



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
Tuesday, September 19, 2023 – 8:30 A.M.**

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Executive Session(s):**
 - 1) Executive session to discuss personnel matters of non-elected personnel with possible action to follow in open session (7-minute duration). Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
 - 2) Executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship with possible action to follow in open session (5-minute duration). Open session will take place in Upper Jewell Lounge and in the virtual meeting room.
4. **Adjournment**



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

Tuesday, September 19, 2023 – 9:00 A.M.

Meeting Location: Hybrid – KCKCC-Main Campus Upper Jewell Lounge and Zoom Meeting

Agenda

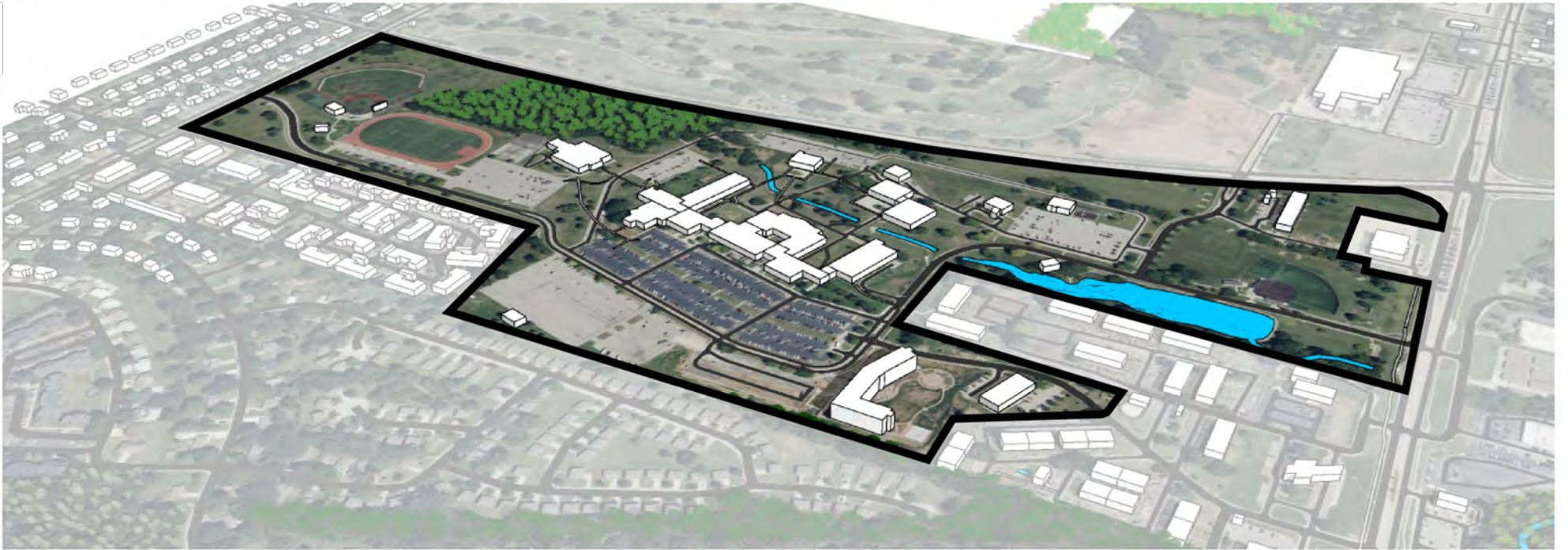
1. Call to Order & Pledge of Allegiance
2. KCKCC Mission Statement
3. Roll Call
4. Approval of Agenda
5. Audience to Patrons and Petitioners (5-minute limit)
6. Recognitions/Presentations:
 - Facilities Master Plan Presentation. Presented by TreanorHL.
 - Academic Program Review Annual Update. Presented by Mr. Jerry Pope, Vice President of Academic Affairs.
7. Communications - None scheduled.
8. Board Committee Reports
9. Consent Agenda:
 - (Item A) - Approval of Minutes of the August 22, 2023 Meeting
 - (Item A1) - Approval of Minutes of the August 22, 2023 Special Meeting
 - (Item A2) - Approval of Minutes of the August 29, 2023 Special Meeting
 - (Item B) - Approval of Recommendations for Payment
 - (Item C) - Approval of Ratification Items
 - (Item D) - Approval of Personnel Items (H.R.)

