

Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE Board of Trustees Special Meeting Tuesday, November 14, 2023 – 4:00 P.M.

Meeting Location: KCKCC-Main Campus Upper Jewell Lounge

Agenda

Thank You & Farewell Celebration for

Dr. Ray Daniels Ms. Rosalyn Brown Ms. Pat Brune

No Agenda Items



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KANSAS CITY KANSAS COMMUNITY COLLEGE Board of Trustees Meeting Tuesday, November 14, 2023 – 5:00 P.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

Agenda

- 1. Call to Order & Pledge of Allegiance
- 2. KCKCC Mission Statement
- 3. Roll Call
- 4. Approval of Agenda
- 5. Audience to Patrons and Petitioners (5-minute limit)

6. Recognitions/Presentations:

- Academic Affairs Biannual Program Highlight Automation Engineer Technology (AET).
 Presented by Mr. Chuck Saunders, Automation Engineer Technology FAME Program Coordinator and Instructor.
- Preliminary 2023 Annual Audit and Financial Compliance Reports. Presented by Bill Miller and Rick Swearengin of Novak Birks, P.C.
- Athletic Teams Annual Update. Presented by Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management.
- Downtown Project Biannual Update. Presented by Dr. Greg Mosier, President.
- 2023 Annual Board of Trustees Food Drive. Presented by Dr. Greg Mosier, President.

7. Communications:

- KCKCC Annual Candle Lighting Ceremony Wednesday, November 29, 2023, 11:00
 A.M. Presented by Dr. Greg Mosier, President.
- President's Annual Holiday Party Thursday, December 7, 2023, 11:00 A.M. Presented by Dr. Greg Mosier, President.
- 8. **Board Committee Reports**

9. Consent Agenda:

- (Item A) Approval of Minutes of the October 17, 2023 Meeting
- (Item A1) Approval of Minutes of the November 2, 2023 Special Meeting
- (Item B) Approval of Recommendations for Payment
- (Item C) Approval of Ratification Items
- (Item D) Approval of Personnel Items (H.R.)
- 10. **Student Senate Report** Ms. Elizabeth Daniels, Student Senate President, and Ms. Eden Barnes, Student Senate Vice President
- 11. President's Report Dr. Greg Mosier
- 12. Executive Vice President's Report Dr. Scott Balog
- 13. Vice President Academic Affairs Report Mr. Jerry Pope
- 14. Vice President Student Affairs and Enrollment Management Report Dr. Chris Meiers
- 15. Vice President Educational Innovation and Global Programming Report Dr. Fabiola Riobé
- 16. Chief Marketing and Institutional Image Officer Report Ms. Kris Green
- 17. Chief Financial Officer Report Dr. Shelley Kneuvean
- 18. Chief Human Resources Officer Report Ms. Christina McGee
- 19. Chief Information Officer Report Mr. Peter Gabriel
- 20. **Unfinished Business** None scheduled.

21. New Business:

- Approval of College Policies. Presented by Trustee Linda Hoskins Sutton.
 - o Student Communication (Policy: 3.12)
 - o Student Employment Hiring (Policy: 3.13)
 - o Payroll Information (Policy: 5.16)
 - o Volunteering at the College (Policy: 5.19)
- Approval of Revision to Electrical Technical Certificate B. Presented by Mr. Jerry Pope,
 Vice President of Academic Affairs.
- Approval of New Program High Voltage Pre-Apprenticeship Certificate A. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
- Approval of Alcohol Resolution for Friends of Yates Annual Gala. Presented by Dr. Greg Mosier, President.

22. Adjournment

Next Meeting of the Board of Trustees:

<u>Tuesday, December 12, 2023 - 5:00 p.m.</u>

Hybrid Meeting (KCKCC-Main Campus Upper Jewell Lounge
& Zoom Virtual Meeting Room)

DRAFT

KANSAS CITY KANSAS COMMUNITY COLLEGE

INDEPENDENT AUDITOR'S REPORT AND FINANCIAL STATEMENTS WITH SUPPLEMENTARY INFORMATION

June 30, 2023 and 2022

KANSAS CITY KANSAS COMMUNITY COLLEGE

TABLE OF CONTENTS



	Page
Independent Auditor's Report	1-3
Management's Discussion and Analysis.	4-10
Financial Section:	
Statements of Net Position	11-12
Statements of Financial Position – Kansas City Kansas Community College Foundation	13
Statements of Revenues, Expenses and Changes in Net Position	14
Statements of Activities – Kansas City Kansas Community College Foundation	15-16
Combined Statements of Cash Flows	17-18
Notes to Financial Statements	19-38
Supplemental Schedule of Comparison of Budgetary Expenditures with Appropriations	39



INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees Kansas City Kansas Community College

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Kansas City, Kansas Community College (the "College"), as of and for the years ending June 30, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the College's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the College, as of June 30, 2023 and 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the College, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, and design and perform audit procedures responsive to those risks. Such procedures
 include examining, on a test basis, evidence regarding the amounts and disclosures in the financial
 statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the College's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the College's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 49 and 37, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express and opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the College's basic financial statements. The accompanying supplemental schedule of comparison of budgetary expenditures, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied by us in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our reports, for the years ended June 30, 2023 and 2022 on our consideration of the Kansas City Kansas Community College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters; compliance for each major federal program and on internal control over compliance required by uniform guidance and report on expenditures of federal awards required by uniform guidance; and the schedule of expenditures of federal awards. The purpose of those reporta is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. Those sreports are integral parts of an audit performed in accordance with Government Auditing Standards in considering the Kansas City Kansas Community College's internal control over financial reporting and compliance.

Lenexa, KS December XX, 2023





Introduction

Management's discussion and analysis is an overview of the financial position and financial activities of Kansas City Kansas Community College (the College) for the fiscal years ended June 30, 2023 and June 30, 2022. The College's management prepared this discussion. It should be read in conjunction with the College's combined financial statements and notes that follow. Management is responsible for the objectivity and integrity of the accompanying financial statements and notes, and this discussion and analysis as reported.

The College prepared the financial statements in accordance with Governmental Accounting Standards Board (GASB) Statement No. 35, Basic Financial Statements – and Management's Discussion and Analysis – for Public Colleges and Universities. GASB Statement No. 35 establishes standards for external financial reporting for public colleges and universities and requires the financial statements be presented on a consolidated basis to focus on the College as a whole.

There are three comparative financial statements presented: The Statements of Net Position; the Statements of Revenues, Expenses, and Changes in Net Position; the Statements of Cash Flows. In addition, the report also includes supplemental schedules as noted in the table of contents. The emphasis of the discussion about the financial statements, and supplementary information is designed to focus on current activities, resulting changes and currently known facts.

The financial reporting entity as defined by Generally Accepted Accounting Principles consists of the College, as well as its discretely presented component unit; the Kansas City Kansas Community College Foundation (the Foundation).

Statements of Net Position

The Statements of Net Position present the assets, liabilities, and net position of the College at June 30, 2023 and 2022. The purpose of the Statements of Net Position is to present a snapshot of the financial condition of the College. Total net position, which is the difference between total assets and total liabilities, is one of the indicators of the current financial condition of the College.

The assets and liabilities are categorized between current and noncurrent. Current assets and current liabilities mature or become payable within the normal 12-month accounting cycle versus noncurrent assets and liabilities which mature or become payable after 12 months. For example, at June 30, 2023 and 2022, the College's current assets consist primarily of cash, short-term investments, property tax receivables and other revenue related receivables, while noncurrent assets consist primarily of capital assets. Capital assets are the property, plant, and equipment owned by the College.

Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted, and the third is Unrestricted.

Restricted net position are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net position is further categorized between expendable and nonexpendable. Restricted expendable net position, are net assets available to be spent by the College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent. The College had no restricted nonexpendable net assets at June 30, 2023 and 2022.



Statements of Net Position (Continued)

Unrestricted net position includes net assets which are available to the College for any lawful purpose. The following schedule is prepared from the College's Statements of Net Position (pages 10-11), which are presented on an accrual basis of accounting, whereby assets are capitalized and depreciated.

Total net position at June 30, 2023 increased to \$95.1 million from \$74.8 million at June 30, 2022. Net Position, Invested in capital assets, net of related debt, increased by \$17.0 million. This is largely due to Covid-19 funding received by the college. Restricted, expendable net position decreased \$13.0M as funds were used for the student housing project. Unrestricted net assets had a net increase of \$16.8M. Total net position increased by \$20.3 million during the period.

Current assets increased primarily due to an increase of \$1.5M in cash from net operating results. Non-current assets (capital items) increased \$14.2M as capital assets purchased in 2023 (largely the student housing construction project) were more than accumulated depreciation on assets previously placed into service.

Condensed Statement of Net Position As of June 30 (Dollars in Millions)

					Inc	rease	Percent
	- 2	2023	2	2022	(Dec	crease)	Change
Assets:							
Current Assets	\$	83.6	\$	70.4	\$	13.2	18.8%
Noncurrent Assets	\$	78.5	\$	71.9	\$	6.6	9.2%
Total Assets	\$	162.1	\$	142.3	\$	19.8	13.9%
Liabilities:							
Current Liabilities	\$	13.2	\$	12.7	\$	0.5	3.9%
Noncurrent Liabilities	\$	32.9	\$	34.6	\$	(1.7)	-4.9%
Total Liabilities	\$	46.1	\$	47.3	\$	(1.2)	-2.5%
Net Position:							
Invested in capital assets,	_				•		00.40/
net of related debt	\$	41.4	\$	33.9	\$	7.5	22.1%
Restricted - expendable					•	(0.0)	40 70/
Capital Projects	\$	17.7	\$	20.5	\$	(2.8)	-13.7%
Debt Service			\$	*	\$		0.0%
Unrestricted	\$	57.0	_\$	40.7	_\$	16.3	40.0%
Total Net Position	\$	116.1	\$	95.1	\$	21.0	22.1%



Statements of Net Position (Continued)

Total net position at June 30, 2023 increased to \$116.5 million from \$95.1 million at June 30, 2022. Net Position, Invested in capital assets, net of related debt, increased by \$7.5 million. This is largely due to the upfront receipt of grant funds (but not yet spent) for the Downtown KCK Community Education, Health and Wellness Center (approximately \$7.6 million and funds encumbered but not yet spent rolling to cash in the amount of \$9.5 million (reappropriated for FY24). Restricted, expendable net position decreased \$2.8 million as funds were used for the student housing project. Unrestricted net assets had a net increase of \$16.7 million. Total net position increased by \$21.4 million during the period.

Current assets increased primarily due to cash as noted above. Non-current assets (capital items) increased \$5.5 million as capital assets purchased in 2023 (largely the student housing construction project) were more than accumulated depreciation on assets previously placed into service.

Statements of Revenues, Expenses, and Changes in Net Position

The Statements of Revenues, Expenses, and Changes in Net Position present the College's financial results for the fiscal years ended June 30, 2023 and 2022. The statements include the College's revenues and expenses, both operating and non-operating.

Operating revenues and expenses are those for which the College directly exchanges goods and services. Non-operating revenues and expenses are those that exclude specific, direct exchanges of goods and services. County property tax revenue and state aid are two examples of non-operating revenues where the local taxpayers and state legislature, respectively, do not directly receive goods and services for the revenue.

The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

Statements of Revenues, Expenses, and Changes in Net Position (Continued)

Summary of Revenues, Expenses, and Changes in Net Position For the Years ended June 30 (Dollars in Millions)

		2023		2022		ncrease Decrease)	Percent Change
Operating Revenues Operating Expenses Operating gain(loss)	\$ \$ \$	30.2 75.0 (44.8)	\$ \$ \$	38.6 76.6 (38.0)	\$ 	(8.4) (1.6) (10.0)	-21.8% -2.1% 26.3%
Non-Operating Revenues, net	_\$	65.9	\$	58.3	_\$	7.6	13.0%
Increase in net position	_\$_	21.0	\$	20.3	_\$	0.7	3.4%
Net Position, beginning of year	_\$_	95.1	\$	74.8	_\$	20.3	27.1%
Net position, end of year	\$	116.1	\$	95.1	_\$	21.0	22.1%

One of the financial strengths of the College is the diverse stream of revenues that supplement its student tuition and fees. The following summary is prepared from the College's Statements of Revenues, Expenses, and Changes in Net Position (page 13).

Statements of Revenues, Expenses, and Changes in Net Position (Continue DRAFT



Summary of Revenues For the Years ended June 30 (Dollars in Millions)

	2	2023	2	2022		rease crease)	Percent Change
Operating Revenues					2		
Student tuiton and fees	\$	9.5	\$	9.8	\$	(0.3)	-3.1%
Grants and Contracts	\$	16.7	\$	26.3	\$	(9.6)	-36.5%
Auxiliary enterprise revenues	\$	3.2	\$	2.1	\$	1.1	52.4%
Other Operaing revenues	\$	8.0	\$	0.4	\$	0.4	100.0%
Total Operating Revenues	\$	30.2	\$	38.6	\$	(8.4)	-21.8%
Non-Operating Revenues (Expenses))						
County property taxes	\$	52.4	\$	45.4	\$	7.0	15.4%
State Aid	\$	13.5	\$	13.3	\$	0.2	1.5%
Investment income	\$	1.2	\$	0.2	\$	1.0	500.0%
Interest on Capial Asset Debt	\$	(1.2)	\$	(0.6)	\$	(0.6)	100.0%
Total Non-operating							
Revenues (Expenses)	\$	65.9	\$	58.3	\$	7.6	13.0%

The College has seen a slight decrease of \$0.3 million in tuition and fees revenue, as enrollment starts to trend back up.

Summary of Operating Expenses For the Years ended June 30 (Dollars in Millions)

					Inci	rease	Percent
	2	2023	2	2022	(Dec	rease)	Change
Operating Expenses:							
Salaries and Benefits	\$	45.3	\$	41.8	\$	3.5	8.4%
Supplies and services	\$	12.3	\$	13.7	\$	(1.4)	-10.2%
Depreciation and Amortization	\$	6.0	\$	4.4	\$	1.6	36.4%
Scholarship and Financial Aid	\$	7.7	\$	14.4	\$	(6.7)	-46.5%
Other Operating Expense	\$	3.8	\$	2.3	\$	1.5	65.2%
Total Operating Expenses	\$	75.1	\$	76.6	\$	(1.5)	-2.0%

The total operating expenses for the College for the years ended June 30, 2023 and 2022 were as follows:



Statements of Revenues, Expenses, and Changes in Net Position (Continued)

Changes in Operating Revenues is directly related to the COVID-19 Pandemic. The College has seen a slight increase of \$0.1M in tuition and fees revenue, as enrollment starts to trend back up. The College received approximately \$9.8M in Grants and Contracts revenues from the Federal Government in Higher Education Emergency Relief Funds (HEERF) in FY2023.

Summary of Operating Expenses by Functional Expenditure Classification For the Years ended June 30 (Dollars in Millions)

					Ind	crease	Percent
	2	2023	2	022	 (De	crease)	Change
Operating Expenses:					71,6		
Instruction	\$	25.7	\$	26.7	\$	(1.0)	-3.7%
Research	\$	0.3	\$	0.2	\$	0.1	50.0%
Academic Support	\$	6.5	\$	7.4	\$	(0.9)	-12.2%
Student Services	\$	7.1	\$	6.5	\$	0.6	9.2%
Institutional Support	\$	12.2	\$	8.4	\$	3.8	45.2%
Student Financial Aid	\$	7.7	\$	14.4	\$	(6.7)	-46.5%
Plant and Maintenances	\$	7.1	\$	6.2	\$	0.9	14.5%
Auxiliary	\$	2.5	\$	2.4	\$	0.1	4.2%
Depreciation	\$	6.0	\$	4.4	\$	1.6	36.4%
Total Operating Expense	\$	75.1	\$	76.6	 \$	(1.5)	-2.0%

Combined Statements of Cash Flows

The Combined Statements of Cash Flows present information about the cash activity of the College. The statements show the major sources and uses of cash. The following summary is prepared from the College's Combined Statements of Cash Flows (page 17-18).



Combined Statements of Cash Flows (Continued)

Summary of Cash Flows For the Years ended June 30 (Dollars in Millions)

	0000	0000	Increase	Percent Change
	2023	2022	(Decrease)	Charige
Cash provied by (used in):				
Operating activities	\$ (38.8)	\$ (33.8)	\$ (5.0)	14.8%
Noncapital Financing Activities	\$ 65.4	\$ 57.3	\$ 8.1	14.1%
Capital and related financing				
activities	\$ (15.2)	\$ (22.1)	\$ 6.9	-31.2%
Investment Activities	\$ (5.4)	\$ 0.1	\$ (5.5)	-5500.0%
Net Change in Cash	\$ 6.0	\$ 1.5	\$ 4.5	300.0%
Cash, Beginning of Year	\$ 58.1	\$ 56.6	\$ 1.5	2.7%
Cash, End of Year	\$ 64.1	\$ 58.1	\$ 6.0	10.3%

Economic Outlook

The economic outlook for institutions of higher education remains challenging based on national trends due to fewer high school students, changing student demographics, the digitization of classrooms and distance learning, and increased costs associated with providing accredited higher education to students. During times of economic growth, student enrollment generally declines for community colleges due to additional jobs in the workforce. This has been the case for the Kansas City metropolitan area which has a relatively low unemployment rate. During times of economic decline, community colleges traditionally experience growth as individuals look to enhance their job skills and education to be more competitive in the workforce.

Additionally, the College faces funding challenges in state aid provided by the State of Kansas. State aid currently represents approximately 14% of revenues to the College. The valuation of real property continues to trend upward in Wyandotte County, resulting in increased property tax revenues which was up by 8.4%. Revenue provided by students was essentially flat for 2022. The College measures student enrollment by enrolled credit hours.

KANSAS CITY KANSAS COMMUNITY COLLEGE STATEMENTS OF NET POSITION June 30, 2023 and 2022



	2023	2022
Assets:		
Current assets -		
Cash and temporary investments	\$ 64,153,189	\$ 58,088,029
Investments - CD's	7,010,866	509,108
Student, tuition and grants receivable, net of allowance for uncollectible amount of \$5,762,529 and \$5,462,962 respectively	5,302,441	5,337,224
Federal Student Loan Receivable	-	300
Other receivable	172,368	163,788
Taxes receivables	6,291,824	5,762,529
Inventory	694,335	579,069
Total Current Assets	83,625,023	70,440,047
Noncurrent Assets -		
Restricted investments - CD's	3,261,336	3,185,415
Refinancing expenses, net of accumulated amortization		
of \$720,000 for 2021 and \$720,000 for 2020.	135,725	165,886
Capital assets not being depreciated	2,284,596	20,253,738
Capital assets, being depreciated	149,541,962	121,803,885
Less accumulated depreciation	(78,477,858)	(73,474,079)
Right of Use Asset, net of accumulated depreciation	1,190,607	-
IT Subscriptions, net of accumulated amortization	596,389	
Total noncurrent assets	78,532,757	71,934,845
Total assets	\$ 162,157,780	\$142,374,892



KANSAS CITY KANSAS COMMUNITY COLLEGE STATEMENTS OF NET POSITION

June 30, 2023 and 2022

		2023		2022
Liabilities:		- 1		
Current Liabilities				
Accounts payable -	\$	1,379,012	\$	798,143
Accrued compensated absences		3,414,659		3,411,503
Accrued interest		327,400		366,352
Accrued payroll		1,024,621		911,559
Funds held for others		415,397		1,056,461
Unearned revenue		3,413,339		3,222,543
Current portion of early retirement payable		76,792		101,423
Current portion of certificates of participation/ bonds payable		610,000		570,000
Current portion of certification - capital lease obligations		2,355,000		2,265,000
Current portion of special revenue bond payable	_	145,000	_	
Total Current Liabilities	-	13,161,220	_	12,702,984
Noncurrent Liabilities -				
Early retirement payable		242,447		319,239
COP Issuance Premium		2,296,960		2,397,241
Certificates of Participation/Bonds payable		3,600,000		4,210,000
Certification of participation-capital lease obligation		5,475,000		7,830,000
Special Revenue Bond		19,695,000		19,840,000
Right of Use Liability		981,539		•
IT Subscriptions Liability	_	607,145	_	- 1-
Total Noncurrent Liabilities		32,898,091		34,596,480
Total Liabilities	_	46,059,311	_	47,299,464
Net Position				
Invested In Capital Assets, net of related debt:		41,468,700		33,868,544
Restricted, expendable for -		17,662,231		20,545,850
Capital projects		17,002,231		20,040,000
Debt service Unrestricted		56,967,538		40,661,034
	-		_	95,075,428
Total Net Position		116,098,469	•	
Total Liabilities and Net Position	\$	162,157,780	\$	142,374,892

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION

(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE) STATEMENTS OF FINANCIAL POSITION

JUNE 30 2023 AND 2022

DRAFT

	<u>ASSETS</u>		
		2023	2022
Cash and Cash Equivalents		\$ 2,823,796	\$ 1,567,559
Investments		1,021,179	931,131
Accounts Receivable		957,442	508,000
Total Assets		\$ 4,802,417	\$ 3,006,690
	NET ASSETS		
Deposits held for others		512	
Total Liabilities		512	
Net Assets:			
Net assets without donor restrictions		479,455	412,027
Net assets with donor restrictions		4,322,450	2,594,663
Total Net Assets		4,801,905	3,006,690
Total Liabilities and Net Assets		\$ 4,802,417	\$ 3,006,690

KANSAS CITY KANSAS COMMUNITY COLLEGE DRAFT STATEMENTS OF REVENUES, **EXPENSES AND CHANGES IN NET POSITION**



June 30, 2023 and 2022

	2023	2022
Operating revenues: Student tuition and fees	\$ 9,487,264	\$ 9,758,354
Federal grants and contracts	9,634,859	•
State grants and contracts	6,947,763	
Gifts, grants, and contracts	164,262	332,100
Auxilliary enterprise revenue	3,191,896	2,110,860
Other operating revenue	784,927	402,405
Total operating revenues	30,210,971	38,624,735
Operating expenses:		
Salaries	37,604,694	
Benefits	7,699,281	· ·
Contractual services	1,666,689	
Supplies and other operating expenses	11,337,250	
Utilities	2,101,676	•
Repairs and maintenance to plant	926,711	· · · · · · · · · · · · · · · · · · ·
Scholarships and financial aid	7,700,023	· · ·
Depreciation and amortization	6,024,917	
Total operating expenses	75,061,241	-
Operating loss	(44,850,270	(38,016,862)
Nonoperating revenues (expenses):		
County property taxes	52,393,800	·
State aid	13,513,089	
Investment income	1,210,727	
Interest expense on capital asset debt	(1,244,305	
Total nonoperating revenues	65,873,311	58,303,795
Increase in net position	21,023,041	20,286,933
Net position, beginning of year	95,075,428	74,788,495
Net position, end of year	\$ 116,098,469	\$ 95,075,428

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION

(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE) STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2023

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		Without	With	
		Donor	Donor	
	R	estrictions	Restrictions	Total
Support and Revenue: Contributions In-kind contributions Unrealized losses on investments Realized loss on investments Interest and dividend income Other income Net assets released from restrictions Total Revenues and Other Support	\$	12,451 350,316 39,970 2,078 42,314 22,914 785,041 1,255,084	\$ 2,512,828 - - - - (785,041) 	\$ 2,525,279 350,316 39,970 2,078 42,314 22,914
Expenses: Program services Management and general Fundraising Total Expenses	_	810,229 197,283 180,144 1,187,656		810,229 197,283 180,144 1,187,656
Change in Net Assets		67,428	1,727,787	1,795,215
Net Assets, beginning of year	_	412,027	2,594,663	3,006,690
Net Assets, end of year	\$	479,455	\$ 4,322,450	\$ 4,801,905

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION

(A COMPONENT UNIT OF KANSAS CITY KANSAS COMMUNITY COLLEGE) STATEMENT OF ACTIVITIES

For The Year Ended June 30, 2022

(I)PERSON	Series.	400		14
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	1	Vithout		With		102 102.2
		Donor		Donor		
	Re	estrictions	Re	estrictions	To	tal
Support and Revenue: Contributions In-kind contributions Unrealized losses on investments Realized gain on investments Interest and dividend income Other income Net assets released from restrictions Total Revenues and Other Support	\$	404,685 318,868 (85,384) 8,157 19,104 70,286 96,314 832,030	\$	631,875 - - - (96,314) 535,561	(8 1 7	36,560 18,868 35,384) 8,157 19,104 70,286
Expenses:						
Program services		600,894		1		0,894
Management and general		265,458		===		55,458
Fundraising		169,143		2/		39,143
Total Expenses	-	1,035,495	0		1,03	35,495
Change in Net Assets		(203,465)		535,561	33	32,096
Net Assets, beginning of year	? <u></u>	615,492	- Z	2,059,102	2,67	4,594
Net Assets, end of year	\$	412,027	\$ 2	2,594,663	\$ 3,00	06,690

KANSAS CITY KANSAS COMMUNITY COLLEGE COMBINED STATEMENTS OF CASH FLOWS June 30, 2023 and 2022



	2023	2022
Cash flows from operating activities:		
Student tuition & fees	\$ 9,713,144	\$ 9,812,139
Federal Grants and contracts	9,634,859	25,223,223
State Grants and contracts	6,947,763	797,793
Private Gifts, Grants and contracts	164,262	332,100
Cash received from customers	3,191,896	2,110,861
Other Receipts	776,347	272,352
Payments to employees	(37,491,632)	(34,353,314)
Payments to suppliers	(15,566,724)	(15,824,113)
Scholarships and financial aid	(7,700,023)	(14,414,469)
Employee benefits	(7,797,548)	(7,291,597)
Funds held for others	(641,064)	(511,640)
Net cash used in operating activities	(38,768,720)	(33,846,665)
Cash flows from noncapital financing activities:		
County property taxes	51,864,505	43,955,079
State aid	13,513,089	13,336,122
Net cash provided by noncapital financing activities	65,377,594	57,291,201
Cash flows from capital and related financing activities:		
Proceeds from Special Revenue Bonds	(100,281)	(100,281)
Purchase of capital assets & Construction in Progress	(9,768,935)	(18,721,207)
Leases	(556,433)	
IT Subscriptions	(810,139)	(540,000)
Principal and interest paid on bonds payable	(570,000) (2,265,000)	(2,180,000)
Principal on capital leases Financing Expenses	30,161	30,161
Interest Payments	(1,136,137)	(584,536)
Net cash used in capital and related financing activities	(15,176,764)	(22,095,863)
Cash flows from investing activities:		
Interest on investments	1,210,729	189,022
Investments (purchased) redeemed	(6,577,679)	(6,455)
Net cash provided in investing activities	(5,366,950)	182,567
Net increase(decrease) in cash	6,065,160	1,531,240
Cash and cash equivalents, beginning of year	58,088,029	56,556,789
Cash and cash equivalents, end of year	\$ 64,153,189	\$ 58,088,029

KANSAS CITY KANSAS COMMUNITY COLLEGE COMBINED STATEMENTS OF CASH FLOWS June 30, 2023 and 2022



Reconciliation of cash flows from operating activities -	2023	2022
Direct method - continued:		
Excess revenues over expenses from operating activities	\$ (44,850,270)	\$ (38,016,862)
Tuition receivable	34,783	(55,788)
Federal Student Loan Receivable	300	41,107
Taxes receivable	(529,295)	(1,388,780)
Other receivable	(8,580)	(130,051)
Inventory	(115,266)	(133,623)
Accounts payable	580,869	335,468
Accrued compensated absences	3,156	104,875
Accrued payroll	113,062	142,303
Funds held for others	(641,064)	(511,640)
Unearned revenue	190,796	68,466
Early retirement payable	(101,423)	(117,695)
Depreciation and amortization	6,024,917	4,426,775
Taxes receivable	529,295	1,388,780
Net Cash From Operating Activities	\$ (38,768,720)	\$ (33,846,665)

SUPPLEMENTAL DISCLOSURES

No items were recorded as donated to the College during the fiscal year ended June 30, 2023 and 2022



NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Kansas City Kansas Community College (the "College"), a municipal corporation, was organized in 1923 and is governed pursuant to provisions of the Kansas State Statutes by a seven-member board of trustees. The College's service area is located in Wyandotte and Leavenworth Counties, including the Kansas City, Kansas metropolitan area.

The College is a public two-year community college and was established to provide associate degree programs in various professional and technical fields. In July 2009 the College assumed operational control of the Kansas City Area Technical School (ATS) from USD 500, Kansas City, Kansas. The merger of the technical programs at the ATS was a result of legislation passed by the Kansas legislature. The College renamed ATS the KCKCC Technical Education Center (TEC) and now controls all curriculum, administration, and fiscal processes. The College is fully accredited by the Higher Learning Commission.

Reporting Entity - As defined by Generally Accepted Accounting Principles (GAAP) in the United States of America established by the Government Accounting Standards Board (GASB), the financial reporting entity consists of the College, which includes a blended component unit, BD23 Holdings, as well as its discretely presented component unit, the Kansas City Kansas Community College Foundation (the Foundation).

Blended Component Unit – The College Board of Trustees has formed a related entity to the College. The related entity is a legally separate, tax-exempt organization formed in 2021 that acts as a real estate holding company for the College. The related entity will hold purchased and donated property of the College. The related entity's sole member is the College. It is represented by the Board of Trustees and acts solely on behalf of the College and derives its governing authority from the College. The related entity is reliant on the College for its financial support. Management has determined that based on a review of the guidelines promulgated by the GASB, the related entity is included in the College's financial report and statements as a blended component unit. Two land parcels in downtown Kansas City, Kansas previously held by the related entity were transferred to the College on March 10, 2023. At June 30, 2023, the related entity had assets comprising of land and Net Position in the amount of \$60,000, which represents six residential parcels adjacent to the main campus that provided a sewer easement for the new campus student housing.

<u>Discretely Presented Component Unit</u> - The Foundation is considered to be a related organization to the College. The Foundation is a legally separate, tax-exempt organization formed in 1977 that acts primarily as a fund-raising organization to supplement the resources that are available to the College and its students. Although the College does not control the timing or amount of receipts from the Foundation, the majority of resources, or income thereon that the Foundation holds and invests, are directed to the activities of the College and its students by the donors. Management has determined that based on a review of guidelines promulgated by the GASB, the Foundation be included in the College's financial report and statements as a discretely presented component unit. In addition, the College has elected to present separate financial statements to provide the reader with detailed information regarding the Foundation.



NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The financial statements of the Foundation are prepared in accordance with GAAP for the year ended June 30, 2023, and 2022. The Foundation is a not-for-profit organization that reports its financial results under Statements of Financial Accounting Standards issued by the Financial Accounting Standards Board (FASB). Most significant to the Foundation's operations and reporting model are FASB Codification ASC 958, *Not-for-Profit Entities*, and FASB Codification ASC 958-605, *Revenue Recognition – Contributions Received.* As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation's financial information in the College's financial reporting entity for these differences; however significant note disclosures (see Note F) to the Foundation's financial statements have been incorporated into the College's notes to the financial statements.

Financial statements for the Foundation may be obtained by contacting the Foundation.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation - The accounting policies of the College conform to GAAP in the United States as applicable to colleges and universities. The College reports are based on all applicable GASB pronouncements as well as applicable (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Review Boards of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. The following is a summary of the more significant policies.

In December 1998, GASB released Statement No. 33, Accounting and Financial Reporting for Non-exchange Transactions, which revised reporting of property tax revenue. In November 1999, the GASB approved Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, followed by Statement No. 35, Basic Financial Statements – and the Management's Discussion and Analysis – for Public Colleges and Universities. The College, as required, has implemented these changes in past years. The change in financial statement presentation provides a comprehensive single-column look at the total college and requires capitalization of assets and recording of depreciation. The significant changes made in order to comply with the new requirements were elimination of internal revenue and expense charges, recording scholarship credit to student accounts as tuition and fee allowances, removal of capital related items from revenues and expenses, recording of depreciation, reporting summer school revenue and expense between fiscal years rather than in one fiscal year, and the recording of property tax revenues on an accrual basis rather than on a modified accrual basis.

The College's combined financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The College maintains an encumbrance system for tracking outstanding purchase orders and other commitments for materials, equipment or services not received during the year. Encumbrances at June 30, 2023 and 2022 were \$1,397,859 and \$1,999,562 respectively, which represents the estimated amount of expenses ultimately to result if unperformed contracts in process at fiscal year-end are completed. Encumbrances outstanding at June 30, 2023 do not constitute expenses or liabilities and are not reflected in these combined financial statements.

NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Use of Estimates</u> - The preparation of financial statements in conformity with GAAP in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates made by management include depreciation of fixed assets, allowances for collectability of accounts, compensated absences, and certain post-employment obligations. Actual results could differ from those estimates.

<u>Property Taxes</u> – The County Treasurer serves as the tax collection agent for the College. Taxes are levied based on assessed valuations as determined by the County Appraiser on a calendar year basis. Under Kansas Statute, taxes are levied and become a lien on the property on November 1st in the year of assessment and are recorded as revenue to the College in the current fiscal year of assessment.

Property taxes are levied November 1st and collected by the county treasurer, who remits to the College its' respective share of the collections. Taxes levied in one year become due to the county in two installments, generally on December 20 and May 20, followed by major distributions to the College on approximately January 20 and June 5th. Smaller distributions are made to taxing units in March, May, September, and October each year. Taxes distributed the following September and October of each year are recognized as revenue and recorded as property taxes receivable at June 30th. Accordingly, property taxes receivable at June 30, 2023 and 2022 was \$6,291,824 and \$5,762,529 respectively.

The tax rates for the fiscal year ended June 30, 2023 and 2022, per \$100 of assessed valuation, are reflected in the following table:

	2023 Tax	2022 Tax
Fund	Levy Rate	Levy Rate
General	25.105	25.119
Capital outlay	2.270	2.271
Total Mill Levy	27.375	27,390

<u>Cash and Cash Equivalents</u> - The College considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of June 30, 2023 and 2022.

<u>Capital Assets</u> - Capital assets are defined by the College as assets with initial, individual costs of more than \$5,000 and an estimated useful life in excess of two years. These assets generally include land, works of art, buildings, improvements, equipment and vehicles. Purchases or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvement are capitalized as projects are constructed.



NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital assets subject to depreciation by the College are depreciated using the straight-line method over the following useful lives (See Note F for further detail):

Assets	Years
Building	40
Building improvements	15
Land improvements	10
Furniture	5
Computer technology	4

Capital assets not subject to depreciation include certain land, construction in progress, and works of art.

<u>Inventories</u> - The College bookstore maintains an inventory of textbooks and supplies, which are sold to students, the general public, and other college bookstores. The inventory on hand at June 30, 2023 and 2022 was \$694,335 and \$579,069, respectively. This valuation is based on the lower of cost (determined on first-in, first-out basis) or market.

<u>Unearned Tuition and Fee Revenue</u> - Tuition and fee revenue received from open enrollment April 1 through June 30, and related to courses starting after July 1st, have been deferred as unearned revenue. The amount of unearned revenue at June 30, 2023 and 2022 was \$3,413,339 and \$3,222,543, respectively.

<u>Net Position</u> - Net position is presented in three major categories. The first is invested in Capital Assets, net of related debt, which represents the College's equity in its property, plant, and equipment. The second is Restricted while the third is Unrestricted.

Restricted net assets are funds that are limited in terms of the purpose and time for which the funds can be spent. Restricted net assets are further categorized between expendable and nonexpendable. Restricted expendable net assets are available to be spent by the College after externally imposed stipulations have been fulfilled or after the passage of time. Restricted nonexpendable net assets are endowments for which only the interest portion can be spent or a distribution made per an endowment policy. The College has no restricted nonexpendable net assets at June 30, 2023 and 2022.

<u>Compensated Absences</u> - The College records a liability for employees' vacation and sick leave earned, but not taken. Employees are allowed to carry over a limited number of vacation and unlimited sick days from year to year. The College pays employees upon separation for up to 200 hours of unused vacation and unlimited sick hours over 720 hours for staff and limited to 1,456 hours for 182 day professional employees, and 1,484 for 212 day professional employees. At June 30, 2023 and 2022, the College had accrued compensated absences liability of \$3,414,659 and \$3,411,503, respectively.

Advertising - Advertising costs, which consist primarily of schedule and course offering advertising, are included in supplies and other operating expenses and are expensed in the period the costs are incurred. Advertising expenses for the years ended June 30, 2023 and 2022 were \$479,538 and \$495,034, respectively. Advertising, generally, does not benefit future years.



NOTE B - CASH DEPOSITS AND INVESTMENTS

Cash and cash equivalents include deposits held at banks plus small amounts of cash maintained for change funds. State statute, K.S.A. 12-1675, authorizes the College to invest in temporary notes, time deposits, open accounts, certificates of deposit, repurchase agreements, the State of Kansas Municipal Investment Pool (the Pool), or United States Treasury bills or notes. At June 30, 2023 and 2022, the carrying amount of the Colleges unrestricted and restricted deposits was \$64,153,189 and \$58,088,029, respectively. The bank balance at June 30, 2023 and 2022 was \$65,527,210 and \$61,009,110 respectively. The difference between carrying amounts and bank balances primarily represent checks which have not cleared the bank.

The College had unrestricted investments of \$7,010,866 and \$509,108, and restricted investments of \$3,261,335 and \$3,185,415 in certificates of deposits for the years ended June 30, 2023 and 2022, respectively. The College's current cash deposits and investments are not subject to credit risk, concentrations of credit risk, interest rate risk, or foreign currency risk.

<u>Custodial Credit Risk</u> - The College is subject to custodial credit risk, which is the risk that in the event of a bank failure, an entity's deposits may not be returned. The College's deposit policy for credit risk requires depository banks to pledge qualified securities with a market value exceeding deposits in excess of Federal Deposit Insurance Corporation (FDIC) coverage. The College's cash and temporary investments at June 30, 2023 and 2022 were secured by federal depository insurance and/or collateral held by the College's custodial financial institutions in the College's name.

NOTE C - TUITION RECEIVABLE

Tuition Receivable includes amounts that the college has billed for tuition and for which the College recognizes as having been earned, but not collected. The College had Tuition Receivable at June 30, 2023 and 2022, in the amounts of \$5,302,264 and \$5,337,224, respectively.

NOTE D - TAXES RECEIVABLE

Taxes Receivable includes real property, vehicle, and personal property taxes that have been levied which are uncollected at year end. The College had total Taxes Receivable at June 30, 2023 and 2022, in the amounts of \$6,291,824 and \$5,762,529, respectively.

NOTE E - CAPITALIZED REFINANCING EXPENSE

The College has capitalized refinancing expenses relevant to the refinancing activities of debt issues. Capitalized refinancing expense is amortized over the remaining lives for the refinanced debt issues. The unamortized Refinancing Expense at June 30, 2023 and 2022, was \$135,725 and \$165,886, respectively.



NOTE F - CAPITAL ASSETS

Capital assets consist of the following categories at June 30, 2023 and 2022

	July 1, 2022 Beginning Balance	Additions	Retirements	June 30, 2023 Ending Balance
Capital Assets not being depreciated: Land Construction in progress Works of art	\$ 1,182,951 18,977,979 92,808	\$ 359,231 283,577 149,332	\$ - (18,761,283)	\$ 1,542,182 500,273 242,140
Total Capital assets not being depreciated	20,253,738	792,140	(18,761,283)	2,284,595
Capital Assets being depreciated Buildings	58,009,001	23,805,835		81,814,836
•	36,689,711	2,949,170		39,638,881
Improvements Equipment and vehicles	27,105,174	983,076	2.	28,088,250
Total Capital Assets being	21,105,114			20,000,200
depreciated	121,803,886	27,738,081	<u>~</u>	149,541,967
Less Accumulated Depreciation	(73,474,079)	(4,426,775)		(77,900,854)
Capital Assets, net	\$68,583,545	\$24,103,446	\$(18,761,283)	\$ 73,925,708
	July 1, 2021 Beginning Balance	Additions	Retirements	June 30, 2022 Ending Balance
Capital Assets not being depreciated:				
		•	•	r 4 400 0E4
Land	\$ 1,182,951	\$ -	\$ (004.447)	\$ 1,182,951
Construction in progress	\$ 1,182,951 3,677,123	15,581,973	\$ (281,117)	18,977,979
Construction in progress Works of art	\$ 1,182,951	•	· ·	
Construction in progress	\$ 1,182,951 3,677,123	15,581,973	· ·	18,977,979
Construction in progress Works of art Total Capital assets not being depreciated	\$ 1,182,951 3,677,123 71,905	15,581,973 20,903	(281,117)	18,977,979 <u>92,808</u>
Construction in progress Works of art Total Capital assets not being depreciated Capital Assets being depreciated:	\$ 1,182,951 3,677,123 71,905 4,931,979	15,581,973 20,903	(281,117)	18,977,979 92,808 20,253,738
Construction in progress Works of art Total Capital assets not being depreciated Capital Assets being depreciated: Buildings	\$ 1,182,951 3,677,123 71,905 4,931,979 58,009,001	15,581,973 20,903 15,602,877	(281,117)	18,977,979 92,808 20,253,738 58,009,001
Construction in progress Works of art Total Capital assets not being depreciated Capital Assets being depreciated: Buildings Improvements	\$ 1,182,951 3,677,123 71,905 4,931,979 58,009,001 34,230,564	15,581,973 20,903 15,602,877 2,459,147	(281,117)	18,977,979 92,808 20,253,738 58,009,001 36,689,711
Construction in progress Works of art Total Capital assets not being depreciated Capital Assets being depreciated: Buildings Improvements Equipment and vehicles	\$ 1,182,951 3,677,123 71,905 4,931,979 58,009,001	15,581,973 20,903 15,602,877	(281,117)	18,977,979 92,808 20,253,738 58,009,001
Construction in progress Works of art Total Capital assets not being depreciated Capital Assets being depreciated: Buildings Improvements	\$ 1,182,951 3,677,123 71,905 4,931,979 58,009,001 34,230,564	15,581,973 20,903 15,602,877 2,459,147	(281,117)	18,977,979 92,808 20,253,738 58,009,001 36,689,711
Construction in progress Works of art Total Capital assets not being depreciated Capital Assets being depreciated: Buildings Improvements Equipment and vehicles Total Capital Assets being	\$ 1,182,951 3,677,123 71,905 4,931,979 58,009,001 34,230,564 26,164,876	15,581,973 20,903 15,602,877 2,459,147 940,298	(281,117)	18,977,979 92,808 20,253,738 58,009,001 36,689,711 27,105,174



NOTE F - CAPITAL ASSETS (Continued)

<u>Downtown Community Education Center</u> – The college is undertaking a project to create an educational center in downtown Kansas City, Kansas. The new center is being developed jointly with two partners, Swope Health and Community America Credit Union. The college has acquired all of the land needed for the center and is currently in design for the facility. Demolition is expected to begin this fall and construction next spring. The building is to be completed in 2025. The college has raised approximately \$46 million towards the project and is continuing to raise capital with a total project cost expected at \$62 million. This project will be accounted for in a special project fund as costs are incurred.

