies. Presented by Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee.
  - Vacation Leave (Policy 5.18)
  - Employment Categories (Policy 5.51)

- Approval of 2024 Annual Audit and Financial Compliance Reports. Presented by Dr. Patrick Schulte, Vice President of Finance and Operations.
- Approval of Alcohol Resolution for the Shepherd's Center of Kansas City, Kansas Fundraiser. Presented by Dr. Greg Mosier, President.

## 21. Adjournment

**Next Meeting of the Board of Trustees:  
Tuesday, December 17, 2024 - 5:00 p.m.  
Hybrid Meeting (KCKCC–Main Campus Upper Jewell Lounge &  
Zoom Virtual Meeting Room)**

**KANSAS CITY KANSAS COMMUNITY COLLEGE**

**INDEPENDENT AUDITOR'S REPORT  
AND  
FINANCIAL STATEMENTS WITH  
SUPPLEMENTARY INFORMATION**

**June 30, 2024 and 2023**

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KANSAS CITY KANSAS COMMUNITY COLLEGE

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees  
Kansas City Kansas Community College

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Kansas City, Kansas Community College (the "College"), as of and for the years ending June 30, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the College, as of June 30, 2024 and 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the College, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on page 39, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the College's basic financial statements. The accompanying supplemental schedule of comparison of budgetary expenditures, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied by us in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our compliance reports, for the years ended June 30, 2024 and 2023 on our consideration of the Kansas City Kansas Community College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters; compliance for each major federal program and on internal control over compliance required by uniform guidance and report on expenditures of federal awards required by uniform guidance; and the schedule of expenditures of federal awards. The purpose of those reports is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. Those reports are integral parts of an audit performed in accordance with Government Auditing Standards in considering the Kansas City Kansas Community College's internal control over financial reporting and compliance.

Lenexa, KS  
December XX, 2024

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KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended June 30, 2024 and 2023

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## Introduction

Management's discussion and analysis is an overview of the financial position and financial activities of Kansas City Kansas Community College (the College) for the fiscal years ended June 30, 2024 and June 30, 2023. The College's management prepared this discussion. It should be read in conjunction with the College's combined financial statements and notes that follow. Management is responsible for the objectivity and integrity of the accompanying financial statements and notes, and this discussion and analysis as reported.

The College prepared the financial statements in accordance with Governmental Accounting Standards Board (GASB) Statement No. 35, *Basic Financial Statements – and Management's Discussion and Analysis – for Public Colleges and Universities*. GASB Statement No. 35 establishes standards for external financial reporting for public colleges and universities and requires the financial statements be presented on a consolidated basis to focus on the College as a whole.

There are three comparative financial statements presented: The Statements of Net Position; the Statements of Revenues, Expenses, and Changes in Net Position; the Statements of Cash Flows. In addition, the report also includes supplemental schedules as noted in the table of contents. The emphasis of the discussion about the financial statements, and supplementary information is designed to focus on current activities, resulting changes and currently known facts.

The financial reporting entity as defined by Generally Accepted Accounting Principles consists of the College, as well as its discretely presented component unit; the Kansas City Kansas Community College Foundation (the Foundation).

## Statements of Net Position

The Statements of Net Position present the assets, liabilities, and net position of the College at June 30, 2024 and 2023. The purpose of the Statements of Net Position is to present a snapshot of the financial condition of the College. Total net position, which is the difference between total assets and total liabilities, is one of the indicators of the current financial condition of the College.

The assets and liabilities are categorized between current and noncurrent. Current assets and current liabilities mature or become payable within the normal 12-month accounting cycle versus noncurrent assets and liabilities which mature or become payable after 12 months. For example, at June 30, 2024 and 2023, the College's current assets consist primarily of cash, short-term investments, property tax receivables and other revenue related receivables, while noncurrent assets consist primarily of capital assets. Capital assets are the property, plant, and equipment owned by the College.

Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted, and the third is Unrestricted.

Restricted net position are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net position is further categorized between expendable and nonexpendable. Restricted expendable net position, are net assets available to be spent by the College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent. The College had no restricted nonexpendable net assets at June 30, 2024 and 2023.



KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended June 30, 2024 and 2023

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**Statements of Net Position (Continued)**

Unrestricted net position includes net assets which are available to the College for any lawful purpose. The following schedule is prepared from the College's Statements of Net Position (pages 10-11), which are presented on an accrual basis of accounting, whereby assets are capitalized and depreciated.

Total net position at June 30, 2024 increased to \$141.8 million from \$116.1 million at June 30, 2023. Net Position, Invested in capital assets, net of related debt, increased by \$17.0 million. This is largely due to upfront receipt of grant funds (but not yet spent) for the Downtown KCK Community Education, Health, and Wellness Center. Restricted, expendable net position decreased \$4.6 million as funds were used for the student housing project. Unrestricted net assets had a net increase of \$22.9 million. Total net position increased by \$25.7 million during the period.

Current assets increased primarily due to an increase of \$19.4M in cash and temporary investments from net operating results. Non-current assets (capital items) increased \$3.1M as capital assets purchased in 2024 (largely the student housing construction project) were more than accumulated depreciation on assets previously placed into service.

Condensed Statement of Net Position  
As of June 30  
(Dollars in Millions)

	2024	2023	Increase (Decrease)	Percent Change
<b>Assets:</b>				
Current Assets	\$ 106.7	\$ 83.6	\$ 23.1	27.6%
Noncurrent Assets	\$ 81.6	\$ 78.5	\$ 3.1	3.9%
Total Assets	<u>\$ 188.3</u>	<u>\$ 162.1</u>	<u>\$ 26.2</u>	<u>16.2%</u>
<b>Liabilities:</b>				
Current Liabilities	\$ 14.8	\$ 13.2	\$ 1.6	12.1%
Noncurrent Liabilities	\$ 31.7	\$ 32.9	\$ (1.2)	-3.6%
Total Liabilities	<u>\$ 46.5</u>	<u>\$ 46.1</u>	<u>\$ 0.4</u>	<u>0.9%</u>
<b>Net Position:</b>				
Invested in capital assets, net of related debt	\$ 48.8	\$ 41.4	\$ 7.4	17.9%
Restricted - expendable				
Capital Projects	\$ 13.1	\$ 17.7	\$ (4.6)	-26.0%
Debt Service	\$ -	\$ -	\$ -	0.0%
Unrestricted	<u>\$ 79.9</u>	<u>\$ 57.0</u>	<u>\$ 22.9</u>	<u>40.2%</u>
Total Net Position	<u>\$ 141.8</u>	<u>\$ 116.1</u>	<u>\$ 25.7</u>	<u>22.1%</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended June 30, 2024 and 2023

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**Statements of Net Position (Continued)**

Total net position at June 30, 2024 increased to \$116.5 million from \$95.1 million at June 30, 2023. Net Position, Invested in capital assets, net of related debt, increased by \$7.5 million. This is largely due to the upfront receipt of grant funds (but not yet spent) for the Downtown KCK Community Education, Health and Wellness Center (approximately \$7.6 million and funds encumbered but not yet spent rolling to cash in the amount of \$9.5 million (reappropriated for FY24). Restricted, expendable net position decreased \$2.8 million as funds were used for the student housing project. Unrestricted net assets had a net increase of \$16.7 million. Total net position increased by \$21.4 million during the period.

Current assets increased primarily due to cash as noted above. Non-current assets (capital items) increased \$5.5 million as capital assets purchased in 2024 (largely the student housing construction project) were more than accumulated depreciation on assets previously placed into service.

**Statements of Revenues, Expenses, and Changes in Net Position**

The Statements of Revenues, Expenses, and Changes in Net Position present the College's financial results for the fiscal years ended June 30, 2024 and 2023. The statements include the College's revenues and expenses, both operating and non-operating.

Operating revenues and expenses are those for which the College directly exchanges goods and services. Non-operating revenues and expenses are those that exclude specific, direct exchanges of goods and services. County property tax revenue and state aid are two examples of non-operating revenues where the local taxpayers and state legislature, respectively, do not directly receive goods and services for the revenue.

The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended June 30, 2024 and 2023

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**Statements of Revenues, Expenses, and Changes in Net Position (Continued)**

Summary of Revenues, Expenses, and Changes in Net Position  
For the Years ended June 30  
(Dollars in Millions)

	<u>2024</u>	<u>2023</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Revenues	\$ 35.0	\$ 30.2	\$ 4.8	15.9%
Operating Expenses	\$ 77.6	\$ 75.0	\$ 2.6	3.5%
Operating gain(loss)	<u>\$ (42.6)</u>	<u>\$ (44.8)</u>	<u>\$ 7.4</u>	<u>-16.5%</u>
Non-Operating Revenues, net	<u>\$ 68.3</u>	<u>\$ 65.9</u>	<u>\$ 2.4</u>	<u>3.6%</u>
Increase in net position	<u>\$ 25.7</u>	<u>\$ 21.0</u>	<u>\$ 4.7</u>	<u>22.4%</u>
Net Position, beginning of year	<u>\$ 116.1</u>	<u>\$ 95.1</u>	<u>\$ 21.0</u>	<u>22.1%</u>
Net position, end of year	<u>\$ 141.8</u>	<u>\$ 116.1</u>	<u>\$ 25.7</u>	<u>22.1%</u>

One of the financial strengths of the College is the diverse stream of revenues that supplement its student tuition and fees. The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended June 30, 2024 and 2023

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**Statements of Revenues, Expenses, and Changes in Net Position (Continued)**

Summary of Revenues  
For the Years ended June 30  
(Dollars in Millions)

	2024	2023	Increase (Decrease)	Percent Change
Operating Revenues				
Student tuition and fees	\$ 9.6	\$ 9.5	\$ 0.1	1.1%
Grants and Contracts	\$ 10.0	\$ 16.7	\$ (6.7)	-40.1%
Auxiliary enterprise revenues	\$ 3.4	\$ 3.2	\$ 0.2	6.2%
Other Operating revenues	\$ 12.0	\$ 0.8	\$ 11.2	1400.0%
Total Operating Revenues	<u>\$ 35.0</u>	<u>\$ 30.2</u>	<u>\$ 4.8</u>	<u>15.9%</u>
Non-Operating Revenues (Expenses)				
County property taxes	\$ 54.0	\$ 52.4	\$ 1.6	3.1%
State Aid	\$ 13.6	\$ 13.5	\$ 0.1	0.7%
Investment income	\$ 2.0	\$ 1.2	\$ 0.8	66.7%
Interest on Capital Asset Debt	\$ (1.3)	\$ (1.2)	\$ (0.1)	8.3%
Total Non-operating Revenues (Expenses)	<u>\$ 68.3</u>	<u>\$ 65.9</u>	<u>\$ 2.4</u>	<u>3.6%</u>

The College has seen a slight decrease of \$0.1 million in tuition and fees revenue, as enrollment starts to trend back up.

The total operating expenses for the College for the years ended June 30, 2024 and 2023 were as follows:

Summary of Operating Expenses  
For the Years ended June 30  
(Dollars in Millions)

	2024	2023	Increase (Decrease)	Percent Change
Operating Expenses:				
Salaries and Benefits	\$ 45.4	\$ 45.3	\$ 0.1	0.2%
Supplies and services	\$ 12.8	\$ 12.3	\$ 0.5	4.1%
Depreciation and Amortization	\$ 6.6	\$ 6.0	\$ 0.6	10.0%
Scholarship and Financial Aid	\$ 8.6	\$ 7.7	\$ 0.9	11.7%
Other Operating Expense	\$ 4.2	\$ 3.8	\$ 0.4	10.5%
Total Operating Expenses	<u>\$ 77.6</u>	<u>\$ 75.1</u>	<u>\$ 2.5</u>	<u>3.3%</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Years Ended June 30, 2024 and 2023

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**Statements of Revenues, Expenses, and Changes in Net Position (Continued)**

The total operating expenses for the College for the years ended June 30, 2024 and 2023 were as follows:

Summary of Operating Expenses  
For the Years ended June 30  
(Dollars in Millions)

	<u>2024</u>	<u>2023</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Expenses:				
Salaries and Benefits	\$ 45.4	\$ 45.3	\$ 0.1	0.2%
Supplies and services	\$ 12.8	\$ 12.3	\$ 0.5	4.1%
Depreciation and Amortization	\$ 6.6	\$ 6.0	\$ 0.6	10.0%
Scholarship and Financial Aid	\$ 8.6	\$ 7.7	\$ 0.9	11.7%
Other Operating Expense	\$ 4.2	\$ 3.8	\$ 0.4	10.5%
Total Operating Expenses	<u>\$ 77.6</u>	<u>\$ 75.1</u>	<u>\$ 2.5</u>	<u>3.3%</u>

**Combined Statements of Cash Flows**

The Combined Statements of Cash Flows present information about the cash activity of the College. The statements show the major sources and uses of cash. The following summary is prepared from the College's Combined Statements of Cash Flows (page 17-18).

Summary of Operating Expenses by  
Functional Expenditure Classification  
For the Years ended June 30  
(Dollars in Millions)

	<u>2024</u>	<u>2023</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Operating Expenses:				
Instruction	\$ 24.5	\$ 25.7	\$ (1.2)	-4.7%
Research	\$ 0.3	\$ 0.3	\$ -	0.0%
Academic Support	\$ 6.7	\$ 6.5	\$ 0.2	3.1%
Student Services	\$ 7.7	\$ 7.1	\$ 0.6	8.5%
Institutional Support	\$ 12.4	\$ 12.2	\$ 0.2	1.6%
Student Financial Aid	\$ 8.6	\$ 7.7	\$ 0.9	11.7%
Plant and Maintenances	\$ 8.0	\$ 7.1	\$ 0.9	12.7%
Auxiliary	\$ 2.8	\$ 2.5	\$ 0.3	12.0%
Depreciation	\$ 6.6	\$ 6.0	\$ 0.6	10.0%
Total Operating Expense	<u>\$ 77.6</u>	<u>\$ 75.1</u>	<u>\$ 2.5</u>	<u>3.3%</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2024

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**Combined Statements of Cash Flows (Continued)**

The Combined Statements of Cash Flows present information about the cash activity of the College. The statements show the major sources and uses of cash. The following summary is prepared from the College's Combined Statements of Cash Flows (page 17).

Summary of Cash Flows  
For the Years ended June 30  
(Dollars in Millions)

	2024	2023	Increase (Decrease)	Percent Change
Cash provided by (used in):				
Operating activities	\$ (34.9)	\$ (38.8)	\$ 3.9	-10.1%
Noncapital Financing Activities	\$ 68.4	\$ 65.4	\$ 3.0	4.6%
Capital and related financing activities	\$ (15.2)	\$ (15.2)	\$ -	0.0%
Investment Activities	\$ 1.1	\$ (5.4)	\$ 6.5	-120.4%
Net Change in Cash	\$ 19.4	\$ 6.0	\$ 13.4	223.3%
Cash, Beginning of Year	\$ 64.1	\$ 58.1	\$ 6.0	10.3%
Cash, End of Year	\$ 83.5	\$ 64.1	\$ 19.4	30.3%

**Economic Outlook**

The economic outlook for institutions of higher education remains challenging based on national trends due to fewer high school students, changing student demographics, the digitization of classrooms and distance learning, and increased costs associated with providing accredited higher education to students. During times of economic growth, student enrollment generally declines for community colleges due to additional jobs in the workforce. This has been the case for the Kansas City metropolitan area which has a relatively low unemployment rate. During times of economic decline, community colleges traditionally experience growth as individuals look to enhance their job skills and education to be more competitive in the workforce.

Additionally, the College faces funding challenges in state aid provided by the State of Kansas. State aid currently represents approximately 14% of revenues to the College. The valuation of real property continues to trend upward in Wyandotte County, resulting in increased property tax revenues which was up by 8.4%. Revenue provided by students was essentially flat for 2023.

The College measures student enrollment by enrolled credit hours which decreased by .4% fall 2022 compared to fall 2023; and decreased by .4% for fall 2021 compared to fall 2023.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
STATEMENTS OF NET POSITION  
June 30, 2024 and 2023

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	<u>2024</u>	<u>2023</u>
<b>Assets:</b>		
Current assets -		
Cash and temporary investments	\$ 83,549,298	\$ 64,153,189
Investments - CD's	11,212,106	7,010,866
Student, tuition and grants receivable, net of allowance for uncollectible amount of \$6,382,479 and \$5,762,529, respectively	5,710,049	5,302,441
Federal Student Loan Receivable	32,572	-
Other receivable	172,368	172,368
Taxes receivables	5,406,766	6,291,824
Inventory	614,575	694,335
Total Current Assets	<u>106,697,734</u>	<u>83,625,023</u>
Noncurrent Assets -		
Restricted investments - CD's	-	3,261,336
Refinancing expenses, net of accumulated amortization of \$750,161 for 2024 and \$720,000 for 2023.	105,564	135,725
Capital assets not being depreciated	5,445,653	2,284,596
Capital assets, being depreciated	155,925,085	149,541,962
Less accumulated depreciation	(83,805,589)	(78,477,858)
Right of Use Asset, net of accumulated depreciation	1,032,864	1,190,607
IT Subscriptions, net of accumulated amortization	2,935,512	596,389
Total noncurrent assets	<u>81,639,089</u>	<u>78,532,757</u>
Total assets	<u>\$ 188,336,823</u>	<u>\$ 162,157,780</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
STATEMENTS OF NET POSITION  
June 30, 2024 and 2023

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	<u>2024</u>	<u>2023</u>
<b>Liabilities:</b>		
Current Liabilities		
Accounts payable -	\$ 1,651,601	\$ 1,379,012
Accrued compensated absences	3,440,138	3,414,659
Accrued interest	301,420	327,400
Accrued payroll	1,173,994	1,024,621
Funds held for others	1,080,073	415,397
Unearned revenue	3,816,175	3,413,339
Current portion of early retirement payable	48,839	76,792
Current portion of certificates of participation/ bonds payable	640,000	610,000
Current portion of certification - capital lease obligations	2,435,000	2,355,000
Current portion of special revenue bond payable	165,000	145,000
Total Current Liabilities	<u>14,752,240</u>	<u>13,161,220</u>
Noncurrent Liabilities -		
Early retirement payable	193,608	242,447
COP Issuance Premium	2,196,679	2,296,960
Certificates of Participation/Bonds payable	2,960,000	3,600,000
Certification of participation-capital lease obligation	3,040,000	5,475,000
Special Revenue Bond	19,530,000	19,695,000
Lease Liability	837,261	981,539
IT Subscriptions Liability	3,018,222	607,145
Total Noncurrent Liabilities	<u>31,775,770</u>	<u>32,898,091</u>
Total Liabilities	<u>46,528,010</u>	<u>46,059,311</u>
<b>Net Position</b>		
Invested In Capital Assets, net of related debt:	48,795,149	41,468,700
Restricted, expendable for -		
Capital projects	13,173,648	17,662,231
Debt service	-	-
Unrestricted	79,840,016	56,967,538
Total Net Position	<u>141,808,813</u>	<u>116,098,469</u>
Total Liabilities and Net Position	<u>\$ 188,336,823</u>	<u>\$ 162,157,780</u>

The accompanying notes are an integral part of these statements.



KANSAS CITY KANSAS COMMUNITY  
COLLEGE FOUNDATION  
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30 2024 AND 2023

ASSETS

	<u>2024</u>	<u>2023</u>
Cash and Cash Equivalents	\$ 2,877,471	\$ 2,823,796
Investments	1,475,620	1,021,179
Accounts Receivable	1,621,658	957,442
Total Assets	<u>\$ 5,974,749</u>	<u>\$ 4,802,417</u>

NET ASSETS

Deposits held for others	<u>4,528</u>	<u>512</u>
Total Liabilities	<u>4,528</u>	<u>512</u>
Net Assets:		
Net assets without donor restrictions	402,109	479,455
Net assets with donor restrictions	<u>5,568,112</u>	<u>4,322,450</u>
Total Net Assets	<u>5,970,221</u>	<u>4,801,905</u>
Total Liabilities and Net Assets	<u>\$ 5,974,749</u>	<u>\$ 4,802,417</u>

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The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
STATEMENTS OF REVENUES,  
EXPENSES AND CHANGES IN NET POSITION  
June 30, 2024 and 2023

DRAFT

	<u>2024</u>	<u>2023</u>
Operating revenues:		
Student tuition and fees	\$ 9,552,171	\$ 9,487,264
Federal grants and contracts	7,772,365	9,634,859
State grants and contracts	1,970,722	6,947,763
Gifts, grants, and contracts	227,427	164,262
Auxilliary enterprise revenue	3,458,313	3,191,896
Other operating revenue	<u>12,027,899</u>	<u>784,927</u>
Total operating revenues	<u>35,008,897</u>	<u>30,210,971</u>
Operating expenses:		
Salaries	37,144,972	37,604,694
Benefits	8,239,032	7,699,281
Contractual services	2,122,402	1,666,689
Supplies and other operating expenses	12,219,949	11,337,250
Utilities	2,109,734	2,101,676
Repairs and maintenance to plant	627,969	926,711
Scholarships and financial aid	8,557,138	7,700,023
Depreciation and amortization	<u>6,606,825</u>	<u>6,024,917</u>
Total operating expenses	<u>77,628,021</u>	<u>75,061,241</u>
Operating loss	<u>(42,619,124)</u>	<u>(44,850,270)</u>
Nonoperating revenues (expenses):		
County property taxes	53,906,245	52,393,800
State aid	13,594,341	13,513,089
Investment income	2,085,977	1,210,727
Interest expense on capital asset debt	<u>(1,257,095)</u>	<u>(1,244,305)</u>
Total nonoperating revenues	<u>68,329,468</u>	<u>65,873,311</u>
Increase in net position	25,710,344	21,023,041
Net position, beginning of year	<u>116,098,469</u>	<u>95,075,428</u>
Net position, end of year	<u>\$ 141,808,813</u>	<u>\$ 116,098,469</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY  
COLLEGE FOUNDATION  
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)  
STATEMENT OF ACTIVITIES  
For The Year Ended June 30, 2024

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	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue:			
Contributions	\$ 558,002	\$ 12,512,323	\$ 13,070,325
In-kind contributions	476,145	-	476,145
Unrealized gain on investments	28,689	-	28,689
Realized gain on investments	11,645	-	11,645
Interest and dividend income	17,208	-	17,208
Other income	-	-	0
Net assets released from restrictions	<u>11,266,661</u>	<u>(11,266,661)</u>	<u>-</u>
Total Revenues and Other Support	<u>12,358,350</u>	<u>1,245,662</u>	<u>13,604,012</u>
Expenses:			
Program services	11,979,485	-	11,979,485
Management and general	251,362	-	251,362
Fundraising	<u>204,849</u>	<u>-</u>	<u>204,849</u>
Total Expenses	<u>12,435,696</u>	<u>-</u>	<u>12,435,696</u>
Change in Net Assets	(77,346)	1,245,662	1,168,316
Net Assets, beginning of year	<u>479,455</u>	<u>4,322,450</u>	<u>4,801,905</u>
Net Assets, end of year	<u>\$ 402,109</u>	<u>\$ 5,568,112</u>	<u>\$ 5,970,221</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY  
COLLEGE FOUNDATION  
(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE)  
STATEMENT OF ACTIVITIES  
For The Year Ended June 30, 2023

DRAFT

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue:			
Contributions	\$ 12,451	\$ 2,512,828	\$ 2,525,279
In-kind contributions	350,316	-	350,316
Unrealized losses on investments	39,970	-	39,970
Realized loss on investments	2,078	-	2,078
Interest and dividend income	42,314	-	42,314
Other income	22,914	-	22,914
Net assets released from restrictions	785,041	(785,041)	-
Total Revenues and Other Support	<u>1,255,084</u>	<u>1,727,787</u>	<u>2,982,871</u>
Expenses:			
Program services	810,229	-	810,229
Management and general	197,283	-	197,283
Fundraising	180,144	-	180,144
Total Expenses	<u>1,187,656</u>	<u>-</u>	<u>1,187,656</u>
Change in Net Assets	67,428	1,727,787	1,795,215
Net Assets, beginning of year	<u>412,027</u>	<u>2,594,663</u>	<u>3,006,690</u>
Net Assets, end of year	<u>\$ 479,455</u>	<u>\$ 4,322,450</u>	<u>\$ 4,801,905</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE STATEMENTS OF CASH FLOWS  
June 30, 2024 and 2023

	2024	2023
Cash flows from operating activities:		
Student tuition & fees	\$ 9,514,828	\$ 9,713,144
Federal Grants and contracts	7,772,365	9,634,859
State Grants and contracts	1,970,721	6,947,763
Private Gifts, Grants and contracts	227,427	164,262
Cash received from customers	3,458,313	3,191,896
Other Receipts	12,027,899	776,347
Payments to employees	(36,995,599)	(37,491,632)
Payments to suppliers	(16,727,706)	(15,566,724)
Scholarships and financial aid	(8,557,138)	(7,700,023)
Employee benefits	(8,290,344)	(7,797,548)
Funds held for others	664,676	(641,064)
Net cash used in operating activities	<u>(34,934,558)</u>	<u>(38,768,720)</u>
Cash flows from noncapital financing activities:		
County property taxes	54,791,303	51,864,505
State aid	13,594,341	13,513,089
Net cash provided by noncapital financing activities	<u>68,385,644</u>	<u>65,377,594</u>
Cash flows from capital and related financing activities:		
Proceeds from Special Revenue Bonds	(100,281)	(100,281)
Purchase of capital assets & Construction in Progress	(9,544,176)	(9,768,935)
Leases	(315,032)	(556,433)
IT Subscriptions	(1,134,584)	(810,139)
Principal and interest paid on bonds payable	(610,000)	(570,000)
Principal on capital leases	(2,355,000)	(2,265,000)
Principal on special revenue bonds	(145,000)	-
Financing Expenses	30,161	30,161
Interest Payments	(1,027,139)	(1,136,137)
Net cash used in capital and related financing activities	<u>(15,201,051)</u>	<u>(15,176,764)</u>
Cash flows from investing activities:		
Interest on investments	2,085,978	1,210,729
Investments (purchased) redeemed	(939,904)	(6,577,679)
Net cash provided in investing activities	<u>1,146,074</u>	<u>(5,366,950)</u>
Net increase(decrease) in cash	19,396,109	6,065,160
Cash and cash equivalents, beginning of year	64,153,189	58,088,029
Cash and cash equivalents, end of year	<u>\$ 83,549,298</u>	<u>\$ 64,153,189</u>

The accompanying notes are an integral part of these statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
STATEMENTS OF CASH FLOWS  
June 30, 2024 and 2023

DRAFT

Reconciliation of cash flows from operating activities -	<u>2023</u>	<u>2023</u>
Direct method - continued:		
Excess revenues over expenses from operating activities	\$ (42,576,589)	\$ (44,850,270)
Tuition receivable	(407,608)	34,783
Federal Student Loan Receivable	(32,572)	300
Taxes receivable	885,058	(529,295)
Other receivable	-	(8,580)
Inventory	79,760	(115,266)
Accounts payable	272,589	580,869
Accrued compensated absences	25,479	3,156
Accrued payroll	149,372	113,062
Funds held for others	664,676	(641,064)
Unearned revenue	402,837	190,796
Early retirement payable	(76,792)	(101,423)
Depreciation and amortization	6,564,290	6,024,917
Taxes receivable	<u>(885,058)</u>	<u>529,295</u>
Net Cash From Operating Activities	<u>\$ (34,934,558)</u>	<u>\$ (38,768,720)</u>

SUPPLEMENTAL DISCLOSURES

No items were recorded as donated property to the College during the  
fiscal year ended June 30, 2024 and 2023

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The accompanying notes are an integral part of these financial statements.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Kansas City Kansas Community College (the “College”), a municipal corporation, was organized in 1923 and is governed pursuant to provisions of the Kansas State Statutes by a seven-member board of trustees. The College's service area is located in Wyandotte and Leavenworth Counties, including the Kansas City, Kansas metropolitan area.

The College is a public two-year community college and was established to provide associate degree programs in various professional and technical fields. In July 2009 the College assumed operational control of the Kansas City Area Technical School (ATS) from USD 500, Kansas City, Kansas. The merger of the technical programs at the ATS was a result of legislation passed by the Kansas legislature. The College renamed ATS the KCKCC Technical Education Center (TEC) and now controls all curriculum, administration, and fiscal processes. The College is fully accredited by the Higher Learning Commission.

Reporting Entity - As defined by Generally Accepted Accounting Principles (GAAP) in the United States of America established by the Government Accounting Standards Board (GASB), the financial reporting entity consists of the College, which includes a blended component unit, BD23 Holdings, as well as its discretely presented component unit, the Kansas City Kansas Community College Foundation (the Foundation).

Blended Component Unit – The College Board of Trustees has formed a related entity to the College. The related entity is a legally separate, tax-exempt organization formed in 2021 that acts as a real estate holding company for the College. The related entity will hold purchased and donated property of the College. The related entity's sole member is the College. It is represented by the Board of Trustees and acts solely on behalf of the College and derives its governing authority from the College. The related entity is reliant on the College for its financial support. Management has determined that based on a review of the guidelines promulgated by the GASB, the related entity is included in the College's financial report and statements as a blended component unit. Two land parcels in downtown Kansas City, Kansas previously held by the related entity were transferred to the College on March 10, 2024. At June 30, 2024, the related entity had assets comprising of land and Net Position in the amount of \$60,000, which represents six residential parcels adjacent to the main campus that provided a sewer easement for the new campus student housing.

Discretely Presented Component Unit - The Foundation is considered to be a related organization to the College. The Foundation is a legally separate, tax-exempt organization formed in 1977 that acts primarily as a fund-raising organization to supplement the resources that are available to the College and its students. Although the College does not control the timing or amount of receipts from the Foundation, the majority of resources, or income thereon that the Foundation holds and invests, are directed to the activities of the College and its students by the donors. Management has determined that based on a review of guidelines promulgated by the GASB, the Foundation be included in the College's financial report and statements as a discretely presented component unit. In addition, the College has elected to present separate financial statements to provide the reader with detailed information regarding the Foundation.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

DRAFT

**NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The financial statements of the Foundation are prepared in accordance with GAAP for the year ended June 30, 2024, and 2023. The Foundation is a not-for-profit organization that reports its financial results under Statements of Financial Accounting Standards issued by the Financial Accounting Standards Board (FASB). Most significant to the Foundation's operations and reporting model are FASB Codification ASC 958, *Not-for-Profit Entities*, and FASB Codification ASC 958-605, *Revenue Recognition – Contributions Received*. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation's financial information in the College's financial reporting entity for these differences; however significant note disclosures (see Note F) to the Foundation's financial statements have been incorporated into the College's notes to the financial statements.

Financial statements for the Foundation may be obtained by contacting the Foundation.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation** - The accounting policies of the College conform to GAAP in the United States as applicable to colleges and universities. The College reports are based on all applicable GASB pronouncements as well as applicable (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Review Boards of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. The following is a summary of the more significant policies.

In December 1998, GASB released Statement No. 33, Accounting and Financial Reporting for Non-exchange Transactions, which revised reporting of property tax revenue. In November 1999, the GASB approved Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, followed by Statement No. 35, Basic Financial Statements – and the Management's Discussion and Analysis – for Public Colleges and Universities. The College, as required, has implemented these changes in past years. The change in financial statement presentation provides a comprehensive single-column look at the total college and requires capitalization of assets and recording of depreciation. The significant changes made in order to comply with the new requirements were elimination of internal revenue and expense charges, recording scholarship credit to student accounts as tuition and fee allowances, removal of capital related items from revenues and expenses, recording of depreciation, reporting summer school revenue and expense between fiscal years rather than in one fiscal year, and the recording of property tax revenues on an accrual basis rather than on a modified accrual basis.

The College's combined financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The College maintains an encumbrance system for tracking outstanding purchase orders and other commitments for materials, equipment or services not received during the year. Encumbrances at June 30, 2024 and 2023 were \$678,265 and \$1,397,859 respectively, which represents the estimated amount of expenses ultimately to result if unperformed contracts in process at fiscal year-end are completed. Encumbrances outstanding at June 30, 2024 do not constitute expenses or liabilities and are not reflected in these combined financial statements.



KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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**NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Use of Estimates - The preparation of financial statements in conformity with GAAP in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates made by management include depreciation of fixed assets, allowances for collectability of accounts, compensated absences, and certain post-employment obligations. Actual results could differ from those estimates.

Property Taxes – The County Treasurer serves as the tax collection agent for the College. Taxes are levied based on assessed valuations as determined by the County Appraiser on a calendar year basis. Under Kansas Statute, taxes are levied and become a lien on the property on November 1<sup>st</sup> in the year of assessment and are recorded as revenue to the College in the current fiscal year of assessment.

Property taxes are levied November 1<sup>st</sup> and collected by the county treasurer, who remits to the College it's respective share of the collections. Taxes levied in one year become due to the county in two installments, generally on December 20 and May 20, followed by major distributions to the College on approximately January 20 and June 5th. Smaller distributions are made to taxing units in March, May, September, and October each year. Taxes distributed the following September and October of each year are recognized as revenue and recorded as property taxes receivable at June 30<sup>th</sup>. Accordingly, taxes receivable at June 30, 2024 and 2023 was \$5,406,766 and \$6,291,824 respectively.

The tax rates for the fiscal year ended June 30, 2024 and 2023, per \$100 of assessed valuation, are reflected in the following table:

<u>Fund</u>	<u>2024 Tax Levy Rate</u>	<u>2023 Tax Levy Rate</u>
General	24.188	25.112
Capital outlay	2.187	2.270
Total Mill Levy	<u>26.375</u>	<u>27.382</u>

Cash and Cash Equivalents - The College considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of June 30, 2024 and 2023.

Capital Assets - Capital assets are defined by the College as assets with initial, individual costs of more than \$5,000 and an estimated useful life in excess of two years. These assets generally include land, works of art, buildings, improvements, equipment and vehicles. Purchases or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvement are capitalized as projects are constructed.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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**NOTE A – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Capital assets subject to depreciation by the College are depreciated using the straight-line method over the following useful lives (See Note F for further detail):

<u>Assets</u>	<u>Years</u>
Building	40
Building improvements	15
Land improvements	10
Furniture	5
Computer technology	4

Capital assets not subject to depreciation include certain land, construction in progress, and works of art.

Inventories - The College bookstore maintains an inventory of textbooks and supplies, which are sold to students, the general public, and other college bookstores. The inventory on hand at June 30, 2024 and 2023 was \$614,575 and \$694,335, respectively. This valuation is based on the lower of cost (determined on first-in, first-out basis) or market.

Unearned Tuition and Fee Revenue - Tuition and fee revenue received from open enrollment April 1 through June 30, and related to courses starting after July 1<sup>st</sup>, have been deferred as unearned revenue. The amount of unearned revenue at June 30, 2024 and 2023 was \$3,816,176 and \$3,413,339, respectively.

Net Position - Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted while the third is Unrestricted.

Restricted net assets are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net assets are further categorized between expendable and nonexpendable. Restricted expendable net assets are available to be spent by the College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent or a distribution made per an endowment policy. The College has no restricted nonexpendable net assets at June 30, 2024 and 2023.

Unrestricted net assets are available to the College for any lawful purpose. The College first applies restricted sources when an expense or outlay is incurred for purposes for which both restricted and unrestricted sources are available.

Compensated Absences - The College records a liability for employees' vacation and sick leave earned, but not taken. Employees are allowed to carry over a limited number of vacation and unlimited sick days from year to year. The College pays employees upon separation for up to 200 hours of unused vacation and unlimited sick hours over 720 hours for staff and limited to 1,456 hours for 182-day professional employees, and 1,484 for 212 day professional employees. At June 30, 2024 and 2023, the College had accrued compensated absences liability of \$3,414,659 and \$3,411,503, respectively.

Advertising - Advertising costs, which consist primarily of schedule and course offering advertising, are included in supplies and other operating expenses and are expensed in the period the costs are incurred. Advertising expenses for the years ended June 30, 2024 and 2023 were \$552,052 and \$479,538, respectively. Advertising, generally, does not benefit future years.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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**NOTE B - CASH DEPOSITS AND INVESTMENTS**

Cash and cash equivalents include deposits held at banks plus small amounts of cash maintained for change funds. State statute, K.S.A. 12-1675, authorizes the College to invest in temporary notes, time deposits, open accounts, certificates of deposit, repurchase agreements, the State of Kansas Municipal Investment Pool (the Pool), or United States Treasury bills or notes. At June 30, 2024 and 2023, the carrying amount of the Colleges unrestricted and restricted deposits was \$64,153,189 and \$58,088,029, respectively. The bank balance at June 30, 2024 and 2023 was \$71,670,867 and \$58,844,450 respectively. The difference between carrying amounts and bank balances primarily represent checks which have not cleared the bank.

The College had unrestricted investments of \$11,212,106 and \$7,010,866, and restricted investments of \$0 and \$3,261,336 in certificates of deposits for the years ended June 30, 2024 and 2023, respectively. The College's current cash deposits and investments are not subject to credit risk, concentrations of credit risk, interest rate risk, or foreign currency risk.

**Custodial Credit Risk** - The College is subject to custodial credit risk, which is the risk that in the event of a bank failure, an entity's deposits may not be returned. The College's deposit policy for credit risk requires depository banks to pledge qualified securities with a market value exceeding deposits in excess of Federal Deposit Insurance Corporation (FDIC) coverage. The College's cash and temporary investments at June 30, 2024 and 2023 were secured by federal depository insurance and/or collateral held by the College's custodial financial institutions in the College's name.

**NOTE C – TUITION RECEIVABLE**

Tuition Receivable includes amounts that the college has billed for tuition and for which the College recognizes as having been earned, but not collected. The College had Tuition Receivable at June 30, 2024 and 2023, in the amounts of \$5,710,049 and \$5,302,441, respectively.

**NOTE D – TAXES RECEIVABLE**

Taxes Receivable includes real property, vehicle, and personal property taxes that have been levied which are uncollected at year end. The College had total Taxes Receivable at June 30, 2024 and 2023, in the amounts of \$5,406,766 and \$6,291,824, respectively.

**NOTE E – CAPITALIZED REFINANCING EXPENSE**

The College has capitalized refinancing expenses relevant to the refinancing activities of debt issues. Capitalized refinancing expense is amortized over the remaining lives for the refinanced debt issues. The unamortized Refinancing Expense at June 30, 2024 and 2023, was \$105,564 and \$135,725, respectively.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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**NOTE F – CAPITAL ASSETS**

Capital assets consist of the following categories at June 30, 2024 and 2023:

	July 1, 2023 Beginning Balance	Additions	Retirements	June 30, 2024 Ending Balance
Capital Assets not being depreciated:				
Land	\$ 1,542,182	\$ -	\$ -	\$ 1,542,182
Construction in progress	500,273	3,296,249	(199,166)	3,597,356
Works of art	242,140	63,974	-	306,114
Total Capital assets not being depreciated	<u>2,284,595</u>	<u>3,360,223</u>	<u>(199,166)</u>	<u>5,445,652</u>
Capital Assets being depreciated:				
Buildings	81,814,836	33,500	-	81,848,336
Improvements	39,638,880	2,621,638	-	42,260,518
Equipment and vehicles	28,088,251	3,727,981	-	31,816,232
Total Capital Assets being depreciated	149,541,967	6,383,119	-	155,925,086
Less Accumulated Depreciation	<u>(78,477,858)</u>	<u>(5,327,731)</u>	<u>-</u>	<u>(83,805,589)</u>
Capital Assets, net	<u>\$73,348,704</u>	<u>\$4,415,611</u>	<u>\$ (199,166)</u>	<u>\$77,565,150</u>
	July 1, 2022 Beginning Balance	Additions	Retirements	June 30, 2023 Ending Balance
Capital Assets not being depreciated:				
Land	\$ 1,182,951	\$ 359,231	\$ -	\$ 1,542,182
Construction in progress	18,977,979	283,577	(18,761,283)	500,273
Works of art	92,808	149,332	-	242,140
Total Capital assets not being depreciated	<u>20,253,738</u>	<u>792,140</u>	<u>(18,761,283)</u>	<u>2,284,595</u>
Capital Assets being depreciated:				
Buildings	58,009,001	23,805,835	-	81,814,836
Improvements	36,689,711	2,949,170	-	39,638,880
Equipment and vehicles	27,105,174	983,076	-	28,088,251
Total Capital Assets being depreciated	121,803,886	3,399,445	-	149,541,967
Less Accumulated Depreciation	<u>(73,474,079)</u>	<u>(4,426,775)</u>	<u>-</u>	<u>(78,477,858)</u>
Capital Assets, net	<u>\$68,583,545</u>	<u>\$24,215,995</u>	<u>\$(18,761,283)</u>	<u>\$ 73,348,704</u>

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**NOTE F – CAPITAL ASSETS (Continued)**

Downtown Community Education Center – The college is undertaking a project to create an educational center in downtown Kansas City, Kansas. The new center is being developed jointly with two partners, Swope Health and Community America Credit Union. The college has acquired all of the land needed for the center and is currently in design for the facility. Demolition is expected to begin this fall and construction next spring. The building is to be completed in 2025. The college has raised approximately \$64 million towards the project and is continuing to raise capital with a total project cost expected at \$65 million. This project will be accounted for in a special project fund as costs are incurred.

**NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE**

Capital Leases - December 1, 2010 the College issued Certificates of Participation Series 2010-B in the amount of \$25,940,000 for facility renovations to the new Technical Education Center, the Sports Complex, the Performing Arts Center and other facility improvements. The obligation has a 15 year maturity with payments beginning April 1, 2011 and a final payment due April 1, 2026. Interest will be paid semiannually at rates varying from 3.00% to 4.125% beginning October 1, 2011 and a final payment April 1, 2026.

The College entered into 2 lease agreements with UMB Bank (which were subsequently transferred to Security Bank of Kansas City), the provider of funds for the construction of improvements and the purchase of equipment. The lease begins December 1, 2010 and shall terminate upon the full payment of all rent payments. Rent payments cover all payments due on the Certificates of Participation Series 2010-B.

In January 2020, the College refinanced the Series 2010-B bond issue with Lease Agreement Refunding Certificates of Participation, Series 2020-A. The refinanced debt will retain the same maturity date as the Series 2010-B bond issue with a final maturity of April 1, 2026 but with a coupon rate of 4% and annual yields of 1.15-1.45% resulting in cash savings of \$1,053,844.

Capital lease obligations outstanding at June 30, 2024 and 2023 on the Series 2020-A bond issue with Lease Agreement Refunding Certificates of Participation consist of the following:

	<u>Original Amount</u>	<u>2024</u>	<u>2023</u>
Series 2020-A capital cost of \$11,095,000, 1.15 - 1.45% interest paid semi-annually, principal payments vary through April, 2026	\$11,095,000	\$4,015,000	\$5,910,000
Total Capital Lease Obligations – Series 2020-A	<u>\$11,095,000</u>	<u>\$4,015,000</u>	<u>\$5,910,000</u>

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**NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)**

In FY 2013, the College entered into the following certificate of participation obligations outstanding at June 30, 2024 and June 30, 2023:

	<u>Original Amount</u>	<u>2024</u>	<u>2023</u>
TEC building improvements and equipment – Certificates of Participation, Series 2013 capital cost of \$5,520,000, 2-4 % interest paid annually principal and interest payments vary at approximately. \$352,000 to \$518,000 through June, 2027. (Paid off in FY 2024)	<u>\$ 5,520,000</u>	<u>\$ -</u>	<u>\$415,000</u>
Total Obligations – Series 2013	<u>\$ 5,520,000</u>	<u>\$ -</u>	<u>\$415,000</u>

The College has accounted for the transactions as certificates of participation and recorded the cost of the improvements and equipment as assets and the corresponding obligations as liabilities.

In FY 2014, the College entered into the following Capital lease obligations outstanding at June 30, 2024 and 2023 consist of the following:

	<u>Original Amount</u>	<u>2024</u>	<u>2023</u>
Building improvements and equipment – Certificates of Participation, Series 2014 capital cost of \$8,045,000, 3 - 4.00% interest paid semi- annually, principal payments vary at approximately \$360,000 to \$810,000 plus interest through May , 2029	<u>\$ 8,045,000</u>	<u>\$1,320,000</u>	<u>\$1,930,000</u>
Total Capital Lease Obligations – Series 2014	<u>\$ 8,045,000</u>	<u>\$1,320,000</u>	<u>\$1,930,000</u>

In January 2020, the College partially refinanced the Series 2013 and 2014 bond issues with Lease Agreement Refunding Certificates of Participation, Series 2020-B. The refinanced debt will retain the same maturity date as the Series 2014 bond issue with a final maturity of April 1, 2029, but with a lower interest rate resulting in a cash savings of \$159,499

Capital lease obligations outstanding at June 30, 2024 and 2023 consist of the following:

	<u>Original Amount</u>	<u>2024</u>	<u>2023</u>
Series 2020-B capital cost of \$4,270,000, 2.0-2.65% interest paid semi-annually, principal payments vary through April, 2029	<u>\$4,270,000</u>	<u>\$3,740,000</u>	<u>\$4,200,000</u>
Total Capital Lease Obligations – Series 2020-B	<u>\$4,270,000</u>	<u>\$3,740,000</u>	<u>\$4,200,000</u>

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**NOTE G – REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)**

The minimum lease commitments for all capital lease obligations at June 30, 2024 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	3,075,000	294,750	3,369,750
2026	3,210,000	184,776	3,394,775
2027	1,205,000	70,755	1,275,755
2028	770,000	41,233	811,233
2029	815,000	21,598	836,598
	<u>\$ 9,075,000</u>	<u>\$ 613,112</u>	<u>\$ 9,688,111</u>

**Special Revenue Bond** – January 2021 the college issued \$19,840,000 in Special Revenue Bonds to fund the construction of new Student Housing. Total proceeds from the issuance of the Special Revenue Bonds were \$21,434,992 which includes an issuance premium in the amount of \$1,594,992

Student Housing Project- Special Revenue Bond, Series 2021 Principal amount of \$19,840,000, 3.0-4.0% interest Paid semi-annually, principal payments Vary by month through 2053.	<u>Original Amount</u>	<u>2024</u>	<u>2023</u>
	<u>\$19,840,000</u>	<u>\$145,000</u>	<u>\$0</u>

The minimum lease commitments for all revenue bond obligations at June 30, 2024 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	165,000	693,581	858,581
2026	190,000	688,631	878,631
2027	210,000	682,931	892,931
2028-2053	19,130,000	11,681,644	30,811,644
	<u>\$19,695,000</u>	<u>\$13,746,787</u>	<u>\$33,441,787</u>

**NOTE H – COMMITMENTS AND CONTINGENCIES**

**Operating Leases – Property** - The College maintains certain operating leases which are subject to an annual appropriation by the College. These operating leases are related to housing and certain educational facilities and equipment.

In April of 2017 the College entered into a lease agreement under which the College agreed to use a building owned by the School District for the College's technical education programs. In lieu of paying rent, the College agreed to grant admission to the technical education courses only to students who are enrolled in the Leavenworth School District without requiring the payment of any tuition or course

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**NOTE H – COMMITMENTS AND CONTINGENCIES (Continued)**

fees. Management would note that such tuition will be covered by the State under KS Senate Bill 155. The Leavenworth facility previously used by the College was vacated in the summer of 2015 and the non-technical education courses held at that facility were transferred to another Leavenworth facility.

**Operating Leases – Equipment** - The College is the lessee for 65 photocopiers. All leases are for 60 months in duration.

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<i>Beginning Balance</i>				<b>\$307,440.23</b>			
<b>2024</b>	\$111,442	\$15,372	\$96,070	\$211,370	\$51,240	\$256,200	\$51,240
<b>2025</b>	79,136	10,569	68,567	142,803	51,240	204,960	102,480
<b>2026</b>	65,128	7,140	57,988	84,815	51,240	153,720	153,720
<b>2027</b>	50,186	4,241	45,945	38,870	51,240	102,480	204,960
<b>2028</b>	28,560	1,943	26,617	12,253	51,240	51,240	256,200
<b>2029</b>	12,866	613	12,253	0	51,240	0	307,440

The college entered into an agreement with Master Leasing on August 1, 2018 to lease 2 passenger buses. This lease will expire on July 31, 2024. Total monthly rent is \$3,727. The Amortization Schedule is as follows:

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<i>Beginning Balance</i>				<b>\$194,875</b>		<b>\$243,320</b>	
<b>2024</b>	\$96,880	\$9,744	\$87,136	\$107,738	\$48,664	\$194,656	\$97,328
<b>2025</b>	51,820	5,387	46,433	61,305	48,664	145,992	145,992
<b>2026</b>	39,088	3,065	36,023	25,282	48,664	97,328	194,656
<b>2027</b>	24,146	1,264	22,882	2,400	48,664	48,664	243,320
<b>2028</b>	2,520	120	2,400	0	48,664	0	291,984

The College is party to various legal proceedings arising principally in the normal course of operations. In the opinion of the administration, the outcome of these proceedings will not have a material adverse effect on the accompanying financial statements and accordingly, no provision for losses has been recorded.

**Lease Purchase Agreement** – The college entered into a lease purchase agreement with CISCO Capital Corporation for WiFi and Server hardware and software. The lease will expire and the college will obtain ownership on November 19, 2026.

The initial payment of \$400,000 was made in the year ending June 30, 2023 and the Amortization Schedule is as follows:



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Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<i>Beginning Balance</i>				<b>\$384,024</b>		<b>\$592,235</b>	
<b>2024</b>	\$110,590	\$22,684	\$87,906	\$296,118	\$96,006	\$288,018	\$96,006
<b>2025</b>	110,590	17,492	93,098	203,019	96,006	192,012	192,012
<b>2026</b>	110,590	11,992	98,598	104,422	96,006	96,006	288,018
<b>2027</b>	110,590	6,168	104,422	0	96,006	0	384,024

IT Subscriptions – The College has entered into numerous subscription agreements for software utilized in conducting business. The agreements vary in length, but are typically no more than 5 years in length. The Amortization Schedules are as follows:

Adobe Creative Cloud Suite

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<i>Beginning Balance</i>				<b>\$76,616</b>			
<b>2024</b>	\$28,134	\$3,831	\$24,303	\$52,313	\$25,539	\$51,077	\$25,539
<b>2025</b>	28,134	2,616	25,518	26,794	25,539	25,539	51,077
<b>2026</b>	28,134	1,340	26,794	0	25,539	1,256	76,616

Foundation Donor and Finance Software

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<i>Beginning Balance</i>				<b>\$80,389</b>		<b>\$78,491</b>	
<b>2024</b>	\$43,234	\$4,019	\$39,214	\$41,175	\$40,195	\$40,195	\$40,195
<b>2025</b>	43,234	2,059	41,175	0	40,195	0	80,389

Learning Management System

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<i>Beginning Balance</i>				<b>\$133,912</b>		<b>\$130,724</b>	
<b>2024</b>	\$140,608	\$6,696	\$133,912	\$0	\$130,724	\$0	\$261,448

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NOTE H – IT SUBSCRIPTIONS (Continued)

Finance Software

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<b>Beginning Balance</b>				<b>\$3,213,199</b>			
<b>2024</b>	\$742,168	\$160,660	\$581,508	\$2,631,691	\$642,640	\$2,570,559	\$642,640
<b>2025</b>	742,168	131,585	610,583	2,021,108	642,640	1,927,919	1,285,280
<b>2026</b>	742,168	101,055	641,113	1,379,995	642,640	1,285,280	1,927,919
<b>2027</b>	742,168	69,000	673,168	706,827	642,640	642,640	2,570,559
<b>2028</b>	742,168	35,341	706,827	0	642,640	0	3,213,199

Course Evaluation Software

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<b>Beginning Balance</b>				<b>\$98,794</b>		<b>\$100,026</b>	
<b>2024</b>	\$26,120	\$4,940	\$21,180	\$77,614	\$25,007	\$75,020	\$50,014
<b>2025</b>	27,295	3,881	23,414	54,200	25,007	50,013	75,020
<b>2026</b>	28,523	2,710	25,813	28,387	25,007	25,007	100,026
<b>2027</b>	29,806	1,419	28,387	0	25,007	0	125,033

Telephone SIP Provider

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<b>Beginning Balance</b>				<b>\$36,630</b>		<b>\$35,758</b>	
<b>2024</b>	\$38,462	\$1,832	\$36,631	\$0	\$35,758	\$0	\$71,516

Microsoft Server Licensing

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<b>Beginning Balance</b>				<b>\$58,093</b>			
<b>2024</b>	\$21,332	\$2,905	\$18,428	\$39,665	\$19,364	\$38,729	\$19,364
<b>2025</b>	21,332	1,983	19,349	20,316	19,364	19,364	38,729
<b>2026</b>	21,332	1,016	20,316	0	19,364	0	58,093

Internet Service Provider

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
<b>Beginning Balance</b>				<b>\$257,419</b>		<b>\$251,390</b>	
<b>2024</b>	\$94,527	\$12,871	\$81,656	\$175,764	\$83,797	\$167,593	\$167,593
<b>2025</b>	94,527	8,788	85,738	90,025	83,797	83,797	251,390
<b>2026</b>	94,527	4,501	90,025	0	83,797	0	335,187

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NOTE I – RISK MANAGEMENT

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; or acts of God.

The College pays an annual premium to The Accident Fund for workmen's compensation insurance coverage.

The College maintains commercial insurance for risks of loss not covered by The Accident Fund, including property, general and automobile liability, public officials, errors and omissions, and employee health and accident insurance. Settled claims have not exceeded commercial coverage in any of the past three fiscal years.

NOTE J – DEFINED BENEFIT PENSION PLAN

Plan Description - The College participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq; as defined in Governmental Accounting Standards Board Statement No. 67, *Financial reporting for Pension Plans*. KPERS provides benefit provisions to statewide pension groups for State/School Employees, Local Employees, Police and Firemen, and Judges under one plan. Those employees participating in the pension plan for the College are included in the State/School employee group.

NOTE J – DEFINED BENEFIT PENSION PLAN – (Continued)

KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Benefits are established by statute and may only be changed by the General Assembly. Member employees with ten or more years of credited service may retire as early as age 55 with an actuarially reduced monthly benefit. Normal retirement is at age 65, age 62 with ten years of credited service, or whenever an employee's combined age and years of credited service equal 85 "points" for KPERS 1; KPERS 2 and KPERS 3 employees may retire with full benefits at age 60 with 30 years of service (no points system) or 65 with 5 years of service.

Monthly retirement benefits are based on a statutory formula that includes final average salary and years of service. When ending employment, member employees may withdraw their contributions from their individual accounts, including interest. Member employees who withdraw their accumulated contributions lose all rights and privileges of membership. The accumulated contributions and interest are deposited into and disbursed from the membership accumulated reserve fund as established by K.S.A 74-4922. A full copy of the KPERS Plan and related information may be obtained at [www.kpers.org](http://www.kpers.org) or by contacting 1-785-296-6166.

Member employees choose one of seven payment options for their monthly retirement benefits. At retirement a member employee may receive a lump-sum payment of up to 50% if member is a KPERS 1 prior to July 1, 1993, the maximum lump sum payment for KPERS 2 & KPERS 3 is 30% of the actuarial present value of the member employee's lifetime benefit. His or her monthly retirement benefit is then permanently reduced based on the amount of the lump sum. Benefit increases, including ad hoc post-retirement benefit increases, must be passed into law by the Kansas Legislature. Benefit increases are under the authority of the Legislature and the Governor of the State of Kansas. The retirement benefits are disbursed from the retirement benefit payment reserve fund as established by K.S.A. 74-4922.

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**NOTE J – DEFINED BENEFIT PENSION PLAN (Continued)**

**Funding Policy** - K.S.A. 74-4919, as amended, establishes a three-tier benefit structure. KPERS 1 members include active members hired before July 1, 2009. The member-employee contribution rate for KPERS 1 members increased from 4% to 6% on January 1, 2015. KPERS 2 members include active members hired between July 1, 2009 and December 31, 2014. The member-employee contribution rate for KPERS 2 members is 6%. KPERS 3 members include those first employed in a KPERS covered position after January 1, 2015. The member-employee contribution rate for KPERS 3 members is 6%. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

Although KPERS administers one cost-sharing multiple-employer defined benefit pension plan, separate actuarial valuations are prepared to determine the actuarial determined contribution rate by group. To facilitate the separate actuarial valuations, KPERS maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer and non-employer allocations are applied to amounts presented in the schedules of pension amounts by employer and non-employer.

The individual employer allocation percentages for the pension amounts were based on the ratio of the employer and non-employer contributions for the individual employer in relation to the total of all employer and non-employer contributions of the group.

**Special Funding Situation** - The employer contributions for the College, as defined in K.S.A. 74-4931 (2) and (3), are funded by the State of Kansas on behalf of the College. Therefore, the College is considered to be in a special funding situation as defined by GASB No. 68.

The Kansas City Kansas Community College employer rate, as contributed by the State of Kansas on behalf of the College, was 12.57% for the fiscal 2024 year and 13.11% for the 2023 fiscal year.

The state of Kansas is treated as a non-employer contributing entity to KPERS and is required to recognize its proportionate share of the net pension liability, deferred outflows of resources, deferred inflows of resources, and expenses for the pension plan attributable to the College. At June 30, 2023 and 2022, the proportionate share of the net pension liability recognized by the State of Kansas that was attributable to the College was \$39,952,193 and \$40,704,743, respectively.

Since the College does not contribute directly to KPERS there is no net pension liability or deferred inflows or outflows to report in the College's Statements of Net Position or the College's Statements of Revenues, Expenses and Changes in Net Position.

The State of Kansas contributes directly to KPERS on behalf of the College for the years ended June 30, 2024 and 2023, respectively. The payments made by the State of Kansas on behalf of the College have been recorded as both revenues and expenses in the Statements of Revenues, Expenses and Changes in Net Position.

The employees of the College contributed to the plan for the fiscal year ended June 30, 2024 and 2023 totaling \$2,033,007 and \$1,897,938, respectively. The contribution requirements and rates are established by KPERS and are periodically revised.

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**NOTE K – OTHER POSTEMPLOYMENT BENEFITS**

The College had adopted a policy, which was discontinued effective July 1, 2015, which provided certain early retirement benefit options to eligible employees. The policy allowed applicable employees with at least 15 years of full-time service to the College, or 10 years of current and consecutive full-time service at the College and 30 years' service credit in KPERS, who were eligible to retire under KPERS with full or reduced benefits, the option to retire early.

Benefits were computed at a maximum of 125% of final contract salary, paid annually at the lesser of: 1) 25% of their last annual salary (without overload, overtime, extra duty, etc.), or 2) the difference between full social security benefits and the employee's current eligible social security benefits, until 125% is paid or the early retiree reaches the age of full social security benefits. The employee is limited to five installments of this benefit.

In addition, the College also adopted an associated policy which expired at June 30, 2015 which will fund certain continuing health insurance benefits to individuals meeting the above criteria. The College-sponsored plan was available to eligible early retired employees until 1) they become eligible for a federally funded health care plan, 2) the employee acquires employment where the health insurance is provided by the new employer, or 3) upon death of the early retired employee.

The College has elected to fund these benefits on a pay-as-you-go basis. In addition, the College has elected to record and report post-employment benefits related to certain employees of the College; which met certain criteria while employed by the Kansas City Kansas School District as a result of an agreement between the College and the Kansas City Kansas School District. These benefits aggregate to \$80,251 for the year ended June 30, 2024.

The following is a summary of estimated benefits at present value payable for eligible employees that have taken early retirement as of June 30, 2024:

<u>Payable on</u>	<u>Fiscal Year</u>	<u>Net Present Value</u>
January 1, 2025	2025	48,839
January 1, 2026	2026	<u>17,257</u>
		<u>\$66,096</u>

**NOTE L – STUDENT LOANS**

The College provides Student Financial Aid as provided by the United States Department of Education. Student financial aid includes certain loans to students who attend the College. For the period ending June 30, 2024 and 2023 loan proceeds were recorded as federal grants and contracts and subsequently expensed through scholarships and financial aid. For the period ending June 30, 2024, and 2023 these balances were recorded in the Student Loan Fund (Agency Fund).

Student loan activities for the respective periods are as follows:

	<u>2024</u>	<u>2023</u>
Direct Subsidized Loans	\$ 764,212	\$ 784,541
Direct Un-Subsidized Loans	\$ 808,586	\$ 831,528
Direct PLUS Loans	\$ 46,652	\$ 28,935

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NOTE M – TAX ABATEMENTS

The Unified Government of Wyandotte County may provide certain property tax abatements to encourage capital investment, employment opportunities and quality services for the benefit of the community. Tax abatements are the result of an agreement between the Unified Government and an outside party in which the Unified Government promises to forgo tax revenues and the outside party promises to take specific actions that contributes to the economic development or benefits citizens of the Unified Government. The issuances of these abatements are pursuant to Section 13 of Article 11 of the Kansas Constitution and K.S.A. 12-1740 et seq. and 79-201a.

The Economic Development Program “EDX” has the following criteria:

- Existence of Economic Benefit – The project must add to the local economy according to: capital investment, producing value-added products and services, number of jobs created and associated payroll, and whether the project provides a positive fiscal and economic impact.
- Type of Business – The project shall be of a nature that is desirable and stimulates the local economy and improves the quality of life for its citizens.
- Compatibility with Adopted Plans – The project shall be consistent with the Unified Government Comprehensive Plan, any applicable corridor plans, and other plans of the Unified Government which may be relevant to the project.
- Excluded Business – The project may not be listed as prohibited by state law (K.S.A. 79-201a) or otherwise listed as ineligible under the Unified Government Tax Abatement Policy.
- Maintaining Existing Tax Base – The amount of property taxes or special assessments on the existing land and facilities shall under no circumstances be reduced for new development projects.
- Transfer of Ownership – The owner or lessee of any property that is all or partially exempt from ad valorem taxes as the result of the Unified Government having granted the exemption shall obtain the Unified Government written consent before transferring majority ownership of the property unless the transfer is to an affiliate or a related entity.

During the 2023 calendar year the Unified Government reported \$2,951,956 in taxes abated relative to the College.

NOTE N – SUBSEQUENT EVENTS

Subsequent events have been evaluated through December 8, 2024, the date the financial statements were available to be issued.

NOTE O – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES

Organization - Since 1977, the Kansas City Kansas Community College Foundation has proudly served as a partner and avid supporter for the enhancement of teaching, learning, and engaging the community to transform lives. As a charitable, non-profit 501(c)(3), it is led by committed community members. Foundation leadership raises funds for College programs, projects, and special initiatives. The Foundation administers scholarship programs designed to provide Kansas City Kansas Community College students with academic and professional growth opportunities. Foundation Leaders are committed to facilitating key partnerships between the college and the community.

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**Basis of Presentation** — Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) No. 958, Not-for-Profit Entities. Under ASC No. 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions are those currently available at the discretion of the Board for use in the entity's operations and those resources invested in land, buildings and equipment and other property.

**NOTE O – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)**

Net assets with donor restrictions are those which are stipulated by donors for specific operating purposes, special projects, or for the acquisition or construction of land, buildings, and equipment. The Foundation has chosen to show contributions whose restrictions are met in the same reporting period as unrestricted support. The Foundation's policy is to use restricted funds first, before any unrestricted funds would be used for the restricted purpose.

**Property and Equipment** – Property and equipment is recorded at fair value at the date of acquisition. There was no property and equipment held at June 30, 2024 or 2023.

**Cash and Cash Equivalents** – The Foundation considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Foundation maintains cash balances at five financial institutions. Accounts at these banks were insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation had \$64,260 and \$2,092,348 in uninsured cash balances at June 30, 2024 and 2023, respectively.

**Revenue Recognition** – Contributions are generally available for unrestricted use in the current year unless specifically restricted by the donor. Unconditional promises to give are recorded as received. Other contributions are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. Donated materials are reflected as contributions in the accompanying financial statements at their fair values at the date of receipt. The Foundation records donated services to the extent that they create or enhance non-financial assets or that they require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

**Allocation of Functional Expenses** - The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. Certain categories of expenses may be attributable to more than one program or supporting function. Therefore, these expenses would require allocation on a reasonable basis that is consistently applied. Salaries and benefits, and contractual services are allocated on the basis of estimates of time and effort. All other expenses are based on the type of activity or purpose of the expense.

**Estimates** – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses. Actual results could differ from those estimates.

**Concentrations of Risk** – During the years ended June 30, 2024 and 2023, two donors accounted for approximately 74% and 27% of the contributions received, respectively.



KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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NOTE O – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

Income Taxes – The Foundation qualifies as tax exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

The Foundation recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more likely than not sustain the position following an audit. For tax position meeting the more-likely-than-not threshold, the amount recognized in the financial statements is the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with the relevant tax authority.

The Foundation is subject to income tax regulations in the U.S. federal jurisdiction and certain state jurisdictions. Tax regulations within each jurisdiction are subject to the interpretation of the related tax laws and regulations and require significant judgment to apply. With few exceptions, the Foundation is no longer subject to income tax examinations by the applicable tax authorities for the years before fiscal 2018. If any were to be incurred, the Foundation's policy is to record penalties and interest assessed by income tax authorities as operating expenses.

Date of Management's Review – In preparing the financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through December XX, 2024, the date that the financial statements were available to be issued.

*Investments*

FASB ASC 820, *Fair Value Measurements and Disclosures*, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1	Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan can access.
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Level 2	Inputs to the valuation methodology include <ul style="list-style-type: none"><li>• quoted prices for similar assets or liabilities in active markets;</li><li>• quoted prices for identical or similar assets or liabilities in inactive markets;</li><li>• inputs other than quoted prices that are observable for the asset or liability;</li><li>• inputs that are derived principally from or corroborated by observable market data by correlation or other means.</li></ul>
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If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.



KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

*Investments - Continued*

Level 3                      Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2024 and 2023.

- Money Market accounts are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.
- Equity securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 1 of the fair value hierarchy.
- Fixed income securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.

The following table sets forth by level, within the fair value hierarchy, the Foundation's Investment assets at fair value as of June 30, 2024 and 2023.

<u>Assets at Fair Value as of June 30, 2024</u>				
	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money markets	\$ 350,536	\$350,536	\$ -	\$ -
Fixed income securities	505,768	-	505,768	-
Equity securities	619,316	619,316	-	-
	<u>\$1,475,620</u>	<u>\$969,852</u>	<u>\$505,768</u>	<u>\$ -</u>

<u>Assets at Fair Value as of June 30, 2023</u>				
	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money markets	\$ 134,112	\$ -	\$134,112	\$ -
Fixed income securities	419,303	-	419,303	-
Equity securities	467,764	467,764	-	-
	<u>\$1,021,179</u>	<u>\$467,764</u>	<u>\$553,415</u>	<u>\$ -</u>

*Net Assets With Donor Restrictions*

Net assets with donor restrictions consisted of amounts contributed for specific scholarship programs and the capital initiative. These totaled \$5,568,112 and \$4,322,450 at June 30, 2024 and 2023, respectively.

Net assets released from donor restrictions, by incurring expenses satisfying the restricted purpose, or by occurrence of events specified by the donors, totaled \$11,882,605 and \$785,041 at June 30, 2024 and 2023, respectively.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2024

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NOTE P – KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

The Foundation had net assets which were restricted in perpetuity of \$615,944 and \$480,247 at June 30, 2024 and 2023, respectively. It is the policy of the Kansas City Kansas Community College Foundation to invest The Foundation scholarship funds in a wise and prudent manner. Funds will be invested to create the best return while maintaining the security and availability of the funds for students for many years to come. Investments will be reviewed annually by the Board of Directors.

*In Kind Services*

The Kansas City Kansas Community College provides office and management resources to the Foundation. For the year ended June 30, 2024 and 2023 the Foundation recorded and reported \$476,145 and \$350,316 in resources received as in-kind services by the College limited to personnel costs, supplies, and contractual services expended by the College.

*Liquidity*

The Foundation receives significant contributions which are restricted by donors. Management considers any contributions which are restricted for programs that are on-going, major, and central to its annual operations to be available to meet the majority of current cash needs, with the balance of funding coming from cash carry-overs of prior year amounts without restrictions. These funds are available to meet general expenditures for the current year. Management believes that these resources are sufficient to meet the general operating needs of the Foundation based on their review of the programming needs for the upcoming year and their review of historical costs.

Financial assets, at year-end:	<u>2024</u>	<u>2023</u>
Cash and cash equivalents	\$2,877,471	\$ 2,823,796
Investments	1,475,620	1,021,179
Receivables	<u>1,621,658</u>	<u>957,442</u>
Total financial assets, at year-end	<u>\$5,974,749</u>	<u>\$ 4,802,417</u>
Financial assets unavailable for general Expenditures:		
Amounts restricted by donor	<u>\$ 5,568,112</u>	<u>\$ 4,322,450</u>
Financial assets available to meet cash needs for general expenditures	<u>\$ 406,637</u>	<u>\$ 479,967</u>

*Accounting Pronouncements*

In February 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02 (Topic 842) as it applies to accounting for leases. This is an update to the accounting and financial reporting standards for periods with year-ends of December 31, 2023, and future periods. The standard requires lessees to recognize the assets and liabilities that arise from leases on the balance sheet. The Association adopted ASU 2016-02 and its related amendments as of July 1, 2023.

The adoption of this ASU did not result in the recognition of any operating or finance "right of use" assets in the current period as the Association does not have any qualifying leasing transactions.

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SUPPLEMENTAL INFORMATION

KANSAS CITY KANSAS COMMUNITY COLLEGE  
SUPPLEMENTAL SCHEDULE OF COMPARISON OF  
BUDGETARY EXPENDITURES WITH APPROPRIATIONS  
Year Ended June 30, 2024

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	<u>Budgetary Expenditures</u>	<u>Legal Appropriations Budget</u>	<u>(Over) Under Budget</u>
Operating Expenses			
Salaries & Benefits	\$ 45,384,004	\$ 47,281,200	\$ 1,897,196
Contractual Services	2,122,402	3,239,640	1,117,238
Supplies & Other Operating Expenses	12,219,949	14,347,050	2,127,101
Utilities	2,109,734	2,105,143	(4,591)
Repairs & Maintenance to Plant	627,969	8,952,250	8,324,281
Scholarships & Financial Aid	8,557,138	8,621,000	63,862
Total Operating Expenses	<u>71,021,196</u>	<u>84,546,283</u>	<u>13,525,087</u>
Nonoperating Expenses			
Interest Expense	565,208	1,094,726	529,518
Total Expenses	<u>\$ 71,586,404</u>	<u>\$ 85,641,009</u>	<u>\$ 14,054,605</u>

The college's legal appropriations budget is prepared on a cash basis. The budgetary expenditures in this schedule are also reported on a cash basis of accounting; therefore they differ from those reported on the Statement of Revenues, Expenses, and Change in Net Position which are reported on an accrual basis of accounting.

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**KANSAS CITY KANSAS COMMUNITY COLLEGE**

**COMPLIANCE REPORT**

**JUNE 30, 2024**

KANSAS CITY KANSAS COMMUNITY COLLEGE

COMPLIANCE REPORT

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Reports and Schedules

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

**DRAFT**

To the Board of Trustees  
Kansas City Kansas Community College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, the aggregate discretely presented component units, of the Kansas City Kansas Community College, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the College's basic financial statements and have issued our report thereon dated December XX, 2024. The financial statements of the Kansas City Kansas Community College Foundation (discretely presented component unit) were not audited in accordance with Government Auditing Standards and accordingly this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with the Kansas City Kansas Community College Foundation.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the regulatory basis financial statement, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

December XX, 2024  
Lenexa, KS

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Trustees  
Kansas City Kansas Community College

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the Kansas City Kansas Community College's (the "College") compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of College's major federal programs for the year ended June 30, 2024. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Kansas City Kansas Community College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the College and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the College's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the College's federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the College's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists.

The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the College's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the College compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the College's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

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KANSAS CITY KANSAS COMMUNITY COLLEGE  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/ Program Title	Grant Number	Federal CFDA Number	Federal Expenditures
<b>Department of Education</b>			
<b>Direct Programs - Student Financial Aid Cluster</b>			
Federal Work-Study	P033A117523	84.033	\$ 113,332
Federal Supplemental Education Opportunity Grant	P007A117523	84.007	172,207
Federal Pell Grant	P063P117471	84.063	6,137,433
Federal Direct Loans	P268K17471	84.268	1,586,878
Total Student Financial Aid Cluster			<u>8,009,850</u>
Title III Grant	P031A220134	84.031A	353,678
Trio - Upward Bound	P047A220763	84.047	211,522
			<u>565,200</u>
<b>Passed Through Kansas Board of Regents</b>			
<b>Vocational Education - Program Improvement</b>	9921 Program Improvement		
Regular		84.048	316,985
Leadership		84.048	9,228
KS Labor and Industry		84.048	16,542
Special Projects		84.048	1,500
			<u>344,255</u>
AEFLA Grant		84.002	<u>349,886</u>
Total Pass Through Kansas Board of Regents			<u>694,141</u>
Total Kansas Department of Education			<u>9,269,191</u>
<b>National Science Foundation</b>			
Arise			<u>52,079</u>
			<u>52,079</u>
<b>Department of Agriculture</b>			
Passed Through Kansas Department of Education			
SRS - Food		10.559	
Total Department of Agriculture			<u>6,771</u>
			<u>6,771</u>
<b>Department of National Intelligence</b>			
Passed through University of Kansas Cybersecurity			<u>4,759</u>
			<u>4,759</u>
<b>Department of Defense</b>			
Automation Engineering Technology Program			
Total Department of Defense		17.289	<u>1,732,344</u>
			<u>1,732,344</u>
<b>Total Expenditures of Federal Awards</b>			<u>11,065,144</u>

KANSAS CITY KANSAS COMMUNITY COLLEGE  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2024

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NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the College, it is not intended to and does not present position of the financial of the College.

NOTE B – COST RATE

For the year ended June 30, 2024, costs requested for reimbursement have been limited to direct reimbursement of costs.

Catalog of Federal Domestic Assistance (CFDA) numbers are presented for those programs for which such numbers were available.

NOTE C – MAJOR PROGRAMS

In accordance with Uniform Guidance, major programs for the College are individual programs or a cluster of programs determined using a risk-based analysis. The threshold for distinguishing Type A and Type B programs was \$750,000. Student Financial Aid is designated as a cluster of programs and Automation Engineering Technology Program were determined to be a major programs.

NOTE D – FEDERAL STUDENT LOAN PROGRAMS

Federally guaranteed loans issued to students of the College by financial institutions under the Federal Direct Loan (FDL) programs were \$1,646,160 during the year ended June 30, 2024. The amount presented represents the value of new loans awarded during the year.

Federal direct programs are presented by the applicable federal agency. Federal pass-through programs are presented by the entity through which the College received the federal grant.

NOTE E – ADDITIONAL AUDITS

Grantor and regulatory agencies reserve the right to conduct additional audits of the College's grant programs. Such audits may result in disallowed costs to the College. However, management does not believe such audits would result in any disallowed costs that would be material to the College's financial position at June 30, 2024.

KANSAS CITY KANSAS COMMUNITY COLLEGE  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2024

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**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

Financial Statement Section

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- |  |               |
|--|---------------|
| a. Material weakness identified?                         | No            |
| b. Significant deficiencies identified?                  | None Reported |
| c. Noncompliance material to financial statements noted? | No            |

Federal Awards Section

Internal control over major programs:

- |                                       |               |
|---------------------------------------|---------------|
| a. Material weakness(es) identified?  | No            |
| b. Significant deficiency identified? | None Reported |

Type of auditor's report issued on compliance for major programs: Unmodified

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal program or Cluster</u>
84.007, 84.033, 84.063, 84.268	Department of Education – Student Financial Assistance Cluster
17.289	Department of Defense - Automation Engineering Technology Program

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

# 2023-2024 EADA Report Summary

## Submitted Fall of 2023

### Kansas City Kansas Community College

### Athletic Department

*The Equity in Athletics Disclosure Act is designed to make prospective students aware of a school's commitment to providing equitable athletic opportunities for its men and women students. Any co-educational institution of higher education that participates in a federal student aid program must prepare an EADA report by October 15. Institutions must also report data to the U.S. Department of Education via this online survey. This is a mandatory survey.*

*Data collected in this survey will be published by the Office of Postsecondary Education on the Equity in Athletics Data Analysis Cutting Tool website located at <http://ope.ed.gov/athletics>. Click here to view our Privacy Statement. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0010. The time required to complete this information collection is estimated to average 5.5 hours, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collected.*

The number of male and the number of female full-time undergraduates enrolled:

Male: 642 Percentage: 45%

Female: 778 Percentage: 55%

Unduplicated head count of participants on at least one varsity team, by gender:

Male: 98

Female: 71

List of the varsity teams that competed in intercollegiate athletic competition:

Baseball, Men's Basketball, Women's Basketball,

Men's Golf, Men's Soccer, Women's Soccer, Softball, Volleyball

#### **Baseball-**

Total number of participants: **40**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **NA**

Total operating expenses: **\$94,978**

Head coach male or female and whether the coach was full-time or part time:

**Male, full-time employee.**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 male, full-time assistant coach**

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

**NA**

**Men's Basketball-**

Total number of participants: **14**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **NA**

Total operating expenses: **\$56,474**

Head coach male or female and whether the coach was full-time or part time:

**Male, full-time employee.**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 male, full-time assistant**

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

**NA**

**Women's Basketball-**

Total number of participants: **11**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **0**

Total operating expenses: **\$47,989**

Head coach male or female and whether the coach was full-time or part time:

**Female, full-time employee.**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 male, full-time assistant**

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

**NA**

**Golf-**

Total number of participants: **6**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **0**

Total operating expenses: **\$16,727**

Head coach male or female and whether the coach was full-time or part time:

**Male, full-time.**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time: **0**

Number of part-time assistant coaches who were full-time and part-time employees of the institution: **NA**

**Men's Soccer**

Total number of participants: **38**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **0**

Total operating expenses: **\$46,660**

Head coach male or female and whether the coach was full-time or part time:

**Male, full-time employee.**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 male, full-time assistant coach**

Number of part-time assistant coaches who were full-time and part-time employees of the institution: **NA**

**Women's Soccer-**

Total number of participants: **25**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **0**

Total operating expenses: **\$38,018**

Head coach male or female and whether the coach was full-time or part time:

**Male, full-time employee**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 male, full-time assistant coach**

Number of part-time assistant coaches who were full-time and part-time employees of the institution: **NA**



**Softball-**

Total number of participants: **20**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **0**

Total operating expenses: **\$45,505**

Head coach male or female and whether the coach was full-time or part time:

**Female, fulltime employee**

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 female, full-time assistant**

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

**NA**

**Volleyball-**

Total number of participants: **15**

Number of participants who also participate on another varsity team: **0**

Number of other varsity teams on which they participated: **0**

Total operating expenses: **\$66,112**

Head coach male or female and whether the coach was full-time or part time:

**Female, full-time**

Part time head coach? **NA**

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

**1 female, full-time assistant coach**

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

**NA**

**Total revenue attributable to intercollegiate athletic activities:**

Revenue from football: **NA**

Revenue for men's basketball: **\$240,584**

Revenue for women's basketball: **\$185,948**

Revenue for all other men's sports combined: **\$780,893**

Revenue for all other women's sports combined: **\$776,860**

Total revenues generated across all men's teams and across all women's teams:

Men's: **\$1,021,477**

Women's: **\$962,808**

Total amount of money spent on athletically related student aid:

Men's student aid: \$276,290

Women's student aid: \$280,810

Ratio of athletically related student aid awarded to male athletes to athletically related student aid awarded to female athletes:

Male: 50%

Female: 50%

Total amount of expenditures on recruiting:

Men's expenditures: \$11,703

Women's expenditures: \$7,494

Average annual institutional salary of head coaches of men's teams and of women's teams:

Men's team average salary: \$65,704

Women's team average salary: \$64,849

Average annual institutional salary of the assistant coaches of men's teams and of women's teams:

Men's team average assistant coach salary: \$39,087

Women's team average assistant coach salary: \$37,393

Total expenses attributable to intercollegiate athletic activities:

Expenses attributable to football: NA

Expenses attributable to men's basketball: \$237,229

Expenses attributable to women's basketball: \$177,220

Expenses attributable to all other men's combined: \$764,446

Expenses attributable to all other women's sports combined: \$752,428

Total expenses across all men's teams and across all women's teams:

Men's: \$1,001,675

Women's: \$929,648



Kansas City Kansas  
Community College.