10. **Student Senate Report** – Ms. Elizabeth Daniels, Student Senate President and Ms. Eden Barnes, Student Senate Vice President
11. **President’s Report** – Dr. Greg Mosier
12. **Executive Vice President’s Report** – Dr. Scott Balog
13. **Vice President Academic Affairs Report** – Mr. Jerry Pope
14. **Vice President Student Affairs and Enrollment Management Report** – Dr. Chris Meiers
15. **Vice President Educational Innovation and Global Programming Report** – Dr. Fabiola Riobé
16. **Chief Marketing and Institutional Image Officer Report** – Ms. Kris Green
17. **Chief Financial Officer Report** – Dr. Shelley Kneuvean
18. **Chief Human Resources Officer Report** – Ms. Christina McGee
19. **Chief Information Officer Report** – Mr. Peter Gabriel
20. **Unfinished Business:**
 - Approval of Childcare Center Naming Rights. Presented by Dr. Greg Mosier, President.
 - Relocation Assistance Standards. Presented by Dr. Greg Mosier, President.
21. **New Business:**
 - Approval of Board of Trustees Handbook FY 2024. Presented by Chair Evelyn Criswell.
 - Approval of Board of Trustees Goals FY 2024. Presented by Chair Evelyn Criswell.
 - Approval of Policy. Presented by Trustee Linda Hoskins Sutton.
 - Fairness in Women’s Sports (Policy: 3.11)
 - Approval of Industrial Revenue Bonds Resolution. Presented by Dr. Shelley Kneuvean, Chief Financial Officer.
 - Approval of Alcohol Resolution for the Kansas City, Kansas Public Schools - Reason to Believe Celebration. Presented by Dr. Greg Mosier, President.
22. **Adjournment**

**Next Meeting of the Board of Trustees:
Tuesday, October 17, 2023 - 9:00 a.m.
Hybrid Meeting (KCKCC–Pioneer Career Center
& Zoom Virtual Meeting Room)**

KCKCC

MAIN CAMPUS



GENERAL NOTES:

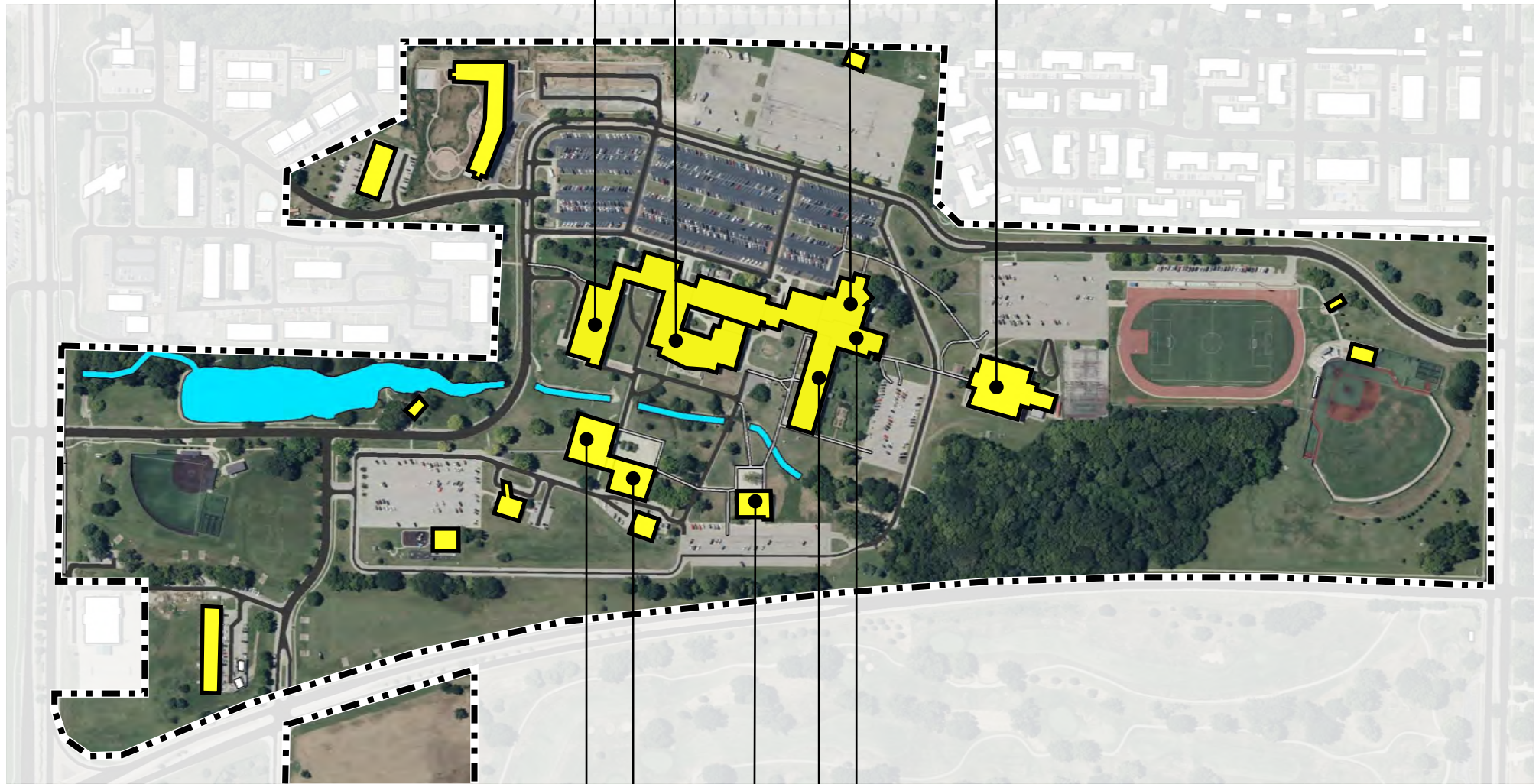
1. Costs include construction costs only and do not include professional fees and FFE.
2. Projects are not prioritized in any particular order.