NOTE G - REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE

December 1, 2010 the College issued Certificates of Participation Series 2010-B in the amount of \$25,940,000 for facility renovations to the new Technical Education Center, the Sports Complex, the Performing Arts Center and other facility improvements. The obligation has a 15 year maturity with payments beginning April 1, 2011 and a final payment due April 1, 2026. Interest will be paid semiannually at rates varying from 3.00% to 4.125% beginning October 1, 2011 and a final payment April 1, 2026.

The College entered into 2 lease agreements with UMB Bank (which were subsequently transferred to Security Bank of Kansas City), the provider of funds for the construction of improvements and the purchase of equipment. The lease begins December 1, 2010 and shall terminate upon the full payment of all rent payments. Rent payments cover all payments due on the Certificates of Participation Series 2010-B.

In January 2020, the College refinanced the Series 2010-B bond issue with Lease Agreement Refunding Certificates of Participation, Series 2020-A. The refinanced debt will retain the same maturity date as the Series 2010-B bond issue with a final maturity of April 1, 2026 but with a coupon rate of 4% and annual yields of 1.15-1.45% resulting in cash savings of \$1,053,844.

Certificate of Participation obligations outstanding at June 30, 2023 and 2022 on the Series 2022-A bond issue with Lease Agreement Refunding Certificates of Participation consist of the following:

	Original Amount	2023	2022	
Series 2020-A capital cost of \$11,095,000, 1.15 - 1.45 interest paid semi-annually, principal payments vary through April, 2026	% <u>\$11,095,000</u>	\$5,910,000	\$7,730,000	
Total Obligations – Series 2020-A	\$11,095,000	\$5,910,000	\$7,730,000	



NOTE G - REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)

In FY 2013, the College entered into the following certificate of participation obiligations outstanding at June 30, 2023 and June 30, 2022:

, 2023 and June 30, 2022.	Original Amount	2023	2022
TEC building improvements and equipment — Certificates of Participation, Series 2013 capital cost of \$5,520,000, 2-4 % interest paid annually principal and interest payments vary at approximately \$352,000 to \$518,000 through June, 2027	\$ 5,520,00 <u>0</u>	\$ -	<u>\$415,000</u>
Total Obligations – Series 2013	\$ 5,520,000	<u>\$</u>	\$415,000

The College has accounted for the transactions as certificates of participation and recorded the cost of the improvements and equipment as assets and the corresponding obligations as liabilities.

In FY 2014, the College entered into the following Capital lease obligations outstanding at June 30, 2023 and 2022 consist of the following:

	Original Amount	2023	2022
Building improvements and equipment – Certificates of Participation, Series 2014 capital cost of \$8,045,000, 3 - 4.00% interest paid semi-annually, principal payments vary at approximately \$360,000 to \$810,000 plus interest through			
May , 2029	\$ 8,045,000	\$1,930,000	\$2,500,000
Total Obligations – Series 2014	\$ 8,045,000	\$1,930,000	\$2,500,000

In January 2020, the College partially refinanced the Series 2013 and 2014 bond issues with Lease Agreement Refunding Certificates of Participation, Series 2020-B. The refinanced debt will retain the same maturity date as the Series 2014 bond issue with a final maturity of April 1, 2029, but with a lower interest rate resulting in a cash savings of \$159,499.

Certificate of participation obligations outstanding at June 30, 2023 and 2022 consist of the following:

Samound of person person examples of the same same same same same same same sam	Original Amount	2023	2022	
Series 2020-B capital cost of \$4,270,000, 2.0-2.65% interest paid semi-annually, principal payments vary through April, 2029	\$4,270,000	\$4,200,000	\$4,230,000	
Total Obligations – Series 2020-B	\$4,270,000	\$4,200,000	\$4,230,000	



NOTE G - REVENUE BONDS AND CERTIFICATES OF PARTICIPATION PAYABLE (Continued)

The minimum lease commitments for all obligations at June 30, 2023 are as follows:

Fiscal Year	Principal	Interest	Leases
2024	2,965,000	398,970	3,363,970
2025	3,075,000	294,750	3,369,750
2026	3,210,000	184,776	3,394,775
2024-2029	2,790,000	133,586	2,923,586
	\$12,040,000	\$1,012,082	\$ 13,052,081

<u>Special Revenue Bond</u> – January 2023 the college issued \$19,840,000 in Special Revenue Bonds to fund the construction of new Student Housing. Total proceeds from the issuance of the Special Revenue Bonds were \$21,434,992 which includes an issuance premium in the amount of \$1,594,992.

Student Housing Project- Original

Special Revenue Bond, Series 2021 <u>Amount</u> <u>2023</u>

Principal amount of \$19,840,000, 3.0-4.0% interest

Paid semi-annually, principal payments

Vary through month 2053. \$19,840,000 \$19,840,000

Future maturities and interest expense as of June 30, 2023 are as follows:

Fiscal Year	Principal	Interest	Leases
2024	145,000	697,831	842,931
2025	165,000	693,581	858,581
2026	190.000	688,631	878,631
2024-2029	19.340,000	12,364,577	31,704,577
	\$ 19,840,000	\$ 14,444,620	\$34,284,720

NOTE H - FINANCE LEASES

The College implemented GASB Statement No. 87, Leases in the current period. For arrangements where the College is the lessee, a lease liability and a right of use (RTU) intangible asset are recognized at the commencement of the lease term. RTU assets represent the College's right to use an underlying asset for the lease term and lease liabilities represent the College's obligation to make lease payments arising from the lease. RTU assets and liabilities are recognized at the lease commencement date based on the estimated present value of lease payments over the lease term.

<u>Finance Leases – Property</u> - The College maintains certain finance leases which are subject to an annual appropriation by the College. These operating leases are related to housing and certain educational facilities and equipment.



NOTE H - FINANCE LEASES (Continued)

<u>Finance Leases – Equipment</u> - The College is the lessee for 80 photocopiers, all determined to be operating leases. All leases are for 60 months in duration, and the Amortization Schedule is as follows:

Period	Cash	Interest Expense	Liability Reduction	Total <u>Liability</u>	Amortization Expense	Net Asset Balance	Accumulated Amortization
Beginn	ing Balance	-	12	291,984	19	-	
2023	111,709	14,599	97,110	194,874	48,664	243,320	48,664
2024	96,880	9,744	87,136	107,738	48,664	194,656	97,328
2025	51,820	5,387	46,433	61,305	48,664	145,992	145,992
2026	39,088	3,065	36,023	25,282	48,664	97,328	194,656
2027	24,146	1,264	22,882	2,400	48,664	48,664	243,320
2028	2,520	120	2,400	~	48,664	-	291,984

The college entered into an agreement with Master Leasing on August 1, 2018 to lease 2 passenger buses. This lease will expire on July 31, 2023. Total monthly rent is \$3,727. The Amortization Schedule is as follows:

Period	Cash	Interest Expense	Liability Reduction	Total <u>Liability</u>	Amortization Expense	Net Asset <u>Balance</u>	Accumulated Amortization
Beginni	ng Balance		0.9	426,062	9	1 4	14
2023	44,724	21,303	23,421	402,641	71,010	355,052	71,010
2024	93,000	20.132	72,868	329,773	71,010	284,042	142,021
2025	93,000	16,489	76,511	253,262	71,010	213,032	213,031
2026	93,000	12,663	80,337	172,925	71,010	142,022	284,041
2027	93,000	8,646	84,354	88,571	71,010	71,012	355,051
2028	93,000	4,429	88,571	-	71,010	5-6	426,062

<u>Lease Purchase Agreement</u> – The college entered into a lease purchase agreement with CISCO Capital Corporation for Wi-Fi and Server hardware and software. The lease will expire and the college will obtain ownership on November 19, 2026.



NOTE H - FINANCE LEASES (Continued)

The initial payment of \$400,000 was made in the year ending June 30, 2023 and the Amortization Schedule is as follows:

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
Beginniı	ng Balance	-	-	740,294	-		
2023	400,000	43,729	356,271	384,024	148,059	592,235	148,059
2024	110,590	22,684	87,906	296,118	148,059	444,177	296,118
2025	110,590	17,492	93,098	203,020	148,059	296,118	444,177
2026	110,590	11,992	98,598	104,422	148,059	148,059	592,235
2027	110,590	6,168	104,422	-	148,059	÷	740,294

NOTE I - IT SUBSCRIPTIONS

The College has implemented GASB 96, accounting for subscription-based information technology arrangements. This standard results in the establishment of right-of-use subscription assets and corresponding liabilities. The arrangements convey the right to use another party's information technology software, alone or in combination with tangible capital assets as specified in the contract for a period of time in an exchange or exchange-like transaction.

<u>IT Subscriptions</u> – The College has entered into numerous subscription agreements for software utilized in conducting business. The agreements vary in length, but are typically no more than 5 years in length. The Amortization Schedules are as follows:

Creative Cloud Suite

2023

2024

140,608

140,608

Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
Beginniı	ng Balance			\$25,620	·	9	
2023	26,901.00	1,281	25,620	-	25,620	-	25,620
Foundation	on Donor and F	inance Soft	ware				
Period	<u>Cash</u>	Interest	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
Reginni	ng Balance	<u>Expense</u>	reduction	117,736	<u>Lxpcrisc</u>	- Dalarice	-
2023	43,234	5,887	37,347	80,389	39,245	78,491	39,245
2023	43,234	4,019	39,214	41,175	39,245	39,245	78,491
	•	•	41,175	71,175	39,245	00,240	117,736
2025	43,234	2,059	41,175		39,243		117,730
Learning	Management S	System					
Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net Asset Balance	Accumulated Amortization
Beginni	ng Balance	-	-	261,447.98	-	-	-
				•			

127,536

133,912

13,072

6,696

133,912.38

130,723.99

130,723.99

130,723.99

130,723.99

261,447.98



335,187

NOTE I - IT SUBSCRIPTIONS (Continued)

Student Information and Administration Software

Student	mormation and	u Aurillinstrati	On Soltware					
Period Beginnir 2023	Cash ng Balance 420,327	Interest Expense 20,016	Liability Reduction - 400,311	Total <u>Liability</u> 400,311	Amortization Expense - 400,311	n Net Ass <u>Balance</u>	Accumulated Amortization - 400,311	
2025	420,327	20,010	400,511		400,011		100,011	
Course Evaluation Software								
Period	Cash	Interest Expense	Liability Reduction	Total <u>Liability</u>	Amortization Expense	Net Asset <u>Balance</u>	Accumulated Amortization	
Beginnir	ng Balance		-	125,033	-	-	2	
2023	32,490	6,252	356,271	98,794	25,007	100,026	25,007	
2024	26,120	4,940	87,906	77,614	25,007	75,020	50,013	
2025	27,295	3,881	93,098	54,200	25,007	50,013	75,020	
2026	28,523	2,710	98,598	28,387	25,007	25,007	100,026	
2027	29,806	1,419	104,422	-	25,007	-	125,033	
Telephon	Telephone SIP Provider							
<u>Period</u>	<u>Cash</u>	Interest <u>Expense</u>	Liability Reduction	Total <u>Liability</u>	Amortization <u>Expense</u>	Net As <u>Balance</u>	set Accumulated Amortization	
	ng Balance	-	-	\$71,516		05.750	-	
2023	38,462	3,574	34,886	\$36,630	35,758	35,758	35,758 71,516	
2024	38,462	1,832	36,630		35,758	Ē)	71,510	
Server Li	scensing							
Period	Cash	Interest Expense	Liability Reduction	Total Liability	Amortization Expense	Net As Balance	set Accumulated Amortization	
Beginnii	ng Balance	-	-	12,943	ê	-	÷	
2023	13,590.57	647	12,943		12,943	-	12,943	
Internet Service Provider								
Period	Cash	Interest Expense	Liability <u>Reduction</u>	Total <u>Liability</u>	Amortization Expense	Net Asset Balance	Accumulated Amortization	
Beginniı	ng Balance	¥	1 = 1	335,187		-	*	
2023	94,527	16,759	77,767	257,419	83,797	251,390	83,797	
2024	94,527	12,871	81,656	175,764	83,797	167,593	167,593	
2025	94,527	8,788	85,738	90,025	83,797	83,797	251,390	

90,025

4,501

2026

94,527

83,797



NOTE J - RISK MANAGEMENT

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; or acts of God.

The College pays an annual premium to The Accident Fund for workmen's compensation insurance coverage.

The College maintains commercial insurance for risks of loss not covered by The Accident Fund, including property, general and automobile liability, public officials, errors and omissions, and employee health and accident insurance. Settled claims have not exceeded commercial coverage in any of the past three fiscal years.

NOTE K - DEFINED BENEFIT PENSION PLAN

<u>Plan Description</u> - The College participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq; as defined in Governmental Accounting Standards Board Statement No. 67, *Financial reporting for Pension Plans*. KPERS provides benefit provisions to statewide pension groups for State/School Employees, Local Employees, Police and Firemen, and Judges under one plan. Those employees participating in the pension plan for the College are included in the State/School employee group.

KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Benefits are established by statute and may only be changed by the General Assembly. Member employees with ten or more years of credited service may retire as early as age 55 with an actuarially reduced monthly benefit. Normal retirement is at age 65, age 62 with ten years of credited service, or whenever an employee's combined age and years of credited service equal 85 "points" for KPERS 1; KPERS 2 and KPERS 3 employees may retire with full benefits at age 60 with 30 years of service (no points system) or 65 with 5 years of service.

Monthly retirement benefits are based on a statutory formula that includes final average salary and years of service. When ending employment, member employees may withdraw their contributions from their individual accounts, including interest. Member employees who withdraw their accumulated contributions lose all rights and privileges of membership. The accumulated contributions and interest are deposited into and disbursed from the membership accumulated reserve fund as established by K.S.A 74-4922. A full copy of the KPERS Plan and related information may be obtained at www.kpers.org or by contacting 1-785-296-6166.

Member employees choose one of seven payment options for their monthly retirement benefits. At retirement a member employee may receive a lump-sum payment of up to 50% if member is a KPERS 1 prior to July 1, 1993, the maximum lump sum payment for KPERS 2 & KPERS 3 is 30% of the actuarial present value of the member employee's lifetime benefit. His or her monthly retirement benefit is then permanently reduced based on the amount of the lump sum. Benefit increases, including ad hoc post-retirement benefit increases, must be passed into law by the Kansas Legislature. Benefit increases are under the authority of the Legislature and the Governor of the State of Kansas. The retirement benefits are disbursed from the retirement benefit payment reserve fund as established by K.S.A. 74-4922.

<u>Funding Policy</u> - K.S.A. 74-4919, as amended, establishes a three tier benefit structure. KPERS 1 members include active members hired before July 1, 2009. The member-employee contribution rate for KPERS 1 members increased from 4% to 6% on January 1, 2015. KPERS 2 members include active members hired between July 1, 2009 and December 31, 2014. The member-employee contribution rate for KPERS 2 members is 6%. KPERS 3 members include those first employed in a KPERS covered position after January 1, 2015. The member-employee contribution rate for KPERS 3 members is 6%. Member-employees' contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

June 30, 2023



NOTE K - DEFINED BENEFIT PENSION PLAN (Continued)

Although KPERS administers one cost-sharing multiple-employer defined benefit pension plan, separate actuarial valuations are prepared to determine the actuarial determined contribution rate by group. To facilitate the separate actuarial valuations, KPERS maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer and non-employer allocations are applied to amounts presented in the schedules of pension amounts by employer and non-employer.

The individual employer allocation percentages for the pension amounts were based on the ratio of the employer and non-employer contributions for the individual employer in relation to the total of all employer and non-employer contributions of the group.

Special Funding Situation - The employer contributions for the College, as defined in K.S.A. 74-4931 (2) and (3), are funded by the State of Kansas on behalf of the College. Therefore, the College is considered to be in a special funding situation as defined by GASB No. 68.

The Kansas City Kansas Community College employer rate, as contributed by the State of Kansas on behalf of the College, was 13.11% for the fiscal 2023 year and 13.33% for the 2022 fiscal year.

The state of Kansas is treated as a non-employer contributing entity to KPERS and is required to recognize its proportionate share of the net pension liability, deferred outflows of resources, deferred inflows of resources, and expenses for the pension plan attributable to the College. At June 30, 2022 and 2021, the proportionate share of the net pension liability recognized by the State of Kansas that was attributable to the College was \$40,704,743 and \$34,897,729, respectively.

Since the College does not contribute directly to KPERS there is no net pension liability or deferred inflows or outflows to report in the College's Statements of Net Position or the College's Statements of Revenues, Expenses and Changes in Net Position.

The State of Kansas contributes directly to KPERS on behalf of the College for the years ended June 30, 2023 and 2022, respectively. The payments made by the State of Kansas on behalf of the College have been recorded as both revenues and expenses in the Statements of Revenues, Expenses and Changes in Net Position.

The employees of the College contributed to the plan for the fiscal year ended June 30, 2023 and 2022 totaling \$2,033,007 and \$1,897,938, respectively. The contribution requirements and rates are established by KPERS and are periodically revised.

NOTE L - OTHER POSTEMPLOYMENT BENEFITS

The College had adopted a policy, which was discontinued effective July 1, 2015, which provided certain early retirement benefit options to eligible employees. The policy allowed applicable employees with at least 15 years of full-time service to the College, or 10 years of current and consecutive full time service at the College and 30 years' service credit in KPERS, who were eligible to retire under KPERS with full or reduced benefits, the option to retire early.

Benefits were computed at a maximum of 125% of final contract salary, paid annually at the lesser of: 1) 25% of their last annual salary (without overload, overtime, extra duty, etc.), or 2) the difference between full social security benefits and the employee's current eligible social security benefits, until 125% is paid or the early retiree reaches the age of full social security benefits. The employee is limited to five installments of this benefit.



NOTE L - OTHER POSTEMPLOYMENT BENEFITS (Continued)

In addition, the College also adopted an associated policy which expired at June 30, 2015 which will fund certain continuing health insurance benefits to individuals meeting the above criteria. The College-sponsored plan was available to eligible early retired employees until 1) they become eligible for a federally funded health care plan, 2) the employee acquires employment where the health insurance is provided by the new employer, or 3) upon death of the early retired employee.

The College has elected to fund these benefits on a pay-as-you-go basis. In addition, the College has elected to record and report post-employment benefits related to certain employees of the College; which met certain criteria while employed by the Kansas City Kansas School District as a result of an agreement between the College and the Kansas City Kansas School District. These benefits aggregate to \$80,251 for the year ended June 30, 2023.

The following is a summary of estimated benefits at present value payable for eligible employees that have taken early retirement as of June 30, 2023:

Payable on	Fiscal Year	Net Present Value
January 1, 2024	2024	76,792
January 1, 2025	2025	48,839
January 1, 2026	2026	<u>17,257</u>
•		\$142,888

NOTE M - STUDENT LOANS

The College provides Student Financial Aid as provided by the United States Department of Education. Student financial aid includes certain loans to students who attend the College. For the period ending June 30, 2023 and 2022 loan proceeds were recorded as federal grants and contracts and subsequently expensed through scholarships and financial aid. For the period ending June 30, 2023, and 2022 these balances were recorded in the Student Loan Fund (Agency Fund).

Student loan activities for the respective periods are as follows:

	2023	2022
Direct Subsidized Loans	\$ 784,541	\$735,242
Direct Un-Subsidized Loans	\$ 831,528	\$839,567
Direct PLUS Loans	\$ 28,935	\$ 26,097

NOTE N - TAX ABATEMENTS

The Unified Government of Wyandotte County may provide certain property tax abatements to encourage capital investment, employment opportunities and quality services for the benefit of the community. Tax abatements are the result of an agreement between the Unified Government and an outside party in which the Unified Government promises to forgo tax revenues and the outside party promises to take specific actions that contributes to the economic development or benefits citizens of the Unified Government. The issuances of these abatements are pursuant to Section 13 of Article 11 of the Kansas Constitution and K.S.A. 12-1740 et seg. and 79-201a.



NOTE N - TAX ABATEMENTS (Continued)

The Economic Development Program "EDX" has the following criteria:

- Existence of Economic Benefit The project must add to the local economy according to: capital investment, producing value-added products and services, number of jobs created and associated payroll, and whether the project provides a positive fiscal and economic impact.
- Type of Business The project shall be of a nature that is desirable and stimulates the local economy and improves the quality of life for its citizens.
- Compatibility with Adopted Plans The project shall be consistent with the Unified Government Comprehensive Plan, any applicable corridor plans, and other plans of the Unified Government which may be relevant to the project.
- Excluded Business The project may not be listed as prohibited by state law (K.S.A. 79-201a) or otherwise listed as ineligible under the Unified Government Tax Abatement Policy.
- Maintaining Existing Tax Base The amount of property taxes or special assessments on the existing land and facilities shall under no circumstances be reduced for new development projects.
- Transfer of Ownership The owner or lessee of any property that is all or partially exempt from ad valorem taxes as the result of the Unified Government having granted the exemption shall obtain the Unified Government written consent before transferring majority ownership of the property unless the transfer is to an affiliate or a related entity.

During the 2022 calendar year the Unified Government reported \$2,869,799 in taxes abated relative to the College.

NOTE O - SUBSEQUENT EVENTS

Subsequent events have been evaluated through December XX, 2023, the date the financial statements were available to be issued.

NOTE P - KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES

Organization - Since 1977, the Kansas City Kansas Community College Foundation has proudly served as a partner and avid supporter for the enhancement of teaching, learning, and engaging the community to transform lives. As a charitable, non-profit 501(c)(3), it is led by committed community members. Foundation leadership raises funds for College programs, projects, and special initiatives. The Foundation administers scholarship programs designed to provide Kansas City Kansas Community College students with academic and professional growth opportunities. Foundation Leaders are committed to facilitating key partnerships between the college and the community.

<u>Basis of Presentation</u> — Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) No. 958, Not-for-Profit Entities. Under ASC No. 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions are those currently available at the discretion of the Board for use in the entity's operations and those resources invested in land, buildings and equipment and other property.

NOTE P - KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

Net assets with donor restrictions are those which are stipulated by donors for specific operating purposes, special projects, or for the acquisition or construction of land, buildings, and equipment. The Foundation has chosen to show contributions whose restrictions are met in the same reporting period as unrestricted support. The Foundation's policy is to use restricted funds first, before any unrestricted funds would be used for the restricted purpose.

<u>Property and Equipment</u> – Property and equipment is recorded at fair value at the date of acquisition. There was no property and equipment held at June 30, 2023 or 2022.

Organization and Summary of Significant Accounting Policies (Continued)

<u>Cash and Cash Equivalents</u> – The Foundation considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Foundation maintains cash balances at five financial institutions. Accounts at these banks were insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation had \$2,092,348 and \$777,531 in uninsured cash balances at June 30, 2023 and 2022, respectively.

Revenue Recognition – Contributions are generally available for unrestricted use in the current year unless specifically restricted by the donor. Unconditional promises to give are recorded as received. Other contributions are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. Donated materials are reflected as contributions in the accompanying financial statements at their fair values at the date of receipt. The Foundation records donated services to the extent that they create or enhance non-financial assets or that they require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

<u>Allocation of Functional Expenses</u> - The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. Certain categories of expenses may be attributable to more than one program or supporting function. Therefore, these expenses would require allocation on a reasonable basis that is consistently applied. Salaries and benefits, and contractual services are allocated on the basis of estimates of time and effort. All other expenses are based on the type of activity or purpose of the expense.

<u>Estimates</u> – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses. Actual results could differ from those estimates.

<u>Concentrations of Risk</u> – During the years ended June 30, 2023 and 2022, two donors accounted for approximately 27% and 29% of the contributions received, respectively.

<u>Income Taxes</u> – The Foundation qualifies as tax exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

The Foundation recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more likely than not sustain the position following an audit. For tax position meeting the more-likely-than-not threshold, the amount recognized in the financial statements is the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with the relevant tax authority.



NOTE P - KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

The Foundation is subject to income tax regulations in the U.S. federal jurisdiction and certain state jurisdictions. Tax regulations within each jurisdiction are subject to the interpretation of the related tax laws and regulations and require significant judgment to apply. With few exceptions, the Foundation is no longer subject to income tax examinations by the applicable tax authorities for the years before fiscal 2018. If any were to be incurred, the Foundation's policy is to record penalties and interest assessed by income tax authorities as operating expenses.

<u>Date of Management's Review</u> – In preparing the financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through October XX, 2023, the date that the financial statements were available to be issued.

Investments

FASB ASC 820, Fair Value Measurements and Disclosures, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1

Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan can access.

Level 2

Inputs to the valuation methodology include

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3

Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.



NOTE P - KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

Investments - Continued

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2023 and 2022.

- Money Market accounts are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.
- Equity securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 1 of the fair value hierarchy.
- Fixed income securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.

The following table sets forth by level, within the fair value hierarchy, the Foundation's Investment assets at fair value as of June 30, 2023 and 2022.

	Assets at Fair Value as of June 30, 2023					
	Total	Level 1	Level 2	Leve	el 3_	
Money markets	\$ 134,112	\$ -	\$134,112	\$	-	
Fixed income securities	419,303		419,303		-	
Equity securities	467,764	467,764			-	
	\$1,021,179	\$467,764	\$553,415	\$		
	Asse	ts at Fair Valu	e as of June 3			
	Total	Level 1	Level 2	Leve	3	
Money markets	C 70 COC	•				
Money markets	\$ 79,696	\$ -	\$ 79,696	\$	-	
Fixed income securities	444,513	\$ -	\$ 79,696 444,513	\$	-	
		\$ - _406,921	. ,	\$	-	
Fixed income securities	444,513		. ,	\$	-	

Net Assets With Donor Restrictions

Net assets with donor restrictions consisted of amounts contributed for specific scholarship programs. These totaled \$2,512,828 and \$631,895 at June 30, 2023 and 2022, respectively.

Net assets released from donor restrictions, by incurring expenses satisfying the restricted purpose, or by occurrence of events specified by the donors, totaled \$785,041 and \$96,314 at June 30, 2023 and 2022, respectively.

Additionally, the Foundation had net assets which were restricted in perpetuity of \$480,247 and \$461,188 at June 30, 2023 and 2022, respectively. It is the policy of the Kansas City Kansas Community College Foundation to invest the Foundation scholarship funds in a wise and prudent manner. Funds will be invested to create the best return while maintaining the security and availability of the funds for students for many years to come. Investments will be reviewed yearly by the Board of Directors.



NOTE P - KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION NOTES (Continued)

In Kind Services

The Kansas City Kansas Community College provides office and management resources to the Foundation. For the year ended June 30, 2023 and 2022 the Foundation recorded and reported \$350,316 and \$318,868 in resources received as in-kind services by the College limited to personnel costs, supplies, and contractual services expended by the College.

Liquidity

The Foundation receives significant contributions which are restricted by donors. Management considers any contributions which are restricted for programs that are on-going, major, and central to its annual operations to be available to meet the majority of current cash needs, with the balance of funding coming from cash carry-overs of prior year amounts without restrictions. These funds are available to meet general expenditures for the current year. Management believes that these resources are sufficient to meet the general operating needs of the Foundation based on their review of the programming needs for the upcoming year and their review of historical costs.

Financial assets, at year-end: Cash and cash equivalents Investments Receivables	2023 \$2,823,796 1,021,179 957,442	2022 \$1,567,559 931,131 508,000
Total financial assets, at year-end	\$4,802,417	\$ 3,006,690
Financial assets unavailable for general Expenditures:		
Amounts restricted by donor	\$ <u>4,322,450</u>	\$ 2,594,663
Financial assets available to meet cash	\$ 4,322,450	\$ 2,594,663
needs for general expenditures	\$ 479,967	\$ 412,027

Recent Accounting Pronouncements

In February 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02 (Topic 842) as it applies to accounting for leases. This is an update to the accounting and financial reporting standards for periods with year-ends of December 31, 2022, and future periods. The standard requires lessees to recognize the assets and liabilities that arise from leases on the balance sheet. The Association adopted ASU 2016-02 and its related amendments as of July 1, 2022.

The adoption of this ASU did not result in the recognition of any operating or finance "right of use" assets in the current period as the Association does not have any qualifying leasing transactions.

DRAFT

SUPPLEMENTAL INFORMATION

KANSAS CITY KANSAS COMMUNITY COLLEGE SUPPLEMENTAL SCHEDULE OF COMPARISON OF BUDGETARY EXPENDITURES WITH APPROPRIATIONS Year Ended June 30, 2023

	Budgetary Expenditures	Legal Appropriations Budget	(Over) Under Budget
Operating Expenses	4 45 000 075	A 45 075 750	A 74 77 7 7
Salaries & Benefits	\$ 45,303,975	\$ 45,375,750	\$ 71,775
Contractual Services	1,666,689	1,749,427	82,738
Supplies & Other Operating Expenses	11,337,250	14,643,001	3,305,751
Utilities	2,101,676	1,997,500	(104,176)
Repairs & Maintenance to Plant	926,711	5,282,534	4,355,823
Scholarships & Financial Aid	7,700,023	8,062,952	362,929
Total Operating Expenses	69,036,324	77,111,164	8,074,840
Nonoperating Expenses			
Interest Expense	565,208	1,125,935	560,727
Total Expenses	\$ 69,601,532	\$ 78,237,099	\$ 8,635,567

The college's legal appropriations budget is prepared on a cash basis. The budgetary expenditures in this schedule are also reported on a cash basis of accounting; therefore they differ from those reported on the Statement of Revenues, Expenses, and Change in Net Position which are reported on an accrual basis of accounting.



DRAFT

KANSAS CITY KANSAS COMMUNITY COLLEGE COMPLIANCE REPORT JUNE 30, 2023

KANSAS CITY KANSAS COMMUNITY COLLEGE

COMPLIANCE REPORT

Reports and Schedules	<u>Page</u>
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	1-2
Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control over Compliance Required by the Uniform Guidance and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3-4
Schedule of Expenditures of Federal Awards	5
Notes to the Schedule of Expenditures of Federal Awards	6
Schedule of Findings and Questioned Costs	7-8



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

DRAFT

To the Board of Trustees Kansas City Kansas Community College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, the aggregate discretely presented component units, of the Kansas City Kansas Community College, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the College's basic financial statements and have issued our report thereon dated December XX, 2023. The financial statements of the Kansas City Kansas Community College Foundation (discretely presented component unit) were not audited in accordance with Government Auditing Standards and accordingly this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with the Kansas City Kansas Community College Foundation.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the regulatory basis financial statement, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the College's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the College's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

December XX, 2023 Lenexa, KS

DRAFT

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees Kansas City Kansas Community College



Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Kansas City Kansas Community College's (the "College") compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of College's major federal programs for the year ended June 30, 2023. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Kansas City Kansas Community College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the College and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the College's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the College's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the College's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists.



The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the College's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design
 and perform audit procedures responsive to those risks. Such procedures include examining, on
 a test basis, evidence regarding the College compliance with the compliance requirements
 referred to above and performing such other procedures as we considered necessary in the
 circumstances.
- Obtain an understanding of the College's internal control over compliance relevant to the audit in
 order to design audit procedures that are appropriate in the circumstances and to test and report
 on internal control over compliance in accordance with the Uniform Guidance, but not for the
 purpose of expressing an opinion on the effectiveness of the College's internal control over
 compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

KANSAS CITY KANSAS COMMUNITY COLLEGE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2023

		Federal	
Federal Grantor/Pass-Through Grantor/ Program Title	Grant Number	CFDA Number	Federal Expenditures
Department of Education			
Direct Programs - Student Financial Aid Cluster			
Federal Work-Study	P033A117523	84.033	\$ 135,572
Federal Supplemental Education Opportunity Grant	P007A117523	84.007	133,855
Federal Pell Grant	P063P117471	84.063	6,290,293
Federal Direct Loans	P268K17471	84.268	1,646,160
Total Student Financial Aid Cluster			8,205,880
Education Stabilization Fund	P425E203843	84.425E	14,916
Title III Grang	P031A220134	84.031A	15,171
Trio - Upward Bound	P047A220763	84.047	192,466
			222,553
Passed Through Kansas Board of Regents			
Vocational Education - Program Improvement	9921 Program l	mprovemen	ı+
_	992 i Fiogram i	84.048	394,176
Regular Leadership		84.048	10,382
·		84.048	3,750
Leadership - Integrated			· ·
Special Projects		84.048	7,990
Total Pass Through Kansas Board of Regents			416,298
AEFLA Grant		84.002	344,283
Passed Through Kansas Department of Education			
Title IV 21st Comm Learning CTRS		84.287	58,600
Total Pass Through Kansas Dept. of Education			58,600
Total Kansas Department of Education			9,247,614
Department of Agriculture			
Passed Through Kansas Department of Education SRS - Food		10.559	6,002
		10.559	6,002
Total Department of Agriculture			0,002
Department of Defense			
Automotion Engineering Technology Desgraps		P680	114,502
Automation Engineering Technology Program		1.000	114,502
Total Department of Agriculture			114,502
Total Expenditures of Federal Awards			9,368,118

KANSAS CITY KANSAS COMMUNITY COLLEGE NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2023

NOTE A - BASIS OF PRESENTATION



The accompanying schedule of expenditures of federal awards has been prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the College, it is not intended to and does not present position of the financial of the College.

NOTE B - COST RATE

For the year ended June 30, 2023, costs requested for reimbursement have been limited to direct reimbursement of costs.

Catalog of Federal Domestic Assistance (CFDA) numbers are presented for those programs for which such numbers were available.

NOTE C - MAJOR PROGRAMS

In accordance with Uniform Guidance, major programs for the College are individual programs or a cluster of programs determined using a risk-based analysis. The threshold for distinguishing Type A and Type B programs was \$750,000. Student Financial Aid is designated as a cluster of programs which was determined to be a major program.

NOTE D - FEDERAL STUDENT LOAN PROGRAMS

Federally guaranteed loans issued to students of the College by financial institutions under the Federal Direct Loan (FDL) programs were \$1,646,160 during the year ended June 30, 2023. The amount presented represents the value of new loans awarded during the year.

Federal direct programs are presented by the applicable federal agency. Federal pass-through programs are presented by the entity through which the College received the federal grant.

NOTE E - ADDITIONAL AUDITS

Grantor and regulatory agencies reserve the right to conduct additional audits of the College's grant programs. Such audits may result in disallowed costs to the College. However, management does not believe such audits would result in any disallowed costs that would be material to the College's financial position at June 30, 2023.

KANSAS CITY KANSAS COMMUNITY COLLEGE SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2023



SECTION I - SUMMARY OF AUDITOR'S RESULTS

Financial Statement Section	
Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
a. Material weakness identified?	No
b. Significant deficiencies identified?	None Reported
c. Noncompliance material to financial statements noted?	No
Federal Awards Section	
Internal control over major programs:	
a. Material weakness(es) identified?	No
b. Significant deficiency identified?	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Identification of major programs:	
<u>CFDA Number(s)</u> 84.007, 84.033, 84.063, 84.268	Name of Federal program or Cluster DOE – Student Financial Assistance Cluster
Dollar threshold used to distinguish between Tand Type B programs:	ype A \$750,000
Auditee qualified as low-risk auditee?	Yes

KANSAS CITY KANSAS COMMUNITY COLLEGE SCHEDULE OF FINDINGS AND QUESTIONS COSTS FOR THE YEAR ENDED JUNE 30, 2023



SECTION II – FINANCIAL STATEMENT FINDINGS

No matters were reported.

SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

No matters were reported.



KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT

June 30, 2023 and 2022

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION

TABLE OF CONTENTS

	Page
Independent Auditors' Report	1-2
Financial Statements:	
Statements of Financial Position	3
Statements of Activities	4-5
Statements of Functional Expenses.	6
Statements of Cash Flows	7
Notes to Financial Statements	8-12

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Kansas City Kansas Community College Foundation
Kansas City, Kansas

Opinion

We have audited the accompanying financial statements of Kansas City Kansas Community College Foundation ("The Foundation"), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Foundation as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Foundation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

3Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of
 expressing an opinion on the effectiveness of The Foundation's internal control.
 Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Lenexa, Kansas October XX, 2023

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDTION STATEMENTS OF FINANCIAL POSITION June 30, 2023 and 2022

Α	SS	F٦	rs.

	2023		2022
		_	2022
\$	2,823,796	\$	1,567,559
	1,021,179		931,131
	957,442	_	508,000
\$	4,802,417	\$	3,006,690
	512	_	
_	512	_	2
	479,455		412,027
_	4,322,450	_	2,594,663
	4,801,905		3,006,690
\$	4,802,417	\$	3,006,690
	\$ \$	1,021,179 957,442 \$ 4,802,417 512 512 479,455 4,322,450 4,801,905	1,021,179 957,442 \$ 4,802,417 \$ 512 512 512 479,455 4,322,450 4,801,905

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION STATEMENT OF ACTIVITIES For The Year Ended June 30, 2023

	Without			
	Donor	With Donor		
	Restrictions	Restrictions		Total
Support and Revenue:				
Contributions	\$ 12,451	\$ 2,512,828	\$	2,525,279
In-kind contributions	350,316	-		350,316
Unrealized losses on investments	39,970	-		39,970
Realized gain on investments	2,078	-		2,078
Interest and dividend income	42,314	-		42,314
Other income	22,914			22,914
Net assets released from restrictions	785,041	(785,041)		
Total Revenues and Other Support	1,255,084	1,727,787	-	2,982,871
Expenses:				
Program services	810,229	-		810,229
Management and general	197,283	-		197,283
Fundraising	180,144			180,144
Total Expenses	1,187,656	-	_	1,187,656
Change in Net Assets	67,428	1,727,787		1,795,215
Net Assets, beginning of year	412,027	2,594,663	-	3,006,690
Net Assets, end of year	\$ 479,455	\$ 4,322,450	\$	4,801,905

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION STATEMENT OF ACTIVITIES For The Year Ended June 30, 2022

	/	Vithout			
	Donor		With Donor		
	Restrictions		Restrictions		Total
Support and Revenue:					
Contributions	\$	404,685	\$	631,875	\$ 1,036,560
In-kind contributions		318,868		-	318,868
Unrealized losses on investments		(85,384)		-	(85,384)
Realized gain on investments		8,157			8,157
Interest and dividend income		23,451		-	23,451
Other income		70,286		-	70,286
Net assets released from restrictions		96,314		(96,314)	
Total Revenues and Other Support	4	832,030	_	535,561	1,367,591
Expenses:					
Program services		740,894		-	740,894
Management and general		125,458		-	125,458
Fundraising		169,143		.2	169,143
Total Expenses	1	1,035,495	_	-	1,035,495
Change in Net Assets		(203,465)		535,561	332,096
Net Assets, beginning of year		615,492	2,	059,102	2,674,594
Net Assets, end of year	\$	412,027	\$ 2,	594,663	\$ 3,006,690

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION STATEMENTS OF FUNCTIONAL EXPENSES For The Years Ended June 30, 2023 and 2022

				June 30, 2023	2023				June	June 30, 2022	22	
		Program	Mar	Management				Program	Management	ıt.		
		Services	anc	and General	Fundraising	Total	ĺ	Services	and General		Fundraising	Total
In-kind salary and benefits	↔	65,403	↔	86,590	\$ 170,369	\$ 322,362	0,	65,970	\$ 67,675	2	164,282	\$ 297,927
In-kind contractual and other		2,256		15,923	9,775	27,954	354	1,803	15,425	2	3,714	20,942
Scholarship awards		625,684		262		625,946	346	524,542	1		•	524,542
Fundraising events		,		895	,	w	895	į	1		1,147	1,147
Bank and investment fees		1		32,350	1	32,350	350	.1	28,095	5	ì	28,095
Professional fees		006		,i.	í	5,	006	8,579	8	2	i	8,611
Office equipment and supplies		į.		299	ť		299	. 1	4,274	4	Ĺ	4,274
College program support		115,986		55,862	•	171,848	348	140,000	9,457	7	Û	149,457
Miscellaneous		•		5,102	4	5,102	102		200	0	-):	200
	₩	810,229	4	197,283	\$ 180,144	\$ 1,187,656	356	740,894	\$ 125,458	<i>ε</i>	169,143	\$ 1,035,495

KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION STATEMENTS OF CASH FLOWS

For The Years Ended June 30, 2023 and 2022

	-	2023	_	2022
Cash Flows From Operating Activities:				
Change in net assets	\$	1,795,215	\$	332,096
Adjustments to reconcile increase in net assets				
to net cash flows from operating activities:				
Unrealized (gain) loss on investments		(89,572)		85,384
Realized (gain) loss on investments		(25,681)		(8,157)
(Increase) decrease in:				
Pledges receivable		(449,442)		32,125
Increase (decrease) in:				
Accounts payable		512	_	-
Net Cash Provided by Operating Activities	_	1,231,032	_	441,448
Cook Flows From Investing Activities:				
Cash Flows From Investing Activities:		05.005		(470.050)
Sales (Purchases) of investments	-	25,205	_	(173,050)
Net Cash From Investing Activities	-	25,205	-	(173,050)
Change In Cash		1,256,237		268,398
Cash and Cash Equivalents, beginning of year	_	1,567,559		1,299,161
Cash and Cash Equivalents, end of year	\$	2,823,796	\$	1,567,559

NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization - Since 1977, the Kansas City Kansas Community College Foundation has proudly served as a partner and avid supporter for the enhancement of teaching, learning, and engaging the community to transform lives. As a charitable, non-profit 501(c)(3), it is led by committed community members. Foundation leadership raises funds for college programs, projects, and special initiatives. The Foundation administers scholarship programs designed to provide Kansas City Kansas Community College students with academic and professional growth opportunities. Foundation leaders are committed to facilitating key partnerships between the college and the community.