# Candle Lighting Ceremony

CELEBRATING STUDENT SUCCESS FOR 100 YEARS

**DECEMBER 4**

11:00 A.M. - 12:15 P.M.

KCKCC PERFORMING ARTS CENTER



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

## KANSAS CITY KANSAS COMMUNITY COLLEGE

### Board of Trustees Meeting

Tuesday, October 15, 2024 – 9:00 A.M.

#### CONSENT AGENDA – Item A

##### Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 9:10 a.m. at KCKCC-Pioneer Career Center Conference Room and in the KCKCC Zoom meeting platform on Tuesday, October 15, 2024. The Pledge of Allegiance was led by Trustee Ash.
2. **KCKCC Mission Statement:** Chair Isnard read the College mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts. Mr. Mark S. Gilstrap was not present.
4. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Trustee Scruggs Andrieu made the motion. Vice Chair Criswell seconded the motion. The Motion Carried.
5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners in the meeting room or online.
6. **Recognitions/Presentations:**
  - Chair Isnard invited Mr. Ryan Kuvn and Mr. Eric Mora of LinkedIn to present the LinkedIn Hiring Pilot Review. Mr. Kuvn and Mr. Mora presented the following –
    - Mr. Ryan Kuvn oversees LinkedIn's new higher education partnerships in the Central United States. Mr. Eric Mora oversees the new and scaled academic partnerships across North America at LinkedIn. They shared data slides to show what LinkedIn has been capable of and what they are delivering. Shared a snapshot of the LinkedIn

Talent Insights portal, which aggregates data from their 1-billion-member network into actionable insights for partners, showed there are over 44,000 higher education professionals in the Kansas City metropolitan area and which skills are the fastest growing. This contributes to economic development where LinkedIn can guide partners in seeing what the residents of the metropolitan area are interested in and what the highest needs of skills are to fuel the fastest growing industries. These insights make partnerships productive and successful.

- In May, the main goal was to competitively position the College as an employer of choice. There were three overarching goals to accomplish: 1) cast a wider net and spread the reach of jobs; 2) shift the approach to proactively source and tap into passive candidate pools, not relying solely on inbound applicant pools, especially for high priority senior level positions; and 3) drive employer brand awareness at scale and highlight what makes the College a special place to work, the culture and values.
- With four months of data, LinkedIn has executed these goals and made an impact: 1) the promoted jobs received 230,622 impressions leading to 1,153 applicants; 2) the sourcing team has contacted 698 new candidates boasting a 33.7% response rate; and 3) KCKCC's LinkedIn company page has gained 793 new followers and 3,403 page views. Three hires have been confirmed from LinkedIn in these four months: 1) the Chief Human Resources Officer position; 2) a professor of psychology role; and 3) an administrative assistant. Colleges and universities leverage LinkedIn to build off positive momentum like this that has been created in talent acquisition and economic development.
- Shared data of KCKCC's growth across stages of the candidate journey for the 4-month pilot period and the eight months prior. Focus was on two specific outcomes: 1) awareness – with this partnership nearly 300,000 people were exposed to the KCKCC brand on LinkedIn versus 10 people in the eight months prior; and 2) clicks and engagement - the prior eight months was zero and has currently ballooned to 19,000; and for the jobs specifically being promoted on LinkedIn for KCKCC, from May to August equaled 13,646 views, 850 applicants; when September was added it increased to 19,400 views, over 1,100 applicants. It is building and gaining momentum quickly.
- Shared a powerful anecdote and a quote from the KCKCC talent acquisition team with the takeaway to be excited for the bright future because LinkedIn allows and empowers teams to do more with less in a time where it's increasingly critical by using data, artificial intelligence and automation.
- Dr. Mosier added the College wanted to emphasize that the competition for talent gets tougher each year. With Dr. Balog's guidance, KCKCC started to look at using more direct targeted recruitment efforts and using LinkedIn since they have many users. Administration wanted to share with the Board the results of what has taken place these months and take a look at how to continue to move forward as great hires were found in this.

Trustee Ricketts gave thanks for all that was done and mentioned she had shared her excitement the first time she saw a KCKCC position posted on LinkedIn. She asked what the benefit was of looking for passive applicants versus those that are labeled open to work. The LinkedIn representative answered that many people are not actively applying to 10s or 20s of jobs at a time, but they are open to the right opportunity should it present itself and LinkedIn helps the College place job opportunities in front of the Kansas City community proactively rather than retroactively or relying on organic traffic to the website. Dr. Balog, Executive Vice President, added this approach allows KCKCC to target other regions across the country.

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Annual Assessment Report. Mr. Pope presented the following –
  - Mr. Pope introduced the two employees that created this report - Director of Assessment, Ms. Angela Miller, and Dean of Academic Support and Assessment, Ms. Cecelia Brewer.
  - This is the first time to have had a summary of assessment as the information was compiled from fall 2019, which is the first time the College started doing this assessment report through spring 2024. Now there is a good baseline and this is the opportunity to look back and work on continuous improvement.
  - This report looked at the program learning outcomes, department level or discipline learning outcomes, student learning outcomes from each program versus those that were recorded on an assessment plan. That baseline of information, percentages and totals are recorded on page 12 and 13 of the assessment report.
  - Program level assessment percentages were comparable to what was done in previous years for the assessment plans and action plans. A spike in incomplete or not submitted status reports and a slight increase in some missing assessment finding reports were noted. It was discovered where most of that problem lay, it should not happen again and a fix is being worked.
  - Program level assessment completion rates are recorded on pages 14 through 25. Each two-year assessment cycle contains four submissions: the assessment plan in the first fall, assessment findings in the spring, action plan based on those findings in the second fall and the status report in the second spring.
  - A pilot for course level assessment was completed. There has been a robust process for assessment for individual sections. One item highlighted in the College's most recent Higher Learning Commission (HLC) report and what will be reported at the end of the year are course level assessment. For example, Composition I may have 30 sections that are all modalities: post-secondary students, high school students, blended classes, hybrid, HyFlex, face-to-face and online. All of those are being studied to ensure there are no discrepancies in how they meet the learning outcomes. A pilot was done with Composition I and Algebra as those are among the two highest enrolled courses. Over a period, the top 10 most enrolled courses will be done which will cover close to 100% of general education students and much of the workforce programs.
  - Class level assessment highlights the work of individual instructors and the reflection

on student learning. On pages 28 through 31, is a summary of those submissions with examples provided by the instructors. One item noticed was the improvements on timing and redesigning of assignments and there was increased focus on comparison between terms.

- Assessment is always a work in progress and it is getting better.

Trustee Ash has appreciated the periodic assessment newsletter as it is really helpful to Trustees to be able to track and monitor items. Dr. Mosier mentioned that he forwards that newsletter to the Board.

Trustee Ricketts asked if any good surprises stood out on the reports for the assessment team. The Assessment representative reported accolades were included at the back of the report and three programs were highlighted. Trustee Ricketts gave thanks for all the work.

Trustee Hoskins Sutton recalled that all of this came about because of the way the College was lacking with the Higher Learning Commission and was very pleased to see KCKCC was in the assessment mode and was going to stay in the assessment mode to stay accredited.

Chair Isnard agreed it was great continued progress and gave thanks.

- Chair Isnard invited Mr. Jason Sievers, Deputy Chief of College Police, to present the 2024 Annual Security and Fire Safety Report. Mr. Sievers presented the following –
  - This Annual Security and Fire Safety Report is required under The Clery Act for all educational institutions of higher education to be published annually by October 1 of every year. The Clery Act is a consumer protection law and is meant to help keep students, both future and current, and employees informed about crimes on campus. KCKCC's crime statistics are excellent - they are very low compared to other parts of the city and even just outside of campus borders. This is due to the College Police's diligent patrol and focus on high visibility which is a great deterrent for criminals.

Trustee Ash commented that in addition to the increase of visibility is educating constituents on what can be done to ensure their safety so they are not selected as a victim and asked Mr. Sievers to expand on some of the prevention programs the College Police offer. Mr. Sievers explained the College Police offer general safety classes to students every semester on all campuses. The classes are advertised on the web page and via email. Some faculty members bring entire classes and host a class period of the active shooter response training or the general safety training. The College Police welcome the college community to request trainings for classrooms. The College Police also visit the childcare center and offer Halloween safety and different trainings.

Trustee Ricketts questioned if anything specific was being done for student housing. Mr. Sievers explained the College Police participate in their Resident Advisor (RA) training at the beginning of

the semesters, they work with the Student Resident Life Director and Coordinator to make sure they are informed on what they need to do and fire drills are performed. This month during the Centennial Hall Halloween celebration the college community is invited to visit and the Police Department will be there to interact with students, hand out literature and share information.

Trustee Ash commented it was great to see all the zeros on the spreadsheets and the College could be proud of that, especially when the campus sits in the middle of an area with much police activity around it.

Chair Isnard liked the safety tip sheet of what students, faculty and staff can do to keep the statistics down and to not become a statistic – he hoped it was being posted around campus. Mr. Sievers thanked marketing for the design of the handout and explained it is used regularly at all the events.

## **7. Communications:**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Board of Trustees Annual Food Drive. Dr. Mosier presented the following –
  - This is the fifth or sixth year the Board of Trustees Food Drive has been held to help bring food to the student community as the holidays approach. There has been wonderful participation from Board Members, the College at-large, administration and many of KCKCC's partners. KCKCC has a student population that is sensitive to food insecurity and the institution wants to help students be healthy versus hungry. The successful food drive has been appreciated by students. Dr. Mosier encouraged everyone to participate. The donations would be shared at the November meeting.

Chair Isnard shared it is one of his favorite events every year since it is difficult to concentrate on academic or career achievement when a person is not sure if they would get to eat each day. He was excited to participate and make an impact.

Trustee Ricketts added that she helped facilitate conversations during COVID, during the Kansas Beats the Virus project with Kansas Leadership Center and KCKCC's food pantry was able to purchase refrigeration which made a huge difference for students on campus. Trustee Ricketts expressed her passion for this drive.

- Chair Isnard invited Dr. Greg Mosier, President, to present the Introduction of Mr. Robert Walker, MBA, Chief Information Officer. Dr. Mosier presented the following –
  - The new Chief Information Officer, Mr. Robert Walker, brings much and varied experience from institutional to corporate experience, having his last position working directly for Ellucian which is the College's Student Information System (SIS). That experience will be helpful as KCKCC continues to work with Ellucian to move into the cloud. His experience also includes being the Vice President of Technology at Arizona Western College and Chief Information Officer at Grantham



University and Concord Career College. This is his fifth day on the job.

- Dr. Mosier gave thanks to Mr. Peter Gabriel for his six years of service as Chief Information Officer and building that area to make sure the networks are safe.
- Mr. Walker thanked the Trustees for the warm welcome and from his colleagues and the community. He expressed happiness to be back home in Kansas City and to be a Blue Devil. The College would be continuing a significant change in growth and these would be a busy couple of years. He looked forward to helping lead the College during that time with the competent leadership team. Information Services would be managed with a great deal of communication, the change would be managed carefully and the Board would be well aware of what was being done and accomplished in the next few years.
- Mr. Walker noted that if he had waited one day to apply to KCKCC, the LinkedIn statistics would have increased by 33%.

Chair Isnard and the Board welcomed Mr. Walker. Chair Isnard looked forward to seeing his impact.

**8. Board Committee Reports:** Chair Isnard invited the Board Committees to report.

- On behalf of the Board Finance Committee (BFC), Vice Chair Criswell, Chair of the BFC, reported the BFC met on Tuesday, October 8. The College continued to manage its financial resources well; the financials were reviewed. There was a discussion about the 2025 medical and dental health benefit insurance presented by Ms. Lorraine Mixon-Page, Chief Human Resources Officer, a presentation by Mr. Jerry Pope, Vice President of Academic Affairs, regarding the Career and Technical Education (CTE) fees and updates were given on the downtown location and the gymnasium floor.
- It is known that KCKCC is an excellent institution and when that is said with facts and examples it really rings true. Last month, Vice Chair Criswell pointed out how KCKCC's financial reporting was unparalleled compared to community colleges in the region and maybe in the country. Vice Chair Criswell did some comparative analysis of other community colleges and saw they have revenue in, they manage their expenses, they pay their bills and they manage controversy when it arises. The way KCKCC manages its finances is a whole different world as it is an evolved and refined financial management practice. For example, KCKCC does predictive modeling to know what is expected at what time of year or which year and manages revenue and expenses. It is important for taxpayers to have an understanding that in addition to managing the flow of revenue and expenses, KCKCC also invests. When the College has returns on those investments, it means that KCKCC has an opportunity to ask for less from the taxpayers and that is important. The College excellently manages its finances and has an evolved and refined financial management practice.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion.

Trustee Scruggs Andrieu seconded the motion. The Motion Carried.

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC met last week, reviewed some policies and hoped to be bringing the policies to the Board next month for approval.

Chair isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ash seconded the motion. The Motion Carried.

- On behalf of the Board Community Engagement Committee (BCEC), Trustee Ricketts, Chair of the BCEC, reported the BCEC met on Thursday, October 10. A key topic was the intentional building of the committee with a focus on including diverse community members across Wyandotte County and at least one representative from Leavenworth County. The BCEC will contact recommended individuals with the goal of having the full committee established and fully operational by January 2025. The BCEC will be updating their vision, mission and purpose statements, which would be shared with the president and Board Chair.
- The committee remains mindful of their role to uplift and support the work of KCKCC's faculty and staff. The BCEC is confirming what their lane is so that they stay in that lane as a committee with the purpose of becoming strong advocates and voices throughout the community to highlight the dynamic work that is happening at the College while bringing forward community needs or challenges that could otherwise be overlooked.
- About a year ago, Trustee Ricketts shared with the president that oftentimes when out in the community, individuals will hear things that the president was not going to hear and it is important for Trustees to share that as they will hear something different than what staff is going to hear.
- Ms. Kris Green, Vice President of Marketing and Institutional Image, is working on shareable documents that will help the Board become a more united front in ensuring that all have the appropriate facts and data to share with the community. This is especially important when the Board, as community members and Trustee Board Members, are asked to share updates on the College in general conversations or a speaking event.
- Ms. Green has shared recent community surveys. The BCEC will review those to determine their role in supporting the work of the College.
- Part of the Trustee Board Members' responsibility includes representing the College to the community and vice versa, as well as advocating on behalf of the College and the BCEC will continue to focus on these responsibilities moving forward.

Trustee Ash added that Trustees have been really busy attending a number of various public events and organizational events, not only Trustees but staff too. A few weeks ago Trustee Hoskins Sutton, Trustee Scruggs Andrieu and Trustee Ash with Dr. Patrick Schulte, Vice President of Finance and Operations, and Dr. Tiffany Bohm, Dean of Health Professions,

participated in the Blind All-Stars 5K Run which is a fundraiser for the Kansas School for the Blind at 11th and State Avenue and the College was a sponsor of the event. Trustees attend the legislative forum, various community events, the Powell event and Livable Neighborhoods. The Trustees are getting out there at various events, some of which the College is a sponsor for and some not. The Trustees are happy to do that as part of their duties and responsibilities while some events funnel into their passions. Any Trustees that care to join in are welcome. Any administration or staff that care to join are welcome - Trustee Ash knows that some attend a number of events because he sees them and is happy to include them.

Trustee Ash announced the survey that Ms. Green shared in 2023 would be submitted again to capture campus-wide who is involved in service clubs or organizations where employees are volunteering their time and talent in the community, making contacts, being a visible KCKCC person wearing Blue Devil swag. The BCEC is anxious for the 2024 report as individuals are giving thousands of hours across campus. An organization put a dollar amount on that of over \$31.00 an hour which adds up quickly in terms of the value to the community and these organizations. Trustee Ash gave appreciation to the entire campus community that has been involved. That is community engagement and that is where we need to be since community is a part of the College's name.

Trustee Ricketts added that it's not just showing up to events but it's also making sure to share what the College is doing, that all have the same message as a united front and having the voices of the community members to come back and share with the Board and with the president.

Chair Isnard announced an upcoming community relations event on Saturday, October 19 at 9:00 AM at the KCKCC Performing Arts Center. It is hosted by the Mayor and is a Public Officials Town Hall. Chair Isnard will be representing KCKCC along with at-large commissioners, District Attorney (DA), representatives from The Board of Public Utilities (BPU) and presidents of the Wyandotte County School Boards. Chair Isnard encouraged anyone interested to attend and hear from local elected officials.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported the KACC is busy working with the Kansas Board of Regents and others in preparation for the new legislative session in January. The KACC is monitoring how the Kansas Board of Regents is coordinating the community colleges. There was great news that Ms. Kathy Wolfe Moore of Wyandotte County, Kansas City, Kansas was appointed by Governor Kelly to the Kansas Board of Regents. She's a former state legislator, has worked professionally at the University of Kansas Health System and is now retired but volunteers there about 20 hours a week. In her previous legislator role, she was a key person for the College and Wyandotte County, was able to work

across the aisle, to form alliances and coalitions to help get things done that benefit people. She is a great person and very approachable, intelligent and collegial and KACC looks forward to working with her and having a friend on the Board of Regents. Also, the former President of Fort Scott Community College, Ms. Alysia Johnston, is on that Board. The next KACC meeting is the first weekend in December in Parsons, Kansas at Labette Community College.

- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported some Trustees are attending the ACCT Annual Leadership Congress meeting in Seattle next week. Trustee Ash will travel on October 21 to attend the Governance and Bylaws Committee meeting on Tuesday morning at 10:00 AM. Trustee Hoskins Sutton's Diversity, Equity and Inclusion (DEI) Committee meeting is that same day from 3:00 PM through 5:00 PM. The Trustees will be busy workshopping and attending sessions. For example, that's where they hear about topics like LinkedIn, Ellucian, what's working and what's going on. It will be the first trip to the ACCT event for some Trustees. Chair Isnard is scheduled to attend the pre-Congress Chair's Academy.
- Trustee Ash asked Trustee Hoskins Sutton if she had something she wanted to report from the DEI committee. Trustee Hoskins Sutton knew last time that Trustee Ash mentioned he had not gotten his information, but the DEI Committee got the information already and were set to go. Trustee Hoskins Sutton commented that the last minutes that the Board would be approving today stated that she did not have information to add to the report and she thought that was an odd statement to be in there because Trustee Ash usually reports and if she has something to say she will and she did not have anything to say last month. Trustee Hoskins Sutton reported she did not sign up for one of the pre-academies which cost money but she did sign up for a free one that's at the same time as the pre-academies and is titled "Innovative Solutions for Student Support and Offsetting College Expenses." Trustee Hoskins Sutton is looking forward to that because, even talking back to the food drive, KCKCC has students with a lot of different needs so if there's something that she can report back that can be done to help students she is looking forward to that.
- Trustee Ash agreed that every year food insecurity and housing insecurity for students nationwide is heard about and is a serious challenge. The food drive is appreciated to help students be successful. KCKCC helped eliminate some of the housing insecurity and may have the opportunity to do more in the future as the student housing has been fully occupied since it opened and has a large waiting list every semester, every year. The Trustees hear some of those same topics and there are innovative and creative things that, like Trustee Hoskins Sutton said, the Trustees will be happy to bring back and share.
- Trustee Hoskins Sutton reported the free Innovative Solutions session she is attending is on the same day at the same time from 1:00 PM to 4:00 PM as the academy that Chair Isnard will be attending.
- Trustee Ash, Trustee Hoskins Sutton and the other Trustees hope to have more to

report next month.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Isnard called for a motion to approve the Consent Agenda. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

10. **Student Senate Report:** Chair Isnard called for the Student Senate report. Mr. Joseph Sanchez, Student Senate President, presented the following –
- Last week Student Senate worked a voter registration table at the College and had over 50 individuals sign-up for voter registration.
  - Student Senate is planning a Fall Festival for next week on October 25 in Lower Jewell Lounge from 6:00 PM to 8:00 PM.
  - Yesterday, Student Senate held a “Donut Worry” event where students could get donuts and sign up for the BlueConnect app.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

11. **President’s Report:** Chair Isnard called for the President’s report. Dr. Greg Mosier presented the following –
- The Student Senate is doing a lot of great work, led by Student Senate President Sanchez, and has wonderful ideas to enhance engagement with students among the College. Their work is appreciated.
  - Dr. Mosier was pleased to visit and have this meeting at the Pioneer Career Center. Ms. Marcia Irvine, Director of Pioneer Career Center, and her staff are doing great work.
  - Welcomed Mr. Bob Walker, new Chief Information Officer, and thanked Mr. Peter Gabriel, Director of Information Services, for his work.
  - Senator Marshall visited KCKCC yesterday. It was a good visit discussing the College, what KCKCC was doing at-large and with the downtown project.
  - Attended the Rita Blitt opening exhibition at the Mulvane Blitt Gallery in Topeka on Sunday which focused on women of abstract impressionism. It was a great turn out that showed the wonderful things going on with Ms. Blitt’s art world and what that brings to communities. There may be more discussion on that next month.
  - Ms. Kris Green, Vice President of Marketing and Institutional Image, and the marketing team won six national awards.
  - Last week Dr. Mosier participated in a panel discussion in Wichita with the Department of Commerce, Wichita Business and Kansas Manufacturing at the Kansas Manufacturing Summit hosted by the Kansas Chamber of Commerce. Several individuals asked questions specifically about what KCKCC is doing, the College’s role in expanding apprenticeship, the College’s partnership with Panasonic to bring 200

people through that specialized curriculum and KCKCC's partnership with the American Association of Community Colleges (AACC) and others.

- Dr. Mosier will be giving the keynote address at the National Institute for Construction Excellence (NICE) awards event on November 12. He will share the story about the downtown project and PGAV Architects are creating additional visual elements for the presentation. KCKCC has 20 seats available for the event.
- On November 14, the College will host the President's Leadership Circle breakfast.
- The College is heavily involved with some great non-KCKCC events in November - the Hispanic Development Fund's annual banquet and the High Aspirations Mentors' Challenge.
- Gave a reminder that flu season is coming up and to get flu shots. The COVID policies and procedures are almost done being updated.
- The College is in the final stages of an agreed upon sales contract with USD453 in Leavenworth for the Pioneer Career Center. KCKCC should be the proud owners of the center in a couple of weeks. This will allow the College to continue to offer the courses and programs as the new facility is developed and built.
- The Department of Housing and Urban Development (HUD) money was successfully transferred from brick and mortar to furniture, fixtures, and equipment (FF&E), saving the College \$2.92 million. Dr. Mosier gave appreciation to Merchant McIntyre Associates for their assistance.
- An exciting topic is that the grading permit for the downtown project was received. The demolition and the reshoring of State Avenue are complete. There will be about three and a half weeks of site grading work then building permit one and two should be received after some items are finalized with the Fire Marshall on permit one - within about 10 days. The project is now out of demolition and into the construction phase.

Chair Isnard called for a motion to accept the report. Vice Chair Criswell made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

**12. Executive Vice President's Report:** Chair Isnard called for the Executive Vice President's report. Dr. Scott Balog highlighted the following –

- The monthly update centers on KCKCC's institution strategy, partnerships and operations.
- The search for the College's new Chief Information Officer was completed and all are excited about welcoming Mr. Bob Walker to the KCKCC team.
- The past four months, a series of tone setting hires were made. Those brought on to the team have a combined over 75 years executive-level experience in their respective areas – Ms. Lorraine Mixon-Page as the new Chief Human Resources Officer, Dr. Patrick Schulte as the new Vice President of Finance and Operations, Mr. Bob Walker as the new Chief Information Officer and Dr. Tom Corti as the long-term Interim Vice President of Student Affairs and Enrollment Management.
- With support from Institutional Effectiveness, six strategic planning platform solutions were reviewed and one identified that the College would like to move

forward. At the next Finance Committee meeting and Board meeting, more will be shared about this. Over the next few months as the new platform is installed and loaded with content, a change will be noticed in the way administration reports to the Board, focusing more on strategy and impact. The monthly reports will culminate in biannual and annual reports to the Board and to the college community.

- Regarding partnerships, Dr. Balog and Dr. Ed Kremer, Dean of Math, Science, Business and Technology, recently hosted KC BioHub at the KCK Chamber and hosted the Economic Development Administration (EDA) that was touring the area. This was building off of the regional tech hubs proposal that was submitted. KCKCC was the only community college in the metro invited to contribute to that tech hubs proposal. There were visitors with EDA from Washington, DC, Denver and Kansas City. This was a trip that was coordinated, convened by KC BioHub. KCKCC was able to discuss interest in growing the College's biomanufacturing training which would be in partnership with Donnelly College to create a two plus two pathway for students focused on biomanufacturing in this area. EDA is very interested in the work that KCKCC is doing and the College is sharing with them the focus on biologics, biomanufacturing.
- Yesterday, Dr. Balog attended an economic outlook event with the Leavenworth County Development Corporation. They hosted this with the Center for Economic Development and Business Research through Wichita State University to discuss the future of Leavenworth's economy. Additional growth in construction and specialized trades is anticipated. It was interesting to learn more about the research that's going on through the center at Wichita State, its potential impact on the area and now starting to mobilize and align with economic development, workforce development efforts in Leavenworth County.
- KCKCC is coordinating the installation of "The 4 Disciplines of Execution" (4DX). The Franklin Covey consultants were at the College last month to facilitate the first team lead implementation session. Team leaders across the College are now socializing the methodology with their teams and developing their team wildly important goals, referred to as WIGs, and lead measures. Those team leaders will reconvene at the end of the month for the second implementation session. Dr. Balog thanked all the team leaders for their engagement and enthusiasm. Competitions are emerging among teams that are raising the bar and the performance levels.
- Gave thanks to Trustee Ricketts for her attendance at the Bootlegger's Ball on Saturday in Leavenworth benefiting the Lansing Educational Foundation and congratulated them on a splendid event that was over a year in the making and was enjoyed by all.
- Thanked Ms. Marcia Irvine, Director of Pioneer Career Center, and her team for hosting the Board meeting this morning, for Mr. Randy Royer, Director of Media Services, and his team for taking their show on the road and their support and Ms. Sheryl Brownell, Executive Administrative Partner to the President and Board of Trustees, for her efforts to handle the meeting arrangements.

Trustee Ash motioned to accept the report. Trustee Ricketts seconded the motion. The Motion Carried.

**13. Vice President Academic Affairs Report:** Chair Isnard called for the Vice President Academic Affairs report. Mr. Jerry Pope highlighted the following –

- The highlights this month are about large projects in Academic Affairs.
- Statewide program alignment - Many of KCKCC's career and technical education programs are aligned at the state level. The Kansas Board of Regents (KBOR) and the Technical Education Authority (TEA) voted to check the alignment at each community and technical college. If the programs are not in alignment, the programs are not eligible for Perkins funding. The collection of that data started October 1 and by August 1 of every year, the president will be required to assert that it is known if a program is not in alignment. An example for why a college would not want a program to be in alignment, is if a community business partner wanted a different program than what was aligned at the state, then the college may decide not to align that program at the state level. There has been much discussion about this but this is how it stands currently. In the overwhelming majority of cases, colleges do want the programs to align. KBOR does not do this in a timely manner. Construction technology is going through realignment for 2025 – it was last reviewed in 2009. This questions how to keep the curriculum current and meeting the needs of business and industry partners if the wait for a realignment is 16 years.
- Math pathways - College algebra is no longer the gateway course for all of the transfer courses. There are three pathways: college algebra, contemporary math and elementary statistics.
- Redesign of developmental education - KBOR is not going to allow colleges to offer standalone credit for developmental education beginning fall 2026. Some options are supplemental course section, mandatory tutoring section, a bootcamp section or a compressed course section. The math group is working hard on that and the English group just started. KCKCC does a corequisite developmental education so if the College does not want to change the model, English is good but it is being studied to see if there are better ways to go.
- The Higher Learning Commission (HLC) interim monitoring report is due no later than December 31, 2024. Mr. Pope is reviewing the strong draft submitted by Ms. Cecelia Brewer, Dean of Academic Support and Assessment, and Ms. Angela Miller, Director of the Office of Assessment. The intent is to submit the report to HLC by Thanksgiving break. The following items are being reviewed and the process for those is being clarified: course level outcome, assessment strategy, a second complete cycle of assessment of courses, programs, general education, learning outcomes and institutional learning outcomes.
- The HLC visit date will be in November 2026. In January, Mr. Pope will reconstitute the HLC committee to begin working on the assurance argument which will be due 30 or 60 days prior to the HLC visit.
- Senator Marshall visited the College and looked at the biomanufacturing program and some of the health professions programs. Senator Marshall is an OB-GYN so he quizzed



some students.

- The Harvesters distribution took place at the Technical Education Center on September 27. Along with partnerships with United Way, Voter Network, KC Chiefs, KC Royals, Sporting KC, KC Current, \$32,500 was donated to Harvesters to provide additional nonperishables to multiple distribution sites this month and a total of over 20,000 pounds of food was distributed to 504 adults, 227 seniors and 563 children.
- The paramedic program had a 100% pass rate on their certification exam for their May 2024 graduates and they have a 100% job placement rate. The summer emergency medical technician (EMT) students had a 100% pass rate on their certification exam.

Trustee Hoskins Sutton questioned how the developmental realignment would impact students because many come to KCKCC not prepared and questioned if the College was working with the high schools to report what the students are lacking when they get to college to make sure they are ready. Mr. Pope answered that that is being worked through institutionally and at the state level but it not known yet; the College is conscious of those students, especially in this demographic. The College has all of the levels of corequisite support and maybe some mandatory training. For the Title III Grant, the College was able to use a placement testing that also will allow students to dig into exactly where their weaknesses may be and they can have some modules around those. This is a quick way for students to be able to get the support needed without taking a course. Dr. Mosier added that many states have been doing this for 10 to 15 years but the data now is showing that at-risk students are not successful. The presidents are trying to move something forward on that because students need options to be successful. Mr. Pope added that the courses can be offered but the consequence is not being in alignment with the performance agreement and not being eligible for new funding - the data is showing that this is late and it did not work. Trustee Hoskins Sutton thought maybe the two new people on KBOR could help because they would know the importance.

Trustee Hoskins Sutton noted that the Fulbright program was mentioned regarding the academic symposium and she stated that KCKCC did have the Fulbright program years ago with Dr. Henry Louis, Dean of Social and Behavioral Sciences. KCKCC used to have a Fulbright Scholar and it would be great if it came back because it helped students, faculty and staff to have that international perspective. Individuals in social sciences would know more about how that worked as Professor Dr. Valdenia Winn, with Dr. Louis, was very involved in that along with other social science faculty that has since retired. Mr. Pope thanked Trustee Hoskins Sutton for that context.

Trustee Ricketts asked for clarification that if KCKCC had an additional program that KBOR would say the College was out of alignment and could risk the Perkins funding. Mr. Pope answered yes. For the program alignments, if the program is not in alignment in every way it is considered out of alignment and the consequence is that the program is not eligible for Perkins funding. Dr. Mosier shared the example of the automation engineering technology (AET) program. The state's manufacturing curriculum is 10 or 15 years old. The College does not want to align to that as multiple manufacturers in the area need skill sets of today, not skill sets from

years ago. KCKCC is meeting the business and industry needs of today and tomorrow yet not able to utilize Perkins funding to purchase equipment and update labs.

Trustee Ash reiterated it's a continual struggle between the community college system and somewhat the technical colleges while KBOR figures out how to coordinate. KBOR does not control it, they are the Board for the universities and should be helping the colleges be successful and developing the workforce in Kansas. KBOR is getting into the responsibilities of a local Board. KACC is combating all the time and the presidents are in the combat all the way. Trustee Ash stated that Trustees need to engage with legislators to inform them. Trustee Ash agreed with Trustee Hoskins Sutton that, hopefully, KBOR Board Members Ms. Kathy Wolf Moore and Ms. Alysia Johnston would be able to help KBOR understand that a workforce needs to be built to have economic development in this state. KBOR wants to put it more onto the local taxpayers or the students. KCKCC is trying to help people out of food insecurity, housing insecurity and poverty. Dr. Mosier stated KBOR should not be forcing community colleges to teach a curriculum that is 15 years out of date. Chair Isnard added that a great thing about the community college model is that it is more nimble, able to innovate and change faster yet it is unfortunate to be held back by parts of the system that do not move as quickly. It is a constant battle between innovation versus compliance. Hopefully, a change for the positive is coming.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

**14. Vice President Student Affairs and Enrollment Management Report:** Chair Isnard called for the Vice President Student Affairs and Enrollment Management report. Dr. Greg Mosier, President, on behalf of Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management, highlighted the following –

- There is a new student engagement platform called BlueConnect, which Student Senate is helping to get people involved and sign up for BlueConnect. This app has much information about upcoming activities and events. Through this app, the College can connect with students and students can stay up to date in almost real time.
- The Student-Athlete Leadership Team (SALT) has been put together for FY2025. The team will be working to help shape the landscape of intercollegiate athletics at KCKCC, which is great involvement.
- The Counseling and Advocacy Center hosted the Women's Equality Day, Celebrating Kansas City's Black Suffragists, presented by Dr. Carmaletta Williams of the Black Archives of Mid-America.
- Student Engagement and the Art Gallery hosted and supported the Welcome Back Bash, Club Rush and Paint Throw Down. Over 600 students attended the event and it was great work by Student Affairs working closely with the student population.
- Enrollment is still up. There was a slight slip which is common as students may opt out of some classes that they are not doing well in; the College has efforts to continue to help those students. Enrollment was up about 4.5% in headcount and about 3% in credit hours. The College continues to emphasize and promote the 8-

week sessions. Ms. Kris Green, Vice President of Marketing and Institutional Image, and her team, marketed to increase the second 8-week enrollment. Enrollment for the second 8-week classes is up about 1,000 credit hours which is an increase of approximately 20% from the 20-day enrollment of last year. A day-to-day comparison is being built by the Director of Institutional Effectiveness.

Trustee Hoskins Sutton thanked Dr. Mosier for filling in for this report and stated as such she would forgo some of her questions. She commented that she liked the idea that Ms. Nicole Wilburn, Student Resident Life Director, would discuss with campus groups having summer camps use student housing. Many institutions rent their housing in the summer to bring in revenue versus having empty beds. Dr. Mosier agreed and explained the College specifically paused for the first two years of having student housing so everyone could get used to the center but now there is a push for hosting many groups, student activities and regional activities as KCKCC has several great fields plus a beautiful place for students to stay. Dr. Mosier thanked Trustee Hoskins Sutton for noticing that item.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

**15. Vice President Finance and Operations Report:** Chair Isnard called for the Vice President Finance and Operations report. Dr. Patrick Schulte highlighted the following –

- The Finance Committee worked through the process to give some insight into the financial position. Encouraged the full Board to reference the green and orange sheet as it gives a helpful financial forecast on when revenues come in and expenses go out. Noted for November and December the inflows are blank - the financials a month ago was a net asset increase of \$4.6 million, this last month it was down \$4.2 million partly due to timing and as the year goes by that will ratchet its way down. Looking at November and December financials, the expenses relative to revenue may shift but is in relation to timing as it is collected on the front end then used as a declining balance going forward.
- Gave appreciation for Chief Human Resources Officer Ms. Lorraine Mixon-Page in working with Dr. Schulte and the benefits committee on the health benefits that would be presented later in this meeting. There had been good, open conversation with the benefits committee about the benefit structure and the development of that over the next 12-month period.
- For 4DX, the finance side is focused on the goal of exceptional customer service and breaking down some of the barriers for students. The Business Office had conversations around food insecurity and are looking at food service requests for proposals (RFPs), vending RFPs, pouring rights agreements and finding ways to utilize food service and provide food service in various ways for students who may be struggling with food insecurity.
- New markets tax credit conversations continue with up to four weekly meetings to work towards a closure date. That closure would mean the new markets tax credit

transaction would take place and provide the funds available to continue based on the new markets tax credit.

- In Human Resources, talent acquisition continues. Ms. Mixon-Page and her team continue to emphasize, along with the assistance of LinkedIn and other resources, how to attract employees to KCKCC, how to make sure KCKCC is an employer of choice and to get in front of individuals in various ways. Research is ongoing on a Gallagher study to review various college positions, getting an idea of the way positions are titled, what various positions the College has and doing job shadowing to get a more comprehensive idea of the positions KCKCC has and the positions needed.
- In Facility Services, the weight room is being finalized. Facility Services and Remco are working on the Wash Barn demolition at TEC and should be done by month end. The gymnasium floor process continues with a completion goal of mid-March. The mercury is mitigated and the floors are being installed. Athletics was notified and made alternative plans for where sports teams will play.
- Information Technology welcomed Mr. Bob Walker and Dr. Schulte was excited to have him on his team. Mr. Walker has talked much about process and procedure giving Dr. Schulte a playbook on how he will manage information technology.
- College Police continue to work on their infrastructure for staffing and their equipment. Chief of Police, Mr. Robert Putzke, has submitted his retirement effective January 6, 2025. Dr. Schulte will work on that phase planning.

Chair Isnard announced it was a great report and wished Chief Putzke the best in retirement.

Trustee Ricketts questioned if benefits for students were reviewed. Dr. Schulte responded that the College only runs insurance on students inside of athletics. Dr. Mosier replied insurance is offered for athletics and student clubs but not offered at-large for the entire student body; anyone participating in any college-related activity on campus or off campus is covered by the institutional insurance.

Trustee Ash asked how many people comprise the benefits committee. Dr. Schulte answered 16 employees from various positions offer a broad representation. Dr. Schulte stated that he and Ms. Mixon-Page want to lay out a plan for the next year to meet more often than just at the point of renewal on benefits.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

Trustee Hoskins Sutton commented that she wanted to give Dr. Schulte time to sit down as her comments were not directed directly at him. She wanted to bring attention that, as Trustee Ash mentioned, several Trustees attended the KC Blind All-Stars Foundation 5K race, the race is pictured in the meeting book and Trustee Hoskins Sutton's name is not mentioned yet in her age group she was first in place. That day seemed like a team event with those that were all there together and then for Trustee Hoskins Sutton to not be included in the meeting

book is a pattern of microaggression. Trustee Hoskins Sutton stated she is being left out of a lot of things. She wanted to bring it to attention since there was talk about Trustees being a forefront. A better job needs to be done internally and not exclude. Talking about inclusion, there are a lot of places Trustee Hoskins Sutton is not being included now and she just wanted to bring that to attention.

Part of the reason this started coming out is in HR's report there is a workshop on inclusion. Trustee Hoskins Sutton attended an Association of Community College Trustees (ACCT) webinar about inclusion which talked about belonging and making people feel included. As a Trustee, she feels she is being excluded on things, which she can go into detail because she knows there will be some pushback. This webinar talked about how it trickles down and it has to start at the top. One thing mentioned that faculty can do to make their students feel more a part is the sense of belonging. For example, on student and employee applications, their legal name is received but what would they like to be called by? The webinar talked about what is being done to really make people feel inclusion.

Trustee Hoskins Sutton stated if she's feeling exclusion at the Board level, what is happening within the institution. It seems like it's just so blatant that for the last two to three years. Going back to why all this is coming together, in looking at this Blind race photo in the meeting book Trustee Hoskins Sutton is standing there but her name was not included.

Trustee Hoskins Sutton said this publicly because she wanted all the employees to know that she is not blaming them for anything, she is not chewing them out for anything, she does not want them to get chewed out for anything because however employees act, it is because they have been emboldened - they don't just act that way. Trustee Hoskins Sutton mentioned she did not want Mr. Rob Crane to get in trouble for this because she has known him for 30 years and she knows he would not exclude her intentionally.