TREANOR^{HL}

09.19.2023

MAIN CAMPUS

EXISTING SITE CONDITIONS



Humanities

Jewell

Performing Arts Center

Field House

Learning Commons

Health Professionals

Nursing

Flint

Community Education

MAIN CAMPUS

MASTER PLAN PROJECTS

A.1 - Student Union



PROJECT A.1

Student Union

Quantity 25,813 SF
Const. Cost \$11,641,663
Unit Cost \$451/SF

PROJECT DESCRIPTION

Creating a Student Union will consolidate student services into a central location for students access, and provide more space to enhance those programs.

The Student Union is connected to the Dining and Event Center building, and must be designed to anticipate that relationship, if the projects are built in phases. The project includes student services offices, the bookstore, health services, recreation spaces, and the associated outdoor site work.

Before this building can be built, the existing Continuing Education Building must be demolished, and the current occupants relocated. Refer to project C.



MAIN CAMPUS

MASTER PLAN PROJECTS

A.2 - Event Center + Dining + Outdoor Plaza



PROJECT A.2

Event Center + Dining + Outdoor Plaza

Quantity	49,037 SF
Const. Cost	\$22,115,687
Unit Cost	\$451/SF

PROJECT DESCRIPTION

The Event Center will provide a multipurpose space for large meetings, banquets and other events to be utilized by many college departments. The attached Dining facility will provide students multiple dining venues and seating options including exterior space.

The Dining facility and Event Center buildings are connected buildings, and must be designed for connection to the Student Union (reference project A.1), even if the projects are built in phases. An outdoor plaza provides an opportunity for an exterior dining experience.

Before this building can be built, the existing Continuing Education Building must be demolished, and the current occupants relocated. Refer to project C.



MAIN CAMPUS

MASTER PLAN PROJECTS

B - Early College Renovation + Courtyard



PROJECT B

Early College Renovation + Courtyard and Upgrade the exterior of the Print Shop Building

Quantity 48,325 SF
Const. Cost \$19,051,250
Unit Cost \$394/SF

PROJECT DESCRIPTION

The renovation of the existing Learning Commons and Health Professions buildings into a building for Early College would create an enhanced experience focused on the high school student population.

This project would include a new south entry facade with a prominent view from the south on College Blvd. The addition of a circulation core between the buildings will provide an accessible entry from the east parking lot and the renovated exterior courtyard to the west, with a water feature and related site circulation and amenities. The exterior facades of the Print Shop building will be enhanced to blend in with the new aesthetic of the Early College Building.

The existing Learning Commons, Wellness Center and Health Professions programs will need to be relocated before this project can begin. Refer to projects D - Learning Commons, E - Health Professionals, and F - Fieldhouse.



