



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, March 18, 2025 – 4:00 P.M.**

**Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting**

**AGENDA**

1. **Call to Order**
2. **Roll Call**
3. **Executive Session(s):**
  - 1) Executive session to discuss personnel matters of nonelected personnel with possible action to follow in open session (20-minute duration). Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
  - 2) Executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session (7-minute duration). Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
4. **Adjournment**



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## KANSAS CITY KANSAS COMMUNITY COLLEGE

### Board of Trustees Meeting

Tuesday, March 18, 2025 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

### AGENDA

1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. Approval of Agenda
5. Audience to Patrons and Petitioners (3-minute limit)
6. Recognitions/Presentations – None scheduled.
7. Communications – None scheduled.
8. Board Committee Reports
9. Consent Agenda:
  - (Item A) - Approval of Minutes of the February 18, 2025 Meeting
  - (Item A1) - Approval of Minutes of the February 18, 2025 Special Meeting
  - (Item B) - Approval of Recommendations for Payment
  - (Item C) - Approval of Ratification Items
  - (Item D) - Approval of Personnel Items (H.R.)
10. Student Senate Report – Mr. Joseph Sanchez, Student Senate President

11. **President's Report** – Dr. Greg Mosier
12. **Executive Vice President's Report** – Dr. Scott Balog
13. **Vice President Academic Affairs Report** – Mr. Jerry Pope
14. **Vice President Student Affairs and Enrollment Management Report** – Dr. Tom Corti (Interim)
15. **Vice President Finance and Operations Report** – Dr. Patrick Schulte
16. **Vice President Educational Innovation and Global Programming Report** – Dr. Fabiola Riobé
17. **Vice President Marketing and Institutional Image Report** – Ms. Kris Green
18. **Unfinished Business:**
  - Approval of Updated Fiscal Year 2025 Board of Trustees' Goals. Presented by Mr. Brad Isnard, Board Chairperson.
  - Approval of Calendar Year 2025 President's Goals. Presented by Mr. Brad Isnard, Board Chairperson.
19. **New Business:**
  - Approval of College Policies. Presented by Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee.
    - Web Content and Editing (Policy 1.00)
    - Conflict of Interest (Policy 4.15)
      - Informational: Conflict of Interest Form
    - Temporary/Interim Employee Status (Policy 5.57)
  - Approval of New Program Submission: Surveying Technology – Certificate A. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
20. **Adjournment**

**Next Meeting of the Board of Trustees:**  
**Tuesday, April 15, 2025 - 5:00 p.m.**  
**Hybrid Meeting**  
**KCKCC–Technical Education Center (Room AA101) &**  
**Zoom Virtual Meeting Room**



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## KANSAS CITY KANSAS COMMUNITY COLLEGE

### Board of Trustees Meeting

Tuesday, February 18, 2025 – 5:00 P.M.

#### CONSENT AGENDA – Item A

##### Meeting Minutes

1. **Call to Order & Pledge of Allegiance:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Meeting to order at 5:03 p.m. in the KCKCC Zoom meeting platform on Tuesday, February 18, 2025. The Pledge of Allegiance was led by Trustee Don Ash.
2. **KCKCC Mission Statement:** Chair Isnard read the college mission statement.
3. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chair Mary Ricketts, Mr. Donald Ash, Ms. Evelyn Criswell, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton and Dr. Brenda Scruggs Andrieu.
4. **Approval of Agenda:** Chair Isnard called for a motion to approve the agenda. Trustee Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Isnard invited patrons or petitioners to address the Board for a 3-minute limit. There were no patrons or petitioners online.
6. **Recognitions/Presentations:**
  - Chair Isnard invited Dr. Amanda Williams, Director of Library and Learning Services, to present the Academic Affairs Program Highlight: Learning Commons. Dr. Williams presented the following –
    - The Learning Commons prides itself on being one building with endless resources which houses tutoring, the library, an active learning classroom and various study spaces. Dr. Williams shared key accomplishments as hiring new team members (including three bilingual Peer Tutors), being part of the MOBIUS consortium, to date this year having over 20,000 searches in the databases, acquisition of the Cumulative Index to Nursing and Allied Health Literature (CINAHL) and Respiratory



Care for Health Professions, having an average of 110 checkouts of printed materials per month, acquiring archive space that will allow digitization for the first time of the college archives, increasing outreach and collaboration with faculty, and increasing services for the credit-bearing English for Speakers of Other Languages (ESOL) classes, First Generation and non-credit English as a Second Language (ESL) populations.

- The Learning Commons participates in campus and community partnerships such as hosting finals week programming with a therapy dog, multiple workshops and stress relievers, showing a film for Black History Month, peer tutors assisting the student financial aid office and TRIO with the Free Application for Federal Student Aid (FAFSA) programming, and faculty volunteering through Giving the Basics in Wyandotte County.
- Dr. Williams presented data from August 2022 to January 2023 for the Math and Science Center (increased from serving 78 to 141 unique students with 753 visits from math and science tutoring), the Writing Center (increased from 97 to 197 unique students with 504 writing consultations), and the overall general study usage (increased from 422 to 527 unique students with almost 5,000 visits, which equates to serving 30% of the total headcount at main campus, an increase of 2% year over year since 2022).
- Dr. Williams shared testimonials from students and photos of the learning spaces.

Trustee Scruggs Andrieu questioned the term unique student. Dr. Williams explained that a unique student is an individual student that visits the Learning Commons that only gets counted one time. Dr. Williams expressed pleasure in seeing the increase in reengaging students as that was a challenge after the pandemic. Vice Chair Ricketts questioned if there is a way to connect with the struggling students. Dr. Williams responded that a next step was to work with Institutional Effectiveness to look at the overall impact on students with persistence, retention, and academic success. Trustee Hoskins Sutton gave thanks for the outstanding work.

- Chair Isnard invited Dr. Shawn Derritt, Dean of Student Services, to present the Ruffalo Noel Levitz Student Satisfaction Inventory. Dr. Derritt presented the following –
  - The results were for the 2024 survey. Gave thanks to Ms. Kris Green, Vice President of Marketing and Institutional Image, and Dr. Stephen Nettles, Director of Institutional Effectiveness, for their assistance in putting together the presentation and gathering the data, respectively.
  - The survey data reflected that KCKCC student satisfaction was 69%, students that would enroll again was 77%, and the response rate was 7%; there was a decrease in response rate due to the timing of the survey, the 2026 survey would be in March in the spring semester. The top five reasons to enroll highlighted that academic reputation was a strong factor. The top strengths were summarized as campus safety, knowledge and caring of faculty and staff, sense of belonging and access, bookstore staff, and academic advisors' approachability. The top challenges were faculty availability which was a crossover from the high ratings of faculty availability; focus groups will be created to determine what the students meant by the

responses. Satisfaction with College Police and Security increased by 4% and the freshman seminar class increased by 5%. Students that would enroll again, from ages 25 to 44, provided a rating of six and above, on a 7-point scale, meaning that overall KCKCC was the institution of choice.

- Dr. Derritt provided the following recommendations from key individuals to address some of the concerns from the survey: establish a focus group to understand the results, establish a centralized information desk or chat service, use the college's texting system to increase response rate, conduct training sessions for faculty on effective feedback strategies and the significance of timely responses, and organize professional development workshops for all college advisors related to program requirements and resources available to students.

Dr. Mosier noted that the presentation would be emailed to the Trustees.

Chair Isnard gave appreciation for the report and looked forward to reviewing the presentation further. Dr. Derritt would attend the next Board meeting to be able to answer additional questions.

- Chair Isnard invited Ms. Lorraine Mixon-Page, Chief Human Resources Officer, to present the Applicant and Hires Data Biannual Update. Ms. Mixon-Page presented the following –
  - The demographic data represented the last two quarters of 2024 and gave thanks to the Human Resources (HR) team and the Institutional Effectiveness team for the data collection.
  - Job seekers in the Kansas City metro area were interested in working for KCKCC with increases in the number of applicants, including those with a reported disability and/or veteran status. Out of the 1,289 applicants for employment, 54% were female and 41% were male; a significant number of applicants chose not to identify their sex or opted to use their gender identity.
  - The racial demographics of the applicants and those hired showed an interesting shift. A small number of positions were posted and received many applicants. The total applications were a 14.25% increase from this time last year with a 24.06% increase from July 2024. It is possible that the types of positions available were not of interest to a varied applicant pool. Strategies to reach all demographics would include to seek partnerships with local organizations, including the Hispanic Chamber of Commerce and an event with El Centro.
  - Positions included one administrative position with over 100 applications and four supervisor positions with over 300 applicants. One faculty position was open which speaks to the longevity of the current full-time faculty; for the 24 adjunct faculty positions, KCKCC received 175 applications. The racial breakout was similar to other openings posted.
  - The HR team plans to focus on improving representation in all staff positions. Thirty-eight positions were posted with well over 900 applications, yet there were no Hispanic applicants. Strategies were identified to make improvements in this area to have a workforce that reflects the communities served.
  - For a race comparison summary, KCKCC saw a 6% interest from Asian applications,

and hired approximately 6% Asians; in comparison, Wyandotte County census indicates that Asians make up 5% of the population, KCKCC has just over 4% Asian students which indicates the applicant interest and hire ratios are higher in this category. For Black or African Americans, there was an overall 20.87% applicant pool with about 14% hired. Many individuals did not respond and could be any of the racial categories. The last couple years of data indicates consistent recruitment for black and white applicants for employment, with an increase in the number of those choosing not to identify their race which could account for the decrease in some of the other areas.

- o A snapshot of recruitment related to gender indicates an increase in the number of female applicants and new hires and a decrease in the number of male applicants and new hires.

Trustee Hoskins Sutton expressed concern for the Latino numbers, especially taking into consideration the college's number of Latino students. She hoped that HR was reaching out to certain avenues, since seeing college workers who look like them was part of making students feel welcome. Ms. Mixon-Page agreed and stated that, while the college does not set goals or specific targets for any racial demographic, KCKCC wants to make sure to reach all demographics in the community so that staff, faculty and the student population are reflective of the community. She continued that partnering with El Centro and the Hispanic Chamber of Commerce may help in recruiting individuals to consider employment with KCKCC.

Dr. Mosier added that some individuals may be listed in the two or more races category, that a year ago the number was about 10% of hired applicants, that specific organizations that work with Hispanic demographic groups would be contacted, and some marketing was happening with radio stations that have a high Hispanic-listening population. He stated that the reported numbers posed a proactive call-to-action and thought the numbers would change in the next 6-month report.

Vice Chair Ricketts commented it was important to make sure the facts and data were available for connecting with community members. Dr. Mosier reported that more targeted recruitment activities will be done for the downtown center. He added that with the Executive Orders, the college decided to report the gender category the same way as six months ago, but by February 28 the federal laws change, and options will not be gender-oriented but sex-oriented with the only two options being male and female. The college's reporting will need to transition.

Trustee Hoskins Sutton stated that HR will need to be ready for that explanation when those options change and students only see male or female selections, they will be upset with the college not understanding that KCKCC was following an Executive Order. Vice Chair Ricketts agreed.

Chair Isnard gave thanks for the report, shared that it was good to see that for the vast majority of the categories the hired staff matched the demographics of the county, and that identified areas would be given additional effort. He stated that he was impressed by and proud of the number of total applications versus the available positions and that the high interest overall

spoke to the quality of individuals that approach the college for opportunities.

7. **Communications:** Chair Isnard gave the Reminder of the Board of Trustees Retreat - Quarter 1. The Retreat date is February 22, from 9:00 AM to approximately 11:40 AM and the agenda was shared with the Board, including links to documents to be reviewed and documents to complete for the president's evaluation – due Friday. Trustee Scruggs Andrieu commented that she requested a paper copy of the evaluation to complete. Chair Isnard stated he would check if staff had sent the document and thought additional discussion would be needed about dedicating staff time to sending paper copies. Trustee Criswell shared that the evaluation was designed to be digitally completed as the paper process was labor intensive upon the Board Chair and assisting staff.
8. **Board Committee Reports:** Chair Isnard invited the Board Committees to report.
  - On behalf of the **Board Finance Committee** (BFC), Trustee Criswell, Chair of the BFC, reported the BFC met on Tuesday, February 11 and that the college continues to effectively manage its financial resources. Trustee Criswell thought it was important to state every meeting that the college finances were effectively managed, to affirm an understanding of taxpayer dollars and that the college ensures that students get the maximum value for their education. The January financial summary and the financial Board reports reviewed and there was discussion about the recommended fees for the fiscal year 2025-2026 for tuition, general fees, student housing fees and course fees. The recommended fiscal year 2025-2026 mid-year budget adjustment was discussed along with an update on the Certificates of Deposit. The BFC discussed a more efficient recommendation for approving the mileage reimbursement rate going forward – opposed to reviewing and voting annually, the BFC recommended that the Board should use the federal recommended rate to keep the college aligned with the standard rate.
  - An update was given on the downtown location which Trustee Criswell found to be exciting; the concrete is being poured, and the project looks much different than it did three months ago.

Chair Isnard called for a motion to accept the report. Vice Chair Ricketts made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

- On behalf of the **Board Policy Committee** (BPC), Trustee Hoskins Sutton, Chair of the BPC, reported the BPC would have three policies brought to the Board later in the agenda.

Chair Isnard called for a motion to accept the report. Trustee Scruggs Andrieu made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

- On behalf of the **Board Community Engagement Committee** (BCEC), Vice Chair Ricketts, Chair of the BCEC, reported that the BCEC has a meeting scheduled next week for the new community members' launch call. The purpose of the meeting would be for community members to brainstorm and share the items they would like to know more

about from the college.

Chair Isnard looked forward to the kickoff meeting and would be excited to give a welcome on the launch call. Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

- As the **Association of Community College Trustees** (ACCT) Delegate, Trustee Ash reported that the KCKCC representatives had a productive trip to Washington, D.C. Trustee Ash's Governance and Bylaws Committee met Saturday morning to discuss one information item – review of the Legislative Summit schedule – and two action items – approve the questions that would be asked of candidates for nomination to the executive board and approve the new language for the bylaws that help govern the work of the Regional Nominating Committee processing candidates for the executive board. His committee was scheduled to meet again before the conference in October in New Orleans. Other items attended were the general opening session, an informative panel presentation of the Executive Orders with a legal perspective from attorneys, and an overview of the 2025 community college priorities, which provided information for the legislator meetings. Trustee Ash attended a session on possible Executive Orders coming from the White House – it was good, speculative conversation. On Tuesday the KCKCC group visited with Senator Marshall, Representative Derek Schmidt, and Senator Moran plus had lunch in the Senate dining hall with the college's consultants from Merchant McIntyre Associates.
- Trustee Hoskins Sutton reported that she serves on the Diversity, Equity and Inclusion (DEI) Committee, she felt that it was unfortunate that the term DEI had been weaponized to divide the people and stated that she thought it was important to teach the full history of America. Trustee Hoskins Sutton noted that ACCT led the way in changing the committee's name, not from demand from the White House, but because of member institutions who are dealing with this on a local level. The name of the committee was changed to the Committee for Impact and Success and within that Trustee Hoskins Sutton would serve on a subcommittee to revise all the documents; that committee would meet on Zoom on Friday, February 21.
- Trustee Hoskins Sutton pointed out that the college was still committed to serving the full populations. In the Board packet, she noticed the Blue Devil Institute for Teaching and Learning, under the direction of Director Tom Grady offered good sessions at the faculty professional development event, she gave kudos for the session titled Equity Through Pronouns: Inclusive Language in Higher Education. She also gave kudos for the session titled The Neurodivergent College Student presented by Ms. Linda Warner, Director of Counseling and Advocacy, as this was a topic that had been discussed in her DEI Committee about a year ago. Trustee Hoskins Sutton noted that the DEI label had been recognized as being about race but is far from that, that KCKCC's students cover the gamut and so we strive to cover those things. She added that that shows the community work is being done to include all students of diverse populations. Also in the Board packet, Trustee Hoskins Sutton noted HR's three-part series titled Creating a Safe and Welcoming Environment and stated this shows the community that the college is

- still committed to serving the diverse population.
- Trustee Hoskins Sutton stated it was a different feeling on Capitol Hill this time due to the chaos, but the group had good meetings with the Senators and Representative and the sessions contained overall good information.
- As the **Kansas Association of Community Colleges** (KACC) Delegate, Trustee Ash reported that monitoring continues in Topeka with Ms. Heather Morgan, Executive Director of the KACC, as it is going to be a busy legislative session; so far the college is okay.

Vice Chair Ricketts asked if information was given during the conference on how Trustees should support the college president, faculty and staff, especially in a climate change. Trustee Hoskins Sutton replied one of the main things was to be true to who we are to the people we serve, that community is in the name and is what we do, and that though different terminology may be used we are still here for the students. Trustee Hoskins Sutton continued that an item stressed was the reigniting of a community college caucus, to encourage the Senators and Representatives to participate to help move forward the interest of community colleges, which Senator Moran said he would be participating in. She noted that participation in the community college caucus on a federal level would help Kansas community colleges and community colleges nationwide.

Chair Isnard added that he joined the trip to D.C., appreciated the meetings with Senator Moran, Senator Marshall and Representative Schmidt and the meeting with Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, and the Merchant McIntyre Associates representative with the United States Department of Labor (DOL) and a subgroup of the Department of Labor with their Office of Apprenticeship. The DOL meetings were to discuss the innovations KCKCC is doing in Wyandotte County and the surrounding area with all the economic development, how the college is preparing residents for the coming workforce needs to take the most advantage of those good, high paying jobs. Chair Isnard mentioned there was excitement about the information shared and thought that when grant opportunities arise or a college is needed to work with, it will be known that KCKCC can be called for assistance and that hopefully KCKCC will have assistance in the future.

Chair Isnard continued that a lot was going on in D.C. and echoed Trustee Hoskins Sutton's message that it felt different. He stated that everyone was working to adapt as things were happening, which is the best that can be done and to make sure the college complies with D.C. to keep the funding but also to keep true to ourselves and the community ultimately served in Wyandotte County. The day-to-day development was being watched closely and being navigated. It was a productive trip as always.

Trustee Ash reported that Mr. Jee Hang Lee, president and CEO of ACCT, would be visiting Kansas City Kansas Community College for the first time in the coming months, possibly in April. Trustee Hoskins Sutton reported that he would be visiting the Metropolitan Community Colleges also and it will be exciting to have him on campus. Dr. Mosier added that Mr. Lee was looking forward to touring KCKCC, seeing the AET lab as he has heard a lot about the Panasonic training,

and visiting the progress of the downtown project. More details to come.

Chair Isnard called for a motion to accept the report. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Isnard called for questions, comments or a motion to approve the Consent Agenda. Trustee Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

10. **Student Senate Report:** Chair Isnard called for the Student Senate report. Mr. Joseph Sanchez, Student Senate President, presented the following –
- Student Senate members attended a leadership training on equality and inclusion in partnership with the Center for Equality, Inclusion and Multicultural Engagement (CEIM) on January 29.
  - Student Senate assisted with grocery bingo on February 4. The event was held in Lower Jewell, there were no groceries left after the event.
  - On February 12, Student Engagement hosted a Have a Heart, Be Engaged event where candy was handed out and the Blue Connect app was promoted.
  - Mr. Sanchez attended the Washington, D.C. trip with the Trustees and administration. He reported that he had a fun time, his favorite part was visiting the Capitol and seeing the sights, and it was a great experience meeting with the legislators.

Chair Isnard thanked Mr. Sanchez and stated it was a pleasure having him on the trip to experience some of the work that the Board does in supporting the students, employees and the community. Chair Isnard called for a motion to accept the report. Vice Chair Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

11. **President's Report:** Chair Isnard called for the President's report. Dr. Greg Mosier presented the following –
- With the weather causing this meeting to be virtual, he thanked Media Services, College Police and Facility Services for making all the changes to virtual presentations, for keeping the college safe and ready to go for when employees return to campus. Anticipated being open the remainder of the week.
  - Two good news items from the Higher Learning Commission will be reported by Mr. Jerry Pope, Vice President of Academic Affairs.
  - As a college, KCKCC wants to take a sage and objective approach to the Executive Orders. The college serves a very diverse student population in a very diverse county. Many good things can continue to be expressed like how much the diversity of the students and the different thoughts, backgrounds and conversations are appreciated. Living in a multicultural environment and a global society, those types of educational components to the students' education and to staffs' experience are important. Everything that all students bring to the institution is valued. KCKCC is an open-door institution and will continue to be an open-door institution. The

Executive Orders are fluid and need to be communicated that way to staff and faculty. Some of the communications and rulings will change how the college operates as institutions that continue some past practices will be at risk of losing federal funding.

- Serving the entire diverse student population needs to be figured out but one population of students, whether it be race, gender or orientation, cannot be treated differently than another. There is a bill in front of Kansas that will make the use of pronouns illegal. This would apply to applications, meaning options would no longer be gender based with male, female and other categories – as of February 28, the choices will be male or female. The college would not have an option to include that without losing federal money. People would still be respected for how they see themselves. These actions are not from the college; these are Executive Orders from the federal government. Dr. Mosier read communication from the Department of Education stating that the Office of Civil Rights does not tolerate any overt or covert racial discrimination, the law is clear, that treating students differently on the base of race or other items such as diversity, racial balancing, social justice, equity, or under other pretenses is illegal and violates Supreme Court precedent. The language is clear, institutions that fail to comply with consistent and applicable laws face potential loss of federal funding.
- Website scrubbing is being done. KCKCC has been taking a proactive approach as this is not new to the state of Kansas; some of this was implemented over two years ago when the elimination of Diversity, Equity and Inclusion (DEI) was implemented, the college changed the Center of DEI to the Center for Equity, Inclusion and Multicultural Engagement because those items are important to education and to KCKCC's inner workings with each other and with students. Centers that have similar representations of services are being looked at; the college needs to carefully review how some things are structured to ensure good decisions are being made for the institution and the students. Dr. Mosier stated that he shared that information with everyone out of transparency and honesty, which is how he always operates.
- The state of Kansas is in its budget season. Dr. Mosier was asked by a legislator during the budget proceedings if 51% of student enrollment was based on online enrollment as they wanted to cut about 50% of some funding sources, and if enrollment at community colleges was on a continued steady decline. Dr. Mosier explained that was not accurate for KCKCC – enrollment was up 6.5% this semester, spring to spring, the last two previous semesters for each semester was up 3.5%, and credit hour distribution for online classes, which is how the college gets paid not by headcount, was only about 31%. The colleges have a good advocate with Ms. Heather Morgan, Executive Director of KACC. Cuts have been reduced by about 40%, but there are still cuts to be made in the budget. The anticipated numbers for KCKCC were a \$250,000 cut for cybersecurity, a 40% reduction in student success equaling about \$446,000, a technical innovation grant for \$9,000, technology fund \$19,000, tech equipment \$25,000 – in total a projected cut of about \$750,000 for KCKCC for this next fiscal year. Work will continue with Ms. Morgan and the legislators.
- A reporter and photographer from the "The Hechinger Report," a national magazine



with “The New York Times” and “USA TODAY,” visited the college to write a story on what KCKCC is doing with Panasonic. Dr. Mosier will also be interviewed by “The Educational Magazine,” which has an online subscription of a couple million individuals and about 250,000 in the United States, for an article about Ten Inspirational Educational Leaders of 2025 in Higher Education.

- The position description for the Vice President of Student Affairs and Enrollment Management will be posted this week. The title is being updated for an emphasis on enrollment management, admissions, persistence and completion; the title will be the Vice President for Enrollment Management and Student Affairs.
- The downtown project is making good progress with the first concrete being poured two weeks ago for the foundation stem walls to sit on for the basement walls which are about 20 feet tall. The photos posted on LinkedIn have received almost 11,000 impressions in the last two weeks. The winter weather has delayed construction and possible overtime would be implemented to stay on schedule.
- Dr. Stacy Tucker, Director of Honors Education/Phi Theta Kappa/Service Learning, and the Phi Theta Kappa (PTK) team received the 2024 PTK Reach Award. The college’s PTK students will receive that special stole to wear at commencement.
- KCKCC was recognized as a finalist for the Kansas City, Kansas Chamber of Commerce Partner of the Year Award, the event will be held on Tuesday, March 4.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**

**12. Executive Vice President’s Report:** Chair Isnard called for the Executive Vice President’s report. Dr. Scott Balog highlighted the following –

- Attended the productive trip to Washington, D.C. to advocate on behalf of KCKCC and community colleges nationwide. Gave special thanks to Trustees Isnard, Hoskins Sutton and Ash for their time and support to the advocacy efforts and to Mr. Joseph Sanchez, Student Senate President, for his attendance as congressional members enjoy hearing directly from students. Positive meetings were attended with the college’s delegation and with staff at the Department of Labor. Thanked Ms. Kris Green, Vice President of Marketing and Institutional Image, and the president’s office for the support with planning the trip.
- KCKCC continues to grow relationships with area school districts, specifically in Leavenworth around Career and Technical Education (CTE) and with Piper High School and Kansas City, Kansas Public Schools around entrepreneurship work.
- Relationships are being cultivated with community-based organizations in the area like the Chambers of Commerce and the Downtown Shareholders of KCK.
- Work continues to advance with the American Association of Community Colleges (AACC) Electric Vehicle (EV) Hub consortium partners including Feeding America and the Society for Human Resource Management.
- Work is being systematized to better plan and track progress on activities and initiatives using tools like Planner. The college is moving to a different monthly reporting approach from respective areas; the WorkBoard platform has been

procured and over the next six months KCKCC's Director of Institutional Effectiveness and Dr. Balog will be building the college's presence on that platform in preparation for the rollout with the next annual strategic planning cycle.