Trustee Hoskins Sutton commented that this needs to be addressed. The Board cannot keep talking about being a united front and have this internal stuff going on on the Board. Trustee Hoskins Sutton is going to keep bringing it out. Trustee Hoskins Sutton spoke to Dr. Schulte and explained she wanted him to sit down because she did not want him to think she was calling him on the carpet as she was not. She was not calling anybody on the carpet. Trustee Hoskins Sutton did not want any employee to get in trouble for anything because however employees act toward her, it is because they have been emboldened.

Chair Isnard stated it was unfortunate that it was implied that any staff member would have done that on purpose and directed to move on since that had motion carried.

Trustee Hoskins Sutton agreed to move on as she claimed to have had the conversation with Chair Isnard and it was ignored.

#### **16. Vice President Educational Innovation and Global Programming Report:** Chair Isnard called

for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé's report was given via a recorded video and highlighted the following –

- Dr. Mosier explained that Dr. Riobé was not present as she was nominated and accepted to the Lakin Institute for Mentored Leadership which is sponsored by the National Council on Black American Affairs and is a very prestigious leadership institute for up-and-coming rising stars in the leadership field.
- In Adult and Continuing Education, enrollment continues to rise. All general education development (GED) and English language classes are growing with waiting lists, which indicates high demand. To date, KCKCC has 33 GED graduates from the University of Kansas Health System and a Youth Ambassadors partnership began that focuses on empowering youth through skills, job training and mentorship. Revenue continues to increase by applying for grants, including the Workforce Innovation and Opportunity Act (WIOA) grant to help support the Kids on Campus programs.
- In High School Partnerships, in collaboration with the Jegna Klub, KCKCC is offering hands-on industry-recognized certificates to Pro Tools Sound Engineering. “Tuesday Takeover” and “Takeover Thursday” initiatives were launched where the high school partnership team are embedded in the high school district partners making sure to provide onsite counseling service and support in answering questions. Continuation of holding other events to help strengthen the relationship with local school districts.
- In International Scholar Services and Global Programming (ISS&GP), there has been a 40% increase in international student visa holders and new opportunities are being fostered to enhance comprehensive internationalization on campus. For example, the State University of New York – Collaborative Online International Learning (SUNY-COIL) initiative, where a team of faculty and the online education service team are learning the best tools and techniques on how to do collaborative online international learning. ISS&GP is partnering with great institutions to help build global awareness initiatives on campus and figure out the best resources and how to support international scholars. Dr. Candice Scott, Assistant Director of International and Immigrant Student Services, has been named the Kansas International Education Chair and presented at the Region II NAFSA: Association of International Educations national conference.
- In Online Education Services (OES), there has been a successful transition to Blackboard Ultra and new integration tools are being promoted, like the EAC for assessment and the AI tool in Blackboard Ultra. OES is focused on getting faculty familiar with and thriving with the technology as they enhance their courses. OES has new virtual reality (VR) content being developed in partnership with some programs and the high school partnership team to help promote and enhance KCKCC programs and instructional material. OES is looking at new technology to start badging and providing micro-credential options so that programs are layered and OES is giving students more opportunity to demonstrate their competencies and skills.
- In Workforce Innovation (WFI), the Fall 2024 Automation Engineer Technology/ Federation of Advanced Manufacturing Education (AET/FAME) open house had 24 prospective students with 14 manufacturing partners. WFI participated with the high school partnership team in high school open houses, the Transition Day events at Fort

Riley and Advanced Manufacturing Day. WFI continues the partnership with local industries to promote the FAME and Industrial Maintenance Technology (IMT) program and to promote the opportunities that experiential learning could do for students. Dr. Riobé played a video of a KCKCC TEC student who is currently working for Amsted Rail stating the type of raise he will receive after passing his course. The student is the twelfth IMT trainee to be sponsored for Amsted Rail.

- International Education Week will be the week of November 18 and the College will host a major event which is a partnership between KCKCC, Kansas State University, Association of International Education Administrators (AIEA), and industry partners focused on the global workforce development. The theme is “A Community College and University Approach to Preparing Learners For Global Competence.” This is a registration-based event featuring dynamic keynote speakers and an engaging panel discussing global skills and competencies that are required for today's workforce.

Chair Isnard called for a motion to accept the report. Trustee Ricketts made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

**17. Vice President Marketing and Institutional Image Report:** Chair Isnard called for the Vice President Marketing and Institutional Image report. Ms. Kris Green highlighted the following –

- Ms. Green played a powerful workforce video coordinated with INX International, a company discussing the benefits of KCKCC's FAME program. Ms. Green shared that the student in the video bought his first house after finishing his FAME program which is what sparked the conversation between Mr. Rich Piper, Director of Workforce Innovation & Apprenticeships, Dr. Riobé, Vice President of Educational Innovation and Global Programming, and Ms. Green about recording this video. INX International was very generous in letting KCKCC inside their facility to get good on the ground footage. The video will be shown everywhere soon after INX International's legal team finalizes their review today.
- Ms. Green thanked her great team as they produce items seen every month at the Board meeting and every day across campus. The marketing team received six awards for their work. Four gold awards were received for the Centennial magazine, the “Ride the Cyclone” theater poster, the All-American Athlete social media post and the M-PACT microsite. Those gold awards is not in any one area of the work being done, but it's across a lot of areas of the College showing the depth of the quality of the team. The marketing team also won two bronze awards for the Blue Devil Block Party t-shirt and an original photo taken at a basketball game.
- The team appreciated getting the recognition at the conference and Ms. Kelly Rogge, Public Information Manager, and Ms. Green presented at the conference. One presentation was on the Centennial Anniversary and received much positive feedback about the depth and scope of the work that was done. The other presentation was on the College's experience with Archer Education and Clarus. Clarus is the College's digital marketing provider, which Ms. Green reported to the Board on the marketing

return on investment (ROI) and Archer Education is KCKCC's online journey and digital experience for students.

- Ms. Green has been working fairly extensively with Archer Education to expand the partnership which goes from now pre-application through admission through enrollment so students will have that hand-holding experience, be able to find the information they need from the very beginning of an inquiry through the time they enroll with an advisor. The paperwork is mid-completion to be able to build that experience and hopefully have it go live in early November when spring enrollment is available.
- Yoodle is the website redesign partner. The wireframes are put together. About half to two-thirds of the academic divisions have turned in their surveys and academic pages are being written for all programs so students get the needed information. The website redesign is getting close to being presented to administration to show what the new website might look like, what the research looks like and get buy in before moving to the implementation stage of the project.

Trustee Ricketts commented it all looks great and she is excited to see the level and the quality of work that Ms. Green and her team are doing.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Scruggs Andrieu seconded the motion. **The Motion Carried.**

**18. Unfinished Business:** Chair Isnard presented the Revision of KCKCC Board Assignment as follows –

- The revision of the KCKCC Board Assignment is due to the change of the Chief Information Officer (CIO). The Board Freedom of Information Officer position is traditionally held by the College's CIO which has recently been filled by Mr. Robert Walker.

Chair Isnard called for a motion to approve the Revision of KCKCC Board Assignment to include Mr. Walker as the College's Board Freedom of Information Officer. Trustee Scruggs Andrieu made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

**19. New Business:**

- Chair Isnard stated the **FY2025 Master Contract Between The Board of Trustees Kansas City Kansas Community College and the Faculty Association of Kansas National Education Association (KNEA) Kansas City Kansas Community College** [Presented by Mr. Jerry Pope, Vice President of Academic Affairs.] was **approved** at the KCKCC Board of Trustees Special Meeting after the executive session which was held at 8:30 a.m. on Tuesday, October 15, 2024.
- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Special Course Fees for Excel in Career and Technical Education (CTE) for High School. Mr. Pope presented the following –



- The Excel in CTE course fees are course fees charged to high school students for career and technical education programs. This is a new process by the Kansas Board of Regents (KBOR). They are due to KBOR by October 31 then to the KBOR technical education authority to be approved in February. The College has started pre-entering the fees with any changes notated. On the fees list, the black font are fees paid to KCKCC by the student - those funds are used to buy materials. The blue font are costs that go directly to the students - there may be a high school that has agreed to pay some of those costs, they are largely supplies that can be bought anywhere, sometimes graduation fees and in some cases textbook. The far-right column shows the difference from last year to this year. This is a work in progress to make it as beneficial to the students as possible. Mr. Pope gave examples of some large decreases from programs determining that students' needs could be met by buying a classroom set of textbooks or a classroom set of tools to be used over a number of years. A few programs increased because of changes in prices or certification changes in a program.
- Dr. Mosier added for clarification that classroom tool sets etcetera are mostly purchased through Perkins.

Trustee Ash stated the information was reviewed in the Finance Committee meeting with very few questions as this is done every year and the committee voted to move it forward to the full Board.

Trustee Hoskins Sutton questioned if students, especially high school students, know about the fees ahead of time in addition to what the course will cost. Mr. Pope explained that students know about the fees various ways as, once approved, these high school fees are on the KCKCC website, students know when they enroll in those courses and anyone can visit the KBOR website and see these published fees. Trustee Hoskins Sutton made the point that individuals may not know about KBOR or what KBOR is and wanted the high schools to be aware of the fees.

Trustee Ash questioned if the high schools pay some of these fees for the high school students. Mr. Pope confirmed yes, some of the high schools do and some of the high schools pay specific fees but not other fees.

Mr. Pope clarified that KCKCC does communicate the fees to the high schools.

Chair Isnard called for a motion to approve the Special Course Fees for CTE for high schools. Trustee Ash made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

- Chair Isnard invited Ms. Lorraine Mixon-Page, Chief Human Resources Officer, and Dr. Patrick Schulte, Vice President of Finance and Operations, to present the Annual Medical and Dental Benefits. Ms. Mixon-Page and Dr. Schulte presented the following –
  - The 2025 benefit renewal rates and information were in the Board packet.
  - The College partnered with the health insurance broker Bukaty Companies again to

review available options for health care benefits. Last year, KCKCC changed from Aetna to Blue Cross Blue Shield and at the time Bukaty, as part of their bid process, asked for a renewal guarantee of 12%. The College was cognizant of that during bids this year. Bukaty was able to successfully negotiate a 7.9% increase over the current rates versus that 12% guaranteed rate cap. Bukaty also received a quote from United Healthcare that proposed a 2.29% reduction in current rates without a rate cap guarantee. A rate cap guarantee would allow the College to better manage healthcare costs for the future. If KCKCC switched carriers again, there would be a second consecutive year of disruption to the current membership. No major complaints about the service from Blue Cross Blue Shield have been received. Given the lack of a rate guarantee from United Healthcare, the recommendation is to go with Blue Cross Blue Shield for another year for the 2025 plan year.

- For dental insurance, last year KCKCC benefited from a huge reduction in the dental rate with Delta Dental. For the premiums for this year, Delta Dental proposed a 6% rate increase. For the 2025 plan year, the recommendation is Delta Dental.
- The vision company, Surency, was negotiated last year for a multiyear renewal so there is no change to the rate for vision and the recommendation is to continue with Surency.
- For 2025, the recommendation for the cost share for the employee and the employer remains the same. Specific premium rates are in the Board packet.

Trustee Hoskins Sutton gave thanks for all the work in providing the information as having health insurance is important and a draw for employees. Trustee Hoskins Sutton asked about the difference between the PPO Preferred Care Blue and Select Blue other than the premium. Ms. Mixon-Page answered the Select Blue is a high deductible plan, which means employees would have to meet their higher-level deductible than what a traditional PPO plan offers. Trustee Hoskins Sutton questioned if the Preferred Care Blue is an even higher deductible. Ms. Mixon-Page clarified that two high deductible plans are offered and a Spira Care plan which is a much smaller network and like a PPO in terms of the deductible.

Chair Isnard explained if the question is between the two PPO plans, Blue Select Plus is a narrower network than Preferred Care Blue which is referred to as the I-35 plan with most of the hospitals in the core of the city. Ms. Mixon-Page added that HR will ensure that employees understand which hospitals are covered under which plan and to steer employees into some of the lower cost plans that will overall benefit the College in terms of the premium rates going forward.

Trustee Ash added the information was reviewed in the Finance Committee meeting with a recommendation to move to the full Board for approval.

Chair Isnard called for a motion to approve the Annual Medical and Dental Benefits. Vice Chair Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Greg Mosier, President, to present the Alcohol Resolution for the Retirement Celebration of Patrice Townsend. Dr. Mosier shared that Ms. Townsend is having a celebration for retiring from 40 years of work at the Kansas City Board of Public Utilities (BPU), she, her husband and daughter are KCKCC alum and all are original Wyandotte Countians. Dr. Mosier read the resolution as posted in the Board packet.

Dr. Mosier requested a motion to approve the resolution. Trustee Ricketts motioned to approve the resolution. Trustee Hoskins Sutton seconded the motion. Trustee Scruggs Andrieu opposed the motion. **The Motion Carried.**

20. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 11:16 a.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, October 15, 2024 – 8:30 A.M.**

**CONSENT AGENDA – Item A1**  
**Meeting Minutes**

1. **Call to Order:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Special Meeting to order at 8:31 a.m. at KCKCC-Pioneer Career Center Conference Room and in the KCKCC Zoom meeting platform on Tuesday, October 15, 2024.
2. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Evelyn Criswell, Mr. Donald Ash, Ms. Linda Hoskins Sutton, Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts. Mr. Mark S. Gilstrap was not present.
3. **Executive Session(s):** Chair Isnard announced there would be two executive sessions and called for a motion to enter into the first executive session to discuss personnel matters of nonelected personnel session for a 5-minute duration with possible action to follow in open session. Open session would take place in the Pioneer Career Center Conference room and in the virtual meeting room. Trustee Ricketts made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to the executive session meeting room. They were joined by Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, and Mr. Greg Goheen, College Attorney.

The Board entered the first executive session in Room 121 and in the virtual meeting room at 8:35 a.m. At 8:40 a.m., Chair Isnard called for a motion to return to open session. Trustee Ash made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.**

At 8:41 a.m., Chair Isnard called for a motion to enter the second executive session for the preliminary discussion of the acquisition of real property for a 10-minute duration with

possible action to follow in open session. Open session would take place in the Pioneer Career Center Conference Room and in the virtual meeting room. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.** The Board ended the executive session at 8:51 a.m.

Chair Isnard called for a motion to return to open session. Trustee Ash made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.** At 8:52 a.m., Chair Isnard called for a motion to extend the executive session for a 5-minute duration. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.** The Board ended the executive session at 8:57 a.m.

Chair Isnard called for a motion to return to open session. Trustee Ash made the motion. Trustee Ricketts seconded the motion. **The Motion Carried.** At 8:58 a.m., Chair Isnard called for a motion to extend the executive session for a 5-minute duration. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.** The Board ended the executive session at 9:03 a.m.

The Board was allowed time to travel back to the KCKCC-Pioneer Career Center Conference Room. At 9:09 a.m., Chair Isnard called for a motion to return the meeting to open session. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

Chair Isnard announced there would be action on the first executive session and invited Dr. Mosier to read the request. Dr. Mosier requested a motion to **approve the Master Faculty Contract for FY2025**. Dr. Mosier emphasized what a great job the administration and the faculty did working together on the contract and it was understood that the contract was unanimously approved by the faculty body for the first time. Trustee Ricketts made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

There was no action needed for the second executive session.

4. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Ash made the motion. Vice Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 9:10 a.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



## Recommendations for Payment

*These items are over \$25,000 and require preapproval by the Board of Trustees.*

### **CONSENT AGENDA – Item B**

**November 19, 2024**

1. Approval in the amount of **\$88,096.00** to **Premier Automotive of Bonner Springs** for the following:
  - Req 3961 **\$28,600.00** – for Fleet Vehicle
  - Req 3962 **\$29,748.00** – for TEC Fleet vehicle
  - Req 3963 **\$29,748.00** – for Pioneer Career Center Fleet vehicleRequested by Patrick Schulte. Funding Source – Transportation: Equipment Capitalized over \$5,000.
2. Approval in the amount of **\$30,641.40** to **SPG Group LLC** for a class piano for the Music program. Requested by Jerry Pope. Funding Source – Music: Equipment Capitalized over \$5,000.
3. Approval in the amount of **\$72,617.49** to **American Digital Security LLC** for 2 new Avigilon camera servers. Requested by Patrick Schulte. Funding Source – Campus Police: Equipment Capitalized over \$5,000.
4. Approval in the amount of **\$81,895.00** to **American Welding & Gas Inc** for a Welding Simulator for the Welding program at TEC. Requested by Jerry Pope. Funding Source – Perkins Grant: Program Improvement.
5. Approval in the amount of **\$27,295.00** to **Explorance Corp** for a subscription renewal for academic software. Requested by Bob Walker. Funding Source – Information Services: Software Expense.

October bills totaling **\$1,019,387.58** which includes September VISA bills totaling **\$200,728.54**.



## **Items for Ratification**

*These items are between \$10,000 and \$25,000.*

### **CONSENT AGENDA – Item C**

**November 19, 2024**

1. **\$15,000.00** to **Ramona Munsell & Associates** for Title III Evaluation. Requested by Scott Balog. Funding Source – Title III Grant: Contractual Services.
2. **\$17,866.68** to **Turnitin, LLC** for AI detection tool for protection against plagiarism and student collusion. Requested by Bob Walker. Funding Source – Information Services: Software Expense.
3. **\$19,677.87** to **Hannon Hill Corporation** for annual renewal for website management software. Requested by Bob Walker. Funding Source – Information Services: Software Expense.
4. **\$12,940.00** to **American Digital Security, LLC** for 2000 ID cards for stock. Requested by Bob Walker. Funding Source – Information Services: Course Related Expense.
5. **\$20,330.00** to **System32, Inc** for clinical student and faculty fee for compliance with clinical sites. Requested by Jerry Pope. Funding Source: Nursing: Course Related Expense.
6. **\$13,325.00** to **Homefield** for September court usage. Requested by Tom Corti. Funding Source – Athletics: Home Game Expense.
7. **\$23,205.00** to **KJCCC, Inc** for Men's Basketball and Women's Basketball referees for the 2024-2025 Season. Requested by Tom Corti. Funding Source – Men's Basketball: Home Game Expense and Women's Basketball: Home Game Expense.
8. **\$17,999.00** to **Upcycle Piano Craft, LLC** for a Steinway grand piano for band room. Requested by Jerry Pope. Funding Source – Music: Equipment Capitalized over \$5,000.
9. **\$15,120.00** to **Modern Campus** for annual fee for student services software, Presence. Requested by Bob Walker. Funding Source – Information Services: Software Expense.
10. **\$18,952.50** to **The Registry** for interim placement fees. Requested by Patrick Schulte. Funding Source – VP Student Affairs: Staff Salary.



## HUMAN RESOURCES - PERSONNEL ITEMS

### CONSENT AGENDA – Item D

November 19, 2024

#### SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Alvarez-Alonso, Oscar Alejandro	Part-Time Administrative Assistant	Center for Equity, Inclusion, and Multicultural Engagement	Human Resources	11/8/2024
Resignation	Horak-Hern, Melissa	Part-Time Librarian	Library and Learning Services	Academic Affairs	10/17/2024
Resignation	Knight, Luke	Events and Scheduling Specialist II	Events and Scheduling	President	11/1/2024
Resignation	Kujawa, Jill	GED Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	10/31/2024
Resignation	Skinner, Rollie	Graphic Designer	Marketing and Institutional Image	President	11/1/2024
Retirement	Putzke, Robert	Chief	College Police	Finance and Operations	1/6/2025
Retirement	Standley, Leo	Custodian II	Facility Services	Finance and Operations	11/1/2024
Separation	Brenes, Omar	Web Architect	Marketing and Institutional Image	President	11/8/2024

#### RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
New Hire	Abernathy, Therese	Accounting Specialist I	Financial Services	Finance and Operations	11/8/2024	\$51,036 annually
New Hire	Adamson, Travis	Part-Time Lab Assistant-Paramedic	Emergency Medical Education	Academic Affairs	11/4/2024	\$25.21 per hour
New Hire	Aldaco-De la O, Jakelin	Administrative Assistant I	Adult and Continuing Education	Educational Innovation and Global Programming	10/8/2024	\$16.07 per hour
New Hire	Brandon, Justin	Maintenance Specialist I	Facility Services	Finance and Operations	11/11/2024	\$47,000 annually



<b>New Hire</b>	Dawson, Brianne	Executive Administrative Assistant	Educational Innovation and Global Programming	Educational Innovation and Global Programming	11/14/2024	\$55,600 annually
<b>New Hire</b>	Fangman, Debra (Debbie)	Director	Facility Services	Finance and Operations	11/4/2024	\$107,000 annually
<b>New Hire</b>	Gilmore, John	Part-Time Lab Assistant-Paramedic	Emergency Medical Education	Academic Affairs	10/28/2024	\$25.21 per hour
<b>New Hire</b>	Hatch, Alexander	Part-Time Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	10/29/2024	\$19.45 per hour
<b>New Hire</b>	Hemphill, Katelin	Part-Time Lab Assistant-Paramedic	Emergency Medical Education	Academic Affairs	10/28/2024	\$25.21 per hour
<b>New Hire</b>	Henderson, Dr. Jack	Executive Director	Workforce Innovation	Educational Innovation and Global Programming	11/16/2024	\$115,000 annually
<b>New Hire</b>	Love, Jill (Meagan)	Part-Time Lab Specialist II	Cosmetology	Academic Affairs	11/11/2024	\$19.00 per hour
<b>New Hire</b>	Marshall, Julia	Part-Time Event Representative	Central Scheduling	Academic Affairs	10/22/2024	\$16.07 per hour
<b>New Hire</b>	Morgan, Kathryn	Part-Time Lab Assistant-Paramedic	Emergency Medical Education	Academic Affairs	10/28/2024	\$25.21 per hour
<b>New Hire</b>	Powers, Robert	Research and Instruction Librarian	Library and Learning Services	Academic Affairs	10/16/2024	\$62,101.18 annually
<b>New Hire</b>	Stasko, Daniel	Science Lab Coordinator I	Biology	Academic Affairs	11/18/2024	\$60,000 annually
<b>New Hire</b>	Stone, Jennifer	Part-Time Lab Assistant-Paramedic	Emergency Medical Education	Academic Affairs	10/28/2024	\$25.21 per hour
<b>New Hire</b>	Venema, Ashley	Adjunct	Chemistry	Academic Affairs	11/1/2024	\$1,020.32 per credit hour
<b>New Hire</b>	Werneburg, Bailey	Part-Time Lab Assistant-EMT	Emergency Medical Education	Academic Affairs	10/28/2024	\$19.45 per hour

New Hire	Wright, David A.	Maintenance Specialist I	Facility Services	Finance and Operations	11/14/2024	\$45,000 annually
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**Action Definitions**

- **New Hire** - an individual who enters their first employment relationship with the College.
- **Rehire** - an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion** - is the advancement of a staff's grade or increase to their salary.
- **Retirement** - a formal way an employee voluntarily ends their employment as indicated on their separation notice.
- **Reassignment** - a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation** - a formal way an employee voluntarily ends their employment.
- **Separation** - a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** - an additional position that is given to someone that is actively employed at the College.
- **Non-Renew** - a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** - the difference between what the College paid an employee, and the actual amount owed to the employee.

Kansas City Kansas Community College  
Board of Trustees Monthly Report  
Scott Balog, Ed.D.  
Executive Vice President

November 19, 2024

The Executive Vice President's (EVP) Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institution strategy, partnerships, and operations.

Executive Summary

Strategy

- Attended the EDUCAUSE 2024 Annual Conference
- Participated in the Franklin Covey Higher Education Leadership Summit

Partnerships

- Engaged the Overland Park Chamber of Commerce to review Kansas City metro workforce demand data
- Collaborated with partners to submit three Ewing Marion Kauffman Foundation Collective Impact Grant proposals
- Hosted the Career and Technical Education NextGen Career Pathway Symposium with Leavenworth County Public Schools (USD 453)
- Represented KCKCC at the Wyandotte County Education Coalition meeting
- Participated in the National Institute for Construction Excellence – Kansas City Annual Awards Luncheon

Operations and Execution

- Coordinated Implementation Session 2 and Academic Program Coordinator training supporting the implementation of The 4 Disciplines of Execution (4DX) at KCKCC
- Onboarded three new 4DX coaches to assist teams across the College
- Updating the 4DX platform in preparation for 4DX Launch Sessions and go live in December

## Full Report

### Strategy

Joined by KCKCC's new Chief Information Officer (CIO), the Executive Vice President (EVP) attended the EDUCAUSE 2024 Annual Conference in San Antonio, TX in late October. Attendance at EDUCAUSE offered the CIO and EVP the opportunity to learn more about the latest advances and uses of technology at other colleges and universities. In addition, the CIO and EVP met with numerous vendors capable of supporting the College with its upcoming technology modernization.

In addition to attending EDUCAUSE, the EVP represented KCKCC at the Franklin Covey Higher Education Leadership Summit in Irvine, CA in early November. The Summit convened executives and administrators from institutions across the United States that are using The 4 Disciplines of Execution (4DX) to improve their operations and service to students. Attendance at the Summit benefited the EVP and College through lessons learned from other institutions and connecting with a community of colleagues leveraging the same operating system and resources.

### Partnerships

The EVP continues to advance the development and cultivation of partnerships and strategic relationships for KCKCC across the College's service district, Kansas City metro and state. Partnership activities include attendance and participation in events and convenings, engaging employer partners and advisory groups, collaborating with area school districts, colleges and universities, aligning with fundraising initiatives and pursuing strategic partnership opportunities.

In early October, the EVP engaged the Overland Park Chamber of Commerce to review Kansas City metro workforce data. The analytics tools under development by the Overland Park Chamber will aid KCKCC and our partner, KC Rising, by informing our efforts to prepare talent for in-demand jobs in the region.

KCKCC engaged area school districts, universities and small business incubators in developing a proposal for a Ewing Marion Kauffman Foundation Collective Impact Grant. The College's proposal will support planning to advance entrepreneurial education in Wyandotte County spanning across an education continuum from K12 to KCKCC, the University of Missouri – Kansas City and Babson College. Partnering incubators, The Toolbox and Porter House KC, offer education on-ramps and off-ramps and mentoring for participating entrepreneurs.

In addition to the proposal developed by the College, KCKCC was included in proposals from the University of Kansas Medical Center (to support healthcare workforce development) and Enterprise KC (to grow the number of skilled cybersecurity professionals in the region).

Numerous KCKCC departments and offices participated in the Career and Technical Education (CTE) NextGen Career Pathway Symposium hosted at the College's Pioneer Career Center in Leavenworth in October. A collaboration with Leavenworth County Public Schools (USD 453), the symposium focused on skills gaps and workforce needs in Leavenworth County and gave participants from area high schools, Workforce Partnership, the Kansas Department of Commerce, the Leavenworth-Lansing Chamber of Commerce and Leavenworth County Development Corporation the opportunity to discuss solutions to address these needs. KCKCC enjoys a strong partnership with USD 453 schools.

The EVP also represented KCKCC at the Wyandotte County Education Coalition meeting in late October. Along with leaders from local school districts and Donnelly College, the coalition heard from the Burmese Community about the education needs of Burmese youth and their families residing in Wyandotte County. The coalition also engaged the Wyandotte Economic Development Council that presented on anticipated workforce needs associated with the FIFA World Cup in 2026.

Finally, KCKCC was well represented at the National Institute for Construction Excellence – Kansas City (NICE – KC) Annual Awards Luncheon last week. At the luncheon, President Mosier served as the keynote speaker and presented on the KCK Community Education, Health and Wellness Center. College leadership and trustees were joined by members of the Center's design and construction team. NICE – KC supports construction education in Kansas City by providing resources for teachers, through awareness campaigns aimed at changing perceptions about careers in construction and the trades and collaborating with employers to develop robust talent pipelines.

#### Operations and Execution

This past month, the EVP coordinated the second implementation session and Academic Program Coordinator training supporting the implementation of 4DX at KCKCC. To assist the growing number of 4DX teams at the College, three new coaches were trained. Cecelia Brewer, Dean of Academic Support and Assessment, Dr. Steven Nettles, Director of the Office of Institutional Effectiveness and Tom Grady, Director of the Blue Devil Institute for Teaching and Learning will serve as coaches as 4DX is installed and implemented at KCKCC. Over 100 teams are now engaged College-wide in this initiative.

In preparation for 4DX Launch Sessions and go live in December, the EVP and Office of Institutional Effectiveness are updating Team Wildly Important Goal (WIG) data in the 4DX platform.

November 2024 Board of Trustees Report  
Vice President of Academic Affairs

## **Academic Affairs November Highlights**

- BLUE 101 Freshman Seminar faculty will begin revamping the current curriculum to support our 4DX campus sub-WIG of increasing student persistence.
- The Honors Education department participated in the USD 500 College Fair on October 8, 2024, to provide high school seniors with information about the KCKCC Presidential Scholarship for fall 2025.
- On October 23, the Institute for Teaching and Learning (ITL) held an awards ceremony to recognize the Spring 2024 TEACH Award and Henry Louis Award recipients.
- Dr. Corbett presented at the Audio Engineering Society Latin American Convention in La Paz, Bolivia.
- Among others, students in the Audio Engineering program were able to interact with Josh Rogosin (formerly of NPR's Tiny Desk Concerts), Angela Baughman (Theater Sound Designer), Joel Hamilton (Grammy winning producer and owner of Studio G Brooklyn), Maggie Luthar (Dark Sky Mastering), Richard Weir (Interfacio Recruitment).
- KCKCC music students played in KC Repertory Theater and Summit Theater Group productions.
- Culinary Arts students attended a presentation by Chef Guy Danforth from Fox and Pearl, a restaurant located in the historic west side of Kansas City.
- Culinary Arts post-secondary baking students opened the Blue Devil Café this month.
- The Automation Engineering Technology (AET) program started big this month with the semi-annual FAME Open House on the evening of October 10<sup>th</sup>. Turnout and interest in the program were the largest yet and very encouraging for the program's future.
- Sigma Phi Sigma (Mortuary Science Fraternity) collaborated with the LatinX Club's Day of the Dead Celebration.
- The NPTE board pass rate for Spring 2024 graduates is 100%.
- Jackson Connor, 4<sup>th</sup> semester student, printed a 3D model of a pelvis that disarticulates (comes apart) and is held together by magnets
- Instructors in the Division of Math, Science, Business, and Technology have been visiting area high schools along with representatives from the college's recruiting department to discuss educational opportunities available to high school students and encouraging them to attend after (and before) graduation.
- Bio+ students visited and looked at internship possibilities on November 7th at KUMed (cancer research lab with Dr. Lisa Harlan-Williams).
- Oct 23, the MSBT Division took 16 high school (dual-enrolled) and main campus students on a recruitment and retention trip to The Cedar Cove Big Cat Sanctuary in Louisburg, KS.

November 2024 Board of Trustees Report  
Vice President of Academic Affairs

**Academic Support and Assessment – Dean Cecelia Brewer**

**Academic Support and Assessment**

***Cecelia Brewer, Dean***

***BLUE (Bettering Life Utilizing Education) - Karisse Whyte, Coordinator and Professor***

BLUE 101 Freshman Seminar faculty will begin revamping the current curriculum to support the 4DX campus sub-WIG of increasing student persistence. While the activities, assignments, and outstanding faculty that made BLUE 101 effective for student success and retention will remain, opportunities for portfolio development, research, and heightened critical thinking will enhance the course. The department looks forward to working together in this endeavor!

***Honors, Phi Theta Kappa, Undergraduate Research - Dr. Stacy Tucker, Faculty Director***

**Phi Theta Kappa**

The Heartland Region of Phi Theta Kappa, which consists of Kansas, Nebraska, and Missouri, had the Fall Conference on Oct. 4-6, 2024. The conference had 117 students and advisors from 20 different colleges in attendance. Twenty-two colleges and universities participated in the college fair to recruit PTK students and offer transfer scholarships after receiving an associate degree. During the conference, three professional speakers presented on leadership development, working through adversity, and the power of stories. Breakout sessions focused on member recruitment, running for the regional office, scholarship writing, and college completion. The conference also included a City as Text experience at the Kansas City Zoo. Attendees ended the conference weekend by having lunch with the Sister Chapter from St. Louis Community College at Forest Park.

November 2024 Board of Trustees Report  
Vice President of Academic Affairs



Phi Theta Kappa (PTK) hosted Pink Ribbon Day on October 16, 2024. The Phi Theta Kappa officers organized the event to raise awareness about breast cancer and encourage both men and women to get checked regularly. The PTK officers and other students took donations for pink ribbon merchandise and cookies and a drawing of a pink blanket with words of encouragement on the blanket. This year's event also included a selfie wall and ribbon station in hopes that the fight against breast cancer will be at the forefront of everyone's mind throughout the year, not just in October. Pink Ribbon Day has been an annual event for PTK since the fall of 2011 and will continue for many years to come.



November 2024 Board of Trustees Report  
Vice President of Academic Affairs



November 2024 Board of Trustees Report  
Vice President of Academic Affairs

Phi Theta Kappa worked at the Harvester's Mobile Community Food Pantry on October 25, 2024, at the KCKCC Thomas R. Burke Technical Education Building. The group helped load 12,000 pounds of food items into vehicles in just two hours. A KCKCC student who participated stated, "I really enjoyed the food drive! It was a new experience for me, and seeing all the joy from the people warmed my heart. It is definitely something that I would want to do again." Phi Theta Kappa will also participate on November 22, 2024.



PTK also participated in the Student Engagement Fall Fest on October 25, 2024, by hosting a game contest to win prizes. The event also had karaoke, face painting, and a costume contest.

November 2024 Board of Trustees Report  
Vice President of Academic Affairs



**Honors Education**

The Honors Education department participated in the USD 500 College Fair on October 8, 2024, to provide high school seniors with information about the KCKCC Presidential Scholarship for fall 2025.



November 2024 Board of Trustees Report  
Vice President of Academic Affairs



November 2024 Board of Trustees Report  
Vice President of Academic Affairs

***Institute for Teaching and Learning - Tom Grady, Faculty Director***

The second Academic Symposium of the year was held on Tuesday, October 1, 2024. Dr. Reem Rasheed, interim director of the Center of Equity, Inclusion, & Multicultural Engagement, was presented on “Cultural Intelligence: Developing CQ Capabilities.” Dr. Rasheed’s presentation examined the dimensions of Cultural Intelligence. It also addressed why communicators need to increase their Cultural Intelligence and explore ways to help them develop. As the world transforms quickly, more institutions want to prepare their employees with the skills to work with diverse populations worldwide.

On October 23, the Institute for Teaching and Learning (ITL) held an awards ceremony to recognize the Spring 2024 TEACH Award and Henry Louis Award recipients. Cindy Scanlon, Emergency Medical Technician instructor, and Brandon Funk, adjunct faculty English, received the TEACH Award. Teri Huggins, associate professor of business, received the Henry Louis Award. The award recipients were recognized by having their names placed on the plaques in the ITL.



***Office of Assessment - Angie Miller, Director***

The Office of Assessment held a workshop on October 24, 2024, entitled “Designing Assessments of Student Learning to Support Equity.” Two faculty members attended, so the assessment team used this topic as the featured article in the November Assessment Newsletter. The November 7, 2024, workshop anticipates 15 participants based on registration. This topic will focus on using the VALUE rubrics from AAC&U as a classroom tool and highlight how these rubrics are utilized to evaluate KCKCC’s General Education Outcomes.



## Arts, Humanities and Social Science– Interim Dean Jerry Pope

### Art Gallery

#### Student engagement events

#### Student Art Club:

- **First Friday**
  - Students toured Zhou B Art Center on Oct. 4<sup>th</sup>
- **Renaissance Fair**
  - Oct. 5<sup>th</sup>- 24 people attended
- **Third Friday Art Walk**
  - Students displayed works on Oct. 18<sup>th</sup>

Image: Art Club at the Renaissance Fair.



November 2024 Board of Trustees Report  
Vice President of Academic Affairs

Art Gallery & Ambient Space

Image: Shai Perry presenting in front of Curators Connect.



**Exhibit Updates:**

- The Art of Storytelling
  - On display **Oct.1 – Nov. 21**
  - Reception held Oct. 11
    - 85+ in attendance

**Community Outreach:**

- **Curators Connect** Oct. 30
  - 20 in attendance
- **Charlotte Street Foundation Gala**  
Intergalactic passports
  - Staff Attended Charlotte Street Gala Oct. 12<sup>th</sup>
- **Arts on Fire Celebration**
  - Staff attended Arts on Fire hosted by Interurban Art House on Oct. 18<sup>th</sup>
- **Athena Awards Reception**
  - Staff attended the Athena Awards on Oct. 16<sup>th</sup>
- **Association of Black Women in Higher Education**
  - Staff attended ABWHE instillation ceremony
- **Kansas Arts Councils Symposium**
  - Staff attended Kansas Arts Symposium Oct. 9<sup>th</sup> -11<sup>th</sup>
- **The 53<sup>rd</sup> Annual Mayors United Nations Day Dinner**
  - Staff attended Mayors United Nations Day Dinner on Oct. 21

Image: Art Gallery staff holding



**Art Committee:**

- **Art Gallery Celebrating 10 years**
  - Join us on Dec. 11 from 11-1 pm in the Art Gallery to celebrate 10 years!
- **Ambient Space Projects**
  - If you would like to propose art on campus, please get in touch with committee Chair Shai Perry-McCallister at [sperry@kckcc.edu](mailto:sperry@kckcc.edu).

**Audio Engineering**

September 2024:

Dr. Corbett presented at the Audio Engineering Society Latin American Convention in La Paz, Bolivia.



November 2024 Board of Trustees Report  
Vice President of Academic Affairs

**Bolivia**  
Audio Engineering Society

**AUDITORIO “A”**  
**CICLO DE CONFERENCIAS**  
**JUEVES 12 DE SEPTIEMBRE**

**Audio Engineering Society**

8:00 AM	9:00 AM	10:15 AM	12:00 PM	2:00 PM	4:15 PM
					
<b>Miguel Omiste</b> 	<b>Andrés Martínez</b> 	<b>Michele Marani</b> 	<b>Rodrigo Ramirez Cornejo</b> 	<b>Ian Corbett</b> 	<b>Alejandro Peralta</b> 
REFLEXIONES SONORAS: DEL FEEDBACK AL ÉXITO	RETORCIENDO CONEXIONES	MIR UNA NUEVA TECNOLOGÍA PARA FILTROS DE CROSSOVER DE FASE LINEAL	COORDINACIÓN DE RADIO FRECUENCIAS PARA GRANDES ESPECTÁCULOS	MIX IT! AND MAKE IT INTERESTING!	INTRODUCCIÓN A LA PLATAFORMA DANTE

**WWW.AESBOLIVIA.ORG**

**AES LAC 2024**

**WWW.AES2.ORG**





November 2024 Board of Trustees Report  
Vice President of Academic Affairs



October 2024:

Dr. Corbett took six students to the Audio Engineering Society 2024 New York Show/Convention, where they attended workshops, presentations, made connections, and visited NY facilities.

November 2024 Board of Trustees Report  
Vice President of Academic Affairs



Dr. Corbett participated in presenting many workshops and events including “Ask Me Anything (About Starting Your Career),” “Is A.I. Changing Audio Education?” and Student Mix Critiques:



November 2024 Board of Trustees Report  
Vice President of Academic Affairs

Pictured above with: Josh Rogosin (formerly of NPR's Tiny Desk Concerts), Angela Baughman (Theater Sound Designer), Joel Hamilton (Grammy winning producer and owner of Studio G Brooklyn), Maggie Luthar (Dark Sky Mastering), Richard Weir (Interfacio Recruitment).



Pictured above with: Students have their work critiqued by Lenise Bent (Engineer/Producer), Crystal Jerez (Producer), Ian Corbett (Educator/engineer), Morfi (Engineer/Producer).



# November 2024 Board of Trustees Report

## Vice President of Academic Affairs



aes.org Attend Submissions

## 2024 Program

Schedule Speakers Authors Exhibitors Map Search



Sign up or log in to bookmark your favorites and sync them to your phone or calendar.



corbett

Search

Clear

Schedule or people

Search

People Matches



Ian Corbett

Coordinator & Professor, Audio Engineering & Music Technology, Kansas City Kansas Community College

Dr. Ian Corbett is the Coordinator and Professor of Audio Engineering and Music Technology at Kansas...