<u>Basis of Presentation</u> — Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Codification (ASC) No. 958, Not-for-Profit Entities. Under ASC No. 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions are those currently available at the discretion of the Board for use in the entity's operations and those resources invested in land, buildings and equipment and other property.

Net assets with donor restrictions are those which are stipulated by donors for specific operating purposes, special projects, or for the acquisition or construction of land, buildings, and equipment. The Foundation has chosen to show contributions whose restrictions are met in the same reporting period as unrestricted support. The Foundation's policy is to use restricted funds first, before any unrestricted funds would be used for the restricted purpose.

<u>Property and Equipment</u> – Property and equipment is recorded at fair value at the date of acquisition. There was no property and equipment held at June 30, 2023 or 2022.

<u>Cash and Cash Equivalents</u> – The Foundation considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Foundation maintains cash balances at five financial institutions. Accounts at these banks were insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation had \$2,092,348 and \$777,531 in uninsured cash balances at June 30, 2023 and 2022, respectively.

Revenue Recognition – Contributions are generally available for unrestricted use in the current year unless specifically restricted by the donor. Unconditional promises to give are recorded as received. Other contributions are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. Donated materials are reflected as contributions in the accompanying financial statements at their fair values at the date of receipt. The Foundation records donated services to the extent that they create or enhance non-financial assets or that they require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Allocation of Functional Expenses – The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. Certain categories of expenses may be attributable to more than one program or supporting function. Therefore, these expenses would require allocation on a reasonable basis that is consistently applied. Salaries and benefits, and contractual services are allocated on the basis of estimates of time and effort. All other expenses are based on the type of activity or purpose of the expense.

<u>Estimates</u> – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses. Actual results could differ from those estimates.

<u>Concentrations of Risk</u> – During the years ended June 30, 2023 and 2022, two donors accounted for approximately 27% and 29% of the contributions received, respectively.

<u>Income Taxes</u> – The Foundation qualifies as tax exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

The Foundation recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more likely than not sustain the position following an audit. For tax position meeting the more-likely-than-not threshold, the amount recognized in the financial statements is the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with the relevant tax authority.

The Foundation is subject to income tax regulations in the U.S. federal jurisdiction and certain state jurisdictions. Tax regulations within each jurisdiction are subject to the interpretation of the related tax laws and regulations and require significant judgment to apply. With few exceptions, The Foundation is no longer subject to income tax examinations by the applicable tax authorities for the years before fiscal 2019. If any were to be incurred, The Foundation's policy is to record penalties and interest assessed by income tax authorities as operating expenses.

<u>Date of Management's Review</u> – In preparing the financial statements, The Foundation has evaluated events and transactions for potential recognition or disclosure through October XX, 2023, the date that the financial statements were available to be issued.

NOTE B - INVESTMENTS

FASB ASC 820, Fair Value Measurements and Disclosures, provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1

Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan can access.

Level 2

Inputs to the valuation methodology include:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3

Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2023 and 2022.

NOTE B - INVESTMENTS (Continued)

- Money Market accounts are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 1 of the fair value hierarchy.
- Equity securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 1 of the fair value hierarchy.
- Fixed income securities are valued based on quoted prices for the underlying assets or liabilities of the securities and are classified within Level 2 of the fair value hierarchy.

The following table sets forth by level, within the fair value hierarchy, The Foundation's Investment assets at fair value as of June 30, 2022 and 2021.

	Assets at Fair Value as of June 30, 2023				
	Total	Level 1	Level 2	Lev	el 3
Money markets	\$134,112	\$ -	\$134,112	\$	-
Fixed income securities	419,303		419,303		-
Equity securities	467,764	467,764			-
	\$1,021,179	\$467,764	\$553,415	\$	
	Asse	ts at Fair Valu	e as of June 3	30, 2022	2
	Total	Level 1	Level 2	Lev	el 3
Money markets	\$ 79,696	\$ -	\$ 79,696	\$	
Fixed income securities	444,513	-	444,513		-
Equity securities	406,921	406,921			

NOTE C - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of amounts contributed for specific scholarship programs and the capital initiative. These totaled \$2,512,828 and \$631,895 at June 30, 2023 and 2022, respectively.

Net assets released from donor restrictions, by incurring expenses satisfying the restricted purpose, or by occurrence of events specified by the donors, totaled \$785,041 and \$96,314 at June 30, 2023 and 2022, respectively.

The Foundation had net assets which were restricted in perpetuity of \$480,247 and \$461,188 at June 30, 2023 and 2022, respectively. It is the policy of the Kansas City Kansas Community College Foundation to invest The Foundation scholarship funds in a wise and prudent manner. Funds will be invested to create the best return while maintaining the security and availability of the funds for students for many years to come. Investments will be reviewed yearly by the Board of Directors.

NOTE D - IN-KIND SERVICES

The Kansas City Kansas Community College provides office and management resources to The Foundation. For the years ended June 30, 2023 and 2022 The Foundation recorded and reported \$350,316 and \$318,868 in resources received as in-kind goods and services by the College limited to personnel costs, supplies, and contractual services expended by the College.

NOTE E - LIQUIDITY

The Foundation receives significant contributions which are restricted by donors. Management considers any contributions which are restricted for programs that are on-going, major, and central to its annual operations to be available to meet the majority of current cash needs, with the balance of funding coming from cash carry-overs of prior year amounts without restrictions. These funds are available to meet general expenditures for the current year. Management believes that these resources are sufficient to meet the general operating needs of The Foundation based on their review of the programming needs for the upcoming year and their review of historical costs.

Financial assets, at year-end:	2023	2022
Cash and cash equivalents	\$2,823,796	\$1,567,559
Investments	1,021,179	931,131
Receivables	<u>957,442</u>	508,000
Total financial assets, at year-end	\$4,802,417	\$ 3,006,690
Financial assets unavailable for general Expenditures:		
Amounts restricted by donor	\$ 4,322,450	\$ <u>2,594,663</u>
	\$ 4,322,450	\$ 2,594,663
Financial assets available to meet cash		
needs for general expenditures	\$ 479,967	\$ 412,027

NOTE F - RECENT ACCOUNTING PRONOUNCEMENTS

In February 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02 (Topic 842) as it applies to accounting for leases. This is an update to the accounting and financial reporting standards for periods with year-ends of December 31, 2022, and future periods. The standard requires lessees to recognize the assets and liabilities that arise from leases on the balance sheet. The Association adopted ASU 2016-02 and its related amendments as of July 1, 2022.

The adoption of this ASU did not result in the recognition of any operating or finance "right of use" assets in the current period as the Association does not have any qualifying leasing transactions.

2022-2023 EADA Report Summary Submitted Fall of 2023 Kansas City Kansas Community College Athletic Department

The Equity in Athletics Disclosure Act is designed to make prospective students aware of a school's commitment to providing equitable athletic opportunities for its men and women students. Any coeducational institution of higher education that participates in a federal student aid program must prepare an EADA report by October 15. Institutions must also report data to the U.S. Department of Education via this online survey. This is a mandatory survey.

Data collected in this survey will be published by the Office of Postsecondary Education on the Equity in Athletics Data Analysis Cutting Tool website located at http://ope.ed.gov/athletics. Click here to view our Privacy Statement. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0010. The time required to complete this information collection is estimated to average 5.5 hours, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collected.

The number of male and the number of female full-time undergraduates enrolled:

Male: 648 Percentage: 46% Female: 762 Percentage: 54%

Unduplicated head count of participants on at least one varsity team, by gender:

Male: 82 Female: 75

List of the varsity teams that competed in intercollegiate athletic competition:

Baseball, Men's Basketball, Women's Basketball,

Men's Golf, Men's Soccer, Women's Soccer, Softball, Volleyball

Baseball-

Total number of participants: 35

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: NA

Total operating expenses: \$71,690

Head coach male or female and whether the coach was full-time or part time:

Male, full-time employee.

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 male, full-time assistant coach

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

NA

Men's Basketball-

Total number of participants: 13

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: NA

Total operating expenses: \$44,906

Head coach male or female and whether the coach was full-time or part time:

Male, full-time employee.

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 male, full-time assistant

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

NA

Women's Basketball-

Total number of participants: 13

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: 0

Total operating expenses: \$40,203

Head coach male or female and whether the coach was full-time or part time:

Female, full-time employee.

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 female, full-time assistant

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

NA

Golf-

Total number of participants: 7

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: 0

Total operating expenses: \$22,236

Head coach male or female and whether the coach was full-time or part time:

Male, full-time.

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time: **0**

Number of part-time assistant coaches who were full-time and part-time employees of

the institution: NA

Men's Soccer

Total number of participants: 27

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: 0

Total operating expenses: \$35,477

Head coach male or female and whether the coach was full-time or part time:

Male, full-time employee.

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 male, full-time assistant coach

Number of part-time assistant coaches who were full-time and part-time employees of the institution: **NA**

Women's Soccer-

Total number of participants: 24

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: 0

Total operating expenses: \$34,494

Head coach male or female and whether the coach was full-time or part time:

Male, full-time employee

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 male, full-time assistant coach

Number of part-time assistant coaches who were full-time and part-time employees of the institution: **NA**

Softball-

Total number of participants: 19

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: 0

Total operating expenses: \$43,850

Head coach male or female and whether the coach was full-time or part time:

Female, fulltime employee

Part time head coach? Is coach a full-time or part-time employee of the institution? **NA** Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 female, full-time assistant

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

NA

Volleyball-

Total number of participants: 19

Number of participants who also participate on another varsity team: 0

Number of other varsity teams on which they participated: 0

Total operating expenses: \$62,313

Head coach male or female and whether the coach was full-time or part time:

Female, full-time

Part time head coach? NA

Number of male and number of female assistant coaches and the number of male and female assistant coaches who were full-time or part-time:

1 female, full-time assistant coach

Number of part-time assistant coaches who were full-time and part-time employees of the institution:

NA

Total revenue attributable to intercollegiate athletic activities:

Revenue from football: NA

Revenue for men's basketball: \$238,712 Revenue for women's basketball: \$203,405

Revenue for all other men's sports combined: \$662,053 Revenue for all other women's sports combined: \$707,028

Total revenues generated across all men's teams and across all women's teams:

Men's: \$900,765 Women's: \$910,433 Total amount of money spent on athletically related student aid:

Men's student aid: \$231,206 Women's student aid: \$235,452

Ratio of athletically related student aid awarded to male athletes to athletically related student aid awarded to female athletes:

Male: 49% Female: 51%

Total amount of expenditures on recruiting:

Men's expenditures: \$9,586 Women's expenditures: \$9,957

Average annual institutional salary of head coaches of men's teams and of women's teams:

Men's team average salary: \$63,791 Women's team average salary: \$62,960

Average annual institutional salary of the assistant coaches of men's teams and of women's teams:

Men's team average assistant coach salary: \$37,816 Women's team average assistant coach salary: \$35,427

Total expenses attributable to intercollegiate athletic activities:

Expenses attributable to football: NA

Expenses attributable to men's basketball: \$238,712 Expenses attributable to women's basketball: \$203,405 Expenses attributable to all other men's combined: \$662,053

Expenses attributable to all other women's sports combined: \$707,028 Total expenses across all men's teams and across all women's teams:

Men's: \$900,765 Women's: \$910,433



Kansas City Kansas Community College

99th Candle Candle Lighting CEREMONY

WEDNESDAY NOV. 29TH 11:00 A.M. - 12:15 P.M.

PERFORMING ARTS CENTER



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE Board of Trustees Meeting Tuesday, October 17, 2023 – 9:00 A.M.

<u>CONSENT AGENDA – Item A</u> Meeting Minutes

- 1. Call to Order & Pledge of Allegiance: Chairwoman Evelyn Criswell called the meeting to order at 9:02 a.m. in Room 143 at KCKCC-Pioneer Career Center and in the KCKCC Zoom meeting platform on Tuesday, October 19, 2023. The Pledge of Allegiance was led by Trustee Ash.
- 2. KCKCC Mission Statement: Chair Criswell read the College mission statement.
- 3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton. Ms. Rosalyn Brown was not present.
- 4. **Approval of Agenda:** Chair Criswell called for a motion to approve the agenda. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
- 5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
- 6. Recognitions/Presentations:
 - Chair Criswell invited Dr. Greg Mosier, President, to recognize the Culinary Program. Dr.
 Mosier thanked the culinary program students and Chef Bree for the breakfast. As first
 semester baking students, they did an incredible job with the French toast souffle and
 fresh fruit it was delicious.
 - Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Annual Assessment Report. Mr. Pope presented the following –
 - o This year is the third Annual Assessment Report. Mr. Pope gave special thanks to

Dr. Cynthia Goudeau for this report and reminded all she has accepted another position at Texas Southern University as their Director of Assessment. Mr. Pope gave congratulations to her.

In general, in response to feedback the College received from the Higher Learning Commission (HLC) and its visiting team during the comprehensive site visit in March 2022 with suggestions from the HLC Academy Mentor and Scholar, the KCKCC Academy team led the effort to update the Institutional Learning Outcomes (ILOs). During Fall 2022, the Academy team engaged the campus in several listening sessions. Faculty and staff provided feedback during the listening sessions and were given an opportunity through Microsoft Forms to comment on different versions of the draft.

There are new Institutional Learning Outcomes beginning in Fall 2023. There are four general Institutional Learning Outcomes - communication, civic and social responsibility, innovative and critical thinking and intrapersonal and interpersonal development. We looked through submissions of the Task Stream system. All of the submissions received one of four designations: complete, complete with recommendations, incomplete and not submitted. There are a number of submissions - action plans, status reports, assessment plans, assessment findings and class level academic assessment. In the report is the percentage of those programs that submitted and how they were assessed.

There are reports on assessment-related committees. There are three major assessment-related committees - program review, the general education learning outcome committee and co-curricular assessment. There are division reports on each of the academic divisions, Enrollment Management and Student Affairs. An interesting item was a detailed calendar of all the things going on with program review requirements and a similar amount of work is going on in other areas. The report will be published.

Trustee Daniels pointed out that technology and information literacy was dropped and questioned if that is because students are technology savvy now. Mr. Pope agreed that the committee looked at a number of institutions and in general technology and technology literacy is embedded in what students do. Trustee Daniels commented there is a lot of good information in the report and gave kudos to everybody that created it. Trustee Hoskins Sutton appreciated there will be a hard copy to look through.

Dr. Mosier gave thanks to the team for all their work and to the faculty, program coordinators and Deans. KCKCC has come a long way with assessment and has a strong plan now, it is exciting to see it continue to evolve and grow.

 Chair Criswell invited Dr. Chris Meiers, Vice President of Student Affairs and Enrollment Management, to present the Student Holds Report. Dr. Meiers reported the following – o As a reminder, the Board formally adopted the Holds Policy last March. Part of that policy was to formalize the holds procedure to have good, transparent communication. There are two categories of holds: financial holds and non-financial holds. An analysis of all holds since adoption of the policy has been done. Since 2022, there are 61 total holds in the system - almost half of those have not been used. The different non-utilized hold types will be cleaned up by working with respective colleagues across the College.

Dr. Meiers presented some history related to the holds. Part of the policy was to formalize the financial holds. Dr. Meiers provided history of financial holds and tuition holds. In formalizing the process, the College is seeing the impact wanted to see in letting more students be allowed to enroll. This allows students to continue enrolling and potentially use upcoming anticipated aid to continue their studies. The College is very pleased with the results being seen. Dr. Meiers presented history of equipment holds for laptop rentals, lab fees, lab rentals, library fines or library materials that need to be returned.

Dr. Meiers presented information regarding the Department of Veteran Affairs (VA) 85/15 rule. This will continue to be monitored.

Future steps were provided regarding the VA's 85/15 rule, the review of not actively used holds, the publication of active holds and an engagement campaign with former students.

Chair Criswell mentioned understanding the process and gave appreciate for the good presentation. She questioned if the process is managed digitally, if there is digital criteria that auto holds an account or enrollment or whether this is done by manual individuals in different departments and how one would get alerted there is a hold. Dr. Meiers answered students can see their holds through the self-service system. Some of the holds are added through batch processes, but some holds are added by a department manually. Every hold has a point person that is trained on how to add the hold and how to communicate that to students. The students typically will receive an e-mail message from that department about the hold and how to rectify it.

Chair Criswell asked for clarification on how the person is notified there is a hold. Dr. Meiers answered it is done manually and needs to be explored how to automate those communications.

Trustee Hoskins Sutton thanked Dr. Meiers for the report because the Board Policy Committee was concerned and would appreciate an update each year.

- Chair Criswell invited Mr. Robert Putzke, Chief of College Police, to present the 2023
 Annual Security and Fire Safety Report. Chief Putzke reported the following
 - o The Annual Security and Fire Safety Report is known as the Clery report. This report is required under Federal law and reports on safety, security and fire safety

on campus. It is the 2023 report that has data from 2020, 2021 and 2022. Under federal regulation, it is going to report on each campus separately - main campus, Technical Education Center (TEC) -1, -2, -3 & Fire Science, and Pioneer Career Center and is required to be broken down into crime statistics and fire safety statistics for on campus locations, non-campus locations, and public property that borders the campus. The statistics are very low. KCKCC is very proud of that fact, especially when compared to the surrounding area and nationally to other colleges and universities - KCKCC has a very low crime rate. Part of that is due to the College having its own Police Department on campus with the dedicated staff and the College puts a tremendous amount of resources into the department for personnel and equipment to keep crimes low. That help is appreciated.

Trustee Daniels commented how safe the College is and asked how the information is publicized to notify the general public. Chief Putzke answered one way is on the website where the report is published. The website mentions the different safety enhancements, what people can do to keep themselves safer on campus like getting escorts, the different programs College Police have every month teaching safety - both personal safety and property safety and how to keep safe in the event of an active shooter. Those are some College Police publicizes how safe the campus is. Trustee Daniels mentioned the statistical piece stands out about how safe the campus is and wondered if there is a way to broadly let people know.

Trustee Hoskins Sutton was pleased with the report and remembered in Student Activities parents ask how safe the campus was. This is impressive. Trustee Hoskins Sutton noted the campus is relatively safe and noticed the TEC center, even with the community events, is still low and it is very good to see.

Chief Putzke mentioned the College Police are very proud when students or parents comparing different colleges and KCKCC's statistics and report is safe particularly compared to some other institutions in the local area. Dr. Mosier and Dr. Kneuvean are very attuned to ensure there is a police officer in the TEC-1 lobby area and we are doing everything we can to keep all the campuses as safe as possible.

Trustee Daniels gave congratulations to all that worked on the report. Chief Putzke mentioned Deputy Chief Jason Sievers as he spends countless hours in trainings and in federal meetings hashing out the different regulations that are required to compile these reports - he does a great job.

Trustee Ash questioned if all of the positions were filled. Chief Putzke answered there is one opening - one is in the Academy and two are onboarding.

- Chair Criswell invited Dr. Greg Mosier, President, to present the Downtown Groundbreaking Ceremony. Dr. Mosier presented the following –
 - o The groundbreaking ceremony was discussed at the last meeting but now the video from the event is ready after Ms. Kris Green, Chief Marketing and Institutional Image Officer, and her team have worked on the edits. Dr. Mosier played the video then

mentioned the College has been sharing the video on social media – the version without the CommunityAmerica Credit Union donation in it as they will release it to their Board first and then we can share that version. Dr. Mosier reiterated it was a very good job on the video and the event. It was anticipated to have about 120 to 130 attendees and it was between 160 and 170. This shows the great support for the downtown project and how important that is.

7. Communications:

- Chair Criswell invited Dr. Greg Mosier, President, to communicate the Board of Trustees Annual Food Drive. Dr. Mosier presented the following –
 - o Every November, the Board hosts a food drive right before the holiday season. Each year we continue to collect more and more foods and personal products that really help our students. At the November meeting, all the items collected will be on display then given to our students through the food pantry. There are a lot of students that have food insecurity and this helps them get by, especially during the holiday season. Dr. Mosier requested this to be shared with others so KCKCC can continue to see the pile grow and grow each year. Dr. Mosier gave appreciation for all the support and for what everyone does to make this such a success.

Chair Criswell confirmed financial donations are also accepted.

- 8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
 - On behalf of the Board Finance Committee (BFC), Vice Chair Isnard, Chair of the BFC, reported the Finance Committee met on Monday, October 9th and was joined by Trustee Brune. Trustee Ash reviewed the materials with the committee while in a conference session. The monthly financial reports were reviewed. The College received the first disbursement of property taxes for the year, about \$2.7 million and a federal financial aid disbursement of \$2.9 million in the month of August with that being the bulk of KCKCC's revenues.

There was a lot of discussion about the health insurance and dental insurance renewals for 2024, which will be brought to the Board today for approval. There is a recommendation from administration for a couple of changes, most notably for medical insurance to change from Aetna as the provider to Blue Cross Blue Shield of Kansas City. The most important reason for that, not only is it a better network, a 4% decrease in premium costs will be realized which in the market right now the average is about a 10% increase. It is really incredible to be able to bring this savings to the College. In dental, by moving from Aetna to Delta Dental, there will be about a 14.3% decrease in premiums. Vice Chair Isnard was pleased with the results of bidding that out this year.

There was discussion about the Career and Technical Education (CTE) fees changes for the upcoming year. There is a presentation later in the meeting today from Mr. Pope about that. The BFC had several questions about some of the increases and all

questions were answered to our satisfaction. Some fees decreased and some increased slightly based on increased costs due to inflation including materials students need for courses.

Items B & C on the consent agenda were very short lists this month.

Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- On behalf of the Board Policy Committee (BPC), Trustee Hoskins Sutton, Chair of the BPC, announced the committee did not meet because of schedule conflicts and will be meeting this Thursday, October 19th.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brune, on behalf of Trustee Brown, Chair of the BCEC, reported the BCEC met on Tuesday, October 10th. The BCEC received a packet of information showing the history of the committee from February of 2021 to today and the beginnings of an outline of a Strategic Community Engagement plan which will be discussed fully in the committee's November meeting.

Ms. Kris Green, Chief Marketing and Institutional Image Officer, always supports BCEC very well. President Mosier joined the meeting and the majority of the meeting was spent discussing the procedure used to approve outside groups wanting to use college property. The BCEC were totally in agreement with President Mosier's proposals to enhance the procedure so it adds clarity to how groups are categorized when they make a request to use the property and how decisions are then made by the President's Cabinet on those particular uses.

BCEC shared with the president a lot of history about how some of the groups have come to the College requesting utilization. It was a very helpful discussion and the committee looks forward to following the work of the President's Cabinet on this particular procedure.

Trustee Ash agreed with Trustee Brune and added this committee has been evolving since it began. We are very much a learning community. Dr. Mosier brought forward proposals and helped the committee see it might have been getting out of lane and getting into the College administration's lane which would not be friendly with the Higher Learning Commission (HLC). There was good robust discussion and a solution was reached that is going to be beneficial. It will keep the Board in the Board's role and will keep administration in their role. Trustee Ash thanked Ms. Green and Dr. Mosier for their engagement with the committee.

Trustee Ash thanked Trustee Brune for bringing forth good information for the BCEC manual or Standard Operating Procedures (SOP) discussions next month.

Trustee Brune shared a statistic that she is proud of - starting in April of this year, the BCEC started a community outreach program and to date meeting with a variety of groups like Livable Neighborhoods and down to the level of individual neighborhood groups, the committee has had discussions with 162 community members about the downtown campus and about the College in general, and it is been really well received when talking with people in the community.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. The Motion Carried.

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported he continues to be on the Friday president's call. There is ongoing discussion about a number of issues but most of the focus has been on the post-legislative audit for athletics. For Trustee Ash, Arlen Liker, Trustee at Colby Community College and President of KACC, and Heather Morgan, Executive Director of KACC, there are concerns about where this is going and what they are really up to. That report will be out before December 31st and we will get to look at it before the new legislature. Trustee Ash, Dr. Scott Balog, Executive Vice President, and Dr. Fabiola Riobé, Vice President of Educational Innovation and Global Programming, and had a chance to meet one of the legislators on the post-legislative audit committee at the legislative meeting last month. Ms. Heather Morgan and the presidents are being proactive and trying to help identify where they are getting out of their lane. The issue is they do not think they have a lane. We will continue to monitor that very closely. Trustee Ash will request more information from Dr. Mosier regarding the finances. There are thoughts that they may be trying to move in the direction of more standardization from college to college because each of the 19 colleges and the tech colleges fund things differently depending on how their Boards operate and their financial oversight. If that is where we are going, we would like to help steer that where it is the best transition for all as a system. An executive session may be needed for more conversation. The next meeting is the first Friday and Saturday in December in Liberal, Seward County.
- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported that he, Vice Chair Isnard and Trustee Huskins Sutton attended the ACCT Leadership Congress. It was one of the better congresses and there were several workshops he would have attended but could not attend them all. Trustee Ash picked up a thick handout for Mr. Goheen for college lawyers. Trustee Ash attended the Chair's Academy, it was really good and he learned more than previous years. There was a good workshop put on by the Kishwaukee College "Leading with Civility in a Changing World". They discussed onboarding and new Trustee orientations and provided a list of common abbreviations and acronyms used in the Community College system. This might be helpful for the new Trustees. Another workshop was "Thriving Students, Thriving Communities, Workforce Development and Beyond". Trustee Ash had extra handouts for the Trustees and Dr. Mosier. One big item from that was Artificial Intelligence (AI). It is here, it is coming, it is changing and evolving

very quickly. There are some questions for the Board to start thinking about. One of the best workshops Trustee Ash attended was "Middle College, the Pipeline for Enrollment and Transformation". Middle college is like working with high school students. This college in Illinois specifically targets high school dropouts and setting up a military college experience where they can finish their high school diploma with dual enrollment working on various agrees. They got a grant from their local Health Foundation. They work with 25 to 35 students annually and they had some great success stories.

The next event is the National Legislative Summit in February.

Trustee Ash is the voting delegate for KCKCC and there were a few elections that were held and he noticed a trend – there were not very many nominees for a lot of positions. Trustee Belen Robles, El Paso Community College in Texas, was reappointed to the Diversity, Equity and Inclusion Committee, and three Trustees were elected for the Board at-large positions.

Contingent on his reelection to the KCKCC Board and the Board is willing to consider him, Trustee Ash is interested in serving on either the Governance and Bylaws Committee or the Public Policy and Advocacy Committee as an associate. The committee interest form and letter of support is due by November 1. Again, the trend has been not a lot of people stepping up to participate. Also, the committee meetings are held a day before the annual Congress or the Legislative Summit which Trustee Ash attends.

Trustee Hoskins Sutton reported she went a day early because she is on the Diversity, Equity and Inclusion (DEI) Committee and they met on Sunday. A lot of the talk was about DEI being in the news so much because some states are attacking it. The presenter on that topic was the Chancellor from Metropolitan Community College. ACCT is committed to Diversity, Equity and Inclusion, if you live in one of these states of Missouri, Texas and Florida - like in Texas they do not even want you to use the word diversity. The takeaway was that even if we do not use these terms diversity, equity, inclusion and belonging the work will still continue as we move forward in a more diverse world. Locally, everything is still going to take place whether they change the name or say you cannot say diversity.

Trustee Hoskins Sutton attended a pre-session symposium which was a follow-up to the "The Black Learner". This year it was called "Leveling Up" and the information was staggering regarding the number of black students that have left higher education and the community college over the years. About 400,000 have left community colleges since right before COVID and it is trending down. If four-year universities are included, it is about 600,000. Even though other students attend, statistically black students are more likely to attend a community college. If they are not coming, that will impact enrollment. It is going to behoove the College to be concerned about getting the black student back.

A big group attended the session "Middle College: The Pipeline for Enrollment and Transformation". Trustee Hoskins Sutton questioned how this is different than dual enrollment. It is like dual enrollment, but it is students who have dropped out or who are not doing well and they have to be recommended by their high school to be in this program. This session was very good on how to get those students that are being missed.

Another session attended was "Being Responsive, Creating Critical Pathways and Services for Marginalized Students" presented by Mount San Antonio College in California. They too work with at-risk students and since at-risk has a negative connotation, they say students at-promise. They say colleges are missing a lot of students that are aging out of foster care systems. Another term they use instead of saying formerly incarcerated, they say system impacted or justice impacted. Trustee Hoskins Sutton agreed with Trustee Ash this was a very good conference.

Trustee Hoskins Sutton noted the closing speaker on Saturday was absolutely amazing, Dr. Lawrence Weekly. He spoke about the impact community colleges have had and how community college saved him. He said as Trustees and as presidents, everybody needs to know the impact made and all should be proud for the changes, the improvements that are being made in lives by being a community college.

Vice Chair Isnard shared as always it was a really great conference and that as with all employees, professional development is important for Trustees to help us continue to do our jobs for the community to the best of our ability, we need to keep up with the latest that is out there and network with Trustees across the country and have a presence with our colleagues in the state and national level.

The overall trend of the sessions was about uplifting students with barriers to that traditional education path and what other colleges are doing to deal with some of the issues like declining enrollment and the needs of a changing workforce as automation continues to be playing a bigger role in everything that the workforce is doing. Two sessions attended with scary but good takeaways, were around information technology security and financial internal controls. As Chair of the Board Finance Committee, Vice Chair Isnard gravitated towards sessions with those types of topics and looks forward to having some discussion in the committee about getting some reports on where KCKCC is on some of those things. Some stories were shared from colleges about the fraud and issues out in the world these days, some steps that could be taken to protect the College and make sure KCKCC does not face those issues.

Since there will not be another Board meeting prior to November 1st, Trustee Daniels motioned that the Board support Trustee Ash, if he decides to and if he gets reelected, in whatever decision Trustee Ash makes regarding a committee. Vice Chair Isnard seconded the motion. **The Motion Carried.**

Chair Criswell called for motion to accept the report. Trustee Daniels made the motion. Chair Criswell seconded the motion. **The Motion Carried.**

- 9. **Consent Agenda:** Chair Criswell called for guestions or comments.
 - Trustee Hoskins Sutton noticed the resignation of Ms. Andrica Wilcoxen and wanted the College and the community to know she was saddened that Ms. Wilcoxen left and thanked her for all she did with the student government, the Student Senate, she took it to new heights and she will be missed. The Board agreed.
 - Chair Criswell called for a motion to approve the Consent Agenda. Trustee Ash made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**
- 10. **Student Senate Report:** Chair Criswell called for the Student Senate report. On behalf of Ms. Elizabeth Daniels, Student Senate President, Mr. Zamarion "Z" Coffie, Student Senate Treasurer, reported the following
 - Student Senate has finalized roster positions for this year.

A meeting was held on October 6th. An advisory meeting was held following the Student Senate meeting. Expectations were discussed and responsibilities were set with the Dean of Student Services. The next Student Senate meeting is on October 20th at 2:15, also virtually through Microsoft Teams.

The Halloween Bash is on October 21st at TEC from 6:00 p.m. to 8:00 p.m. with the special trunk-or-treat and a haunted maze.

Trustee Ash gave appreciation for all Student Senate is doing to help increase engagement amongst the campus community. It is noticeable in the last couple of years that it has been really growing and it is palpable. It can be sensed the community life is better. Student housing contributes to that too - it all works together. Trustee Ash thanked Student Senate for their leadership.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. <u>The</u> Motion Carried.

11. **President's Report** – Dr. Greg Mosier

 Dr. Mosier thanked the Student Senate representative, Zamarion "Z" Coffie, that reported on behalf of Student Senate, and echoed the comments of the Trustees regarding the engagement and the amount of activity taking place at all KCKCC locations.

Dr. Mosier expressed appreciation to Marcia Irvine, Director of Pioneer Career Center, her staff and Media Services for hosting today's meeting in Leavenworth, Kansas. The first semester baking class under Chef Bree made a wonderful breakfast for the meeting - a French toast souffle.

The day after last month's Board Meeting, the College held a Board of Trustees Candidate Forum for employees and students. Five candidates attended: Trustee Don Ash, Mary Ricketts, who is also on the KCKCC Foundation Board, Jammie Johnson, Nina Kimbrough and Brenda Andrieu Scruggs. It was a worthwhile event with good conversation and good attendance including online attendees from across the KCKCC locations. The moderators were Pat Kelly, Vice President of Staff Senate, Liz Daniels, Student Senate President and Dr. Scott Balog, Executive Vice President. Unfortunately, that means, three Trustees will not be returning to serve. Dr. Daniels, Trustee Brown and Trustee Brune have provided incredible service. For the December Board meeting, several President's Cabinet members will be attending the Complete College America annual conference, so we will be joining virtually. At the November Board meeting at 4:00 p.m., the College wants to hold a thank you reception for the Trustees who are leaving and show our appreciation and our support. An invitation will be sent to all employees, Student Senate and KCKCC retirees. If the Trustees would like an invitation sent to anyone specific, please let us know.

The Downtown project is moving along full steam ahead as normal and big steps were made during this last month. With escalation that has taken place throughout the years and from October 2022 to October 2023, the price went up 30%. Through hardy conversations, the size of the center has been reduced from 100,000 square feet to 92,000 square feet. The last thing the College wants to do is cut programming space and that was maintained. Even with a 30% escalation and budget reductions, the building is going to be beautiful. The spaces are really what is needed to educate students. There was a gross maximum price and the College's portion is only 6% higher than what it was a year ago. The price for the College went from \$50 million to \$53 million, which was the new target price. Fundraising is a huge portion of that so when it is said KCKCC is spending \$53 million on the center, remember that so far \$30 million has been raised for the College and there is still successful capital campaigning happening. KCKCC will be paying a small percentage of that total cost. This center will have an impact, as Trustee Sutton was mentioning, really serving those students who are at-promise in the heart of KCK. This is why there has been so much support for this project.

Regarding the demolition, yesterday there was a meeting with Mayor Garner and the Board of Public Utilities (BPU) to resolve a water item. Demolition fencing should be going up soon to make the site safe. The selective deconstruction of the church will begin so the stained-glass windows, the church pews, the red brick, the foundation stones and the trusses in the sanctuary can be restored and reused. While that is being deconstructed, demolition on the East End and by the Kraken building will begin. The project will keep the Kraken building as it is super sound and a façade can be done to make it look like the new building. The building could be a food service, a sandwich shop, a pizza shop or something similar that the College could get ready and lease to the community. It will take at least 60 days for demolition then site work

begins and we begin going vertical in the Spring.

Permission was granted from the Unified Government (UG) and BPU to place two timelapse cameras within the next two weeks so that this incredible process can be documented.

The project is getting assistance from BPU and the UG for in-kind services. Last week, a \$6.5 million wire transfer come to the College as part of this project. There have been many meetings with additional potential funders this last month. Yesterday there was a meeting with a funder with an ask of \$5 million for the project. The funder showed interest in a special area so Dr. Mosier escalated the ask from \$5 million to \$6 million and the funder answered that sounded right. The KCKCC Foundation Office will put the \$6 million proposal together and the College will hopefully know by the end of the calendar year.

Dr. Mosier, Dr. Balog and Dr. Riobé have been working with the Wyandotte Economic Development Council (WYEDC), Bob Milan from the Board of BPU and some others with a pilot Microsoft Tech Spark initiative. This is not money that is available now, but it is the money that could be available in the future because it is funded by Microsoft who is looking to do one location in each state. KCKCC will be hosting a meeting with Greg Kindle at the WYEDC on November 3rd, with a representative from Microsoft corporate. Dr. Mosier will present the renditions of the downtown building, give them a site tour and let them know what KCKCC is doing downtown in the urban core which is the population they would like to serve as well.

Today, three of the President's Cabinet members have joined this meeting virtually because they will be attending the National Institute for Construction Excellence (NICE) annual awards luncheon immediately following this meeting. Dr. Mosier announced KCKCC has secured with NICE's Executive Director, Greg Lever, to be the lead presenter next year. The downtown center will be fully under construction then and KCKCC will be the presenting entity for the 2024 NICE award luncheon which usually there are about 700 to 1,000 contractors in attendance.

Dr. Mosier continues to work with Panasonic and their Vice President of Panasonic Energy North America (PENA) for their workforce and was recently asked to sit on a regional update on November 1st with the Vice President from PENA about education. President Mosier, President Bowne from Johnson County Community College, Walt Miller from Panasonic and their Human Resources team will give an update to the region. KCKCC is looking at adding a Panasonic-specific cohort to Automation Engineer Technology (AET) / Federation for Advanced Manufacturing Education (FAME) in Fall 2024.

A couple weeks ago, the College hosted KCCLI - the Kansas Community College Leadership Institute. It was a great meeting with a really good turnout and the College got to show off all the wonderful things that we are doing at KCKCC. That is always a nice event directed by Dr. Jackie Vietti whose heart is still 100% with the community colleges and she does a wonderful job with that leadership institute.

Yesterday, Dr. Mosier did an interview with the Kansas City Business Journal for an update on the downtown project and the new KCKCC Leavenworth County site. In Leavenworth County, there is a billboard about that new site just north of Sonic on the West side of the road. The College is meeting with community members and starting the conversation on what it might look like from a funding aspect. We have a way to go on that, but people are starting to get excited. Dr. Mosier showed appreciation for the Leavenworth School District that has allowed KCKCC to use the Pioneer Career Center for many years.

On September 28th, Chair Criswell and Dr. Mosier gave a presentation to all Unified Government Commissioners about how the College comes about the budget and set the mill levy. Even with all the growth the College is doing, the planning, building and investing in our facilities, in our community and in our students, KCKCC was the only taxing entity, that Dr. Mosier was aware of, that actually reduced their mill levy. Chair Criswell and Dr. Mosier took the opportunity to explain that KCKCC reduced by one mill - and many people may think that is not very much. The UG's rate went up 15 mills and every mill is \$2 million. For KCKCC, that was 33% of the revenue that could have been received, but rightfully so, the College gave that back to the community because with the institution's budget and the way KCKCC is working very efficiently, there was space to do so. Dr. Mosier was not sure if there may have been some reduction in Bonner Springs or Edwardsville but all the other entities remained flat.

Dr. Mosier excitedly announced, in working with Dr. Kneuvean, the Marjorie Blank Childcare Building name is installed on the building. There is some clean up to do where it used to read Childcare Center, but it looks very nice.