- o Gave thanks to all the team leads and internal coaches for their commitment to and work on KCKCC's installation of "The 4 Disciplines of Execution" (4DX) across all college areas.

Chair Isnard called for a motion to accept the report. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

**13. Vice President Academic Affairs Report:** Chair Isnard called for the Vice President Academic Affairs report. Mr. Jerry Pope highlighted the following –

- o Two good news items from the Higher Learning Commission (HLC). 1) HLC accepted KCKCC's interim monitoring report without needing further information. The next event with HLC is their midcycle visit in February 2027. Work on that assurance argument will begin soon. 2) Notice was received of the HLC staff recommendation to approve KCKCC's Pell-eligible prison education program substantive change application for Welding Certificates B and C at Lansing Correctional Facility. The college was previously a second-chance Pell program, this is the next step in the process. Ms. Ashley Irvin, Associate Dean of Career and Technical Education, did a lot of work on the applications and on the Memorandum of Understanding (MOU) with the Kansas Department of Corrections. The approval is pending final action by the Institutional Actions Council on March 10 and 11.
- o In response to Vice Chair Ricketts's question during the Learning Commons presentation this evening by Dr. Amanda Williams, Director of Library and Learning Services, about connecting with struggling students, Mr. Pope confirmed with Ms. Cecelia Brewer, Dean of Academic Support and Assessment, that the staff review ratings of students, and reach out to those students based on that information.
- o Ms. Cecelia Brewer, Dean of Academic Support and Assessment, Dr. Amanda Williams, Director of Library and Learning Services, and Ms. Angie Miller, Director of Assessment, attended a conference in Hawaii and presented "A Journey from Probation to Progress: Transforming a Culture of Assessment at a Community College." KCKCC has been contacted by several institutions because of the college's assessment story. Faculty participation, full time and adjunct, in class level assessment is a strong 80% compared to 63% last year.
- o Bettering Life Utilizing Education (BLUE) 101 Freshman Seminar faculty, Ms. Karisse Whyte and Dr. Todd Miles are attending the 44th Annual Conference on the First Year Experience in New Orleans to help improve the first-year experience course for students.
- o Welcome Week had many presenters, including a well-known session coordinated by Dr. Gena Ross, Director of Student Support for Program Success, and Dr. Stephen Nettles, Director of Institutional Effectiveness, titled "Serving At Risk Students;" this is a two-part session with the second part being presented in August.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**

**14. Vice President Student Affairs and Enrollment Management Report:** Chair Isnard called for the Vice President Student Affairs and Enrollment Management report. Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management, highlighted the following –

- Enrollment numbers remain very strong. As of this week, headcount is up 4.6% and credit hours are up 6% compared to last spring and for the two-year comparison, headcount is up 8.5% and credit hours are up 10%.
- Athletics – the men's basketball team is on a 19 to 8 streak and are ranked 22nd in the nation. Men's soccer has a new coach who was the women's soccer coach and was soccer coach of the year. The field house is repair is coming along, but the teams are still practicing at Homefield Kansas City.
- Student Success Center – Placement testing increased about 43% compared to last year increase, this is a good indicator.
- Additional things can be done to increase the relationship with recruiting Hispanic students and their families. Admissions has two bilingual staff members and for the first time this spring, a Hispanic counselor is attending the Hispanic career fairs. At no additional cost, business cards can be in English and Spanish.

Vice Chair Ricketts confirmed that headcount and credit hours were increasing and gave kudos for the work. Dr. Corti replied that enrollment is a team effort between many areas. Dr. Mosier added that the college gets paid by credit hours and this trend means students are taking more credit hours; the average was about 9.0 credit hours per student head and that number is increasing. Chair Isnard agreed that was a nice trend as he was glad to see the students can finish quicker and it is good for the institution.

Chair Isnard called for a motion to accept the report. Trustee Gilstrap made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

**15. Vice President Finance and Operations Report:** Chair Isnard called for the Vice President Finance and Operations report. Dr. Patrick Schulte highlighted the following –

- The college received the county property tax allocation of about \$24 million which substantially increased revenues; from this point forward, that will be a declining balance as expenses are paid through the year.
- Business Office – Data requests for student information are being routed directly through Dr. Schulte's office who will validate the information and review the inquiring source; respect was given to all the college areas, especially Student Affairs, who are working closely with Dr. Schulte on those requests. The Business Office has expanded their office hours to better serve students. Annual tax forms for 2024 were sent by the end of January. A request for proposal (RFP) for onsite food service was published on February 13. Budget information was sent to the departments and is underway; the majority of budgets were received back last

Friday and next steps will continue with the budget timeline on reviewing budgets and bringing the strategic new asks forward. The state funding position is being closely monitored.

- The Human Resources team is actively recruiting for the Controller position, a Graduation Specialist and the Director of Student Engagement.
- Information Services is progressing with the Ellucian team in preparation for Software as a Service (SaaS).
- College Police – Chief of College Police Kacey Wiltz started with KCKCC on Monday bringing more than 22 years of experience in law enforcement, having served in various roles with the Lawrence Police Department and the Topeka Police Department. Most recently, she served as a School Resource officer and was honored as the 2023 Kansas School Resource Officer of the Year. Chief Wiltz earned a master's degree in criminal justice and is working on her Ph.D. in criminal justice leadership.
- Facility Services continues an approach to deferred maintenance at the college locations. The cold weather puts stressors on the facilities and the response and engagement of Facility Services in making sure the locations are accessible and open has been excellent. Work on the development of the downtown project continues working closely with the downtown partners.
- The Wellness Center kicked off its 30/60 Miles in 30 Days Challenge on February 3 with 34 registered participants.

Trustee Hoskins Sutton questioned if the food service would offer meal plans to the student housing residents. Dr. Schulte explained that the college is exploring more of a retail operation and that an expansion into student meal plans could be discussed. Trustee Hoskins Sutton agreed that that was a good start, so students did not need to walk far for food. Vice Chair Ricketts commented that there had been much turnover in the food service area and wondered what could be done to make it more sustainable for the next vendor, possibly food plans. Dr. Schulte responded that the RFP is looking at vending service options also. Dr. Mosier added that COVID hit the food service hard because students were not on campus. Dr. Mosier pointed out that student housing has full kitchens which would make the food plan idea difficult, but maybe the regular student population would have interest.

Dr. Mosier invited Chief Kacey Wiltz to introduce herself. Chief Wiltz expressed excitement at being at KCKCC and looked forward to partnering with leadership throughout the college in support of all students as 10 years of her law enforcement profession was school-based policing. The Board welcomed Chief Wiltz.

Chair Isnard echoed the comments about the food service as it has been a frustration for quite a while, and it is difficult to find the right thing that will be sustainable and the right thing for the students. He gave appreciation for the work in looking for those options.

Chair Isnard called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

16. **Vice President Educational Innovation and Global Programming Report:** Chair Isnard called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé highlighted the following –

- Enrollment Overview – Kudos to Online Education Services for progressing the Genius integration and handling 248 support tickets focusing on faculty inquiries. Adult and Continuing Education is growing with 439 participants to date; in measurable skills gain from the General Education Diploma (GED) and English Language Acquisition (ESL) programs, KCKCC is at 68% which is above state benchmarks. Workforce Innovation started the new Industrial Maintenance Technician (IMT) program with nine students and is on track for fall 2025 enrollments as new cohorts and new programs are developed. Kudos to Dr. Candice Scott, Assistant Director of International and Immigrant Student Services, and her team who has 90 international students with 26 new students this semester – a 25% increase from fall 2024 and an 80% growth since fall 2023. High School Partnerships is creating new opportunities and pathways for enrollment with Mr. Julius Brownlee, Assistant Director of High School Partnerships, having a consistent presence within the schools; currently about 1,200 students from the high schools are enrolled in programs with over 9,500 credit hours.
- Student Success – Dr. Jack Henderson, Executive Director of Workforce Innovation, has engaged with internal stakeholders and external partners around how KCKCC could expand apprenticeship opportunities and work-based learning. International students were supported with the creation of new orientation and onboarding programs to help that transition; the most recent international student orientation had 26 students in attendance. Dr. Richard Wallace, Director of Adult and Continuing Education, and his team are reviewing alternative placement measures to help students onboard with the GED or ESL programs and there are 14 new GED students. Susan Stuart, Director of Online Education Services, and her team are streamlining dual and concurrent enrollment and noncredit pathways while helping manage a new system integration.
- Quality Programs and Services – Two new micro credentials linked around financial literacy will launch in the fall: 1) a personal finance program and 2) a financial literacy planning course that will be embedded in the high schools in support of a new high school mandate that requires all K-12 institutions to have financial planning in their curriculum. Sixty new online enrichment courses were added to the continuing education program.
- Employee Engagement – President Mosier presented at the Workforce Development Institute (WDI) conference which a strong delegation from KCKCC attended to better understand how the work will be done and how to align with K-12 partners and the workforce.
- Community Engagement – KCKCC was named in two of the six Collective Impact Grants awarded by the Kauffman Foundation: one focused on entrepreneurship and one in line with reentry and prison education. This summer, the first study abroad initiative will launch – KCKCC is officially global.

Trustee Criswell commented that a few years ago the word global was not in the conversation and now it powerfully is. She felt proud, honored and grateful for the work being done by the President's Cabinet, faculty, staff and the Board.

Vice Chair Ricketts expressed excitement and gave thanks for Dr. Riobé and her team's work. She was glad that KCKCC was the connection to providing financial education in K-12. She continued that it was phenomenal for the college to have international students, both for their benefit and for the local students to be able to interact with people from other countries. Dr. Riobé explained that the financial education component was extremely necessary and gave thanks to Mr. Rich Piper, Director of Technical Programs/KCKCC Liaison to the KC FAME Chapter, for pushing financial education with the FAME cohort students.

Dr. Mosier clarified that the nine IMT students mentioned were only in customized training and did not include the 20 students in the Panasonic cohort, which is run once in the first semester and once in the second semester; 16 students now plus up to 20 students starting in week eight or nine this semester.

Chair Isnard called for a motion to accept the report. Trustee Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

**17. Vice President Marketing and Institutional Image Report:** Chair Isnard called for the Vice President Marketing and Institutional Image report. On behalf of Ms. Kris Green, Vice President of Marketing and Institutional Image, Mr. Randy Royer, Director of Media Services, highlighted the following –

- The Marketing and Institutional Image (MII) division has two widely important goals (WIGs) for “The 4 Disciplines of Execution” (4DX): the Vice President of Marketing and Institutional Image (VPMII) presented the website design to student groups and ensured the customer service survey was part of all completed project emails related to marketing projects.
- The VPMII launched new digital advertisements promoting the college to those applying for federal aid and students who may want to enroll in 8-week classes.
- Working with High School Partnerships, the division created a promotional toolbox to help promote college classes to high school students.
- The VPMII worked with the Executive Vice President to complete the content and design for the most recent strategic plan update. Collaboration was done with Student Affairs and Enrollment Management to complete the presentation for the Student Satisfaction Inventory.
- The MII division completed the hiring process for two positions: a content specialist and multimedia designer.
- The VPMII worked with Human Resources, Student Affairs and Enrollment Management and others to communicate strategic messages about housing, inclusion and the hybrid remote work pilot program.
- The VPMII worked with the president's office to host a reporter from the nationally known “The Hechinger Report” at KCKCC. The MII team completed work on a

national feature in “The Education Magazine” and local news stories on the downtown center.

- o The MII division is working on the new gymnasium floor design.

Chair Isnard called for a motion to accept the report. Vice Chair Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

18. **Unfinished Business:** Chair Isnard presented the nominations for the 2025 KCKCC Board and College Committees, and Delegate Assignments, noting that there were very few changes this year for committee assignments.

- For the **Board Audit, Finance and Facilities Committee**, Chair Isnard nominated **Ms. Evelyn Criswell as Chair**, with **Mr. Don Ash and Mr. Mark Gilstrap as members**. Chair Isnard called for motion to approve the Board Audit, Finance and Facilities Committee assignments as nominated. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**
- For the **Board Community Engagement Committee**, Chair Isnard nominated **Ms. Mary Ricketts as Chair**, with **Mr. Don Ash as a member** and **Mr. Brad Isnard as a substitute member** as needed since there were not three committee members. Chair Isnard called for a motion to approve the Board Community Engagement Committee assignments as nominated. Trustee Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
- For the **Board Policy Committee**, Chair Isnard nominated **Ms. Linda Hoskins Sutton as Chair**, with **Dr. Brenda Scruggs Andrieu and Ms. Mary Ricketts as members**. Chair Isnard called for a motion to approve the Board Policy Committee assignments as nominated. Trustee Scruggs Andrieu made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**
- For the two **Board Representatives of the Executive Committee for the Foundation**, Chair Isnard nominated **Mr. Brad Isnard and Ms. Linda Hoskins Sutton** to continue those roles. Chair Isnard called for a motion to approve the Representatives of the Executive Committee of the Foundation assignments as nominated. Vice Chair Ricketts made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**
- For the **Delegates of the Association of Community College Trustees (ACCT)**, Chair Isnard nominated **Mr. Don Ash** to continue his role as the delegate and **Mr. Brad Isnard** as the alternate. Chair Isnard called for a motion to approve the Delegates of the Association of Community College Trustees (ACCT) assignments as nominated. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

- For the **Delegates of the Kansas Association of Community Colleges (KACC)**, Chair Isnard nominated **Mr. Don Ash** to continue his role as the delegate and **Mr. Brad Isnard** as the alternate. Chair Isnard called for a motion to approve the Delegates of the Kansas Association of Community Colleges (KACC) assignments as nominated. Trustee Gilstrap made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**
- For the **Representative of College Senate**, Chair Isnard nominated **Mr. Brad Isnard** to continue that role. Chair Isnard called for a motion to approve the Representative of College Senate assignment as nominated. Trustee Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

#### 19. New Business:

- Chair Isnard invited Trustee Linda Hoskins Sutton, Chair of the Board Policy Committee, to present the College Policies. Trustee Hoskins Sutton presented the following –
  - The three policies were in the Board packet – Work Breaks (Policy 5.43), Return of College Property (Policy 5.44), and Leave Time for Election Day Voting (Policy 5.65). Robust conversation was had about work breaks and Trustee Hoskins Sutton wanted the staff to know their comments were seen and she reassured staff that administration would not deny a break for restroom use, medication or something similar.

Chair Isnard thanked Trustee Hoskins Sutton, commented that he heard some conversation with the College Senate around the policies, and gave appreciation for everyone's input and the committee's work as the policies were being updated. He noted that KCKCC has policies but would always comply with the law that would cover scenarios like medication breaks.

Chair Isnard called for a motion to approve the policies as presented. Trustee Scruggs Andrieu made the motion. Trustee Criswell seconded the motion. **The Motion Carried.** Chair Isnard confirmed that all three policies were approved in one vote. Trustee Hoskins Sutton asked if there was a preference for voting on each single policy in the future. Chair Isnard explained that like the Consent Agenda the policies would be approved at once and more in-depth discussion or a roll call vote could be had for a particular policy if needed.

- Chair Isnard invited Dr. Scott Balog, Executive Vice President, to present the KCKCC Strategic Plan Bi-Annual Report. Dr. Balog presented the following –
  - KCKCC's planning and work is guided by the college's values – student success, excellence, inclusion, innovation, integrity, and collaboration.
  - KCKCC's four priorities within the strategic plan include: 1) Student Success (provide services and resources that empower students to attain their goals); 2) Quality Programs and Services (provide excellence in education by offering relevant and innovative educational programs and services that meet the needs of our students and community); 3) Employee Engagement (foster an institutional culture that promotes diversity and inclusion, and a commitment to KCKCC, student and employee success); 4) Community engagement (advance KCKC to its next level of excellence and elevate the college's presence in the community).



- Recent accomplishments over the past six months and future projects for continued growth were highlighted.

Chair Isnard called for a motion to approve the KCKCC Strategic Plan Biannual Report. Vice Chair Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Proposed FY 2026 Special Course Fees. Mr. Pope presented the following –
  - The proposed fees are in the Board meeting book beginning on page 121. These are the special course fees for post-secondary students taking courses. Comments were posted in the document to note significant increases or decreases. The college was carefully tracking the expenses. Some increases were due to equipment or a pricing increase in testing. Dr. Patrick Schulte, Vice President of Finance and Operations, added that this was moved forward by the Board Finance Committee.

Chair Isnard asked Trustees Criswell, Gilstrap, and Ash if there were concerns or questions from the Board Finance Committee. Trustee Criswell confirmed that the committee approved to present this to the Board and recommended approval by the Board as there were not huge increases and there were not a lot of increases.

Chair Isnard called for a motion to approve the Fiscal Year 2026 Special Course Fees. Trustee Criswell made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**

- Chair Isnard invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Program Revisions: Criminal Justice - Associate in Applied Science (AAS) and Criminal Justice - Certificate C. Mr. Pope presented the following –
  - The proposed program revisions are in the Board meeting book beginning on page 138. This program was not aligned with the Kansas Board of Regents (KBOR) and the college was moving to put it in alignment; the college has the option to not align programs. If KCKCC is not in alignment for this program, the college is not eligible for Perkins. The changes included a couple of new courses that were created, the large number of electives were changed, and obtained alignment with the state-approved law enforcement academies. Work has been done with the KBOR staff, the advisory committee and the faculty member. There are two proposals. Certificate A was not an approved exit point, now the college has the approved exit point of Certificate C and an Associate in Applied Science (AAS).

Chair Isnard called for a motion to approve the Program Revisions: Criminal Justice - Associate in Applied Science (AAS) and Criminal Justice - Certificate C. Trustee Gilstrap made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, to present the Proposed FY2026 Tuition, General Fees and Student Housing Fees. Dr. Schulte presented the following –

- This was presented at the Board Finance Committee. A zero-dollar increase was given to Wyandotte County in-district residents since those individuals were already paying a portion of the property tax; that total remained at \$83 per credit hour. For in-state, metro rate, online rate (non-Wyandotte County), out-of-state, and international fees comparisons were made to Metropolitan Community College (MCC) and Johnson County Community College (JCCC), a review of KCKCC's rates was done while working towards maintaining affordable access to education for students, and considered how to appropriately price to increase additional tuition revenue as state and federal funding resources may be on the decline; this lead to recommended increases of \$1.50 in-state, \$2.00 metro rate, \$2.00 online rate, \$3.00 out-of-state, and \$3.00 international. The KCKCC FY2026 per credit hour amounts remain lower than MCC and JCCC. A 3% and 5% increase in credit hour enrollment was calculated with confidence in the 5% opportunity for KCKCC to generate additional enrollment which would bring in about \$582,000 additional of tuition revenue next fiscal year. That was the recommendation moved forward by the Board Finance Committee.
- Dr. Mosier pointed out that some colleges have additional student fees like technology fees. MCC does not have that fee yet have a higher rate; JCCC has a \$16.00 fee similar to KCKCC. In calculating this comparison and knowing the probability of state budget cuts, the standard tuition rate per residency and that dollar fee were considered to help cover some of that balance and not putting the entire burden of the state cuts on the students.
- Dr. Schulte shared the proposed student housing revenue and expense model and explained the approach with Dr. Mosier was to make sure the college was netting almost to zero in relation to taking care of the debt service, providing the resources needed for the individuals running the facility, and the facility's expenses. Considering the projected occupancy rates for the next year, this year's information was utilized as a guide for a \$50.00 increase in cost per semester rate per bed. The cost would increase from \$3,000 for the term to \$3,050 for spring and for fall. That would net down to under \$21,000, knowing there would be some potential variability in expenses, being relatively close to this year's budgeting and maintaining an affordable opportunity for students to reside on campus.
- Dr. Mosier added that that is significantly below anything that is comparable in quality, age and amenities; KU and K-State are about \$11,000 per year for a shorter term versus KCKCC's \$6,100 for 10 months. That was the recommendation moved forward by the Board Finance Committee.

Chair Isnard called for a motion to approve the Fiscal Year 2026 Tuition, General Fees and Student Housing Fees. Trustee Criswell made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Isnard invited Dr. Patrick Schulte, Vice President of Finance and Operations, to present the 2025 Mileage Reimbursement Rate. Dr. Schulte presented the following –
  - Annually the Board Finance Committee, would adopt the acceptance of the annual

Internal Revenue Service's mileage reimbursement rate. This year there was discussion on a way for the Board to blanketly adopt that annual rate. The rate would be reviewed by the Board Finance Committee on an annual basis, but not necessarily for recommendation of change unless there was a reason to amend it. The Board Finance Committee recommended that the Board adopt the acceptance of the annual Internal Revenue Service (IRS) mileage reimbursement rate.

Chair Isnard agreed with that idea of not having the Board come back to it every year. Chair Isnard called for a motion to adopt the acceptance of the annual Internal Revenue Service's mileage reimbursement rate. Trustee Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Ash made the motion. Vice Ricketts seconded the motion. **The Motion Carried.**

The meeting adjourned at 7:30 p.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE  
Board of Trustees Special Meeting  
Tuesday, February 18, 2025 – 4:00 P.M.**

**CONSENT AGENDA – Item A1**

**Meeting Minutes**

1. **Call to Order:** Chairman Brad Isnard called the Kansas City Kansas Community College (KCKCC) Board of Trustees Special Meeting to order at 4:00 p.m. in the KCKCC Zoom meeting platform on Tuesday, February 18, 2025. The meeting was rescheduled from hybrid to virtual due to inclement weather.
2. **Roll Call:** Trustees present were Chairman Brad Isnard, Vice Chairwoman Mary Ricketts, Mr. Donald Ash, Ms. Evelyn Criswell, Mr. Mark S. Gilstrap, Ms. Linda Hoskins Sutton, and Dr. Brenda Scruggs Andrieu.
3. **Executive Session(s):** Chair Isnard announced there would be three executive sessions.
  - 1) Chair Isnard called for a motion to enter the first executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 10-minute duration with possible action to follow in open session. Open session would take place in the virtual meeting room. Trustee Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

The Board was transferred to the virtual executive session meeting room. They were joined by Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, Dr. Patrick Schulte, Vice President of Finance and Operations, and Mr. Greg Goheen, College Attorney.

The Board began the first executive session at 4:05 p.m. and ended the executive session at 4:15 p.m.

Chair Isnard called for a motion to return to open session. Trustee Hoskins Sutton made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**

- 2) Chair Isnard called for a motion to enter the second executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 15-minute duration with possible action to follow in open session. Open session would take place in the virtual meeting room. Vice Chair Ricketts made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

The Board entered the second executive session at 4:16 p.m. and ended the executive session at 4:31 p.m. Chair Isnard called for a motion to return to open session. Trustee Criswell made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- 3) Chair Isnard called for a motion to enter the third executive session for the preliminary discussion of the acquisition of real property for a 10-minute duration with possible action to follow in open session. Open session would take place in the virtual meeting room. Trustee Gilstrap made the motion. Vice Chair Ricketts seconded the motion. **The Motion Carried.**

The Board entered the third executive session at 4:33 p.m. and ended the executive session at 4:43 p.m. Chair Isnard called for a motion to return to open session. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

Chair Isnard called for a motion to extend the executive session for the preliminary discussion of the acquisition of real property for a 5-minute duration with possible action to follow in open session. Open session would take place in the virtual meeting room. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

The Board re-entered the third executive session at 4:47 p.m. and ended the executive session at 4:52 p.m. Chair Isnard called for a motion to return to open session. Vice Chair Ricketts made the motion. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

For the first executive session, Chair Isnard called for a motion to approve the settlement agreement as discussed in executive session one. Vice Chair Ricketts made the motion. Trustee Criswell seconded the motion. **The Motion Carried.**

For the second executive session, no action was needed or taken.

For the third executive session, Chair Isnard called for a motion to approve the purchase of the additional three acres from the City of Lansing as discussed in executive session three. Vice Chair Ricketts made the motion. Trustee Gilstrap seconded the motion. Trustee Scruggs Andrieu opposed the motion. **The Motion Carried.**

4. **Adjournment:** Chair Isnard called for a motion to adjourn the meeting. Trustee Criswell made the motion. Trustee Gilstrap seconded the motion. **The Motion Carried.**

The meeting adjourned at 4:55 p.m.

ATTEST:

\_\_\_\_\_  
Chairperson, Mr. Brad Isnard

\_\_\_\_\_  
Secretary, Dr. Greg Mosier

## **Recommendations for Payment**

*These items are over \$25,000 and require preapproval by the Board of Trustees.*

### **CONSENT AGENDA – Item B**

**March 18, 2025**

1. Approval in the amount of **\$69,780.00** to **Blacktop Paving Maintenance, Inc.** for milling and overlay CEB parking lot. Requested by Patrick Schulte. Funding Source – Parking Lots/Street Repair.
2. Approval in the amount of **\$63,340.00** to **Design Mechanical** for underground chilled water supply/return. Requested by Patrick Schulte. Funding Source – Capital Outlay: HVAC Repair/Upgrade.
3. Approval in the amount of **\$46,332.44** to **Coleman Equipment Inc** for a Kubota V Series utility vehicle. Requested by Patrick Schulte. Funding Source – Transportation: Equip Capitalized over \$5,000.
4. Approval in the amount of **\$331,231.00** to **CampusWorks, Inc.** for the following:
  - **\$157,470.00** for the first phase of RFP 24-017 – Colleague Optimization, Process/SOP Documentation & Staff Augmentation.
  - **\$173,761.00** for second phase of RFP 24-017 for training.Requested by Bob Walker. Funding Source – Information Services: Course Related Expense.
5. Approval in the amount of **\$150,000.00** to **KCKCC Foundation** for the pledge payment from Community America Credit Union. Requested by Patrick Schulte. Funding Source – General: Miscellaneous Income.
6. Approval in the amount of **\$74,304.00** to **The Lower Agency** for International Student Health Coverage. Requested by Fabiola Riobe. Funding Source – Mandatory Health Insurance: College Agency.
7. Approval in the amount of **\$56,122.56** to **ConvergeOne, Inc.** for VMware software that runs all virtual servers. Requested by Bob Walker. Funding Source – Information Services: Software Expense.