Schedule Matches

Filter By Date

Oct 7 - 10, 2024

Filter By Venue

Jacob Javits Center

Filter By Type

Acoustics

Applications in Audio

Archiving & Restoration

Audio for Multimedia

Broadcast and Online Delivery

Diversity and Inclusion

Education

Electronic Instrument Design & Applications

Game Audio & XR

Hip Hop and R&B

Historical

Immersive Music

Immersive & Spatial Audio

Live Sound

Machine Learning and Artificial Intelligence

Networked Audio

Perception

Product Development

Recording and Production

Signal Processing

Tuesday, October 8

9:00am  
EDT

Student Welcome Meeting (Speakers: corbett)

Wednesday, October 9

9:00am  
EDT

Student Recording Competition Category 1 (Speakers: corbett)

10:00am  
EDT

Student Recording Competition Category 2 (Speakers: corbett)

10:45am  
EDT

Student Recording Competition Category 3 (Speakers: corbett)

12:00pm  
EDT

Student Recording Competition Category 4 (Speakers: corbett)

2:00pm  
EDT

Is Audio AI Changing Audio Education? (Speakers: corbett)

3:30pm  
EDT

Student Mix Critiques (Speakers: corbett)

4:30pm  
EDT

Ask Me Anything! (About Starting Your Career) (Speakers: corbett)

Thursday, October 10

11:15am  
EDT

Student Mix Critiques (Speakers: corbett)

12:15pm  
EDT

Student Closing/Awards Ceremony (Speakers: corbett)

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**Comments from students about the value of this travel opportunity made possible to them partially through KCKCC funding:**

The AES conference really opened my eyes to the many careers under the audio engineering umbrella and made me realize I want to hone in on my mixing abilities. I also really appreciated hearing about the experiences of professionals in the industry when they got started out which made me more confident about my future. I am very fortunate for the opportunity given to me by Dr. Corbett and AES in making me feel more secure in my passion. – Erick Hargis

Hello! Just wanted to say that the New York trip was incredibly beneficial to me. It helped me really delve into this field in a way I never have before. I got the amazing opportunity to meet and talk to so many professionals and seeing where this career path could take me really helped me feel motivated to dedicate myself to my education. Thank you for the opportunity! – Elanor Ciel Backus

Being able to attend AES New York was an incredible opportunity and introduced me to aspects of the audio engineering industry that I had not even heard of or thought of. It opened my eyes to the opportunities that are available to me because of the teachers and organizations that work so hard to make it so. – Rose Smock

New York was worth attending because I learned multiple new mixing techniques from renowned producers. It was a lot of fun seeing the expo floor and getting to test all the equipment. – Rorie Clemens

The AES convention broaden my horizons to the industry at large. but more than anything, it connected me to my peers across the globe. – Derrick Castellanos

**From Brett Jackson (Instructor of Music - Director of Instrumental Music):**

Amil McDaniel (KCKCC Music Major) played bass in the KC Repertory Theater production of Lady Day At Emerson's Bar and Grill in Kansas City, MO

Brynna Ladesic and James Barton (KCKCC Music Majors) played woodwinds in the production If/Then at Summit Theater Group in Lee's Summit, MO.

Professor Brett Jackson played with the Temptations at The Lied Center in Lawrence, KS

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**From John Stafford (Professor of Music)**

The KCKCC Chamber Choir performed at the Friends University Choral Connections on October 18th. The choir received a rave review by guest clinician, Dr. Jo-Michael Scheibe from University of Southern California. Two KCKCC students, Chloe Easley and Tate Jackson, were selected to perform in the evening festival concert and both received a \$20,000 scholarship offer from Friends University.

Music Department performances in November:

Thursday, November 14th:

The Blue Devil Funk Band at the Blue Room (Thursday Noon Concert Series)  
(1600 E 18th St, Kansas City, MO 64108) from Noon to 1pm

Sunday, November 17th:

After Hours Vocal Jazz Ensemble performance with Encore KC  
Village Church on Antioch (14895 Antioch Rd, Overland Park, KS 66221)  
3pm Concert

Wednesday, November 20th:

Fall Jazz Concert 1 featuring Dr. Matt Leder, trumpet - 7pm to 9pm  
KCKCC Performing Arts Center (7250 State Ave. Kansas City, KS 66112)

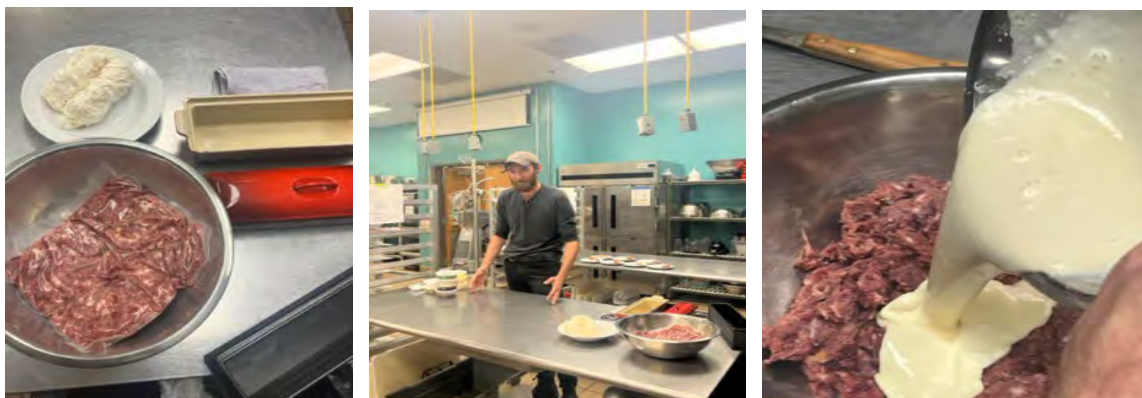
Thursday, November 21st:

Fall Jazz Concert 2 featuring Dr. Matt Leder, trumpet - 7pm to 9pm  
KCKCC Performing Arts Center (7250 State Ave. Kansas City, KS 66112)

**Career and Technical Education –Dean- Donald Smith**

Culinary Arts students attended a presentation by Chef Guy Danforth from Fox and Pearl, a restaurant located in the historic west side of Kansas City. The restaurant specializes in food preservation techniques and sources ingredients from local farmers, creating traditional French-style cooking and regionally inspired comfort foods. The presentation focused on the French tradition of the art of charcuterie-pâtés, terrines, and cold food preparation and how to minimize cross-contamination and food allergies. Students obtained information regarding Chef Guy's journey into culinary (from butchery to fine dining and charcuterie specialty), learning and seeing the art of traditional French charcuterie as a way of food preservation, usage in action, and seeing and tasting the final creations of traditional dried and smoked foods. The presentation complemented what students learned during classroom lectures regarding how this technique was used for food preservation due to lack of refrigeration in the early years, how to make foods shelf-ready (free from bacteria), along with a different avenue into the world of Culinary Arts the students could explore.

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Culinary Arts post-secondary baking students opened the Blue Devil Café this month. Students prepared and sold a variety of treats to staff and students. Items prepared and sold included croissants, cinnamon rolls, brownies, and cookies.



Chef Victorie Kelley and several Culinary Arts students assisted Mr. D's Donut Shop with a 5K fundraiser. The event resulted from collaborations with a former culinary student currently employed at the donut shop, the current owners, and KCKCC. The owners were impressed with the skillset of the Culinary Arts student and decided to raise funds for an endowed scholarship for future students. Elisha Dace, a current KCKCC culinary student, received this past year's scholarship.



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The Automation Engineering Technology (AET) program started big this month with our semi-annual FAME Open House on the evening of October 10<sup>th</sup>. Turnout and interest in the program were the largest yet and very encouraging for the program's future.



On the morning of October 15<sup>th</sup>, two semi-trucks full of new training equipment showed up and filled the lab. It was all hands-on deck getting everything inventoried, checked in, assembled, and put away.



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The new trainers were immediately utilized, teaching the first-year students AC/DC fundamentals and motor controls.



The second-year students completed the Machinist course and have started the Advanced Programmable Logic Controller (PLC) course.

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On October 31, CTE hosted The Motown Showdown fundraiser at TEC. The event featured staff and students performing Motown songs of their choice. Performers included Melissa Martinez, Renee Gregory, Lissa Harris, DeShawn Bailey (performing with Cosmetology and Nail Technology students), Rich Piper, Julius Brownlee, and Michael B. Rollen. Ashley Irvin, Associate Dean of CTE, was the emcee for the event. People were encouraged to contribute \$10.00 per vote for their favorite performer(s), with all money raised going toward student funds. The Division thanks all the participants and everyone who assisted in making this fundraiser a fun and successful event.





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The Career and Technical Education (CTE) division is preparing to offer Certificate B Welding coursework at Lansing Correction Facility (LCF). Kansas City Kansas Community College has secured \$5,752 from the Carl D. Perkins Reserve Fund to support this initiative. The grant will purchase tools and supplies for Certificate B Welding program students at LCF. These funds will directly support underserved populations and special needs groups by reducing the overall cost of attendance and eliminating potential financial barriers.

**[Health Professions – Dean Dr. Tiffany Bohm](#)**

**Respiratory Care**

Two Respiratory Care students, Kallie Reed and Daniel Shields, currently employed in the Respiratory Care Department at The University of Kansas Health System, received “Student Staff Awards” for their exemplary work.

National Respiratory Care Week was observed October 21-25. Therapy Club provided snacks for students during the week of celebration. A special thanks to the wonderful RSCR faculty for helping prepare amazing RRT for the communities KCKCC serves!

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KCKCC and KUMed co-hosted a joint review board exam workshop led by Lindsey Jones. Twenty-four (24) third and fourth semester KCKCC RSCR students attended.

The program continues to have active participation from industry partners. The Respiratory Care Advisory Committee met with participation from leadership at eight (8) area hospitals. Sabato Sisillo, M.D., Providence Medical Center, and program medical director, visited first and third semester classes on campus and spoke on the emerging role of Respiratory Therapists. Thomas Kuhlmann, M.D., Mercy Medical Center, Phnom Penh, Cambodia, presented an in-person patient assessment and a congestive heart failure case study to RSCR students. Students were able to hear about international respiratory care practices.

### **Emergency Medical Education**

Cindy Scanlon had the opportunity to attend a Standard Setting panel for the National Registry of Emergency Medical Technicians (NREMT) in Columbus, Ohio. This panel meets every five years to determine cut scores on the adaptive testing for students who need to take the certification exam. This panel lasted for two days, and the committee reviewed 120 items for the EMR (Emergency Medical Responder) certification exam.

### **Exercise Science**

The Personal Training Program at KCKCC has been approved and is recognized through the National Strength and Conditioning Association (NSCA) Education Recognition Program (ERP) for a period of three years. By pursuing and achieving NSCA recognition through the ERP, the program has demonstrated it meets the requirements to prepare students for the NSCA-CPT and/or CSCS certifications and is committed to quality. Congratulations!

### **Fire Science**

Two long-term adjunct instructors produced the 4<sup>th</sup> edition of “Fire Apparatus Driver/Operator.” This text is created as a partnership of the International Association of Fire Chiefs and National Fire Protection Association. Patrick Dunn is the textbook author, and Eric Scruggs was the photographer and chief collaborator. Many photographs of the apparatus and equipment we use to teach KCKCC students are included in the text. The department is extremely proud of Patrick and Eric and are lucky to have them teaching our students!

### **Mortuary Science**

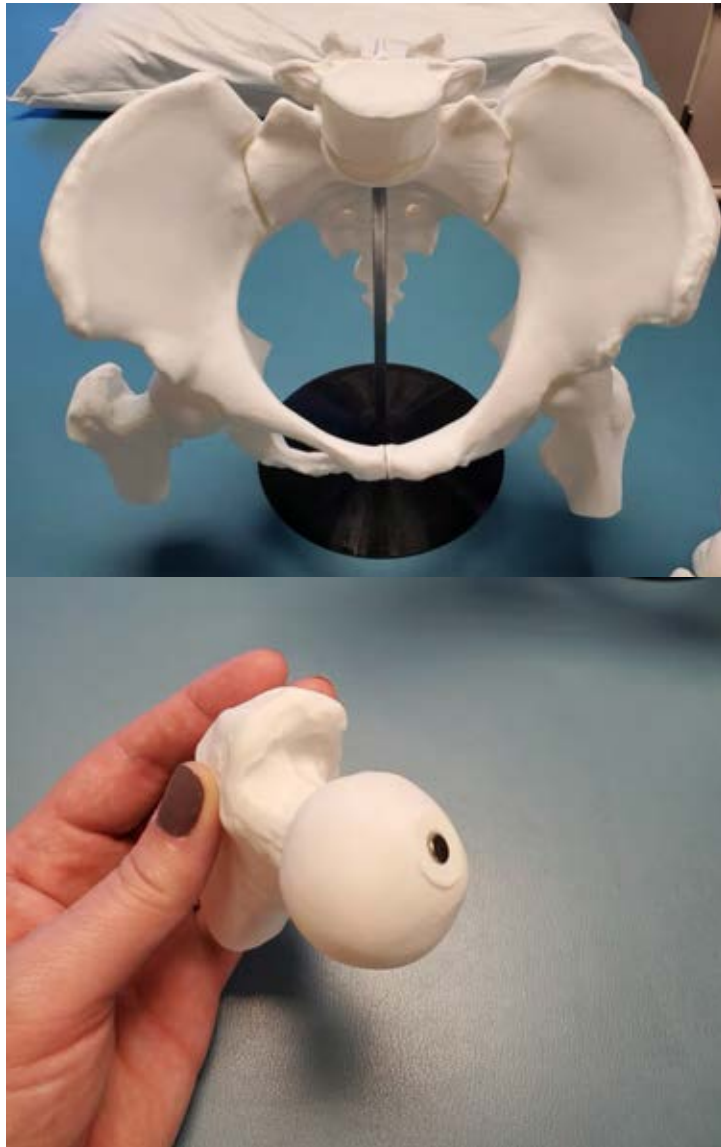
Sigma Phi Sigma (Mortuary Science Fraternity) collaborated with the LatinX Club’s Day of the Dead Celebration. The students helped set up the altar and create "sugar skull" face paintings during the celebration. They also attended the Student Senate Fall Festival to paint faces and hand out candy.

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**Physical Therapist Assistant**

The NPTE board pass rate for Spring 2024 graduates is 100%.

Jackson Connor, 4<sup>th</sup> semester student, printed a 3D model of a pelvis that disarticulates (comes apart) and is held together by magnets. This was a project for his clinical internship. This is a wonderful learning tool that will be available to the program to help students understand the complex movements of the pelvis. Jackson also received very positive feedback from his clinical instructor and other staff.



The program has accepted 18 students to start in Spring 2025. They are continuing to reach out to reach their full capacity of 20.

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Ashley Krehbiel, ACCE, will receive her master's degree in health and human performance from Pittsburg State University next month.

**Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer**

Instructors have been visiting area high schools along with representatives from the college's recruiting department to discuss educational opportunities available to high school students and encouraging them to attend after (and before) graduation. Program handouts as well as swag from departments within the division was shared. Professor Allen Lenoir visited Washington over their lunch time and handed out a large number of items to potential recruits. Other visiting professors include Kris Ball, Daniel Kennedy, and Chad Marmon. This is an initiative the division has enacted in an attempt to recruit more students to KCKCC and to our programs.

Two hundred and eighty (280) pounds of sweet potatoes was harvested from the MSBT garden along with a great deal of other vegetables. These items are shared among the division and the college community, and then any remaining items are donated to the Salvation Army where they are distributed to area families in need.

Professor Ahmed Alkinani attended the 2024 Kansas Core Outcomes Groups Conference on Friday, October 11, 2024, as part of the Programming group. During the conference, all colleges in Kansas agreed that the Programming Fundamentals (CIST-0120) and Object-Oriented Programming (CIST-0256) courses will be transferable statewide. He has updated syllabi accordingly and will present these updates to the APC at the earliest opportunity for approval.

Bio+ students visited and looked at internship possibilities on November 7<sup>th</sup> at KUMed (cancer research lab with Dr. Lisa Harlan-Williams). The next visit will be with multiple departments at UMKC on November 18<sup>th</sup> - where they will focus on JUST US. An additional visit will be to KU with U-CHaMP - that organization is quite new and works with high school students who are prospective health science majors - providing resources and support. They then will have a visit to USM in February.

Kris Ball attended the Heartland Paralegal Association fall conference to promote the Legal Administrative Assistant program on November 1 in Overland Park.

A partnership with KCKCC's Career Services Department and the Business Degree Programs continues this semester with Danielle Frideres, Career Services Coordinator II, conducting mock interviews with students in Karen Gaines' Business Communications class. As in previous semesters, Ms. Frideres and associates have provided students with a key aspect of career readiness. In class, Professor Gaines works with students on creating/updating their resumes and LinkedIn profiles, exploring different interviewing strategies, and crafting compelling cover letters. Ms. Frideres and the Career Services Department provides students and alumni valuable career development resources to further prepare them for the workplace.

In Karen Gaines' Small Business Management class, Sherita Miller-Williams, KCKCC Human Resources Department Benefits Coordinator 1, will speak to her class on November 5 on

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employee compensation and benefits. As students are writing individual business plans, this information will be valuable as they consider operational/labor needs and translate that data into estimated budgetary requirements.

Oct 23, the MSBT Division took 16 high school (dual-enrolled) and main campus students on a recruitment and retention trip to The Cedar Cove Big Cat Sanctuary in Louisburg, KS. The group received a personal group tour and enjoyed learning about the animals that make their homes there. Afterwards, everyone enjoyed cider and donuts at the Louisburg Cider Mill before returning to campus.



As part of the ongoing undergraduate research project for the NSF S-STEM grant, Biology students collected and pinned insects as part of a study of insect diversity on campus.



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## November 2024 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report

Submitted by:

Tom Corti, Interim Vice President of Student Affairs and Enrollment Management

### Division-Wide Selected Activities, Programs, and Updates

- The College has entered into an agreement with Archer Education, Inc to improve new student recruitment efforts from acceptance to registration. The target roll out of the post application solution is scheduled for later November, early December.
- Discussions have begun on the building of a Student Union on campus.
- The selection of the new Student Assistant Plan program. The new plan was rolled out on November 15. The Student Assistant Plan is a virtual afterhours platform to provide mental health assistance to students during afterhours and when the College is closed during breaks.
- October 1, 2024 – Student Accessibility and Support Services (SASS) faculty collaborated with the Admissions Recruiter Coordinator to arrange a tour for 14 prospective students interested in a Technical Education Center program from the Kansas State School for Deaf and Blind. During the visit, SASS met with the potential students to provide an overview of the Student Accessibility and Support Services available at the College.
- In October 2024, the Office of Admissions and Recruitment conducted 15 individual tours, six group tours, attended one training event, and participated in 35 community events.
- The Women's Soccer Team finished the regular season with a 13-0-5 overall record and shared the KJCCC/Region 6 Regular Season Championship with Butler Community College. The team was also ranked #7 in the final National Junior College Association (NJCAA) D1 Women's Soccer Poll and was the #1 seed in the KJCCC/Region Tournament.
- On Saturday, November 9th, the Athletics department hosted the 2024 Athletic Hall of Fame Ceremony in the Upper Jewell Conference Area. The 2024 class included Joe McKinstry and the 2019 NJCAA National Championship Women's Basketball Team.
- Counseling and Advocacy hosted "**Domestic Violence Awareness: In Her Shoes**", an interactive program, presented by Training Coordinator, Trevor Parker; Community Outreach Educator, Crystal Wilburn; and Program Director, Carolynn Washington from Friends of Yates Domestic Violence Prevention to 20 participants.
- Student Engagement hosted Donut Worry, Be Happy, and Get Involved on Oct. 14 from 10am-12pm on the main campus in Lower Jewell with over 67 students; and again, at TEC on Oct. 16 from 10am-12pm with over 101 students participating.
- Blue Devils' Cupboard served 203 households in the month of October. This includes 624 adults, 120 children, and 20 people 65+, for a grand total of 764 individuals served.
- On Thursday, October 24<sup>th</sup>, Centennial Hall hosted its annual Halloween in the Halls event where children/grandchildren of faculty, staff, and students along with children from the Little Leaders were invited to trick-or-treat in Centennial Hall.
- October 23<sup>rd</sup>: The Student Success Center hosted the KCKCC Fall Transfer Fair. More than 40 four-year institutions were in attendance for the event, and more than 100 students participated.

## Spring 2025 Enrollment Update

KCKCC Unduplicated Headcount by Location					
CAMPUS (UNDUP at A Location & DUP Across Locations)	11.13.2023	11.15.2024	24-25	24-25	Spring 2025
	Spring 2024	Spring 2025	Diff - #	Diff - %	%
AMZN	-	-	-	-	-
BL	-	-	-	-	0.00%
DNTWN	-	-	-	-	0.00%
FRSC	7	4	-3	-42.86%	0.36%
HS	120	17	-103	-85.83%	1.55%
LCF	15	-	-	-100.00%	0.00%
MC	471	509	38	8.07%	46.40%
OC	77	19	-58	-75.32%	1.73%
OL	471	606	135	28.66%	55.24%
PION	10	13	3	30.00%	1.19%
TEC	173	281	108	62.43%	25.62%
USDB	-	1	1	-	0.09%
VIRT	16	22	6	37.50%	2.01%
<b>Total UNDUP Headcount</b>	<b>1,015</b>	<b>1,097</b>	<b>82</b>	<b>8.08%</b>	<b>100.00%</b>
Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.					
Status	Spring 24	Spring 25	24-25 #	24-25 %	Sp 2025 %
First-time	84	142	58	69.05%	12.94%
Returning	931	955	24	2.58%	87.06%
Gender	Spring 24	Spring 25	24-25 #	24-25 %	Sp 2025 %
Unknown	10	15	5	50.00%	1.37%
Female	636	664	28	4.40%	60.53%
Male	369	418	49	13.28%	38.10%
Race / Ethnicity	Spring 24	Spring 25	24-25 #	24-25 %	Sp 2025 %
American Alaska Native	2	7	5	250.00%	0.64%
Asian	38	41	3	7.89%	3.74%
Black or African American	186	185	-1	-0.54%	16.86%
Hawaiian Pacific Islander	-	1	1	-	0.09%
Hispanic	247	274	27	10.93%	24.98%
Multi-racial	57	69	12	21.05%	6.29%
Unknown	83	39	-24	-38.10%	3.58%
White	406	465	59	14.53%	42.39%
Non Resident	16	16	-	0.00%	1.48%
International	N/A	15	N/A	N/A	N/A
KCKCC Credit Hours by Location					
CAMPUS	11.13.2023	11.15.2024	24-25	24-25	Spring 2025
	Spring 2024	Spring 2025	Diff - #	Diff - %	%
AMZN	-	-	-	-	-
BL	-	-	-	-	0.00%
DWNTN	-	-	-	-	0.00%
FRSC	70	40	-30	-42.86%	0.34%
HS	517	54	-463	-89.56%	0.46%
LCF	135	-	-	-100.00%	0.00%
MC	3,673	4,022	349	9.50%	34.58%
OC	161	122	-39	-24.22%	1.05%
OL	3,198	3,993	795	24.86%	34.33%
PION	53	70	17	32.08%	0.60%
TEC	2,284	3,199	915	40.06%	27.50%
USDB	-	3	3	-	0.03%
VIRT	73	128	55	75.34%	1.10%
<b>Total</b>	<b>10,164</b>	<b>11,631</b>	<b>1467</b>	<b>14.43%</b>	<b>100.00%</b>

## Dean of Student Services

**Submitted by Dr. Shawn Derritt, Dean of Student Services**

### Selected Activities, Programs, and Updates

- October 23<sup>rd</sup>, Dr. Derritt participated in the High School Partnership meeting where he spoke with high school counselors regarding services provided to students at KCKCC
- During the month of October, Dr. Derritt participated in the following committee meetings that focused on the services and experience of students at KCKCC.
  - 4DX Supervisor training to help in the leadership and development of the department WIGs of the Student Services department.
  - International Education Week committee. This committee worked hard to develop events and activities that will help the college community embrace the international diversity of KCKCC. These events took place in the second week of November.
  - Title III Steering Committee. This committee is working with Dr. Ross in the development and implementation of the Title III grant.
  - Kickball Committee. This committee was working to implement the College's first Kickball tournament that served as a fundraiser to assist international students.
  - First Generation Day Committee. This committee worked to create a week of celebration for First Generation students on our campus. The focus of the events was to create pride in acceptance. First Generation Day was celebrated on our campus the week of November 7<sup>th</sup>.
- The selection of the new Student Assistant Plan program. The new plan was rolled out on November 15. The Student Assistant Plan is a virtual afterhours platform to provide mental health assistance to students during afterhours and when the College is closed during breaks.

## Student Accessibility and Support Services (SASS)

**Submitted by Department Faculty**

### Selected Activities, Programs, and Updates

- SASS faculty presented True Colors on the following dates:
    - a. October 17<sup>th</sup> - sixteen students in the Auto Collision program
    - b. October 18<sup>th</sup> - fourteen students in the Electrical Tech program
    - c. October 24<sup>th</sup> - fifteen students in the Culinary Arts program
    - d. October 31<sup>st</sup> - twelve students in the Welding program
- Students utilized the insights gained from the Obtaining Employment course to explore their own personality and behavior types, enabling them to recognize their strengths and weaknesses. This understanding aids them in fostering improved relationships with

various personality types. Additionally, the knowledge of different personality traits can be beneficial in both their professional environments and personal lives.

- October 1<sup>st</sup>, 2024 – Student Accessibility and Support Services (SASS) faculty collaborated with the Admissions Recruiter Coordinator to arrange a tour for 14 prospective students interested in a Technical Education Center program from the Kansas State School for Deaf and Blind. During the visit, SASS met with the potential students to provide an overview of the Student Accessibility and Support Services available at the College.
- October 2<sup>nd</sup>, 2024- SASS faculty presented, “Accommodations in the Classroom” to the Blue Devil Institute for Learning and Teaching.
- October 10<sup>th</sup>, 2024 - SASS faculty participated in a panel discussion on Transitioning from High School to College with several other colleges and universities. This panel was hosted by Lawrence Public Schools and was attended by Lawrence and Free State High School students and their parents.
- October 15<sup>th</sup>, 2024 - SASS faculty led the monthly meeting of the Blind and Low Vision Knowledge and Practice Group. This topic was working with accessible formats for visually impaired students.
- October 17<sup>th</sup>, 2024 - SASS faculty met with students and instructors from Lawrence and Free State High Schools at KCKCC. They presented on the transition process from high school to college.
- October 23<sup>rd</sup>, 2024 - SASS faculty participated in the High School Partnership Transfer Fair at the KCKCC Technical Education Center. Area high school counselors attended the event. SASS faculty presented on the transition process from high school to college.
- October 25<sup>th</sup>, 2024– SASS faculty participated in the KAN-AHEAD (Kansas Association of Higher Education and Disability) Fall Virtual Conference. The keynote speaker was Mary Lue Mobley from the Office for Civil Rights (OCR). She shared updates on the new Title I regulations for digital accessibility.

#### October 2024 Student Accommodations

DISABILITY	October 2024	October 2023	CHANGE	PERCENT OF CHANGE
Autism	11	15	-4	-26.7%
Attention Deficit Disorder	40	20	20	100.0%
Blind/Visional Impairment	6	5	1	20.0%
Deaf/Hard of Hearing	3	4	-1	-25.0%
Head Injury	0	4	-4	-100.0%
Intellectual Disability	3	7	-4	-57.1%
Learning Disability	59	64	-5	-7.8%
Medical	6	10	-4	-40.0%
Physical	0	1	-1	-100.0%
Psychiatric	22	28	-6	-21.4%
Other Health Impaired	10	2	8	400.0%
<b>Total</b>	<b>160</b>	<b>160</b>	<b>0</b>	<b>0.0%</b>

\* The numbers are cumulative per semester, not a total for a month.

## Upcoming Activities and Programs

- SASS faculty is currently participating in the DAIS (Disability, Access, Information, and Services) online class entitled, “The Precedents That Shape Our Practice, Milestones for Our Field.” The course runs through November 22<sup>nd</sup>.
- November 12<sup>th</sup>, 2024 – SASS faculty will give a presentation to the Writing Center Staff in the KCKCC Learning Commons.

## Student Health Center

**Submitted by Toni M. Dickinson, Director of Student Health Services, College Nurse**

### Selected Activities, Programs, and Updates

- On October 10<sup>th</sup>, 2024- KCKCC Health Fair- **Theme:** Falling into Better Health, Community Fair, Wellness Expo

#### **RESULTS of the HEALTH FAIR**

- 40 Attendants signed into the Health Fair
- Kansas City Kansas Community College blood drive results –
  - Goal: to collect 30 units/pints of blood
  - Donors Scheduled: 41
  - Donors Registered: 36
  - Donor Flow (donors per hour): 8, 6, 10, 9, 3
  - First Time Donors: 9 (Incredible!)
  - Deferrals: 5
  - Alyx (double red cells): 4 donors, 8 units
  - **Total Units Collected: 35 (116% of goal)**
    - \* Influenza/Covid Vaccinations 63
    - \* HIV testing- 27
    - \* A1C testing- 10
    - \* Mammograms Screenings 3
    - \* Dental Cleanings 9

### Upcoming Events for Student Health Services

- Know Your Health Status HIV/STD testing on November 21 at 10:00 am – 2:00 pm
- Community Blood Drive on December 4, 10:00 am - 2:00 pm



Services [November] Report	2023 Oct	2024 Oct
Tuberculosis Skin Test	54	29
QuantiFERON Blood Draw	*	1
Tuberculosis Skin Test Reading	35	21
TB Questionnaire Screening	2	48
Client Communication by Phone or Email	14	10
QuantiFERON POSITIVE Results	*	0
Tuberculin Skin Test POSITIVE Results	*	1
TB Services- Other	*	0
Visit by Virtual or In-office	10	15
QuantiFERON NEGATIVE Results	*	10
Blood Pressure Check	4	2
Emergency on Campus	1	2
Contact Tracing for COVID-19	*	0
COVID Test Kits Provided	1	6
HCG Test provided	*	2
Housing Immunization Review	*	0
OTC Medication Provided	*	67
Grand Total	121	214
* = Limited Information from previous year		

## Admissions and Recruitment

Submitted by Teresa Hill-Collier, Director of Admissions and Recruitment

### Selected Activities, Programs, and Updates

- In October 2024, the Office of Admissions and Recruitment conducted 15 individual tours, six group tours, attended one training event, and participated in 35 community events.
- Spring 2025 Applications: As of November 15, 1,669 applications have been processed.
- The office of Admissions and Recruitment is excited to have two student workers this semester; Armando and Abzz. We are so fortunate to have them.
- The Director of Admissions and Recruitment, Teresa Hill-Collier, presented at the National Association of Student Personnel Administrators (NASPA) Leadership IV-West Regional Conference in Albuquerque, New Mexico on October 22<sup>nd</sup>, 2024. Presentation Title: Leveraging Orientation and Transition Experiences for Milestone Moments Leading to Student Success and Persistence. Enrollment Management is far more than numbers and statistics—it's about honoring the unique journeys of each scholar represented by those numbers. This work centers around celebrating and creating intentional moments that support student persistence, fostering their journeys of being, belonging, and becoming. These transitional milestones—whether moving from high school to college, transferring institutions, or entering the workforce—are critical touchpoints. With the right support, they become powerful opportunities that set students up for a lifetime of success.

## Upcoming Activities and Programs

- November 2<sup>nd</sup>: The Admissions and Recruitment Office participated in the Youth Ambassadors Career Fair.
- November 12<sup>th</sup>: The Office of Admissions and Recruitment hosted Bishop Ward for a main campus tour and presentation.
- November 22<sup>nd</sup>: The Office of Admissions and Recruitment will host Paola High School for a TEC tour.

## Athletics

Submitted by Greg McVey, Director of Athletics

### Selected Activities, Programs, and Updates



- The Women's Soccer Team finished the regular season with a 13-0-5 overall record and shared the KJCCC/Region 6 Regular Season Championship with Butler Community College. The team was also ranked #7 in the final National Junior College Association (NJCAA) D1 Women's Soccer Poll and was the #1 seed in the KJCCC/Region Tournament.
- The Blue Devils women's soccer team defeated #8 seed Garden City Community College in the first round of the tournament by a 4-0 score. Unfortunately, the team fell to #3 seed Cowley Community College in the tournament semi-final. Despite the loss, the team still has a good chance of qualifying for the NJCAA D1 Women's National Championship that will be held in Wichita, KS on November 17th-23rd. The team won several Conference and Region Awards including Head Women's Soccer Coach **Shawn Uhlenhake** who was named Coach of the Year for leading the team to an impressive 11-0-5 mark in the regular season. Six (6) players were named to the All-KJCCC D1 Women's Soccer team including **Ann Boehnlein (Lee's Summit, MO)**, **Cora Ellerman (Magdeburg, Germany)**, **Jaycee Schumann (Topeka, KS)**, **Kiara Carr (Kansas City, MO)**, **Maria Heuman (Green Ridge, MO)**, and **Sierra Montez (Kansas City, KS)**. **Laura Ginguene (Orleans, France)**, and **Noelia Cruz (Topeka, KS)** were named to the Second Team.



- The Men's Soccer Team completed the 2024 season on Friday, November 1<sup>st</sup>, with a heartbreaking 1-0 double overtime loss to Seward County in the First Round of the KJCCC/Region 6 D1 Men's Soccer tournament. Despite the loss, the team completed its second straight winning season with a 6-4-4 overall record and finished in 3<sup>rd</sup> place in the KJCCC Regular Season. Several players were honored with post-season awards including 1<sup>st</sup> Team selection **Noah Conover (Olathe, KS)**. The 2<sup>nd</sup> Team was well represented with Blue Devils including **Alex Papakonstantinou (Larnaca, Cyprus)**, **Matthew Jackson (Kingstown, St. Vincent)**, and goalie **Pierre-Jean Dannemuller (Pau, France)**. **Zak Hiles (Raymore, MO)** and **Aaron Jackson (Kingstown, St. Vincent)** were given Honorable Mention.



- The Volleyball team finished the regular season with a 23-6 overall record and an 8-2 mark in the KJCCC. Additionally, the team was ranked #13 in the Final NJCAA D2 Volleyball Rankings and earned the #3 seed in the Plains District Tournament. In the first round of the tournament, the team defeated the #6 seeded Northeastern Oklahoma A&M College in four sets to advance to the Plains District Final. In the final the ladies dropped a tough 4 set match to the #2 Seed Johnson County Community College. Despite the loss, the team still has a chance to secure an At-Large bid in the NJCAA DII Women's Volleyball Tournament that will begin on November 20<sup>th</sup>



in Cedar Rapids, IA. We are still awaiting to hear which student-athletes made DII Volleyball All-KJCCC/Region 6.



- On Saturday, November 9th, the Athletics department hosted the 2024 Athletic Hall of Fame Ceremony in the Upper Jewell Conference Area. The 2024 class included Joe McKinstry and the 2019 NJCAA National Championship Women's Basketball Team.
- At the 2024 Athletic Hall of Fame ceremony, a number of former student-athletes were recognized. **Joe McKinstry** is a two-time NJCAA DII Women's Basketball National Champion, having won titles in 2016 and 2019 with the KCKCC Lady Blue Devils. Over six seasons at KCKCC, he compiled an impressive 151-42 record and made three national tournament appearances. In 2016, McKinstry became the first coach in Kansas history (men's or women's) to win a national championship in his first season as head coach. He was named NJCAA DII District B Coach of the Year both years they won the National Title and earned Kansas Jayhawk Community College Conference Coach of the Year honors in 2019. Before taking over the women's program, McKinstry was the Assistant Men's Basketball Coach at KCKCC, helping the men's team to a 23-9 record and a conference championship. He is currently in his second year as head coach at William Penn University in Oskaloosa, Iowa. The 2018-19 Women's Basketball team, a group that capped off an incredible season with a 32-4 record. This powerhouse squad averaged an impressive 89.1 points per game while holding opponents to just 63.3, dominating both offensively and defensively. The 2019 champions made quick work of the national tournament in Harrison, Ark., cruising to victory with 20-point leads in all four of their games. The Blue Devils won 15 of their last 16 matchups, clinching their first Jayhawk Conference title in 22 years and earning the top spot in the final NJCAA DII poll. Members of the team include Assistant Coach **Timeka O'Neal, Liz Briggs, Camryn Swanson, Lexy Watts, Lillie Moore, Carson Chandler, Diamond Williams, Caitlyn Stewart, Lizzie Stark, Nija Collier, Caroline Hoppock, Lenaejha Evans, Brodi Boyd, and Kisi Young.**

## Upcoming Activities and Programs

- All game times, previews, roster, and recaps are always available at Kansas City Kansas Community College Athletics at [bluedevels.kckcc.edu](http://bluedevels.kckcc.edu).

## Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

### Selected Activities, Programs, and Updates

- Hosted “**Domestic Violence Awareness: In Her Shoes**”, an interactive program, presented by Training Coordinator, Trevor Parker; Community Outreach Educator, Crystal Wilburn; and Program Director,Carolynn Washington from Friends of Yates Domestic Violence Prevention to 20 participants.
- Presented Ask Listen Refer **Suicide Prevention Awareness** information to 27 students.
- Presented **World Mental Health and National Depression Screening Day Tabling Event** to 50 students.
- Classroom presentation on **Stress Management** to 49 psychology students.
- Presentation at FBOE meeting on **Stress and Anxiety** to 25 students.
- Tabling event for **Red Ribbon Day** on October 23<sup>rd</sup> on behalf of Drug Free Schools and Communities Act committee in support of persons living a drug free lifestyle.
- The primary reasons for students seeking counseling in October were depression, anxiety, and stress.

October Counseling and Advocacy Utilization

Client Contact	2022	2023	2024
Individual Sessions	52	71	62
Intakes	9	21	14
Total # of Appointments	79	115	102
Total # of Students Seen	30	48	42

## Enrollment Management Information Systems

Submitted by Sam Landau, Enrollment Management Information Systems Coordinator

### Selected Activities, Programs, and Updates

- Added Question for Student Housing to Application for Admission – a yes or no question was added to the application for Admission to help gather feedback regarding interest in student housing.
- Continuing Education Application – the first round of testing has begun for the CEB Application for admission. This round of testing will help fledge out any issues with the application requirements before moving to the next phase, field mapping to Colleague and process configuration.

## Military and Veteran Center

Submitted by Wade Abel, Director

### Selected Activities, Programs, and Updates

- During the month of October, the Military and Veterans Center staff attended the National Association of Veteran Program Administrators (NAVPA). During the conference, the Military and Veterans Center Veteran Certifying Specialist (Laena Loucks), was elected to be a Regional Board Representative for Region VI. As a regional board member, Laena will work closely with NAVPA to address issues that concern not only the Military Affiliated students at KCKCC but Military Affiliated Students Nationwide. Laena will be attending the NAVPA planning conference in Virginia in February and will have the opportunity to visit with the State of Kansas elected officials to discuss how Military Affiliated students are affected by changes being made by Veterans Affairs.



### Upcoming Activities and Programs

- November 5, 2024: Support the Career Fair and Education at Fort Leavenworth.
- November 11, 2024: Veterans Luncheon on Main Campus.
- November 12, 2024: Veterans Breakfast on Main Campus.
- November 12, 2024: Military and Veterans Center Open House.
- November 12, 2024: Veterans Luncheon at the Pioneer Career Center.
- November 11-14, 2024: Veterans week trivia.
- November 11-15, 2024: Honor Star tree.