As part of the College beautification process, the two Rita Blitt sculptures are returning to campus on Friday and will be reinstalled all nice, clean, pretty and smooth this time. The pond in the middle of campus has been cleaned and dredged out a little deeper. Facility Services poured a new concrete dam which raises the water level by two additional feet. One of the construction classes is doing the rock masonry on the concrete. It will be a beautiful area with picnic tables, the sculptures, the pond and the waterfall to go decompress and study.

Chief Robert Putzke, Deputy Chief Jason Sievers, Associate Professor Shawn McGivern and his wife joined Dr. Mosier on a Saturday to tackle the nature trail by the field house. We want to get the trails cleared, flattened and then start chipping all the debris that has gathered over the years.

Trustee Hoskins Sutton asked if there will be a ceremony for the building naming. Dr. Mosier answered yes, and it would be best to have it in the Spring so that will be in process.

Trustee Ash motioned to accept the report. Vice Chair Isnard seconded the motion. <u>The</u> Motion Carried.

- 12. **Executive Vice President's Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following
 - Gave thanks to the students with Phi Theta Kappa for the pink ribbons that the Board received. They made the ribbons to distribute today on campus as part of our Where Pink initiative to bring awareness to breast cancer. In addition to the ribbons, they worked with a local vendor to package pink ribbon cookies that will be distributed on campus along with socks.

This report will continue to focus on institutional strategy, partnerships and operations. The review of shared governance at the College will include a review of the function of all of our committees, councils and work groups to ensure these groups are representative of the college community and they effectively contribute to the performance of the organization. Are they contributing to moving KCKCC towards accomplishing the priorities within our plan and helping to move the needle? Those groups will be reviewed over the next few months.

As part of that review, it will also include a review and update of the way in which we report our work that contributes to that plan. Over the next few months, the Board will see a change in the way employees report and that updates are brought on our progress, our work at the College that is contributing to achieving the priorities that are contained within the strategic plan.

To Trustee Ash's point about working with legislative delegation, that is correct. The College needs to leverage relationships with local members and build off the conversations that are being had with those like Representative Tarwater recently as it relates to partnerships and strategic relationships. KCKCC continues to develop and advance those relationships with local Chambers of Commerce or economic development organizations, employers and nonprofits across the metro area that align with our demand-driven approach with program offerings and our services. These relationships and what the College is receiving from those relationships, inform our program offerings, the content we deliver in classes and the services provided.

President Mosier mentioned our attendance today at the NICE Awards - it is the National Institute for Construction Excellence and we will be attending their annual awards luncheon. KCKCC will host several students from Wyandotte High School who will be sitting at our table. It will be a special event.

Those employers we are in conversation with include organizations like MoKan Goodwill. Employers we are working with as part of a metro-wide conversation that the President and I are co-chairing and leading with the Civic Council of Greater Kansas City and KC Rising. We will be leading a work group bringing employers,

service providers and resource organizations together to inform the development of a new model for workforce development across the metro area that is far more coordinated in our approach and better utilizes the resources that we all have access to so that we are creating synergy that is driving the development of our workforce and creating a talent pipeline that is supporting employer needs moving into the future.

Dr. Balog is excited about where conversations are headed with the Kauffman Foundation and reinvesting time and energy into that relationship aligning with KC Scholars Great Jobs KC to identify more resources to support student access and to support their success as they navigate their education journey at KCKCC.

A lot of time is being spent in Leavenworth County to grow relationships, to inform program work, to inform the services KCKCC will provide. Conversations were recently had with the Leavenworth County Development Council and Fort Leavenworth. Dr. Balog was included to attend their community executive forum to learn about the Fort, its work and developments coming in the near future there.

On operations and execution, the quarterly Cabinet retreat will be hosted next week where we will build off the work over the last three months in strategic enrollment management, rapid program development and data innovation. That retreat will include the kickoff of two college-wide initiatives, one in enrollment management and another in data governance.

Trustee Brune, as a breast cancer survivor, gave much appreciation for the pink ribbon initiative. Dr. Balog gave kudos to Phi Theta Kappa for recognizing that and for hosting today to bring attention to the issue.

Chair Criswell called for a motion to accept the report. Trustee Hoskins Sutton made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- 13. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following
 - The Heartland Region of Phi Theta Kappa, which consists of Kansas, Nebraska and Missouri had their Fall conference here at KCKCC with 120 students and advisors from 20 different community colleges. Congratulations for all who worked on that event.

The Interdisciplinary Undergraduate Research Symposium will be Tuesday, November 7th, from 11:00 a.m. to 1:00 p.m. in Upper Jewell. Students will be sharing research posters and attendees will have a chance to visit with each student to hear about their research.

An administrative assistant joined the Learning Commons in the Technical Education Center - welcome to Mary Ann Brungardt.

The Center for Teaching Excellence held a number of training sessions this month and many were co-presented or facilitated by Tom Grady, Faculty Director, along with others, such as Randy Royer, Director of Media Services and Alex Twitty, Learning Specialist for Academic Resource Center.

On Sunday, October 29th, is the Fall choral concert. The main piece is written by our own Justin Binek - Mass of Light, Missa Lucis. This was the piece the choir and others performed in Carnegie Hall a year ago. The same soloists, Lauren Kinhan and Peter Eldridge of the New York Voices will be soloists.

The art club has 40 members. Congratulations to them for beginning to grow that program and interest in that program.

The culinary program selected and recognized the culinary student of a semester for Spring - a high school senior Lizbeth Delamora. Chief Justin Mitchell received the TEACH Award for KCKCC faculty along with adjunct instructor Doug Sikkel from the Division of Social and Behavioral Sciences and Public Services.

The nursing pinning is on December 13th at 7:00 p.m., the Board is invited to attend.

First semester physical therapist assistant (PTA) students collaborated with first semester nursing students to trans teach, transfer and mobility skills. The nursing students will be returning the favor and teaching vital signs to the PTA students.

Congratulations to adjunct faculty member Inamul Haque whose abstract was accepted for oral presentation in the Advances in Medical Research-KC2023 Conference, which will be at the Kauffman Conference Center.

Dr. Ishfaq Ahmed received a National Science Foundation.

American Sign Language Professor, Dr. Ronald Malcolm, had two more articles published. He has published quite a lot - congratulations to Dr. Malcolm.

A group of students went with Professor Daryl Long's Diversity class to Topeka to tour the Brown v. Board of Education Museum.

Economics Professor Dr. Andres Cantillo gave three interviews to the Colombian National University radio station covering a variety of issues - congratulations to him.

Chair Criswell encouraged everyone to see the Brown v. Board of Education Museum. It is really something and very well done.

Vice Chair Isnard motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

- 14. Vice President Student Affairs and Enrollment Management Report: Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following
 - Enrollment is still trending very favorably for credit hours as of Monday's report, numbers are up 1.68% compared to last Fall. There are sizable increases in new student enrollment while enrollment for continuing students continues to struggle. The new Director of Institutional Effectiveness, Dr. Steven Nettles, is doing a deep analysis to begin to understand those numbers.

The basic needs center has partnered with Kansas State University's Wyandotte County Research and Extension Office to bring their first Kitchen Restore project to Wyandotte County. This is a project that K-State Extension does throughout the state to provide starter kits of goods and services for students and families to help get their kitchens started. This is through a partnership that was nurtured through Leadership 2000 with my leadership last year and we will be doing an item drive in November.

The Advising Office is starting to see more activity which is attributed to the additions of career retention advisors that have been made with the Title III grant. The division is getting ready to add a second career services position, which is funded through the Title III grant. This will help infuse more career connected learning with those services.

Significant progress has been made in improving some technology systems and automation. The application for degree process that is built in Ellucian was release. This is replacing a paper-based process which required the student to go to their advisor to double check their degrees. There are good results and good feedback from students from the Fall graduation season. More activity with that is anticipated towards the Spring graduation season.

Out of an abundance of caution with the athletic teams, as the field house floor has started to sag more than it has previously, alternative locations for athletes to practice and play have been established. An announcement will be made regarding the alternative locations for the 23 basketball games and one volleyball game.

Trustee Hoskins Sutton asked how the digital sign in for basic needs works. Dr. Meiers answered students check into the system on a tablet at the main campus basic needs center. There are satellite locations at TEC and Pioneer Career Center. The basic needs coordinator will work with those locations to have the same check in process. It allows students to check in ahead of time and it gives the basic needs coordinator more information for special dietary needs or items that can be prepared before they arrive.

Trustee Hoskins Sutton mentioned the application process. An item she learned at ACCT is to add a question to the admissions applications about special needs or basic needs assistance. This will get students to the services quicker and they are more than likely to stay because

their basic needs are being met.

Trustee Hoskins Sutton was pleased to see that the student Athlete Advisory Council has been organized and questioned if they will participate with Student Senate and the other clubs and organizations to prevent silos. Dr. Meiers answered that is a very fair point and gave kudos to Mr. Greg McVey, Director of Athletics, for reinstituting that process. Many of the Student Senators are athletes so that is a great opportunity. With this displacement of not being able to play in the field house, we are working with Dr. Derritt, Dean of Student Services, and Student Senate to have spirit buses from the main campus go to the games and to encouraging students to continue to participate.

Trustee Ash attended an interesting workshop presented by vendor Ocelot. They were doing really cool customized stuff implementing Artificial Intelligence (AI) as a way for students to connect and get answers quickly. It was freeing up the human resources and student service to do more of helping connect students or direct them to services. Dr. Meiers plans to pitch similar ideas at the Strategic Enrollment Management (SEM) meetings.

Dr. Mosier added the College has been working on is automation to speed up the response to students when applying to the College and also to provide information to them at a faster pace. All can really assist with making KCKCC more responsive and it frees up the human capital as was mentioned. The institution is looking at partnering with a company who will present at the quarterly retreat for cabinet on assisting in developing that process and other items around strategic enrollment management which will help implement some of these strategies at a more rapid pace.

Trustee Hoskins Sutton reported another session she attended referred to striking a balance between those populations of the younger student who is ready for the technology and the older student - they are being called the invisible student because community colleges overlook them. It is something to think about so the entire community can be served.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. <u>The Motion</u> Carried.

- 15. Vice President Educational Innovation and Global Programming Report: Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé reported the following
 - Educational Innovation and Global Programming is encompassed of adult and continuing education, high school partnerships, online education services, global and international programs and workforce innovation in our adult and continuing education.

Stephanie Prichard, Assistant Director of Adult Education, partnered up with our partners, University of Kansas Healthcare System, to talk about the Because We Care program at a Workforce Innovation Conference.

A new GED instructor is on board. Students are on target to be celebrated for their GED accomplishments for this May and in the percentage of passing, over 78% have passed on their GED assessment.

KCKCC is ramping up the business English program. We have lined up to offer a new business ESL on site to industry partners and already have over 60 individuals on a waiting list.

The Rider Coach Preparation program has seven new certified instructors that have just passed the certification for that program.

High School Partnerships is a new team led by Mr. Julius Brownlee coming on board a few months ago, the team has hit the ground running. They have been meeting with high school partners to discuss how KCKCC can grow and enhance their program. A huge part of those conversations are around automation which is a huge opportunity to get information to students quicker. Dr. Riobé shared a letter sent by Professor Victor Ammons, celebrating the work of the team during his high school clinic focusing on the psychological studies. Mr. Brownlee and Ms. NaQari Harris participated and counselors and administrators are inquiring about opportunities for 2024. Over 100 students were present.

Community Engagement - Trustees, faculty and administrators attended the NAACP 105th Celebration. The celebration had not been held in seven years and they kick started it and held at KCKCC's TEC center. It was a great presence.

Global and International Programs - Mexico celebrated its 213th anniversary and Dr. Riobé attended the celebration with the new Head Consul, Soileh Padilla Mayer, who's representing Mexico most importantly. Dr. Mosier, Dr. Riobé and the contributions from Ms. Green leading the marketing team, are diligently working for the exploration tour to Peru that is taking place at the end of November.

Online Education Services supports the Board meeting - kudos to them. They help with Zoom meetings, supporting at least 212 ticket requests per month with students and faculty engaging with them. There are over 473 unique users in the lecture capture and they continue to ensure online programs are 508 compliant.

In workforce innovation a lot of work is being done to ramp up apprenticeships. Dr. Riobé and Associate Dean, Ashley Irvin, attended a two-day training on apprenticeship. Rich Piper, Customized Training, has been engaging students in ways that he has not before - getting them to table at the events such as the Career and Technical Day where students were talking about the opportunities particularly held with FAME.

Dr. Riobé has a dynamic team and at KCKCC you can start here and go anywhere.

Trustee Ash commented he attended a session presented by the College of Lake County in Illinois by David Wooten, Department Chair of Industrial Technology, and Miguel Morales, Acting Dean of Engineering, Math and Physical Sciences. The workshop was titled "Flexible and Realistic Career in Technical Education". Trustee Ash read the description: Offering career and technical education programs that fit into busy lives of students can be challenging. Learn how College of Lake County launched an industrial technology program covering 10 content areas and 22 courses offered in a flexible open lab concept so students can complete online curriculum and attend in person labs at their convenience. Presenters shared how local industry influenced the program design, structured lab time, curriculum fosters student success, best practices in learning the management system and overcoming hurdles with student data systems. Other features included retention and job placement, data and the advisory committee's role.

They had very impressive data on their successful outcomes. Trustee Ash has requested their PowerPoint presentation. Once received, he will forward it to Dr. Mosier for review and to share. It was very interesting and very impressive.

Trustee Hoskins Sutton shared the need for workforce and the global market, the global training we are headed toward was prevalent. In workforce, manufacturing is often discussed but one college saw in their community there was a need for teachers so they developed a Teachers Aid Certificate program. Though there is reliance on a high school partnership, that high school partnership with the declining population and the younger enrollment will not be able to fill everything needed. We want to encourage that, but we also want to look beyond that. Make sure the populations are being looked at and determine who is missing in proportion to the school size, in proportion to their enrollment. Be mindful of that and make sure all students are being served.

Trustee Hoskins Sutton attended a session that discussed going global and how and who to pay for that. One college said they could not use their own budget so their global program is 100% self-sustaining. That is something to think about. There was a lot of good information at the sessions.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- 16. **Chief Marketing and Institutional Image Officer Report:** Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following
 - Ms. Green will share one video each month of the series of videos that marketing has created to make sure KCKCC is showcasing the excellence of the students. This month was the Electrical Technology program. Marketing is in the editing process of six more of these videos and are continuing to create them until we make our way through our programs.

The videos live on the website under videos and under academics - academic videos. Six videos are posted and in the next two weeks there will be an additional six videos.

Dr. Mosier confirmed the videos will be on the program pages for those that have an interest in the program. The videos will be beneficial for additional enrollment and interest in our programs. Ms. Green clarified some of them will not be found on program pages as marketing works with the programs to create their websites. That is why the videos are archived and are being shared through social media.

Ms. Green gave two presentations at the regional national conference for public relations on Artificial Intelligence (AI). This Summer, marketing really embraced AI because we changed vendors mid-enrollment season for digital advertising, which required marketing to stand up six new web pages and a whole host of ads that were very similar in content, but not quite the same. Marketing used ChatGPT and some other resources to streamline that process and find time to do it when we really did not have the man hours to dedicate.

Ms. Green has also been asked to join a national webinar on the same topic on how our marketing team used AI over the Summer and then the late Spring to do some of that work.

Marketing won three awards. One for the admissions viewbook microsite, one for the enrollment microsite and one for the Hispanic advertising campaign.

As part of the community engagement work that all of President's Cabinet does, Ms. Green has spent quite a bit of time with Community Housing of Wyandotte County to help with their marketing plan, branding and partnering with them to create focus groups to better understand what they want to change so when they send out the branding request for proposal, they have a better sense of what they want that consultant to do.

For the capital campaign, marketing launched a social media campaign through the Summer. The print capital campaign is in the mail process and will be out in homes in the next two to three weeks. The College is timing that right before that giving push that happens through November and December for many people.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Hoskins Sutton seconded the motion. <u>The Motion Carried.</u>

- 17. **Chief Financial Officer Report:** Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following
 - As Vice Chair Isnard noted, KCKCC received the first allotment of property taxes and had a big disbursement for financial aid, which always happens in the Fall and the Spring.

Some facility issues are being experienced. There have been some flooding issues on main campus. In Centennial Hall, the downspouts have been replaced and the drywall repaired within the two apartments that were impacted.

The basketball floor has become concave in the middle - we are working with an architect and a structural engineer to better understand what is going on. The field house has been shut down for athletics so people do not get injured. Other types of events are fine to be held. The dip is not a new issue. This was an issue that came up in 2014 with some moisture issues. The floor was put in in 2008 and they had to do some leveling. Part of the building is on grade and part the core is on grade and half of the core is over a basement and those two are moving. They are not settling at the same rate and that is causing some issues. We do believe we will be able to fix the issue and are hopeful it will be a quick process.

Some water and sewer lines on the main campus have failed due to aging infrastructure - emergency repairs have been made. The line is being inspected to get ahead of some items before they fail. Some bids on replacing some of these lines will be brought for the Board's consideration in the coming months.

The new facilities director, Mr. Scott George, is well experienced and has worked for several higher education institutions, He started his career in local government and Parks and Recreation so he fit is in very nicely with the beautification and grounds maintenance that is being done as well as capital improvements.

The audit is underway. It is a little behind this year as there were changes with some of the rules, some items needed to be reclassified per the auditors as to how they wanted things to be reported. That report will be in November.

Chair Criswell asked when Mr. Scott George begin. Dr. Kneuvean answered next week.

Trustee Hoskins Sutton asked for an update on the elevator in Jewell. Dr. Kneuvean responded the elevator was scheduled for the middle of October and was bumped to the end of October. Dr. Kneuvean is going to make a personal appearance at the company's headquarters in Overland Park after this meeting.

Dr. Kneuvean is also going to an event where the Kansas Department of Transportation is showcasing their plans to ensure KCKCC is part of the consideration for infrastructure improvements.

Trustee Hoskins Sutton noticed Little Leaders received a grant award and can take infants. She questioned when they can start taking infants and the age it will start. Dr. Kneuvean did not know the specifics but will find out the details. With that grant, Little Leaders is going to replace the playground, some fencing and have a garden adjacent to the building. Dr. Kneuvean answered another question from Trustee Hoskins Sutton - the size of the childcare center will not need to be increased, they are building it into their current programming and current space.

Trustee Daniels motioned to accept the report. Trustee Ash seconded the motion. <u>The</u> Motion Carried.

- 18. **Chief Human Resources Officer Report:** Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following
 - There has been some transition in the Human Resources (HR) department and there are two vacancies to fill.

HR hosted the annual 2023 health and benefits fair. There was a significant increase in the number of participants this year with a total of 45 employees and 35 individuals participated in biometric screening. This is an absolute plus as it gives individuals an opportunity to see where they are health wise as well as receiving the flu shots. HR hopes to continue to expand the health and benefits fair going forward.

HR has focused on recruitment efforts and partnered with the marketing and institutional image department on additional recruitment opportunities with a We Are Hiring campaign. This month we had 94 radio ads on 103.3 and the marketing and institutional image department started a Facebook campaign for We Are Hiring. Per the analytics, there were about 398 engagements or reactions. HR will continue to look at those efforts and determine if there was an increase in applications for those campaigns to better inform us on how to continue the campaign for the upcoming months.

Ms. McGee provided the quarterly new employee survey information. To highlight in this third quarter, HR is seeing an increase in ratings for how the employee experience has been in their introduction to the College, to their teams, introduction to aligning the actual work with their with their position description. HR is seeing an increase in how employees feel about the overall KCKCC communication. There are some areas in which we can work on, particularly around employee morale or experience, and communication between departments. Communication within departments is part of the strategic plan under employee engagement, so HR will be focusing on that.

The Center for Equity, Inclusion and Multicultural engagement (CEIM) department is working closely with the strategic enrollment management committee and regarding the strategic enrollment plan, layering in where they can from a diversity, equity and inclusion lens, giving insight and input.

The HR team is working on the International Education Week and working on planning some events along with the committee - it starts November 13th.

Chair Criswell called for a motion to accept the report. Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. The Motion Carried.

19. Chief Information Officer Report: Chair Criswell called for the Chief Information Officer

report. Mr. Peter Gabriel reported the following –

As a follow up to the monitor replacements that Information Services has been doing in all the classrooms, that is finished and moved to phase two of the project which is replacing the monitors on student-facing machines. Examples are financial aid, the admissions office and the registrar's office. Through that process, the teaching stations and classroom computers were updated in a number of classrooms.

After the Board meeting last month, during the meet and greet with the Board, President's Cabinet and Student Senate we received a suggestion from the students that it would be helpful for the students that live in Centennial Hall to have access to computers there. Dr. Meiers, Dr. Derritt and Mr. Gabriel immediately after that meeting, walked over, took a look at the study room on the bottom floor, and created a way to put computers there that would fit with the current furniture. An order was placed for three sit/stand desks for that area. Information Services put the desks together and set up the computer workstations. Mr. Gabriel appreciated the suggestion and encouraged everyone to keep coming.

Chair Criswell questioned that not all of the students have a laptop checked out via the College. Mr. Gabriel confirmed that was correct and KCKCC had about 200 and one or two laptop carts were just swapped out so more are back in stock - some that would normally move out of the rotation as usable that may be close to five or six years old. Since there is a need, Information Services brings them into the inventory to check out. It makes them available for this semester, but also increase the number for this Spring semester.

Trustee Hoskins Sutton noticed the computer workstations in the report and heard the students make the suggestion at that luncheon. She believes the students are really impressed they made that suggestion of what was needed in Centennial Hall and now they have computers. Trustee Hoskins Sutton gave kudos to everyone involved in making that happen right away.

Vice Chair Isnard echoed the thanks for the quick response, It shows the importance of having those meetings and being able to gather feedback. It gives the College a chance to address a need quickly.

Trustee Ash motioned to accept the report. Trustee Hoskins Sutton seconded the motion. **The Motion Carried.**

20. **Unfinished Business**: Chair Criswell announced there was no Unfinished Business scheduled.

21. New Business:

 Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Special Course Fees for Excel in Career and Technical Education (CTE) for High School.
 Mr. Pope presented the following – o In the document, Mr. Pope compared 2023-24 course fees with the fees being proposed. There are course fees that are charged as part of each course and there are items the student or the high school pays depending on what the faculty want. The College must submit this to the State with the full cost of the program. This is why items are included in this report that are not actual course fees. The changes are indicated on the document. Last year, the Administrative Office Professional program was forgotten, that is why it looks like there is a large difference. All of these costs are electronic textbooks. Some of the other charges are related to increased costs. Each year the College tries to get a little better in how those costs are anticipated and to look more carefully.

Trustee Daniels motioned to approve the fees. Chair Criswell seconded the motion. <u>The</u> Motion Carried.

- Chair Criswell invited Ms. Christina McGee, Chief Human Resources Officer, and Dr. Shelley Kneuvean, Chief Financial Officer, to present the Annual Medical and Dental Benefits. Ms. McGee and Dr. Kneuvean presented the following –
 - o A memo was provided regarding health and benefits renewal and proposed premium rates. KCKCC received through Blue Cross Blue Shield a 4% decrease in the annual renewal with the annual renewal amount of \$5,268,348.75. With Delta Dental, there is a decrease of 14.32% in the annual premium with that amount for the annual premium being \$240,453.60. Aetna had a 1.52% increase for the 2024 year.

Ms. McGee added, with the decreases that Blue Cross Blue Shield and Delta Dental have provided, one reason the College is making a recommendation to change, particularly the medical insurance to Blue Cross Blue Shield is they have also provided a 12% rate cap. There is an additional option for a rate cap if individuals participate in a new plan, which is Spira Care. If KCKCC has 10% participation in that plan, then it is a 9.9% rate cap.

Blue Cross Blue Shield will provide KCKCC with \$15,000 in a Wellness Fund contribution which the College is able to spend on wellness initiatives.

With a potential change to Blue Cross Blue Shield, that does not require the College to make any plan design changes. The College is recommending, based upon the renewal that Blue Cross Blue Shield has provided, that KCKCC transition carriers from Aetna to Blue Cross Blue Shield.

Chair Criswell questioned if it is comparable coverage and a reduced rate. Ms. McGee answered that is correct. The College is not changing any of the plan design - the deductibles, the out-of-pocket maximums are staying the same. It is just a lower annual premium rate.

Dr. Mosier added, the College has taken that savings and kept the same

percentage distribution on how much the College pays and how much the employee pays calculated by these new numbers. The savings went across the board for both our employees and the College. Dr. Mosier and Ms. McGee confirmed the College pays 97% on employee only and on the others the College pays 82% of the cost and the employees pay about 18% of the cost. The 4% decrease was shared across the board.

Trustee Daniels asked if this was a committee recommendation. Ms. McGee answered it is not a committee recommendation but feedback was obtained from the committee. The recommendation is from administration. There were not any concerns with switching to Blue Cross Blue Shield.

Trustee Hoskins Sutton asked with the Spira Care if employees would be able to keep their doctors. Ms. McGee did not want to misspeak as HR is still learning about it but can get more information. The overall savings to the employee not known yet.

Vice Chair Isnard commented this question came up during the Board Finance Committee meeting. One of the biggest disruptors when the carrier for insurance is changed is those situations where a current provider is no longer in the new network. It was a very low percentage of people who would be affected by that. It was taken into account.

Trustee Daniels motioned to approve the benefits plan. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the KCKCC Marketing Plan 2024-2027. Ms. Green presented the following –
 - o The marketing plan was created in close coordination with the strategic plan, which Ms. Green was coordinating at the same time, the strategic enrollment management plan and focused on measurable results.

The process included market research, zip code data based on poverty rates and high schools, high school data, competition and five strategic goals that are the core of the strategy that reflect the others.

The marketing plan will be a living, breathing document that will change as we learn.

Trustee Brune mentioned former Trustee Kathy Breidenthal selecting her to be part of a group called the Advancement Council for the College. Her entire tenure as a Trustee was effective marketing and on behalf of Kathy, Trustee Brune expressed proudness of what Ms. Green created. It is professional, it is measurable and it is high time KCKCC got to this level. Trustee Brune thanked Ms. Green.

Trustee Brune motioned to approve the marketing plan.

Trustee Hoskins Sutton referred to a workshop pertaining to zip codes and taking the College to the community, utilizing relationships to increase access to minority and under resourced populations. There are opportunity zones in zip codes to see who is being missed.

Vice Chair Isnard seconded the motion. The Motion Carried.

- Chair Criswell invited Dr. Greg Mosier, President, to present the Sabbatical Proposal.
 Dr. Mosier presented the following
 - o In the faculty master contract, there are opportunities for faculty to take a sabbatical leave. This is where they would actually step away from their normal teaching load to focus on research and projects upon return from sabbatical can improve their classroom and overall improve student learning.

This sabbatical request was received from Dr. Ian Corbett, Professor and Audio Engineering Coordinator, requesting a sabbatical in Spring 2024 to focus on research in the processes around audio mixing. He would then take the results from that sabbatical and use it for material for a book. He already has one book out, so this would be a companion to that about microphone and recording techniques called "Mic It". The College wants to ensure when proposals come forward the outcomes are not vague or generic, that outcomes identify how the time spent during this sabbatical will be used in the classroom to improve student learning. Mr. Jerry Pope has worked with Dr. Corbett to identify four different ways the research will be utilized. The book would be available locally and worldwide, materials to produce handouts and reference packets for the students, a series of presentations and workshops for the students, or other kind of music events that our music program is very much engaged in. If the book does not come into play because the faculty do not have control over whether or not someone decides to publish their book, but it can be used in periodicals and magazines. Vice President Pope and Dr. Mosier think this is a strong sabbatical application. It does not have a large financial implication to the College. It is about \$25,000 that would be utilized with adjunct faculty taking his place and coordinating the program. Dr. Mosier fully supports this request and moved it forward to the Board requesting support.

Trustee Daniels motioned to approve the sabbatical proposal. Trustee Ash seconded the motion. **The Motion Carried.**

- Chair Criswell invited Dr. Greg Mosier, President, to present the Audience to Patrons and Petitioners Time Allotment. Dr. Mosier presented the following –
 - o This is a topic that has come up throughout the course of five years here or there. When looking at the time allotment for audience to patrons and petitioners that KCKCC utilizes, it is currently a 5-minute time limit per individual. There are no concerns at this point, but it has come up in conversation that it is a little long and

if we were to hypothesize, if 20, 50 or 100 community members wanted to present to the Board, that could take hours and it would delay the Board's ability to do the business needed. It is important for community members to have time to present to the Board. When looking at other organizations, a common time frame is 3-minutes versus 5-minutes. The Unified Government has a total time limit as well which is a good idea.

For the Board to identify a certain amount of time to allow the community to speak on behalf of items they support or maybe do not support, for the Board's consideration and discussion, Dr. Mosier offered the idea that the Board looks at changing KCKCC's 5-minute time limit to a 3-minute time limit, which is more in line with peers, and the consideration of a total time as well of 45 minutes.

Chair Criswell questioned a suggestion of no carryover of individual time. Dr. Mosier answered individuals cannot donate unused time to the next person which would continue to build time.

Trustee Ash asked if the Board could consider a policy of 5-minutes, but if there are several people, the Chair could reserve the right to limit it to 3-minutes with a total time limit. Most of the time there are not many presenters but recently there have been more and that may be a trend going forward with everything that is happening in the world and in the community. We are Community College, so if the Board wants to hear from the community, it needs to be appealing.

Vice Chair Isnard liked Trustee Ash's idea if there are over 10 people to speak maybe it then becomes a 3-minute limit instead of 5-minutes. Vice Chair Isnard was nervous about the overall 45-minute cap. If the Board did something controversial that the community showed up and wanted to voice concerns, that would anger the community to be cut off at 45 minutes.

Trustee Hoskins Sutton has seen this evolve and remembers when there was no time, when there was 10-minutes which was too much and then reduced to 5-minutes. Trustee Hoskins Sutton thought that no more than the community comes to speak to the Board 5-minutes is fine. District 500 has 3-minutes but they meet twice a month and do not have an overall time limit. KCKCC should not be compared to the UG because they are always going to have a lot of people speak. Community members would think the Board does not really want to hear from them and are trying to limit their time. Trustee Hoskins Sutton thought possibly new incoming Board members would question why this Board is trying to change this and outgoing Board members would not care about this. Trustee Hoskins Sutton thought to leave it at 5-minutes and do not put a time limit on it, just leave it where it is because it is not broken.

Trustee Hoskins Sutton continued that often people do not come to speak other than when it concerns taxes. People can come online and they do not. Other community colleges such as Johnson County, Butler and Metropolitan did not have a time limit on

their agenda. The Board works at the pleasure of the community. The timing of this is going to send the wrong message for those hoping to come on the Board or to a community member and were just here.

Chair Criswell questioned as a Board if the decision will be to leave it as is and revisit it with the membership of the new Board or if the Board is going to change it and if so to what. Dr. Mosier clarified he was just bringing it to the Board for conversation at this point and if the Board has something they would like to be changed, that the Board offer something to be considered. Dr. Mosier's time recommendations were an offer to be considered. Dr. Mosier was in favor of a change prior to an event happening and then the Board change the time frame, as it would look like it was changed because of an event. This is something to consider how processes are handled. It is currently just a process that was brought for the Board's consideration.

The Board recommended to leave it as it is with no action on this today, but some consideration of a change with the three or four new incoming Board members. Chair Criswell confirmed no one objects to leaving it as is and leaving it as a consideration item for the next Board.

Trustee Daniels reminded the Board the bottom line is the meeting is a business meeting of the Board while providing the opportunity for the community to come in. It is the Board's business meeting to conduct business so that needs to be weighed against how much time to donate to the community. Dr. Mosier gave an example of a recent 7:00 p.m. UG meeting and he spoke at 10:48 p.m. Trustee Daniels commented it is a delicate issue because the Board wants to hear from the community. Trustee Hoskins Sutton stated the Board serves at their pleasure and if they do not elect the Board members there will be no business and the Board needs to hear from them. Trustee Hoskins Sutton commented the Board is not against the time limit, there is a time limit. Dr. Mosier mentioned often the comments are repetitive in nature, so that is one other consideration.

- Chair Criswell invited Dr. Greg Mosier, President, to present the Alcohol Resolution for KCK Forward Young Professionals - Connect the Dotte Event. Dr. Mosier presented the following –
 - o Kansas statute prohibits alcohol on public property, except for where the governing body can do a waiver for that. KCKCC has an event hosted by Shai Perry, Art Gallery Director, working with the KCK Chamber. This resolution is to exempt the College from the state statute on Saturday, October 28, 2023, from 12:00 PM to 1:00 PM at the KCKCC Art Gallery in the Deli area in connection with holding the KCK Forward Young Professionals Connect the Dotte KCK History and Cultural Tour. The group will be visiting multiple locations during that day for events like this. Dr. Mosier requested the Board to waive the ordinance and to have the alcohol be able to be served at this event at this time.

Vice Chair Isnard questioned if the whole resolution needed to be read or if the

Board should make a motion. Dr. Mosier had consulted Mr. Greg Goheen, College Attorney, and the whole resolution does not have to be read - it is in the Board meeting book verbatim. The project or activity that will take place needs to be identified with the knowledge the Board is waiving the statute for compliance with state law.

Vice Chair Isnard motioned to approve the resolution. Trustee Hoskins Sutton questioned the verbiage on the resolution already having typed passed and approved by the Board. Dr. Mosier answered if it is not approved then it will not be signed and not be valid. Trustee Hoskins Sutton seconded the motion. <a href="https://doi.org/10.1007/jhe-

22. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Hoskins Sutton made the motion. Chair Criswell seconded the motion. **The Motion Carried.**

The meeting adjourned at 12:02 p.m.

ATTEST:	
	Chairperson, Ms. Evelyn Criswell
	Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE Board of Trustees Special Meeting Thursday, November 2, 2023 – 5:00 P.M.

CONSENT AGENDA – Item A1

Meeting Minutes

- 1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 5:01 p.m. in the KCKCC Zoom meeting platform on Thursday, November 2, 2023.
- 2. Roll Call: All Trustees were present Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
- 3. **Executive Session(s):** Chair Criswell announced there will be one (1) executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship for a 10-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room.

Chair Criswell called for a motion to enter the executive session. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. The Motion Carried.

The Board was transferred to the executive session meeting room at 5:02 p.m.

They were joined by Dr. Greg Mosier, President, and Mr. Spencer Low, College Attorney.

There was a delay in beginning the executive session due to a technical issue with Trustee Brown's virtual meeting access. The Board entered the executive session in the virtual meeting room at 5:08 p.m. The Board ended the executive session at 5:18 p.m.

The Board was transferred back to the virtual meeting platform.

At 5:18 p.m., Chair Criswell returned the meeting to open session and called for a motion to approve the settlement agreement with Royal Ridge Apartments.

Vice Chair Isnard made the motion. Trustee Daniels seconded the motion. <u>The Motion</u> Carried.

4. Adjournment: Chair Criswell called for a motion to adjourn the meeting. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:19 p.m.

ATTEST:	
	Chairperson, Ms. Evelyn Criswell
	Secretary, Dr. Greg Mosier



Recommendations for Payment

CONSENT AGENDA – Item B

November 14, 2023

- 1. Approval in the amount of <u>\$47,268.00</u> to **GovConnect Inc** to replace 26 EOL Multimedia/Video Production program desktop computers at TEC. Requested by Peter Gabriel. Funding Source Computer Equipment.
- 2. Approval in the amount of \$25,039.16 to HiTouch Business Services LLC for office furniture. Requested by Shelley Kneuvean. Funding Source Capital Outlay: Furniture and Equipment.
- 3. Approval in the amount of <u>\$28,850.81</u> to Ace Electrical Contractors for the math switchgear replacement project. Requested by Shelley Kneuvean. Funding Source Capital Outlay: Electrical Expense.
- 4. Approval in the amount of <u>\$44,455.00</u> to Cox Air Systems, Inc. for labor, material and equipment to detail, fabricate and deliver Resilience sculpture. Requested by Shelley Kneuvean. Funding Source Capital Outlay: Ambient Spaces.

October bills totaling \$3,623,370.14 includes September VISA bills of \$224,839.91.

Updated 11/1/2023



Items for Ratification

<u>CONSENT AGENDA – Item C</u> November 14, 2023

- 1. **\$13,600.00** to **Lenovo** for desktop computers for teacher station areas on campus. Requested by Peter Gabriel. Funding Source Grounds: Computer Equip.
- 2. **\$11,314.16** to **Kansas Lawn and Garden** for monthly lawn care on main campus. Requested by Shelley Kneuvean. Funding Source Grounds: Contractual Expense.
- 3. **\$11,610.00** to **KJCCC** for the cost of officials for Women's Basketball 2023-2024 season. Requested by Chris Meiers. Funding Source Women's Basketball: Home Game Expense.
- 4. \$20,033.56 to Logic Inc. for equipment for the AET program at Tec as follows: Voucher 307753 \$16,181.00 – for shipping charges for the Universal Robots. Voucher 308794 \$20,033.56 – for Vision Systems for the AET program. Bid 23-012. Requested by Shelley Kneuvean. Funding Source – AET Grant: Equipment Capitalized over \$5,000.
- 5. **\$23,905.00** to **Assessment Technologies Ins**. for board prep and some textbooks for the Nursing program. Requested by Jerry Pope. Funding Source Nursing: Course Related Expense.
- 6. **\$20,535.85** to **Jostens** for diploma and certificate covers for the 100th Year Anniversary. Requested by Chris Meiers. Funding Source Graduation Fees: College Agency.
- 7. **\$10,370.71** to **Wolters Kluwer Health** for online access for the Nursing program. Requested by Jerry Pope. Funding Source Nursing: Course Related Expense.
- 8. **\$20,055.86** to **Ad Astra Information Systems** for annual subscription. Astra Schedule Hosting only. Requested by Peter Gabriel. Funding Source Information Services: Software.
- 9. **\$18,259.00** to **System32, Inc.** for clinical student & faculty fee for maintenance of compliance with clinical sites. Requested by Jerry Pope. Funding Source Nursing: Course Related Fees.
- 10. **\$15,054.26** to **Augusoft** for software to support continuing education. Requested by Peter Gabriel. Funding Source Information Services: Software.



HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D November 14, 2023

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Eden, Daniel	Lab Specialist II	Welding Technology	Academic Affairs	10/31/2023
Resignation	Kolle, Katelyn	Financial Aid Coordinator I	Financial Aid	Student Affairs and Enrollment Management	11/10/2023
Resignation	Safir, Tijera	Admissions Specialist I	Admissions	Student Affairs and Enrollment Management	11/03/2023
Retirement	Schubert, Robert	Part-Time Officer	College Police	Financial & Facility Services	11/03/2023

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
New Hire	Galvan, Jesus	Police Officer	College Police	Financial & Facility Services	10/30/2023	\$50,494 annually
New Hire	Huskey, Brandon	Police Officer	College Police	Financial & Facility Services	10/24/2023	\$45,524 annually
New Hire	Kim, Taewon	Part-Time Senior Math Tutor	Learning and Library Services	Academic Affairs	11/08/2023	\$20.80 per hour
New Hire	Martin, Charles	Athletics and Activities Media Specialist II	Marketing	Marketing and Institutional Image	11/01/2023	\$45,000 annually
New Hire	Taylor, Mikequese	Part-Time Event Representative	Central Scheduling	Academic Affairs	10/19/2023	\$15.45 per hour
New Hire	Tiemeyer- Smith, Andrew	Part-Time Event Representative	Central Scheduling	Academic Affairs	11/07/2023	\$15.45 per hour
Promotion	Fisher, Carrie	Career Coordinator I	Student Success Center	Student Affairs and Enrollment Management	11/16/2023	\$55,000 annually
Salary Adjustment	Anderson, Victoria	Talent Acquisition and	Human Resources	Human Resources	07/01/2023	\$65,660.74 annually

		Employment Coordinator I				
Salary Adjustment	Ballou, Mary	Head Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$73,262.26 annually
Salary Adjustment	Biggs, Barbara	Administrative Assistant to the Dean	Mathematics, Science, Business and Technology	Academic Affairs	07/01/2023	\$47,817.07 annually
Salary Adjustment	Bohn, Donna	Dean	Arts, Communications and Humanities	Academic Affairs	07/01/2023	\$107,306.32 annually
Salary Adjustment	Borodina, Diana	Assistant Controller	Financial Services	Financial & Facility Services	07/01/2023	\$75,349.50 annually
Salary Adjustment	Brewer, Wendy	Administrative Assistant I	Career and Technical Education	Academic Affairs	07/01/2023	\$47,098.88 annually
Salary Adjustment	Canady, Sherl	Custodian I	Facility Services	Financial & Facility Services	07/01/2023	\$40,406.70 annually
Salary Adjustment	Cecil, Kristina	Accounts Receivable Specialist II	Financial Services	Financial & Facility Services	07/01/2023	\$49,073.18 annually
Salary Adjustment	Cetin, Shelley	ESL Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	07/01/2023	\$51,218.88 annually
Salary Adjustment	Christensen, Rodney	Head Athletic Trainer	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$78,540.21 annually
Salary Adjustment	Cicero, Joy	Production Assistant	Print Shop	Marketing and Institutional Image	07/01/2023	\$47,098.88 annually
Salary Adjustment	Cruz, Maria	Custodian I	Facility Services	Financial & Facility Services	07/01/2023	\$40,316.68 annually
Salary Adjustment	Daniels, Nichole	Administrative Assistant to the Dean	Student Services	Student Affairs and Enrollment Management	07/01/2023	\$44,492.69 annually
Salary Adjustment	Davis, Sherri	Accounting Specialist II	Financial Services	Financial & Facility Services	07/01/2023	\$49,073.18 annually
Salary Adjustment	Elliott, Kylie	Assistant Athletic Trainer	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$57,893.92 annually
Salary Adjustment	Esteban, Rick	Network Engineer	Information Services	Information Services	07/01/2023	\$79,850.31 annually
Salary Adjustment	Fenimore, Jeffrey	ESL Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	07/01/2023	\$47,769.07 annually
Salary Adjustment	Flory, Bekon	Accounts Payable Specialist I	Bookstore	Financial & Facility Services	07/01/2023	\$44,305.12 annually

Salary Adjustment	Fowler, Matthew	Web Administrator	Marketing	Marketing and Institutional Image	07/01/2023	\$68,341.24 annually
Salary Adjustment	Frideres, Danielle	Career Services Coordinator II	Student Success Center	Student Affairs and Enrollment Management	07/01/2023	\$66,800 annually
Salary Adjustment	Fultz, John	Senior Network Engineer	Information Services	Information Services	07/01/2023	\$78,899.23 annually
Salary Adjustment	Gabrick, Bernard	Plumber	Facility Services	Financial and Facility Services	07/01/2023	\$59,590 annually
Salary Adjustment	Guthrie, Christopher	Administrative Assistant I	Student Activities	Student Affairs and Enrollment Management	07/01/2023	\$44,756.06 annually
Salary Adjustment	Guzman, Gracie	Administrative Assistant to the Dean	Academic Support and Assessment	Academic Affairs	07/01/2023	\$49,176.13 annually
Salary Adjustment	Hansen-Malek, Amy	ESL Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	07/01/2023	\$50,023.61 annually
Salary Adjustment	Hermann, James	Audio Visual Coordinator I	Media Services	Information Services	07/01/2023	\$65,660.74 annually
Salary Adjustment	Hernandez, Maria	Custodian I	Facility Services	Financial & Facility Services	07/01/2023	\$40,406.70 annually
Salary Adjustment	Hill, Dorothy	Library Specialist I	Library and Learning Services	Academic Affairs	07/01/2023	\$46,304.99 annually
Salary Adjustment	Howard, Angela	Administrative Assistant I	Automotive Collision Repair	Academic Affairs	07/01/2023	\$42,901.36 annually
Salary Adjustment	Jessup, Michael	Custodian II	Facility Services	Financial & Facility Services	07/01/2023	\$39,373.65 annually
Salary Adjustment	Jordan, Linda	Administrative Assistant I	Student Accessibility and Support Services	Student Affairs and Enrollment Management	07/01/2023	\$42,817.16 annually
Salary Adjustment	Joseph, Sheila	Talent Development Manager	Human Resources	Human Resources	07/01/2023	\$71,400.19 annually
Salary Adjustment	Keiper, Cole	Student Resident Life Coordinator I	Student Services	Student Affairs and Enrollment Management	07/01/2023	\$55,428.80 annually
Salary Adjustment	Kelly, Thomas	Academic Support Coordinator II	Information Services	Information Services	07/01/2023	\$60,733.16 annually
Salary Adjustment	Klise, Kimberly	Administrative Assistant to the Dean	Career and Technical Education	Academic Affairs	07/01/2023	\$50,745.10 annually

Salary Adjustment	Lefeber, Pamela	GED Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	07/01/2023	\$58,970.17 annually
Salary Adjustment	Loa, Desiree	Administrative Assistant I	Automotive Technology	Academic Affairs	07/01/2023	\$43,535.44 annually
Salary Adjustment	Long, Tanya	Administrative Assistant I	Financial Services	Financial & Facility Services	07/01/2023	\$33,718.51 annually
Salary Adjustment	Lutgen, Kimberly	Print Shop Manager	Print Shop	Marketing and Institutional Image	07/01/2023	\$77,851.47
Salary Adjustment	McGivern, William	Maintenance Specialist I	Facility Services	Financial & Facility Services	07/01/2023	\$51,517.85 annually
Salary Adjustment	McIntosh, Joanne	EMS Lab Coordinator I	Emergency Medical Education	Academic Affairs	07/01/2023	\$55,138.05 annually
Salary Adjustment	McVey, Gregory	Director	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$102,321.80 annually
Salary Adjustment	Mera- Hernandez, Leticia	Custodian II	Facility Services	Financial & Facility Services	07/01/2023	\$37,404.96 annually
Salary Adjustment	Oatney-Becker, Kyle	Computing Services Specialist II	Information Services	Information Services	07/01/2023	\$51,655.98 annually
Salary Adjustment	Pagenkopf, Robert	Administrative Assistant I	Student Success Center	Student Affairs and Enrollment Management	07/01/2023	\$44,283.65 annually
Salary Adjustment	Parker, Laurie	Unarmed Security Guard	College Police	Financial & Facility Services	07/01/2023	\$43,311.01 annually
Salary Adjustment	Perry, Shai	Gallery Coordinator I	Art Gallery	Academic Affairs	07/01/2023	\$56,292.73 annually
Salary Adjustment	Prichard, Stephanie	Assistant Director	Adult and Continuing Education	Educational Innovation and Global Programming	07/01/2023	\$71,400.19 annually
Salary Adjustment	Roberson, Katrena	Administrative Assistant I	Registrar and Records	Student Affairs and Enrollment Management	07/01/2023	\$47,098.88 annually
Salary Adjustment	Roblee, Jefferson	Assistant Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$43,616.76 annually
Salary Adjustment	Rodriguez, Ruben	Head Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$73,596.88 annually
Salary Adjustment	Rogge, Kelly	Public Information Manager	Marketing	Marketing and Institutional Image	07/01/2023	\$69,260.16 annually
Salary Adjustment	Rozasatti, Juan	Officer	College Police	Financial & Facility Services	08/01/2023	\$47,523 annually

Salary Adjustment	Sharp, William	Assistant Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$45,291.82 annually
Salary Adjustment	Shaw, Clinton	Custodian II	Facility Services	Financial & Facility Services	07/01/2023	\$41,342.33 annually
Salary Adjustment	Shaw, Evelyn	Custodian I	Facility Services	Financial & Facility Services	07/01/2023	\$36,733.36 annually
Salary Adjustment	Shipley, Veronica	Administrative Assistant to the Dean	Social and Behavioral Sciences and Public Services	Academic Affairs	07/01/2023	\$51,517.85 annually
Salary Adjustment	Shrader, Gary	Head Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$61,227.64 annually
Salary Adjustment	Siddiq, Shah	Network Engineer	Information Services	Information Services	07/01/2023	\$70,925.94 annually
Salary Adjustment	Sievers, Jason	Deputy Chief	College Police	Financial & Facility Services	07/01/2023	\$101,911.67 annually
Salary Adjustment	Skinner, Rollie	Graphic Designer	Marketing	Marketing and Institutional Image	07/01/2023	\$61,832.55 annually
Salary Adjustment	Slusher, Burke	Assistant Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$43,469.55 annually
Salary Adjustment	Smith, Jeffrey	Director	Emergency Medical Education	Academic Affairs	07/01/2023	\$96,720.65 annually
Salary Adjustment	Standley, Leo	Custodian II	Facility Services	Financial & Facility Services	07/01/2023	\$39,373.65 annually
Salary Adjustment	Starkey, Joseph	Bookstore Supervisor	Bookstore	Financial & Facility Services	07/01/2023	\$61,832.55 annually
Salary Adjustment	Strohman, Jennifer	Assistant Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$41,352.04 annually
Salary Adjustment	Stuart, Susan	Director	Online Education Services	Educational Innovation and Global Programming	07/01/2023	\$91,812.19 annually
Salary Adjustment	Suggs, Roger	Student Activities Specialist II	Student Activities	Student Affairs and Enrollment Management	07/01/2023	\$54,073.18 annually
Salary Adjustment	Swearingen, Kenneth	Sergeant	College Police	Financial & Facility Services	07/01/2023	\$82,334.92 annually
Salary Adjustment	Thompson, Shelly	Administrative Assistant I	Pioneer Center	Executive Vice President	07/01/2023	\$44,958.02 annually
Salary Adjustment	Uhlenhake, Shawn	Head Coach	Athletics	Student Affairs and Enrollment Management	07/01/2023	\$65,447.30 annually

Salary Adjustment	Vandaveer, Chris	Custodian I	Facility Services	Financial & Facility Services	07/01/2023	\$38,570.03 annually
Salary Adjustment	Weaver, Jennifer	Administrative Assistant to the Dean	Health Academic Professions Affairs		07/01/2023	\$51,517.85 annually
Salary Adjustment	Weaver, Patricia	ESL Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	07/01/2023	\$48,933.66 annually
Salary Adjustment	Wendt, Roberta	ESL Instructor	Adult and Continuing Education Continuing Education Continuing Education Continuing Education Continuing Education Frogramming		07/01/2023	\$48,933.66 annually
Salary Adjustment	Wesley, Dena	Media Distribution Coordinator I	Media Services	Information Services	07/01/2023	\$61,707 annually
Salary Adjustment	Williams, Sherita	Benefits Coordinator I	Human Resources	Human Resources	07/01/2023	\$59,691.58 annually

Action Definitions

- New Hire- an individual who enters their first employment relationship with the College.
- **Rehire** an individual that reenters into an employment relationship with the College.
- **Transfer** a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion** is the advancement of a staff's grade or increase to their salary.
- Retirement- a formal way an employee voluntarily ends their employment as indicated on their separation notice.
- **Reassignment-** a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation-** a formal way an employee voluntarily ends their employment.
- **Separation-** a formal way an employee is involuntarily ending their employment.
- Interim An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- Additional Position an additional position that is given to someone that is actively employed at the college.
- Non-Renew a Professional Employee's contract will not be renewed at the end of their term.
- Master Contract Completion of degree changing the faculty member's class on the contract.
- Back Pay the difference between what the College paid an employee and the actual amount owed to the employee.

Kansas City Kansas Community College Board of Trustees Monthly Report

Scott Balog, Ed.D. Executive Vice President

November 14, 2023

The Executive Vice President's Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institution strategy, partnerships and operations.

Executive Summary:

Strategy

- Initiated comprehensive review of KCKCC's committees, councils and workgroups.
- Assuming oversight of the College's strategic plan, began work on the January midyear progress report.
- Collaborating with Information Services and Institutional Effectiveness, reviewing resources and tools to create dynamic analytics dashboards and visual representations of data.

Partnerships

- Continuing to develop and enhance strategic partnerships with business and industry, and other organizations.
- Attended the Kansas Economic Policy Conference, hosted by the Institute for Policy and Social Research at the University of Kansas.
- Collaborated with Academic Affairs and the Biomanufacturing Program to pursue phase two of the KC Metro Regional Technology and Innovation Hub initiative.
- Collaborating with Enterprise KC to support the buildout of its statewide cybersecurity network.

Operations and Execution

- Facilitated KCKCC's first President's Cabinet Quarterly Retreat.
- Pursuing a partnership with Archer Education to advance KCKCC's enrollment management strategies, initiatives and outcomes.
- Coordinating with KCKCC's Office of Institutional Effectiveness to create a formal data governance system.
- Completed the Education Advisory Board's (EAB) Future President's Intensive Leadership Development Program.

Full Report:

Strategy

This past month, the Executive Vice President's Office initiated its comprehensive review of shared governance at the College, that includes a review of the function, purpose and productivity of all internal committees, councils and workgroups. The review will ensure that these stakeholder groups are representative of the College community and effectively contribute to the performance of the organization.

The Office also began its semi-annual review of the College's progress in accomplishing its strategic priorities and goals. A strategic plan update will be published and presented to the Board of Trustees in January.

The Executive Vice President, in collaboration with Information Services and the Office of Institutional Effectiveness are reviewing resources and tools to grow the College's data capacity, featuring dynamic analytics dashboards. These data visualizations will inform monitoring and decision-making in real-time, replacing current manual processes used in building data reports.

Partnerships

The Executive Vice President's Office continues to advance the development and cultivation of partnerships and strategic relationships for KCKCC across the Metro area and State. Partnership activities include attendance and participation in events and convenings, engaging employer partners and advisory groups, aligning with fundraising initiatives and pursuing strategic partnership opportunities.

In mid-October, the EVP, along with Dr. Fabiola Riobé, Vice President of Educational Innovation and Global Programming, Ashley Irvin, Associate Dean of Career and Technical Education, and Mary Spangler, Executive Director of Foundation, attended the National Institute for Construction Excellence (NICE) Annual Awards Luncheon where area educators were recognized for their contributions to the fields of construction and the skilled trades. Established in 1998, the nonprofit provides teachers with career tools to educate students in construction and skilled trades. KCKCC's new Community Education, Health and Wellness Center will be highlighted at next year's annual event.

The Office also attended the Kansas Economic Policy Conference, hosted by the Institute for Policy and Social Research at the University of Kansas. The focus of the conference was on growing the State's workforce. Attendance at the conference provided opportunities for dialogue with executives from the Kansas Board of Regents office, members of the State House of Representatives and industry leaders, including the Vice President of Human Resources for Panasonic Energy.

The Executive Vice President also led a discovery meeting requested by executives from Walmart's logistics facility in Ottawa, Kansas. Organized by KCKCC's Division for Workforce Innovation and Customized Training, the meeting explored Walmart's emergent training needs and introduced their executives to the College's leadership, faculty and facilities supporting talent development in advanced manufacturing. As this facility is outside KCKCC's service region, all appropriate conversations with the community college in this county will take place before proceeding.

Building off its work in contributing to the development of a regional Recompete grant application with the US Economic Development Administration in the Department of Commerce, KCKCC was invited to participate in the kick-off of the second phase of a Regional Technology and Innovation Hubs (Tech Hubs) initiative. In late October, the KC Metro area was identified by the Biden Administration as one of the country's inaugural 31 Tech Hubs. A Tech Hubs Designation is a strong endorsement of a region's plan to supercharge a critical technology ecosystem and become a global leader over the next decade. The College with its Biomanufacturing program will be a key biomanufacturing training partner in support of the region's focus on Biologics.

The Executive Vice President's office, Academic Affairs and Information Services is also working with Enterprise KC, to support the build out of its statewide cybersecurity network. KCKCC will host several nodes as part of its statewide network, that will play a central role in advancing skills training and workforce development in cybersecurity.

Operations and Execution

The Executive Vice President's Office facilitated the Cabinet's Quarterly Retreat in October, where we built off our work over the past three months in strategic enrollment management, rapid program development and data innovation. At the Quarterly Retreat, the Cabinet kicked off two College-wide initiatives in enrollment management and data governance.

To increase the College's visibility with prospective students and provide additional support for those interested in enrolling at KCKCC, we are working with Archer Education, a leader in advancing enrollment management activities among colleges and universities. In collaboration with Archer, the College will broaden the enrollment funnel and automate messaging and engagement activities with students considering KCKCC. A formal agreement is forthcoming.

As the College positions for the future, its data capacity will be paramount. The data governance initiative, coordinated by the College's Office of Institutional Effectiveness will guide KCKCC's organization, definition and management of all institution data. This is an essential first step in establishing a foundation for future data initiatives at the College.

The Executive Vice President also serves on the College's Faculty Bargaining team, which met several times this fall to address conditions for faculty work and compensation. The team will conclude the current bargaining cycle next week.

Finally, the Executive Vice President completed the Future President's Intensive Leadership Development Program, facilitated by the Education Advisory Board's (EAB) earlier this month. Fifty college and university leaders were selected from across the country to participate in the six-week program, which focused on key leadership issues faced by higher education presidents today.

Academic Affairs Highlights

- After a three-year hiatus, the Honors Music Appreciation course attended the Kansas City Symphony Educational Open Dress Rehearsal at the Kauffman Center for the Performing Arts.
- On Friday, October 20, 2023, students were invited to an open mic session where they shared and discussed their writing in celebration of the National Day on Writing.
- Library Services celebrated Banned Books Week by hosting activities for students and employees October 2-6, 2023.
- On Friday, October 23, The Center for Teaching Excellence, in conjunction with Faculty Senate, recognized the Spring 2023 TEACH Award recipients and the 2023 Henry Louis Award recipient in an award ceremony held in the Center for Teaching Excellence.
- The Freedom Frontier Heritage Foundation awarded a \$3,000 project grant for "The Birth of Sumner High School." Dr. Aaron Margolis and Shai Perry will work with four Sumner High School Students beginning in February 2024 exploring historic archives to create an engaging moveable exhibit and lesson plans to share with USD 500 high schools during the Fall 2024 semester, showcasing the history and legacy of Sumner High School.
- The debate team hosted the annual TOC/DCI Qualifying Debate Tournament for High Schools on November 3-5. The tournament brought in over 100 high school teams from around the Mid-West to compete for a chance to qualify for the Tournament of Champions at the University of Kentucky in April.
- The audio engineering program welcomed Yuri Lysoivanov from audio equipment manufacturer Shure to campus to do some extra-curricular workshops with students on mic techniques and wireless technologies on Sept 26 & 27.
- At the October American Welding Society (AWS) Kansas City section meeting hosted at KCKCC-TEC, attendees enjoyed a tasty meal prepared by the Culinary Arts Department. The special guest, AWS President Michael Krupnicki, discussed why volunteering matters.
- Congratulations to Dr. Todd Miles who successfully defended his dissertation at Baylor University. Dr. Miles' dissertation was titled, "Balancing students' cognitive load in instructional design to ignite academic achievement in the fire academy: An exploratory case study."
- Dr. Tiffany Bohm serves on the Diverse Health Sciences Workforce Landscape Assessment Community Advisory Board initiated by the Health Forward Foundation. The group meets monthly to discuss current and potential capacity as well as strategies to produce talent that has historically be underrepresented in the health professions.
- Dr. Kremer and Cyber Security Program Coordinator Kelly Olinde attended the Quarterly Intelligence Community Center for Academic Excellence (IC-CAE) grant meeting with representatives from KU Edwards, KU Lawrence, Garden City CC, Dodge City CC, and Seward CC.
- Developmental Math Coordinator Cathy Sutherlin, Dr. Gena Ross, and Dr. Kremer met with Dr. Al Solano (grant consultant) to discuss the status of our math programming and ways to implement corequisite mathematics as part of our Guided Pathways and Title III programming.
- Professor Suzie Tousey, Coordinator of the Criminal Justice program, is leading the Social Science division's campaign to partner with Always and Furever Midwest Animal Sanctuary

Academic Support and Assessment – Dean Cecelia Brewer

During the month of October, the Division of Academic Support and Assessment celebrated Breast Cancer Awareness Month. Our goal was to provide students, faculty, staff, and community visitors with information about breast cancer and bring general awareness about the disease. Division highlights included: a "Garden of Hope" planted in memory of our colleague Clara Bolton (Librarian), PTK Pink Ribbon Day, yard signs outside the building detailing breast cancer facts, "What everyone should know about breast cancer" pocket pal, and various freebies for visitors to the Learning Commons.







Honors Education/PTK/Undergrad. Research and Service Learning Dr. Stacy Tucker, Director

(Report supports Priority 2 of Strategic Plan)

Phi Theta Kappa (PTK) hosted Pink Ribbon Day on October 17, 2023. The PTK officers organized the event to raise awareness about breast cancer and encourage both men and women to get checked regularly. The PTK officers and other students took donations for pink ribbon merchandise and cookies and raffled off a pink blanket with words of encouragement on the blanket. This year's event also included a selfie wall. PTK officers decided that all proceeds from the event will be donated to a local cancer organization. A PTK officer who organized the event stated, "During the event the post class rush was so fun! It was incredible to connect with college students and faculty I don't usually see on campus to fight for a great cause." Pink Ribbon Day has been an annual event for Phi Theta Kappa since fall of 2011 and will continue for many years to come.







Honors Education

After a three-year hiatus due to COVID, the Honors Music Appreciation course attended the Kansas City Symphony Educational Open Dress Rehearsal at the Kauffman Center for the Performing Arts. The students got to listen to the live orchestra and participate in a Q&A session with the music director, conductor, guest artist, and KCS musicians. One student commented, "My experience at the Kansas City Symphony was amazing. Not only did I get to experience wonderful music with my peers, but I also got to delve deeper into both the music and its context alongside it with my instructor."





Learning and Library Services
Dr. Amanda Williams, Director
(Report supports Priorities 1, 2, and 3 Strategic Plan)

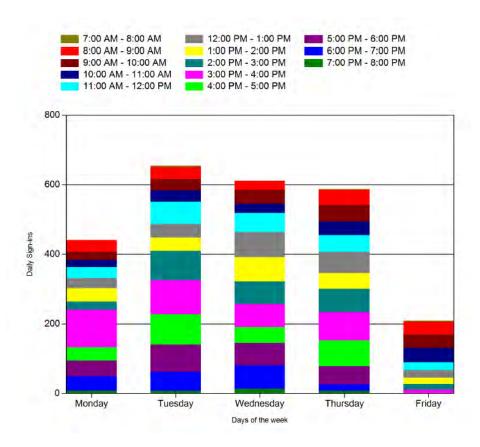
Services in our Math & Science Center and Writing Center have steadily increased as the semester has progressed. From the first day of classes to October 27, 2023, Tuesday has been the busiest day of the week in the Commons. In addition to the tutoring data provided below, there have been 82 visits for Computer/Printer Use and 1,646 for general study in various parts of the building.

	August		Septen	nber	Fall to Date	
Math & Science Center	# Students	# Visits	# Students	# Visits	# Students	# Hours
Accounting I & II	3	4	1	2		
Business Math	3	4	0	0		
Calculus I-III	3	3	4	18		
College Algebra	8	21	12	51		

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College Chemistry	0	0	4	5	104	1,098
Developmental Math	23	36	26	60	unduplicated	hours of
General Physics &	5	7	3	5	students	tutoring
Engineering Physics						
HTML Web Page Dev	2	14	3	17		
Statistics	8	13	4	26		
Trigonometry	1	1	0	0		

	August		September		Fall to Date	
Writing Center	# Students	# Visits	# Students	# Visits	# Students	# Hours
General Tutoring Session	11	16	35	70		
TEC Learning Commons	0	0	3	3		
Pioneer Career Center	0	0	0	0	102	285
Online Writing	1	1	16	19	unduplicated	hours of
Consultation					students	tutoring
(asynchronous)						
Zoom Tutoring Session	6	14	5	5		
(synchronous)						
ESOL Tutoring Session	3	4	10	10		
Class Visit	0	0	24	1	24	1
Workshops	0	0	22	3	22	3

Visits to the Learning Commons by Day and Hour



On Friday, October 20, 2023, students were invited to an open mic session where they shared and discussed their writing in celebration of the National Day on Writing.

Library Services celebrated Banned Books Week by hosting activities for students and employees October 2-6, 2023. The team tuned into a webinar, Navigating Threats to Academic Freedom sponsored by Sage Publications that highlighted the realities we face as book bans continue to rise across the country as well as possible solutions. The activity that garnered the most attention was a screening of Harry Potter and the Sorcerer's Stone, which is available on the library's streaming service, SWANK Digital Campus. The film was played in the Campfire under floating candles while fresh popcorn was served.



Library & Learning Services celebrated Tutor and Student Worker Appreciation Week, October

2-6, 2023. We are grateful for our exceptional staff!



Clara Bolton, Librarian, retired from KCKCC earlier this year after 25 years of service. Prior to her work at KCKCC she was a special education teacher and school librarian. This September, Claire passed away after a lengthy battle with cancer. To celebrate her memory, Library & Learning Services hosted a small ceremony where her colleagues were invited to share words of remembrance and plant a pinwheel in the "Garden of Hope."



Center for Teaching Excellence (CTE)

Tom Grady, Director

(Report supports Priority 2, 3, and 4 of Strategic Plan)

The CTE offered several professional development opportunities during the month of October. Below is a list of the sessions offered:

Teaching in a Hyflex/Hybrid Classroom: Course Design Teaching in a Hyflex/Hybrid Classroom: Teaching and Learning Strategies

Blue Devil Faculty Academy:

- Classroom Assessment Techniques Tom Grady
- Title IX Training: How Does This Apply to You? Jennifer Gieschen

Two for Tuesday: 20 Minute Mentors:

- Practical Strategies to Improve Student Retention in Online Courses
- Online Learning That Sticks: Strategies to Shift to Student-Centered Learning

First Fridays!

Teaching for Learning: Evidence-based Teaching Practices—Angela Miller Faculty Teaching Circles (FTC's)

- Part Two: The Five Key Changes to Practice
 - o Chapter 4: The Balance of Power
 - o Chapter 5: The Function of Content
 - o Chapter 6: The Responsibility for Learning
 - o Chapter 7: The Purpose and Processes of Evaluation

Invited Speaking Engagements:

REGIONAL/METRO Area Campus-Academic Director Canvas Connection: Park University Tom Grady presented "Artificial Intelligence: The Positives, Negatives, and Issues of Using It" for adjunct faculty from Park University.

Kansas City Professional Development Council Special Topic Tom Grady co-presented "Clifton Strengths 101" at Johnson County Community College.

On Friday, October 23, The Center for Teaching Excellence, in conjunction with Faculty Senate, recognized the Spring 2023 TEACH Award recipients and the 2023 Henry Louis Award recipient in an award ceremony held in the Center for Teaching Excellence. The award recipients each received a framed certificate, and their names were placed on the TEACH and Henry Louis Award plaques in the Center for Teaching Excellence. Award recipients: Doug Sikkel (Adjunct) TEACH Award, Chef Justin Mitchell (full-time faculty) TEACH AWARD, and Traci Dillavou (full-time faculty), Henry Louis Award.





Arts, Communication and Humanities - Dean Dr. Donna Bohn

From Aaron Margolis (Public History and Humanities):

The Freedom Frontier Heritage Foundation awarded a \$3,000 project grant for "The Birth of Sumner High School." Dr. Aaron Margolis and Shai Perry will work with four Sumner High School Students beginning in February 2024 exploring historic archives to create an engaging moveable exhibit and lesson plans to share with USD 500 high schools during the Fall 2024 semester, showcasing the history and legacy of Sumner High School. Developed in the shadow of a murder and the nationwide entrenchment of Jim Crow, the establishment of Sumner in 1905 became a symbol of repression and resilience for the region and nation. The project will engage students in historical research and interpretation, while offering a chance for students and visitors to learn about this significant chapter in the struggle for freedom.

On October 17, as part of the Humanities Kansas sponsored KCKCC Humanities Talks series Professor of English Jim Krajewski presented, "Embracing the Horror: Monsters in the Media" at the West Branch Kansas City Kansas Public Library.

From Darren Elliott (Debate/Forensics):

KCKCC Debate and Forensics Team traveled to Bethel College Oct. 21 and competed against universities such as K-State, Univ of Nebraska, Doane College, Bethel, etc. We took students in 5 events and all 5 events brought back medals. We took 2nd in Duo Interpretation, 5th and 6th in Poetry, 4th in Prose, and 3rd in Program of Oral Interpretation.

The team hosted the annual TOC/DCI Qualifying Debate Tournament for High Schools on November 3-5. The tournament brought in over 100 high school teams from around the Mid-West to compete for a chance to qualify for the Tournament of Champions at the University of Kentucky in April.

From Gary Mosby (Theatre):

Ride the Cyclone, the fall musical, was a great success and we are now coming upon our next show. The fall Drama Club show *Proof* is completely student led with faculty mentoring. Performances are November 9-11 at 7:30 pm and 12 at 2:30 pm. The audience will be onstage with the performance, as was done last year for *Waiting for Godot* so seating is limited. For a complete show description and tickets, visit our external ticket partner at www.kckcctheatre.com.

From Dr. Ian Corbett (Audio Engineering):

The audio engineering program welcomed Yuri Lysoivanov from audio equipment manufacturer Shure to campus to do some extra-curricular workshops with students on mic techniques and wireless technologies on Sept 26 & 27. These types of events, at no expense to the College, are made possible through connections made at events such as the AES conventions and conferences as below.



Dr. Corbett traveled to New York City with 11 students to attend the Audio Engineering Society Convention, October 24-27, where he presented Student Mix Critique sessions (one of which involved KCKCC student Felecia Chance receiving great feedback from other industry professionals) and attended workshops and tutorials. Following this convention Dr. Corbett has also been asked to serve as a Co-Chair of the AES Education Committee.

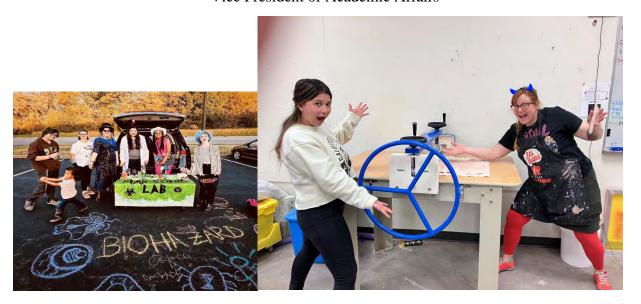


From Dan Fitzgerald (ESOL)

Ten students in the Student Organization of Latinx attended the Mineria Symphony Orchestra at the Kauffman Center on October 23. This is one of the leading symphony orchestras in Mexico. As part of Hispanic Heritage Month, the Student Organization of Latinx is holding fundraisers for a Latinx Scholarship. They also held a silent auction in the bookstore and hosted a booth at the KCK Third Friday Art Walk.

From Clint Ricketts (Studio Arts):

The Art Department recently purchased a new slab roller as a strategic ask. This is an exciting addition to the ceramics class and a much-needed update. The Art Club participated in the "Trunk or Treat" event at the Tech Center.



From John Stafford (Music):

On November 15 and 16, our students will perform our KCKCC Fall Jazz Concerts at 7 pm each night in the Performing Arts Center. On November 18, John Stafford, Professor of Music, will be the guest jazz choir conductor for the District CII ILMEA Jazz Festival in Lake Zurich, IL. On November 30 the m-pact Vocal Festival is returning to KCKCC, 8 am to 4:30 pm, in the Performing Arts Center. They will perform an 8 pm concert at the Blue Room Jazz Club in KCMO.

From Shai Perry (Art Gallery):

Exhibit Updates:

- Current D500 Art Showcase on display 11/3 12/4
- Artifact Exhibition on display now in display case in front of CIEM office in lower Jewell
- Closed Exhibit for Hispanic Heritage Month "Lost and Found"
 - o Special feature with KCUR by Zach Perez
 Latino artists in Kansas City formed a collective powered by a
 shared experience of migration | KCUR Kansas City news and NPR
- Third Friday Art Walk Oct. 20 "The Satellite Gallery"
 KCKCC Art Gallery was joined by KCKCC Student
 Organization of Latinx, Wine Colors, Art Club, and KCKCC
 Student Band Trio.





Program Events:

- Coming Up
 - o Nov. 3 & 10 10am-1pm
 - Highschool Portfolio Day for D500
 - o Nov. 15 11am-12pm in the Art Gallery
 - Guest speaker Director of the Gordon Parks Museum, Kirk Sharp
- October Events
 - o Oct. 18, 11 am − 1 pm
 - Reading by local fiction writer, Karen Vaughn, and Open mic for students.
 - attendance 29
 - o Oct. 20, 9 am 11 am
 - Meet the Artist Hugo Ximello-Salido
 - attendance 22
 - o Oct. 27
 - Live Art by Darryl Woods
 - attendance 32

Tours

- o Oct. 24
 - Professor Fitzgerald ESOL class. Attendance 15
- o Oct. 26
 - Exhibit tour for Gallery Director of UCM
 - Dr. Nair education class, discussion of culturally responsive teaching & self-reflection.
 Attendance 9
 - Pre-K art education with Little Leaders of KCK.
 Attendance 36
- o Oct. 28
 - KCKCC Art Gallery assisted in hosting the KCK Chamber Connect the Dotte tour. In celebration of the 100-year anniversary, KCKCC was the main sponsor for this year's tour. The tour included 8 stops around KCK with a guided bus tour that will be narrated by Urban Hikes KC. Along with a tour of the Campus Art Collection, and lunch with Elevate Express. Attendance 30

Ambient Space:

• Rita Blitt's sculptures "Resilience" and Perseverance" have been repainted and re-installed.









- New works from the Campus Art Collection where installed in the Jewell and Humanities buildings.
- Call for New Members for Art Committee! Please contact sperry@kckcc.edu for my information.

From Dr. Justin Binek (Music):

Dr. Justin Binek, Associate Professor of Music, traveled to northern Europe the first week of October. Dr. Binek first spent three days in Belgium, where he presented workshops and master classes for jazz voice students at the conservatories in both Antwerp and Ghent and gave a jazz combo master class and performed a concert at the muziekacademie in Waregem. He then traveled to Helsinki, Finland, where he was a presenter at the International Jazz Voice Conference, held at the University of the Arts Helsinki. Dr. Binek presented a clinic session, "Vocal Improvisation: It's a Matter of Style," was a member of a panel discussion centered on topics of gender in jazz and performed with presenters Ellie Martin (University of Toledo) and Katrien Van Opstal (Royal Conservatory of Antwerp) on their clinic sessions.

Career and Technical Education – Dean- Donald Smith

The Culinary Arts Program participated in several events during October. Congratulations to Chef Justin Mitchell on receiving KCKCC's Teaching and Excellence and Colleague Honor (TEACH) award. We want to thank Chef Justin for his commitment to KCKCC students and the Culinary Arts Program:



Chef John Williams accompanied students in the Advanced Baking course on a field trip to Farm to Market Bread Company.

On October 13, Culinary hosted Culinary Pastry Day where the sold a variety of sweet treats to staff and students. Items prepared and sold included croissants, cinnamon rolls, brownies, and cookies.

Five additional Culinary Arts students began internships in the food service industry. Also, two more food business owners have been scheduled to come in to discuss the Student Internship Program.

Culinary provided catering services for two evening events this month. These events in included a local charity event sponsored by the KCK Women's Foundation (70 attendees) and another for the American Welders Society (40 attendees).



Chef Richard McPeake and students in Culinary Arts participated in a charity event with Mr. D's Donut Shop, "Mr. D's Donut'cha Stop Walking & Running 5K". Funds raised from the event will be utilized for scholarship opportunities. Thanks to Mr. Ds' Donut Shop for supporting opportunities for the Kansas City Kansas Community College Culinary Arts Program.



KCKCC – TEC hosted an Open House on October 5 for its AET/FAME program. KCKCC is partnering with the manufacturing group FAME (Federation for Advanced Manufacturing Education). This program allows students to work as interns part-time and attend classes part-

time, earning a diploma in two years. The open house provided interested students the opportunity to obtain specific information regarding the program.

At the October American Welding Society (AWS) Kansas City section meeting hosted at KCKCC -TEC, attendees enjoyed a tasty meal prepared by the Culinary Arts Department. The special guest, AWS President Michael Krupnicki, discussed why volunteering matters. Attendees didn't just listen to a lecture; they had a lively conversation. President Krupnicki shared his knowledge but also encouraged students in the Welding Program to speak with experienced members. This created a friendly environment where people learned from one another. During the event, attendees shared their stories about volunteering for the American Welding Society. They discussed how volunteering helped to improve skills and make meaningful professional connections. These conversations communicated how volunteering could make a genuine difference in their careers. This meeting wasn't just about learning; it was about people coming together, sharing experiences, and helping each other grow. President Krupnicki's friendly approach and active participation made this October gathering a valuable and friendly experience for all.

The students in the Electrical Technology Program at the Pioneer Career Center continued to provide electrical assistance in the Leavenworth and Lansing Communities:

Students worked at Kingdom Harvest International Church in Leavenworth, which was an excellent opportunity for our students and the community customers because they were only charged for the cost of materials (no labor charges). This project consisted of installing and wiring 31 Duplex outlets, 31 Legrand boxes, 135 feet of Raceways, Fittings (connectors, couplings, etc.), 507 feet of wires, screws, and anchors for installing the boxes and raceways.





Electrical Students at the Pioneer Career Center assisted a homeowner in the Lansing area with troubleshooting and fixing a lighting issue in their home:









Two of our KCKCC-TEC faculty members, DeShawn (Dash) Bailey and Michael (Flash) Rollen, challenged each other to a race/obstacle course. Our two superheroes competed in this indoor event designated as "The Great CTE Superhero Race' on October 31. This competition consisted of an obstacle course with tasks associated with programs at TEC. The CTE programs included were Culinary, Automotive Technology, Cosmetology, Welding, and Construction. Students and staff were invited to attend and encouraged to vote and donate for the superhero of their choice. All funds raised went towards The CTE Career & Technical Education Department Scholarship. The total amount raised was \$350.00. It was a fun, exciting event, and we are grateful for DeShawn and Michael's commitment to the students here at KCKCC. Also, a big thank you to those who participated in organizing and working on the event:







Health Professions - Dean Dr. Tiffany Bohm

Division

Congratulations to Dr. Todd Miles who successfully defended his dissertation at Baylor University. Dr. Miles' dissertation was titled, "Balancing students' cognitive load in instructional design to ignite academic achievement in the fire academy: An exploratory case study."

All programs have conducted or scheduled their fall advisory board meetings. We are very thankful for the ongoing support of our clinical partners, employers, medical directors, and community members who support our programs.

Dr. Tiffany Bohm serves on the Diverse Health Sciences Workforce Landscape Assessment Community Advisory Board initiated by the Health Forward Foundation. The group meets monthly to discuss current and potential capacity as well as strategies to produce talent that has historically be underrepresented in the health professions.

Nursing

MoKan clinical surveys were completed by faculty, students, and clinical partners regarding clinical courses that concluded in October. This feedback is essential to ensuring the program partners with clinical facilities that provide high quality learning experiences.

HR recruiters from Maxim Health Care and HCA visited the 4th semester students to discuss potential job opportunities, many of which include significant sign-on bonuses.

Simulation staff are trialing a new simulation debriefing method by giving immediate feedback prior to formal debriefing. This allows students to receive individual feedback prior to the group debrief.

Nursing and Respiratory Care

Students in the Nursing (royal scrubs) and RT (black scrubs) programs completed their interdisciplinary simulation experience on November 2, 2023. This is a wonderful opportunity for the students to learn from each other and appreciate the roles of various healthcare professionals.











Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Donors pledged funds to the Wellness Department for their annual 5K. Thank you supporters for your generosity.

The KCKCC Walk Across America is in its 5 week and going strong. It started on September 25, 2023, and will end November 19. Fifty-six people are participating.

The Wellness department will also be having 3 Blood Pressure Workshops coming in November. November 28 (PCC), November 29 (Main Campus), and November 30 (TEC).



Kris Ball successfully presented her portfolio before a panel of Baker University professors this month. She is ABD, looking forward to working on her dissertation.

Rochelle Beatty will be attending the AMATYC Conference in Omaha, NE, November 9th through the 12th. She will be representing our Math department.

Dr. Ross Stites visited USD 232 last week, during their advisory meeting, in order to explore possible future connections with them. Let's build the new Electrical Engineering Technology program.

The Science Club held its first activity on October 3rd, The Sweet Taste of Honey. They discussed the importance of pollinators and then had a tasting of 5 different honeys. The students completed a descriptive sheet for each tasting. At the end of the session, they took a quiz over the information on pollinators and were awarded prizes.



Pam Hall painted the Leavenworth Humane Society parking lot as an activity for her leadership program. Nice work teaching the value of volunteerism!



MSBT members regularly volunteer. This past weekend Teri Huggins volunteered at Harvester's. Way to give back Professor Huggins.

Mansoor Ansari attended a two-day conference at Kauffman Conference center, Kansas City, Missouri. It was organized by Midwest Veterans Biomedical Center. The conference focused on the Veteran's related health. Speakers from regional and national level were invited. I was

interested in learning about the role of secondhand tobacco smoke exposure. It was a good conference to learn about research and funding availability for veteran's cause.

Dr. Kremer and Cyber Security Program Coordinator Kelly Olinde attended the Quarterly Intelligence Community Center for Academic Excellence (IC-CAE) grant meeting with representatives from KU Edwards, KU Lawrence, Garden City CC, Dodge City CC, and Seward CC.

Mrs. Dagney Velazquez, Math Faculty (Co-PI) and Dr. Kremer are working with a team from the University of Kansas on an NSF Louis Stokes Alliance for Minority Partnership (LSAMP) grant proposal. The proposal is a consortium effort for providing STEM scholarships to minority students attending the University of Kansas, KCKCC, Johnson County Community College, University of Nebraska Lincoln, and Pittsburg State University.

Mrs. Alicia Tolbert, Chemistry Coordinator (Co-PI) and Dr. Kremer worked with the University of Kansas and Haskell Indian Nations University to submit an NIH Institutional Research and Academic Career Development Awards (IRACDA) proposal. The goals of the KU-IRACDA program are to give postdoctoral scholars comprehensive, mentored training in research at KU, together with effective pedagogical preparation and meaningful instructional experiences at one of our partner teaching institutions, Haskell Indian Nations University and Kansas City Kansas Community College (KCKCC).