February bills totaling **\$5,299,876.51** which includes January VISA charges totaling **\$112,153.61**.



## **Items for Ratification**

*These items are over \$10,000 but less than \$25,000.*

### **CONSENT AGENDA – Item C**

**March 18, 2025**

1. **\$19,155.63** to **Young Sign Co., Inc** for light pole banners and hardware. Requested by Kris Green. Funding Source – Marketing & Outreach: Advertising.
2. **\$10,829.41** to **American Digital Security LLC** for cameras outside Jewell building drive area. Requested by Patrick Schulte. Funding Source – Campus Police: Card Access-Videos-Fire.
3. **\$10,944.42** to **Hitouch Business Services** for office furniture for marketing. Requested by Kris Green. Funding Source – Capital Outlay: Furnishing & Equipment.
4. **\$17,932.00** to **KJCCC** for baseball and softball umpires for the 2025 spring season. Requested by Tom Corti. Funding Source – Baseball: Home Game Expense.
5. **\$10,000.00** to **CSR Lab LLC** for a camera system for the softball field. Requested by Kris Green. Funding Source – Media Services – Production Equipment.
6. **\$18,604.10** to **Logicalis Inc.** for IT technology for training. Requested by Bob Walker. Funding Source – Information Services: Course Related Expense.
7. **\$22,184.16** to **Franklin Covey Client Sales Inc.** for the following:
  - **\$11,684.00** for 4DX team lead implementation training.
  - **\$10,500.00** for 4DX All Access Pass plus 60 licenses.Requested by Scott Balog. Funding Source – Consulting: Consulting.
8. **\$11,561.00** to **TouchPros LLC** for the Hall of Fame Interactive Kiosk. Requested by Tom Corti. Funding Source – Athletics: Equip Capitalized over \$5,000.
9. **\$37,905.00** to **The Registry** for interim Placement Fees as follows:
  - **\$18,952.50** for January 2025 fees.
  - **\$18,952.50** for February 2025 fees.
10. **\$11,660.00** to **Electro-Mech Scoreboards** for the soccer scoreboard. Requested by Tom Corti. Funding Source – Athletics: Equip Capitalized over \$5,000.
11. **\$15,000.00** to **Lenovo** for 20 ThinkBooks for students in the Panasonic classes. Requested by Jerry Pope. Funding Source – AACC Apprenticeship Grant: Equipment.



## HUMAN RESOURCES - PERSONNEL ITEMS

### CONSENT AGENDA – Item D

**March 18, 2025**

### SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
<b>Resignation</b>	Edmonds, Holly	Assistant Professor	Nursing	Academic Affairs	5/23/2025
<b>Resignation</b>	White, Kristofer-Paul	Adjunct	Health Professions and Public Safety	Academic Affairs	2/26/2025
<b>Separation</b>	Costilla-Salazar, Erick	Maintenance Specialist I	Facility Services	Finance and Operations	3/3/2025
<b>Separation</b>	Davis, Sherri	Accounting Specialist II	Financial Services	Finance and Operations	2/26/2025

\*Faculty notice ahead of 2025-2026 contract

### RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
<b>New Hire</b>	Jackson, Summer	Administrative Assistant I	Workforce Innovation	Educational Innovation and Global Programming	3/11/2025	\$41,000 annually
<b>New Hire</b>	Schneeberger, Noel	GED Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	3/5/2025	\$62,500 annually
<b>Promotion</b>	Stordahl, Cynthia	Custodian II	Facility Services	Finance and Operations	2/21/2025	\$39,520 annually
<b>Lateral Transfer</b>	Lyle, Kylie	Transcript Services Specialist I	Registrar's Officer	Enrollment Management and Student Services	3/7/2025	\$44,990 annually

\*\*These employees are currently paid at a rate of \$65.98 per student contact hour. These employees may be assigned to a simulation or check-off at \$50.00 per hour.

#### Action Definitions

- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer**- movement between two specific faculty classifications from 182 to 212 (or vice versa).
- **Lateral Transfer**: a staff transition to a different role or department at the same grade level, without any change in compensation.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.

- **Retirement-** a formal way an employee voluntarily ends their employment.as indicated on their separation notice.
- **Reassignment-** a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation-** a formal way an employee voluntarily ends their employment.
- **Separation-** a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee, and the actual amount owed to the employee.

**Kansas City Kansas Community College**  
**Board of Trustees Monthly Report**  
Scott Balog, Ed.D.  
Executive Vice President

March 18, 2025

The Executive Vice President's (EVP) Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institutional strategy, partnerships and community engagement, and operational execution.

**Executive Summary**

**Institutional Strategy**

- **Ellucian Colleague Software as a Service (SaaS) Migration:** Hosted a college-wide implementation kickoff for KCKCC's migration to Ellucian Colleague SaaS. College executives were joined by representatives from Ellucian who showcased functionality available in the new system (March 7)
- **Grant Development:** Cultivating a grant opportunity with the Lowe's Foundation to support the College's new downtown center and residential and commercial construction and trades programs

**Partnerships and Community Engagement**

- **Technology Partnerships:**
  - Engaged in meetings with education technology companies, including AstrumU (February 14), Territorium (February 19), EdSights (February 24), Civitas (February 28), and Class Ranked EAB (March 3)
  - Exploring a partnership with the Velocity Network blockchain for a common software protocol for the College
- **Chamber and Business Engagements:**
  - Joined the KCK Chamber Executive Committee (February 19)
  - Attended the KCK Chamber Congressional Forum (February 21)
  - Attended the Leavenworth Lansing Chamber's *Harry Potter & the Chamber of Commerce* Annual Awards Gala (February 21)
  - Met with the Overland Park Chamber (February 25)
  - Attended the KCK Chamber Board of Directors meeting (February 26)
  - Attended the KCK Chamber Annual Awards Luncheon (March 4)
- **Community and Economic Development:**
  - Met with the Kansas First Amendment Foundation (February 20)
  - Attended the Wyandot Behavioral Health Network *Game Changer Gala* (February 22)

- Attended the 24<sup>th</sup> Annual Celebration of Giving hosted by the Leavenworth Education Foundation, which highlighted investments made by the Foundation over the past year (March 12)
- **Workforce and Education Initiatives:**
  - Met with Margaritaville to begin exploring partnership opportunities (February 27)
  - Convened a Workforce Hub strategy session with Workforce Partnership and Merchant McIntyre Associates, contributing to the development of a concept plan and funding request for a new workforce and small business development center located adjacent to the College's new downtown center (February 27)
  - Supported the Kauffman Collective Impact Planning Grant project kickoff (February 28)
  - Explored a partnership between KCKCC and Junior Achievement of Greater Kansas City, that includes supporting the College's new entrepreneurship initiative (February 28)
  - Hosted the Kauffman Foundation for an on-site visit to explore workforce development partnership opportunities (March 3)
  - Participating in a 12-week course on Talent Pipeline Management (TPM) with KC Rising - TPM will serve as the new workforce development framework for the Kansas City metro
  - The KCKCC Pioneer Career Center hosted a meet, greet and tour for the University of Saint Mary (USM) – over 30 representatives (faculty, staff and administration) from USM participated in the event (March 6)
  - KCKCC and the National Math & Science Initiative met to explore collaboration opportunities in developing robust Science, Technology, Engineering, and Mathematics (STEM) pathways to college degrees and careers – with special emphasis on advanced manufacturing supporting Panasonic Energy Corporation of North America's workforce needs (March 7)

## **Operational Execution**

- **Institutional Leadership and Budgeting:**
  - Maintain leadership and oversight of Cabinet Operations and the President's Extended Cabinet
  - Continued facilitating *The 4 Disciplines of Execution* across the College
  - Reviewed and submitted budget requests for FY26, using a zero-based budgeting approach
- **Event and Program Coordination:**
  - Advising preparation for KCKCC's commencement ceremony at Children's Mercy Park
  - Provide ongoing support for the College's Title III grant initiatives

## **Full Report**

### **Institutional Strategy**

- **Ellucian Colleague Software as a Service (SaaS) Migration:** On March 7, the College hosted a college-wide implementation kickoff event, to introduce the migration to Ellucian Colleague SaaS. College executives, alongside representatives from Ellucian, showcased the new system's functionality and benefits. This transition represents a major step forward in modernizing our administrative and student services infrastructure, allowing for improved efficiency, better data integration, and enhanced user experiences. The move to cloud-based services ensures long-term sustainability and adaptability in our digital transformation strategy.
  - **Grant Development:** The College is actively cultivating a grant opportunity with the Lowe's Foundation to support the new downtown center and elevate our residential and commercial construction and trades programs. Representatives from the Lowe's Foundation signaled great interest in the downtown center, a project that directly aligns with their funding objectives.
- 

### **Partnerships and Community Engagement**

The EVP's Office continues to prioritize strengthening partnerships that support student success, workforce development, and institutional growth. Recent engagements include:

- **Technology Partnerships:**
  - Conducted meetings with education technology companies – AstrumU (February 14), Territorium (February 19), EdSights (February 24), Civitas (February 28), and Class Ranked EAB (March 3) – to explore solutions that support student academic and career success. Each of these meetings provided insights into new products that enable personalized learning experiences, improve student persistence, retention, and completion, provide agency to career seekers, and optimize institutional resources. By integrating modern software solutions, KCKCC aims to enhance the digital learning environment and service experience for students.
  - Developing a partnership with the Velocity Network blockchain to establish a common software protocol for the College, which will streamline administrative processes and improve data security.
- **Chamber and Business Engagements:**
  - Joined the KCK Chamber Executive Committee (February 19), reinforcing our leadership role in local economic and business development.
  - Participated in the KCK Chamber Congressional Forum (February 21), where discussions centered on regional and statewide tourism initiatives.

- Attended the Leavenworth Lansing Chamber's *Harry Potter & the Chamber of Commerce* Annual Awards Gala (February 21) with other College representatives, which provided networking opportunities with community and business leaders.
  - Met with the Overland Park Chamber (February 25) to explore partnership opportunities that can drive job placement and internships for KCKCC students.
  - Attended the KCK Chamber Board of Directors meeting (February 26), ensuring that KCKCC remains actively engaged in supporting area employers.
  - Attended the KCK Chamber Annual Awards Luncheon (March 4) with other KCKCC representatives where the College was recognized for its contributions to workforce education and community development.
- **Community and Economic Development:**
    - Met with the Kansas First Amendment Foundation (February 20) to explore collaboration opportunities that enhance civic education and promote constitutional literacy among students. The Foundation is interested in partnering with the College to engage area youth, promoting legal degree pathways and careers.
    - Represented KCKCC at the Wyandot Behavioral Health Network *Game Changer Gala* (February 22) with other KCKCC representatives, emphasizing the College's commitment to mental health and wellness initiatives in Wyandotte County.
    - Attended the 24th Annual Celebration of Giving hosted by the Leavenworth Education Foundation (March 12), which highlighted the Foundation's contributions this past year.
- **Workforce and Education Initiatives:**
    - Met with the head of partnerships and business development for Margaritaville to learn more about Wyandotte County's newest resort and opportunities for job placement and internships for KCKCC students (February 27)
    - Convened a Workforce Hub strategy session (February 27) with Workforce Partnership and Merchant McIntyre Associates to advance a concept plan and funding request for a new workforce and small business development center located adjacent to KCKCC's new center in downtown Kansas City, Kansas. The Hub will support the intake and job placement of downtown residents and students and the College's efforts to advance the KCK entrepreneurial ecosystem.
    - Supported the kickoff of the Kauffman Collective Impact Planning Grant project (February 28), a strategic initiative aimed at scaling entrepreneurship programs and increasing access to business education resources for students in Wyandotte County.

- Met with Junior Achievement (JA) of Greater Kansas City (February 28) to identify ways JA can align with and support KCKCC's entrepreneurship initiative. This collaboration will introduce new financial literacy programs and business mentorship opportunities for students.
  - Hosted an on-site visit with the Kauffman Foundation (March 3) to discuss workforce development partnership opportunities, with an emphasis on aligning with area initiatives like Real World Learning.
  - Participating in a 12-week Talent Pipeline Management (TPM) course with a cohort of area leaders (organized by KC Rising) to learn about the workforce framework and its application for the Kansas City metro. TPM is an initiative of the US Chamber of Commerce and offers a proven model for workforce development based on industry best practices in supply chain management.
  - The KCKCC Pioneer Career Center (PCC) hosted a meet, greet and tour for the University of Saint Mary (USM), with over 30 USM representatives (faculty, staff and administration) attending. KCKCC and USM continue to explore ways to deepen our partnership and expand transfer pathways for students. The College also supports the University by augmenting its Liberal Studies bachelor's degree programs with elective courses in the trades offered at the PCC (March 6).
  - KCKCC and the National Math & Science Initiative (NMSI) met to explore a partnership to enhance Science, Technology, Engineering, and Mathematics (STEM) pathways to college degrees and careers, with a focus on advanced manufacturing workforce development for Panasonic Energy Corporation of North America (March 7). Collaboration with NMSI supports the development of robust career and technical education pathways starting in K12 and continuing to KCKCC.
- 

## **Operational Execution**

- **Institutional Leadership and Budgeting:**
  - Maintain oversight and leadership of Cabinet Operations and the President's Extended Cabinet.
  - Continued facilitating *The 4 Disciplines of Execution* framework across institutional teams to drive the performance of the organization and accomplishment of strategic goals.
  - Reviewed and submitted budget requests for FY26, applying a zero-based budgeting approach that is used college-wide. By implementing a zero-based budgeting approach, KCKCC ensures that resources are allocated efficiently and align with institutional priorities.
- **Event and Program Coordination:**
  - Advising the planning for KCKCC's upcoming commencement ceremony at Children's Mercy Park. This marks the second year the College will host commencement at Children's Mercy Park.

- Providing ongoing support for the College's Title III initiatives, aimed at enhancing student persistence, retention and success. The grant supports a range of interventions, including enhanced advising services and academic coaching programs.



March 2025 Board of Trustees Report  
Vice President of Academic Affairs

**March 2025 Academic Affairs Highlights**

- Freshman Seminar faculty Todd Miles and Karisse Whyte recently returned from the 44th Annual Conference on the First Year Experience (FYE) in New Orleans, Louisiana.
- Sabrina Goss, Adjunct Instructor of English, presented the third and final Academic Symposium of the 2024-2025 academic year on February 13. The symposium was titled “ChatGPT in Academic Writing: The Good, The Bad, and the Unknown.”
- By the February 24 deadline, 95% of programs, disciplines, and co-curricular programs successfully submitted their Blue Cycle Assessment Plans.
- KCKCC's 1:00 Jazz Combo, directed by Instructor of Music Mr. Brett Jackson, and Blue Devil Funk Band, directed by Assistant Professor of Music Dr. Justin Binek, performed at the 2025 Elmhurst University Jazz Festival in suburban Chicago on February 21. The Elmhurst University Jazz Festival features solely collegiate jazz ensembles and has been running annually since 1967.
- KCKCC top vocal jazz ensemble, The Standard, directed by Professor John Stafford, gave a selected performance at the Kansas Music Educators Association (KMEA) conference in Wichita, Kansas, on February 27 and opened for Grammy-Award winning artists, säje, at Folly Theater in Kansas City, Missouri, on February 28. Both performances received a standing ovation.
- Culinary Arts students earned a gold medal at the annual High School Culinary Competition at Johnson County Community College.
- On February 19, the Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC/R) program held its second Interviewing Job Fair at the Thomas R. Burke Technical Education Center. As a result of the job fair, eight HVAC/R students have received job offers, and additional job offers are anticipated.
- Instructor Michael Rollen and Multimedia & Video Production students took a field trip to the Black Archives of Mid-America, where they collaborated with a PBS producer to create a 26-minute documentary, which is now available for viewing.
- On February 28, Dr. Daryn Young, Physical Therapist Assistant (PTA) faculty, successfully defended his dissertation titled, “Phenomenological research on the motivation and self-directedness of recreational motocross athletes returning to the sport after significant injury.” Congratulations, Dr. Young!
- In Associate Professor of Business Karen Gaines' marketing class, students are working with a business owner to help build the company's social media presence.

**Division of Academic Support and Assessment – Dean Cecelia Brewer**

***BLUE-Bettering Life Utilizing Education - Karisse Whyte, Coordinator and Associate Professor***

Freshman Seminar faculty Todd Miles and Karisse Whyte recently returned from the 44th Annual Conference on the First Year Experience (FYE) in New Orleans, Louisiana. The Pre-Conference workshop, “Best Practice in the First College Year: Defining What Works and Why,” by FYE experts John Gardner and Betsy Barefoot, offered a plethora of wisdom gathered after more than 50 years of research. Additionally, presenters and FYE colleagues from across the nation shared helpful guidance and insight.

***Institute for Teaching and Learning - Tom Grady, Faculty Director***

The second session of the “HyFlex Learning Environments: Professional Development Series” was offered on February 6. This session focused on creating and supporting students with flexible assessments; sixteen adjunct and full-time faculty were in attendance.

The First Friday session offered on February 7 titled “AI and Higher Education: Preparing Students for a New World of Work,” had nine adjunct and full-time faculty members attend. The hour-long, moderated discussion featured predictions of upheavals in the world of work and higher education, real-world assessments of responses to Generative AI in business and industry, and projections of likely changes required in college strategic planning, management, and academics in response to the pathbreaking new catalog of Generative AI tools.

Sabrina Goss, Adjunct Instructor of English, presented the third and final Academic Symposium of the 2024-2025 academic year on February 13. The symposium was titled “ChatGPT in Academic Writing: The Good, The Bad, and the Unknown.” The presenter and participants explored the evolving role of ChatGPT in academic writing and discussed its potential benefits, such as improved student engagement and enhanced learning, and the risks, including impacts on critical thinking and academic integrity. In addition, the participants tackled pressing questions about current policies, the ethics and accuracy of AI detection, and the ongoing development of AI technologies relevant to academic writing.

The Blue Devil Faculty Academy provided a session titled “Active Learning Strategies” on February 19. The session provided participants with numerous techniques and tips that are more likely to increase active learning, improve social skills, and demonstrate higher levels of critical thinking.

Twelve adjunct and full-time faculty members attended the Advanced Faculty Academy offered through the Kansas City Professional Development Council (KCPDC) on February 21. Two KCKCC faculty members, Mr. Robert Beach, Assistive Technology Specialist, and Mr. Tom Grady, Faculty Director of the Blue Devil Institute for Teaching and Learning (ITL), were presenters

March 2025 Board of Trustees Report  
Vice President of Academic Affairs

during the academy. Mr. Beach presented “ADA Compliance & Title IV Update,” and Mr. Grady’s session was titled “How to Create an AI Prompt Book.”

On February 25, the ITL allowed faculty and staff to attend the online seminar “Teaching Underprepared Students to Take Control of Their Learning by Developing Metacognitive Skills.” Metacognition has been strongly linked with improved GPAs, college readiness, and retention; however, faculty are often unaware of how to instill and foster these abilities in students purposefully. This online seminar provided specific strategies to build these necessary competencies. Eleven adjunct and full-time faculty attended this session.

The annual Faculty Professional Development Needs Assessment Survey was sent out to all adjunct and full-time faculty on February 24. This is an integral part of the planning process for the 2025-2026 academic year. The purpose of the survey is to obtain information regarding how the ITL can effectively assess the academic and instructional professional development needs of Kansas City Kansas Community College faculty.

***Honors, Phi Theta Kappa, Service-Learning, Undergraduate Research - Dr. Stacy Tucker, Faculty Director***

**Phi Theta Kappa**

Mu Delta received notification that KCKCC’s chapter is a REACH Chapter, and the Region is a Five Star Region. Please see email snippet below for more information.



**Congratulations, Mu Delta!**

Your outstanding efforts to expand the benefits of Phi Theta Kappa membership on your campus are being celebrated, and you have been identified as a **2024 Reach Rewards Chapter!** In recognition of this achievement, your chapter will receive 3 PTK graduation stoles.

On behalf of all of us at Phi Theta Kappa and the students whose lives are being changed by their membership in the Mu Delta Chapter, **THANK YOU!**

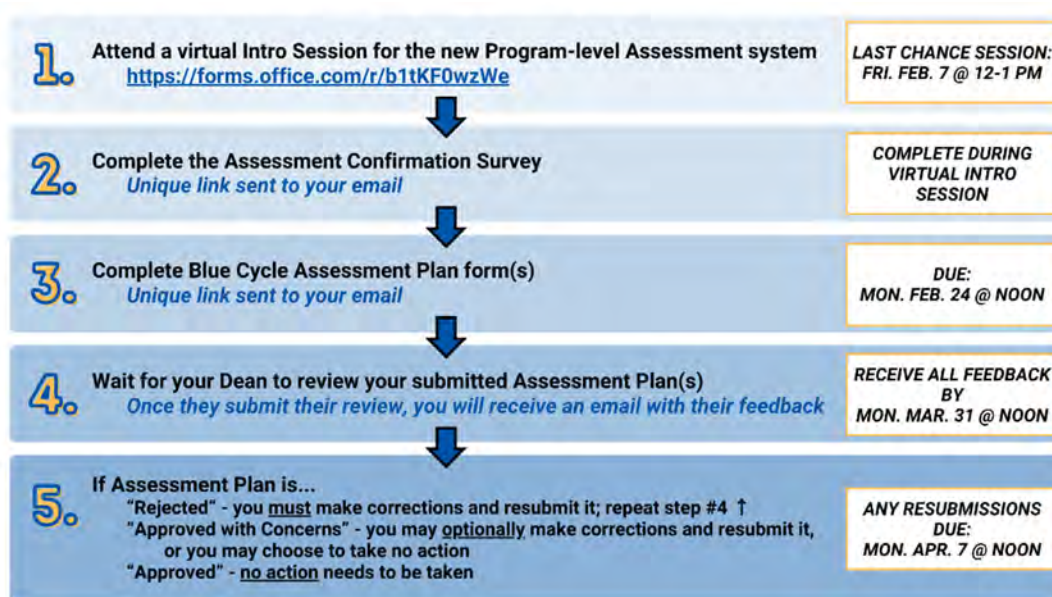
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“As the Associate Regional Coordinator, I am so excited that the regional team accomplished this goal.” – Dr. Stacy Tucker

**Office of Assessment - Angie Miller, Director**

February was a highly productive month for the Office of Assessment, marked by the successful completion of training sessions and a high submission rate for assessment plans. The Office of Assessment conducted the final training sessions for the new program-level assessment reports on February 3, 5, and 7. There was a 100% participation rate from all program coordinators, which ensures that all relevant stakeholders are fully equipped to utilize and implement the new reporting system. By the February 24 deadline, 95% of programs, disciplines, and co-curricular programs successfully submitted their Blue Cycle Assessment Plans. This high completion rate reflects strong engagement from program coordinators and commitment to the continuous improvement process.

The Office of Assessment is now collaborating with deans and vice presidents to review the submitted Blue Cycle Assessment Plans. This step ensures alignment with institutional goals and provides an opportunity for constructive feedback to enhance the quality and effectiveness of assessment initiatives.



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Division Arts, Humanities and Social Science – Interim Dean Jerry Pope

***Art Gallery – Shai Perry, Gallery Coordinator***

- The Student Art Club held a fundraising event for Valentine’s Day on February 13 and 14, called “Cupid’s Choice Fundraiser.” Art club members sold flowers, baked goods, and handmade cards to raise money for the art club.
- The exhibit “Essence: Intelligence & Power of the Black Woman” was on display in the KCKCC Art Gallery from January 21 to March 7 and a reception was held on February 28. Twenty-three people attended and nine art club members volunteered for the reception.



- Daryll Woods, local artist, handed out Chiefs’ posters on campus on February 6.
- Art gallery staff attended the Belger Crane Yard Studios glass-blowing artist demonstration with artist Caroline Landau.
- Anita Easterwood, curator of the “Essence: Intelligence & Power of the Black Woman” exhibit, hosted an artist talk with the art department on February 25, and twenty people attended.

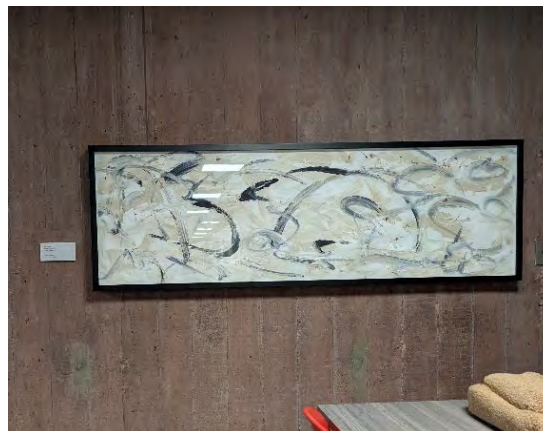
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- The Sumner High School banners were presented at the Kansas City, Kansas Public Schools board meeting for recognition on February 27.



- Water stains on wall were repaired, and Rita Blitt's "Earth Dance II" was reinstalled in lower Humanities by the elevator on February 4.