### August Military and Veterans Center Visitors

Reason for Visit	Oct 2022	Oct 2023	Oct 2024
Study	57	45	39
Computer Use	1	3	2
Benefits Question	5	9	9
Enroll & Application Questions	1	4	4
Socialize	53	53	34
Veterans Service Representative			24
<b>Total</b>	<b>117</b>	<b>114</b>	<b>112</b>

## Registration and Records

Submitted by Theresa Holliday, Registrar

	<u>Oct-24</u>	<u>Oct-23</u>	<u>Difference</u>
Enrollment verifications	35	58	39% decrease
Student Contact Information updates	100	177	76% decrease
Major or catalog changes	138	78	77% increase
Student Withdrawals	109	186	41% decrease
Instructor Withdrawals	176	133	32% increase
Student Reinstatements	25	24	4% increase
Student Schedule changes	12	319	96% decrease
Transfer credit evaluations	13	47	72% decrease
Grade Changes	54	26	107% increase
Graduation applications processed	150	170	11% decrease
Diplomas ordered- fees paid/Duplicate diplomas	5	8	37% decrease
Program substitutions, deviations or waivers	18	11	63% increase
Incoming transcripts	374	190	96% increase
Outgoing transcripts	536	500	7% increase
Unofficial Transcripts	6	15	60% decrease
<b><u>Transcript withholding</u></b>			
	<u>Sep-24</u>	<u>Oct-24</u>	
notification forms evaluated	6	13	116% increase
redacted transcripts sent	6	1	83% decrease
full transcript sent due to first payment being completed	2	2	N/A

## Office of Student Engagement

Submitted by Sarah Bowman, Director of Student Engagement

### Selected Activities, Programs and Updates

- The Student Engagement Morning Blend Coffee program distributed 340 free coffee tickets to students in October.
- 101 students visited the Student Engagement Game Room in the month of October.
- Student Engagement partnered with Student Senate to promote civic engagement.
- Student Engagement hosted Donut Worry, Be Happy, and Get Involved on Oct. 14 from 10am-12pm on the main campus in Lower Jewell with over 67 students; and again, at TEC on Oct. 16 from 10am-12pm with over 101 students participating.
- Student Engagement hosted the Fall Festival on Friday, October 25<sup>th</sup>, from 6-8pm in Lower Jewell. There were 75 attendees at the event, and it was co-sponsored by Student Senate and

featured activities run by these participating student groups: Gamer Club, PTK, Sigma Phi Sigma, Drama Club, Art Club, SOL, Therapy Club, and ENACTUS.

- Student Engagement, Student Senate, and the Basic Needs Center hosted 45 attendees for Grocery Bingo on Monday, November 4 from 2:30-4pm, and 5-6:30pm.
- Basic Needs Center staff hosted community partners from Catholic Charities of Northeast Kansas to raise awareness of the St. Rita's program.
- Basic Needs Center staff partnered with K-State Research and Extension for a nutrition and meal prepping event on November 13<sup>th</sup>, with a focus on student athletes and nutrition for active lifestyles.
- Blue Devils' Cupboard served 203 households in the month of October. This includes 624 adults, 120 children, and 20 people 65+, for a grand total of 764 individuals served.
- For the month of October, Fringe Benefits of Education (FBOE) had a slate of student-led events every Thursday, with an average attendance of 35-40 students.
  - On October 3<sup>rd</sup>, Hosted special guest speaker Latanya Goodloe, who shared her life story from convicted felon to rising entrepreneur. A total of 33 students attended.
  - On October 10<sup>th</sup>, Hosted a discussion on the state of US politics. A total of 37 students attended.
  - On October 17<sup>th</sup>, Hosted a discussion on the mental health of men in anticipation of International Men's Day in November. A total of 34 students attended.
  - On October 24<sup>th</sup>, KCKCC alumni Eden Barnes presented a listening session for the KC Beacon regarding civic knowledge ahead of the election. A total of 41 students attended.
  - On October 31<sup>st</sup>, a spooky movie night was hosted by former FBOE advisor Oscar Alvarez Alonso. Due to it being a holiday, a total of 27 students attended.

## Student Financial Aid

**Submitted by Tammy Reece, Director**

### Selected Activities, Programs and Updates

- The KCKCC Financial Aid Office continues to work with community partners in support of Free Application for Federal Student Aid (FAFSA) completion for the 2024-2025 and for the 2025 - 2026 academic year. The FAFSA is open for the 2024-2025 academic year and is expected to open to the public at large for the 2025-2026 academic year on December 1, 2024.
- The last reset (Covid era) planned by federal loan services, for student borrowers who have entered repayment took place on October 31<sup>st</sup>, 2024. With assistance from Student Connections, the department continues to communicate with both current and past student loan borrowers on the importance of keeping their contact information accurate with both KCKCC and their loan services.

### Financial Aid Applications Received as of November 1

Academic Year	Total Number of Records	Records Received in September
2024-2025	7507	339
2023-2024	7201	298
2022-2023	7020	195

### Financial Aid Disbursed to Student Accounts as of November 1, 2024

Academic Year	FALL	SPRING	SUMMER	TOTAL
2024-2025	\$5,341,205			\$5,341,205
2023-2024	\$5,254,512	\$4,432,144	\$761,196	\$10,447,852
2022-2023	\$4,975,571	\$4,268,818	\$652,150	\$9,896,539

\*\*Does not include third party payments, KCKCC Foundation Scholarships, or Covid Relief Funds.

## Student Housing

**Submitted by Nicole Wilburn, Director**

### Selected Activities, Programs, and Updates

- The application for Student Housing for Spring 2025 went live on November 1<sup>st</sup>. Students currently living in Centennial Hall signed a contract that goes through Spring 2025. However, there may be students graduating or pursuing other opportunities following the Fall 2024 semester so there will likely be a few openings in Centennial Hall.
- Nicole Wilburn, Director of Student Housing, attended the annual conference for the Upper Midwest Region of the Association of College and University Housing Officers from October 29<sup>th</sup> - November 1<sup>st</sup> in Springfield, MO. Nicole presented a program about building the Student Housing program at KCKCC and as part of responsibilities of the chair of the Professional Development committee hosted the Case Study competition for new professionals. It was a great conference and great representing KCKCC to other schools in the region.
- On Thursday, October 24<sup>th</sup>, Centennial Hall hosted its annual Halloween in the Halls event where children/grandchildren of faculty, staff, and students along with children from the Little Leaders were invited to trick-or-treat in Centennial Hall. Over 20 apartments participated in handing out candy to trick-or-treaters. Campus Police also participated by sharing safety tips with parents and children.

### Upcoming Activities and Programs

- December 9: Flapjacks before Finals
- December 17: Student Housing closes for students not continuing for the Spring semester
- January 17: Student Housing opens for new Spring 2025 residents



## Student Success and Retention (SSC)

Submitted by Brady Beckman, Director of Student Success, and Retention

### Selected Activities, Programs, and Updates

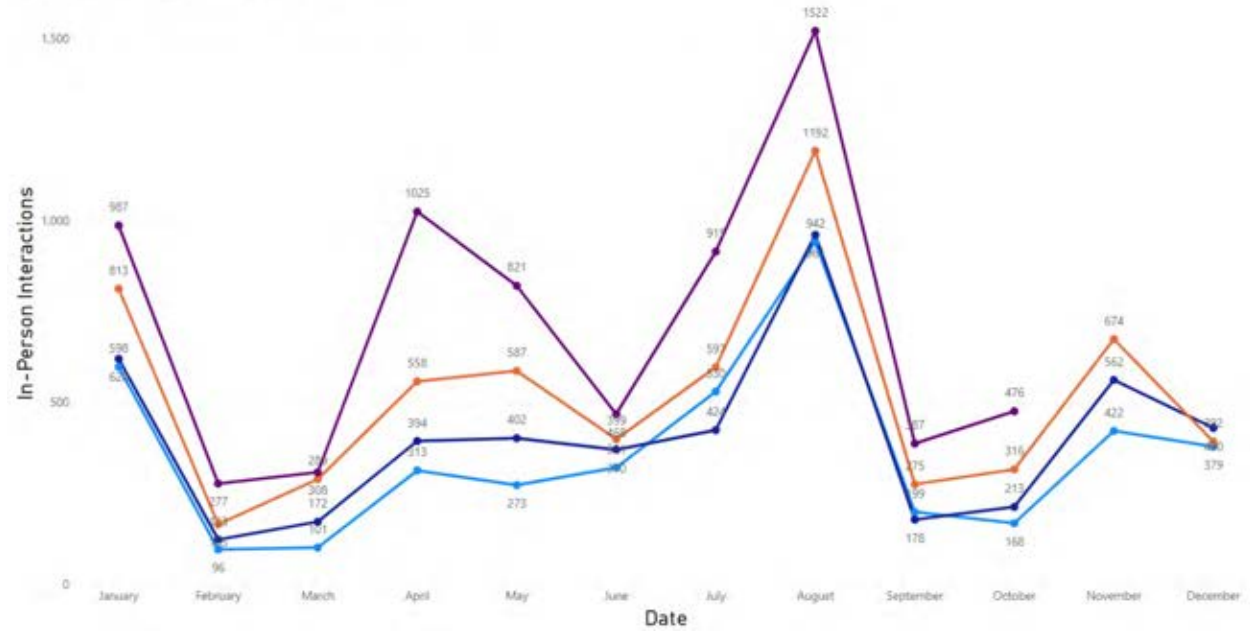
- October 23<sup>rd</sup>: The SSC hosted the KCKCC Fall Transfer Fair. More than 40 four-year institutions were in attendance for the event, and more than 100 students participated.



- October 23<sup>rd</sup>: The Student Success Center participated in the High School Partnership meeting with local secondary education counselors to share information about the Early Assist program, placement testing, and graduation applications.
- October 30<sup>th</sup>: KCKCC hosted our partners, The University of Kansas, for “KU@KCKCC” day. Various staff and faculty from KU-Edwards and KU-Lawrence visited campus to hold a Student Fair and meet and greet KCKCC Faculty and Staff.
- In October 2024, the Student Success Center continued to see a significant increase in student traffic. There were 476 in-person advising appointments in October, which is a 50% increase compared to October 2023 (316).
- In October 2024, Student Success Advisors completed 129 virtual advising appointments, which was a 20% increase from October 2023 (107).
- In October 2024, 402 Placement Tests were facilitated by the Placement Testing Center, which was a 39% increase compared to October 2023 (290).
- Throughout October 22<sup>nd</sup>, local employers partnered with Career Services to visit campus for recruiting and tabling throughout the month.

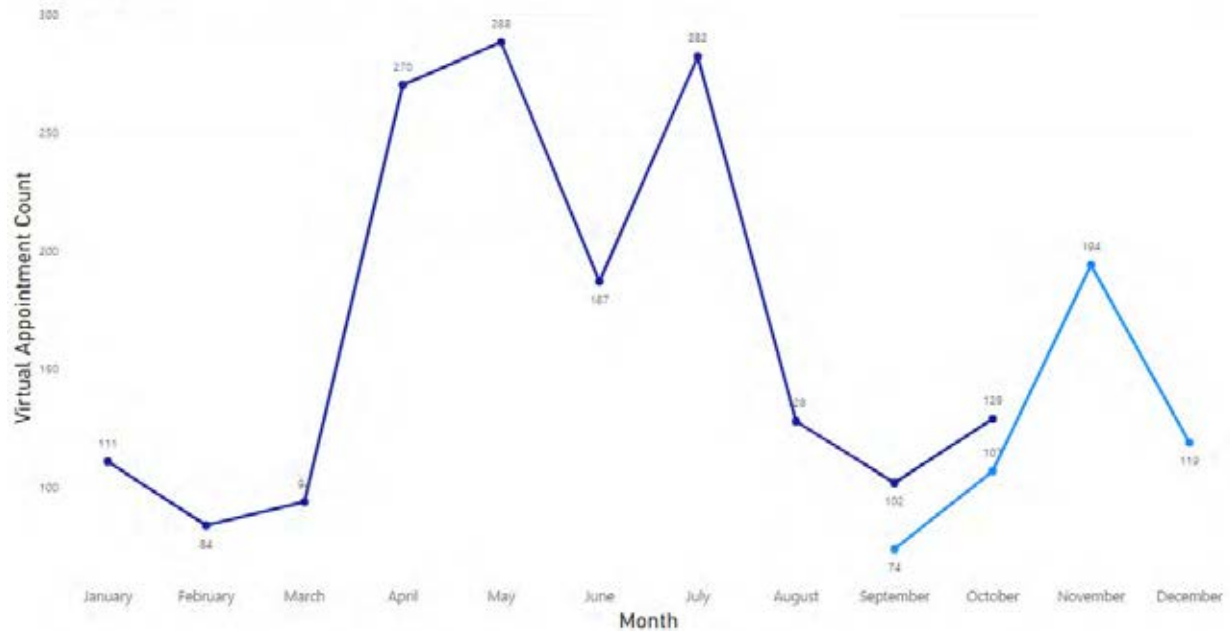
### In-Person Advising Interactions (Student Success Center)

Year ● 2021 ● 2022 ● 2023 ● 2024



### Virtual Appointment Count By Month

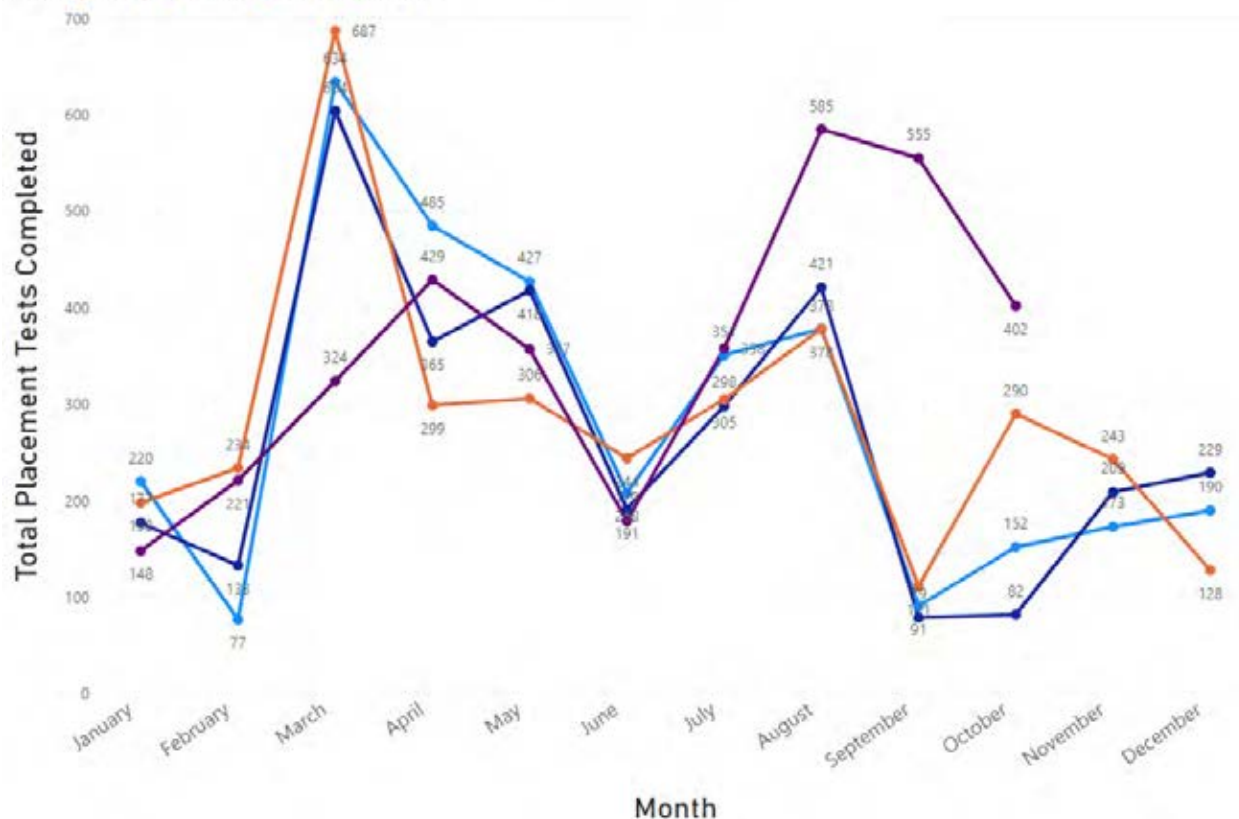
Year ● 2023 ● 2024





## Total Placement Tests Completed by Month and Year

Year ● 2021 ● 2022 ● 2023 ● 2024



### Upcoming Activities and Programs

- With Spring 2025 enrollment underway, the Student Success Center offers walk-in advising/enrollment and placement testing every day from 8:30am-5pm.
- November 4<sup>th</sup>-8<sup>th</sup> The National First-Generation Student Celebration Week Activities (Upper Jewell Entrance – Monday, Wednesday, Thursday)
- November 7<sup>th</sup>: Career Services Workshop: Unlocking Career Secrets: An Insider's Guide
- November 12<sup>th</sup>: PCC Career Fair
- November 18<sup>th</sup>: Centennial Hall – Career Services Chats and Photo Booth

## Student Support for Program Success

Submitted by Dr. Gena Ross, Director of Student Support for Program Success

### Selected Activities, Programs, and Updates

- Dr. Ross invited Brandon Portas from Complete College America virtually on October 31<sup>st</sup>, 2024, to present a 'Corequisite Support 101' presentation to those working with Activity #2 of the grant -Developmental Education Redesign
- The Title III Grant has purchased ALEKS Placement Participation and Learning, Kassy Morgan from McGraw Hill has set it up for KCKCC students. The ALEKS Placement, Preparation and

Learning (ALEKS PPL) is an online assessment and learning tool that uses artificial intelligence to map a student's math strengths and weaknesses. ALEKS Placement Preparation and learning ensures students' readiness for particular math courses.

- Student Retention Coach, Stephen Franklin, and Career Coordinator I, Carrie Fisher, assisted with the Transfer Fair on Wednesday October 23<sup>rd</sup>, and 110 students attended to speak with the 40 reps from universities in Kansas, Missouri, and Arkansas!
- Thian, the part-time website/developer, has incorporated Course Maps into the Degrees and Certificates page. Once the web team approves the updates, the link will be added into the Title III web page. Course Maps are a part of Activity #1 from the grant Guided Pathways. Guided Pathways is a framework that helps students have a clear path to meet their academic and career goals. It's a student success approach.

## Upward Bound Academy (UBA)

**Submitted by Veronica Knight, Director of Upward Bound Academy**

### Selected Activities, Programs, and Updates

- *A Trip for the Books!* Upward Bound Academy student scholars travelled to Washington, D.C. October 24th-28th on an adventure had all the thrills of a blockbuster movie—complete with first-time flights, unforgettable sights, and a finale so profound even the most skeptical teenager was left speechless. For many of our students, this was their very first flight, and they bravely handled the mix of excitement and terror as we soared into the clouds
- KCKCC's travel partner, GL Travel worked with our team and organized the Washington, DC trip with impressive attention to detail, from flight schedules to the minute-by-minute itinerary in D.C. Every transition went off without a hitch, and our guide, Jonathan Jackson, deserves a medal for wrangling this energetic group with humor, patience, and enviable knowledge of the city.
- *Monuments, Museums, and Marvels* Our days were packed with the sights and sounds of Washington, D.C. We hit the big ones: the Lincoln Memorial, MLK Memorial, Washington Monument, and the breathtaking Vietnam Veterans Memorial, where many of our students saw history leap from the textbooks. We even managed a group photo without any photobombs!



- *The museums at the National Mall were a hit*, from the inspiring exhibits at the National African American Museum and the Zoo to the heart-stopping artifacts at the Holocaust Memorial Museum. One student was overheard saying, “I thought museums were supposed to be boring!” which we take as high praise.
- *Dining, Dancing, and Cruising!* Dinner on a boat? Check! In the evening, we took a dinner cruise along the Potomac River, a first-time experience for nearly everyone. The students dressed up, enjoyed a good meal, and were eager to hit the dance floor. Watching the monuments glow under the night sky from the river provided a spectacular and unique view of our nation’s capital.
- *Universities and cafeteria food...* On the agenda were four Universities. Georgetown, Howard, Morgan State and the University of the District of Columbia. Scholars were excited to visit these campuses and learn about the culture while experiencing the cafeteria cuisine.
- *Metro Madness* We introduced the students to another first—the Washington, D.C., Metro. Navigating the metro system as a group was like herding cats in a subway station. But thanks to some expert guidance from Officer Brandon Huskey from the KCKCC Police Department (our trip chaperone, who managed to help keep track of every student), we successfully arrived at our destination each time. A quick note of appreciation here for the KCKCC Police Department, who generously arranged for an officer to accompany us. Officer Huskey was an invaluable part of the team, helping us with students throughout the trip, with calm professionalism.
- *Honoring Heroes* The trip’s finale was a humbling and powerful experience: we had the honor of laying an Upward Bound wreath at the Tomb of the Unknown Soldier at Arlington National Cemetery. Watching the solemnity of the Changing of the Guard and witnessing the respect paid to the Unknowns left a deep impact on our students, and many reflected on the importance of service and sacrifice. In a brief but moving ceremony, our students placed the KCKCC Upward Bound wreath, a truly memorable and moving conclusion to our journey.
- *This trip was more than just a chance to see the sights—it was an experience that opened students’ eyes to the world beyond, the past, and possibilities for the future.* It brought them

together, brought out courage they didn't know they had, and gave them memories they'll carry for a lifetime. With the support of our KCKCC leadership, the KCKCC BOT, GL Travel, tour guide, and the exceptional partnership of KCKCC Police, this trip was a resounding success. We look forward to planning the next great adventure.

- [IMG\\_0938.mov](#)
- Video of the laying of the wreath

#### Upcoming Activities and Programs

- The next UBA Saturday Session will be held November 16, 2024, where the topic of gratitude is on the agenda. We will adopt a family for the holiday and work on our annual service-learning project.





**BOARD OF TRUSTEES REPORT**  
**FINANCE, HUMAN RESOURCES, INFORMATION SERVICES,**  
**FACILITY SERVICES, COLLEGE POLICE & WELLNESS**  
**CENTER**  
**DR. PATRICK SCHULTE, VICE PRESIDENT OF FINANCE AND OPERATIONS**  
**NOVEMBER 2024 REPORT**

**EXECUTIVE SUMMARY**

- **Business Office.**
  - Final Draft of FY24 Audit was received from Novak Birks, P.A. and will be presented during today's Board of Trustees Meeting.
  - Partner Invoice Billing and Statement Reconciliation for the downtown project has begun.
- **Human Resources.**
  - The Kansas City Kansas Community College Coronavirus (COVID-19) guidelines were updated and placed on the website November 4, 2024.
  - The annual Kansas City Kansas Community College Employee Health and Wellness Fair was held October 29, 2024.
- **Information Services.**
  - The Nelnet International Payments project is completed and went live on November 1, 2024.
  - The start date for Ellucian Software-as-a-Service (SaaS) project is January 1, 2025, with a project end date of June 30, 2026.
- **Facility Services.**
  - The College welcomed new Director of Facility Services, Debbie Fangman, to the Blue Devil family.
  - The construction of the new Athletics Weight Room Addition and the remodel of the Women's Soccer Locker Room are both complete.
- **College Police.**
  - Conducted Fire Drills at Main Campus, all three Technical Education Center locations, and Pioneer Career Center on October 2, 2024. No concerns were reported.
  - The Kansas City Kansas Community College Police Department conducted annual officer range qualifications in accordance with state requirements at the Wyandotte County Sheriff's Department range on October 30, 2024.
- **Wellness Center.**
  - The Wellness and Fitness Center handed out stretching literature at the Kansas City Kansas Community College Community Health Fair on October 9, 2024.
  - The eight (8) week Fall incentive program, Walk Across Kansas (WAK), is going strong at week six (6) with 19 teams consisting of 76 participants.

## **FINANCE – DR. PATRICK SCHULTE, VICE PRESIDENT OF FINANCE AND OPERATIONS**

### **Business Office.**

- The Final Draft of FY24 Audit was received from Novak Birks, P.A. and will be presented at today's Board of Trustees Meeting.
- International Payment Plans and One-Time Payments are live, allowing our international students and their families to pay student tuition and fees online with ease.
- Partner Invoice Billing and Statement Reconciliation for the downtown project has begun.

### **Budget.**

- Our regular distribution of \$800,000 was received from the Unified Government of Wyandotte County in October.

### **Purchasing & Grants.**

- Staff has been working with the culinary arts program at the Technical Education Center to plan an audio/visual upgrade to the teaching kitchen. The upgrade includes mounting flat screen displays and a camera system to enhance the learning experience of students in the class. This project is being funded by the Carl D. Perkins Grant.

### **Auxiliary**

### **Bookstore.**

- Customer Count: 8,660, up 11.6% vs. 2023.
- Sales: \$78,999.79 up 4.1% vs. 2023.
- 92.49% of Spring adoptions are in from professors. Orders are being sourced from publishers and secondary outlets.
- We currently have \$33,027.57 in publisher credits available for sourcing books.
- We are currently awaiting a \$12,155.05 credit for books we have returned.

## **HUMAN RESOURCES – LORRAINE MIXON-PAGE, CHIEF HUMAN RESOURCES OFFICER**

### **Talent Acquisition.**

- Yoel Tekle, Talent Acquisition and Employment Coordinator, attended the College and University Professional Association (CUPA)-HR Annual Conference and Expo 2024 in Orlando, Florida. This event gathered over 1,400 higher education Human Resource professionals. Keynote speakers included Jennifer Moss, Heather E. McGowan, and Disney Institute representatives who shared insights on building a thriving workplace culture and improving employee engagement in higher education HR. The conference offered thought-provoking sessions, new strategies for addressing HR challenges, and numerous networking opportunities.



CUPA-HR Annual Conference and Expo 2024

### Training and Development.

- **Monthly Professional Development Series**

- Michele Overholt, Assistant Professor of English for Speakers of Other Languages (ESOL), and Dan Fitzgerald, Assistant Professor of English for Speakers of Other Languages (ESOL) conducted *Customer Service and Multilingual Students: Tips on Effective Interaction with Non-Native English Speakers* on October 4, 2024. Fourteen (14) participants attended this session.
- Wade Abel, Director of Military and Veterans Student Services and Laena Loucks, Certifying Specialist of Military and Veterans Student Services presented *Military and Veterans Center: Welcome to the Green Zone – How Do We Best Support Our Military Affiliated Students?* on November 13, 2024. Attendance will be reported in the next Board report.

- **Soft skills professional development sessions** are offered every month.

- *Adapting to Change* was offered in October. Six (6) participants attended this session.
- *Active Listening will be offered in November.* Attendance will be reported in the next Board report.

- **New Supervisor Training** took place in early November.

- All new supervisors are required to attend, and all supervisors will be invited to attend if they want refreshers on the topics offered. The agenda is as follows:

Wednesday, November 6, 2024 – 8:00 a.m. - 12:00 p.m.	
8:00 a.m. - 8:05 a.m.	<b>Welcome and Introductions</b> <i>Lorraine Mixon-Page, Chief Human Resources Officer</i>
8:05 a.m. - 9:00 a.m.	<b>Understanding and Managing Time and Leave</b> <i>Angie Masloski, Payroll Coordinator</i>
9:15 a.m. - 10:15 a.m.	<b>Inclusive Leadership</b> <i>Dr. Reem Rasheed, Coordinator, Center for Equity, Inclusion, and Multicultural Engagement</i>

10:30 a.m. - 12:00 p.m.	<b>Family Medical Leave Act, Americans with Disabilities Act, and Workers' Compensation</b> <i>Sherita Miller-Williams, Benefits Coordinator I</i>
<b>Thursday, November 7, 2024 – 8:30 a.m. - 12:00 p.m.</b>	
8:30 a.m. - 10:30 a.m.	<b>The Hiring Process</b> <i>Victoria Anderson, Talent Acquisition and Employment Coordinator I</i> <i>Yoel Tekle, Talent Acquisition and Employment Coordinator I</i>
10:45 a.m. - 12:00 p.m.	<b>Workplace Communication: Giving Constructive Feedback</b> <i>Sheila Joseph, Talent Development Manager</i>
<b>Friday, November 8, 2024 – 8:30 a.m. - 12:00 p.m.</b>	
8:30 a.m. - 10:15 a.m.	<b>Performance Evaluations</b> Sam DeLeon, Director of Employee Relations, Title IX Coordinator
10:30 a.m. - 12:00 p.m.	<b>The Disciplinary Process</b> Sam DeLeon, Director of Employee Relations, Title IX Coordinator

### Employment.

- Human Resources currently has fifty-eight (58) positions open and posted.
  - Six (6) full-time faculty
  - Fifteen (15) full-time staff
  - Fifteen (15) part-time staff
  - Twenty-two (22) adjunct faculty

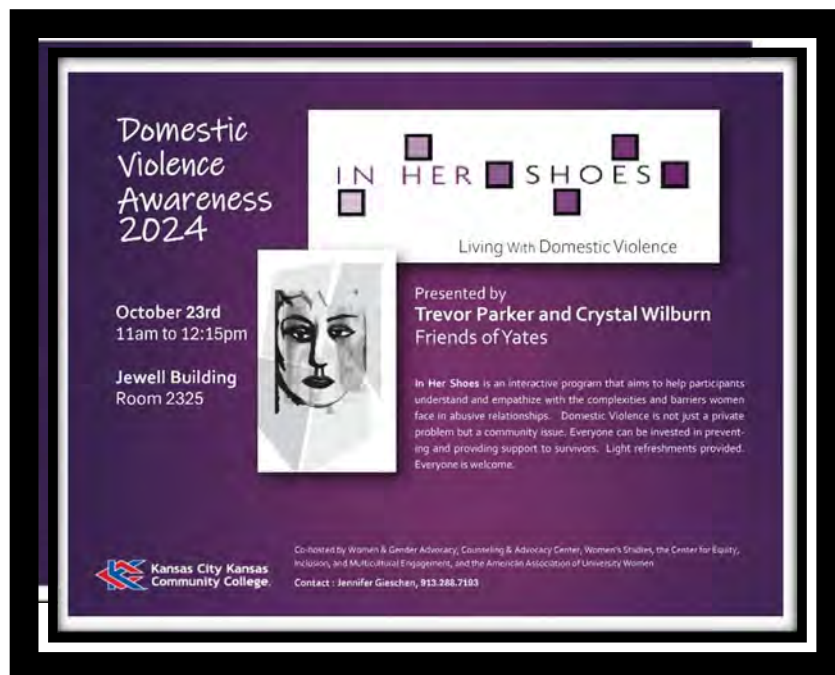
### Benefits.

- The Kansas City Kansas Community College Coronavirus (COVID-19) guidelines were updated and placed on the website November 4, 2024.
- The annual Kansas City Kansas Community College Employee Health and Wellness Fair was held at the Technical Education Center October 29, 2024. Biometric Screenings were offered from 8:00am – 2:00pm. Of the 30 employees that signed up for a biometric screening, 28 employees were screened. Benefit vendors in attendance included Learning Quest 520 College Plan, Legal Shield, Kansas Public Employee Retirement System (KPERs) 457, and Principal Securities (formerly AXA Equitable) 403B Retirement Plan. Complimentary chair massages were provided by Mobile Massage of KC, LLC.
- The 2025 Benefits Open Enrollment Period ran from October 18, 2024 – November 3, 2024.
  - Benefit Enrollment Statistics:
    - Completed Enrollment: 297
    - Did Not Log In: 128 employees (all benefits roll over except Flexible Spending Accounts)
  - Benefit Enrollment Meetings:
    - In-Person Meetings:
      - October 21, 2024 – 2:30pm – 3:30pm – 9 employees were in attendance
      - October 24, 2024 – 9:30am – 10:30am – 15 employees were in attendance
    - Virtual Meeting:
      - October 30, 2024 – 3:00pm – 4:00pm – 14 employees were in attendance



## **Center for Equity, Inclusion, and Multicultural Engagement (CEIM).**

- Domestic Violence Awareness Month Event – October 23, 2024 – Collaboration with Women and Gender Advocacy.
- Program Review: fulfilling Center's year two (2) requirements and developing action plan items to be submitted to Co-curricular Assessment Committee in February 2025.
- Pursuing candidates for the part-time Administrative Assistant position at the Center for Equity, Inclusion, and Multicultural Engagement (CEIM).



## **INFORMATION SERVICES – BOB WALKER, CHIEF INFORMATION OFFICER**

- **Academic Support.**
  - Developed and delivered four (4) training sessions on Microsoft Teams Meetings and PowerPoint.
  - Assisted with Board Finance Committee Meeting documents and presentation.
  - Completed retired officer's Identification (ID) badge for Kansas City Kansas Community College Campus Police.
  - Aided with recording and retrieval of the Extended Cabinet Meetings.
  - Assisted with scheduling and recording Civilian Response to Active Shooter Events (CRASE) Training.
  - Assisted Psychology students in developing research forms.
  - Attended and supported online Board of Trustees (BOT) Meetings.
  - Presented in the New Employee Orientation event regarding Information Technology (IT).
  - Assisted Faculty members with the set-up of new computers.
  - Helped in the creation of an online calendar for professional development.
  - Assisted with Chat with the Prez.
  - Maintained and updated the Online Directory on our website ([www.kckcc.edu](http://www.kckcc.edu)).
  - Participated in the High School Partnership forum.

- Maintained and updated the One Card Identification (ID) system.
- **Computing Services.**
  - 240 Helpdesk tickets were issued in October – 206 tickets were resolved.
  - 228 calls were made to the Helpdesk during October – the average time per call was 4.05 minutes.
  - Computers or laptops were replaced and upgraded to Windows 11 in the Upper and Lower Learning Commons and room 3626.
  - In room 2325/2326, the wall cabinet for computer equipment was replaced, televisions were removed from the carts and mounted to the east wall, conferencing equipment was moved between the televisions, and cables and connections were straightened.
  - For future ease of device management, Windows Autopilot was configured. Testing and creation of device management policies and applications continue. Implementing Windows Autopilot will streamline device management and allow devices to be effectively managed whether they are on our network.
- **Network Services.**
  - Self-Service web application availability – 99%
  - Student Recruiter web application – 99%
  - Colleague User Interface (UI) availability – 99%
  - MyDotte availability – 99%
  - Email availability – 99%
  - Network switch and phone availability – 98%
  - Microsoft monthly updates and security patches were applied to all servers, one week after Microsoft Patch Tuesday.
  - Monthly (or as needed) computer software updates: Google Chrome, Mozilla Firefox, and Microsoft Edge.
  - The wireless project for certificate-based protection with Logicalis has resumed and expanded to include cloud-only devices (not stored in our local Active Directory [AD]). Network Services is currently creating a certificate for these devices to connect to the wireless network automatically without user input.
  - Several manual tasks were eliminated by changing how our systems or multi-function printing devices send emails. The change was made to direct the application or devices to send email directly to Microsoft 365 Exchange instead of our internal email relay server. Systems that have changed include, but are not limited to, Ellucian Colleague, Papercut, Website Content Management System (CMS), Uninterruptable Power Supplies (UPS), and network and service monitoring.
- **Database Services.**
  - Academic Affairs
    - Continued working with Ellucian and the internal team to set up core requirements for transcript display.
  - Institutional Effectiveness
    - Continue working with Institutional Effectiveness (IE) to set up the gainful employment report to be sent out to the National Student Clearinghouse (NSC). Met with the technical team to gather information on the set-up steps.
  - Registration and Records
    - Pulled student transcripts from the Legacy System to be added to their Colleague records.

- Continue working with the Registration and Records Office to set up the Clearinghouse's Reverse Transfer program which allows institutions to securely transfer course and grade information to the participating institutions.
- Business Office
  - Nelnet International Payments project is complete and went live November 1, 2024.
  - Nelnet Cashiering setup is progressing – we are finishing the reports and preparing to install the new card readers in the Business Office, Technical Education Center (TEC), and Pioneer Career Center (PCC).
  - Updated Payroll Calendar in Self-Service.
- Human Resources
  - Added Leave Usage Guide in Self-Service.
  - Department/Division update in Colleague is in the beginning stages. Once the information is correct in Colleague, it will allow for the automation of the Employee Web Directory on the main college website.
- Student Success Center
  - Modified the advisor assignment rules to define added criteria for the general and program coordinator advisors to be evaluated in the advisor assignment process instead of using Structured Query Language (SQL) scripts.
  - The Archer/Ellucian/Recruit data upload automation project is underway.
- Colleague General Support/User Access
  - Upgraded Colleague User Interface (UI), Application Programming Interface (API), and Self-Service in the test environment.
  - Updated Colleague quarter three patches in the test environment.

#### **FACILITY SERVICES – DEBBIE FANGMAN, DIRECTOR OF FACILITY SERVICES**

- Facility Services staff welcomed new Director of Facility Services, Debbie Fangman.
- DH PACE/Overhead Door completed delivery and installation of replacement custom door and frame for the Kansas Bureau of Investigations Lab.
- P1 Service completed electrical upgrades requested by the Kansas Bureau of Investigations Lab for new equipment provided by the State of Kansas.
- SHC Roofing completed emergency roof repairs at the new Fieldhouse weightroom addition after leaks were reported by Sands Construction.
- Binswanger Glass delivered and installed replacement window for office of the Vice President of Academic Affairs.
- Anthem Concrete Solutions completed removal of old flooring and polished the concrete at the Art Studio to the requested finish.
- Design Mechanical, C&C Controls and Midwest Alarms completed air handler units (AHU) replacement for Science and Social Science buildings.
- New weightroom addition construction was completed at the athletic building. The Occupancy Certificate was approved by Wyandotte County and Kansas City Kansas Fire Department.
- Women's Soccer Locker Room remodel was completed by Facility Services.
- Buck Roofing, C&C, P1 Group, Design Mechanical and OTIS Elevators completed inspections and repairs after damaging storms at Centennial Hall. Replacement equipment from OTIS Elevators is still pending.
- Suite remodel and furniture move for the Vice President of Marketing and Institutional Image was completed by Facility Services ahead of department moves as requested.
- Gate installed on new parking lot at Facility Services.
- Grounds Department replaced all worn and old parts on gas pump and diesel pump.

#### **UPCOMING GOALS FOR NOVEMBER:**

- Ready Facility Services vehicles for snow removal.
- Install fountains in ponds.
- Complete Strategic New Ask for Student Accessibility & Support Services.
- Complete carpet updates for Lower Humanities and Community Education Building (CEB).
- Complete Learning Commons sewer repairs.
- Remove playground equipment on the Childcare Center grounds to make way for new equipment.
- Complete KS Department of Labor inspection deficiencies at the Technical Education Center.

#### **Repair and Replacement:**

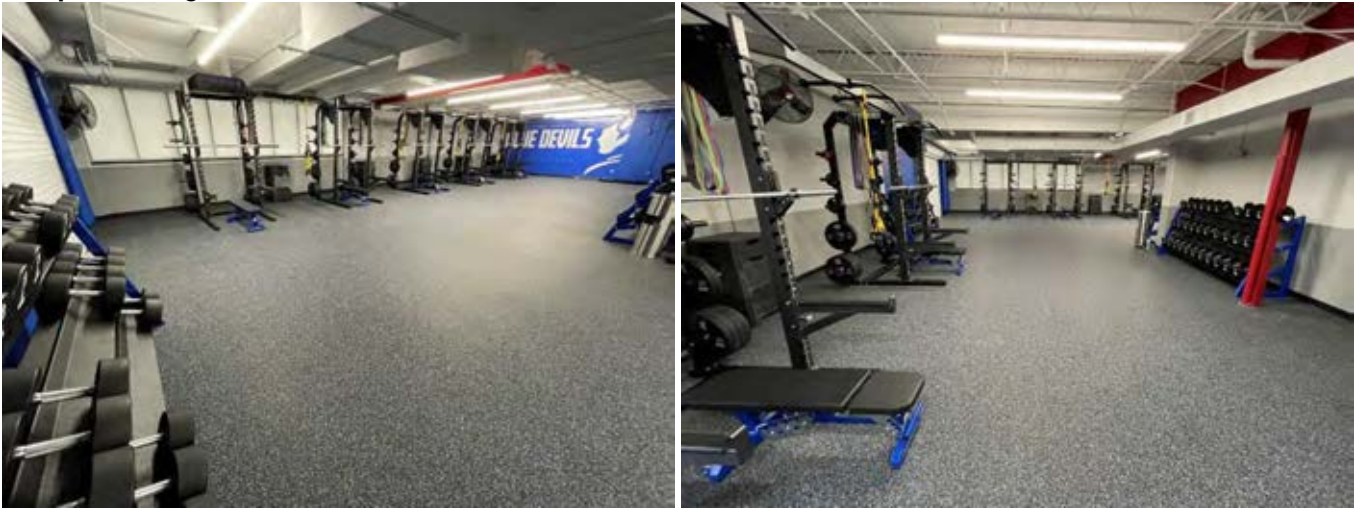
##### **Centennial Hall Roof Repairs:**



##### **Air Handlers Replacement in Science & Social Science Buildings:**



**Completed Weight Room Addition:**



**Women's Soccer Locker Room Remodel:**



**COLLEGE POLICE – ROBERT PUTZKE, CHIEF OF COLLEGE POLICE**

- New Officer Erik Heh graduated from the Kansas Law Enforcement Training Center in Hutchinson, KS October 4, 2024.
- Officer Brandon Huskey traveled to Washington D.C. with Upward Bound October 24-28, 2024. He was asked by the program to be a chaperone for their academic excursion to our nation's capital.
- Deputy Chief Jason Sievers and Sgt. Ken Swearingen conducted two (2) Civilian Response to Active Shooter (CRASE) trainings at Pioneer Career Center (PCC) October 1, 2024. Sgt. Ken Swearingen



conducted Civilian Response to Active Shooter trainings at Main Campus on October 15, 2024, and October 22, 2024, for any overnight employees. Deputy Chief Sievers conducted Civilian Response to Active Shooter training at main campus October 28, 2024. These classes were open to all KCKCC employees and students. This last session was coordinated with Media Services to be recorded and made available at a later date for employees and students to reference.