Developmental Math Coordinator Cathy Sutherlin, Dr. Gena Ross, and Dr. Kremer met with Dr. Al Solano (grant consultant) to discuss the status of our math programming and ways to implement corequisite mathematics as part of our Guided Pathways and Title III programming.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Earlier this month, working with the Bishop Sullivan Center, Victor Ammons, Coordinator of the Psychology program, students from his psychology classes and other members of KCKCC participated in a Feed the Homeless Project. The event took place at the One City Café at 3936 Troost Avenue in Kansas City. A similar event is scheduled to take place during the Spring semester in KCK.



Professor Daryl Long, Coordinator of the Sociology department, escorted students from his Diversity class to the Haskell Indian Nation University in Lawrence Kansas. The visit helped to broaden the student's understanding of the Native American culture and diversity.

Dr. Andres Cantillo, professor of economics, was invited by the UMKC Economics department to present his research on his new book entitled "The Financial Foundations of Production and Uncertainty".

Professor Suzie Tousey, Coordinator of the Criminal Justice program, is leading the Social Science division's campaign to partner with Always and Furever Midwest Animal Sanctuary to supply much needed items for animals waiting for adoption. Items such as dog and cat food, pet shampoo, bedding and blankets, pet toys and grooming supplies can be delivered to Professor Tousey for delivery to Always and Furever.

Dean Wiggins Chaired the October meeting of the Kansas City Area Deans Council. The October meeting covered a number of issues such as ways to identify and address common problems, open-source textbooks and sharing textbooks, and attracting and retaining students.

The Social and Behavioral Sciences Diversity class teamed with the Student Organization of Latinx to bring Ms. Irene Caudillo, Chief of Staff to Mayor Garner, to campus as a guest speaker. Ms. Caudillo's presentation addressed the history and impact of the Latinx population in Kansas City and the current challenges and opportunities for the city.

Professor Karisse Whyte, coordinator of the KCKCC Freshman Orientation Course BLUE, along with BLUE faculty members, have begun recording videos aimed at high school students in the KCKCC service area. The goal of the video is to inform students of the benefits of BLUE and to encourage high school students to consider KCKCC as they think about their academic goals beyond high school.



November 2023 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report Submitted by Chris Meiers, Ph.D. Vice President for Student Affairs and Enrollment Management

Division-Wide Selected Activities, Programs, and Updates

- Strategic Enrollment Management (SEM) Plan Updates
 - Spring 2024 enrollment started on the traditional day of November 1. Part of the lag in the student credit hour enrollment compared to the Spring 2023 semester is due to having one less business day of enrollment since November 1 was on a Wednesday this year. The window for dual and concurrent enrollment for certificate



- programs is November 1-15 and November 1-December 13 for general education classes.
- In anticipation of the Spring 2024 enrollment season starting, the Student Success Center had 316 student check-ins for the month of October which is a 50.0% increase compared to October of 2023.
- For the Spring 2024 semester, 1,141 applications for admission have been processed through October for a 21.3% increase compared to the same time for the Spring 2023 semester.
- On October 11th, the Student Success Center facilitated KCKCC's Fall Transfer Fair where 41 four-year institutions, 5 military branches, and 4 employers participated.
 105 students attended the event which was the highest participation for the Transfer Fair since 2019.
- As part of the SEM plan goal to improve the student experience, the College has selected Presence by Modern Campus as the student engagement platform. Presence will provide a centralized online resource for students to learn about activities and events on campus, management tools for student club leaders and advisors, the ability for students to highlight their extracurricular activities to potential employers and transfer institutions, and data analytics to inform and support student retention strategies and services. An implementation team, led by Dr. Shawn Derritt, Dean of Student Services, will have an initial project kick-off meeting with Presence in November.
- As part of the SEM plan goal to modernize, processes, structures, and systems, the Student
 Financial Aid Office hosted a National Association of Student Financial Aid Administrators'
 Standards of Excellence review in October. Five peer reviewers who are also practicing
 financial aid professionals spent 3 days on the KCKCC campus evaluating every aspect
 KCKCC's financial aid processes and Title IV compliance. The College will receive a full report
 with recommendations in November.

Table of Contents

Fall 2023 Enrollment Report	
Spring 2024 Enrollment Report	
Dean of Student Services	
Admissions and Recruitment	
Athletics	8
Counseling & Advocacy	10
Enrollment Management Information Systems	10
Military and Veteran Center	10
Registration and Records	11
Student Activities	12
Student Financial Aid	12
Student Housing	13
Student Success and Retention	14
Student Supports for Program Success	15
Upward Bound Academy	15

Fall 2023 Enrollment Report

	KC	KCC Undu	plicated H	leadcount	by Loc	ation			
CAMPUS	11.09.2020	11.08.2021	11.07.2022	11.06.2023	20-23	20-23	22-23	22-23	Fall 2023
(UNDUP at A Location & DUP Across Locations)	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-	0.00%
BL	240	12	-	-	-240	-100.00%	-	-	0.00%
DNTWN	-	-	-	-	-	-	-	_	0.00%
FRSC	45	31	32	33	-12	-26.67%	1	3.13%	0.68%
HS	998	827	815	930	-68	-6.81%	115	14.11%	19.06%
LCF	-	23	23	19	19	-	-4	-17.39%	0.39%
MC	1,352	1,726	1,845	1,894	542	40.09%	49	2.66%	38.81%
ОС	446	403	396	231	-215	-48.21%	-165	-41.67%	4.73%
OL	2,229	2,126	2,018	2,016	-213	-9.56%	-2	-0.10%	41.31%
PION	212	229	223	245	33	15.57%	22	9.87%	5.02%
TEC	699	762	757	762	63	9.01%	5	0.66%	15.61%
USDB	42	47	79	78	36	85.71%	-1	-1.27%	1.60%
VIRT	1,019	515	227	124	-895	-87.83%	-103	-45.37%	2.54%
Total UNDUP Headcount	5,115	4,922	4,841	4,880	-235	-4.59%	39	0.81%	
Note: Enrollment at each loc duplicated. The Total however	•				ns (A stude	ent can be co	ounted in t	wo locations) is
Status	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
First-time	1,491	1,540	1,635	1,812	321	21.53%	177	10.83%	37.13%
Returning	3,624	3,382	3,206	3,068	-556	-15.34%	-138	-4.30%	62.87%
Gender	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
Unknown	2	7	37	40	38	1900.00%	3	8.11%	0.82%
Female	2,973	2,862	2,745	2,746	-227	-7.64%	1	0.04%	56.27%
Male	2,140	2,053	2,059	2,094	-46	-2.15%	35	1.70%	42.91%
Male Race / Ethnicity	2,140 Fall 20	2,053 Fall 21	2,059 Fall 22	2,094 Fall 23	-46 20-23 #		35 22-23 #	1.70% 22-23 %	
						-2.15%			Fa 2023 %
Race / Ethnicity	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	-2.15% 20-23 %	22-23 #	22-23 %	Fa 2023 % 0.35%
Race / Ethnicity American Alaska Native	Fall 20 30	Fall 21 27	Fall 22 21	Fall 23	20-23 # -13	-2.15% 20-23 % -43.33%	22-23 # -4	22-23 % -19.05%	Fa 2023 % 0.35% 4.06%
Race / Ethnicity American Alaska Native Asian	Fall 20 30 215	Fall 21 27 212	Fall 22 21 189	Fall 23 17 198	20-23 # -13 -17	-2.15% 20-23 % -43.33% -7.91%	22-23 # -4 9	22-23 % -19.05% 4.76%	Fa 2023 % 0.35% 4.06% 17.66%
Race / Ethnicity American Alaska Native Asian Black or African American	Fall 20 30 215 939	Fall 21 27 212 884	Fall 22 21 189 890	Fall 23 17 198 862	20-23 # -13 -17 -77	-2.15% 20-23 % -43.33% -7.91% -8.20%	22-23 # -4 9 -28	22-23 % -19.05% 4.76% -3.15%	Fa 2023 % 0.35% 4.06% 17.66% 0.12%
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander	Fall 20 30 215 939 14	Fall 21 27 212 884 5	Fall 22 21 189 890 7	Fall 23 17 198 862 6	-13 -17 -77 -8	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14%	22-23 # -4 9 -28 -1	22-23 % -19.05% 4.76% -3.15% -14.29%	Fa 2023 % 0.35% 4.06% 17.66% 0.12% 27.75%
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic	Fall 20 30 215 939 14 1,149	Fall 21 27 212 884 5 1,084	Fall 22 21 189 890 7 1,166	Fall 23 17 198 862 6 1,354	20-23 # -13 -17 -77 -8 205	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 17.84%	22-23 # -4 9 -28 -1 188	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12%	Fa 2023 % 0.35% 4.06% 17.66% 0.12% 27.75% 5.84%
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial	30 215 939 14 1,149 276	Fall 21 27 212 884 5 1,084 274	Fall 22 21 189 890 7 1,166 262	Fall 23 17 198 862 6 1,354 285	20-23 # -13 -17 -77 -8 205	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 17.84% 3.26%	22-23 # -4 9 -28 -1 188 23	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78%	Fa 2023 % 0.35% 4.06% 17.66% 0.12% 27.75% 5.84% 4.82%
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown	30 215 939 14 1,149 276 226	Fall 21 27 212 884 5 1,084 274 188	Fall 22 21 189 890 7 1,166 262 159	Fall 23 17 198 862 6 1,354 285 235	20-23 # -13 -17 -77 -8 205 9	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 17.84% 3.26% 3.98%	22-23 #	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80%	Fa 2023 % 0.35% 4.06% 17.66% 0.12% 27.75% 5.84% 4.82% 37.64%
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White	30 215 939 14 1,149 276 226 2,078	Fall 21 27 212 884 5 1,084 274 188 2,080 168	Fall 22 21 189 890 7 1,166 262 159 1,984	Fall 23 17 198 862 6 1,354 285 235 1,837 86	20-23 # -13 -17 -77 -8 205 9 -241 -102	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 17.84% 3.26% 3.98% -11.60%	22-23 # -4 9 -28 -1 188 23 76 -147	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident	30 215 939 14 1,149 276 226 2,078	Fall 21 27 212 884 5 1,084 274 188 2,080 168	Fall 22 21 189 890 7 1,166 262 159 1,984 163	Fall 23 17 198 862 6 1,354 285 235 1,837 86	20-23 # -13 -17 -77 -8 205 9 -241 -102	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 17.84% 3.26% 3.98% -11.60%	22-23 # -4 9 -28 -1 188 23 76 -147	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41%	Fa 2023 %
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Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022	Fall 23 17 198 862 6 1,354 285 235 1,837 86 purs by Lo 11.06.2023	20-23 # -13 -17 -77 -8 205 9 -241 -102 cation 20-23 Diff - #	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 17.84% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - %	22-23 # -4 9 -28 -1 188 23 76 -147 -77	22-23 % -19.05% 4.76% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022	Fall 23 17 198 862 6 1,354 285 235 1,837 86 purs by Lo 11.06.2023 Fall 2023	20-23 # -13 -17 -77 -8 205 9 -241 -102 cation 20-23 Diff - # -1,464	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26%	22-23 #	22-23 % -19.05% 4.76% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 -	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022	Fall 23 17 198 862 6 1,354 285 235 1,837 86 0urs by Lo 11.06.2023 Fall 2023	20-23 # -13 -17 -77 -8 205 9 -241 -102 cation 20-23 Diff - #1,464 -	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - %	22-23 #	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317	Fall 23 17 198 862 6 1,354 285 235 1,837 86 0urs by Lo 11.06.2023 Fall 2023 312	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - #1,464129	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00% -29.25%	22-23 # -4 9 -28 -1 188 23 76 -147 -77 22-23 Diff - #5	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %1.58%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605	Fall 23 17 198 862 6 1,354 285 235 1,837 86 DURS by LO 11.06.2023 Fall 2023 312 5,236	20-23 # -13 -17 -77 -8 205 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - %	22-23 #	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %1.58% 13.70%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317	Fall 23 17 198 862 6 1,354 285 235 1,837 86 0urs by Lo 11.06.2023 Fall 2023 312	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - #1,464129	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00% -29.25%	22-23 # -4 9 -28 -1 188 23 76 -147 -77 22-23 Diff - #5	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %1.58%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587 -	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413 225	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605 253	Fall 23 17 198 862 6 1,354 285 235 1,837 86 DURS by LO 11.06.2023 Fall 2023 312 5,236 209	20-23 # -13 -17 -77 -8 205 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351 209	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00% -29.25% -6.28%	22-23 # -4 9 -28 -1 188 23 76 -147 -77 22-23 Diff - # - - - - - -5 631 -44	22-23 % -19.05% 4.76% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587 - 7,129	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413 225 11,388	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605 253 13,318	Fall 23 17 198 862 6 1,354 285 235 1,837 86 purs by Lo 11.06.2023 Fall 2023 312 5,236 209 13,881	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351 209 6,752	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00%29.25% -6.28% -94.71%	22-23 # -4 9 -28 -1 188 23 76 -147 -77 22-23 Diff - # - - - - - -5 631 -44 563	22-23 % -19.05% 4.76% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC OC	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587 - 7,129 1,165	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413 225 11,388 986	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605 253 13,318 885	Fall 23 17 198 862 6 1,354 285 235 1,837 86 purs by Lo 11.06.2023 Fall 2023 312 5,236 209 13,881 672	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351 209 6,752 -493	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00%29.25% -6.28% -94.71% -42.32%	22-23 # -4 9 -28 -1 188 23 76 -147 -77 22-23 Diff - # - - - - - 631 -44 563 -213	22-23 % -19.05% 4.76% -3.15% -14.29% 16.12% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - %1.58% 13.70% -17.39% 4.23% -24.07%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC OC OL PION TEC	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587 - 7,129 1,165 13,871 1,829 7,808	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413 225 11,388 986 12,634 1,928 8,823	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605 253 13,318 885 12,083 1,760 8,807	Fall 23 17 198 862 6 1,354 285 235 1,837 86 0urs by Lo 11.06.2023 Fall 2023 312 5,236 209 13,881 672 12,014 1,904 8,806	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351 209 6,752 -493 -1,857 75 998	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00%29.25% -6.28% -42.32% -42.32% 4.10% 12.78%	22-23 #	22-23 % -19.05% 4.76% -3.15% -14.29% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - % -1.58% 13.70% -17.39% 4.23% -24.07% -0.57% 8.18% -0.01%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC OC OL PION TEC USDB	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587 - 7,129 1,165 13,871 1,829 7,808 228	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413 225 11,388 986 12,634 1,928 8,823 317	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605 253 13,318 885 12,083 1,760 8,807 381	Fall 23 17 198 862 6 1,354 285 235 1,837 86 0urs by Lo 11.06.2023 Fall 2023 312 5,236 209 13,881 672 12,014 1,904 8,806 394	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351 209 6,752 -493 -1,857 75 998 166	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00% -6.28% -94.71% -42.32% -13.39% 4.10% 72.81%	22-23 # -4 9 -28 -1 188 23 76 -147 -77 22-23 Diff - #5 631 -44 563 -213 -69 144 -1 13	22-23 % -19.05% 4.76% -3.15% -14.29% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - % -1.58% 13.70% -17.39% 4.23% -24.07% -0.57% 8.18% -0.01% 3.41%	Fa 2023 %
Race / Ethnicity American Alaska Native Asian Black or African American Hawaiian Pacific Islander Hispanic Multi-racial Unknown White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC OC OL PION TEC	Fall 20 30 215 939 14 1,149 276 226 2,078 188 11.09.2020 Fall 2020 - 1,464 - 441 5,587 - 7,129 1,165 13,871 1,829 7,808	Fall 21 27 212 884 5 1,084 274 188 2,080 168 KCKCC 11.08.2021 Fall 2021 - 39 - 289 4,413 225 11,388 986 12,634 1,928 8,823	Fall 22 21 189 890 7 1,166 262 159 1,984 163 Credit Ho 11.07.2022 Fall 2022 317 4,605 253 13,318 885 12,083 1,760 8,807	Fall 23 17 198 862 6 1,354 285 235 1,837 86 0urs by Lo 11.06.2023 Fall 2023 312 5,236 209 13,881 672 12,014 1,904 8,806	20-23 # -13 -17 -77 -8 205 9 9 -241 -102 cation 20-23 Diff - # - -1,464 - -129 -351 209 6,752 -493 -1,857 75 998	-2.15% 20-23 % -43.33% -7.91% -8.20% -57.14% 3.26% 3.98% -11.60% -54.26% 20-23 Diff - % -100.00%29.25% -6.28% -42.32% -42.32% 4.10% 12.78%	22-23 #	22-23 % -19.05% 4.76% -3.15% -14.29% 8.78% 47.80% -7.41% -47.24% 22-23 Diff - % -1.58% 13.70% -17.39% 4.23% -24.07% -0.57% 8.18% -0.01%	

Spring 2024 Enrollment Report

	KCK	CC Undu	plicated	Headcou	nt by L	ocation			
CAMPUS	11.13.2020	11.12.2021	11.11.2022	11.10.2023	21-24	21-24	23-24	23-24	Spring 2024
(UNDUP at A Location & DUP Across Locations)	Spring 2021	Spring 2022	Spring 2023	Spring 2024	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	0	-	-
BL	39	4	21	-	-39	-100.00%	-21	-100.00%	0.00%
DNTWN	1	-	-	-	-1	-	0	-	0.00%
FRSC	8	5	5	7		-12.50%	2	40.00%	0.76%
HS	153	266	51	118	-35	-22.88%	67	131.37%	12.77%
LCF	-	-	-	15	15	-	15	-	1.62%
MC	298	463	367	415	117	39.26%	48	13.08%	44.91%
OC	7	7	-	54	47	-	54	-	5.84%
OL	513	450	396	431	-82	-15.98%	35	8.84%	46.65%
PION	33	31	28	9	-24	-72.73%	-19	-67.86%	0.97%
TEC	209	274	220	159	-50	-23.92%	-61	-27.73%	17.21%
USDB	-	-	-	-	-	20.0270		27.7070	0.00%
VIRT	149	104	34	16	-133	-89.26%	-18	-52.94%	1.73%
	1		846		1	-6.48%		9.22%	
Note: Enrollment at each I	988	1,231		924	-64		78		
locations) is duplicated. T							ieni can b	e counted i	n two
Status					21-24 #		23-24 %	22.24.0/	Cm 2024 9/
	Spring 21	Spring 22	Spring 23	Spring 24		21-24 %		23-24 %	Sp 2024 %
First-time	116	171	75	82	-34	-29.31%	7	9.33%	8.87%
Returning	872	1,060	771	842	-30	-3.44%	71	9.21%	91.13%
Gender	Spring 21	Spring 22	Spring 23	Spring 24	21-24 #	21-24 %	23-24 #	23-24 %	Sp 2024 %
Unknown	-	-	5	9	9	-	4	80.00%	56.25%
Female	659	807	527	576	-83	-12.59%	49	9.30%	62.34%
Male	329	424	314	339	10	3.04%	25	7.96%	36.69%
Race / Ethnicity	Spring 21	Spring 22	Spring 23	Spring 24	21-24#	21-24 %	23-24#	23-24 %	Sp 2024 %
American Alaska Native	7	4	5	2	-5	-71.43%	-3	-60.00%	0.22%
Asian	42	59	41	36	-6	-14.29%	-5	-12.20%	3.90%
Black or African American	181	213	153	171	-10	-5.52%	18	11.76%	18.51%
Hawaiian Pacific Islander	4	1	1						
Hispanic	229	333		-	-4	-	-1	-	0.00%
Multi-racial		333	267	- 218	-4 -11	-4.80%	-1 -49	- -18.35%	0.00% 23.59%
	60	66	267 49	- 218 52					23.59%
Unknown		66	49	52	-11 -8	-13.33%	-49 3	6.12%	23.59% 5.63%
Unknown White	33	66 34	49 32	52 60	-11 -8 27	-13.33% 81.82%	-49 3 28	6.12% 87.50%	23.59% 5.63% 6.49%
White	33 404	66 34 480	49 32 280	52 60 371	-11 -8	-13.33% 81.82% -8.17%	-49 3 28 91	6.12% 87.50% 32.50%	23.59% 5.63% 6.49% 40.15%
	33	66 34 480 41	49 32 280 18	52 60 371 14	-11 -8 27 -33	-13.33% 81.82% -8.17% -50.00%	-49 3 28	6.12% 87.50%	23.59% 5.63% 6.49%
White	33 404 28	66 34 480 41 KCKCC	49 32 280 18 Credit H	52 60 371 14 ours by l	-11 -8 27 -33 - Locatio	-13.33% 81.82% -8.17% -50.00%	-49 3 28 91 -4	6.12% 87.50% 32.50% -22.22%	23.59% 5.63% 6.49% 40.15%
White	33 404 28	66 34 480 41 KCKCC	49 32 280 18	52 60 371 14 ours by l	-11 -8 27 -33 - - Locatio	-13.33% 81.82% -8.17% -50.00% on 21-24	-49 3 28 91 -4	6.12% 87.50% 32.50% -22.22% 23-24	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024
White Non Resident	33 404 28 11.13.2020	66 34 480 41 KCKCO 11.12.2021	49 32 280 18 Credit H	52 60 371 14 ours by I 11.10.2023	-11 -8 27 -33 - Locatio	-13.33% 81.82% -8.17% -50.00%	-49 3 28 91 -4	6.12% 87.50% 32.50% -22.22%	23.59% 5.63% 6.49% 40.15% 1.52%
White Non Resident	33 404 28 11.13.2020 Spring	66 34 480 41 KCKCO 11.12.2021 Spring	49 32 280 18 Credit H 11.11.2022 Spring	52 60 371 14 ours by I 11.10.2023 Spring	-11 -8 27 -33 - - Locatio	-13.33% 81.82% -8.17% -50.00% on 21-24	-49 3 28 91 -4	6.12% 87.50% 32.50% -22.22% 23-24	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024
White Non Resident CAMPUS AMZN BL	33 404 28 11.13.2020 Spring 2021	66 34 480 41 KCKCO 11.12.2021 Spring 2022	49 32 280 18 Credit H 11.11.2022 Spring 2023	52 60 371 14 ours by I 11.10.2023 Spring 2024	-11 -8 27 -33 - - 	-13.33% 81.82% -8.17% -50.00% on 21-24	-49 3 28 91 -4 23-24 Diff - #	6.12% 87.50% 32.50% -22.22% 23-24	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024
White Non Resident CAMPUS AMZN BL DWNTN	33 404 28 11.13.2020 Spring 2021 - 219 3	66 34 480 41 KCKCO 11.12.2021 Spring 2022 - 12	49 32 280 18 Credit H 11.11.2022 Spring 2023 - 84	52 60 371 14 ours by I 11.10.2023 Spring 2024 - -	-11 -8 27 -33 - 	-13.33% 81.82% -8.17% -50.00% On 21-24 Diff - % - -100.00%	-49 3 28 91 -4 23-24 Diff - #	6.12% 87.50% 32.50% -22.22% 23-24 Diff - %	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024 % 0.00% 0.00%
White Non Resident CAMPUS AMZN BL DWNTN FRSC	33 404 28 11.13.2020 Spring 2021 - 219 3 77	66 34 480 41 KCKCO 11.12.2021 Spring 2022 - 12 - 50	49 32 280 18 Credit H 11.11.2022 Spring 2023 - 84 - 50	52 60 371 14 Ours by I 11.10.2023 Spring 2024 - - - - 70	-11 -8 27 -33Ocatio 21-24 Diff - #219 -3 -7	-13.33% 81.82% -8.17% -50.00% On 21-24 Diff - % - -100.00% - -9.09%	-49 3 28 91 -4 23-24 Diff - # - 84 - 20	6.12% 87.50% 32.50% -22.22% 23-24 Diff - % - -100.00%	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024 % 0.00% 0.00% 0.77%
White Non Resident CAMPUS AMZN BL DWNTN FRSC HS	33 404 28 11.13.2020 Spring 2021 - 219 3 77 909	66 34 480 41 KCKCO 11.12.2021 Spring 2022 - 12	49 32 280 18 Credit H 11.11.2022 Spring 2023 - 84	52 60 371 14 Ours by I 11.10.2023 Spring 2024 - - - - 70 511	-11 -8 27 -33ocatic 21-24 Diff - #219 -3 -7 -398	-13.33% 81.82% -8.17% -50.00% On 21-24 Diff - % - -100.00%	-49 3 28 91 -4 23-24 Diff - # - 84 - 20 211	6.12% 87.50% 32.50% -22.22% 23-24 Diff - %	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024 % 0.00% 0.00% 0.77% 5.59%
White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF	33 404 28 11.13.2020 Spring 2021 - 219 3 77 909	66 34 480 41 KCKCC 11.12.2021 Spring 2022 - 12 - 50 1,459	49 32 280 18 Credit H 11.11.2022 Spring 2023 - 84 - 50 300	52 60 371 14 Ours by I 11.10.2023 Spring 2024 - - - - 70 511 135	-11 -8 27 -33	-13.33% 81.82% -8.17% -50.00% On 21-24 Diff - % - -100.00% - -9.09% -43.78%	-49 3 28 91 -4 23-24 Diff - #84 - 20 211 135	6.12% 87.50% 32.50% -22.22% 23-24 Diff - % - -100.00% 70.33%	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024 % 0.00% 0.77% 5.59% 1.48%
White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC	33 404 28 11.13.2020 Spring 2021 - 219 3 77 909 - 1,753	66 34 480 41 KCKCC 11.12.2021 Spring 2022 - 12 - 50 1,459 - 3,438	49 32 280 18 Credit H 11.11.2022 Spring 2023 - 84 - 50	52 60 371 14 Ours by I 11.10.2023 Spring 2024 - - - - 70 511 135 3,237	-11 -8 27 -33	-13.33% 81.82% -8.17% -50.00% On 21-24 Diff - % - -100.00% - -9.09%	-49 3 28 91 -4 23-24 Diff - #84 - 20 211 135 485	6.12% 87.50% 32.50% -22.22% 23-24 Diff - % - -100.00%	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024 % 0.00% 0.077% 5.59% 1.48% 35.40%
White Non Resident CAMPUS AMZN BL DWNTN FRSC HS LCF MC OC	33 404 28 11.13.2020 Spring 2021 - 219 3 77 909 - 1,753 27	66 34 480 41 KCKCC 11.12.2021 Spring 2022 - 12 - 50 1,459 - 3,438 35	49 32 280 18 Credit H 11.11.2022 Spring 2023 - 84 - 50 300 - 2,752	52 60 371 14 Ours by I 11.10.2023 Spring 2024 - - - - 70 511 135 3,237 147	-11 -8 27 -33	-13.33% 81.82% -8.17% -50.00% DI 21-24 Diff - % - -100.00% - -9.09% -43.78% - 84.65%	-49 3 28 91 -4 23-24 Diff - #84 - 20 211 135 485 147	6.12% 87.50% 32.50% -22.22% 23-24 Diff - % - -100.00% 70.33% - 17.62%	23.59% 5.63% 6.49% 40.15% 1.52% Spring 2024 % 0.00% 0.077% 5.59% 1.48% 35.40% 1.61%
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654

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408

12,109

132

9,143

9,150

VIRT

Dean of Student Services

Submitted by Dr. Shawn Derritt, Dean of Student Services

Selected Activities, Programs, and Updates

- On October 2, Dr. Derritt attended Civil Rights Compliance Desk Audit Training in Manhattan, Kansas.
- On October 5, Dr. Derritt met with the coordinator of Uncornered, Danny Ramos to discuss potential partnerships. Uncornered is a community program designed to reduce crime by providing pathways by addressing basic and essential needs.

Student Accessibility and Support Services

Submitted by Department Faculty

Selected Activities, Programs, and Updates

- SASS faculty presented True Colors, a personality inventory test, to 63 students from Culinary Arts, Auto Collision, and Welding. Students learned about their personalities, their strengths, and their weaknesses, and how to apply this information towards their career and education path.
- SASS faculty attended and participated in the "Apply Kansas Day" at Basehor High School
 where they met with 4 students with documented disabilities. They discussed KCKCC Career
 and Technical Career program options and answered questions about disability services for
 college students.
- SASS faculty met with leadership of the Kansas City Professional Development Council to provide information on accessible presentations for members.
- SASS faculty met with Human Resources and staff from Knowledge City to provide accessibility feedback on the compliance training system.
- SASS faculty participated in a transition panel at the Lawrence High School's College Night on October 19. Faculty shared information about students with disabilities attending college and provided information about KCKCC.
- SASS faculty and staff met with disability services staff from Jefferson College to discuss the use of KCKCC's system, Accessible Information Management System (AIM). Jefferson College is looking to move to a similar system and wanted feedback on KCKCC's experience.

Student Health Services

Submitted by Dr. Shawn Derritt, Dean of Student Services

Selected Activities, Programs, and Updates

 Student Services is excited to announce the hiring of the new College Nurse, Toni Dickinson. Toni is a KCKCC alum and a former Division of Health Professions faculty member. She is also a proud graduate of The University of Mary, where she was inspired to further her education and obtain a Master of Science. She has many years of nursing experience, including leadership, management, collaboration, mentoring, and education. She is excited to return to a higher education environment to help provide health services to a diverse population of students and faculty.



Student Basic Needs

Submitted by Fyn Morrigan, Student Basic Needs Coordinator

Selected Activities, Programs, and Updates

- The Basic Needs Center has partnered with K-State Research and Extension on the Kitchen Restore project for a donation drive for basic cooking items on November 3.
- On October 19, staff attended the first of two needs Assessment stakeholder meetings hosted by the Division of Career and Technical Education as part of the College's Perkins funding requirements.
- On October 26, the Basic Needs Center hosted the first Blue Devils pop-up clothing swap for students. We had 7 students participate and swapped over 50 clothing items.
- Blue Devils Cupboard served a total of 212 households in October including 472 adults, 102 children, and 17 individuals aged 65.

Upcoming Activities and Programs

 Staff are coordinating with the Salvation Army on the donation of care packages for our students before the Winter holiday break.

Admissions and Recruitment

Submitted by Teressa Hill-Collier, Director of Admissions and Recruitment

Selected Activities, Programs, and Updates

- The Fall new student recruitment season is well underway. For the month of October:
 - o 19 individual student campus tours were conducted,
 - 14 group tours were conducted, and
 - o presentations at 31 community and high school events.
- On October 31, Admissions in collaboration with the community of KCKCC coordinated a "Trail of Treats" for the Little Leaders Day Care.

Kansas City Kansas Community College

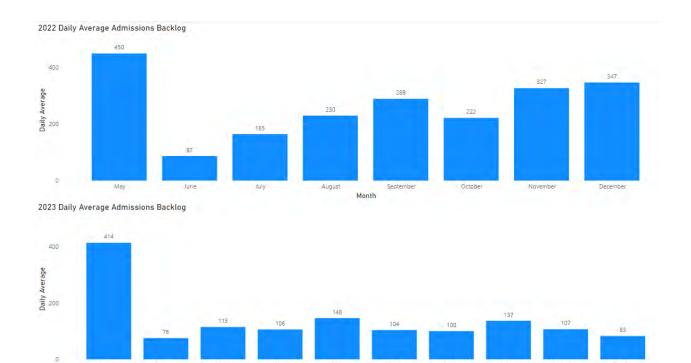
Upcoming Activities and Programs

- November 1: The Office of Admissions and Recruitment will host Lawerence High School.
- November 1: The Office of Admissions and Recruitment will host a tabling event at Wyandotte High School.
- November 3: The Office of Admissions and Recruitment will host Central Middle School.
- November 7: The Office of Admissions and Recruitment will attend the Ft. Leavenworth Career and College Fair.
- November 14: The Office of Admissions and Recruitment will host Highland Park High School.









Month

Athletics

Submitted by Greg McVey, Director of Athletics

Selected Activities, Programs, and Updates

 The Department of Athletics will induct two former athletes and a coach into the KCKCC Athletics Hall of Fame on November 11.
 Induction ceremonies will be held in between the KCKCC women's and men's basketball games on November 6. In addition, the



inductees and their families, guests and friends will be honored at a 12:30 PM luncheon and tour of campus, including Centennial Hall. The inductees for this year include:

- o **Peggy Hopkins,** a multi-sport star and trailblazer in KCKCC women's athletics;
- Cheyenne North, who led the Blue Devil women's basketball team to its first
 NJCAA national championship; and
- o the late *Frank Bigham*, who coached KCKCC golf to unappareled success.
- Out of an abundance of caution for player safety on the Fieldhouse court, the men and
 women's basketball teams have relocated practices and games to alternate locations
 through at least December as the floor is investigated for remedy. Hy-Vee Arena will be
 the primary practice facility for the teams. Hy-Vee Arean will also be the site for the
 annual eight-team Hall of Fame Classic on November. 10-11. The Penn Valley campus
 of Metropolitan Community College (MCC) and Rockhurst University will also be sites
 for various KCKCC home basketball games.

(SAEM) Board of Trustees November 2023 Report Page | 8

- Volleyball finished the month of October with a 20-10 overall record and a 7-3 mark (4th place) in the KJCCC. The team began postseason play on November 1 as they host Allen County Community College.
 - Freshman Glodalys Colon Negron (Aibonito, Puerto Rico), Sophomore Jayda Watson (Blue Springs, MO) and Mercedez Brown (Clinton, MO) lead the team with at least 220 kills each through the end of the regular season. Sophomore Taryn Dial (Topeka, KS) lead the team in assists with 923. Defensively, sophomore Amauri Browning (Alliance, NE) lead the team with 426 digs, and freshman Nykeriah Allen (Lewisville, TX) lead the team with 116 blocks.
- Women's Soccer finished the regular season with a second-place finish in the KJCCC with a 13-3-2 overall record and reached as high as #10 in the national NJCCA rankings earlier in the season. The team lost in the first round of the NJCAA Region 6
 Tournament to Garden City Community College by a score of 3-2 in a rain-soaked game on October 28. The team is awaiting word from the NJCAA if they will receive an atlarge bid to the NJCAA National Championships that will be held in Wichita, KS.
 - Freshman Jordan Bedard (Kansas City, MO) and freshman Cora Ellerman (Magdeburg, Germany) lead the team scoring 13 goals and 10 goals, respectively. Sophomore Karli Angle (Liberty, MO) has been outstanding recording 58 saves and only allowing 13 goals this season.
- Men's Soccer currently holds a 7-5-3 overall record and 5-4-3 in KJCCC (4th place) action. The team defeated Dodge City Community College in overtime on Saturday October 28 by a score of 1-0 in the first round of the NJCAA Region 6 Tournament. Freshman *Jacob Thomas (Olathe, KS)* scored the winning goal in the first overtime period. The team returned to action on Wednesday, November 1 in the semifinals of the NJCAA Region 6 Tournament against Barton County Community College in Great Bend, Kansas
 - Freshman Ajay Stewart (Montego Bay, Jamaica) leads the team recording 7 goals so far this season. Sophomore Franco Briani-Bruno (San Paulo, Brazil) has been solid in goal taking over midway through the season recording 26 saves while only yielding 14 goals this season.

Upcoming Activities and Programs

- Home Volleyball Matches for November include 11/1 (Allen County at Rockhurst University).
- Home Women's Basketball for November include: 11/2 (St. Mary's JV @ Hy-Vee Arena), 11/7 (Iowa Western @ MCC), 11/10 (North Platte CC @ Hy-Vee Arena), 11/11 (Iowa Central @ Hy-Vee Arena), 11/14 (St. Mary JV @MCC), 11/17 (Haskill @ MCC), and 11/27 (DMACC @ Rockhurst).
- Home Men's Basketball for November include: 11/2 (St. Mary's JV @ Hy-Vee Arena, 11/4 (Southeastern @ Rockhurst), 11/10 (MCC @ HYVEE Arena), 11/11 (North Central @ Hy-Vee Arena), 11/14 (Ottawa JV @ MCC), and 11/30 (NOC-Enid @ Rockhurst).
- All game times, previews and recaps are always available at <u>Kansas City Kansas Community</u>
 College Athletics (prestosports.com)

Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

Selected Activities, Programs, and Updates

- To create awareness, educate about power and control relationships, and support compliance with Title IX training requirements, Counseling & Advocacy hosted "Domestic Violence Awareness Month: Reproductive Coercion," presented by Kayla Ross from the Rose Brooks Center to 30 participants.
- To promote National Depression Screening Day/Depression Awareness Month, a tabling event was held in Lower Jewell to offer free depression screening on October 5. An email was sent to all students and employees to offer support and provide information for selfscreening.
- Counselor caseloads The counselors had an average caseload of 19 students, with 18 new student intakes, for a total of 90 counseling appointments attended in October.

Enrollment Management Information Systems

Submitted by Sam Landau, Enrollment Management Information Systems Coordinator

Selected Activities, Programs, and Updates

- Application Simplification Task Force This team is meeting every Tuesday and Friday to discuss pathways toward simplifying the application for admission. The charge of this task force is to develop a simplified application for admission with 'automatic' decision-making, improved processing, and integrated student communications that are customized based on the student type.
 - o Current Progress: A simplified application is in the process of being built. The team is researching options for how the information can flow into Colleague to reduce unnecessary manual processing steps to admit future students.

Military and Veteran Center

Submitted by Wade Abel, Director

Selected Activities, Programs, and Updates

- October 11: The Military and Veteran Center supported the KCKCC Transfer Fair. Military Recruiters from the branches were on hand to answer any questions students had on ways to pay for college while serving.

 October 25: The Military and Veterans Center sponsored the Battle of the Branches Food Drive with the Army branch collecting the most food, followed closely by the Navy. However, the real winners are the families of lower enlisted military on Fort Leavenworth and the surrounding area through the Strong Hold Food Pantry. Over 250 pounds of food was donated.

Upcoming Activities and Programs

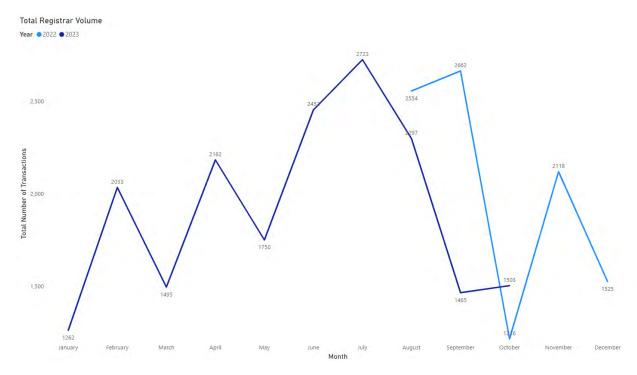
6-10 Nov: The Military and Veteran Center will be hosting Veterans Week events. These
events will include an open house, Virtual 5K run/walk, veterans trivia week, veterans'
breakfast and lunch, and honor tree events.

Registration and Records

Submitted by Theresa Holliday, Registrar

Selected Activities, Programs, and Updates

- The Registrar's Office worked with Parchment (KCKCC's academic transcript provider) to
 correct the issue that prevented graduating students from requesting their transcripts
 prior to the degree or certificate being officially conferred. This will improve service and
 turnaround time verifying credentials at the end of each semester. early and waiting
 until their grades were added, or their degree or certificate was conferred, to release the
 transcript.
- For the month of October, the Registrar's Office processed 1,503 records and registration transactions for an increase of 19.1% more transactions compared to October of 2022.



Student Activities

Submitted by Dr. Shawn Derritt, Dean of Student Services

Selected Activities, Programs, and Updates

• The Halloween Trunk or Treat took place October 21 at the Technical Education Center. Over 200 community members participated in the event.

Upcoming Activities and Programs

• Candle Lighting Ceremony, November 29, at 11 AM.

Student Financial Aid

Submitted by Tammy Reece, Director

Selected Activities, Programs and Updates

- 2024-25 Free Application for Federal Student Aid (FAFSA) Simplification Updates
 - Student Financial Aid Staff participated in multiple training sessions that will last through the Spring semester.
 - Since the FASFA simplification is presenting the largest number of changes to the FASFA in several decades, Student Financial Aid Staff are also updating internal policies and procedures to accommodate the changes.
 - Preparation work for the set-up of the 2024 25 Ellucian Colleague Financial Aid module is also underway.
 - The Financial Aid Office is supporting community partners, including high schools in the service area and TRIO programs, throughout the spring term to educate about the FASFA simplification changes.
- With the return of student loan repayment, the Student Financial Aid office continues to work
 with Student Connections (the College's financial aid default prevention and wellness service) to
 alert prior and current student borrowers about their student loan responsibilities. As of
 October 1, borrowers who are required to pay are having to make payment for the first time in
 over three years.