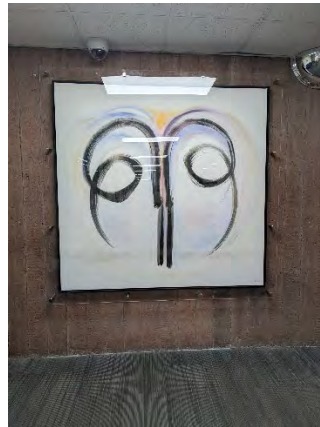
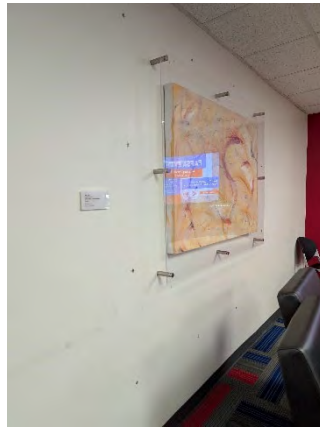


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- Young Sign Company installed two murals in the nursing department on February 4.



- The placement of two Rita Blitt pieces was switched by the Admissions entrance on February 7.



***Music - John Stafford, Professor of Music***

KCKCC's 1:00 Jazz Combo, directed by Instructor of Music Mr. Brett Jackson, and Blue Devil Funk Band, directed by Assistant Professor of Music Dr. Justin Binek, performed at the 2025 Elmhurst University Jazz Festival in suburban Chicago on February 21. The groups both performed half-hour sets and received excellent feedback from clinicians Sheryl Cassity (alto sax), Ryan Keberle (trombone), and Danny Gottlieb (drum set). The 1:00 Combo was one of only seven groups performing over the course of the three-day event to receive an Outstanding Ensemble Award for the festival, alongside nationally renowned jazz ensembles like the Capital University Big Band and The Ohio State University Big Band. Additionally, the following KCKCC students also received certificates for Outstanding Individual Musicianship:

- From the 1:00 Combo: Heidi Eberhardt (voice), Nick Gasser (bass), Joel Martinez (alto sax), and Luke Paulson (drum set).

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Vice President of Academic Affairs

- From the Blue Devil Funk Band: James Barton (baritone sax), Caden Bradshaw (organ), Heidi Eberhardt (voice), Ben Jackson (piano), Noah Randall (alto sax), and Michael Suriano (guitar).

The Elmhurst University Jazz Festival features solely collegiate jazz ensembles and has been running annually since 1967.

Dr. Justin Binek, Assistant Professor of Music, served as a guest clinician at the 2025 Kinser Jazz Festival in Casper, Wyoming, February 3 to 5. The festival is the largest annual jazz festival in Wyoming and Montana and is the only jazz festival in the Rocky Mountain region to be designated a regional Essentially Ellington Festival by Jazz at Lincoln Center.

Mr. Brett Jackson attended the Missouri Music Educators Association (MMEA) and Kansas Music Educators Association (KMEA) conferences in January and February. At KMEA, Jackson performed with the All-Faculty Big Band.

KCKCC top vocal jazz ensemble, The Standard, directed by Professor John Stafford, gave a selected performance at the KMEA conference in Wichita, Kansas, on February 27 and opened for Grammy-Award winning artists, säje, at Folly Theater in Kansas City, Missouri, on February 28. Both performances received a standing ovation.

The KCKCC Chamber Choir, directed by Professor Stafford, performed in concert with the University of Missouri Kansas City (UMKC) Choirs at the Community of Christ Temple in Independence, Missouri, on February 22.

**Division of Career and Technical Education – Dean Donald Smith**

Culinary Arts students earned a gold medal at the annual High School Culinary Competition at Johnson County Community College. Each year, the Culinary Arts program assembles a five-person high school team to participate in the competition. This is the 10th year KCKCC students have participated in the event. The competition helps educate students in a professional environment while executing elevated levels of culinary techniques and methods. Students prepared a starter, dessert, and entrees. Students were scored on kitchen evaluation and the judge's tasting critique. The kitchen evaluation includes organization, teamwork, uniform appearance, sanitation, and dish presentation. The tasting critique includes taste, appearance, finished product, degree of difficulty, complexity, and creativity. Congratulations to KCKCC students and Instructor of Culinary Arts Chef Justin Mitchell for earning a gold medal at this event.



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On February 19, the Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC/R) program held its second Interviewing Job Fair at the Thomas R. Burke Technical Education Center. Six companies participated and interviewed Certificate B students for part-time job opportunities. Each interview lasted approximately ten minutes, with students rotating from one employer to the next. As a result of the job fair, eight HVAC/R students have received job offers, and additional job offers are anticipated. The HVAC/R program plans to continue providing opportunities such as this to allow students to connect with companies in the industry.

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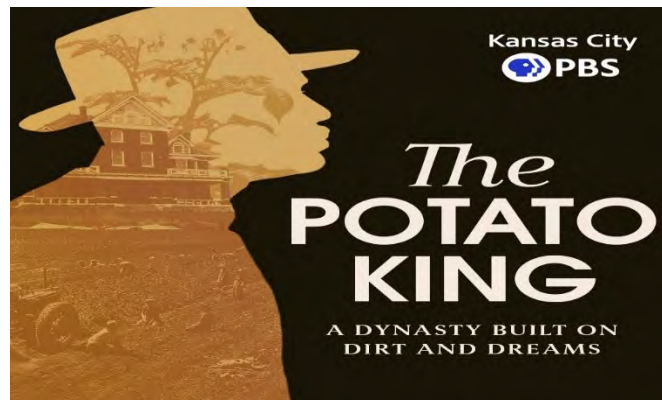
Pioneer Career Center (PCC) Culinary Arts Instructor Chef Kelly Jenkins participated in judging a competition for Leavenworth High School culinary students. The competition took place on February 14 at Leavenworth High School. There were four teams of two students each competing. Each of the four teams had one KCKCC culinary student from PCC as their mentor during the event. It was an honor to have KCKCC students mentor high school students during this competition as well as being able to provide helpful feedback to the future culinarians.



In April 2024, Instructor Michael Rollen and Multimedia & Video Production students took a field trip to the Black Archives of Mid-America, where they collaborated with a PBS producer to create a 26-minute documentary. The primary goal of the field trip was to provide students

March 2025 Board of Trustees Report  
Vice President of Academic Affairs

with a firsthand learning experience that complemented their academic coursework. Through active participation, students were exposed to key aspects of content creation, video recording techniques, sound production, scriptwriting, continuity, and social media marketing strategies. The documentary titled “The Potato King: A Dynasty Built on Dirt and Dreams,” highlights the life and legacy of Junius George Groves, one of the wealthiest African American men of his era. Groves was a former enslaved man who owned and farmed land in Edwardsville, Kansas, and rose to prominence as a potato farmer. The documentary highlights the perseverance and remarkable life of Junius Gorge Groves, emphasizing triumph over adversity. The documentary was broadcast on Kansas City PBS Channel 19.1 on February 20, with additional airings scheduled throughout the month of March. KCKCC is extremely proud of the collaboration and the opportunity for students to contribute to a documentary that aired on a national platform.





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Construction Technology high school students are working on constructing tiny houses. The project includes framing rooms, hallways, doors, windows, siding, roofing, and stairs. Post-secondary Construction Technology students continue to work on constructing a house on North 56<sup>th</sup> Street in Kansas City, Kansas. The students are currently learning to install insulation and drywall.



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**Division of Health Professions and Public Safety – Dean Dr. Tiffany Bohm**

The Physical Therapist Assistant (PTA) program has successfully started the first cohort in Blended/HyFlex.

On February 28, Dr. Daryn Young, PTA faculty, successfully defended his dissertation titled, “Phenomenological research on the motivation and self-directedness of recreational motocross athletes returning to the sport after significant injury.” Congratulations, Dr. Young!

The Criminal Justice (CRJS) students will engage in another mock trial for a murder case. An attorney will serve as the judge and a detective from Leavenworth will testify as the detective in the case. The students will make opening and closing statements as well as question witnesses and others testifying. Four college police officers will serve as jurors to determine the guilt or innocence of the defendant. It is possible there will be parents of CRJS students and KCKCC students from the Construction Technology program at PCC also serving as jurors.

**Division of Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer**

In Associate Professor of Business Karen Gaines' marketing class, students are working with a business owner to help build the company's social media presence. In class, students will cover content strategy, branding, engagement techniques, and growth tactics to effectively market the brand and connect with the target audience. In class and outside class, students will create, manage, and optimize an Instagram account specifically for the company (men's facial grooming products). They will produce items such as Instagram/Facebook videos, website content, customer surveys, posts, and images and then analyze the effectiveness of their efforts.

As a part of the initial phase of the BioMade grant, Associate Professor Dr. Ishfaq Ahmed successfully standardized and cultivated spirulina platensis (blue green algae) in the Biomanufacturing lab using a photobioreactor. Building on his success, Dr. Ahmed incorporated this into the curriculum, ensuring that the students gain firsthand experience in algae cultivation and its real-world applications. This grant is a collaboration between the Biotechnology department at KU Edwards and the Biomanufacturing department at KCKCC. Drs. Kremer and Ahmed represent KCKCC.

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*Spirulina Platensis*

Professor of Accounting, Lakshmy Sivaratnam, attended the Accreditation Council for Business Schools and Programs (ACBSP) in-person board meeting from February 5 to 7. Her term on the board ends in June 2025 after the annual conference.

Dr. Kremer joined the High School Partnership team in presenting to Basehor-Linwood High School students about dual and concurrent offerings that will be offered in the Division of Math, Science, Business, and Technology during Academic Year 2025-2026.

## **March 2025 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report**

Submitted by:

Dr. Tom Corti, Interim Vice President of Student Affairs and Enrollment Management

### **Division-Wide Selected Activities, Programs, and Updates**

- Athletics currently has three teams (men's and women's soccer, men's basketball) that have progressed to national competition. The first time in recent KCKCC history so many KCKCC teams have competed at a national level.
- In February 2025, Student Success Advisors served 140 students through Virtual Advising. This was a 66% increase compared to the 84 students in February 2024.

### **Spring 2025 Enrollment Update as of March 10, 2025**

- Spring 2025 unduplicated headcount is up by 4.8% compared to Spring 2024, the unduplicated headcount is up 8.4% compared to Spring 2023.
- Spring 2025 credit hours are up by 6.4% compared to Spring 2024, the credit hours are up 10.0% compared to Spring 2023.
- KCKCC student enrollment of Hispanic students is currently at 26.61%. KCKCC is exploring receiving the US Department of Education's designation as a Hispanic Serving Institution (HSI). This designation requires 25% of the students to self-identify as Hispanic.

KCKCC Unduplicated Headcount by Location								
CAMPUS (UNDUP at A Location & DUP Across Locations)	03.06.2024	03.04.2024	03.10.2025	23-25	23-25	24-25	24-25	Spring 2025
	Spring 2023	Spring 2024	Spring 2025	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-
BL	86	-	-	-86	-100.00%	-	-	0.00%
DNTWN	-	-	-	-	-	-	-	0.00%
FRSC	9	20	17	8	88.89%	-3	-15.00%	0.36%
HS	775	959	856	81	10.45%	-103	-10.74%	18.14%
LCF	19	17	12	-7	-36.84%	-5	-29.41%	0.25%
MC	1,611	1,591	1,708	97	6.02%	117	7.35%	36.19%
OC	257	273	283	26	10.12%	10	3.66%	6.00%
OL	1,976	1,960	2,311	335	16.95%	351	17.91%	48.96%
PION	166	165	139	-27	-16.27%	-26	-15.76%	2.94%
TEC	596	654	707	111	18.62%	53	8.10%	14.98%
USDB	97	93	69	-28	-28.87%	-24	-25.81%	1.46%
VIRT	162	103	108	-54	-33.33%	5	4.85%	2.29%
<b>Total UNDUP Headcount</b>	<b>4,354</b>	<b>4,506</b>	<b>4,720</b>	<b>366</b>	<b>8.41%</b>	<b>214</b>	<b>4.75%</b>	<b>100.00%</b>
Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.								
Status	Spring 23	Spring 24	Spring 25	23-25 #	23-25 %	24-25 #	24-25 %	Sp 2025 %
First-time	662	660	772	110	16.62%	112	16.97%	16.36%
Returning	3,692	3,846	3,948	256	6.93%	102	2.65%	83.64%
Gender	Spring 23	Spring 24	Spring 25	23-25 #	23-25 %	24-25 #	24-25 %	Sp 2025 %
Unknown	31	40	49	18	58.06%	9	22.50%	1.04%
Female	2,557	2,559	2,739	182	7.12%	180	7.03%	58.03%
Male	1,766	1,907	1,932	166	9.40%	25	1.31%	40.93%
Race / Ethnicity	Spring 23	Spring 24	Spring 25	23-25 #	23-25 %	24-25 #	24-25 %	Sp 2025 %
American Alaska Native	19	16	24	5	26.32%	8	50.00%	0.51%
Asian	182	179	176	-6	-3.30%	-3	-1.68%	3.73%
Black or African American	758	809	854	96	12.66%	45	5.56%	18.09%
Hawaiian Pacific Islander	7	4	6	-1	-14.29%	2	50.00%	0.13%
Hispanic	1,183	1,222	1,256	73	6.17%	34	2.78%	26.61%
Multi-racial	238	251	286	48	20.17%	35	13.94%	6.06%
Unknown	149	237	240	91	61.07%	3	1.27%	5.08%
White	1,751	1,701	1,746	-5	-0.29%	45	2.65%	36.99%
Non Resident	67	87	132	65	97.01%	45	51.72%	2.80%
International	N/A	N/A	104	N/A	N/A	N/A	N/A	N/A
KCKCC Credit Hours by Location								
CAMPUS	03.06.2024	03.04.2024	03.10.2025	23-25	23-25	24-25	24-25	Spring 2025
	Spring 2023	Spring 2024	Spring 2025	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-
BL	324	-	-	-324	-100.00%	-	-	0.00%
DWNTN	-	-	-	-	-	-	-	0.00%
FRSC	87	185	170	83	95.40%	-15	-8.11%	0.40%
HS	4,162	4,896	4,603	441	10.60%	-293	-5.98%	10.95%
LCF	183	153	120	-63	-34.43%	-33	-21.57%	0.29%
MC	10,814	11,287	12,072	1,258	11.63%	785	6.95%	28.72%
OC	786	819	769	-17	-2.16%	-50	-6.11%	1.83%
OL	12,537	12,651	14,346	1,809	14.43%	1695	13.40%	34.14%
PION	1,353	1,353	1,053	-300	-22.17%	-300	-22.17%	2.51%
TEC	6,983	7,327	8,076	1,093	15.65%	749	10.22%	19.22%
USDB	338	387	303	-35	-10.36%	-84	-21.71%	0.72%
VIRT	624	455	515	-109	-17.47%	60	13.19%	1.23%
<b>Total</b>	<b>38,191</b>	<b>39,513</b>	<b>42,027</b>	<b>3,836</b>	<b>10.04%</b>	<b>2514</b>	<b>6.36%</b>	<b>100.00%</b>



## Dean of Student Services

**Submitted by Dr. Shawn Derriott, Dean of Student Services**

### Selected Activities, Programs, and Updates

- The Director of Student Engagement position has been posted. The proposed plan is to have the position filled by the end of April. A committee has been formed, applicants will be reviewed, and the first round of interviews will start by the end of March. The second round of interviews will start the first week of April. Presentation invitations will be sent to the campus community the week before the second-round interviews are scheduled.
- March 3: Dr. Derriott hosted a meeting with the Director of Johnson County Community College's (JCCC) College Learning Experiences, Activities, and Resources (CLEAR) program to learn more about how such programs could exist on KCKCC's campus. CLEAR consists of programs that provide continuing education for individuals that have developmental disabilities. These programs provide leadership, life skills, and soft skills to participants. Currently JCCC is serving students from KCKCC's service area because these services do not exist in our community. Dr. Richard Wallace, Director of KCKCC Continuing Education, and faculty members from the Student Accessibility and Support Services department attended.

## Student Accessibility and Support Services (SASS)

**Submitted by Department Faculty**

### Selected Activities, Programs, and Updates

- February 10: Alex Twitty, Learning Specialist, presented a Test Taking Skills workshop to Emergency Medical Technician students.
- February 13: Carly Eastling, Academic Support Facilitator, met with the facilitator of the College and Career Academy at Washington High School to offer guidance and answer questions regarding the disability services at KCKCC. During the meeting, they discussed the application process for prospective students seeking accommodations, the registration process, and the steps that follow the submission of an application. Additionally, they covered preparations for the early enrollment process for high school students interested in enrolling in programs or courses at KCKCC for the Fall 2025 semester.
- February 18: Robert Beach, Assistive Technology Specialist, led the monthly meeting of the Blind and Low Vision Knowledge and Practice Group, a community of the Association on Higher Education and Disability (AHEAD). The focus of the meeting was to allow individuals to bring issues to the group for input and advice.
- February 18: Robert Beach attended the online seminar, "Duxbury Braille Translator: My First Document," presented by the American Printing House for the Blind (APH).
- February 21: Robert Beach presented on the New Americans with Disabilities Title II digital accessibility regulations to the Kansas City Professional Development Council's Advance Academy.

### Upcoming Activities and Programs

- April 12: Alex Twitty and Robert Beach will host a table at the Adjunct Faculty Expo at the KCKCC Technical Education Center (TEC) from 9:00 am to 11:00 am.

**February 2025 Student Accommodations**

DISABILITY	February 2025	February 2024	CHANGE	PERCENT OF CHANGE
Autism	12	12	0	0.0%
Attention Deficit Disorder	28	19	9	47.4%
Blind/Visional Impairment	4	3	1	33.3%
Deaf/Hard of Hearing	2	1	1	100.0%
Head Injury	0	0	0	0.0%
Intellectual Disability	3	4	-1	-25.0%
Learning Disability	44	51	-7	-13.7%
Medical	4	8	-4	-50.0%
Physical	1	0	1	100.0%
Psychiatric	18	27	-9	-33.3%
Other Health Impaired	9	4	5	125.0%
Total	125	129	-4	-3.1%

\* The numbers are cumulative per semester, not a total for a month.

## Student Health Center

Submitted by Toni M. Dickinson, Director of Student Health Services, College Nurse

### Selected Activities, Programs, and Updates

- Know Your Health Status event provided service to seven individuals in February.
- Student Health Services partnered with Counseling & Advocacy to promote awareness of the Heart Month in February.

### Upcoming Events for Student Health Services

- “Know Your Health Status” HIV/STD testing - March 27.
- Community Blood Drive - March 26, 10:00 am - 2:00 pm.

Services [March] Report	2024 Feb	2025 Feb
Blood Pressure Check	1	1
Tuberculosis Skin Test	11	23
Tuberculosis Skin Test Reading	14	19
TB Questionnaire Screening	19	30
TB Services- Other	0	2
Tuberculin (TST) Skin Test POSITIVE	1	0
Quantiferon (QFT) Blood Draw	8	2
Quantiferon (QFT)-POSITIVE results	0	0
Quantiferon (QFT) NEGATIVE results	8	1
OTC Medication Provided (persons)	16	21
COVID Test Kits Provided	2	2
COVID Contact Tracing	1	3
HCG Test Provided	1	0
Housing Immunization	1	0
Visit	12	6
Emergency on Campus	0	0
Grand Total	95	110

## Admissions and Recruitment

Submitted by Teresa Collier, Director of Admissions and Recruitment

### Selected Activities, Programs, and Updates

- The Office of Admissions and Recruitment remains dedicated to enhancing student engagement, increasing institutional visibility, and strengthening community partnerships. Below is a summary of recent efforts:
  - **Campus Tours:**
    - **21 Individual Tours** – Personalized visits were conducted to provide prospective students and their families with an in-depth experience of the campus, highlighting academic programs, student resources, and campus life.
    - **6 Group Tours** – Larger groups, including High School classes and community organizations, visited campus for structured informational sessions and guided tours.
  - **Community Engagement:**
    - **10 Community Events Attended** – The Admissions team actively participated in college fairs, High School visits, and community-based recruitment efforts to connect with prospective students and stakeholders.
- The Office of Admissions and Recruitment has completed processing the following applications for the upcoming academic terms as of March 12, 2025.
  - **Spring 2025:** 3,539 applications
  - **Summer 2025:** 601 applications
  - **Fall 2025:** 1,377 applications

As KCKCC progresses into 2025, application trends indicate strong and consistent performance across multiple terms. Spring 2025 has garnered 3,539 applications, Summer 2025 has received 601 applications, and Fall 2025 is already at 1,377 applications. This trajectory suggests a promising year ahead. While these figures represent only a portion of the total application pool, projections remain optimistic, driven by historical trends, growth patterns, and strategic initiatives. In comparison, total applications for 2024 reached 10,540.

### Upcoming Activities and Programs

- Participating in the Virtual College Fair hosted by *Insight School of Kansas*.
- March 13: Hosting Emporia State Upward Bound at TEC.
- March 25: Participating in USD 500 Free Application for Federal Student Aid (FAFSA) event.

## Athletics

Submitted by **Greg McVey, Director of Athletics**

### Selected Activities, Programs, and Updates



- Kansas City Kansas Community College (KCKCC) is proud to announce the appointment of **Jefferson Roblee** as the new head coach for the KCKCC women's soccer team. With a distinguished career in coaching, player development and soccer leadership, Roblee brings a wealth of experience and a strong track record of success to the program. Roblee, who has been an assistant coach with the KCKCC women's team since July 2020, has played a key role in helping the team achieve its most successful seasons in recent history. Roblee's coaching experience extends far beyond his time at KCKCC. His previous roles include serving as head coach at William Jewell College, where he successfully led the men's and women's soccer programs. Under his leadership, the William Jewell College women's team earned national recognition, including being ranked as high as #12 in the nation and qualifying for the NCAA Division II National Championship Tournament. In addition to his coaching expertise, Roblee has held various roles in the soccer community, including as the head coach of the Kansas City Brass in the Premier Development League (USL2) and as a former account executive for the Kansas City Wizards (Major League Soccer). Roblee holds a bachelor's degree in communication arts from Park University and has earned various coaching certifications, including the United States Soccer Federation National C License, the NSCAA Director of Coaching Diploma and the National Youth Diploma.



- The men's basketball team won the 2025 NJCAA Region XI Division II District Championship with a thrilling 74-72 win over rival and top-seeded Johnson County Community College on March 8, to automatically qualify for the NJCAA Division II Men's Basketball Tournament beginning on March 17 in Danville, Illinois. The team is currently 25-8 and will take on Raritan Valley Community College in the First Round of the National Championships. Freshman **Ta'Veaion Washington (Springfield, MO)** was named the District Tournament MVP and fellow freshmen **Israel Randle (Kansas City, MO)** was selected to the All-Tournament Team. Sophomore **B.J. Stewart (Lee's Summit, MO)** was selected by the conference head coaches as the Conference Player of the Year after leading the Blue Devils to a 12-2 conference record and averaging 17 points and seven rebounds per game. This marks the first time in program history that a Blue Devil Men's Basketball student-athlete has won this prestigious award. Point guard **Camron Williford (Chicago, IL)** was named to the KJCCC All-Conference 2<sup>nd</sup> team averaging 11 points per game and 3.9 assists per game.



- The women's basketball season ended on March 3 with a 66-33 loss to Highland Community College. The team finished the season 14-16 overall and 6-8 (5<sup>th</sup> place) in the very tough Kansas Jayhawk Community College Conference. Sophomore **Samaire Slusarek (Sarasota, FL)** lead the team in scoring, netting 15 points per game. Sophomore **Capri Garrett (St. Louis, MO)** led the team in rebounding, collecting 8.3 rebounds per game. Sophomore **Ja'Cole Johnson (Raytown, MO)** has been a powerful addition to the team this semester and leads the team in assists averaging 3.4 per game. For their efforts, **Slusarek** and **Garrett** were name the KJCCC All-Conference Team by the conference coaches. The team will take a short break before beginning their "off-season" workouts preparing for next season.



- The Fieldhouse floor project is moving along well, and the work should be completed by the second week of May. Acme Flooring is installing wood flooring in the area and Heartland Seating is close to being able to put the bleachers back into place. Once the project is completed, the KJCCC Fieldhouse will be one of the region's finest basketball and volleyball facilities. The department is planning a grand reopening of the facility to share all the latest updates with the community in early fall.



- The softball team began its season on February 28 and dropped a doubleheader against NJCAA Division I McCook Community College (NE) by the scores of 8-1 and 9-5. The team bounced back a few days later with a doubleheader sweep against State Fair Community College (MO) with scores of 4-3 and 11-1. Sophomore pitcher **Alyssa Droge (Tecumseh, KS)** was named the KJCCC Pitcher of the Week with her 15-strikeout performance in the first game against State Fair. The team is currently ranked #23 in the latest NJCAA Division II Softball Poll after coming in at #19 in the preseason rankings. The team will be hosting several quality teams over the next several weeks as they prepare for the very tough KJCCC.





- The baseball team began its season on February 14 in the Perfect Game JUCO Classic in Millington, TN. The team went 3-2 in the event defeating Hinds Community College, Arkansas State-Mountain Home College, and Wabash Valley College. The team is now 7-4 after winning two out of three from KJCCC West Division Opponents, Dodge City Community College, and Barton County College. Sophomore **Caleb Reed (Olathe, KS)** was named KJCCC Pitcher of the Week after a six inning, ten strikeout performance against Barton on March 1. The team will play several additional non-conference games before they open up KJCCC play on March 13.

#### Upcoming Activities and Programs

- All game times, previews, roster, and recaps are always available at Kansas City Kansas Community College Athletics at [www.bluedevils.kckcc.edu](http://www.bluedevils.kckcc.edu).

## Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

#### Selected Activities, Programs, and Updates

- In partnership with Student Health Services, counselors Nicole Graves and Jennifer Gieschen, and Linda Warner, Director of Counseling and Advocacy, recognized American Health Month by distributing information and dark chocolate to 192 student, faculty, and staff.



- Presented the Ask Listen Refer suicide prevention training information to 115 students in Math and Psychology classes.
- Presented the Red Folder Project to 16 staff members in Financial Aid and Tutoring.
- The primary reasons for students initiating counseling in February were anxiety, academic concerns, and depression.

**February Counseling and Advocacy Utilization**

Client Contact	2023	2024	2025
Individual Sessions	55	58	34
Intakes	17	17	11
Total # of Appointments	100	102	63
Total # of Students Seen	37	42	28

## Enrollment Management Information Systems

Submitted by Sam Landau, Enrollment Management Information Systems Coordinator

### Selected Activities, Programs, and Updates

- Collaboration continues between Information Services and Student Affairs and Enrollment Management departments involved in the Bot generated AI applications remediation. Due to the recent increased number of instances from both applications for admission and Free Application for Federal Student Aid (FAFSA), further strategies to block these fraudulent accounts are in process.



## Military and Veteran Center

Submitted by Wade Abel, Director

### Selected Activities, Programs, and Updates

- During the month of February, Laena Loucks, Veterans Certifying Specialist II, represented KCKCC while she attended the National Association of Veteran Programing Administrators (NAVPA) midyear conference in Washington, D.C. Laena is one of three elected NAVPA Board members representing Region VI. The conference's purpose was to meet with US Senators and Representatives to discuss issues impacting student veterans. During the conference, Laena was able to meet with members of Senator Jerry Moran's office. She also participated in the Four Corners meeting, which is a joint meeting with representatives from the US House of Representatives and the US Senate.

### Upcoming Activities and Programs

- March 25: Free Lunch for Female Veteran students.
- March 26: Free Lunch for Military Affiliated students.

### February Military and Veterans Center Visitors

Reason for Visit	Feb 2023	Feb 2024	Feb 2025	
Study	58	63	25	
Computer Use	10	1	7	
Benefits Question	7	11	13	
Enroll & App Question	1	2	2	
Socialize	49	54	38	
Veteran Service Rep	NA	24	18	
Total	125	155	103	

## Registration and Records

Submitted by Theresa Holliday, Registrar

	<u>February 2025</u>	<u>February 2024</u>	<u>Difference</u>
Enrollment verifications	12	69	-82.60%
Student Contact Information updates	40	51	-21.60%
Major or catalog changes	45	72	-37.50%
Student Withdrawals	125	129	-3.10%
Instructor Withdrawals	39	59	-33.90%
Student Reinstatements	27	41	-34.10%
Student Schedule changes	56	41	+36.60%
FERPA forms	2	3	-33.30%
Transfer credit evaluations	150	228	-34.20%
Grade Changes	38	15	+153.30%
Graduation applications processed	15	12	+25%
Student degrees/certificates conferred	15	13	+15%
Program substitutions, deviations, or waivers	4	11	-63.6%
Experiential learning credits/Advanced Standing	14		N/A
Incoming transcripts	172	198	-13.1%
Outgoing transcripts	468	498	-6%
Unofficial Transcripts	8	12	-33%

## Office of Student Engagement

Submitted by the Staff of the Student Engagement Office

### Selected Activities, Programs and Updates

- The Student Engagement Office provided the following activities:
  - Staff members and Student Senate members handed out valentine candy as part of the Have a Heart program to students and encouraged them to download the BlueConnect app.
    - February 10 at TEC – 100 students were reached
    - February 12 at Main Campus – 200 students were reached
- 140 students visited the Game Room during the month of February.
- 276 Coffee tickets were handed out to students requesting a warm cup of coffee to start their academic day.

## Student Basic Needs

Submitted by Fyn Morigan, Student Basic Needs Coordinator

### Selected Activities, Programs and Updates

- Fyn Morigan, Coordinator of the Basic Needs Center, attended the 2025 National Hidden Student Population Conference February 19-20.
- Blue Devils' Cupboard served 94 households in the month of February, including 283 adults, 69 children and two 65+ for a grand total of 354 individuals served.
- Annual Harvesters Agency Impact Report data trends indicated a steady increase in households served through Blue Devils' Cupboard over the last three years:

Total Agency Distribution	Households Served
2022	1,206
2023	1,462
2024	1,560

## Student Financial Aid

Submitted by Tammy Reece, Director

### Selected Activities, Programs and Updates

- The KCKCC Student Financial Aid Office cohosted a FAFSA event with the KU EOC TRIO group on February 26. The event was open to the public and held on KCKCC's main campus.
- The U.S. Department of Education has extended the reporting deadline for the gainful employment and financial value transparency regulations to September 30.
- KCKCC learned on March 11, the U.S. Department of Education (DOE) Regional office in Kansas City, Missouri would be closing immediately. DOE has not yet provided colleges and universities guidance on the restructuring.
- The Student Financial Aid Office will be assisting USD 500 on their district financial aid night on March 25. There are plans to cohost an additional FAFSA night with several community partners in late spring.

### Financial Aid Applications Received as of March 1

Academic Year	Total Number of Records	Records Received in February
2024-2025	8602	150
2023-2024	8716	75
2022-2023	8385	72

## Financial Aid Disbursed to Student Accounts

Academic Year	FALL	SPRING	SUMMER	TOTAL
2024-2025	\$5,598,539	\$4,467,865	N/A	\$10,066,404
2023-2024	\$5,254,883	\$4,432,169	\$761,827	\$10,448,879
2022-2023	\$4,978,071	\$4,268,818	\$652,635	\$9,889,524

**\*Does not include third party payments or KCKCC Foundation Scholarship Funds.**

## Student Housing

Submitted by Nicole Wilburn, Director

### Selected Activities, Programs, and Updates

- The Student Housing applications for Summer 2025 and the 2025-2026 Academic Year went live on March 1. Prospective residents can sign into the Student Housing portal to complete their contracts. Bed spaces for non-student-athletes are reserved on a first come, first serve basis. Student Housing is expecting at least 94 bedspaces to be available for non-student-athletes in Centennial Hall. Spaces for Student-Athletes (164) have been reserved by coaches and contracts will be completed by June 15.
- Student Housing began conducting interviews for Resident Assistants (RAs) for the 2025-2026 academic year. The RA position is an important peer mentor position in Student Housing that helps residents adjust to community living. The position offers are expected to be made in early March.
- Nicole Wilburn, Director of Student Residential Life, and Cole Keiper, Student Life Resident Coordinator I, met with all students living in Centennial Hall who earned less than a 2.5 GPA for the Fall Semester and discussed strategies to help these students academically.
- Student Housing hosted a Super Bowl watch party in the Centennial Hall Game Room and, while the game did not end the way most people wanted, the students that participated enjoyed watching the game with each other.

## Student Success Center (SSC)

Submitted by Brady Beckman, Director of Student Success Center

### Selected Activities, Programs, and Updates

- Beginning in February, the Placement/Evaluation Center began proctoring Assessment and Learning in Knowledge Spaces (ALEKs) Math Placement Tests, an impactful alternative to our prior Accuplacer Math Tests. ALEKs is a transformative replacement for Accuplacer because it offers adaptive, personalized assessment and built-in learning modules, helping students improve math placement and succeed in math courses.

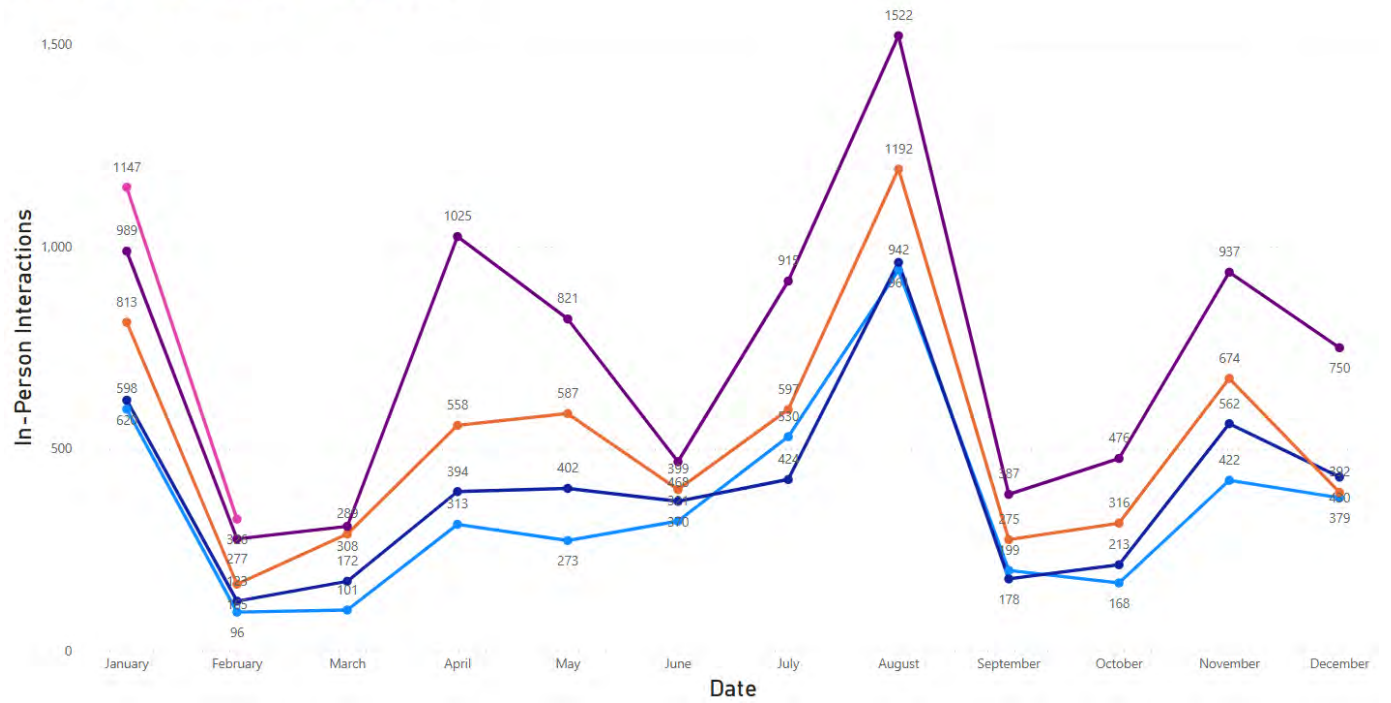
- On February 19, the Heating Ventilation and Air Conditioning (HVAC) Department, in collaboration with Career Services, held its second Speed Interviewing Job Fair at TEC. Seven HVAC companies participated in interviewing Certificate B students for part-time job opportunities. Each interview lasted ten minutes, after which students rotated to the next employer. Over half of the students have already received offers, and more are still being extended.



- February 26: Student Success Center representatives attended National Association of Student Affairs Administrators in Higher Education (NASPA's) First Gen Forward Virtual Data Summit and gained valuable insights into data-driven strategies for improving first-generation student success at KCKCC, allowing the institution to refine its support initiatives. Additionally, the summit provided networking opportunities with peer institutions, fostering collaboration and the exchange of best practices to enhance student engagement and retention efforts.
- In February 2025, Student Success Advisors continued to see an increase in student traffic for enrollment and advising appointments. For the month, 326 students signed in for in-person advising, which was an 18% increase compared to February 2024 (277). February is typically the slowest month of the year, volume-wise, in the Student Success Center.
- In February 2025, 247 placement tests were facilitated by the Placement Testing Center, which was a 5.5% increase compared to February 2024 (234).

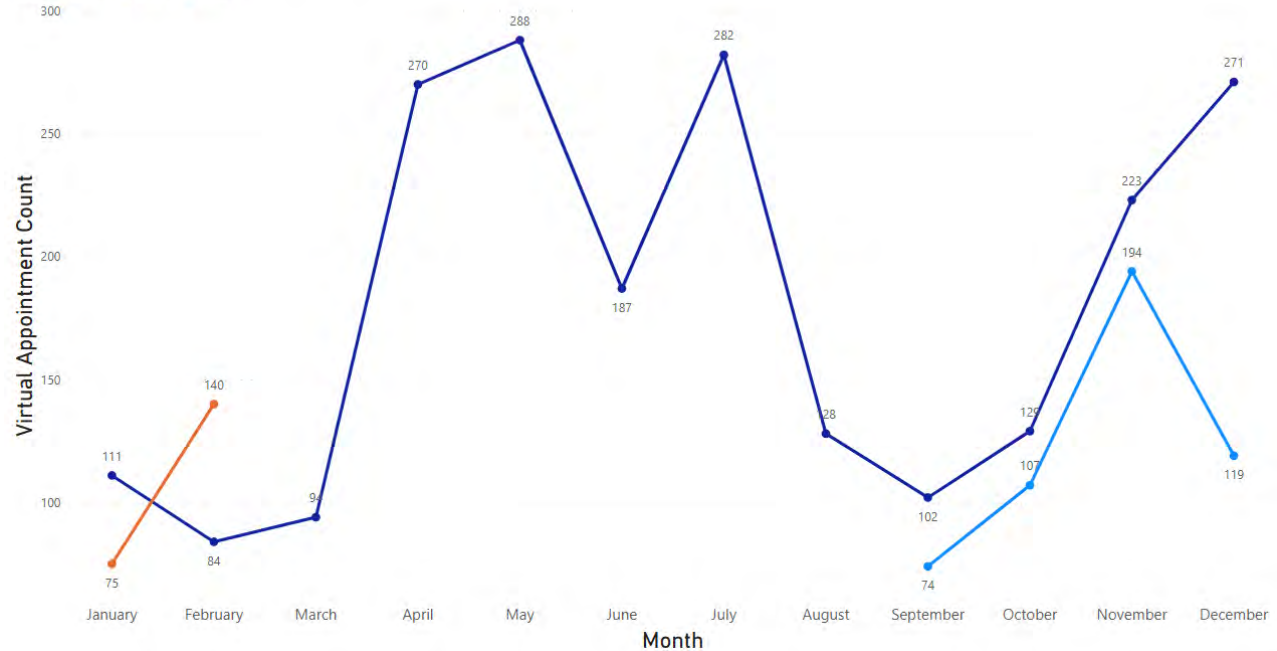
### In-Person Advising Interactions (Student Success Center)

Year ● 2021 ● 2022 ● 2023 ● 2024 ● 2025



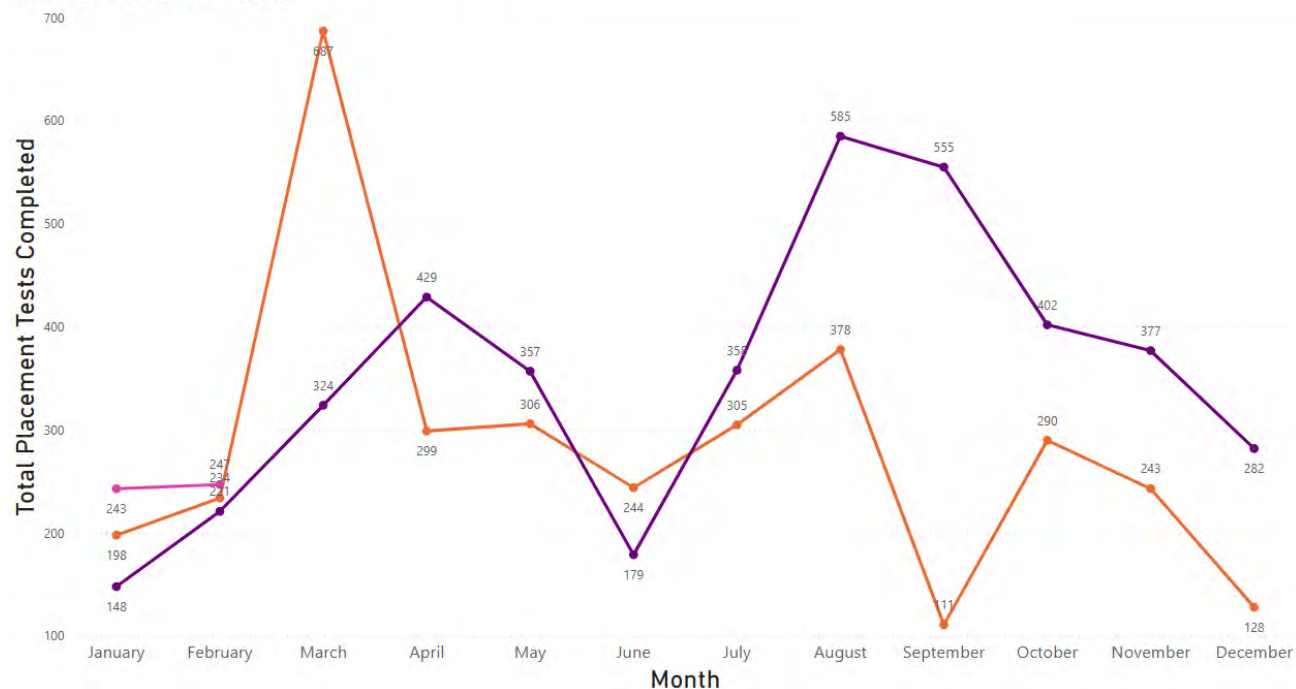
### Virtual Appointment Count By Month

Year ● 2023 ● 2024 ● 2025



## Total Placement Tests Completed by Month and Year

Year ● 2023 ● 2024 ● 2025



## Upcoming Activities and Programs

- Student Success Advisors are offering students appointments and walk-in advising/enrollment opportunities for Spring 2025 2<sup>nd</sup> 8-week courses.
- On March 13, the Spring TEC Career Fair had 87 employers registered to attend, recruiting for Career and Technical Education Programs (CTE), Healthcare, and Technology. Career Services will be visiting classrooms in early March to prepare students for the fair.

## Student Support for Program Success

Submitted by Dr. Gena Ross, Director of Student Support for Program Success

### Selected Activities, Programs, and Updates

- On February 26, Steven Franklin, Student Retention and Career Coach, participated in the First Gen Network Member Virtual Data Summit, presented by First Gen Forward. The summit focused on data collection, assessment and how to apply results to action plans to support and monitor the progress of first-generation students.
- On February 13, Carrie Fisher, Career Services Coordinator, visited the classroom of Instructor Robert Jenkins. During the visit, Career Services provided resources and provided information on resume building and interviewing for Construction Technology to nine students.



- Thian UK, Website Technology Developer, successfully printed the Peer Tutor flyers and posted them in various areas on KCKCC's main campus. Additionally, digital copies were shared with others to help spread the word.

## Upward Bound (UB)

Submitted by Veronica Knight, Director of Upward Bound

### Selected Activities, Programs, and Updates

- Upward Bound (UB) students attended family advocacy days February 12 and 13 at F.L. Schlagle and Washington High School.
- In celebration of Black History Month, UB organized a cultural excursion to see the play *FENCES* at the Melting Pot Theater on February 15. The Melting Pot Theater generously sponsored tickets for the UB students and their parents.
- UB held mid-semester tutoring for the college students before the cultural excursion. Tomorrows Promise Today provided six tutors to work with students on Math, English and Science homework to prepare for upcoming Fast Bridge assessments.
- UB was invited to attend Math Mania at Arrowhead Middle School on March 4. UB tabled and recruited students and staff as well, for the upcoming summer program.

### Upcoming Activities and Programs

- UB is currently seeking program assistants and instructors for the upcoming summer program.
- During spring break from March 17 to March 19, Upward Bound will travel to St. Louis to visit Washington University and Harris-Stowe State University. On the return journey, the group will collaborate with the Student Scholars from the Upward Bound Math/Science program at Wichita State University to visit Lincoln University in Jefferson City, Missouri.
- Staff are scheduled to attend Agilities Coach Training, March 27-28, sponsored by the DeBruce Foundation.



**BOARD OF TRUSTEES REPORT  
FINANCE, HUMAN RESOURCES, INFORMATION  
SERVICES, FACILITY SERVICES, COLLEGE  
POLICE & WELLNESS CENTER  
DR. PATRICK SCHULTE, VICE PRESIDENT OF FINANCE AND OPERATIONS  
MARCH 2025 REPORT**

**EXECUTIVE SUMMARY**

- **Business Office.**
  - Becky Barger has been selected as the new Controller at KCKCC. Becky will begin on April 18.
  - Request For Proposal (RFP) responses for onsite food service options have been received and reviews by the Food Service RFP Committee began on March 14.
- **Human Resources.**
  - The Human Resources team is actively recruiting and soliciting employment applications for Vice President of Enrollment Management and Student Services, and Director of Student Engagement.
- **Information Services.**
  - Progress continues with the Ellucian team in preparation of the upcoming move of Colleague (Student Information System) to a Software as a Service (SaaS) in the cloud.
- **Facility Services.**
  - Completed the replacement and installation of the outdoor water fountain adjacent to the Mary Ann Flunder Lodge by the Lake.
  - Completed back stop repairs and assembled batting cages at the Blue Devil Softball field.
- **College Police.**
  - New Hire, Officer Nsinga Ibobo, graduated from the Kansas Law Enforcement Training Center in Hutchinson, KS on February 28.
  - Officer Brandon Huskey participated in the 9<sup>th</sup> annual United States Marshal Service (USMS) Fallen Heroes Honor Run on March 7.
- **Wellness Center.**
  - The Wellness and Fitness Center's Chair Yoga Class participants have been proudly wearing t-shirts designed by one of KCKCC's own graphic design students, Tevin Jituti.

## **FINANCE – DR. PATRICK SCHULTE, VICE PRESIDENT OF FINANCE AND OPERATIONS**

### **Business Office.**

- Nelnet Cashiering Training for the Pioneer Career Center (PCC) and the Technical Education Center (TEC) will be completed by the end of Spring Break week.
- In partnership with the Financial Aid department, the Business Office processed disbursement of all student refunds for Spring semester 16-week classes.
- Becky Barger has been selected as the new Controller at KCKCC. Becky will begin on April 18. Becky brings over a decade of experience in K-12 education, most recently serving as the Director of Accounting for the Bonner Springs-Edwardsville School District. Becky holds a Bachelor's Degree in Management and Human Relations from MidAmerican Nazarene University. As a KCKCC Blue Devil, Becky earned her Associate's Degree in Accounting from Kansas City Kansas Community College. Becky currently serves as an active member of the Kansas Skyward User Group Steering Committee, where she acts as a vendor liaison. She is also a member of the Kansas Association of School Business Officials.

*Pictured: KCKCC's new Controller, Becky Barger. Becky's first day is April 18.*



### **Budget.**

- The second draw of New Markets Tax Credit (NMTC) funds for the downtown project was initiated in late February for payment to vendors in March. Partner Invoice Billing and Statement Reconciliation for the downtown project continues.
- Preparation for the FY25-26 Budget continues with budget templates processing based on departmental budget requests. The goal is to produce a draft budget to include revenue projections by March 28.

### **Purchasing & Grants.**

- Request For Proposal (RFP) responses for onsite food service options have been received and reviews by the Food Service RFP Committee began on March 14.
- A Request for Proposal (RFP) for Vending and Pouring Rights will be completed by March 31.

## Auxiliary

### **Bookstore.**

- Customer Count: 5,977, a 10% decrease compared to 2024.
- Sales: \$54,859, a 13% increase compared to 2024.
- Sales totals above do not include Inclusive Access charges of \$160,427.
  - Students who are participating in the Inclusive Access (IA) program are paying the absolute lowest amount for new online course materials through VitalSource Connect.
  - The IA program has saved KCKCC students \$37,245 in the Spring semester alone.
- The bookstore will continue to partner with vendors to ensure that KCKCC students pay less for course materials than comparable institutions.
- Currently holding \$30,599 in publisher credits available for sourcing books.
- Currently awaiting a \$7,366 credit for books returned.

## **HUMAN RESOURCES – LORRAINE MIXON-PAGE, CHIEF HUMAN RESOURCES OFFICER**

### **Talent Acquisition.**

- The Human Resources team is actively recruiting and soliciting employment applications for Vice President of Enrollment Management and Student Services, and Director of Student Engagement.

### **Training and Development.**

- **Admin Conference**
  - Members of the Human Resources team presented KCKCC's first *Admin Conference* on March 12 and March 13. The agenda was as follows:
    - Wednesday, March 12, 2025
      - Artificial Intelligence (AI) for Admins, 1:00-2:00pm, presented by Kristen Ball, Associate Professor for Administrative Office Professional (AOP).
      - Advanced Word, 2:15-3:15pm, presented by Kristen Ball, Associate Professor for Administrative Office Professional (AOP).
      - Customer Service, 3:30-4:30pm, presented by Kathy Boeger, Student Success Advisor.
    - Thursday, March 13, 2025
      - Deep Dive into Microsoft Teams, 1:00-2:00pm, presented by Pat Kelly, Academic Support Coordinator.
      - Advanced Excel, 2:15-3:15pm, presented by Kristen Ball, Associate Professor for Administrative Office Professional (AOP).
      - Technology and Time Management, 3:30-4:30pm, presented by Sheila Joseph, Talent Development Manager.

- **Monthly Professional Development Series**

- KCKCC Assistant Professor of Psychology, Michael James, LCPC, will present *From Stress to Strength: Developing a Mindset to Manage Change and Uncertainty* on March 26. Attendance will be reported in the next Board report.