- New hire, Nsinga Ibobo, started at the Kansas Law Enforcement Training Center in Hutchinson, KS October 14, 2024 – February 7, 2025.
- Provided parking lot control for Harvesters at Technical Education Center (TEC) on October 25, 2024.
- Conducted Fire Drill at Main Campus, all three Technical Education Center (TEC) locations, and Pioneer Career Center on October 2, 2024. No concerns were reported.
- Conducted annual officer range qualifications in accordance with state requirements at the Wyandotte County Sheriff's Department Range on October 30, 2024.
- Sgt. Scott Bailie was awarded the Patriotic Employer Award from the Office of the Secretary of Defense for contributing to national security and protecting liberty and freedom by supporting employee participation in America's National Guard and Reserve Force. Sgt. Bailie was nominated for this award by Kansas City Kansas Community College Police Department's Sgt. Chris Allison.
- Hosted a table at Centennial Hall's Halloween Trick or Treating event on October 24, 2024.

*Pictured: Sgt. Chris Allison presenting Sgt. Scott Bailie with the Patriotic Employer Award*



*Pictured: Officer Brandon Huskey with the Upward Bound group at the Washington Monument*



*Pictured: Officer Brandon Huskey with Upward Bound students at Arlington National Cemetery in Virginia*





## **WELLNESS AND FITNESS CENTER – ROB CRANE, DIRECTOR OF WELLNESS CENTER**

- The Wellness and Fitness Center's (WFC) Fall semester Goal Getters Program continues and will finish December 9, 2024. The Goal Getters Program is designed to motivate participants to set personal goals that will increase their cardiovascular fitness levels. There are currently ten (10) participants.
- The Wellness and Fitness Center's (WFC) Fall incentive program, Walk Across Kansas (WAK) is still going strong at week 6 and finishes on November 24, 2024. There are 19 teams signed up with four (4) participants on each team – 76 participants total. The goal of the eight (8) week walking program is to improve the health and wellness of each participant by "walking" enough miles to travel across the state of Kansas. Each team member will complete at least two miles of walking, jogging, or running per day. This will equate to eight (8) miles per team each day, seven (7) days a week, for a total of 448 miles by the end of the program. Top teams have already completed over 400 miles. The teams share photos they have taken during their walks throughout the week.
- The Wellness and Fitness Center participated in the Kansas City Kansas Community College Community Health Fair on October 9, 2024. Wellness and Fitness Center staff handed out stretching literature and encouraged participants to measure their body fat percentage using a biometric impedance analysis device.
- The Wellness and Fitness Center celebrated Halloween by handing out candy and encouraging others to dress up for the occasion on October 31, 2024.

*Pictured: The Wellness and Fitness Center table at the Community Health Fair.*



**Kansas City Kansas Community College**  
**Monthly Financial Summary**

Oct-24				
Summary: Net Position	Sep-24	Oct-24	Monthly Change	Comments
Total Assets	\$ 177,680,423	\$ 176,600,043	\$ (1,080,380)	
Total Liabilities	\$ 41,252,483	\$ 41,004,568	\$ (247,915)	
Increase /(Decrease) in Net Position	\$ 136,427,940	\$ 135,595,475	\$ (832,465)	H1: Comparison of Monthly NP

Summary: Revenue and Expenses	Sep-24	Oct-24	Monthly Change	Comments
YTD Total Revenues	\$ 19,506,546	\$ 24,840,014	\$ 5,333,468	H2
YTD Operating Expenses	\$ 18,390,932	\$ 25,461,864	\$ 7,070,932	H3 (Average monthly burn rate =\$ 7.6M)
Monthly Change in Net Revenue	\$ 1,115,614	\$ (621,851)	\$ (1,737,465)	

Highlights / Key Financial Initiatives	
H1	Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates the financial strength of an institution. For October, net position was \$135,595,474 which was an decrease of \$0.8M over last month. This was a result of regular operations.
H2	The negative monthly change is reflective of the change in fiscal year. Revenue for the month included \$5M fall tuition and fees, \$3.9M in County property taxes, \$1.6M in auxiliary from fall housing contracts and bookstore sales.
H3	Expenditures for the month included strategic initiative funding of \$195K and other normal operational expenses. In addition it includes \$1.3M in downtown project expenses, and \$990k in pre-approved rollover funds.

Risks / Issues	
R1	State Aid is an integral part in our revenue. It includes operating grants for non-tiered (general education) courses and tiered (technical) courses, Excel in CTE funding for high school students in technical education courses, and other special funds (apprenticeship, cybersecurity, etc.).The Kansas Board of Regents and Technical Education Authority continually review and seek to change the funding formula and availability of the various types of aid. A reduction in any of our sources would greatly impact our budget and the ability to fund important initiatives.
R2	The political climate can affect our revenue. There is growing pressure on the Department of Education to reduce spending on education, and that can impact our ability to obtain federal grants and provide federal financial aid to students in the greatest need. These barriers could affect our budget, but also our enrollment.

Kansas City Kansas Community College: Month of OCTOBER 2024							
		BUDGET FISCAL YEAR FY 2025	YTD ACTUAL 10/31/2024	FORECAST FISCAL YEAR 2025	YTD ACTUAL 10/31/2023	VARIANCE ACTUAL TO BUDGET	YTD COMPARED TO TO BUDGET
Operating Revenues:							
Student Tuition and Fees		\$ 10,837,608	\$ 5,067,700	\$ 10,837,608	\$ 4,594,928	\$ (5,769,908)	46.76%
Tuition			\$ 3,695,518		\$ 3,294,729		
Student Fees			\$ 634,405		\$ 627,998		
Course Fees			\$ 737,777		\$ 672,201		
Federal Grants and Contracts		\$ 3,946,923	\$ 428,555	\$ 3,946,923	\$ 3,587,333	\$ (3,518,368)	10.86%
State Contracts		\$ 9,141,307	\$ 3,057,167	\$ 9,141,307	\$ 742,445	\$ (6,084,140)	33.44%
Private Gifts, Grants & Contracts		\$ 168,200	\$ 98,834	\$ 168,200	\$ 188,000	\$ (69,366)	58.76%
Auxiliary Enterprise Revenue		\$ 3,323,932	\$ 1,607,257	\$ 3,323,932	\$ 1,655,085	\$ (1,716,675)	48.35%
Bookstore			\$ 821,181		\$ 899,339		
Housing			\$ 786,076		\$ 755,746		
Other Operating Revenue		350,000	\$ 209,992	\$ 350,000	\$ 196,222	\$ (140,008)	60.00%
Total Operating Revenues		\$ 27,767,970	\$ 10,469,505	\$ 27,767,970	\$ 10,964,013	\$ (17,298,465)	37.70%
Nonoperating Revenues (Expenses)							
County Property Taxes		\$ 56,207,914	\$ 3,971,190	\$ 56,207,914	\$ 3,490,666	\$ (52,236,724)	7.07%
State Aid		\$ 9,148,553	\$ 4,574,277	\$ 9,148,553	\$ 5,065,165		50.00%
SB155 Aid		\$ 3,406,407	\$ 3,549,805	\$ 3,406,407	\$ 3,464,011	\$ 143,398	104.21%
Investment Income		\$ 940,000	\$ 464,111	\$ 940,000	\$ 387,661	\$ (475,889)	49.37%
Interest Expense on Capital Asset Debt		\$ (993,532)	\$ (494,277)	\$ (993,532)	\$ (548,283)	\$ 499,255	49.75%
Transfer from Reserves - Downtown		\$ 30,003,341	\$ 1,315,220 <sup>3</sup>	\$ 30,003,341	\$ -	\$ (29,013,158)	4.38%
Transfer from Reserves - FY24 Rollovers		\$ 3,477,860	\$ 990,183	\$ 3,477,860	\$ -	\$ 10,892,649	28.47%
Total Nonoperating Revenues		\$ 102,190,543	\$ 14,370,509	\$ 102,190,543	\$ 11,859,220	\$ (87,820,034)	14.06%
Total Revenues		\$ 129,958,513	\$ 24,840,014	\$ 129,958,513	\$ 22,823,233	\$ (105,118,499)	19.11%
Operating Expenses:							
Salaries & Benefits		\$ 49,103,299	\$ 13,439,869	\$ 49,103,299	\$ 13,352,144	\$ (35,663,430)	27.37%
Contractual Services		\$ 4,092,005	\$ 844,348	\$ 4,092,005	\$ 869,199	\$ (3,247,657)	20.63%
Supplies & Other Operating Expenses		\$ 13,600,968	\$ 5,467,905	\$ 13,600,968	\$ 5,818,492	\$ (8,133,063)	40.20%
Contribution to Reserves		\$ 5,233,412	\$ -	\$ 5,233,412	\$ -		0.00%
Master Facility Plan Reserves		\$ 1,614,319	\$ -	\$ 1,614,319	\$ -		0.00%
Utilities		\$ 2,205,000	\$ 797,754	\$ 2,205,000	\$ 718,522	\$ (1,407,246)	36.18%
Repairs & Maintenance to Plant		\$ 14,035,672	\$ 2,472,200	\$ 14,035,672	\$ 1,111,574	\$ (11,563,472)	17.61%
Scholarships & Financial Aid		\$ 2,036,217	\$ 662,373	\$ 2,036,217	\$ 4,133,536	\$ (1,373,844)	32.53%
Strategic Opportunities		\$ 616,420	\$ 194,193 <sup>1</sup>	\$ 616,420	\$ -	\$ (422,227)	31.50%
Contingency		\$ 700,000	\$ 103,002	\$ 700,000	\$ 32,279	\$ (596,998)	14.71%
Debt Service		\$ 3,240,000	\$ 165,000	\$ 3,240,000	\$ 145,000	\$ (3,075,000)	5.09%
Other expenses - Downtown		\$ 30,003,341	\$ 1,315,220	\$ 30,003,341			
Rollover from FY24 to FY25		\$ 3,477,860	\$ - <sup>2</sup>	\$ 3,477,860	\$ -		
Total Operating Expenses		\$ 129,958,513	\$ 25,461,864	\$ 129,958,513	\$ 26,180,746	\$ (65,482,936)	19.59%
Increase/(Decrease) in Net Revenue		\$ -	\$ (621,851)	\$ -	\$ (3,357,513)	\$ (39,635,563)	
						Expense to YTD Budget %	29.43%
Federal Financial Aid Revolving Fund							
Federal Financial Aid Funds In			\$ 3,998,612		\$ 3,327,936		
Federal Financial Aid Funds Out to Student Accounts			\$ 3,814,508		\$ 3,264,105		
Net Effect on Current Month			\$ 184,104		\$ 63,831		
<sup>1</sup> \$194,193.49 of the strategic initiative funding utilized to date for AUDI.							
<sup>2</sup> \$990,182.97 of the FY24 rollover funds spent to date; expenses reported in applicable category							
<sup>3</sup> \$390,600.04 and \$924,619.55 of Other Operating Expenses and Repair & Maint to Plant for Downtown							

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Information Regarding Net Position**  
**YTD OCTOBER 2024**

**Summary Statement of Revenue & Expenses**

	<b>FY2025 Actual</b>	<b>Annual Budget</b>	<b>FY2024 Actual</b>	<b>Annual Budget</b>	<b>FY2023 Actual</b>	<b>Annual Budget</b>	<b>FY2022 Actual</b>	<b>Annual Budget</b>
Operating Revenues	\$ 10,469,505	\$ 27,767,970	\$ 10,964,013	\$ 26,799,286	\$ 6,639,642	\$ 24,861,785	\$ 9,397,110	\$ 34,420,330
Non-Operating Revenues, Net	14,370,509	102,190,543	11,859,220	78,930,292	6,683,089	64,014,032	5,185,362	57,762,262
<b>Total Revenues</b>	<b>24,840,014</b>	<b>129,958,513</b>	<b>22,823,233</b>	<b>105,729,578</b>	<b>13,322,731</b>	<b>88,875,817</b>	<b>14,582,472</b>	<b>92,182,592</b>
Operating Expenses	25,461,864	129,958,513	26,180,746	105,729,578	10,385,390	82,287,164	9,758,824	85,687,565
<b>Increase/(Decrease) in Net Revenue</b>	<b>\$ (621,851)</b>	<b>\$ -</b>	<b>\$ (3,357,513)</b>	<b>\$ -</b>	<b>\$ 2,937,341</b>	<b>\$ 6,588,653</b>	<b>\$ 4,823,648</b>	<b>\$ 6,495,027</b>

**Summary Statement of Net Position**

	<b>YTD FY2025</b>	<b>YTD FY2024</b>	<b>Unaudited Year-End FY2024</b>
<b>Assets</b>			
Transfer from Reserves - Downtown			
Current Assets	\$ 94,960,954	\$ 70,378,416	\$ 106,665,162
Noncurrent Assets	81,639,089	76,745,764	81,584,514
<b>Total Assets</b>	<b>\$ 176,600,043</b>	<b>\$ 147,124,180</b>	<b>\$ 188,249,676</b>
<b>Liabilities</b>			
Current Liabilities	\$ 9,228,798	\$ 8,998,224	\$ 14,752,240
Noncurrent Liabilities	31,775,770	31,309,407	31,678,660
<b>Total Liabilities</b>	<b>41,004,568</b>	<b>40,307,631</b>	<b>46,430,900</b>
<b>Net Position</b>	<b>135,595,475</b>	<b>106,816,549</b>	<b>141,818,776</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 176,600,043</b>	<b>\$ 147,124,180</b>	<b>\$ 188,249,676</b>

KANSAS CITY KANSAS COMMUNITY COLLEGE							
BANK BALANCES PER GENERAL LEDGER							
FINANCIAL INSTITUTION		FUND NO.	FUND	CHECKING	INVESTMENTS	YTD 31-Oct-24	PRIOR YEAR 31-Oct-23
BANK OF LABOR		25	FEDERAL PROGRAMS	\$ 563,334		\$ 563,334	\$ 534,013
BANK OF LABOR		61	CAPITAL OUTLAY	\$ 7,584,813		\$ 7,584,813	\$ 4,783,644
BANK OF LABOR CD	<sup>1</sup>	61	Investment		\$ -	\$ -	\$ 3,261,336
BANK OF LABOR		74	BOARD SCHOLARSHIP	\$ 902,975		\$ 902,975	\$ 558,870
LIBERTY BANK CD	<sup>2</sup>	n/a	Investment		\$ -	\$ -	\$ 510,990
COUNTRY CLUB BANK		13/14	ABE-CONT. EDUCATION	\$ 156,212		\$ 156,212	\$ 616,744
COUNTRY CLUB BANK		72	INCIDENTAL (AGENCY)	\$ 650,874		\$ 650,874	\$ 1,462,358
SECURITY BANK		11	GENERAL FUND	\$ 52,362,556		\$ 52,362,556	\$ 48,558,704
SECURITY BANK		15	TECHNICAL ED FUND	\$ 765,591		\$ 765,591	\$ 765,591
SECURITY BANK		16	STUDENT UNION	\$ 3,261,819		\$ 3,261,819	\$ 2,270,303
			(AUXILIARY SERVICES)				
SECURITY BANK		63	STUDENT HOUSING	\$ -		\$ -	\$ -
			(CONSTRUCTION FUND)				
SECURITY BANK CD	<sup>3</sup>	n/a	Investment		\$ 3,672,106	\$ 3,672,106	\$ 3,500,000
SECURITY BANK CD	<sup>5</sup>	n/a	Investment		\$ 3,770,000	\$ 3,770,000	\$ -
ACADEMY BANK CD	<sup>7</sup>	n/a	Investment		\$ 3,000,000	\$ 3,000,000	\$ -
COMMERCE BANK CD	Tran	n/a	Investment		\$ -	\$ -	\$ 3,000,000
UMB BANK *		17	PAYROLL	\$ -		\$ -	\$ -
UMB Bank	<sup>6</sup>	n/a	Investment		\$ 3,770,000	\$ 3,770,000	\$ -
<b>TOTAL</b>				<b>\$ 66,248,173</b>	<b>\$ 14,212,106</b>	<b>\$ 80,460,279</b>	<b>\$ 69,822,553</b>
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.							
<sup>1</sup> CD matured 12/27/23 and was redeemed, funds moved to the capital outlay account							
<sup>2</sup> CD matured 6/27/2024; was redeemed and transferred to General Fund							
<sup>3</sup> CD matured 4/27/24 and was reinvested until 10/27/25 at 4.80%							
<sup>4</sup> CD matured 2/13/2024 was redeemed and transferred to General Fund							
<sup>5</sup> CD Maturity Date 8/2/2025 @ 4.44%							
<sup>6</sup> CD Maturity Date 11/8/2024 @ 4.66%							

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2024 to June 30, 2025										
July 1, 2023 to June 30, 2024										
Month	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									59,836,575	56,971,132
July	6,251,074	2,747,979	(8,627,989)	(5,698,660)	(2,376,915)	(2,950,681)	(68,356)	(77,186)	57,391,304	53,943,265
August	7,532,226	7,208,575	(9,718,837)	(9,365,632)	(2,186,611)	(2,157,057)	(3,677)	-	55,201,016	51,786,208
September	8,375,043	7,828,652	(8,428,951)	(9,289,003)	(53,908)	(1,460,351)		-	55,147,107	50,325,857
October	10,893,829	7,404,713	(12,912,789)	(8,406,275)	(2,018,961)	(1,001,562)		-	53,128,147	49,324,295
November	10,699,548	10,699,548	(8,281,730)	(8,281,730)	2,417,818	2,417,818			55,545,965	51,742,113
December	1,788,409	1,788,409	(6,254,180)	(6,254,180)	(4,465,771)	(4,465,771)			51,080,194	47,276,342
January	35,838,098	35,838,098	(9,098,668)	(9,098,668)	26,739,430	26,739,430			77,819,624	74,015,772
February	8,211,776	8,211,776	(16,593,937)	(16,593,937)	(8,382,161)	(8,382,161)			69,437,463	65,633,611
March	3,861,571	3,861,571	(8,577,628)	(8,577,628)	(4,716,057)	(4,716,057)			64,721,406	60,917,554
April	6,708,893	6,708,893	(8,342,893)	(8,342,893)	(1,634,000)	(1,634,000)			63,087,406	59,283,554
May	3,205,249	3,205,249	(7,173,247)	(7,173,247)	(3,967,998)	(3,967,998)			59,119,408	55,315,556
June	23,162,265	23,162,265	(18,641,246)	(18,641,246)	4,521,019	4,521,019			63,640,427	59,836,575
Totals	126,527,980	118,665,728	(122,652,095)	(115,723,099)	3,875,885		(72,033)	(77,186)		
Bold = Actual										
	22,158,343		(26,775,777)							
GL Balance	General Fund	\$ 52,362,556								
	TEC Fund	\$ 765,591								
		\$ 53,128,147								

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
Debt Summary  
YTD October 2024

Debt Issuance		Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2024	Payments FY25 Amount	Less Interest	Balance 6/30/2025
COP-Capital Lease Oblig	<sup>1</sup>	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,320,000	\$681,540	\$41,540	\$680,000
	<sup>2</sup>	3/1/2020			\$11,095,000	4/1/2029	\$4,015,000	\$2,125,600	\$160,600	\$2,050,000
	<sup>3</sup>	3/1/2020			\$4,270,000	4/1/2029	\$3,740,000	\$562,610	\$92,610	\$3,270,000
Revenue Bond Oblig	<sup>4</sup>	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,695,000	\$858,581	\$693,581	\$19,530,000
				<u>\$27,885,000</u>	<u>\$19,390,000</u>		<u>\$28,770,000</u>	<u>\$4,228,331</u>	<u>\$988,331</u>	<u>\$25,530,000</u>

<sup>1</sup> Energy Efficiency Renovations

<sup>2</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>3</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>4</sup> Student Housing



**Predictive Model of Significant Annual Cash Flows - FY2025**

Inflows			Outflows	
	Description	Amount	Description	Amount
July	State Aid - Disbursement 1	\$ 2,835,725	Insurance (Annual Premium)	(\$896,641)
	CyberSecurity	\$ 250,000		
	Apprenticeships	\$ 911,131		
	Technology	\$ 25,678		
	Capital Outlay	\$ 533,896		
	Student Success	\$ 1,115,020 <sup>3</sup>		
August	State Aid - Disbursement 1	\$ 4,574,277	Rev Bond - P&I (Principal and Interest)	(\$511,791)
	Tiered	\$ 2,093,391		
	Non-tiered	\$ 2,480,886		
September	Tax Distribution	\$ 2,715,200 <sup>1</sup>	Financial Aid Refunds COP - Interest on Debt (Certificates of Participation)	(\$3,150,000) (\$126,605)
	Current Tax	\$ 842,700		
	Heavy Truck	\$ 1,000		
	Motor Vehicle	\$ 1,500,000		
	Commercial Motor Vehicle	\$ 14,000		
	Motor Vehicle Excise	\$ 20,000		
	RV	\$ 6,500		
	Delinquent	\$ 234,000		
	Industrial Revenue Bonds	\$ 97,000		
	Financial Aid Draw	\$ 3,200,000 <sup>2</sup>		
October	Tax Distribution	\$ 801,157	COP - Interest on Debt	(\$20,770)
	Current Tax	\$ (39,941)		
	Motor Vehicle	\$ 603,725		
	Commercial Motor Vehicle	\$ 6,260		
	RV	\$ 1,621		
	Delinquent	\$ 229,492		
	SB 155 Funding - Disb	\$ 3,200,000		
November				
December				
January	Tax Distribution	\$ 28,037,500	Rev Bond - Interest on Debt	(\$346,791)
	Current Tax	\$ 26,200,000		
	Heavy Truck	\$ 6,000		
	Motor Vehicle	\$ 830,000		
	Commercial Motor Vehicle	\$ 24,000		
	Motor Vehicle Excise	\$ 17,000		
	RV	\$ 2,500		
	Industrial Revenue Bonds	\$ 588,000		
	Delinquent	\$ 370,000		
	State Aid - Disbursement 2	\$ 4,574,277		
	Tiered	\$ 2,093,391		
	Non-tiered	\$ 2,480,886		
	February	Financial Aid Draw		
March	Tax Distribution	\$ 2,237,600	COP - P & I (Principal and Interest)	(\$2,561,605)
	Current Tax	\$ 1,575,000		
	Heavy Truck	\$ 1,600		
	Motor Vehicle	\$ 377,000		
	Commercial Motor Vehicle	\$ 109,000		
	RV	\$ 1,000		
	Delinquent	\$ 174,000		
	April			
May				
June	Tax Distribution	\$ 20,979,904		
	Current Tax	\$ 19,600,000		
	Heavy Truck	\$ 1,404		
	Motor Vehicle	\$ 985,000		
	Commercial Motor Vehicle	\$ 32,000		
	RV	\$ 4,500		
	Industrial Revenue Bonds	\$ 137,000		
	Delinquent	\$ 220,000		

<sup>1</sup> Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on historical proportions of the funds distributed by the county.

<sup>2</sup> Financial aid disbursements are based on total estimated revenue and historical proportions for fall and spring semesters.

<sup>3</sup> State aid was provided for FY25 to support student success initiatives. This is in addition to the cybersecurity, apprenticeship, and capital outlay funds received last year.

## ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS PER KWH	DATE	KWH	DOLLARS	CENTS PER KWH
1/30/2019	609,645	\$83,726	13.73	1/30/2020	501,163	\$72,729	14.51
2/27/2019	625,832	\$80,202	12.82	2/28/2020	507,458	\$71,243	14.03
3/28/2019	554,141	\$78,123	14.10	3/30/2020	488,515	\$73,813	15.10
4/29/2019	510,325	\$73,381	14.38	4/30/2020	279,539	\$47,494	16.90
5/30/2019	441,276	\$66,651	15.10	5/28/2020	296,200	\$53,723	18.13
6/27/2019	436,477	\$63,796	14.62	6/30/2020	412,142	\$61,005	14.80
7/31/2019	537,680	\$64,553	12.01	7/30/2020	456,500	\$64,387	14.10
8/29/2019	494,320	\$67,133	13.58	8/28/2020	417,396	\$58,039	13.90
9/27/2019	485,749	\$63,507	13.07	9/29/2020	478,281	\$67,910	14.10
10/30/2019	528,274	\$73,213	13.86	10/29/2020	479,090	\$75,859	15.80
11/26/2019	440,981	\$65,663	14.89	11/25/2020	443,240	\$65,829	14.85
12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.92	12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07
<b>year 2019</b>	<b>6,188,892</b>	<b>\$852,891</b>	<b>13.84</b>	<b>year 2020</b>	<b>5,355,424</b>	<b>\$789,932</b>	<b>14.94</b>
1/28/2021	581,940	\$75,663	13.00	1/31/2022	678,586	\$89,277	13.15
2/25/2021	664,720	\$76,586	11.52	2/25/2022	585,600	\$81,504	13.91
3/30/2021	568,580	\$73,401	12.90	3/30/2022	624,643	\$80,879	12.94
4/29/2021	516,220	\$64,693	12.53	4/28/2022	521,442	\$76,167	14.60
5/27/2021	446,300	\$57,583	12.90	5/31/2022	527,597	\$74,075	14.04
6/29/2021	529,020	\$58,806	11.11	6/29/2022	571,473	\$75,749	13.25
7/29/2021	484,980	\$61,788	12.73	7/28/2022	453,355	\$70,775	15.61
8/31/2021	551,720	\$70,049	12.69	8/30/2022	619,347	\$83,785	13.52
9/29/2021	521,420	\$68,641	13.16	9/29/2022	511,384	\$83,310	16.29
10/31/2021	522,405	\$70,567	13.50	10/28/2022	507,700	\$76,258	15.02
11/29/2021	570,895	\$74,484	13.04	11/29/2022	591,378	\$83,176	14.06
12/31/2021	<u>471,750</u>	<u>\$68,536</u>	14.52	12/29/2022	<u>684,310</u>	<u>\$94,139</u>	13.75
<b>year 2021</b>	<b>6,429,950</b>	<b>\$820,797</b>	<b>12.80</b>	<b>year 2022</b>	<b>6,876,815</b>	<b>\$969,094</b>	<b>14.18</b>
1/30/2023	640,596	\$88,908	13.87	1/30/2024	706,704	\$88,655	12.54
2/27/2023	562,854	\$86,749	15.41	2/28/2024	558,076	\$77,284	13.85
3/30/2023	590,439	\$87,449	14.81	3/27/2024	525,846	\$77,390	14.72
4/27/2023	443,737	\$74,086	16.69	4/29/2024	578,000	\$79,620	13.78
5/30/2023	549,246	\$80,597	14.67	5/30/2024	499,863	\$71,411	14.29
6/29/2023	498,661	\$74,975	15.03	6/28/2024	469,342	\$67,512	14.38
7/28/2023	481,387	\$71,925	14.94	7/31/2024	530,807	\$75,798	14.28
8/30/2023	577,606	\$84,662	14.65	8/29/2024	518,275	\$73,916	14.26
9/28/2023	494,051	\$73,800	14.93	9/27/2024	492,424	\$76,554	15.55
10/26/2023	465,030	\$70,839	15.23	10/30/2024	578,317	\$78,371	13.55
11/30/2023	612,477	\$83,090	13.56				
12/27/2023	<u>502,302</u>	<u>\$74,188</u>	14.79				
<b>year 2023</b>	<b>6,418,386</b>	<b>\$951,268</b>	<b>14.88</b>				



Kansas City Kansas  
Community College™

# EDUCATIONAL INNOVATION GLOBAL PROGRAMMING



*The mission of the Office of Educational Innovation and Global Programming is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.*

## BOT REPORT NOVEMBER'24

Dr. Fabiola Riobé

## Executive Summary for the Board of Trustees

November 2024

### Executive Summary to the Board of Trustees

**Dr. Fabiola Riobé**

As Vice President of Educational Innovation and Global Programming (EIGP) at Kansas City Kansas Community College (KCKCC), I am pleased to present an overview of the recent accomplishments and ongoing initiatives within our division, which includes Adult and Continuing Education (ACE), High School Partnerships (HSP), International Scholar Services (ISS) and Global Programming, Online Education Services (OES), and Workforce Innovation. Together, these units work to fulfill KCKCC's mission of providing accessible, high-quality education that meets the evolving needs of our diverse community.

- I. Adult and Continuing Education (ACE)
  - ❖ Our GED and English Language Acquisition (ELA) programs continue to see strong enrollment, with 101 new students joining in October. Educational gains for the first quarter were notable, with 31% of GED students and 65% of ELA students achieving benchmarks. The team is actively pursuing a multi-year Workforce Innovation and Opportunity Act (WIOA) grant to sustain these impactful programs. Additionally, the Kids on Campus (KOC) programming is expanding, with potential grant funding of up to \$300,000 under review. Community education courses, such as driver's education and motorcycle safety, remain popular and will resume in March 2025.
- II. High School Partnerships (HSP)
  - ❖ With 1,410 high school students enrolled this fall, including 27.8% of KCKCC's total enrollment, the dual enrollment program continues to thrive. New initiatives include a pilot digital enrollment system to streamline processes and improve access. A recent High School Partnership meeting strengthened connections with 22 secondary institutions, enhancing collaborative efforts. Future plans include pathways in high-demand fields and targeted outreach to underrepresented students.
- III. International Scholar Services and Global Programming (ISS & GP)
  - ❖ ISS inaugural Kickball Tournament raised over \$2,000 for study abroad scholarships, engaging 45 participants and many spectators. Additional community-building events, such as the Coffee and Candy Conversation, foster connections among international students. KCKCC's leadership in global education was highlighted at the Association of International Educators' Regional II Conference, where the team co-presented strategies for professional development and chaired the Kansas state meeting.
- IV. Online Education Services (OES)
  - ❖ The transition to the upgraded Blackboard Ultra has been successful, with students adapting well and faculty receiving targeted support. The OES department resolved 259 support requests in October, ensuring seamless learning experiences. Integration of new tools like Illuminate and Genius is enhancing analytics and personalized learning opportunities. Notably, the department is piloting a generative AI-powered virtual chatbot to aid students, highlighting our commitment to innovation.
- V. Workforce Innovation (WFI)
  - ❖ Customized training for lineman apprentices and Industrial Maintenance cohorts continues to align with workforce demands. The Advanced Engineering Technician/ Federation for Advanced Manufacturing Education (AET/FAME) program is still a critical pathway for students entering technical careers. Additionally, Workforce Innovation is actively integrating micro-credentials to up-skill and reskill workers, ensuring they remain competitive in a rapidly changing economy.

The division remains dedicated to advancing educational access and excellence. By fostering innovation, strengthening partnerships, and addressing workforce needs, EIGP is preparing students to excel in a global economy. Thank you for your continued support as we work to transform lives and communities through education.

Adult and Continuing Education  
Richard Wallace  
Director of Adult and Continuing Education

### **Adult Education**

- Orientation for General Education Development (GED) and English Language Acquisition (ELA) Classes began on October 7, 2024. Adult Education saw the following new enrollments for classes that began October 14, 2024, and Educational Gains:

#### **New Enrollees for October:**

- Pioneer Career Center GED Classes: 7
- KCKCC AM GED Classes: 14
- KCKCC PM GED Classes: 15
- ELA AM: 31
- ELA PM: 34

**Total New Second Quarter Enrollees: 101**

**Educational Gains After Quarter 1:** (Note: These figures do not include students who have completed at least one GED test.)

- GED: 31%
- ELA: 65%

**Overall Total: 54%**

In October, 36 individuals tested, 26 of which were for students currently enrolled in our GED program. Of those 26 students, 21 passed at least one subject, and 2 completed their GED tests

- Current Enrollment

**ELA Morning – 127**

**ELA Evening – 154**

**GED Morning – 46**

**GED Evening – 39**

**Pioneer Career Center (PCC) GED – 25**

**University of Kansas Health Systems GED– 5**

**Lansing Correctional Facility GED - 15**

- Jill Kujawa has resigned from her position at Lansing Correctional Facility (LCF), leaving two GED instructor positions open at LCF. HR has posted the two positions and Adult and Continuing Education are reviewing applicants as they come through.
- Adult Education is continuing to work on the Request for Proposal (RFP) for the Kansas Workforce Innovation and Opportunity Act (WIOA) II Adult Education and Family Literacy Act (AEFLA) Grant. This is a multiyear grant from July 1, 2025, to June 30, 2030, that will help fund the GED and ELA programs.

## **Continuing Education**

- Community Education Course Enrollments for October:
  - Motorcycle Beginning Riders Course (BRC) 2 Wheel – 15 students
  - Motorcycle 3 Wheel – 4 students
  - Driver's Education – 10 students
  - Ed2Go – 8 students
- Motorcycle rider courses have ended for the season and will begin again in March 2025. The motorcycle range and parking lot have been repaved and will be ready when we resume Motorcycle Training Courses in 2025.
- Andrea Kolkmeier is continuing the application process for the Character at Camp initiative conducted by the American Camp Association (ACA) for KCKCC's Kids on Campus programs for 2025. The application is for a one-, two-, or three-year grant for funding ranging from \$50,000 up to \$300,000 based on the length of the grant period.
- Andrea Kolkmeier is completing the 2025 Kids on Campus (KOC) schedule and programming. She is also working on book donations for KOC through Hands to Heart.
- Andrea completed a streamlined process for course requests and new course development for non-credit courses taught through Adult and Continuing Education.
- Youth Ambassadors are holding their sessions in the Community Education Building (CEB) on Saturdays from 9:00 until 2:00. Youth Ambassadors is an educational employment program designed to empower underserved teenage youth with important life skills, soft job skills, creative expression, and adult mentors, helping them to become future community leaders willing and able to work for positive change.

## **Miscellaneous Events/Meetings:**

- Genius Kickoff
- Kansas Community College Leadership Institute (KCCLI) (Teresa Hill, Stephen Nettles, and Richard Wallace)
- Cascade Web Editor Training
- Segura Marketing Nicholas Segura
- Professional Development: Living on Your Own Program through Aztec
- Professional Development: From Prison to Ph.D. through LINC
- Empire Candle Tour – ELA Discussions
- Adult and Continuing Education Application process
- KOBDOCK Grant
- 4DX Supervisor Training
- Development of CLEAR Program at KCKCC (meeting)

High School Partnership  
Julius Brownlee  
Assistant Director of High School Partnership

## High School Partnership Meeting

KCKCC High School Partnership recently hosted 22 of our secondary partners for the annual High School Partnership Meeting, held in person at the KCKCC Technical Education Center. Attendees, including counselors, facilitators, and administrators, received program updates and insights from key departments such as: Student Services, Student Accessibility Student. Services, Student Success, Registrar's Office, Admissions, Online Services, Help Desk, and IT—that enhance student experience and engagement.

Participants left with increased confidence, a stronger understanding of KCKCC policies and procedures, and a renewed commitment to supporting students through the college application and enrollment process.

## National Association of Concurrent Enrollment Programs Conference (NACEP)

The 2024 NACEP National Conference offered valuable insights to enhance KCKCC's dual enrollment program. Key takeaways have been organized under three strategic pillars: **Program Development, Sustainability, and Retention**, each aimed at expanding college-level access for high school students and strengthening the High School Partnership Program.

As a result of gaining valued insight derived from the National Association of Concurrent Enrollment Programs, the High School Partnership team will create and execute actionable items and projects that fall under the three pillars of the High School Partnership Program.

Sustainability ensures the partnership endures, retention focuses on student success, and program development fosters continual innovation, making the program strong and effective.

Actionable Items include:

The Soft Marketing Enrollment Campaign targets high school students in the 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade who currently have a Kansas City, Kansas identification number and have never enrolled in a course.

Teacher Credentialing to improve accessibility to courses, increase sustainability to reach a broader student base, even in schools that may not have easy access to college faculty.

Pilot a digital enrollment system to simplify the enrollment process, reduce errors and free staff for greater student support.

Create dual enrollment pathways for high-demand fields aligned with workforce needs.

Enhance visibility through purposeful, collaborative outreach. Organize orientations for students and their families to familiarize them with dual enrollment expectations, available resources, and support services.

In summary, these initiatives will expand KCKCC's dual enrollment program by boosting student engagement, increasing course access, and streamlining enrollment. The Soft Marketing Enrollment Campaign will target high



school students with KCKCC IDs who haven’t yet enrolled, while Teacher Credentialing and digital enrollment tools will increase efficiency. New pathways in high-demand fields and focused outreach will ensure students and families are informed and supported, reinforcing KCKCC’s commitment to accessible, high-quality education for high school students.

**Connecting the Dottes**

Mr. Brownlee had the pleasure to take part in the Boys to Men: True Talk Coaching Clinic, an impactful community event sponsored by Alpha Kappa Alpha Sorority, Incorporated, Beta Omega Chapter, and the Jegna Klub. This gathering brought together professionals from various sectors, including community leaders such as Wyandotte County District Attorney Mark Dupree, police officers, firefighters, and entrepreneurs, to mentor young men preparing to be escorts for the Debutante Ball.

The group enjoyed a good old-fashioned game of Uno. Uno was used to highlight key life skills such as adaptability, strategic thinking, mindfulness, social skills, and managing expectations. Through this experience, the young men gained insight into navigating life’s challenges. The game symbolized that while people may not control the circumstances they face, individuals can control how they respond—an important lesson that participants can take with them.

**Enrollment Fall 2024**

As the Fall 2024 semester draws to a close, 1,410 high school students are enrolled in dual enrollment courses, comprising 27.8% of the total student population. These students collectively contribute 10,586 credit hours out of the college's total 45,354 credit hours, representing 23.3% of the semester's credit hour distribution. The dual enrollment program draws participants from 22 high schools across 14 distinct school districts.

**Fall Semester Comparison**

		Total High School Credit Hours
Term	Total High School Students	
2024FA	1,410	10,586
		Total High School Credit Hours
Term	Total High School Students	
2023FA	1,446	10,652

**Outreach**

**Tuesday and Thursday Takeovers**

To date, the Tuesday and Thursday Takeover initiative has been to 10 high schools, connecting with 88 unique students. Many of these students have already completed their admission applications and are gearing up to enroll at KCKCC in the Spring semester. To keep the momentum going, program staff have followed up with personalized emails to both students and their counselors, highlighting the key points from these visits. Counselors

were also equipped with digital documents and essential resources to guide students through the enrollment process for Spring 2025. It's been exciting to see the enthusiasm, and we look forward to welcoming these students on campus soon!

## **Campus Engagement**

High School Partnership's Assistant Director, Julius Brownlee, participated in Motown Showdown, at the Kansas City Kansas Technical Center. Thanks to the efforts of many talented individuals, along with plenty of laughter and fun, \$1,775.00 was raised.