Financial Aid Applications Received as of November 1

Academic Year	Total Number of Records	Records Received in October
2023-2024	7,201	298
2022-2023	7,020	195
2021-2022	7,303	218

Financial Aid Disbursed to Student Accounts

Academic Year	FALL	SPRING	SUMMER	TOTAL
2023-2024	\$4,883,132			\$4,883,132
2022-2023	\$4,974,116	\$4,265,483	\$648,154	\$9,887,753
2021-2022	\$7,589,033	\$7,809,158	\$718,269	\$16,116,460

^{*}Does not include third party payments or KCKCC Foundation Scholarships. The 2021-2022 year includes Higher Education Emergency Relief Funds(COVID).

Award Activity for 2023-24

Term	Number of Awards to Students	Unduplicated Headcount of Enrolled and Awarded
Fall 2023	4019	2886

Student Housing

Submitted by Nicole Wilburn, Director

Selected Activities, Programs, and Updates

- Student Housing continues to be at 100% capacity for the Fall semester with 5 students still on the
 waitlist. We have begun sharing information with current residents about cancelling their academic
 year-long contract for students that are graduating following the Fall semester and planning for the
 turnover that will happen between mid-December to early January when new students move-in.
- Student Housing began accepting contracts for students that wish to move in for Spring 2024 on November 1. Space will be available on a first-come, first-served basis pending vacancies. Students on the Fall waitlist will remain at the top of the list.
- Student Housing hosted Halloween in the Halls on October 26. Faculty and staff, along with children from Little Leaders of KCK, were invited to bring their children/grandchildren to trick-or-treat in Centennial Hall. Students that volunteered to hand out candy (provided by Student Housing) were entered into a drawing for a giveaway. We had about 50 children visit, and everyone had a fun time!
- Nicole Willburn, Director of Student Housing, visited with a student housing colleague from
 University of Nebraska-Kearney via Zoom to discuss how they manage summer camps and
 conferences in their residence halls as we explore how we can better utilize Centennial Hall during
 the Summer months when there is less demand for student housing.

Student Success and Retention

Submitted by Brady Beckman, Director of Student Success, and Retention

Selected Activities, Programs, and Updates

- October 4: Brett Lagerblade (Assistant Director of Student Success and Retention) facilitated the first Advisor Council meeting of the 2023-24 Academic Year.
- October 10: Student Success Advisors participated in NACADA (national association for academic advising) National Conference virtual workshops.
- The Student Success Center has collaborated with program coordinators and various faculty to
 create more than 60 course maps for our KCKCC academic programs, which are a critical component
 for student for student progression, allowing students to better plan and track their progress
 towards their degree or certificate.
- The Student Success Center continued to see increased traffic in October (referenced below). In addition to our in-person services, Student Success Advisors held 132 virtual appointments in October.
- The Student Success Center administrated 290 placement tests which is a 12.0% increase from October of 2022.

Upcoming Activities and Programs

Spring 2024 Semester enrollment opened on November 1. Student Success Advisors will be
available to students both virtually and in-person including increasing the number of hours for dropin advising appointments to meet student needs.



Student Supports for Program Success

Submitted by Dr. Gena Ross, Director of Student Support for Program Success

Selected Activities, Programs, and Updates

- The hiring process for the Career Services Coordinator position that is funded from the Title III program was completed. This position will report into the Student Success Center.
- The applicant screening for the part-time Web/Technology Coordinator position has started. This position will help facilitate the building of online resources and systems for guided pathway advising geared towards students and the community.
- In collaboration with Institutional Image and Marketing, a website is being developed for the Title III grant program. Anticipated to be released before Thanksgiving break, this website will allow the College community to stay information informed about the progress of grant activities.
- Dr. Ross is collaborating with Dean Cecelia Brewer and Tom Grady in the Center for Teaching
 Excellence on a Student Success Workshop to introduce the Title III grant to faculty and staff during
 Spring 2023 Welcome Week.

Upward Bound Academy

Submitted by Veronica Knight, Director

Selected Activities, Programs, and Updates

- On October 21, Upward Bound Academy (UBA) hosted its monthly Saturday session. The event
 was titled "Leaving a Legacy" and featured Michelle McClaine, Instructional Coach for Kansas
 City Kansas Public Schools, and Darrell Julu, "Sgt. Julu," formerly of the Sally Jessie Rafael show
 and now counselor with the Wyandotte Center. Both speakers delivered compelling talks that
 resonated with our audience, emphasizing the significance of personal values, resilience, and
 social responsibility. About 30 students attended.
- On October 26, students were out of school for Family Advocacy Day. UBA partnered with the KCKCC Technical Education Center and the Old Town Barber College to provide an empowerment day to promote self-care. Students enjoyed manicures, pedicures, facials, and hair styling along with talks about hygiene, mindfulness, and how to dress to impress. Additional community partners included the Connections to Success organization along with the Mid-West Alliance for Mindfulness.



Upward Bound Academy Students and their parents traveled to
Wichita State University on October 29-30 for a college visit and a
unique parent/child bonding opportunity. The visit consisted of
presentations by the admissions department, financial aid, an
interactive session with a panel of current students, and a visit to
the GoCreate center at WSU's Innovation Campus where students
and their parents learned to make simulation mugs and printed
winter scenes on flannel blankets.



Upcoming Activities and Programs

• On November 18, UBA students will volunteer at Children's Mercy Hospital and Avenue of Life. UBA is also finalizing plans to provide community service with various organizations throughout the holiday season. This is a great way to celebrate the holiday, give back to the community, and earn hours that can be used to help secure scholarships and goodwill.



DR. FABIOLA RIOBÉ

B.O.T. REPORT NOVEMBER 2023

The mission of the Office of Educational Innovation and Global Programs is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.

Kansas City Community College Division of Educational Innovation and Global Programming Office of the Vice President

Executive Summary to the Board

Date: November 10, 2023

As the Vice President of Educational Innovation and Global Programming, I am pleased to present this executive summary highlighting key achievements and initiatives from our diverse departments within the division.

Adult & Continuing Education:

- Dr. Richard Wallace has joined as the new Director, bringing fresh leadership to our Adult & Continuing Education department.

High School Partnerships:

- Productive discussions with Dr. Angela Wright and Lauryn Kneeland centered on enhancing collaboration and aligning with the college's strategic plan.
- Successful events like the High School Psychological Clinic and Dreams to Reality Luncheon have engaged students, promoting our multimedia program and early college access.

Global Programs and International Scholar Services:

- Preparations are underway for the 10-day Peru Partnership Tour, fostering international ties between KCKCC and Peruvian institutes.

Online Education Services:

- Impressive utilization statistics, with over 5,200 participants in Zoom meetings and strong Panopto usage.
- Significant progress in enhancing content accessibility, up 6% from the previous term.

Workforce Innovation:

- Engaging activities such as the AET/FAME Open House, participation in Transition Day at Fort Riley, and Advanced Manufacturing Day for high school partners, have advanced our workforce innovation goals.
- Active representation at career fairs and events, connecting with students and industry representatives.

Upcoming Initiatives:

- International Education Week kickoff event on November 13, 2023.
- Continued efforts to enhance support and resources for students and faculty in the online environment.

These accomplishments and ongoing efforts demonstrate our commitment to innovative education and global engagement. We look forward to your continued support and guidance in our mission to empower students and build stronger educational partnerships.

Sincerely,

Fabiola Riobé

Vice President of Educational Innovation and Global Programming

Adult & Continuing Education:

• Welcome Dr. Richard Wallace as the new Director to Adult and Continuing Education

High School Partnerships:

- On October 19th, the HSP Team met with Dr. Angela Wright, Director of Diploma Plus, and Lauryn Kneeland, Coordinator of Diploma Plus Special Projects. The discussion focused on strengthening collaboration and delving deep into the college's strategic plan to create more intentional and impactful approaches for students, instructors, and support staff.
- On 10.05.23, 110 KCKCC potential students participated in The High School Psychological Clinic. They
 were introduced to various careers in Psychological Sciences, pathways to become specific types of
 Psychologists, and workforce options for Psychology majors and minors at the associate's and bachelor's
 levels.





• The Dreams to Reality Luncheon provided an opportunity for industry experts to engage in professional conversations with motivated students looking to achieve their future goals. The theme focused on multimedia. HSP team discussed the College's multimedia program and encouraged them to explore it, connect with a counselor or facilitator, and start their journey towards enrolling at KCKCC.





- The 5th Annual College Fair Day @ Legends Field: Hundreds of students took a step closer to their future after high school.
- The 5th Annual College Fair featured 75 colleges and universities, where students could arrange interviews, gather information packets, and explore campus life.
- KCKCC's Admission Team provided an interactive experience, showcasing diverse opportunities at KCKCC.
- The HSP team discussed early college access and the benefits of joining The High School Partnership Program with students.







Global Programs and International Scholar Services:

President Mosier and Vice President Riobe are finalizing details for a 10-day Peru Partnership Tour aimed at strengthening global ties between Kansas City Community College and Peruvian institutes. The tour will occur between November 26, 2023, to December 7, 2023. This effort involves organizing Zoom meetings with embassy contacts and the new Director of Technical Education.



 Furthermore, the International Education Week planning is underway.
 The IEW 2023 Kickoff event is Monday, November 13, 2023, at 10 am in Upper Jewell.

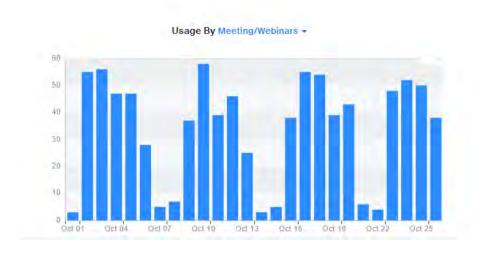


Online Education Services:

• Online Education services supported Zoom meetings with 5,212 participants (over multiple sessions) clocking 234,179 combined minutes through 888 meetings for October1, 2023, through October 27, 2023

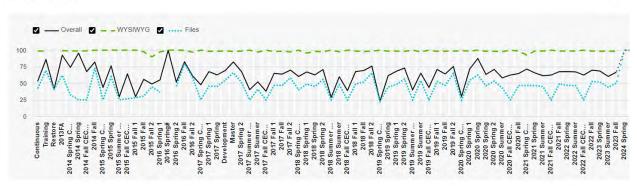


• OES continues to see good utilization of class capture software, Panopto, even through the Summer. We consistently have many views with 1,162 views and downloads in October with 22,766 minutes accessed by 446 unique users.

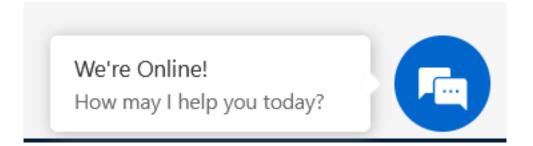


• Accessibility of content in the online environment for Fall 2023 was an improvement of 6% over the Summer 2023 term. This is up slightly from Spring 2023 by .05%. Staff have already begun working with faculty on their Fall 2023 content. This is an area where OES continues works with instructors to make content more 508 compliant and has provided training on this factor as well.

Accessibility score By term



- Online Education Services staff resolved approximately 158 tickets, calls, or email support requests from the start of the term through October 27, 2023. The majority of these are emails and phone calls as students and faculty. To better understand the needs of our students and faculty, OES is implementing an easy-to-use Helpdesk software that allow us to track trends in support needs and adjust our training, documentation, and support responses.
- Additionally, there is an easy-to-use searchable knowledge base with separate FAQs for faculty and students.
- We have also enabled an office hours chat function. This feature will allow us to convert text chats to tickets seamlessly.



Workforce Innovation:

• Oct 5: KCKCC and KC FAME hosted the Fall 2023 AET/FAME Open House, attended by 24 potential students and all 14 manufacturing partners, including first- and second year FAME students and Dr. Balog.



• Oct 10: KCKCC and KC FAME were invited to Fort Riley's Transition Day, an ongoing monthly event. Dr. Riobe and Brent Beard from Garmin, an Army veteran, attended.



Oct 17 & 24: Wyandotte Economic Development Council, in collaboration with the college, celebrated
Advanced Manufacturing Day for high school partners in Wyandotte County. Students toured local
facilities, had lunch at TEC (sponsored by a KC FAME Chapter member), and learned about the
AET/FAME model. Chuck Saunders shared insights, and Dr. Mosier facilitated \$500 scholarship
opportunities for each group.



• Oct 25: AET/FAME program represented at Basehor/Linwood High School (BLHS) for 'Apply Kansas' event, sponsored by Kansas Workforce Partnership and BLHS.



 Oct 25: AET/FAME Chapter participated in a career fair at Olathe Advanced Technical Center Event. Ronny and Caleb excelled in connecting with students and industry representatives.



Kris Green, Chief Marketing & Institutional Image Officer

Report Summary

Kris Green served as a panelist on a national webinar "Scaling AI in Two-Year College Marketing: Beginner to Advanced Strategies" on November 17 for the National Council for Marketing and Public Relations.

Marketing and Public Relations has worked to several initiatives to create Spanish print and website resources for the diverse population KCKCC serves. The team has created materials for the educational trip to Peru in November. The team is also working with Segura Marketing to create a Spanish microsite to promote enrollment.

Kris met with Dr. Mosier and Clarence Small on the future of the Wyandotte Ethnic Festival at KCKCC. Kris also worked with the Community Engagement Board and the President's Cabinet on developing event waiver procedures.

Charlie Martin joined the Marketing Division as the Athletics and Student Activities Media Specialist. He worked with the Royals Crown Vision and with University of Central Missouri soccer and football teams.

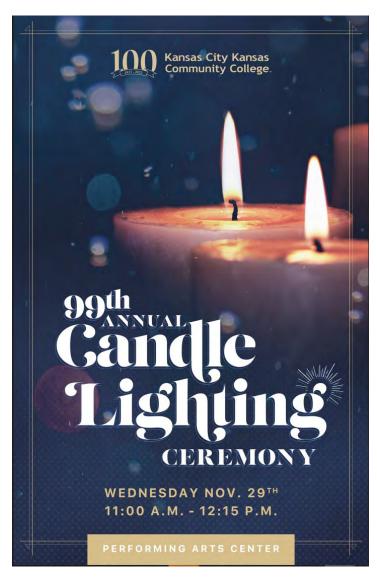
Graphic Design

Rollie Skinner, Graphic Designer, focused on a variety of events coming up in the next month.

• Spring Enrollment



• Candle Lighting



• Spring Enrollment



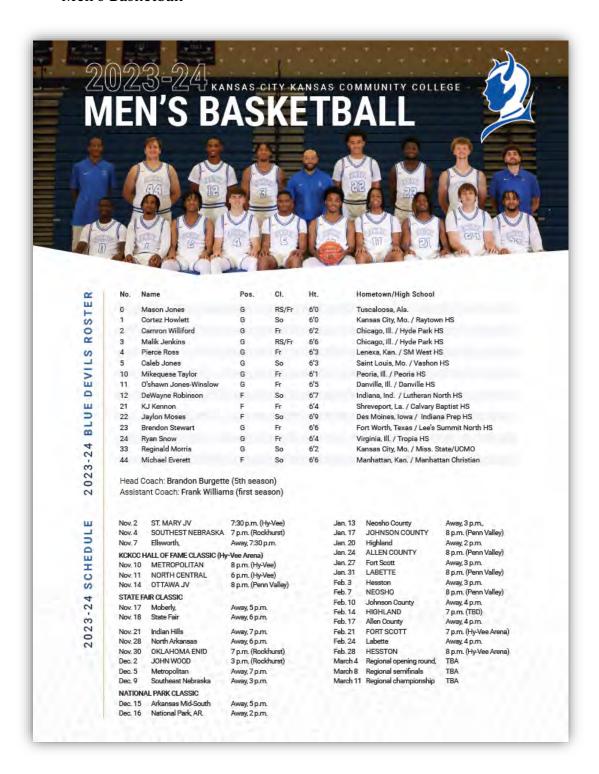
• Undergraduate Research



Women's Basketball

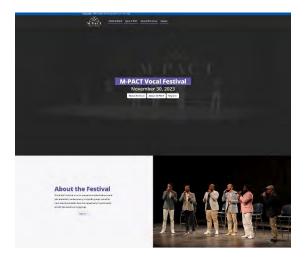


Men's Basketball



Website Administration

• Launched the MPACT Vocal Festival webpage, https://www.kckcc.edu/events/mpact-vocal-festival/. The festival has its own branding that is separate from the college's standard brand, which is reflected in the look of this webpage.



Graphics and Motion Graphics

- "We Are Hiring" graphic for HR's hiring campaign.
- Spring Enrollment digital graphics and the motion graphic for the outdoor marquees.
- Updated "Ride the Cyclone" theatre production graphic featuring a photo from a dress rehearsal.
- "Proof" theatre production digital graphics and the motion graphic for the outdoor marquees.







Photos

• AET Open House event on Oct. 6.



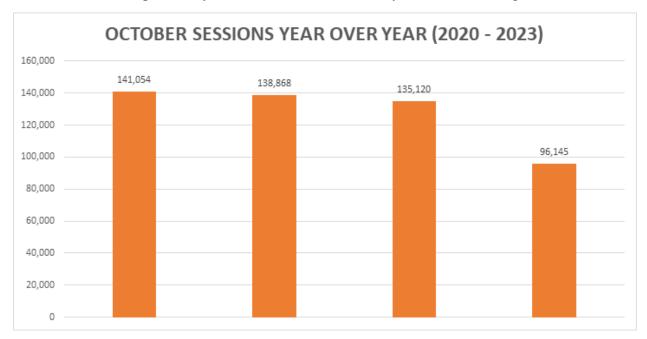
• "Ride the Cyclone" theatre production.





General Website Information

As of mid-2023, we are filtering local KCKCC traffic. Because of this, 2023 numbers appear to be much lower than previous years, but this is due to those years also including KCKCC traffic.



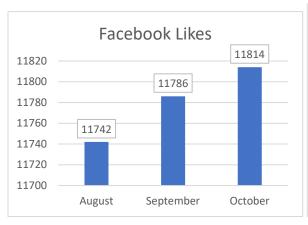
Print Shop

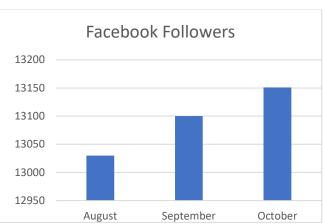
The Print Shop works diligently every day to keep up with the flow of projects submitted to assist faculty with strategies to facilitate student success and help staff to engage effectively with the KCKCC community. The Print Shop is launching a new request form in November.

Social Media

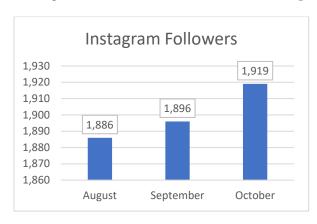
Kelly Rogge, Public Information Manager, continued to create organic and boosted posts to promote KCKCC.

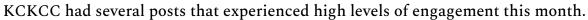
Facebook followers and likes continue to trend up in October.

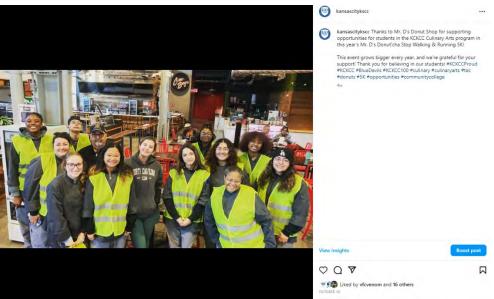


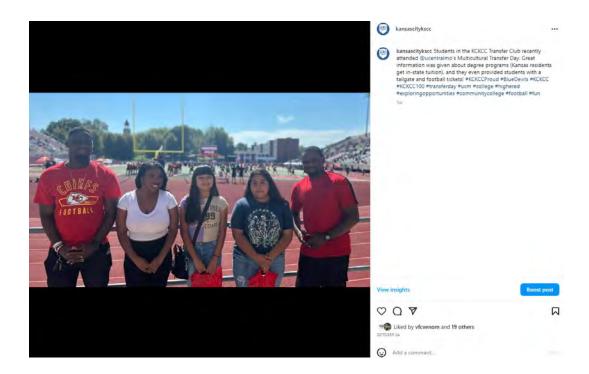


Instagram followers continue to trend up as well this month.

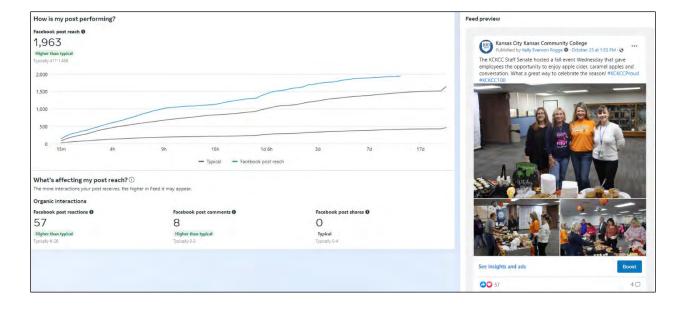














BOARD OF TRUSTEES REPORT

FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER NOVEMBER 2023 REPORT

EXECUTIVE SUMMARY

- Jewell Elevator in Main Building on Main Campus. The team is pleased to share that the elevator reconstruction has been completed that is in Jewell in the main building. A final inspection from the Fire Marshall has been requested and upon completion the elevator will be back in service. This elevator had failed and was slated for reconstruction. Unfortunately, there were several delays in obtaining the parts and the elevator has been down for months. This elevator is the primary elevator for the lower level to access the bookstore and café as well as other student spaces. The team is exploring ways to provide additional access to the lower level.
- **FY23 Audit.** The auditor has finalized the audit for last fiscal year, FY23. The draft was presented at the November Finance Committee and will be presented to the full Board this month. The final audit will be on the full Board agenda for December for acceptance.
- Industrial Revenue Bonds for Centennial Hall. The bonds approved by the Board, the Foundation Board, and the Unified Government closed in October. These bonds will be redeemed in early 2024.
 The ending result was a savings to the College of approximately \$1 million in sales tax on the construction of the student housing facility.
- Collegewide Facilities Master Plan. The final facilities master plan was presented to the Board of
 Trustees in October. A final draft document is being reviewed and will be made available on the
 College's website by December. Discussions are ongoing regarding short term and long-term
 priorities.
- **New Signage at Little Leaders of KCK Daycare.** As approved by the Board, new signage as been installed at the on-campus daycare, Little Leaders of KCK. The new signage recognizes Marjorie Blank, the faculty member that was instrumental in first establishing childcare on campus.

FINANCE - DR. SHELLEY KNEUVEAN, CFO

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<u>Auxiliary</u>

The bookstore assisted 7,759 customers, up 8.5% over this time last year. October sales were \$75,881.77, up 20% from last year.

This month the bookstore co-sponsored a silent auction with Students of Latinx and hosted the Gamer's Club raffle for Super Mario's birthday.

The bookstore will be offering 20% off all apparel, after Thanksgiving, to help our customers with gift buying for upcoming holidays.

FACILITY SERVICES – SCOTT GEORGE, FACILITY SERVICES DIRECTOR

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- Completed removal of all items in upper and lower levels of 612 State Avenue at the Downtown location in preparation for storage of salvaged items from the Church at 7th and State Avenue preceding demolition.
- Repaired roof leaks at TEC1, HVAC and TEC2 automotive.

- Completed wall repair and covered areas at lower Science in preparation of entire hallway remodel, patched and painted room 2214, 2219, 2419, 2701, 3702.
- Completed parking lot improvements in the middle lot on the main campus.
- Raised retaining wall and overflow pipe at the pond in the courtyard of the main campus. New concrete wall for overflow spillway with decorative rock facing.
- Team is beginning to prepare for snow removal in advance of the coming winter. Installed and repaired wiring harness on two salt spreaders for this winter.
- Completed reconstruction of loading dock at TEC 1.

<u>COLLEGE POLICE – ROBERT PUTZKE, CHIEF</u>

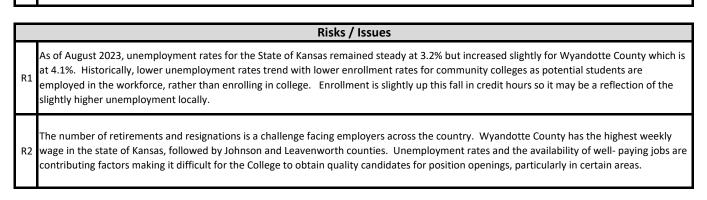
- Police Department provided traffic control and directions for the Election held at TEC November 7.
- Police Department provided staffing for USD 500's Reasons to Believe Alumni Awards Program November 2 at TEC. There was alcohol served at the event.
- Police Department will conduct CRASE (Citizens Response to Active Shooter Events) training November 15 from 9 – 11am in M118 (TEC) for students, faculty, and staff.
- Staffing continues to be a priority for the Police Department. Several vacancies have been filled although one officer has been deployed on military duty for more than a year assignment.
 - o New Kansas certified police officer Jesus Galvan started with the department October 30.
 - New police cadet officer Juan Rozasatti started the Kansas Law Enforcement Training Center in Hutchinson, KS on September 18 and will be there thru January 12, 2024.
 - New police cadet officer Brandon Huskey started with the department and will go to the Kansas Law Enforcement Training Center in December.

Kansas City Kansas Community College Monthly Financial Summary

Summary: Net Position	Sep-23	Oct-23	М	onthly Change	Comments
Total Assets	\$ 149,776,963	\$ 147,124,180	\$	(2,652,783)	
Total Liabilities	\$ 39,532,814	\$ 40,307,631	\$	774,817	
Increase /(Decrease) in Net Position	\$ 110,244,149	\$ 106,816,549	\$	(3,427,600)	H1: Comparison of Monthly NP

Summary: Revenue and Expenses	Sep-23	Oct-23	М	Ionthly Change	Comments
YTD Total Revenues	\$ 17,599,170	\$ 22,823,233	\$	5,224,063	H2
YTD Operating Expenses	\$ 19,429,998	\$ 26,180,746	\$	6,750,748	Н3
Monthly Change in Net Revenue	\$ (1,830,828)	\$ (3,357,513)			
Current Month - Burn Rate					Average monthly burn rate =\$7.6M

	Highlights / Key Financial Initiatives									
	Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates financial strength of an institution. For October, net position was \$106.8 million which was approximately \$3.4 million less than the previous month. This change is primarily due to higher monthly expenses as compared to monthly revenues.									
Н2	This month the College received grant funds from Health Forward and Kauffman for the Saturday Academy program and other income from Adult Education and Kids on Campus. Additionally, we received the State SB155 / Excel in CTE funds and an additional \$778,000 in property tax revenue.									
	This month equity increases for staff were implemented and retro pay back to July 1 was paid. This increased the typical monthly expenses related to salaries and benefits expenditures. Additionally, we paid for approximately \$690,000 of AET equipment funded by the federally directed grant funds for the new downtown location and made the annual payment for computer equipment to CISCO. Other expenses were in line with expected expenditures									



	′ KANSAS COMMUN Γ OF REVENUES ANI					
	YTD OCTOBER 2023					
	BUDGET	YTD	FORECAST	YTD	VARIANCE	PERCENT
	FISCAL YEAR	ACTUAL	FISCAL YEAR	ACTUAL	ACTUAL	USED ACTUA
	FY 2024	10/31/2023	2024	10/31/2022	TO BUDGET	TO BUDGET
Operating Revenues:						
Student Tuition and Fees	\$ 10,005,336	\$ 4,594,928	\$ 10,005,336	\$ 4,657,043	\$ (5,410,408)	45.92%
Federal Grants and Contracts	10,730,729	3,587,333	\$ 10,730,729	3,254,719	(7,143,396)	33.43%
State Contracts	2,114,603	742,445	\$ 2,114,603	775,753	(1,372,158)	35.11%
Private Gifts, Grants & Contracts	330,000	188,000	\$ 330,000	132,000	(142,000)	56.97%
Auxiliary Enterprise Revenue	3,227,118	1,655,085	\$ 3,227,118	1,534,728	(1,572,033)	51.29%
Other Operating Revenue	391,500	196,222	391,500	265,830	(195,278)	50.12%
Total Operating Revenues	26,799,286	10,964,013	26,799,286	10,620,073	(15,835,273)	40.91%
Ionoperating Revenues (Expenses)		-		_		
County Property Taxes	56,253,307	3,490,666	56,253,307	4,960,813	(52,762,641)	6.21%
State Aid	10,130,330	5,065,165	10,130,330	5,179,792	(5,065,165)	50.00%
SB155 AID	3,200,000	3,464,011	3,200,000	3,153,507	264,011	108.25%
Investment Income	686,312	387,661	686,312	141,971	(298,651)	56.48%
Interest Expense on Capital Asset Debt	(1,094,726)	(548,283)	(1,094,726)	(244,758)	546,443	50.08%
Transfer from Capital Reserves	9,755,069	-	9,755,069	-	(9,755,069)	0.00%
Total Nonoperating Revenues	78,930,292	11,859,220	78,930,292	13,191,325	(67,071,072)	15.02%
otal Revenues	105,729,578	22,823,233	105,729,578	23,811,398	(82,906,345)	21.59%
		-		_		
Operating Expenses:						
Salaries & Benefits	47,281,200	13,352,144	47,281,200	13,685,685	(33,929,056)	28.24%
Contractual Services	3,239,640	869,199	3,239,640	813,743	(2,370,441)	26.83%
Supplies & Other Operating Expenses	14,347,050	5,818,492	14,347,050	5,225,405	(8,528,558)	40.56%
Contribution to Reserves (7% of revenue)	6,718,216		6,718,216			
Utilities	2,105,153	718,522	2,105,153	732,697	(1,386,631)	34.13%
Repairs & Maintenance to Plant	8,952,250	1,111,574	8,952,250	476,023	(7,840,676)	12.42%
Scholarships & Financial Aid	8,621,000	4,133,536	8,621,000	3,758,988	(4,487,464)	47.95%
Strategic Opportunities	1,250,000	-	1,250,000	-	(1,250,000)	0.00%
Contingency	350,000	32,279	350,000	15,740	(317,721)	9.22%
Debt Service	3,110,000	145,000	3,110,000	-	(2,965,000)	4.66%
Rollover from FY23 to FY24 (\$7.8M federal funds)	9,755,069	-	9,755,069	-		
otal Operating Expenses	105,729,578	26,180,746	105,729,578	24,708,281	(63,075,547)	24.76%
ncrease/(Decrease) in Net Revenue	\$ -	\$ (3,357,513)	\$ -	\$ (896,883)	\$ (19,830,798)	
1 \$202,745.66 of the strategic initiative funding utilized to 2 \$984,901.62 of the FY23 rollover funds spent to date; 6				reens, wireless mic	s, pottery wheels, art	slab roller, Finan

^{\$984,901.62} of the FY23 rollover funds spent to date; expenses captured in applicable category.

KANSAS CITY KANSAS COMMUNITY COLLEGE Information Regarding Net Position YTD OCTOBER 2023

Summary Statement of Revenue & Expenses

	FY2024 Actual	Annual Budget		FY2023 Actual	Annual Budget	FY2022 Actual	Annual Budget	FY2021 Actual	Annual Budget
Operating Revenues	\$ 10,964,013	\$ 26,799,286	[:	\$ 10,620,073	\$ 24,861,785	\$ 16,232,415	\$ 34,420,330	\$ 13,159,600	\$ 26,816,600
Non-Operating Revenues, Net	11,859,220	78,930,292	L	13,191,325	 64,014,032	11,412,937	 57,762,262	8,786,353	 57,320,243
Total Revenues	22,823,233	105,729,578		23,811,398	88,875,817	27,645,352	92,182,592	21,945,953	84,136,843
Operating Expenses	26,180,746	105,729,578		24,708,281	 82,287,164	25,759,172	 85,687,565	23,114,000	 79,144,659
Increase/(Decrease) in Net Revenue	\$ (3,357,513)	\$ -	:	\$ (896,883)	\$ 6,588,653	\$ 1,886,180	\$ 6,495,027	\$ (1,168,047)	\$ 4,992,184

Summary Statement of Net Position

			YTD	YTD	Unaudited Year-End
			FY2024	FY2023	FY2023
Assets					
	Current Assets	\$	70,378,416	\$ 55,159,450	\$ 83,625,023
	Noncurrent Assets		76,745,764	 75,241,468	 78,532,758
	Total Assets	\$ 1	47,124,180	\$ 130,400,918	\$ 162,157,781
Liabilities					
	Current Liabilities	\$	8,998,224	\$ 8,129,962	\$ 13,161,220
	Noncurrent Liabilities		31,309,407	34,596,480	32,898,091
	Total Liabilities		40,307,631	42,726,442	46,059,311
	Net Position	1	.06,816,549	 87,674,476	 116,098,470
Total Liabi	lities and Net Position	\$ 1	.47,124,180	\$ 130,400,918	\$ 162,157,781

KANSAS CITY KANSAS COMMUNITY COLLEGE BANK BALANCES PER GENERAL LEDGER

									YTD	F	RIOR YEAR
FINANCIAL INSTITUTION		FUND NO.	FUND		CHECKING	IN	VESTMENTS		31-Oct-23		31-Oct-22
BANK OF LABOR		25	FEDERAL PROGRAMS	\$	534,013			\$	534,013	\$	533,968
BANK OF LABOR		61	CAPITAL OUTLAY	\$	4,783,644			\$	4,783,644	\$	2,422,289
BANK OF LABOR CD	1	61	Investment			\$	3,261,336	\$	3,261,336	\$	3,185,415
BANK OF LABOR		74	BOARD SCHOLARSHIP	\$	558,870			\$	558,870	\$	364,637
LIBERTY BANK CD	2	n/a	Investment			\$	510,990	\$	510,990	\$	509,531
COUNTRY CLUB BANK		13/14	ABE-CONT. EDUCATION	\$	616,744			\$	616,744	\$	481,735
COUNTRY CLUB BANK		72	INCIDENTAL (AGENCY)	\$	1,462,358			\$	1,462,358	\$	412,880
SECURITY BANK		11	GENERAL FUND	\$	48,558,704			\$	48,558,704	\$	39,807,088
SECURITY BANK		15	TECHNICAL ED FUND	\$	765,591			\$	765,591	\$	820,761
SECURITY BANK		16	STUDENT UNION	\$	2,270,303			\$	2,270,303	\$	753,170
			(AUXILIARY SERVICES)								
SECURITY BANK		63	STUDENT HOUSING	\$	-			\$	-	\$	1,215,274
			(CONSTRUCTION FUND)								
SECURITY BANK CD	3	n/a	Investment			\$	3,500,000	\$	3,500,000	\$	3,500,000
COMMERCE BANK CD	4	n/a	Investment			\$	3,000,000	\$	3,000,000	\$	-
UMB BANK *		17	PAYROLL	\$	-			\$	-	\$	-
TOTAL				\$	59,550,227	\$	10,272,326	\$	69,822,553	\$	54,006,748
* Payroll clearing account nor 1 CD Maturity Date 12/27/202		•)- balance unless tax payme	nt dea	adline falls afte	r the	e close of the o	urr	ent month.		
² CD Maturity Date 12/27/23											
³ CD Maturity Date 4/27/2024											
⁴ CD Maturity Date 11/13/202											

				Kansas Cit	y Kansas Commu	nity College				
				Cashflow A	nalysis (General &	& TEC Funds)				
July 1, 2023 to	lune 30, 2024									
July 1, 2022 to J	lune 30, 2023									
Month	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									56,971,132	47,909,838
July	2,747,979	1,804,276	(5,698,660)	(6,759,717)	(2,950,681)	(4,955,441)	(77,186)	(147,514)	53,943,265	42,806,883
August	7,208,575	9,089,842	(9,365,632)	(6,009,394)	(2,157,057)	3,080,448		73,658	51,786,208	45,960,989
September	7,828,652	8,880,290	(9,289,003)	(9,832,678)	(1,460,351)	(952,388)			50,325,857	45,008,601
October	7,404,713	7,164,767	(8,406,275)	(11,545,519)	(1,001,562)	(4,380,752)			49,324,295	40,627,849
November	3,662,796	3,662,796	(7,679,758)	(7,679,758)	(4,016,962)	(4,016,962)			45,307,333	36,610,887
December	1,618,093	1,618,093	(6,718,546)	(6,718,546)	(5,100,453)	(5,100,453)			40,206,880	31,510,434
January	33,295,279	33,295,279	(7,725,449)	(7,725,449)	25,569,830	25,569,830			65,776,710	57,080,264
February	4,999,056	4,999,056	(7,393,650)	(7,393,650)	(2,394,594)	(2,394,594)			63,382,116	54,685,670
March	11,645,157	11,645,157	(8,968,330)	(8,968,330)	2,676,827	2,676,827			66,058,943	57,362,497
April	6,482,046	6,482,046	(11,842,653)	(11,842,653)	(5,360,607)	(5,360,607)			60,698,336	52,001,890
May	3,599,831	3,599,831	(8,110,805)	(8,110,805)	(4,510,974)	(4,510,974)			56,187,362	47,490,916
June	21,943,748	21,943,748	(12,463,532)	(12,463,532)	9,480,216	9,480,216			65,667,578	56,971,132
Totals	112,435,925	114,185,181	(103,662,293)	(105,050,031)	8,773,632		(77,186)	(73,856)		
Bold = Actual			(2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -							
	17,785,206		(24,353,295)							
GL Balance	General Fund	\$ 48,558,704								
	TEC Fund	\$ 765,591								
		\$ 49,324,295								

KANSAS CITY KANSAS COMMUNITY COLLEGE Debt Summary YTD October 2023

		Original	Original	Original	Refinance	New	Balance	Payments FY24	Less	Balance
Debt Issuance		Issue Date	Maturity Date	Principal Issued	Principal Issued	Maturity Date	6/30/2023	Amount	Interest	6/30/2024
COP-Capital Lease Oblig	1	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,930,000	\$669,840	\$59,840	\$1,320,000
	2	3/1/2020 3/1/2020	-, -,	<i>4-7</i> 1-7	\$11,095,000 \$4,270,000	4/1/2029 4/1/2029	\$5,910,000 \$4,200,000	\$2,131,400 \$562,730	\$236,400 \$102,730	\$4,015,000 \$3,740,000
Revenue Bond Oblig	4	1/27/2021	1/31/2053	\$19,840,000	\$4,270,000 NA	4/1/2029 NA	\$19,840,000	\$842,931	\$697,931	\$19,695,000
				\$27,885,000	\$19,390,000		\$31,880,000	\$4,206,901	\$1,096,901	\$28,770,000

¹ Energy Efficiency Renovations

² Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

³ Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

⁴ Student Housing

Predictive Model of Significant Annual Cash Flows - FY2024 Inflows Outflows

	Inflows				Outflows	
	Description		Amount	7	Description	Amount
July	State Aid - Disbursement 1	\$	1,744,018		Insurance	(\$816,560)
	CyberSecurity	\$	250,000		(Annual Premium)	
	Apprenticeships	\$	922,741			
	Technology	\$	25,678			
	Capital Outlay	\$	545,599	ļ		
August	State Aid - Disbursement 1	\$	5,065,165		Rev Bond - P&I	(\$842,931)
	Tiered	\$	2,204,186		(Principal and Interest)	
	Non-tiered	\$	2,860,979			
September	Tax Distribution	\$	2,693,273	1	Financial Aid Refunds	(\$3,150,000)
	Current Tax	\$	1,100,000		COP - Interest on Debt	(\$169,565)
	Heavy Truck	\$	1,500		(Certificates of	
	Motor Vehicle	\$	1,276,773		Participation)	
	Commercial Motor Vehicle	\$	10,000			
	Motor Vehicle Excise	\$	9,500			
	RV	\$	5,500			
	Delinquent	\$	290,000			
	Financial Aid Draw	\$	3,300,000	2		
October	Tax Distribution	\$	884,500	t	COP - Interest on Debt	(\$29,920)
	Current Tax	\$	3,500			(423)320)
	Motor Vehicle	\$	650,000			
	Commercial Motor Vehicle	\$	4,000			
	RV	\$	2,000			
	Delinquent	\$	225,000			
	SB 155 Funding - Disb	\$	3,200,000			
November	3B 133 Fariang - Disb	ڔ	3,200,000	ł		
December				ł		
January	Tax Distribution	¢	29,790,000	ł		
January	Current Tax		27,800,000			
	Heavy Truck	\$	6,000			
	Motor Vehicle	\$	900,000			
	Commercial Motor Vehicle	\$	19,500			
	Motor Vehicle Excise	\$	11,000			
	RV	\$	3,500			
	Industrial Revenue Bonds	\$	575,000			
	Delinguent	\$	475,000			
	State Aid - Disbursement 2	\$	5,065,165			
	Tiered	\$	2,204,186			
	Non-tiered	\$	2,860,979			
February	Financial Aid Draw	\$	3,100,000	ł	Financial Aid Refunds	(\$2,650,000)
March	Tax Distribution	\$	2,033,500	ł	COP - P & I	(\$2,524,565)
	Current Tax		1,300,000		(Principal and Interest)	(42,324,303)
	Heavy Truck	\$	3,500		(Filmelparana interest)	
	Motor Vehicle	\$	415,000			
	Commercial Motor Vehicle	\$	100,000			
	RV	\$	1,000			
	Delinquent	\$	214,000			
April	Demiquent	~	211,000	ł	COP - P & I	(\$639,920)
May				t		(+ 200,020)
June	Tax Distribution	Ś	20,852,034	t		
	Current Tax		19,374,534			
	Heavy Truck	\$	2,000			
	Motor Vehicle	\$	950,000			
	Commercial Motor Vehicle	\$	27,000			
	RV	\$	5,500			
	Industrial Revenue Bonds	\$	223,000			
	Delinquent	\$	270,000			
	Demiguent	7	270,000	4		

Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on

 $^{^{\}mbox{\scriptsize 1}}$ historical proportions of the funds distributed by the county.