**PROFESSIONAL DEVELOPMENT EVENT FOR STAFF AND FACULTY**

Introducing KCKCC's first  
**ADMIN CONFERENCE**

The Conference is designed for all employees who want to learn more about specific topics in technology and, as a result, better serve KCKCC students

**Sessions include:**

- Advanced Excel
- Advanced Word
- AI (Artificial Intelligence) for Admins
- Customer Service
- Microsoft Teams
- Technology and Time Management

**Wednesday, March 12, 2025**  
**Thursday, March 13, 2025**  
**1:00 - 4:30pm**

This event will take place in person at TEC

**Schedule:**  
1:00 - 2:00pm  
2:15 - 3:15pm  
3:30 - 4:30pm

**It's not just for Admins!**

Contact [kckccprofessionaldevelopment@kckcc.edu](mailto:kckccprofessionaldevelopment@kckcc.edu) to register for these sessions.

**PROFESSIONAL DEVELOPMENT EVENT FOR STAFF AND FACULTY**

**From Stress to Strength:**  
Developing a Mindset to Manage Change and Uncertainty

Presented by Michael James, LCPC  
KCKCC Assistant Professor of Psychology

What is stress? What is the role it plays in the change process and with coping with uncertainty?

In this session, we will look at the positive and negative impact that stressors can have on our ability to manage our responses to change and uncertainty.

Participants will leave this session with:

- a new or clarified understanding of how to think about change
- at least one idea for a new strategy or approach to take in their own lives to manage the uncertainty and chaos of our current time

**Wednesday March 26, 2025**  
**2:30-3:30pm**  
**Hybrid**

Contact [kckccprofessionaldevelopment@kckcc.edu](mailto:kckccprofessionaldevelopment@kckcc.edu) to register for this session.

- **Supervisor Training**

- Supervisor training is set for presentation in April. All new supervisors are required to attend. All current supervisors are invited and encouraged to attend for a refresher on the topics offered.

Wednesday, April 23, 2025 – 8:00am-12:00pm	
8:00am-8:05am	<b>Welcome and Introductions</b> <i>Lorraine Mixon-Page, Chief Human Resources Officer</i>
8:05am-9:00am	<b>Understanding and Managing Time and Leave</b> <i>Angie Masloski, Payroll Coordinator</i>
10:30am-12:00pm	<b>FMLA, ADA, and Worker's Compensation</b> <i>Sherita Miller-Williams, Benefits Coordinator</i>
Thursday, April 24, 2025 – 8:30am-12:00pm	
8:30am-10:30am	<b>The Hiring Process</b> <i>Victoria Anderson, Talent Acquisition and Employment Coordinator</i> <i>Yoel Tekle, Talent Acquisition and Employment Coordinator</i>
10:45am-12:00pm	<b>Workplace Communication: Giving Constructive Feedback</b> <i>Sheila Joseph, Talent Development Manager</i>
Friday, April 25, 2025 – 8:30am-12:00pm	
8:30am-10:15am	<b>Performance Evaluations</b> <i>Sam DeLeon, Director of Employee Relations   Title IX Coordinator</i>
10:30am-12:00pm	<b>The Disciplinary Process</b> <i>Sam DeLeon, Director of Employee Relations   Title IX Coordinator</i>

## **Employment.**

- Human Resources currently has fifty-nine (59) positions open and posted.
  - Six (6) full-time faculty
  - Fifteen (15) full-time staff
  - Twelve (12) part-time staff
  - Three (3) part-time temporary staff
  - Twenty-three (23) adjunct faculty

## **Employee Relations.**

- The Human Resources team will host Quarterly Supervisor Meetings on April 22, July 31, and October 30 at the Technical Education Center (TEC). Quarterly Supervisor Meetings will focus on developing a robust and effective skill set for supervisors and managers to drive success and overcome obstacles. The Human Resources team remains committed to collaborating with supervisors to support the continued success of KCKCC.

## **Benefits.**

- **Kansas Public Employees Retirement System (KPERS) Website and Email Update**
  - In response to enhanced online security, the Legislature passed Senate Bill 291 in 2024, which mandated all state agency websites transition to a “.gov” website domain by February 1.
  - As of January 15, KPERS has officially moved from *kpers.org* to *kspers.gov*. For the time being, links and emails from *kpers.org* will be redirected to the new domain, *kspers.gov*.
  - During the transition, both *kpers.org* and *kspers.gov* are in use, official, and secure.
- **Kansas Public Employees Retirement System (KPERS) Employer Contribution Update**
  - Effective April 1, the employer contribution rate will increase from 11.54% to 11.68%.
- **Health and Fitness Incentives**
  - To show appreciation to KCKCC employees, the Human Resources team distributed “Thank You Healthy Snack Boxes” to benefit-eligible employees.
  - As part of the giveaway, benefit-eligible employees were given the option to enter a drawing for a free Apple Watch SE (2<sup>nd</sup> generation) featuring Fitness and Sleep Trackers, Crash Detection, a Heart Rate Monitor, and a Retina Display. The three (3) employee winners were:
    - Meghna Patel, Professor in Respiratory Therapy
    - Michele Rushing, Dispatcher in College Police
    - Jesus Galvan, Officer in College Police
  - The Health and Fitness Incentives were funded by Blue Cross Blue Shield of Kansas City as part of a larger initiative to help KCKCC employees set and meet their health and fitness goals.

## **INFORMATION SERVICES – BOB WALKER, CHIEF INFORMATION OFFICER**

- **Academic Support.**
  - Developed and delivered four training sessions on Microsoft Forms and Microsoft Teams.
  - Followed up with faculty and refurbished the Hy-Flex classroom at the Technical Education Center (TEC).
  - Attended the monthly CORE meeting.
  - Attended the Professional Development Committee meeting.
  - Produced and distributed a Tech Tip on moving files to One Drive.
  - Developed a Microsoft Form for the Registrar's Office and psychology students.
- **Computing Services.**
  - 194 Helpdesk tickets were issued in February – 162 of those tickets were resolved.
  - 193 calls were made to the Helpdesk in February – the average time per call was 3.37 minutes.
  - 137 Advancing Digital Opportunities to Promote Technology (ADOPT) laptops have been checked out to students, along with 89 laptops checked out to other students.
  - The migration of laptop computers to be managed in Microsoft Intune is underway. In February, an additional four (4) classrooms were converted to Microsoft Intune.
  - Laptops and a cart for the Automation Engineer Technology (AET) area at the Technical Education Center (TEC) were imaged and delivered.
- **Network Services.**
  - Self-Service web application availability – 99%
  - Student Recruiter web application – 99%
  - Colleague User Interface (UI) availability – 99%
  - MyDotte availability – 99%
  - Email availability – 99%
  - Network switch and phone availability – 99%
  - Microsoft monthly updates and security patches were applied to all servers, one week after Microsoft Patch Tuesday.
  - Monthly (or as needed) computer software updates: Google Chrome, Mozilla Firefox, and Microsoft Edge.
  - The wireless project for certificate-based protection with Logicalis has been completed. KCKCC Wi-Fi connection profiles have been created and assigned in Microsoft Intune for computers to natively join to Microsoft Intune.
  - A redundant power system was added to the network closet in room 2704.
- **Database Services.**
  - Colleague Software as a Service (SaaS) Migration
    - Task: Prepare servers, software applications, and data for Colleague Software as a Service (SaaS) migration.
      - Data and Custom – Efforts to review the spreadsheet and identify all active custom software are underway and will continue. A test environment was cloned and rebuilt in Ellucian Colleague for Software as a Service (SaaS) project.

- Experience – The KCKCC technical team met with the customer consultant multiple times to review the Ethos Application Programming Interface (API) and Ellucian Experience setup requirements to complete the configuration and delivered card integration engagements. The KCKCC technical team set up three (3) additional roles and permissions for Insights.
  - Insights – The KCKCC technical team attended the Insights Kickoff Call with a Ellucian Insights Consultant in late February to overview the Ellucian Insights application.
    - Reviewed pre-requisite Insights services, such as Experience Test Environments.
    - Set up users for administrative tasks.
    - Attended data ingestion validation to review the data lake and data warehouse ingestion process and set up notification emails.
    - Completed validation of proper on-premises databases for Insights.
- Institutional Effectiveness
  - Gainful employment reporting.
    - Set up gainful employment data for the National Student Clearinghouse (NSC) to meet the Department of Education Gainful Employment regulations. Collaboration continues with the functional departments to create the report.
- Registration and Records & Student Success Center
  - Reverse transfer program reporting.
    - A reporting process has been developed to collect students' completed courses and send them to the National Student Clearinghouse (NSC) centralized system. The NSC offers a program that allows institutions to transfer course and grade data between colleges, allowing students to earn an associate degree at a community college. Continued to work and collaborate with the functional departments to create the report.
  - Archer to Recruit Data upload automation.
    - Recruit is now able to access the data file, and this process will be completed by the end of March.
- Business Office
  - Nelnet Cashiering.
    - The implementation of the Nelnet Cashiering component for the Business Office to collect payments is complete. Finalized the Extensible Markup Language (XML) reports and prepared to configure the new card readers in the main campus Business Office, Technical Education Center, and Pioneer Career Center.
      - Credit card terminals were installed at the Technical Education Center (TEC) last week.
      - Partnered with Nelnet to remedy an issue caused by one of the Colleague Listener patches that prevented the Business Office team from running an end-of-day report.
- Human Resources/Payroll/Business Office
  - Leave Reporting.
    - Attended a leave reporting consultation with the Payroll Department and



Human Resources Department to review processes and provide best practices for basic troubleshooting and processes to accomplish daily tasks efficiently.

- Directory Update - Faculty Department
  - The update to the employee directory for the Faculty Department is underway with change and effect testing in the Ellucian Colleague test environment.
- Directory Update – Staff Department
  - The update to the staff directory for the Staff Department is completed.
- Administrative Support
  - The Colleague utilization, process mapping, and Standard Operating Procedures (SOP) creation project related to Request for Proposal (RFP) 24-017 is ready to commence.
  - The Zero-based Student Experience Redesign and data modeling project related to Request for Proposal (RFP) 24-018 is ready to commence.
  - Operating and capital budgets have been submitted for request for FY26.
  - Strategic projects and staffing requests have been submitted for FY26.
  - Realigned the Colleague CORE team to fully engage in the Software as a System (SaaS) migration project.
  - The 4 Disciplines of Execution (4DX): The Information Services team has met one (1) customer service goal, and another is ready to kickoff. The Information Services team is focusing on answering support calls before they are forwarded to voicemail.

## **FACILITY SERVICES – DEBBIE FANGMAN, DIRECTOR OF FACILITY SERVICES**

### **TOP ACCOMPLISHMENTS:**

- Completed the replacement and installation of the outdoor water fountain adjacent to the Mary Ann Flunder Lodge by the Lake.
- Completed replacement and installation of the indoor water fountains in Upper-Jewell at main campus and at the Technical Education Center (TEC).
- Completed replacement and installation of chilled/hot water control valves for upper and lower air handling units at the Learning Commons.
- Completed fire sprinkler backflow repairs at Centennial Hall.
- Completed back stop repairs and assembled batting cages at the Blue Devil Softball field.
- Completed the final phase of concrete foundation flooring and installation of helical piers in the Fieldhouse Gymnasium.
- Completed disassembling of the east and west stadium seating in the Fieldhouse Gymnasium.
- Completed installation of a new fountain in the large pond on main campus.



**Outdoor water fountain at Mary Ann Flunder Lodge by the Lake:**



**Stadium seating disassembling in Fieldhouse:**



### **COLLEGE POLICE – KACEY WILTZ, CHIEF OF COLLEGE POLICE**

- The College Police Department hosted a Civilian Response to Active Shooter Event (CRASE) training event at the Technical Education Center on February 25 and on main campus on February 26.
- New Hire, Officer Nsinga Ibobo, graduated from the Kansas Law Enforcement Training Center in Hutchinson, KS on February 28.
- Officer Brandon Huskey participated in the 9<sup>th</sup> annual United States Marshal Service (USMS) Fallen Heroes Honor Run on March 7. The USMS Fallen Heroes Honor Run was created in memory of Deputy United States Marshal (DUSM) Josie Wells, who was shot and killed in the line of duty on March 10, 2015, while serving an arrest warrant. The USMS Fallen Heroes Honor Run is scheduled each year around the date of DUSM Wells' end of watch and pays tribute to Wells while commemorating the sacrifices made by all law enforcement officers across the country who have made the ultimate sacrifice.

*Pictured: Officer Brandon Huskey at the USMS Fallen Heroes Honor Run on March 7.*



*Pictured: Officer Nsinga Ibobo, Officer Brandon Huskey, Officer Giovanni Garcia, and Chief Kacey Wiltz at Officer Nsinga Ibobo's graduation commencement at the Kansas Law Enforcement Training Center on February 28.*



## **WELLNESS AND FITNESS CENTER – ROB CRANE, DIRECTOR OF WELLNESS CENTER**

- The Wellness and Fitness Center celebrated “Love Your Pet Day” by sharing some of the Wellness and Fitness Center members’ photos of their pets and their pet’s favorite things. The American Council on Exercise reports that dog owners tend to walk significantly more than their non-pooch-owning counterparts.
- The Wellness and Fitness Center’s Chair Yoga Class participants have been proudly wearing t-shirts designed by one of KCKCC’s own graphic design students, Tevin Jituti. Chair Yoga classes are available at the Wellness and Fitness Center, and virtually via Zoom, on Fridays from 12:00 to 12:50pm.



Feb-25				
Summary: Net Position	Jan-25	Feb-25	Monthly Change	Comments
Total Assets	\$ 201,538,254	\$ 195,463,113	\$ (6,075,141)	
Total Liabilities	\$ 41,428,172	\$ 41,453,297	\$ 25,125	
Increase /(Decrease) in Net Position	\$ 160,110,082	\$ 154,009,816	\$ (6,100,266)	H1: Comparison of Monthly NP

Summary: Revenue and Expenses	Jan-25	Feb-25	Monthly Change	Comments
YTD Total Revenues	\$ 68,114,343	\$ 68,520,101	\$ 405,758	H2
YTD Operating Expenses	\$ 46,671,760	\$ 53,037,816	\$ 6,366,056	H3
Monthly Change in Net Revenue	\$ 21,442,583	\$ 15,482,285	\$ (5,960,298)	
Current Month - Burn Rate			\$ 6,303,931	Average monthly burn rate =\$7.6M

\*Average burn rate was calculated based on monthly operational expenses less previous month operational expenses, removing reserves and the downtown project.

Highlights / Key Financial Initiatives	
H1	Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates the financial strength of an institution. For February, net position was \$154,009,816 which was decrease of \$6M over last month. This was a result of regular operations.
H2	The revenue for the month included \$398K in student housing income and \$140K in federal and state grants and contracts.
H3	Expenditures for the month included salaries of \$3.8M, Financial Aid expenses were \$619K, and general operating supplies of just under \$1M.

Risks / Issues	
R1	State Aid is an integral part in our revenue. It includes operating grants for non-tiered (general education) courses and tiered (technical) courses, Excel in CTE funding for high school students in technical education courses, and other special funds (apprenticeship, cybersecurity, etc.). The Kansas Board of Regents and Technical Education Authority continually review and seek to change the funding formula and availability of the various types of aid. A reduction in any of our sources would greatly impact our budget and the ability to fund important initiatives.
R2	The political climate can affect our revenue. There is growing pressure on the Department of Education to reduce spending on education, and that can impact our ability to obtain federal grants and provide federal financial aid to students in the greatest need. These barriers could affect our budget, but also our enrollment.

Kansas City Kansas Community College: Month of February 2025						
	BUDGET FISCAL YEAR FY 2025	YTD ACTUAL 2/28/2025	FORECAST FISCAL YEAR 2025	YTD ACTUAL 2/28/2024	VARIANCE ACTUAL TO BUDGET	YTD COMPARED TO TO BUDGET
Operating Revenues:						
Student Tuition and Fees	\$ 10,837,608	\$ 9,767,311	\$ 10,837,608	\$ 8,641,098	\$ (1,070,297)	90.12%
Tuition		\$ 7,155,847		\$ 6,223,033		
Student Fees		\$ 1,869,005		\$ 1,636,568		
Course Fees		\$ 742,459		\$ 781,497		
Federal Grants and Contracts	\$ 3,946,923	\$ 1,029,702	\$ 3,946,923	\$ 593,937	\$ (2,917,221)	26.09%
State Contracts	\$ 9,141,307	\$ 3,057,167	\$ 9,141,307	\$ 742,445	\$ (6,084,140)	33.44%
Private Gifts, Grants & Contracts	\$ 168,200	\$ 151,543	\$ 168,200	\$ 189,500	\$ (16,657)	90.10%
Auxiliary Enterprise Revenue	\$ 3,323,932	\$ 3,078,990	\$ 3,323,932	\$ 3,070,497	\$ (244,942)	92.63%
Bookstore		\$ 1,528,493		\$ 1,582,139		
Housing		\$ 1,550,496		\$ 1,488,358		
Other Operating Revenue	350,000	\$ 268,414	\$ 350,000	\$ 289,816	\$ (81,586)	76.69%
Total Operating Revenues	\$ 27,767,970	\$ 17,353,126	\$ 27,767,970	\$ 13,527,293	\$ (10,414,844)	62.49%
Nonoperating Revenues (Expenses)						
County Property Taxes	\$ 56,207,914	\$ 31,961,072	\$ 56,207,914	\$ 31,584,267	\$ (24,246,842)	56.86%
State Aid	\$ 9,148,553	\$ 9,148,553	\$ 9,148,553	\$ 10,130,330		100.00%
SB155 AID	\$ 3,406,407	\$ 3,549,805	\$ 3,406,407	\$ 3,464,011	\$ 143,398	104.21%
Investment Income	\$ 940,000	\$ 1,059,356	\$ 940,000	\$ 1,248,133	\$ 119,356	112.70%
Interest Expense on Capital Asset Debt	\$ (993,532)	\$ (838,768)	\$ (993,532)	\$ (896,236)	\$ 154,764	84.42%
Transfer from Reserves - Downtown	\$ 30,003,341	\$ 5,124,802 <sup>3</sup>	\$ 30,003,341	\$ 3,146,038	\$ (28,841,186)	3.87%
Transfer from Reserves - FY24 Rollovers	\$ 3,477,860	\$ 1,162,155	\$ 3,477,860	\$ -	\$ 47,889,115	33.42%
Total Nonoperating Revenues	\$ 102,190,543	\$ 51,166,975	\$ 102,190,543	\$ 48,676,543	\$ (51,023,568)	50.07%
<b>Total Revenues</b>	<b>\$ 129,958,513</b>	<b>\$ 68,520,101</b>	<b>\$ 129,958,513</b>	<b>\$ 62,203,836</b>	<b>\$ (61,438,412)</b>	<b>52.72%</b>
						<b>78.84%</b>
Operating Expenses:						
Salaries & Benefits	\$ 49,103,299	\$ 29,131,556	\$ 49,103,299	\$ 28,752,581	\$ (19,971,743)	59.33%
Contractual Services	\$ 4,092,005	\$ 1,610,713	\$ 4,092,005	\$ 1,426,332	\$ (2,481,292)	39.36%
Supplies & Other Operating Expenses	\$ 13,600,968	\$ 9,589,549	\$ 13,600,968	\$ 10,616,726	\$ (4,011,419)	70.51%
Contribution to Reserves	\$ 5,233,412	\$ -	\$ 5,233,412	\$ -		0.00%
Master Facility Plan Reserves	\$ 1,614,319	\$ -	\$ 1,614,319	\$ -		0.00%
Utilities	\$ 2,205,000	\$ 1,630,567	\$ 2,205,000	\$ 1,414,251	\$ (574,433)	73.95%
Repairs & Maintenance to Plant	\$ 14,035,672	\$ 2,580,894	\$ 14,035,672	\$ 2,270,675	\$ (11,454,778)	18.39%
Scholarships & Financial Aid	\$ 2,036,217	\$ 1,317,581	\$ 2,036,217	\$ 1,490,771	\$ (718,636)	64.71%
Strategic Opportunities	\$ 616,420	\$ 454,880 <sup>1</sup>	\$ 616,420	\$ -	\$ (161,540)	73.79%
Contingency	\$ 700,000	\$ 270,119	\$ 700,000	\$ 285,163	\$ (429,881)	38.59%
Debt Service	\$ 3,240,000	\$ 165,000	\$ 3,240,000	\$ 145,000	\$ (3,075,000)	5.09%
Other expenses - Downtown	\$ 30,003,341	\$ 5,124,802				
Rollover from FY24 to FY25	\$ 3,477,860	\$ 1,162,155 <sup>2</sup>	\$ 3,477,860	\$ -		
<b>Total Operating Expenses</b>	<b>\$ 129,958,513</b>	<b>\$ 53,037,816</b>	<b>\$ 99,955,172</b>	<b>\$ 46,401,499</b>	<b>\$ (42,878,722)</b>	<b>40.81%</b>
<b>Increase/(Decrease) in Net Revenue</b>	<b>\$ -</b>	<b>\$ 15,482,285</b>	<b>\$ 30,003,341</b>	<b>\$ 15,802,337</b>	<b>\$ (18,559,690)</b>	<b>60.03%</b>
<b>Federal Financial Aid Revolving Fund</b>						
Federal Financial Aid Funds In		\$ 7,569,954		\$ 5,917,468		
Federal Financial Aid Funds Out to Student Accounts		\$ 7,062,780		\$ 5,827,698		
Net Effect on Current Month		\$ 507,174		\$ 89,770		
<sup>1</sup>	\$454,879.95 of the strategic initiative funding utilized to date for AUDI.					
<sup>2</sup>	\$1,162,154.90 of the FY24 rollover funds spent to date; expenses reported in applicable category					
<sup>3</sup>	\$391,221.04 and \$4,733,580.72 of Other Operating Expenses and Repair & Maint to Plant for Downtown					



**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
**Information Regarding Net Position**  
**YTD FEBRUARY 2025**

**Summary Statement of Revenue & Expenses**

	<b>FY2025 Actual</b>	<b>Annual Budget</b>	<b>FY2024 Actual</b>	<b>Annual Budget</b>	<b>FY2023 Actual</b>	<b>Annual Budget</b>	<b>FY2022 Actual</b>	<b>Annual Budget</b>
Operating Revenues	\$ 17,353,126	\$ 27,767,970	\$ 13,527,293	\$ 26,799,286	\$ 6,639,642	\$ 24,861,785	\$ 9,397,110	\$ 34,420,330
Non-Operating Revenues, Net	51,166,975	102,190,543	48,676,543	78,930,292	6,683,089	64,014,032	5,185,362	57,762,262
Total Revenues	68,520,101	129,958,513	62,203,836	105,729,578	13,322,731	88,875,817	14,582,472	92,182,592
Operating Expenses	53,037,816	129,958,513	46,401,499	105,729,578	10,385,390	82,287,164	9,758,824	85,687,565
Increase/(Decrease) in Net Revenue	\$ 15,482,285	\$ -	\$ 15,802,337	\$ -	\$ 2,937,341	\$ 6,588,653	\$ 4,823,648	\$ 6,495,027

**Summary Statement of Net Position**

	<b>YTD FY2025</b>	<b>YTD FY2024</b>	<b>Year-End FY2024</b>
<b>Assets</b>			
Transfer from Reserves - Downtown			
Current Assets	\$ 113,824,024	\$ 103,098,293	\$ 106,697,734
Noncurrent Assets	81,639,089	75,271,424	81,639,089
Total Assets	<u>\$ 195,463,113</u>	<u>\$ 178,369,717</u>	<u>\$ 188,336,823</u>
<b>Liabilities</b>			
Current Liabilities	\$ 9,677,526	\$ 9,183,038	\$ 14,752,240
Noncurrent Liabilities	31,775,770	32,898,091	31,775,770
Total Liabilities	41,453,297	42,081,129	46,528,010
Net Position	<u>154,009,816</u>	<u>136,288,588</u>	<u>141,808,813</u>
Total Liabilities and Net Position	<u>\$ 195,463,113</u>	<u>\$ 178,369,717</u>	<u>\$ 188,336,823</u>

**KANSAS CITY KANSAS COMMUNITY COLLEGE**

**BANK BALANCES PER GENERAL LEDGER**

FINANCIAL INSTITUTION	FUND NO.	FUND	CHECKING	INVESTMENTS	YTD 28-Feb-25	PRIOR YEAR 28-Feb-24
BANK OF LABOR	25	FEDERAL PROGRAMS	\$ 572,810		\$ 572,810	\$ 562,211
BANK OF LABOR	61	CAPITAL OUTLAY	\$ 8,940,350		\$ 8,940,350	\$ 9,196,161
BANK OF LABOR	74	BOARD SCHOLARSHIP	\$ 1,022,853		\$ 1,022,853	\$ 559,221
BANK OF LABOR CD	<sup>8</sup> n/a	Investment		\$ 3,000,000		\$ -
COUNTRY CLUB BANK	13/14	ABE-CONT. EDUCATION	\$ 62,935		\$ 62,935	\$ 201,853
COUNTRY CLUB BANK	72	INCIDENTAL (AGENCY)	\$ 656,788		\$ 656,788	\$ 505,413
SECURITY BANK	11	GENERAL FUND	\$ 65,876,530		\$ 65,876,530	\$ 73,250,181
SECURITY BANK	15	TECHNICAL ED FUND	\$ 765,591		\$ 765,591	\$ 765,591
SECURITY BANK	16	STUDENT UNION	\$ 3,845,280		\$ 3,845,280	\$ 2,996,996
		(AUXILIARY SERVICES)				
SECURITY BANK	63	STUDENT HOUSING	\$ -		\$ -	\$ -
		(CONSTRUCTION FUND)				
SECURITY BANK CD	<sup>3</sup> n/a	Investment		\$ 3,672,106	\$ 3,672,106	\$ 3,500,000
SECURITY BANK CD	<sup>5</sup> n/a	Investment		\$ 3,770,000	\$ 3,770,000	\$ -
ACADEMY BANK CD	<sup>7</sup> n/a	Investment		\$ 3,000,000	\$ 3,000,000	\$ -
COMMERCE BANK CD	<sup>Tran</sup> n/a	Investment		\$ -	\$ -	\$ 3,077,854
COMMERCE BANK CD	<sup>9</sup> n/a	Investment		\$ 3,000,000		\$ -
UMB BANK *	17	PAYROLL	\$ -		\$ -	\$ -
<b>TOTAL</b>			<b>\$ 81,743,137</b>	<b>\$ 16,442,106</b>	<b>\$ 92,185,243</b>	<b>\$ 95,131,032</b>
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.						
<sup>3</sup> CD matured 4/27/24 and was reinvested until 10/27/25 at 4.80%						
<sup>5</sup> CD Maturity Date 8/2/2025 @ 4.44%						
<sup>7</sup> CD Maturity Date 10/1/2025 @ 4.55%						
<sup>8</sup> CD Maturity Date 1/29/2026 @ 4.25%						
<sup>9</sup> CD Maturity Date 7/28/2026 @ 4.20%						