International and Immigrant Student Services

Dr. Candice M. Scott

Assistant Director of International and Immigrant Student Services

## **Program Updates**

### Student office visits: Walkins and Appointments

- Twenty-nine students visited the international office in October for student advising.

### Strategic Activities

1. October 12<sup>th</sup>, the First Annual Kickball Tournament was held.
  - a. Over \$2,000 was raised for study abroad scholarships and training.
  - b. Forty-five individuals participated in the tournament with many fans and guests as spectators.
2. October 31<sup>st</sup>, the first Coffee and Candy come-and-go conversation for international students was held in Lower Jewell.
  - a. Fifty-five students attended.
  - b. Starbucks on 7648 State Avenue sponsored the coffee.
  - c. Spirit and Truth Worship Center sponsored the candy.
  - d. The goal was to establish relationships with students in a relaxed environment, promoting a sense of community and encouraging open communication.

### Presentations

1. Association of International Educators Regional II Conference – Vancouver, Canada; October 7 – 10, 2024
  - a. Dr. Scott was a co-presenter on October 8, 2024, with educators from the University of Utah and Johnson County Community College.
    - i. Presentation title: Association of International Educators Academy: Making the Case for Professional Development.
  - b. Dr. Scott chaired the Kansas State meeting in Vancouver, Canada on October 9, 2024.
    - i. The session focused on sharing updates about international education events in Kansas and collaborating on strategies to support new educators in the state.

### Committees

1. Association of International Educators Kansas State Representative, Region II
2. Kansas International Educators, Chair

3. Study Kansas board member
4. FULBRIGHT Liaison
5. KCKCC Scholarship Reviewer
6. KCKCC Professional Development Committee member
7. KCKCC New American Open House Committee member
8. KCKCC International Education Committee member
9. KCKCC Education Abroad Committee member

## Online Services

Susan Stuart

Director of Online Services

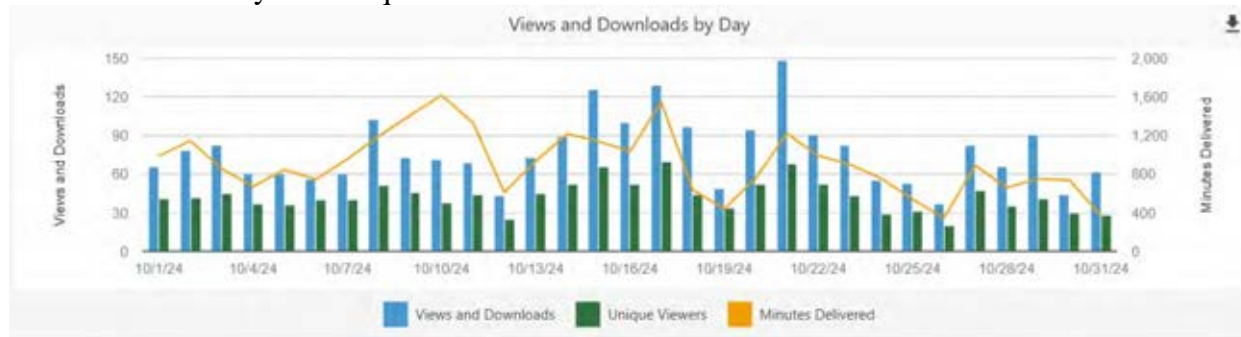
### ***Online Education Services (OES)***

Online Education Services is continuing to work with faculty through Fall 2024 and on more of the new features as they have become implemented. Courses for Spring 2025 have already been loaded into the Learning Management System (LMS), and faculty have begun working on Spring courses.

Online Education Services supported Zoom meetings with 5,613 participants (over multiple sessions) clocking 276,598 combined minutes through 979 meetings for October 1, 2024, through October 31, 2024. The department continues working with users on unsupported versions of Zoom to install updates.



OES is in awe over the incredible continued use of our class capture software, Panopto. This number grows each term. We consistently have a large number of views with 2,394 views and downloads in October with 28,267 minutes accessed by 598 unique users.



In addition to upgrading the Learning Management System, Anthology Blackboard, Online Education is also in the process of integrating additional product from Blackboard's parent company, Anthology.

- A newer learning analytics tool, called Illuminate, an additional assessment tool will bring in data from both Blackboard and Ellucian to provide actionable data that can be shared with various levels of the institution.
- Genuis, an Anthology partner provides a learning management portal in support of Adult and Continuing Education. This system will integrate with both Blackboard and Ellucian. It will allow the use of the LMS to offer courses and streamline the learning data collection process. As part of the department's Wildly Important Goal, OES is working with High School Partnership to create a streamlined and personalized way for high school students to find school specific courses for enrollment.

OES continues to work with International and Immigrant Student Services (IISS) to help facilitate the Collaborative Online International Learning through the SUNY-COIL program which will help partner teachers abroad with those here at KCKCC. This will be a wonderful opportunity for our students and faculty to gain more global awareness. IISS has begun to solicit faculty to be part of the training.

Online Education Services staff resolved approximately 259 logged and closed tickets, calls, or email support requests from October 1 through October 31, 2024. The majority of these are emails and phone calls from students and faculty. Students have adapted well to the new version of Blackboard with most of the issues coming from faculty. The biggest issues OES has had are with textbook integration however, the team is working through those, and all have been resolved to date.

Noah Sturdevant attended the virtual conference for the International Virtual Exchange 2024 as part of the plans to move the needle forward on Cooperative Online International Learning.

Colin Immesoete completed a four-week training on "Leveraging Generative AI in Higher Education: Practical Applications" from Educause. As a result, he created a virtual chatbot to assist students seeking support that will be piloted soon.

Workforce Innovation  
Richard Piper  
Director of Workforce Innovation

- KC FAME Open House where 38 potential students filled out FAME interest cards.
- Advanced Manufacturing Day for Bonner Springs, Schlagle and Washington High Schools, Mr. Rich Piper shared the features and benefits of getting enrolled into the AET/FAME students, among the three high school's 79 students attended. Thirty-seven students filled out FAME interest cards.
- Played and umpired in the inaugural kickball tournament for raising money for the Global Programming department.
- Nine United States Postal Service maintenance employees started a seven-week customized training program. Mr. Chris Nichol and Mr. Grant Gahagan are instructing the non-credit training course.
- New Boston Creative Group (Manhattan, Kansas) creates a 'Cool Careers' video each year to share with middle school and high school cool careers they may not be aware of. Mr. Rich Piper assisted in connecting

Ms. Kristin Brighton of New Boston Creative Group, with the other cast members. National Beef's Mr. Brian Curtin, Operation's Manager, Mr. Joe Valler, Kansas City Kansas Community College/Automation Engineering Technology Federation of Advanced Manufacturing Educators student and National Beef Maintenance Technician and Mr. Chuck Saunders Kansas City Kansas Community College Automation Engineering Technology Coordinator. Video will be available for public viewing in January of 2025.

- Mr. Rich Piper sang in the Motown Showdown Halloween event to assist in raising donations for Career and Technical Education students. All donations were processed through the Foundation. Winner of the contest has not been announced. See link below to watch the performances.

<https://www.youtube.com/watch?v=QcXDXS-QwdM>



## Marketing and Institutional Image Division

Kris Green, Vice President of Marketing & Institutional Image  
November 2024

### Summary

The team has completed four new program videos for the fall semester, including Automotive Technology, Auto Collision, Construction Technology and Music.

The team is currently searching to **fill** four open positions in the division, including graphic designer, multimedia designer, content specialist and event specialist.

Kris Green continued to work with Enrollment Management to launch the next phase of the Archer Education experience. This experience is designed to help students from Admitted to Enrolled.

In September the college held 61 external events and waived \$10,028.31 in fees for community members, businesses, and partners. Some of the larger events include Drive Electric KCK, Tu Salud Health Fair with over 1,000 in attendance, and the Midwest Regional Singing event for Roswell Church of Christ with more than 350 attending.

Media Services provided assistance recording Civilian Response to Active Shooter Events (CRASE) training, monthly board committee meetings and live-streamed athletic events including providing instant replay capability for the officials.

The Web Administrator and Public Information Manager developed and launched a new News section in conjunction with the updated "On Campus" email newsletter, <https://www.kckcc.edu/news>.

Spring class enrollment has begun. Marketing sent out postcards and increased the presence on social media. A radio campaign has begun on 93.3 and 104.3.





Graphic design aided in advertising music and theatre performances, the arts at KCKCC, MPACT and the Psychology Symposium through flyers, digital signage, pole banners and program ads. Items for the Board of Trustees, First Gen, Student Support, Global Workforce Development and Candle Lighting were also created.

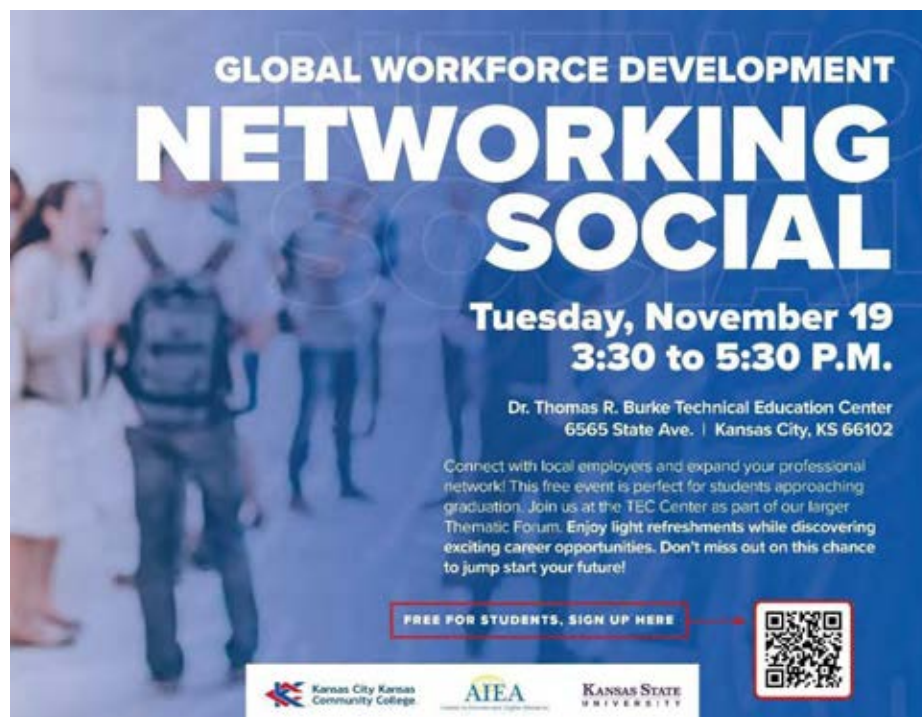
- 
- # EXPERIENCE THE ARTS AT KCKCC
- Performances are in the Performing Arts Center at KCKCC unless otherwise indicated
- ## THEATRE PERFORMANCES
- THE IMPORTANCE OF BEING EARNEST**  
March 6-8 at 7:30 pm and March 9 at 2:30 pm  
High school Matinee March 6 at 10 am  
email [gmusky@kckcc.edu](mailto:gmusky@kckcc.edu) with number  
of students attending  
Directed by Cinnamon Schultz Paulette
- PERFECT ARRANGEMENT**  
April 24-26 at 7:30 pm and April 27 at 2:30 pm  
High school Matinee April 24 at 10 am  
email [gmusky@kckcc.edu](mailto:gmusky@kckcc.edu) with number  
of students attending  
Directed by Faith Trotter
- 
- SCAN  
FOR INFO  
ON  
TICKETS  
& SCHEDULE
- ## MUSIC PERFORMANCES
- ### KANSAS CITY JAZZ SUMMIT
- Tuesday, April 29th  
Jazz Jazz Day - 8am to 5pm
- Tuesday, April 29th  
All KCKCC Vocal Jazz Ensembles  
Vocal Jazz Concert with guest pro  
fessors jazz quartet, 8:00pm to 10:00pm
- Wednesday, April 30th  
Instrumental Combo and Jazz  
Ensembles - 8am to 6:30pm
- Thursday, May 1st  
"Acoustically Based" Jazz Heritage  
Competition | Jazz Ensembles  
8am to 5pm
- Thursday, May 1st  
All KCKCC Instrumental Jazz  
Ensembles | Instrumental Jazz  
Concert featuring Concert Band Jazz  
Orchestra Director Scotty Burnhardt  
7pm to 8:30pm
- Friday, May 2nd  
Instrumental Combo and Jazz  
Ensembles - 8am to 6:30pm
- 
- SCAN  
FOR INFO  
ON  
EVENT  
& SCHEDULE
- ## ART GALLERY EXHIBITS
- GALLERY HOURS: Monday - Thursday 8 am - 4:30 pm
- "Ethereal: Intelligence & Power of the Black Woman"**  
On display January 21 - March 7  
Reception Feb. 28
- KCKCC - Student Art Show 2025
- March 21 - May 9  
Reception TBD
- SCAN FOR ART GALLERY  
INFO AND EVENTS
- 
- ## COURSES AVAILABLE
- Audio Engineering | Drawing | Ceramics  
Graphic Design | Music | Painting | Photography  
Screen Printing | Sculpture | Theatre
- 
- Kansas City Kansas  
Community College.
- KCKCC.EDU



- Candle Lighting



- Networking Social



- First Generation T-Shirt

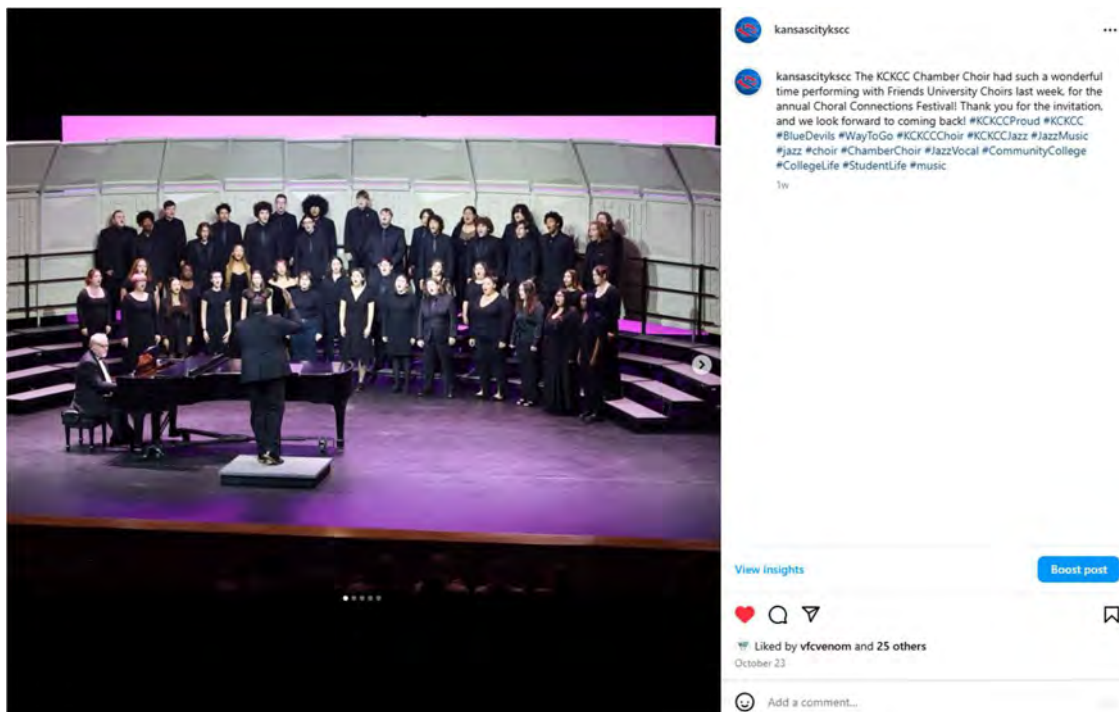


- Board of Trustees Podium Backdrop

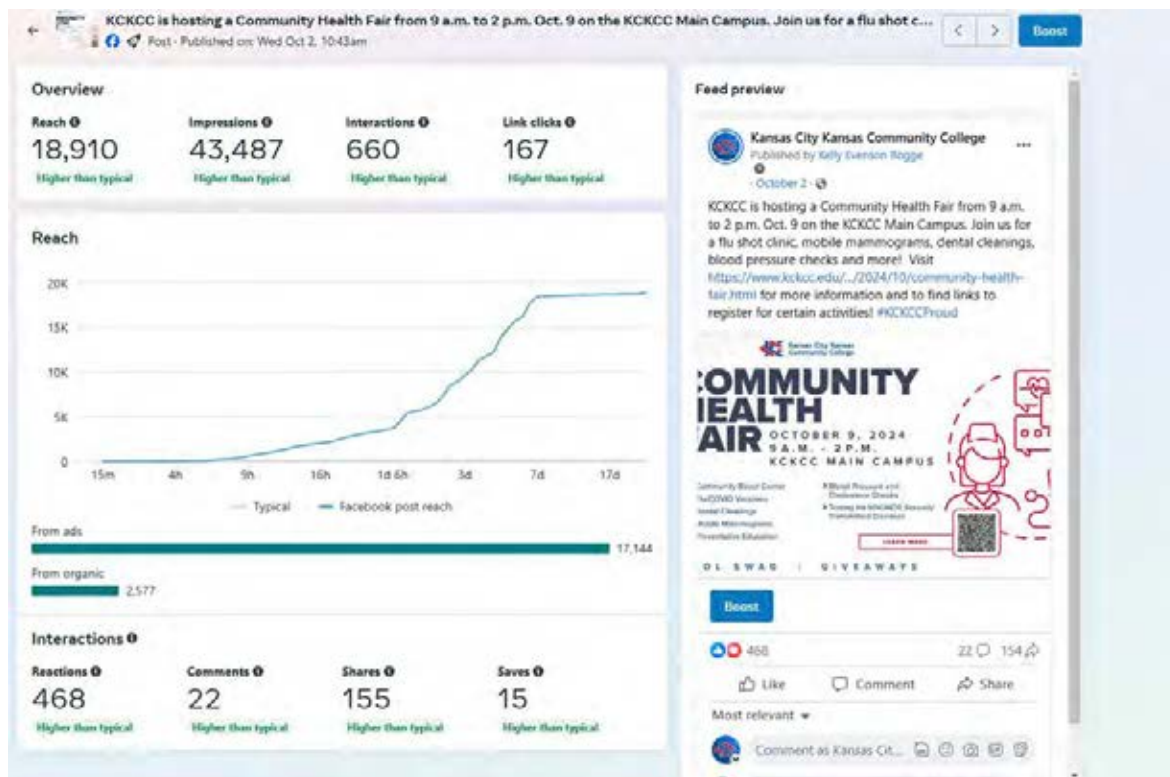
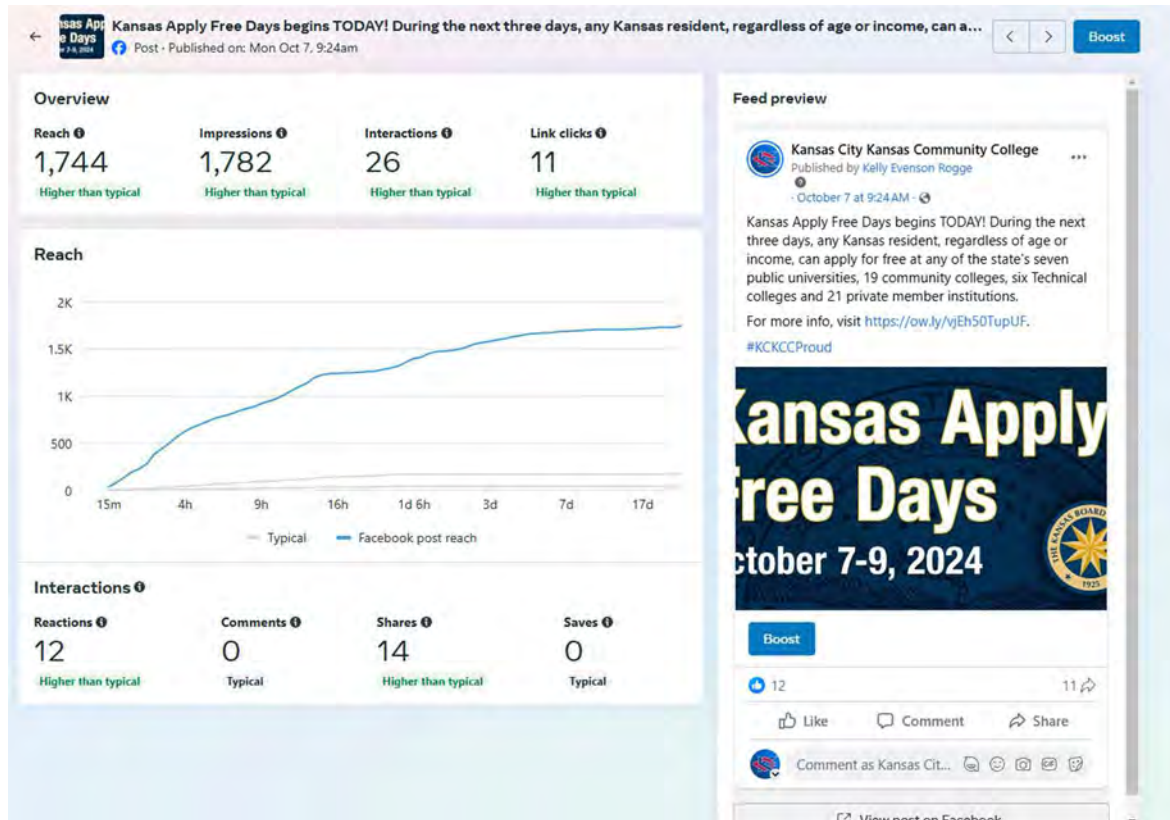


## Social Media

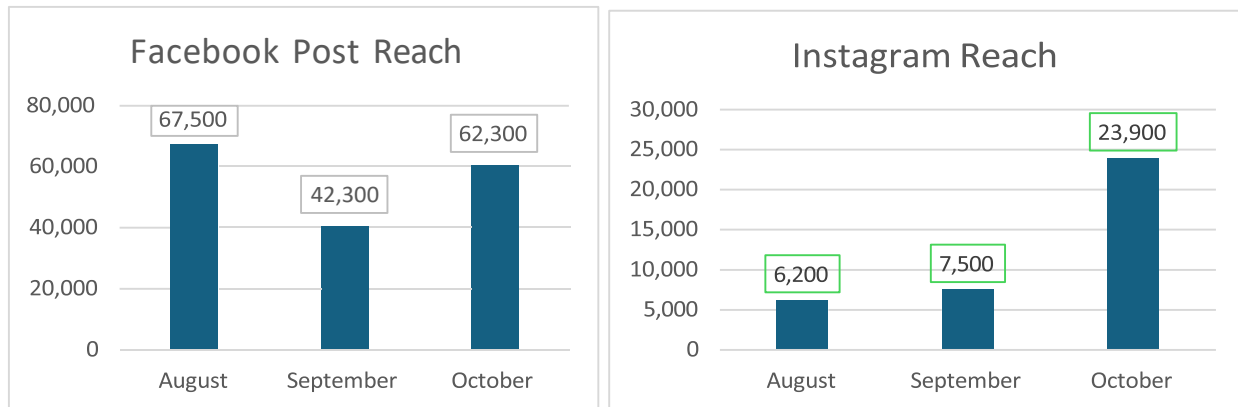
Social Media posts celebrated events held for our students on campus, events attended by student groups and the Marketing Medallion Awards.





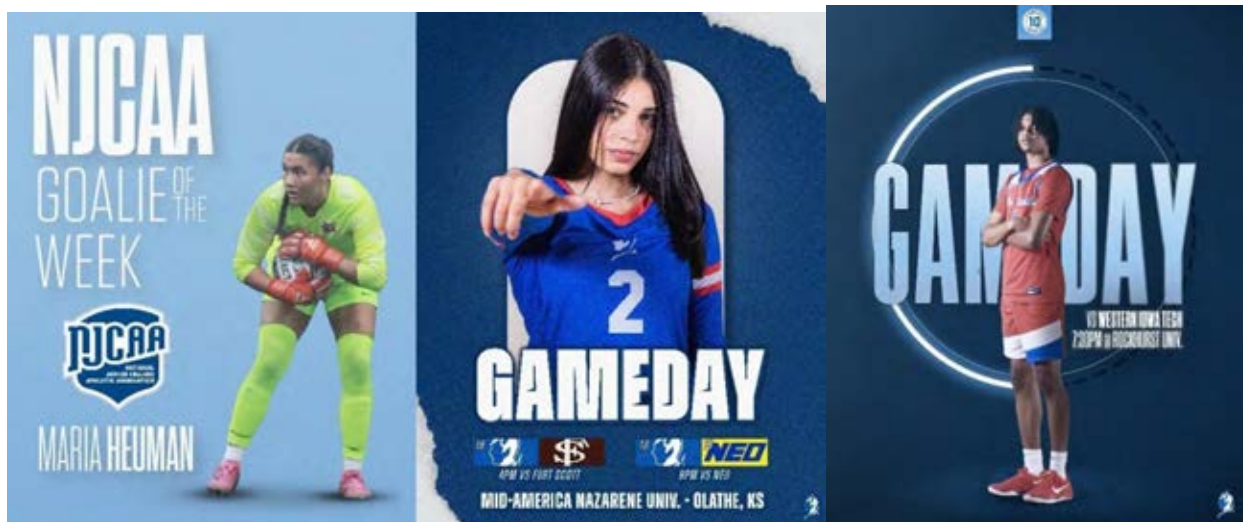


Instagram, Facebook and X followers held steady in October. Facebook and Instagram's reach increased. Instagram had boosted posts which increased the reach significantly.

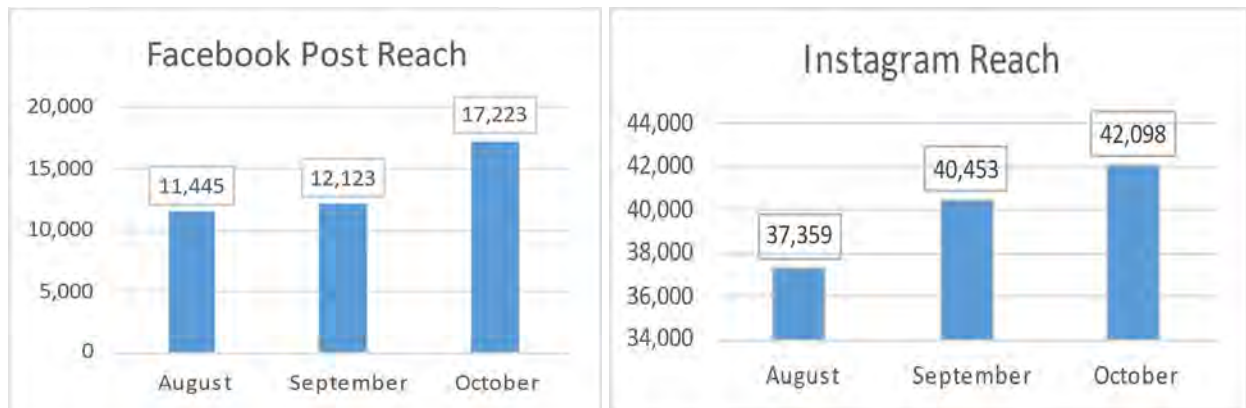


### Athletics and Activities Media

Athletics and Activities Media posted gameday and recognition graphics for the three fall sports and prepared for winter sports. Photos of athletic and student events and continued editing of the Onward videos capped a very busy month.



Athletics social media followers held steady. Facebook and Instagram reached both increased.



### Events and Scheduling

In September the college held 61 external events and waived \$10,028.31 in fees for community members, businesses, and partners.

Some of the major events hosted this month include:

- October 4, from 11 AM to 2 PM at TEC, KCKCC hosted the Drive Electric KCK event. This event was designed for students and community members to explore the world of plug-in electric vehicles (EVs) and hybrids. Attendees had the opportunity to experience what it's like to own an EV and receive unbiased feedback from actual owners. Participants could take the cars for a test drive, provided they had a valid driver's license and insurance. Additionally, information was provided on tax breaks, how EV charging works, and more.
- October 12-13, the College hosted the Midwest Regional Singing event for the Roswell Church of Christ at TEC, which brought over 350 people to our campus. The Midwest Regional Singing has been held for over 50 years, attracting participants from Nebraska, Oklahoma, Kansas, and Missouri.
- October 19, KCKCC hosted the Public Office Town Hall meeting in the Performing Arts Center.
- October 26, KCKCC hosted the Tu Salud Health Fair at TEC, attracting over 1,000 attendees throughout the day. This event aimed to connect the Latino community with essential healthcare services by offering free or low-cost health screenings, facilitating access to healthcare providers and physicians, and distributing vital health and wellness information through informational booths, breakout sessions, and discussion panels.

- October 30, KCKCC hosted the Hispanic Chamber of Commerce's "Cafe con Empresarias Latinas" at TEC. This event attracted over 200 attendees and provided an opportunity for members to showcase their businesses. Additionally, it offered access to resources, education, and grants specifically for Spanish-speaking Latinas in the Kansas City metro area.

### Media Services

Media Services set up and recorded the Community Engagement meeting and the CRASE training. They also set up, recorded and live-streamed the monthly Finance Committee meeting. They live-streamed athletic events plus set up instant replay for the officials. While doing this, they trained work-study students on live streaming, video production and in-game instant replay for officials.

The October monthly Board of Trustees meeting tasks included:

- Set up and recorded the meeting.
- Made a broadcast copy for the college's cable channel and a video archive of the meeting.
- Set up via Zoom a virtual/hybrid meeting.
- Captured meeting analytics from Vimeo, YouTube and Facebook.

### Print Shop

The Print Shop installed upgraded machines and worked their way through unforeseen difficulties while keeping up with their projects and requests.

### Website

The Web Developer and Web Architect continued making progress on the website redesign project. The Web Architect hosted an online training for employees editing individual web pages.

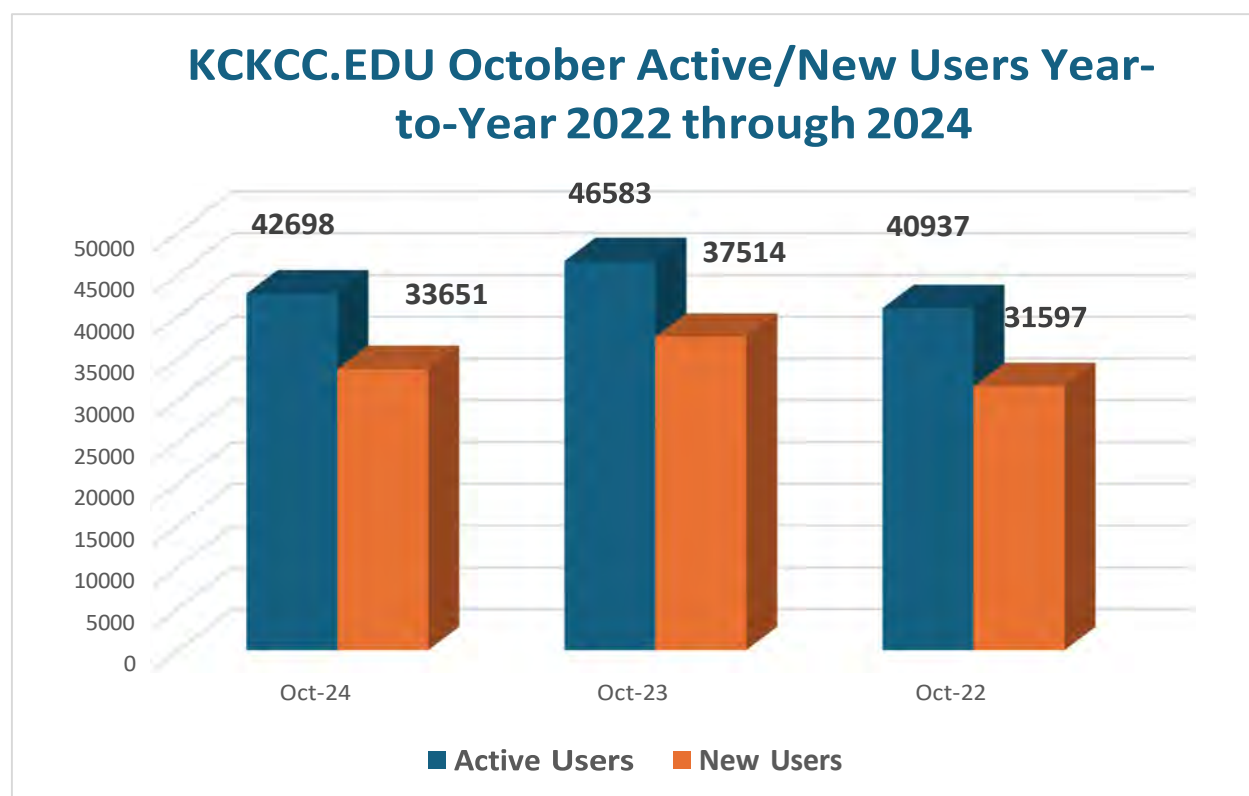
The Web Administrator developed and launched a new News section in conjunction with the updated "On Campus" email newsletter, <https://www.kckcc.edu/news>. The new website features:

- A new homepage with a featured news article with an image section.
- Categories that group related articles, i.e. Strategic Goals. Each category has its own landing webpage.
- Displays the most recent Blue Devils athletic news articles that have been posted on the website.



Other Web Administrator projects include designing and implementing the Spring 2025 enrollment campaign imagery for print and digital mediums; creating three animated digital ads for different student segments: stop-outs, new students and current students; creating a special events webpage for the current theatre production and Halloween graphics for social media.

- Website Statistics



- Top Website Marketing Pages

Page	Views	Active Users
Admissions	1,514	1,040
Get Ready	567	461
Advising	596	384
Why KCKCC?	49	34
Why KCKCC? Spanish	252	196
Financial Aid	568	384

## Policy: 5.18

### Vacation Leave

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#### Purpose

Vacation leave with pay is available to eligible college staff to provide opportunities for rest, relaxation, and personal pursuits.

#### Scope

This policy applies to full-time and part-time staff.

#### Policy Statement

Vacation leave begins to accrue upon initial employment with the College. As vacation hours are reflected in the HR/payroll system, staff may request use of these hours. Staff may not borrow against their vacation leave banks; therefore, no advance leave will be granted.

Supervisors should establish and communicate to staff the guidelines for requesting the use of vacation leave. Staff should request vacation leave in advance, following the supervisor's guidelines for requesting this leave. All vacation leave is subject to approval by the supervisor. Once approved, vacation leave cannot be revoked without written consent of the next level supervisor.

#### Accrual of Vacation Leave

The accrual rate for full-time and part-time staff is as follows:

##### Full-Time Staff

Years of Service	Annual Accrual	Maximum Accumulation Allowed
Upon initial employment through 4 years	80 Hours (6.67 hours per month)	120 Hours
Beginning year 5 through year 9	120 Hours (10.0 hours per month)	160 Hours
Year 10 and thereafter	160 Hours (13.34 hours per month)	200 Hours

Part-time staff begin to accrue vacation when they work 20 or more hours per week.

##### Part-Time Staff

Years of Service	Annual Accrual	Maximum Accumulation Allowed
Upon initial employment through 4 years	3.33 hours per month	60 Hours
Beginning year 5 through year 9	5 hours per month	80 Hours
Year 10 and thereafter	6.6 hours per month	100 Hours

**Administrators**

<b>Years of Service</b>	<b>Annual Accrual</b>	<b>Maximum Accumulation Allowed</b>
Upon initial employment	160 Hours (13.34 hours per month)	320 Hours

All staff (refer to Policy 5.51 for categories of employees) are encouraged to use available paid vacation leave for rest, relaxation, and personal pursuits. In the event accrued vacation leave is not used by the end of the fiscal year; it may be carried forward to the next fiscal year. Vacation leave time will not exceed the maximum accumulation amount. If the total amount of carried-over accrued vacation leave reaches the maximum accumulation limit, vacation leave accrual will temporarily stop. When vacation leave is taken and the total accumulated amount falls below the maximum, vacation leave accrual will begin again. A staff member that is in an unpaid status will not accrue vacation leave.

Holidays that fall either within or on the day preceding or the day following a college-identified vacation period shall not be counted as vacation leave dates for full-time staff.

Part-time staff are not paid for days the College is closed. However, part-time staff can use their accrued vacation leave to receive pay for days the College is closed.

Any staff member changing from an employment period of less than twelve months in any school year to that of a twelve-month employee shall be allowed to count previous employment years for the purpose of determining the amount of vacation leave.

**Unused Vacation Leave Upon Separation of Employment**

When staff separate from the College, unused vacation leave that has been earned through the last day of active employment will be paid at the employee's hourly rate of pay at separation. The payout for accrued vacation leave will not exceed the maximum accumulation amount.

**Grandfathered Employees Clause**

Part-time staff working 20 hours or more per week on or before June 18, 2021, will continue to accrue leave at the rates established prior to the policy change implemented on June 18, 2021. If a part-time staff's work hours fall below 20 hours per week or there is a break in employment, their staff's leave accrual rate will no longer be grandfathered.

Should the individual later begin to work more than 20 hours per week or become re-employed, their leave accrual rate will be determined by the accrual rates established in the new policy implemented on June 18, 2021.

Board Approved: 06/18/2021

Revision Approved: XX/XX/XXXX

## Policy: 5.51

### Employment Categories

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#### Purpose

It is the intent of Kansas City Kansas Community College (KCKCC) to clarify the definitions of employment classifications so that employees understand their employment status and benefit eligibility.

#### Policy Statement

All employees are designated as either non-exempt or exempt under state and federal wage and hour laws.

- **Non-exempt** – employees whose work is covered by the Fair Labor Standards Act (FLSA). Non-exempt employees are entitled to minimum wage and overtime under the provisions of federal and state laws.
- **Exempt** – employees that are exempt from minimum wage and overtime provisions of the FLSA. The nature of exempt work may require exempt employees to work more than regularly scheduled hours in a work week.

An employee's exempt or non-exempt classification may be reviewed and changed only upon written notification from the Human Resources Department.

#### Employment Classifications/Definitions:

##### Administrator

Administrators are employees that include the president of KCKCC, vice presidents, cabinet-level chief officers, and deans.

##### Full-time staff

A full-time staff employee is one who is regularly scheduled to work forty (40) or more hours in a week. There could be specific exceptions that would allow for a deviation to the 40 or more hour work week, due to college approved business-related needs.

##### Part-time staff

A part-time employee is regularly scheduled for less than 29 hours per week in a position expected to be active for more than 6 months.

##### Temporary staff

A temporary employee is one whose position will be active for less than 6 months. Temporary employees are those that are hired to complete short-term assignments.

### Full-time Faculty

A full-time faculty member is one whose salary is determined by either the 182- or 212-day salary schedule in the Master Contract.

### Adjunct Faculty

A part-time faculty employee is one who regularly teaches ten (10) credit hours or less on a semester-by-semester basis. Employees are assigned responsibilities based on credit hours.

### Acting Appointment

An acting appointment is defined by an employee filling a position on a temporary basis until the permanent full-time employee is expected to return to work.

### Interim Appointment

An interim appointment is defined by an employee filling a vacant position on a temporary basis until a competitive search process is completed.

Student employment is addressed in policy 3.13 - Student Employment Hiring Revision

Approved: 06/18/2019

Revision Approved: xx/xx/xxxx

**RESOLUTION****A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR  
IN ACCORDANCE WITH K. S. A. 41-719 (i)**

**WHEREAS**, Kansas Statutes Annotated 41-719 (d) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

**WHEREAS**, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:**

Section 1: KCKCC hereby exempts for Saturday, April 26, 2025, from 4:00 p.m. to 7:00 p.m., the Thomas R. Burke Technical Education Center, Room AA101, from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the Shepherd's Center of Kansas City, Kansas – Fundraiser.

PASSED AND APPROVED by the Board of KCKCC in a meeting held on  
**Tuesday, November 19, 2024.**

BOARD OF TRUSTEES  
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature\_\_\_\_\_

Board Chairperson  
Brad Isnard

Attest\_\_\_\_\_

Secretary  
Dr. Greg Mosier