Financial aid disbursements are based on total estimated revenue and historical proportions for fall

² and spring semesters.

			ELECTRICA	L USAGE			
DATE	KWH	DOLLARS	CENTS	DATE	KWH	DOLLARS	CENTS
DAIL	KVVII	DOLLARS	PER KWH	DATE	KVVII	DOLLARS	PER KWH
1/30/2019	609,645	\$83,726	13.73	1/30/2020	501,163	\$72,729	14.51
2/27/2019	625,832	\$80,202	12.81	2/28/2020	507,458	\$71,243	14.03
3/28/2019	554,141	\$78,123	14.09	3/30/2020	488,515	\$73,813	15.10
4/29/2019	510,325	\$73,381	14.37	4/30/2020	279,539	\$47,494	16.90
5/30/2019	441,276	\$66,651	15.10	5/28/2020	296,200	\$53,723	18.13
6/27/2019	436,477	\$63,796	14.61	6/30/2020	412,142	\$61,005	14.80
7/31/2019	537,680	\$64,553	12.00	7/30/2020	456,500	\$64,387	14.10
8/29/2019	494,320	\$67,133	13.58	8/28/2020	417,396	\$58,039	13.90
9/27/2019	485,749	\$63,507	13.07	9/29/2020	478,281	\$67,910	14.10
10/30/2019	528,274	\$73,213	13.85	10/29/2020	479,090	\$75,859	15.80
11/26/2019	440,981	\$65,663	14.89	11/25/2020	443,240	\$65,829	14.85
12/30/2019	524,192	<u>\$72,943</u>	13.91	12/30/2020	595,900	\$77,901	13.07
year 2019	6,188,892	\$852,891	13.83	year 2020	5,355,424	\$789,932	14.94
-		-					
1/28/2021	581,940	\$75,663	13.00	1/31/2022	678,586	\$89,277	13.15
2/25/2021	664,720	\$76,586	11.52	2/25/2022	585,600	\$81,504	13.91
3/30/2021	568,580	\$73,401	12.90	3/30/2022	624,643	\$80,879	12.94
4/29/2021	516,220	\$64,693	12.53	4/28/2022	521,442	\$76,167	14.60
5/27/2021	446,300	\$57,583	12.90	5/31/2022	527,597	\$74,075	14.04
6/29/2021	529,020	\$58,806	11.11	6/29/2022	571,473	\$75,749	13.25
7/29/2021	484,980	\$61,788	12.73	7/28/2022	453,355	\$70,775	15.61
8/31/2021	551,720	\$70,049	12.69	8/30/2022	619,347	\$83,785	13.52
9/29/2021	521,420	\$68,641	13.16	9/29/2022	511,384	\$83,310	16.29
10/31/2021	522,405	\$70,567	13.50	10/28/2022	507,700	\$76,258	15.02
11/29/2021	570,895	\$74,484	13.04	11/29/2022	591,378	\$83,176	14.06
12/31/2021	471,750	\$68,536	14.52	12/29/2022	684,310	\$94,139	13.75
year 2021	6,429,950	\$820,797	12.80	year 2022	6,876,815	\$969,094	14.18
1/30/2023	640,596	\$88,908	13.87				
2/27/2023	562,854	\$86,749	15.41				
3/30/2023	590,439	\$87,449	14.81				
4/27/2023	443,737	\$74,086	16.69				
5/30/2023	549,246	\$80,597	14.67				
6/29/2023	498,661	\$74,975	15.03				
7/28/2023	481,387	\$71,925	14.94				
8/30/2023	577,606	\$84,662	14.65				
9/28/2023	494,051	\$73,800	14.93				
10/26/2023	465,030	\$70,839	15.23				
	,	. ,	-				

BOARD OF TRUSTEES REPORT HUMAN RESOURCES NOVEMBER 14, 2023

Human Resources Summary

- The HR team entered salary adjustments into the HRIS system for staff employees who were approved for an equity adjustment to their pay. The President's Cabinet conducted an internal equity study which included a thorough review of current salaries, total years of internal and external experience in a comparable role and placement on the salary range. The process used to help ensure fair and equitable compensation of all staff employees resulted in several staff employees receiving an increase in their pay. These salary adjustments are reflected on the November 14th Personnel Items report.
- The deadline for the required annual compliance training was October 31, 2023. At this time, 761 employees have completed the assigned compliance training courses.
- The monthly professional development series continues each month. For October, Outstanding *Customer Service* and *Fire Extinguisher* training courses were offered.
- CEIM is partnering with Dr. Riobe's team to ensure International Education Week next week is a success, leading planning for the Launch Event + Passport Drive and the International Food and Fashion Expo.
- The Human Resources team began benefit open enrollment on Monday, October 30th. The Human Resources Department has sent several email communications to employees and scheduled multiple open enrollment sessions with Bukaty Company and Blue Cross and Blue Shield representatives. We still have two remaining open enrollment sessions available this month. Below is a table that includes total attendance at each meeting thus far.

Date	Time	# of Attendees
Monday, October 30, 2023 In-Person meeting	2:00pm - 3:00pm	35
Wednesday, November 1, 2023 Virtual	9:00am - 10:00am	52
Monday, November 6, 2023 Virtual	12:00pm - 1:00pm	33

BOARD OF TRUSTEES REPORT HUMAN RESOURCES NOVEMBER 2023

Human Resources Full Report

Human Resources

The Human Resources team is still in the process of working to fill two vacant positions.

The HR team entered salary adjustments into the HRIS system for staff employees who were approved for an equity adjustment to their pay. The President's Cabinet conducted an internal equity study which included a thorough review of current salaries, total years of internal and external experience in a comparable role and placement on the salary range. The process used to help ensure fair and equitable compensation of all staff employees resulted in several staff employees receiving an increase in their pay. These salary adjustments are reflected on the November 14th Personnel Items report.

Training and Development

Annual compliance training was launched on Monday, August 7, 2023. All employees were required to complete the following five trainings by October 31, 2023:

- Active Shooter: Surviving an Attack
- Clery Act Compliance
- EEO: Harassment, Discrimination, Retaliation (or Refresher)
- FERPA Compliance: Family Education Rights and Privacy Act (or Refresher)
- Title IX Compliance: Federally Funded Education Programs and Activities (or Refresher)

As of the date of the writing of this report, 761 employees have completed the assigned compliance trainings for 2023-2024.

Professional development sessions for soft skills are being offered every month. *Teambuilding* was offered in October. Six participants attended.

Outstanding Customer Service will be offered in November.





PROFESSIONAL DEVELOPMENT EVENT FOR STAFF AND FACULTY

FIRE EXTINGUISHER TRAINING

Having the proper tools to protect yourself from fire, at home and at the college, is essential. While fire sprinklers cut the risk of house fire deaths by about 80%, and fire alarms cut the risk by 50%, there are other devices you should also have in place to save your life in the event of a fire.

Fire extinguishers come in many sizes and are utilized in many locations for different purposes. This type of training is essential for handling and using portable fire extinguishers in the workplace since it is a necessary means of defense when extinguishing small fires. In the event of a fire, your priority should always be to locate an exit, quickly vacate, and call the fire department. However, a fire extinguisher may be needed to assist you when exting the premises.

Tuesday, October 17, 2023 @1:00pm Fire Science Building, 6840 State Avenue KC KS

Please contact sioseph@kckcc.edu to register for this event.

Fire Extinguisher Training was offered in October by KCKCC Fire Science instructors as part of our **monthly professional development series** at the Fire Sciences Building and at Pioneer Career Center. Fifteen employees and eighteen culinary students participated in these trainings.











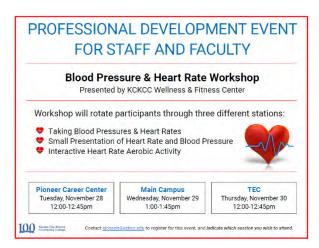




In November, we will be offering both *Leading Through*Followership, presented by Dr. Tiffany Bohm, Dean of Health
Professions

and

Blood Pressure & Heart Rate Workshop, presented by the KCKCC Wellness & Fitness Center.





New Supervisor Training is scheduled for early December. All new supervisors are required to attend, and all supervisors will be invited to attend if they want refreshers on the topics offered. The agenda is as follows:

Wednesday, December 6 th , 2023 – 8:00am-12:00pm		
8:00am-	Welcome and Introductions	
8:05am	Christina McGee, Chief Human Resources Officer	
8:05am-	Understanding and Managing Time and Leave	
9:00am	Angie Masloski, Payroll Coordinator	
9:15am-	Inclusive Leadership	
10:15am	Mike Torres, Director, Diversity, Equity, and Inclusion	
10:30am-	FMLA, ADA, and Worker's Compensation	
12:00pm	Sherita Miller-Williams, Benefits Coordinator	
Thursday, December 7 th , 2023 – 8:30am-12:00pm		
8:30am-	The Hiring Process	
10:30am	Victoria Anderson, Talent Acquisition and Employment Coordinator	
10.30411	Yoel Tekle, Talent Acquisition and Employment Coordinator	
10:45am-	Workplace Communication: Giving Constructive Feedback	
12:00pm	Sheila Joseph, Talent Development Manager	

Friday, December 8 th , 2023 – 8:30am-12:00pm	
8:30am- 10:15am	Performance Evaluations Christina McGee, Chief Human Resources Officer
10:30am- 12:00pm	The Disciplinary Process Christina McGee, Chief Human Resources Officer

On November 2, 2023, the Talent Development Manager and Executive Assistant/HR Specialist attended the **CUPA-HR Kansas Chapter Conference**, including sessions on:

- Get Real Leadership
- Changing How We Conduct Change
- Stress & Empathy Fatigue: Finding Balance as We Support the Growing Emotional Needs of Students
- Victory! Winning Strategies for Higher Ed's War for Talent
- What Keeps You Up At Night? A CHRO Roundtable
- Introduction to Bullet Journaling

Employment

Human Resources currently has 51 positions open and posted.

- 4 full-time faculty
- 13 full-time staff
- 13 part-time staff
- 21 adjunct faculty

Benefits

The 2024 Open Enrollment for Benefits period began on Monday, October 30, 2023, and will end on Monday, November 13, 2023, at 11:59pm

We have held benefit meetings for our employees so that they can learn more about the new plans and vendors that we will be working with in 2024. We have provided a recorded version of the meeting online for employees who are not able to attend the scheduled meetings.

2024 Open Enrollment Benefits Meetings

Date	Time	# of Attendees
Monday, October 30, 2023 In-Person meeting	2:00pm - 3:00pm	35
Wednesday, November 1, 2023 Virtual	9:00am - 10:00am	52
Monday, November 6, 2023 Virtual	12:00pm - 1:00pm	33

Center for Equity, Inclusion and Multicultural Engagement (CEIM)

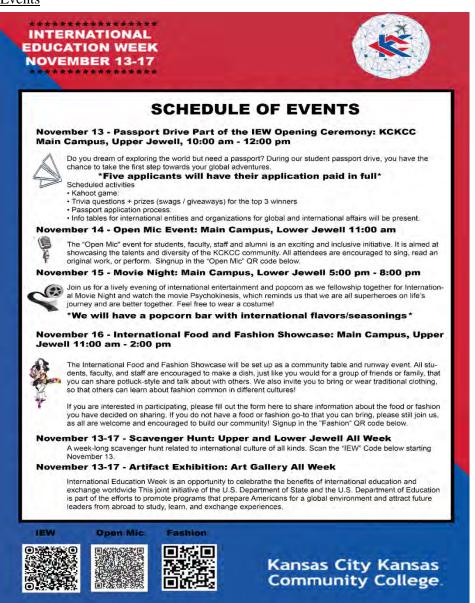
Operations

- The CEIM team set up their co-curricular assessment process and data collection for a targeted completion date of March 1, 2024.
- CEIM is partnering with Dr. Riobe's team to ensure International Education Week next week is a success, leading planning for the Launch Event + Passport Drive and the International Food and Fashion Expo.
- The team is also planning a DEI banquet for December as we wrap up a successful first semester under new leadership.
- The director of DEI is exploring support and resources available for specific communities in the Equity and Inclusion Council.

College and Community Initiatives

- CEIM is working on new social media infographics to help create awareness and understanding around what is considered Title IX and the process.
- The director of DEI began serving on the Title III committee to provide ways the College can create more inclusive spaces, ensure equity in the way KCKCC serves students.

Events





BOARD OF TRUSTEES REPORT, NOVEMBER 2023

Information Services Division

Peter Gabriel, Chief Information Officer

HIGHLIGHTS

- Construction cameras have been mounted downtown to time-lapse capture the project.
- Automation of the web directory is at 90% complete.
- Participated in Learning Management Systems (LMS) review to evaluate online learning systems.
- 280 tickets were issued during October 327 tickets were resolved.
- The average time spent on each ticket was 1.57 days.
- 305 helpdesk calls were taken in October the average time per call was 2.45 minutes.
- Self-Service web application availability 99%.
- Student Recruiter web app availability 99%.
- Colleague UI availability 97%.
- MyDotte web app availability 98%.
- Email availability 99%.
- Network switch and phone availability 98%.



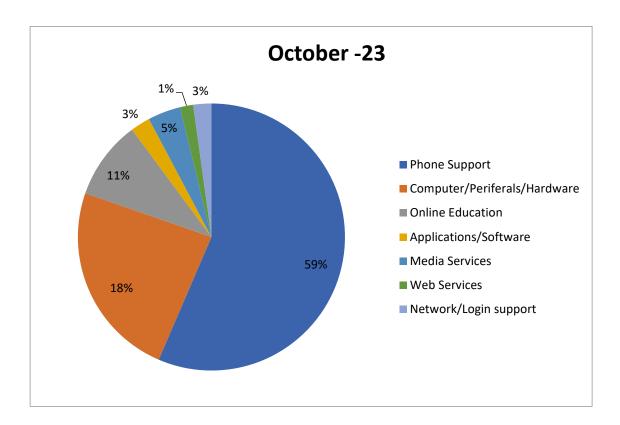


ACADEMIC SUPPORT

- Facilitated online Finance Committee Meetings.
- Assisted faculty and students in creating Microsoft Teams Forms for student research.
- Participated in Learning Management Systems (LMS) review to evaluate online learning systems.
- Updated and maintained the Kansas City Kansas Community College Directory.

COMPUTING SERVICES

- 280 tickets were issued during October 327 tickets were resolved.
- The average time spent on each ticket was 1.57 days.
- 305 helpdesk calls were taken in October the average time per call was 2.45 minutes.



MEDIA SERVICES

- Set up and recorded the monthly Board of Trustees Meeting. A broadcast copy was made for the Kansas City Kansas Community College's cable channel, and a video archival of the Board of Trustees Meeting.
- Set up via Zoom a virtual/hybrid Board of Trustees Meeting.
- October 17, 2023, Board of Trustees Meeting:
 - o Vimeo analytics: https://vimeo.com/manage/videos/871462002/analytics.





- o YouTube analytics: https://www.youtube.com/watch?v=EmbfxbE2zIQ.
- Facebook analytics:
 https://www.facebook.com/watch/live/?ref=watch_permalink&v=17350145102
 59455.
- Set up, recorded, and live-streamed the Monthly Board Finance Committee Meeting.
- Set up a recording for Jennifer Gieschen's event.
- Set up for a community event.
- Set up, live-streamed, and recorded Master Contract Negotiations.
- Set up and live-streamed Kanas City Kansas Community College's athletic events, including volleyball, women's soccer, and men's soccer analytics: <a href="https://vcloud.blueframetech.com/admin/analytics/client?page=agg&broadcastCrit=list:archived,deletion:none,page:1,sort_by:date,sort_dir:DESC,date_range:10/01/2023%20to%2010/31/2023,date_timezone:America/Chicago.

NETWORK SERVICES

- Self-Service web application availability 99%.
- Student Recruiter web app availability 99%.
- Colleague UI availability 97%.
- MyDotte web app availability 98%.
- Email availability 99%.
- Network switch and phone availability 98%.
- Microsoft updates and security patches applied on one hundred and forty-nine servers.
- Upgrade of all computers to Windows 10 Version 22H2, currently at 81.2% completion.
- Monthly (or as needed) computer software updates in progress: Google Chrome, Mozilla Firefox, Microsoft Edge. The Google Chrome browser is updating to version 119.0.6045.12, Mozilla Firefox to version 119.0.1, and Microsoft Edge to version 117.0.2045.60.
- Domain Name System (DNS) security software being installed on all Kansas City Kansas Community College's computers is currently at 91.7% of completion.
- Network switches were configured and installed for the License Plate Reader (LPR) cameras at the entrances. Our security camera vendor, ADS, will complete the fiber connections in the next couple of weeks to bring the cameras online.
- Construction cameras have been mounted downtown to time-lapse capture the project.
- Network services are working in the financial aid network closet to clean up connections after removing some very old network connection hardware.
- We are about 90% through the project with our automation system to eliminate the manual entry and maintenance of the employee directory on the website. We collected location, building, and room information for employees and loaded that information into Colleague. The automation will export the information from Colleague and create a Comma-Separated Value (CSV) file. The CSV file will then be converted to a JavaScript Object Notation (JSON) file using powershell. Once the JSON file has been created, another powershell script will copy the file to Website FrontEnd (WFE) servers. The three jobs will run multiple times daily to keep the directory (and the information it contains) up to date.



Student Communication

Purpose

To effectively communicate official information to Kansas City Kansas Community College (KCKCC) students.

Definitions

Official communication – Official communication at KCKCC includes but is not limited to notices such as closures; enrollment, financial aid, and billing information; and policy announcements.

Instructional communication – Instructional communication at KCKCC includes messages sent between instructors and enrolled students.

Policy Statement

Students are assigned an official College email address upon admission to the College. The student will receive notice of the account creation to the email address supplied on their application for admission. Upon receipt of the notification, it is the student's responsibility to activate the account.

The College and employees will send communications to students via the College email system as the primary form of official communication, and it is expected that students will read and be accountable for acting on information in these communications via the College email system in a timely manner. Students must recognize that certain communications may be time-sensitive, and they should monitor their student email account frequently.

The College retains the right to send official communication via traditional methods such as, but not limited to, postal mail.

For instructional communication with students about enrolled coursework, instructional communication will be sent through the College's learning management system as indicated on the course syllabus.

All students using any of the College's information resources, including email, must adhere to the KCKCC Computer/Net Usage policy. Willful or intentional violations of this policy are considered to be misconduct under relevant provisions of the Student Code of Conduct.

Reference: Policy 1.01 Computer/Net Usage

Board Approved: XX/XX/XXXX

Student Employment Hiring

Purpose

To provide student employment opportunities that support student success, retention, and persistence.

Definitions

Student Employee: A person enrolled in classes at the Kansas City Kansas Community College (KCKCC) and employed by the College but not in a faculty or staff position. There are three categories of student employees: College Student Employee, Resident Assistant, and Work Study Student Employee.

Work Study Student Employee – Work Study Student Employees are funded through Federal work study or College-funded work study funds in accordance with 34 CFR part 675 of the United States Higher Education Act. A Work Study Student Employee must be directly supervised when performing duties, can be issued equipment to perform the job duties, but cannot be issued keys.

College Student Employee – College Student Employees are funded through college funds. College Student Employees can perform appropriate duties unsupervised and be issued equipment, such as keys, in accordance with the job duties of the position.

Resident Assistant – Resident Assistants are funded through college funds, compensated through a stipend, and Resident Assistant housing provided in official College student housing properties. Resident Assistants can perform appropriate duties unsupervised and be issued equipment, such as keys, in accordance with the job duties of the position.

Policy Statement

Student employment at KCKCC is intended to provide a way for students to work part-time while in school to provide financial support and assistance with work-life balance. Student employees are at-will employees. There is no guarantee for student employment, implied or otherwise.

Student employees are prohibited from working during class times or official college activities applicable to the student employee.

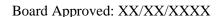
Requirements for Work Study Student Employees

- Work Study Employees must be enrolled at least half-time during the semester of employment.
- Work Study Student Employees not returning to KCKCC the following semester must stop working on the last day of the semester in which they are officially enrolled.
- Work Study Student Employees are not eligible to work once they have dropped below half-time enrollment status for the semester they are employed, or they fall below Satisfactory Academic Progress (SAP) status, according to financial aid rules and regulations.
- Work Study Student Employees are limited to working the amount of work study hours awarded through Financial Aid with a maximum of 20 hours per week. Work beyond that amount will

- need to be approved by the Vice President of Student Affairs and Enrollment Management, or their designee.
- Students who are eligible to file the Free Application for Federal Student Aid (FAFSA) must submit the FAFSA to be eligible for a work study student employment position. Students who are not eligible to file the FAFSA must obtain pre-authorization for a Work Study Student Employee position from the Student Financial Office.

Requirements for College Student Employees and Resident Assistants

- College Student Employees must be enrolled at least half-time during the semester of employment or enrolled at least half-time for the next semester if they work during a break in between semesters. Exceptions to half-time enrollment may be considered in special circumstances and must be approved by Human Resources before hiring the student employee.
- Resident Assistants must be enrolled full-time during the semester of employment. College Student Employees and Resident Assistants are hired for a specific number of hours based on their position. These students cannot work more than 29 hours per week.





Procedure: 3.13A

Student Employment Hiring Procedure

For All Student Employment Positions

- All student employment positions must be posted on KCKCC's online student employment system managed by the Division of Student Affairs and Enrollment Management.
- At a minimum, the hiring department should require an interview process for qualified students.
- The hiring department is responsible for ensuring that any potential student qualifies for the position before offering the position.
- Student employees are not authorized to start working until all required pre-employment materials are completed and are notified by Human Resources.

Work Study Student Employment Positions

- For every budgetary year, the College is responsible for allocating funding for work study student employment to complement federal funding. Based on current U.S. Department of Education regulations:
 - The federal share of work study student wages used to pay students must not exceed 75% for students that qualify for federal work study. KCKCC must provide at least 25% of the funds for qualified work study student employees from non-federal sources; and
 - o 7% of KCKCC's federal work study student allocation must be used to employ students in community service jobs with at least one federal work study student employed as a reading tutor for children in a reading tutoring project or performing family literacy activities in a family literacy project.
- The President in conjunction with the Chief Financial Officer is responsible for setting the work study student employment pay rates.
- Hiring departments may request Work Study Student Employee positions by submitting the need and a job description during the request process for the academic year from the Division of Student Affairs and Enrollment Management.
 - O The Division will announce the Work Study Student Employment hiring timeline before April 1 for the upcoming academic year and February 15 for the summer semester.
 - The Division of Student Affairs and Enrollment Management will notify hiring departments of awarded Work Study Student positions by May 1 for the academic year and March 15 for the summer semester.
- Hiring departments are only authorized to interview students who have been approved by the Student Financial Aid Office for work study student employment.
- Hiring departments are responsible for the timely compliance of any reporting requirements set forth by the Student Financial Aid Office in accordance with federal rules and regulations for work study student employment.
- Work Study Students may only work up to the total amount awarded from the Office of Financial Aid.

College Student Employee and Resident Assistant Positions

• Hiring departments may request College Student Employee and Resident Assistant positions, including rate of pay, number of working hours per week, and length of time the position is

- needed as part of the budgetary process to their respective Cabinet member. These positions will be considered with other personnel requests.
- Once the position has been approved, the hiring department does not need to seek additional approval to fill the position if it becomes vacant during the authorized time frame for that position.
- College Student Employees and Resident Assistant positions may not work more than the number of hours approved with the position or outside the time frame the position was approved.

Created: XX/XX/XXXX



Payroll Information

Purpose

To ensure all payments through the Kansas City Kansas Community College (KCKCC) system are made to employees of the College and that these employees have earned the amount requisitioned by performing duties, using leave, and/or receiving taxable fringe benefits as appropriate for their authorized positions in accordance with the Fair Labor Standards Act (FLSA) and/or other applicable federal and state laws.

Policy Statement

KCKCC will pay all employees for time worked in an accurate and timely manner, in accordance with applicable laws, and will maintain the required supporting documents and records.

In the event a regularly scheduled payday falls on a day off such as a weekend or holiday, employees will receive pay on the last day of work before the regularly scheduled payday.

Direct Deposit

Employees will be required to have their pay directly deposited to their bank account. If an employee does not have a bank account, they will have their pay issued through a paper check. Employees will be able to view an itemized statement of wages through the College's self-service system.

Annual Pay Increases

Consideration of an annual pay increase by the Board of Trustees for staff is undertaken once a year, usually finalized in August. If an annual pay increase is approved, staff employees, eligible for the annual increase, will receive retroactive pay dating back to July 1st of the current fiscal year.

Board Approved: 12/15/2020

Board Updated: xx/xx/xxxx

Policy: 5.19

Volunteering at the College

Purpose

Kansas City Kansas Community College (KCKCC) recognizes the importance of individuals who perform services in support of the College's mission. This policy characterizes the nature of volunteer service and establishes mechanisms to promote a safe, productive, and mutually beneficial environment.

Scope

This policy applies to volunteers and all employees intending to utilize volunteers to perform services for the College.

Policy Statement

Volunteers are not covered by the Fair Labor Standards Act (FLSA) and are not considered employees for any purpose. Volunteers will provide services to the College without promise, expectation, or receipt of wages, compensation, benefits, unemployment coverage, or remuneration of any sort for services rendered and have no assurance or reason to expect KCKCC will offer employment following the volunteer period. A volunteer should not displace a current or past paid position. A volunteer's services may be discontinued by the College at any time without prior warning. Similarly, the volunteer may end service at any time.

Human Resources (HR), in consultation with appropriate administrative offices, has the authority to determine whether services provided to the College represent a volunteer or an employment relationship pursuant to the interpretation of the FLSA and Internal Revenue Services (IRS) regulations.

Volunteers are subject to and must abide by all applicable KCKCC policies and procedures and all external regulations that govern their actions. Supervisors are obligated to ensure that volunteers conduct themselves consistently with college policies and procedures.

In the event of an accident while a volunteer is performing services for the College, workers' compensation coverage is not guaranteed and will be determined by the State of Kansas.

Volunteer Requirements

A volunteer must complete a volunteer information form, applicable background check, and a signed liability waiver. Human Resources will retain all completed paperwork.

Volunteers must be assigned to a college department. It is the responsibility of the department to assign a college employee to supervise the volunteer and to ascertain if an individual has adequate experience, qualifications and training for the tasks they perform.

An individual under the age of 18 requires the permission of a parent/guardian, and direct supervision from the parent/guardian may be required by the College unless the individual is a student enrolled at KCKCC.

Volunteer Exclusions

A college employee may not perform volunteer services for the College that are identical or similar to their duties as an employee.

Background Checks

Background checks may not be required for a one-time event or for events that last two days or less, unless the volunteer is under 18 years of age, or the activity participants are minors.

Prohibited Volunteer Responsibilities

Volunteers are prohibited from engaging in any of the following activities in service to the College unless specifically approved in advance by the appropriate President's Cabinet member and by HR:

- Operate heavy or dangerous equipment, including college vehicles.
- Work with infectious or potentially infectious agents, including bodily fluids.

Reference: Policy 5.08 - Minors on College Property

Board Approved: XX/XX/XXXX

Procedure: 5.19A

Volunteering at the College Procedure

In compliance with the Volunteering at the College policy, departments that utilize college volunteers must follow the outlined procedures.

A department seeking to engage a volunteer must first submit a Request for Voluntary Services form for approval by the appropriate supervisor. In addition to the Request for Voluntary Services form, the department must submit volunteer responsibilities that include, duties, skills, and experience to Human Resources. Once reviewed and approved by Human Resources, the department may recruit volunteers for the services needed.

Each volunteer must complete a volunteer application, background check, and waiver. All forms should be submitted and approved by Human Resources prior to volunteering at the College. Human Resources will keep a comprehensive list of all active volunteers at the College.

Supervisors of volunteers are required to provide volunteers with training, access to college policies, and overall supervision for the work assigned. Volunteers must complete volunteer logs and submit those logs to the supervisor on a monthly basis. The completed logs should be approved by the supervisor and submitted to HR by the end of the month.

By default, volunteers are not assigned college resources such as an email address or computer, unless it directly impacts the work the volunteer completes. All requests for such resources must be approved by the appropriate President's Cabinet member.

The supervisor must notify HR within 30 days when a volunteer ends the working relationship with the College.

Created: XX/XX/XXXX

Career & Technical Education Center - Donald Smith, Dean

Electrical Technology Certificate B- 44 Credit Hours

Rationale for Program Revision

While reviewing the Electrical Technology Program curriculum with the Electrical Technology Advisory Committee it was noted that, ELET 0232 Electrical Circuits, Instruments and Measures is a redundant class compared to ELET 0104 Print Reading. It was also determined, by unanimous consent, that ELET 0232 Electrical Circuits, Instruments and Measures should be deactivated. The advisory board agreed that reactivating course, ELET 0206 Communication Fundamentals, will provide training that is a current need within the Electrical Construction Industry. Additionally, ELET 0101 Electromechanical Systems should be edited to change its focus from HVAC circuits to a focus on electric motors, solenoids, relays, and motor starters. This changes Electromechanical Systems to 2 credit hours class instead of a 3-credit hour class. ELET 0100 Safety (OSHA 30) will be increased to 3 credit hours instead of 2 credit hours due to the required on-line 30 hours of seat time for OSHA 30 Construction certification as well as the addition of NFPA 70E Arch-Flash standards for Electrical Safety in the Workplace training. The name of this class will be changed to "Electrical Safety (OSHA 30)", as it covers electrical safety training not found in OSHA 30 construction certification training. ELET 0280 Electrical Internship will be activated as an elective course to meet the needs of business and industry's direct recruiting efforts of qualified candidates. ELET 0240 HVAC Systems will be eliminated from the program as it is not being utilized by the program any longer. The overall number of required credits for Electrical Technology Cert. B is unchanged at 44 credit hours. All the above issues and changes have been discussed and approved by the Electrical Technology Program Advisory Committee and do not impact state alignment.

Please find attached a letter from Ashley Irvin, Associate Dean of Career and Technical Education, documenting the college support and administrative rationale for the revision.

Curriculum

- ELET 0232 Electrical Circuits, Instruments and Measures and ELET 0240 HVAC Systems are eliminated from the program curriculum.
- ELET 0206 Communication Fundamentals and ELET 0280 Electrical Internship will be added to the program curriculum. ELET 0100 Electrical Safety (OSHA 30) will be increased from 2 credit hour to 3 Credit hours.
- ELET 0101 Electromechanical Systems will be decreased from 3 credit hours to 2 credit hours.

The attached Ca2a lists the current and proposed curriculum.

CA2a Program Revision Application

Program Comparison Chart

Name of Institution

Kansas City Kansas Community College

List all courses in Current Program below.		List all courses in the Revised Program below.	
Note the courses to be changed with an * before the course			
Current Program Title: Electrical Technology		logy	
Number of	Proposed Program Courses	Number of	
Credits		Credits	
2	ELET 0100 Electrical Safety (OSHA 30)	3	
3	ELET 0101 Electromechanical Systems	2	
2	ELET 0104 Print Reading	2	
1	ELET 0105 Workplace Skills	1	
3	ELET 0120 Electrical Math	3	
4	ELET 0130 AC/DC Circuits I	4	
4	ELET 0150 Residential Wiring I	4	
4	ELET 0110 National Electrical Code I	4	
4	ELET 0200 Commercial Wiring I	4	
2	**ELET 0206 Communication	2	
	Fundamentals		
4	ELET 0210 National Electrical Code II	4	
2	ELET 0245 Troubleshooting Techniques	2	
3	ELET 0253 Motor Controls	3	
2	ELET 0255 Programmable Controllers	2	
	Electives Selected by Instructor-4 credits		
	required.		
2	ELET 0203 Analog Circuits	2	
2	**ELET 0280 Electrical Internship	2	
2	ELET 0265 Generators and Transformers	2	
44	Total Credits in Revised Program	44	
	Number of Credits 2 3 2 1 3 4 4 4 2 3 2 2 2 2 2 2	Note the NEW courses with ** before the course Proposed Program Title: Electrical Techno Proposed Program Courses 2 ELET 0100 Electrical Safety (OSHA 30) 3 ELET 0101 Electromechanical Systems 2 ELET 0104 Print Reading 1 ELET 0105 Workplace Skills 3 ELET 0120 Electrical Math 4 ELET 0130 AC/DC Circuits I 4 ELET 0150 Residential Wiring I 4 ELET 0100 Commercial Wiring I 2 **ELET 0200 Communication Fundamentals 4 ELET 0210 National Electrical Code II 2 ELET 0245 Troubleshooting Techniques 3 ELET 0253 Motor Controls 2 ELET 0255 Programmable Controllers Electives Selected by Instructor-4 credits required. 2 **ELET 0280 Electrical Internship 2 **ELET 0280 Electrical Internship 2 ELET 0265 Generators and Transformers	

Signature of College Official ————————————————————————————————————		
-		
Signature of KBOR Official	Date	

Submit the completed application and supporting documents to the following:

Director of Workforce Development Kansas Board of Regents 1000 SW Jackson, Ste. 520 Topeka, KS 66612-1368

High Voltage Pre-Apprenticeship Certificate A – 25 Credit Hours

Program Rationale

Extreme weather events are rising in the Midwest, and our community must respond with a workforce that can repair electrical lines quickly to support continued connectivity and remove potential safety hazards. According to the Environmental Protection Agency, most of the state of Kansas has warmed by at least half a degree (F). The soil is becoming drier. Rainstorms are becoming more intense, and floods are becoming more severe. These changes to soil and weather affect our community's current infrastructure, where energy companies must adjust their workforce and capabilities.

The Greater Kansas City community must prepare for the needs of an aging infrastructure and increased land development in the region. More than 2.3 million people rely on the work of skilled line technicians to keep our community safe, connected, and prepared for economic growth in the region. In Kansas City, Kansas alone, most homes were built before 1999, with more than 70% of homes made before 1970 (NCES). With appropriate infrastructure planning, millions of people will be able to have power during any of the frequent storms experienced in this region. A trained workforce becomes particularly important as new developments and construction are needed to meet the demands of our region's economic and population growth.

Infrastructure improvement is something with a direct quality of life increase for those who live in the region. In the Kansas City, Kansas region, less than 10% of residents have attained a bachelor's degree, and the median salary is \$42,052. As the area continues to gentrify, many residents can only afford housing if they gain access to a career that will pay them a livable wage. Line installers and repairers add to a growing demand for careers that do not require significant college debt. The median annual salary for electrical power-line installers and repairers in May 2021 was \$78,310 (bls.gov). Connecting people with jobs and allowing them to be homeowners and active community members while experiencing a livable wage is essential. Kansas City Kansas Community College has found that more than 60% of its graduates stay in the region after graduation, which means that their increased salaries support their own families and an investment in the community at large.

KCKCC anticipated projected enrollment is 20 students per cohort. The Kansas City Board of Public Utilities (BPU) is a direct neighbor to Kansas City Kansas Community College's Technical Education Center, serving approximately 65,000 electric customers annually. BPU's leadership team forecasts the need to train and hire four new line workers annually in the metro area. BPU leadership (William 'Bill' A. Johnson, General Manager, and Jeremy Ash, Chief Operations Officer) have shared an interest with the college to develop their pipeline further.

The program is duplicative of other programs in the Kansas region. The rationale to start a program at KCKCC is due to BPU's residency restriction that employees must live within the Unified Government of Wyandotte County. BPU has a pre-existing partnership with KCKCC to

support its apprenticeship program, and the desire is for KCKCC to support a pipeline for a pre-apprenticeship program.

Program Description and Requirements

This High Voltage Pre-Apprenticeship program is designed to prepare students to enter apprenticeship training programs across Kansas. The program provides solid technical skills and knowledge to climb poles safely, operate equipment and tools, and understand electrical theory related to electrical distribution systems.

Program Objectives

- 1. Attain skills to safely climb poles.
- 2. Demonstrate proper use of equipment and tools.
- 3. Develop effective communication skills.
- 4. Explain electrical distribution systems.

Curriculum

BUSN 0250 – Obtaining Employment

1 Credit Hour

This course explains the techniques used to successfully obtain a job. Areas covered include locating job openings, completing application forms; writing an application letter, resume, and follow-up letter; preparing for interviews; and interviewing.

ELET 0120 - Electrical Math

3 Credit Hours

This course is the first of a two-semester sequence that will introduce the mathematical skills and concepts necessary in technical work. It will focus on the basics of algebra, geometry and trigonometry and their applications. Topics will include operations with polynomials, linear equations, systems of equations and right triangle trigonometry.

HVPA 0100 - Safety and Worksite Fundamentals 2 Credit Hours

This course is an introduction to various industrial safety and health considerations in the area of High Voltage Electricity and its use. This course will cover basic safety rules and OSHA standards, identify the proper personal protective equipment needed for common industrial tasks and recognize the need for an ongoing safety program.

HVPA 0101 - Pole Climbing

4 Credit Hours

Introduction to proper methods of climbing wood pole structures. The student must master climbing wood pole structures with the use of a pole safety strap. Upon successful completion of this course, the student will be qualified in two methods of pole top rescue.

HVPA 0110 - Rigging Principles

4 Credit Hours

Introduction to overhead rigging methods and equipment. The student will gain knowledge of proper rigging operations. This course will cover the fundamentals of rigging, identify safety processes, and demonstrate the appropriate use of rigging equipment. Upon successful completion of this course, the student will understand the common practices of rigging.

HVPA 0130 – Underground Systems

3 Credit Hours

Working knowledge of Underground Residential Distribution (URD) with practical experience in the direct burial of primary and secondary cables; installation of 200- and 600-amp elbows, splices, lightning arrestors, and overhead terminations; installation of single-phase and three-phase padmount and transclosure transformer installations; methods of shoring and sloping trenches and excavations; troubleshooting of primary and secondary cables; and fault location. The student will also review the operation of trencher digging equipment and safe work practices and procedures, proper grounding techniques of padmount transformers and transclosures.

HVPA 0140 – Overhead Distribution, Transmission, and Framing 4 Credit Hours

Introduction to pole framing on the ground and aerial framing. The student will gain a working knowledge of 7200-volt, 14,400-volt, and 34,500-volt primary distribution systems. The student will also be introduced to copper and aluminum primary conductors and line staking.

HVPA 0150 - Transformers and Metering

4 Credit Hours

Working knowledge of single- and three-phase watt-hour meter applications with practical experience in installing and sizing service conductors, construction and installation of meter loops and poles, instrument metering, and temporary service installations. Introduction of solar. Tampering, power theft, grounding, and safe work practices are also covered.

High Voltage Pre-Apprenticeship

Certificate

Program/CIP Code: HVPA.CERTA/46.0303

Credits Required: 25

Division: TEC

Contact: TEC@kckcc.edu

This High Voltage Pre-Apprenticeship program is designed to prepare students to enter apprenticeship training programs across Kansas. The program provides solid technical skills and knowledge to climb poles safely, operate equipment and tools, and understand electrical theory related to electrical distribution systems.

Requirements for Admission to the program:

• No requirements for admission to the program.

• Contact program coordinator for program-specific advising.

High Voltage Pre-Apprenticeship Requirements

	Course	Credit Hours
BUSN 0250	Obtaining Employment	1
ELET 0120	Electrical Math	3
HVPA 0100	Safety and Worksite Fundamentals	2
HVPA 0101	Pole Climbing	4
HVPA 0110	Rigging Principles	4
HVPA 0130	Underground Systems	3
HVPA 0140	Overhead Distribution, Transmission, and Framing	4
HVPA 0150	Transformers and Metering	4
	Total Hours for High Voltage Pre-Apprenticeship Requirements	25

Total Hours for a High Voltage Pre-Apprenticeship Certificate	25



RESOLUTION

A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR IN ACCORDANCE WITH K. S. A. 41-719 (i)

WHEREAS, Kansas Statutes Annotated 41-719 (d) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

WHEREAS, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:

Section 1: KCKCC hereby exempts for Saturday, December 9, 2023, from 9:00 a.m. to 3:30 p.m., the Multipurpose Room AA101 at the Dr. Thomas R. Burke Technical Education Center (TEC), from the requirement of K. S. A. 41-719 (d).

<u>Section 2</u>: This exemption is granted in connection with the holding of the Friends of Yates – Annual Gala.

PASSED AND APPROVED by the Board of KCKCC in a meeting held on November 14, 2023.

BOARD OF TRUSTEES KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature	
	Board Chairperson
	Print Name: Evelyn Criswell
Attest	
	Secretary
	Print Name: Dr. Greg Mosier