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2024 to June 30, 2025										
July 1, 2023 to June 30, 2024										
Month	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024	FY2025	FY2024
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									59,836,575	56,971,132
July	6,251,074	2,747,979	(8,627,989)	(5,698,660)	(2,376,915)	(2,950,681)	(68,356)	(77,186)	57,391,304	53,943,265
August	7,532,226	7,208,575	(9,718,837)	(9,365,632)	(2,186,611)	(2,157,057)	(3,677)	-	55,201,016	51,786,208
September	8,375,043	7,828,652	(8,428,951)	(9,289,003)	(53,908)	(1,460,351)		-	55,147,107	50,325,857
October	10,893,829	7,404,713	(12,912,789)	(8,406,275)	(2,018,961)	(1,001,562)		-	53,128,147	49,324,295
November	1,845,010	10,699,548	(8,076,379)	(8,281,730)	(6,231,368)	2,417,818		-	46,896,778	51,742,113
December	3,975,743	1,788,409	(11,854,403)	(6,254,180)	(7,878,660)	(4,465,771)		-	39,018,118	47,276,342
January	49,103,568	35,838,098	(23,046,870)	(9,098,668)	26,056,698	26,739,430		-	65,074,816	74,015,772
February	14,634,200	8,211,776	(13,066,894)	(16,593,937)	1,567,305	(8,382,161)			66,642,121	65,633,611
March	3,861,571	3,861,571	(8,577,628)	(8,577,628)	(4,716,057)	(4,716,057)			61,926,064	60,917,554
April	6,708,893	6,708,893	(8,342,893)	(8,342,893)	(1,634,000)	(1,634,000)			60,292,064	59,283,554
May	3,205,249	3,205,249	(7,173,247)	(7,173,247)	(3,967,998)	(3,967,998)			56,324,066	55,315,556
June	23,162,265	23,162,265	(18,641,246)	(18,641,246)	4,521,019	4,521,019			60,845,085	59,836,575
Totals	139,548,669	118,665,728	(138,468,126)	(115,723,099)	1,080,543		(72,033)	(77,186)		
Bold = Actual										
	102,610,691		(95,733,112)							
GL Balance	General Fund	\$ 65,876,530								
	TEC Fund	\$ 765,591								
		\$ 66,642,121								

**KANSAS CITY KANSAS COMMUNITY COLLEGE**  
Debt Summary  
YTD February 2025

Debt Issuance		Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2024	Payments FY25 Amount	Less Interest	Balance 6/30/2025
COP-Capital Lease Oblig	<sup>1</sup>	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,320,000	\$681,540	\$41,540	\$680,000
	<sup>2</sup>	3/1/2020			\$11,095,000	4/1/2029	\$4,015,000	\$2,125,600	\$160,600	\$2,050,000
	<sup>3</sup>	3/1/2020			\$4,270,000	4/1/2029	\$3,740,000	\$562,610	\$92,610	\$3,270,000
Revenue Bond Oblig	<sup>4</sup>	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,695,000	\$858,581	\$693,581	\$19,530,000
				<u>\$27,885,000</u>	<u>\$19,390,000</u>		<u>\$28,770,000</u>	<u>\$4,228,331</u>	<u>\$988,331</u>	<u>\$25,530,000</u>

<sup>1</sup> Energy Efficiency Renovations

<sup>2</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>3</sup> Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

<sup>4</sup> Student Housing



**Predictive Model of Significant Annual Cash Flows - FY2025**

Inflows		Outflows	
	Description Amount	Description Amount	
July	State Aid - Disbursement 1	Insurance	(\$896,641)
	CyberSecurity	(Annual Premium)	
	Apprenticeships		
	Technology		
	Capital Outlay		
	Student Success		
August	State Aid - Disbursement 1	Rev Bond - P&I	(\$511,791)
	Tiered	(Principal and Interest)	
	Non-tiered		
September	Tax Distribution	Financial Aid Refunds	(\$3,150,000)
	Current Tax	COP - Interest on Debt	(\$126,605)
	Heavy Truck	(Certificates of Participation)	
	Motor Vehicle		
	Commercial Motor Vehicle		
	Motor Vehicle Excise		
	RV		
	Delinquent		
	Industrial Revenue Bonds		
	Financial Aid Draw		
October	Tax Distribution	COP - Interest on Debt	(\$20,770)
	Current Tax		
	Motor Vehicle		
	Commercial Motor Vehicle		
	RV		
	Delinquent		
	SB 155 Funding - Disb		
November			
December			
January	Tax Distribution	Rev Bond - Interest on Debt	(\$346,791)
	Current Tax		
	Heavy Truck		
	Motor Vehicle		
	Commercial Motor Vehicle		
	Motor Vehicle Excise		
	RV		
	Industrial Revenue Bonds		
	Delinquent		
	State Aid - Disbursement 2		
	Tiered		
	Non-tiered		
February	Financial Aid Draw	Financial Aid Refunds	(\$2,650,000)
March	Tax Distribution	COP - P & I	(\$2,561,605)
	Current Tax	(Principal and Interest)	
	Heavy Truck		
	Motor Vehicle		
	Commercial Motor Vehicle		
	RV		
	Delinquent		
April		COP - P & I	(\$660,770)
May			
June	Tax Distribution		
	Current Tax		
	Heavy Truck		
	Motor Vehicle		
	Commercial Motor Vehicle		
	RV		
	Industrial Revenue Bonds		
	Delinquent		

<sup>1</sup> Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on historical proportions of the funds distributed by the county.

<sup>2</sup> Financial aid disbursements are based on total estimated revenue and historical proportions for fall and spring semesters.

<sup>3</sup> State aid was provided for FY25 to support student success initiatives. This is in addition to the cybersecurity, apprenticeship, and capital outlay funds received last year.

## ELECTRICAL USAGE

DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
			PER KWH				PER KWH
1/30/2019	609,645	\$83,726	13.73	1/30/2020	501,163	\$72,729	14.51
2/27/2019	625,832	\$80,202	12.82	2/28/2020	507,458	\$71,243	14.03
3/28/2019	554,141	\$78,123	14.10	3/30/2020	488,515	\$73,813	15.10
4/29/2019	510,325	\$73,381	14.38	4/30/2020	279,539	\$47,494	16.90
5/30/2019	441,276	\$66,651	15.10	5/28/2020	296,200	\$53,723	18.13
6/27/2019	436,477	\$63,796	14.62	6/30/2020	412,142	\$61,005	14.80
7/31/2019	537,680	\$64,553	12.01	7/30/2020	456,500	\$64,387	14.10
8/29/2019	494,320	\$67,133	13.58	8/28/2020	417,396	\$58,039	13.90
9/27/2019	485,749	\$63,507	13.07	9/29/2020	478,281	\$67,910	14.10
10/30/2019	528,274	\$73,213	13.86	10/29/2020	479,090	\$75,859	15.80
11/26/2019	440,981	\$65,663	14.89	11/25/2020	443,240	\$65,829	14.85
12/30/2019	<u>524,192</u>	<u>\$72,943</u>	13.92	12/30/2020	<u>595,900</u>	<u>\$77,901</u>	13.07
<b>year 2019</b>	<b>6,188,892</b>	<b>\$852,891</b>	<b>13.84</b>	<b>year 2020</b>	<b>5,355,424</b>	<b>\$789,932</b>	<b>14.94</b>
1/28/2021	581,940	\$75,663	13.00	1/31/2022	678,586	\$89,277	13.15
2/25/2021	664,720	\$76,586	11.52	2/25/2022	585,600	\$81,504	13.91
3/30/2021	568,580	\$73,401	12.90	3/30/2022	624,643	\$80,879	12.94
4/29/2021	516,220	\$64,693	12.53	4/28/2022	521,442	\$76,167	14.60
5/27/2021	446,300	\$57,583	12.90	5/31/2022	527,597	\$74,075	14.04
6/29/2021	529,020	\$58,806	11.11	6/29/2022	571,473	\$75,749	13.25
7/29/2021	484,980	\$61,788	12.73	7/28/2022	453,355	\$70,775	15.61
8/31/2021	551,720	\$70,049	12.69	8/30/2022	619,347	\$83,785	13.52
9/29/2021	521,420	\$68,641	13.16	9/29/2022	511,384	\$83,310	16.29
10/31/2021	522,405	\$70,567	13.50	10/28/2022	507,700	\$76,258	15.02
11/29/2021	570,895	\$74,484	13.04	11/29/2022	591,378	\$83,176	14.06
12/31/2021	<u>471,750</u>	<u>\$68,536</u>	14.52	12/29/2022	<u>684,310</u>	<u>\$94,139</u>	13.75
<b>year 2021</b>	<b>6,429,950</b>	<b>\$820,797</b>	<b>12.80</b>	<b>year 2022</b>	<b>6,876,815</b>	<b>\$969,094</b>	<b>14.18</b>
1/30/2023	640,596	\$88,908	13.87	1/30/2024	706,704	\$88,655	12.54
2/27/2023	562,854	\$86,749	15.41	2/28/2024	558,076	\$77,284	13.85
3/30/2023	590,439	\$87,449	14.81	3/27/2024	525,846	\$77,390	14.72
4/27/2023	443,737	\$74,086	16.69	4/29/2024	578,000	\$79,620	13.78
5/30/2023	549,246	\$80,597	14.67	5/30/2024	499,863	\$71,411	14.29
6/29/2023	498,661	\$74,975	15.03	6/28/2024	469,342	\$67,512	14.38
7/28/2023	481,387	\$71,925	14.94	7/31/2024	530,807	\$75,798	14.28
8/30/2023	577,606	\$84,662	14.65	8/29/2024	518,275	\$73,916	14.26
9/28/2023	494,051	\$73,800	14.93	9/27/2024	492,424	\$76,554	15.55
10/26/2023	465,030	\$70,839	15.23	10/30/2024	578,317	\$78,371	13.55
11/30/2023	612,477	\$83,090	13.56	11/26/2024	488,946	\$73,237	14.98
12/27/2023	<u>502,302</u>	<u>\$74,188</u>	14.79	12/30/2024	<u>688,247</u>	<u>\$86,735</u>	12.60
<b>year 2023</b>	<b>6,418,386</b>	<b>\$951,268</b>	<b>14.88</b>	<b>year 2024</b>	<b>6,634,847</b>	<b>\$926,482</b>	<b>14.06</b>
1/30/2025	671,765	\$85,030	12.66				
2/27/2025	583,566	\$75,970	13.02				

# Board of Trustees Report - March 2025

## Educational Innovation and Global Programming

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**Submitted by: Dr. Fabiola Riobé, Vice President**

*The mission of the Office of Educational Innovation and Global Programming is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.*

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## **Executive Summary**

The Educational Innovation and Global Programming Division continues to advance strategic initiatives that expand educational access, strengthen workforce partnerships, and enhance global engagement. This report provides an overview of key activities and accomplishments in enrollment growth, student success, program quality, employee engagement, and community partnerships.

### **Enrollment Growth**

High School Partnerships' enrollment remains strong, with 1,280 students generating 9,390 credit hours, representing 26.99% of the student population. International student enrollment has increased by 74% since Fall 2023, with 87 visa holders currently enrolled and additional students preparing for Fall 2025 admission. Adult and Continuing Education continues to serve a diverse student base, with steady enrollment in General Educational Development (GED) programs and workforce training courses. Workforce Innovation is on track to meet its enrollment targets for the Automation Engineer Technology (AET) program.

### **Student Success and Program Impact**

Targeted initiatives are expanding student engagement and workforce readiness. A recent presentation at Basehor-Linwood High School introduced technical education programs to 40 students, with plans for an immersive campus experience to strengthen recruitment. Workforce Innovation successfully hosted an open house with over 106 families, increasing awareness of career pathways. Online Education Services continues to support faculty and students through virtual learning tools, with over 5,182 meeting participants and strong engagement with the Panopto video platform.

### **Quality Programs and Workforce Alignment**

Kansas City Kansas Community College (KCKCC) has joined the National Alliance of Concurrent Enrollment Partnerships, reinforcing the quality and rigor of dual enrollment programs. Tonganoxie High School is partnering with KCKCC to expand dual and concurrent offerings due to faculty retirements. Workforce Innovation launched a new microcredential in Networking and Cisco, providing stackable credentials that align with industry certification and degree pathways.

### **Employee and Community Engagement**

Faculty and staff remain actively engaged in professional development, attending national and regional conferences on adult education, workforce development, and international education. The division continues to strengthen industry and community partnerships through engagements with the Overland Park Chamber of Commerce, the Fairfax Industrial Association, and local workforce initiatives. Participation in the Kansas City BizFest provided

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scholarship support to emerging student entrepreneurs, reinforcing the college's role in workforce and economic development.

### **Strategic Priorities**

Key priorities for the coming months include finalizing high school partnerships' enrollment for Fall 2025, expanding study abroad opportunities, implementing the Genius Continuing Education (CE) system to enhance adult learner access, and strengthening industry collaborations to align workforce training with employer needs.

The division remains focused on delivering high-impact educational experiences that prepare students for academic and career success while reinforcing KCKCC's leadership in innovation, workforce development, and global engagement.

Sincerely,

**Fabiola Riobé**

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## Divisional Overview

Under the leadership of Dr. Fabiola Riobé, the Division of Educational Innovation and Global Programming is strategically aligning its work with the college's four strategic pillars—Student Success, Quality Programs and Services, Employee Engagement, and Community Engagement. With a shared commitment to breaking down silos and fostering cross-departmental collaboration, Dr. Riobé has cultivated a cohesive team of leaders who are driving transformational change and positioning Kansas City Kansas Community College as a model of innovation and access.

The division is powered by dedicated professionals who lead distinct yet interconnected areas:

- **Dr. Richard Wallace, Director of Adult and Continuing Education**, is expanding access to lifelong learning opportunities through GED programs, English Language Acquisition (ELA) classes, and innovative community education courses. His efforts focus on measurable skills gains and workforce readiness, ensuring students can achieve their educational and career goals.
- **Mr. Julius Brownlee, Assistant Director of High School Partnerships**, plays a critical role in building seamless pathways for high school students through dual and concurrent enrollment programs. His team's work is driving significant enrollment growth while equipping high school students with the skills and credentials needed to transition successfully into higher education and the workforce.
- **Dr. Candice Scott, Assistant Director of International and Immigrant Student Services**, leads the college's comprehensive internationalization efforts. Under her leadership, the office has seen record growth in international student enrollment and launched KCKCC's first study abroad experience. Dr. Scott's work ensures international and immigrant students receive the support they need to thrive academically and personally.
- **Ms. Susan Stuart, Director of Online Education Services**, is at the forefront of digital transformation at KCKCC, leading efforts to integrate cutting-edge technologies like Genius and supporting the conversion of non-credit to credit programs. Her team focuses on streamlining online education systems and ensuring students and faculty have access to quality digital resources.
- **Dr. Jack Henderson, Executive Director of Workforce Innovation**, is forging partnerships with industry leaders to create stackable credentials, registered apprenticeships, and customized training programs. His work focuses on aligning educational programs with workforce needs, creating clear career pathways for students while addressing regional labor market demands.

Dr. Riobé has worked intentionally to foster alignment across these departments, encouraging shared goals and collaborative projects that create holistic student experiences. By focusing on the college's strategic priorities, she has empowered her team to break

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traditional boundaries, integrate resources, and design innovative solutions that prioritize student success and community impact. The division's collaborative approach ensures that students, whether they are dual enrollment participants, international scholars, adult learners, or workforce trainees, receive seamless support and access to high-quality programs.

This intentional alignment positions the Division of Educational Innovation and Global Programming as a vital driver of the college's mission to transform lives through learning and engagement.

### **Enrollment Snapshot:**

The division continues to experience steady growth across multiple areas, reinforcing its commitment to increasing student participation in workforce and global education opportunities.

- **High School Partnerships Enrollment:**
  - **Total Students:** 1,280
  - **Total Credit Hours:** 9,390
  - **Percentage of Total KCKCC Students:** 26.99%
  - **Percentage of Total Credit Hours:** 22.20%
- **International Student Enrollment:**
  - **Current Visa Holders for Spring 2025:** 87 students (74% increase from Fall 2023, 21% increase from Fall 2024)
  - **Students Admitted for Fall 2025:** 20 (preparing for visa interviews)
  - **Additional Applications in Process:** 21
- **Adult and Continuing Education Enrollment (February 2025):**
  - **GED Enrollment:**
    - Morning GED (Main Campus): 20 students
    - Pioneer Career Center: 25 students
    - Evening GED (Main Campus): 20 students
  - **Continuing Education Courses:**
    - Two-Wheel Basic Rider Course: 11 students
    - Three-Wheel Basic Rider Course: 3 students
    - ed2go Online Learning: 22 students
    - Introduction to Screenwriting: 1 student
    - Writing Short Stories: 2 students
- **Workforce Innovation Enrollment:**
  - The Advanced Manufacturing Technician (AMT) program is on track to meet its fall enrollment goal of 25 students, with nine students currently enrolled.



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- **Online Education Services:**

- The implementation of the Genius Continuing Education (CE) system continues to enhance accessibility for adult learners and high school students by streamlining application and enrollment processes.

## **Student Success (SS)**

**High School Partnerships Facilitates Career and Technical Education Outreach:** Kansas City Kansas Community College presented its technical education programs to 40 students at Basehor-Linwood High School, increasing student awareness of career pathways. Plans are underway to host an immersive "Day in the Life at KCKCC Technical Education Center" event, providing hands-on experiences and direct engagement with faculty and industry professionals.



## **Workforce Innovation:**

- The Workforce Innovation team hosted an open house for the Automation Engineer Technology (AET) program, with over 106 families in attendance.





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- Approval has been obtained for a new Workforce Innovation Coordinator position, which will support the expansion of apprenticeships, customized training, and work-based learning across academic programs.

### **Adult and Continuing Education Promotes High School Equivalency Success:**

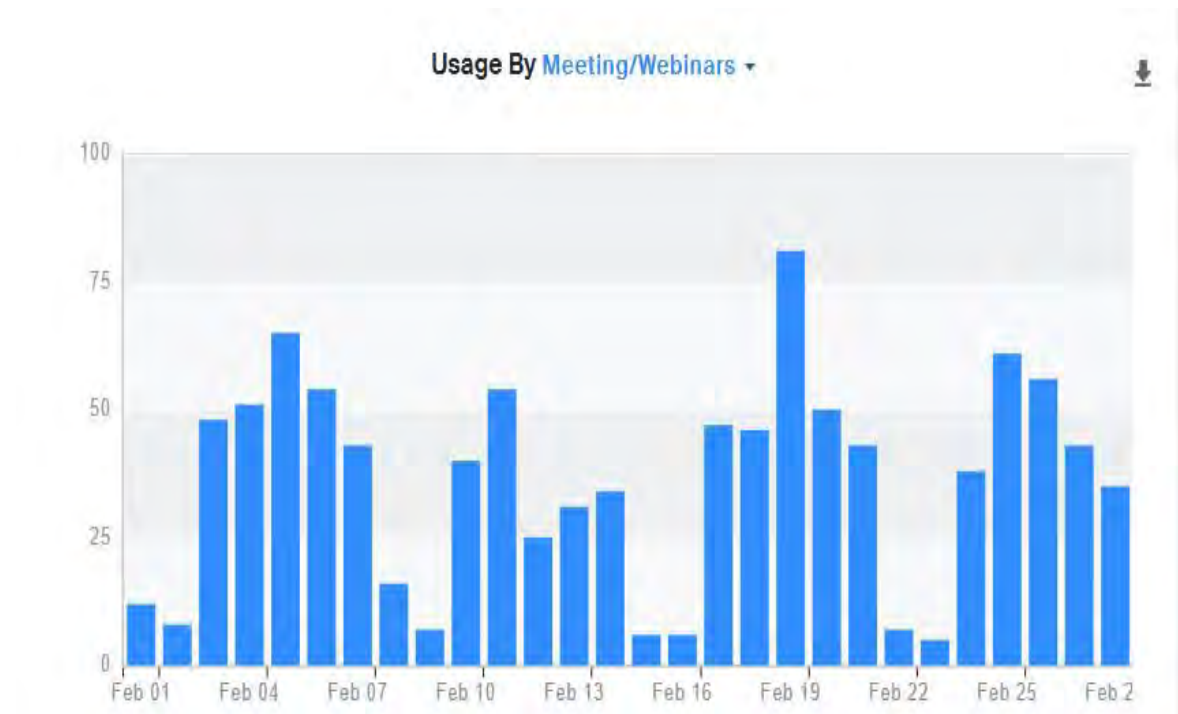
- Nine students passed at least one GED test in February, with one student earning their GED credential.
- Four students at Lansing Correctional Facility passed at least one test.

### **International Student Services:**

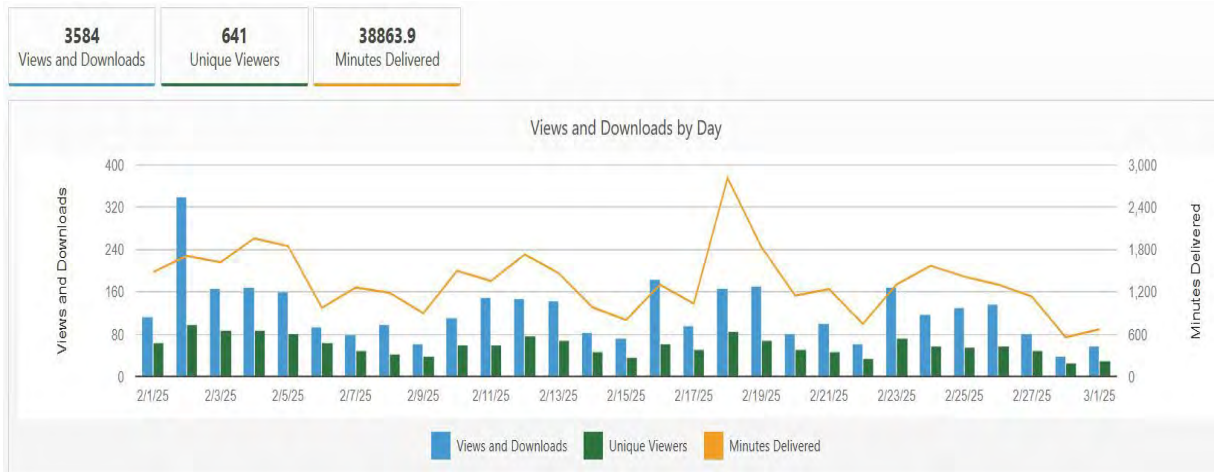
- The international office assisted 35 students with visa status-related inquiries, supporting retention and compliance with federal regulations.

### **Online Education Services:**

- Supported 1,012 virtual meetings with 5,182 participants.



- The Panopto video platform saw 3,584 instructional content views in February, reflecting strong student engagement with online resources.



## Quality Programs and Services (QPS)

### National Alliance of Concurrent Enrollment Partnerships (NACEP) Membership:

- The High School Partnerships Program has joined NACEP, aligning dual enrollment offerings with national standards.
- This membership enhances academic quality, faculty professional development, and student success.

### Expansion of Dual and Concurrent Enrollment:

- The division met with Tonganoxie High School to discuss increasing course offerings due to faculty retirements. KCKCC will support their transition by offering dual and concurrent courses and guiding the hiring process for new instructors.

### Workforce Innovation Program Expansion:

- A new microcredential in Networking and Cisco has been developed. Students will have the opportunity to earn:
  - A microcredential in Networking and Cisco
  - Industry certification
  - Academic credit toward an Associate of Applied Science in Computer Technology

### International Student Services Professional Development:

- Staff attended three international education town hall meetings to stay informed on regulatory changes affecting international students.

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## Employee Engagement (EE)

### Professional Development Participation:

- Kansas Adult Education Association (KAEA) Conference (February 26-28, Wichita)
- Kansas Department of Corrections (KDOC) Fiscal Year 2025 Meeting

### Technology Innovation:

- Online Education Services staff are engaged in the Ellucian Student Experience initiative, ensuring technology aligns with student needs.

## Community Engagement (CE)

- **High School Partnerships Supports Kansas City BizFest 2025:**
  - Kansas City Kansas Community College sponsored ten scholarships for outstanding participants in the four-day entrepreneurial and leadership seminar for high school students.
- **Study Abroad Expansion:**
  - The international office is partnering with Dr. Todd Miles, Associate Professor and Fire Science Coordinator, to offer study abroad opportunities in Peru from July 18-25, 2025. Fundraising initiatives are underway to support student travel.



**STUDY ABROAD**  
**PERU**  
TRAVEL TO . . . . .  
**JULY 18-26, 2025**

WANT TO LEARN MORE...

In-Person Meeting  
March 4th or 5th  
Stop by between  
11 a.m. and 1 p.m.  
Room 2303

Virtual Meeting  
March 7th  
2 p.m.

Meeting Registration Link  


For more information:  
Call - 913-288-7601  
Email - international@kckcc.edu

 **Kansas City Kansas  
Community College.**  
Educational Innovation and  
Global Programming

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- KCKCC will host the Kansas International Educators Conference on April 3, with approximately 80 international educators in attendance.
  - **Workforce Development and Community Partnerships:**
    - The department engaged with the Overland Park Chamber of Commerce to explore workforce upskilling programs for local businesses.
    - Representation at the Fairfax Industrial Association's Monthly Luncheon strengthened relationships with regional industry partners.



- **Celebration of Black History Month:**
  - The division participated in the Unified Government's 33rd Annual Black History & Scholarship Celebration, focusing on the impact of Historically Black Colleges and Universities.



- 
- Dr. Jack Henderson, Executive Director of Workforce Innovation, has been nominated to serve as the National Network Chair for Workforce Development with the National Organization for Student Success.

### Upcoming Events and Key Initiatives

- ❖ **High School Partnerships On-Site Enrollment Begins in April:** Focused on Fall 2025 enrollment, this initiative will streamline registration for high school students.
- ❖ **Women in STEM Symposium:** This event is scheduled for April 7 at the KCKCC Technical Education Center, this event aims to promote Science, Technology, Engineering, and Math (STEM) career pathways.
- ❖ **Implementation of Genius CE Tool:** The division continues its rollout of Genius CE, an initiative improving access to adult education, workforce development, and continuing education.

### Conclusion

The Educational Innovation and Global Programming Division continues to drive student success through innovative programming, strategic partnerships, and a commitment to workforce readiness and global engagement. The division's initiatives are expanding educational access, strengthening community and industry ties, and fostering academic excellence for all learners.



## **2025 Marketing and Institutional Image Division**

Kris Green, Vice President of Marketing and Institutional Image

March 18, 2025

### **Summary**

#### **Student Success**

The Marketing and Institutional Image (MII) Division promoted 8-week class starts through a digital ad campaign, postcards, email and on-site marketing. Increasing enrollment during the 8-week period helps the college achieve its enrollment wildly important goal.



The MII Division is moving forward with the website redesign. Content is being written for new program pages, and in March staff will start adding the content to web pages.

#### **Quality Programs & Services**

The Vice President of Marketing and Institutional Image (VPMII) collaborated with Ellucian to launch the upgrade of the Colleague system at a launch luncheon on March 7. More than 130 employees attended the event to learn about the migration, see examples of new software capabilities and celebrate with lunch.

#### **Employee Engagement**

The MII Division welcomes two staff members. Elizabeth Hartley is the new Multimedia Designer and Rachael Wohletz, a KCKCC alumna, is the new Content Specialist.

#### **Community Engagement**

The MII Division worked with a local television reporter to feature the registered apprenticeship program and the Kansas Federation for Advanced Manufacturing Education (KS FAME) program. The reporter did a live report from the recent KS FAME Open House. The KS FAME Open House Facebook post was promoted for five days preceding the event and reached more than 50,300, the most extensive reach since last summer.

## Enrollment Marketing

The MII Division mailed 5,717 postcards to support spring 8-week enrollment. This campaign also included digital ads (shown below), poster and an email campaign.



## Graphic Design

The MII Division completed promotional projects for several areas, including an Adult and Continuing Education program and the Career and Technical Education (CTE) Division.

“Kids on Campus” summer camps received an updated branding.



Construction Technology advertisement for the iBuild Showcase programs.



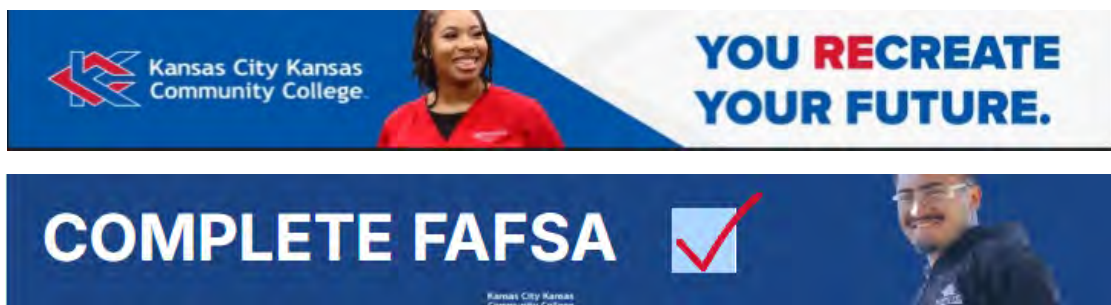
Advertisement in the annual *Progress* magazine, distributed in Leavenworth County and surrounding areas.



## Digital Design and Photography

The MII Division photographed the KS FAME Open House held at KCKCC-TEC and created digital ads for the “Free Application for Federal Student Aid (FAFSA) Checklist” and adult student digital ad campaigns.

Digital ads created.



The MII Division photographed the KS FAME Open House for future promotional use.

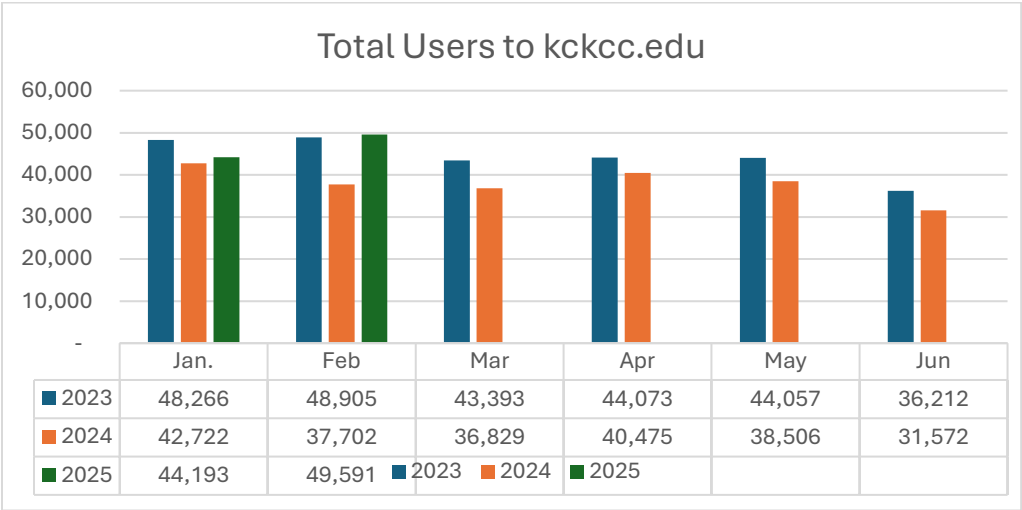




Web Services

Web services posted several key updates and additions to the current college website, including the webpage for the [Kansas International Conference](#), which will be held on April 3 here at KCKCC.

The website redesign project continues. Web Services focused on finishing the design and transferring it to usable webpage mockups. Writing content for the new program webpages proceeded, and the transfer of content from current department webpages picked up pace with the addition of the new Multimedia Designer and Content Specialist.



Top five most visited web pages this month:

- Degrees and Certificates
- 2024-2025 Academic Calendar
- Current Students
- KCKCC Email
- Tuition and Fees

Social Media

Reach on the college’s main Facebook page increased to 68,500. The MII Division boosted one post promoting the KS FAME open house. The post was promoted for five days preceding the event and garnered a reach of more than 50,300, the largest since last summer. On the athletics Facebook page, reach was 13,400, a solid rebound from January. Instagram reach was 44,800, up from 32,700 the month prior. Views on Instagram increased to 204,400.

The boosted KS FAME Open House post was the highest-performing post on the college's main pages.

**Kansas City Kansas Community College**  
★ Favorites · February 24 at 8:30 AM · 🌐

Need A NEW High-Paying job?

EARN while you LEARN! You may be able to learn an advanced manufacturing trade debt-free at Kansas City Kansas Community College. This is a perfect program for students just out of high school or someone looking to start a new career!

KCKCC is partnering with the manufacturing group FAME for this program where you can work as an intern part-time and take classes part-time, earning your diploma in only 2 years.... [See more](#)



**KC FAME CHAPTER**  
**OPEN HOUSE**  
**FEBRUARY 27, 2025**  
**5:00 P.M. - 7:00 P.M.**  
KCKCC TECHNICAL EDUCATION CENTER | 6565 STATE AVE | KANSAS CITY, KS 66102

 **Kansas City Kansas Community College** | [kckcc.edu](http://kckcc.edu) | 

An Instagram post announcing Coach Brandon Burgette's 100<sup>th</sup> career win performed the highest across the athletics' main social media channels.

100 career wins and counting! 🎉❤️ Huge congratulations to Coach Burgette for reaching this incredible milestone....  
Post · Published on: Sat Feb 22, 8:01pm

Instagram views is now available  
[See more](#)

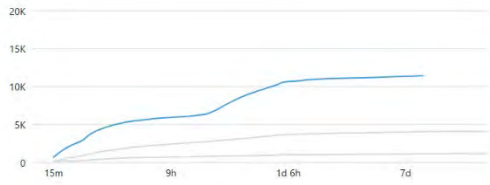
**Overview**

Views	Reach	Interactions
11,471	8,363	521


📈 This post received more views compared to your recent Instagram posts.

**Views**

11,471

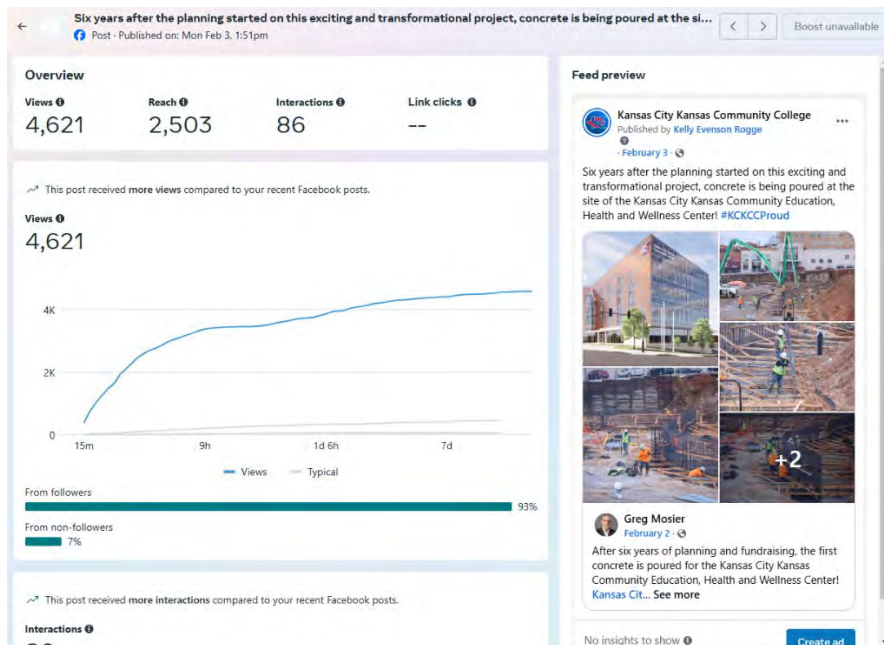


**Feed preview**



[View post on Instagram](#)

The post about pouring concrete for the Kansas City Kansas Community Education, Health and Wellness Center garnered high views.



## Support Services

Media Services live-streamed events, including athletics; hosted virtual meetings; and completed video editing and recording of projects around campus. Virtual meetings included the Board Finance Committee Meeting and the KCKCC Community Engagement Committee Meeting. Live streaming included the all-virtual Board of Trustees Meeting and the KCKCC chapter of the Psi Beta National Honor Society in Psychology induction ceremony. Home games for the men and women's basketball teams and the start of the women's softball games were also live-streamed.

Print Shop completed production on items for Human Resources, Athletics, Student Services, the President's Office and academic programs, while ensuring monthly customer service goals were met.

Events and Scheduling hosted 49 external events and waived approximately \$12,553.37 in fees for Wyandotte County residents and nonprofit organizations last month. The American Association of Retired Persons (AARP) offers tax assistance to senior citizens on Tuesdays and Thursdays, February 4 through April 10.

## Policy: 1.00

### Web Content and Editing

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#### Purpose

The Kansas City Kansas Community College's (KCKCC) website, kckcc.edu, is the primary public-facing website for the college. The purpose of the website is two-fold: to market and promote KCKCC and to provide up to date and accurate information to various college constituencies including prospective students, current students, and the community.

#### Scope

This policy applies to all KCKCC programs, departments, divisions, and offices.

#### Policy Statement

The website and all public pages accessible via the kckcc.edu domain are subject to review and approval by the Marketing and Institutional Image division. Deans, directors, program coordinators and/or administrative office heads are responsible for the information displayed in their department or division webpages. They are also responsible for appointing a person(s) for training and editing/updating of their department webpages. Final page approval and publishing is the responsibility of the Marketing and Institutional Image staff. Web pages that are out of date may be removed until information is updated.

#### Website content must:

- Contain current information that is relevant to and consistent with the college's mission.
- Adhere to college policies, regulations, rules, and guidelines.
- Adhere to the Associated Press writing style.
- Adhere to copyright and trademark laws and policies.
- Not contain any personal, confidential, or illegal information.
- According to [Section 508 of the Rehabilitation Act](#), all PDFs require remediation to be read by assistive technology before being posted to the website.

When editing webpages or specific sections of webpages, editors should be aware of what websites they are linking to and remember that some people might interpret that website to be associated or approved by KCKCC. The assigned editor is responsible for all information provided on their program webpage. Links included on the college website to outside websites are at the final discretion of Marketing and Institutional Image staff.

#### Website Access and Security

All website editors are responsible for taking precautions with login, passwords, and computer security to keep the KCKCC website secure from vandalism, hacking, or unauthorized edits.

Board Approved: 03/16/2021

Revision Approved: XX/XX/XXXX

## **Policy: 4.15**

### **Conflict of Interest**

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#### **Purpose**

To ensure College employees identify and disclose potential conflicts of interest and conduct themselves in a manner that does not compromise the integrity of the college.

#### **Scope**

This policy applies to all Kansas City Kansas Community College (KCKCC) employees.

#### **Definitions**

Conflict of Interest – A conflict of interest occurs when financial or personal considerations compromise an individual's objectivity, professional judgment, professional integrity and/or ability to perform his/her responsibilities for the College. A perceived or potential conflict of interest can occur when, although there is no actual conflict, the circumstances are such that a reasonable person might question whether a decision maker is biased in carrying out his/her professional responsibilities for the College. The following non-exclusive list provides examples of situations that often give rise to an actual or potential conflict of interest.

An employee:

- has an ownership interest in an entity with which the College does business;
- receives significant salary or other compensation from an entity/individual with which/whom the College does business;
- receives individual gifts or individual discounts from an entity/individual with which/whom the College does business, when the donor intends to influence the employee in the performance of his/her official College duties;
- is an administrator, director or other key decision maker for an entity with which the College does business;
- receives significant commissions or fees as part of an outside business from a customer/client with which the College also does business;
- has a family member or close personal relationship with someone who fits into one of the categories described above; or
- who works a second job which would interfere with their KCKCC scheduled hours or job duties (see policy 5.07 Outside Employment).

#### **Policy Statement**

Employees of KCKCC have an obligation to uphold the public trust, protect and advance the College's integrity and act in the best interest of the institution while carrying out their official duties. This obligation includes refraining from activities in conflict with the College's interest.

Employees of KCKCC responsible for the College's financial stewardship shall disclose potential conflicts of interest annually.

#### **PROCEDURE**

##### **Disclosure of Interests**

All employees shall submit a completed *Annual Conflict of Interest Disclosure Form*. An updated

disclosure is required if changes in circumstances arise that (a) create a new conflict of interest or (b) change or eliminate a conflict of interest previously disclosed.

The employee is responsible for updating and resubmitting the disclosure form. The process of disclosure includes the following actions:

- Submission of an Annual Conflict of Interest Disclosure Form to Human Resources.
- Review of the disclosure by supervisor and the Vice President of Finance and Operations or Chief Human Resources Officer. These officials will determine whether a conflict of interest exists and what conditions or restrictions, if any, should be imposed to manage, reduce or eliminate the conflict.

#### Agreements, Contracts and Purchases

College employees shall not knowingly promote and/or enter into any agreement, contract or other binding business relationship on behalf of the College when a conflict of interest exists. Please see Purchasing and Procurement Policy 5.05 for details.

#### Gifts

College employees who participate in selecting vendors, products and contractors and/or participate in forming business agreements must avoid accepting individual gifts and individual discounts from outside individuals with an approximate value of \$25.00 or more. Occasional meals, beverages and other non-extravagant gifts are acceptable if they are not conditioned upon the employee taking official action on behalf of the College, and are not repeated from the same vendor. An employee who believes he/she may have accepted a gift giving rise to an actual or perceived conflict of interest, should notify his/her supervisor pursuant to this policy.

Employees are encouraged to consider donation of any gifts and/or proceeds for the benefit of the college or the KCKCC Foundation. A gift received because of a purchase made by the College will typically be deemed as a gift to the College and not any individual employee, unless the College determines otherwise.

#### Restraint on Participation

With respect to a particular transaction or item of business, if a supervisor deems an employee to have an actual or significant perceived conflict of interest, that employee shall not participate in the decision for which he/she has the conflict of interest. Decisions related to that transaction or item of business shall be made solely by disinterested employees. In determining whether an employee shall be required to refrain from participation, the supervisor should consider all relevant facts and circumstances, including whether the contract price is fixed by law or whether the transaction will be entered into solely and exclusively on the basis of the competitive bidding process, in which case, an employee with a potential conflict of interest may still be allowed to participate in some parts of the process.

Board Approved: 04/21/2020

Board Updated: XX/XX/XXXX



## Annual Conflict of Interest Disclosure Form

### Acknowledgement and Disclosure

I have read the Kansas City Kansas Community College Conflict of Interest Policy 4.15 and agree to comply fully with its terms and conditions during my service as a College employee.

If at any time changes in circumstances arise that (a) create a new Conflict of Interest or (b) change or eliminate a Conflict of Interest previously disclosed, I acknowledge that an updated disclosure is required, and that it is my responsibility to resubmit an updated disclosure form.

I describe below any relationships, transactions, positions I hold (volunteer or otherwise), or other circumstances I believe could contribute to a conflict of interest:

☐

I have no conflict of interest to report

☐

I have the following potential or actual conflict of interest to report:

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

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Employee Signature

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Date

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Employee Printed Name

(Form date: 3/7/2025)

## **Policy: 5.57**

### **Temporary/Interim Employee Status**

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#### **Purpose**

This policy outlines the guidelines for hiring and classifying employees as temporary or interim.

#### **Definition**

A temporary or interim employee is hired for a specific, limited duration as indicated on their employment documentation.

#### **Policy Statement**

An employee, (staff or faculty) may be hired and classified as temporary or interim. Such employees are hired for only a specific period of time, which is specified in employment documentation.

To be eligible for the regular full-time position, the temporary or interim employee must apply for the posted, regular full-time position and follow the established hiring procedures.

Board Approved: 06/15/2010

Board Updated: XX/XX/XXXX



## **Career & Technical Education – Donald Smith, Dean**

### **Surveying Technology– Certificate A –18 credit hours**

#### **Program Rationale**

Kansas City Kansas Community College (KCKCC) proposes a Certificate A in Surveying Technology to address the need for more licensed surveyors in Kansas. This certification will provide KCKCC students with a streamlined pathway to complete the minimum coursework required for licensure. The State Board of Technical Professions mandates that applicants complete a minimum of 12 semester credit hours in specific areas as outlined in Kansas Administrative Regulations under Agency 66, Article 9. The Certificate A program will ensure students successfully complete at least 12 semester hours of approved surveying coursework, covering the following essential topics:

- Surveying measurements and analysis
- Global positioning system (GPS) surveying techniques
- Real property law
- Boundary control and legal principles

The advisory board recommends requiring Surveying II and Trigonometry for Certificate A and the 12 semester hours of surveying-related courses. This is due to the extensive concepts and significant mathematical content covered throughout the 12 semester credit hours. By offering Certificate A, KCKCC will support students in achieving their career goals and address the industry's immediate need for more licensed surveyors.

#### **Demand for the Program**

According to the Kansas Department of Labor, the long-term annual average growth between 2022 and 2032 for Surveyors is 0.45%. The 2022 estimated employment is 500. The 2032 projected employment is 523. The occupation is expected to grow 2 percent from 2020 to 2030 nationally. The annual transfers reported for the occupation is 16, with 16 annual exits. The estimated annual median wage is \$61,100. The occupation usually requires at least a bachelor's degree.

The most recent Perkins Comprehensive Local Needs Assessment indicates 14 openings related to surveying. KCKCC is currently in a formal partnership with the Kansas Society of Land Surveyors (KSLS). The partnership focuses on opportunities to provide education and training to interested parties employed or seeking employment in land surveying.

**March 2025 Board Report  
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New Program Submissions**

**Program Information**

**Catalog Description**

The Surveying Technology certificate program will teach the students the basic principles, mathematics, and land surveying operations. Students will learn traverse and other computations used in route surveying, boundary surveying, topographic mapping, and construction surveying. Students will be able to perform land records research and learn the applicable legal principles of property boundary surveying.

**Program Learning Outcomes**

1. Prepare students with a holistic education for a long-term career as a responsible licensed professional in land surveying with educational content that includes: the science of making measurements; proper use of technology; ability to perform analysis on and adjust surveying measurements; understand the legal aspects of boundary surveying including retracement of original surveys; interpret, write and survey land descriptions; and understand the basic principles of managing a surveying business.
2. Have an active, engaged professional advisory committee that aligns the educational objectives such that the program reflects changes in technology, regulatory laws, rules and regulations and complies with professional standards of conduct.
3. Partner with professionals, service companies and technology providers in the surveying industry as well as government entities to enable student internships, employment opportunities, engagement with the public, and student scholarships and grants.
4. Graduates will, upon graduation, be prepared to take and pass the NSPS Level I Certified Survey Technician exam.

**Course Descriptions**

***MATH 0112 Trigonometry***

***3 Credit Hours***

Trigonometry includes trigonometric and inverse trigonometric functions, radian and degree measure, graphing, identities, and applications to physical problems. Students will be expected to use appropriate technology as one tool to achieve competency in Trigonometry. Prerequisites: College Algebra With Review or College Algebra.

***SURV 0101 Surveying I***

***3 Credit Hours***

This course teaches basic surveying principles, mathematics, and operations with emphasis on basic computations and operation of equipment including the surveyor's tape, level, and total station. This course has a laboratory component where the student learns basic instrument use and elementary surveying operations through a variety of field exercises. Prerequisites: Trigonometry and Composition I.

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***SURV 0102 Surveying II***

***3 Credit Hours***

This course teaches the theory and practice of traverse computation. Topics introduced include mathematics and concepts used in route surveying, elementary concepts of project boundary surveying, topographic mapping, and volume calculations and construction surveying. Elementary concepts of Geographic Information Systems (GIS) and Global Positioning Systems (GPS) are also introduced. This class has a laboratory component where the student builds on the instrument use and surveying operations learned in Surveying I. Prerequisites: Surveying I with a grade of “C” or better.

***SURV 0104 Global Navigation Satellite Systems (GNSS)***

***3 Credit Hours***

This course teaches fundamental concepts in the use of global navigation satellite systems (GNSS) to students preparing for work in the geospatial industries and professions. Students will understand spatial referencing concepts, and the similarities and differences between the leading global systems. Topics include introduction to GNSS receivers and GNSS software systems that are used to collect, correct, map, and analyze geospatial data. Elementary geophysical applications of GNSS will be learned. It also includes a discussion of and application of meter level, sub-meter level, and cm-level technologies and the results that can be generated from them in various surveying and mapping situations. Exercises using static, and kinematic surveying will be done, including design and processing. Students will learn to use the National Geodetic Survey’s (NGS’s) OPUS system to perform and deliver networked observation results. In all cases, there is a concentration on the fundamental issues so that students will gain an understanding of the basic limitations of the system and how to extend them application to areas. Prerequisites: Surveying II with a grade of “C” or better.

***SURV 0108 Boundary Control***

***3 Credit Hours***

This course teaches the fundamental knowledge required to perform land records research with deeds and other related records, survey records, and other land records preparatory to conducting property boundary surveys. The student will examine evidence of ownership, historical information, property descriptions, and legal requirements for reviewing and recording documents. Applications of the applicable portions of the Kansas Minimum Standards for Property Boundary Surveys as well as of the standards for land title surveys of the American Land Title Association (ALTA)/National Society of Professional Surveyors (NSPS) will be discussed. Various aspects of professional practice and ethics are also included. Prerequisites: Surveying II with a grade of “C” or better.

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***SURV 0110 Real Property Law***

***3 Credit Hours***

This course teaches the legal principles of surveying including topics in boundaries, property law as applied to surveying, monumentation, deed interpretation, professional liability, and ethics. Also discussed are various principles of Kansas survey law, regulations such as Kansas Minimum Standards for Property Boundary Surveys, and the applicable portions of the standards for land title surveys of the American Land Title Association (ALTA)/National Society of Professional Surveyors (NSPS). Prerequisites: Surveying II with a grade of “C” or better.