MAIN CAMPUS

MASTER PLAN PROJECTS

C - Community Education Addition + Entry Plaza



PROJECT C

Community Education Addition + Entry Plaza

Quantity 6,000 SF
Const. Cost \$2,670,00
Unit Cost \$445/SF

PROJECT DESCRIPTION

Relocating the Community Education department closer to the main campus entrance to integrate the students in those programs with the rest of campus.

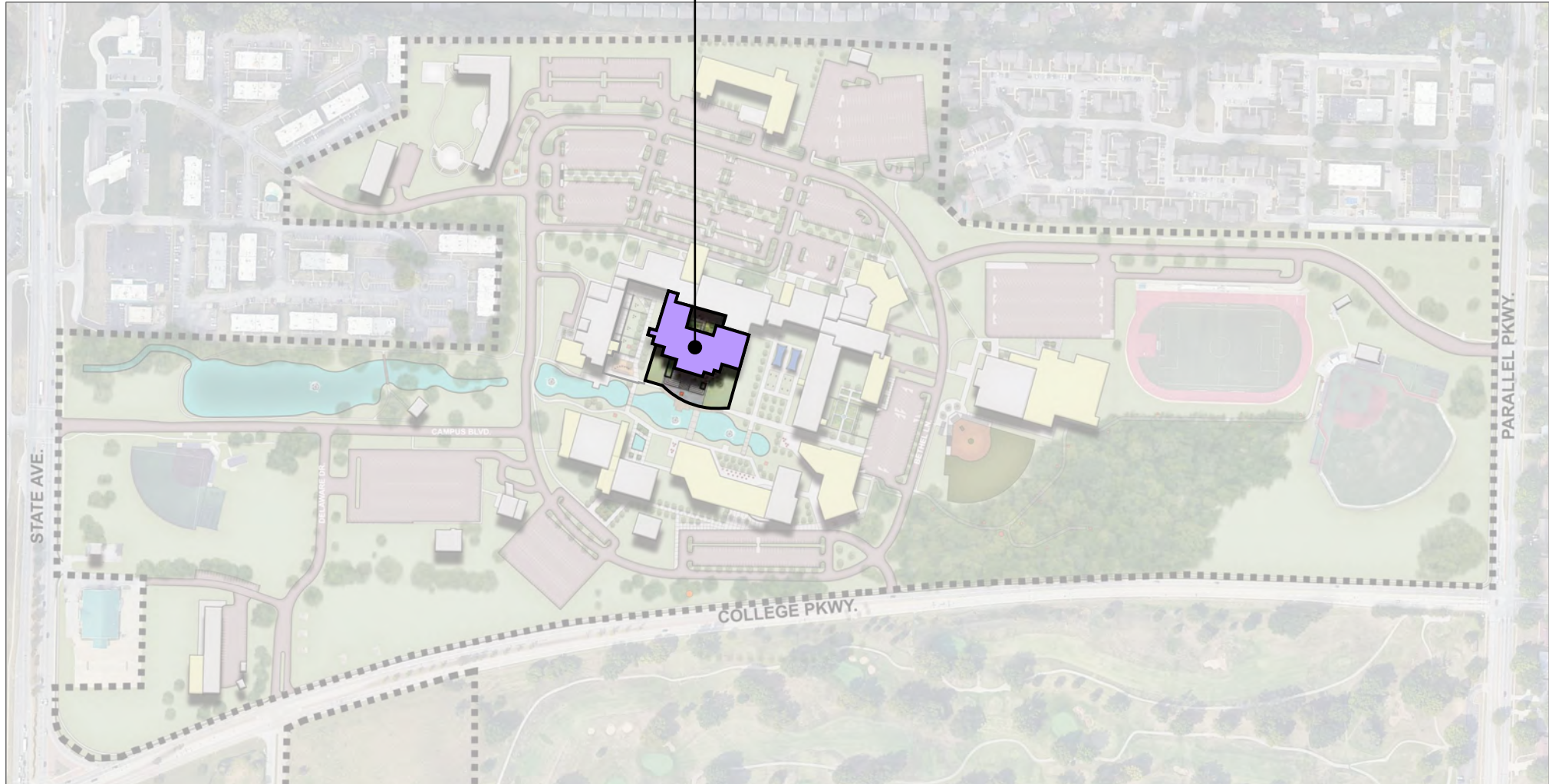
The project consists of a two-story addition to the Humanities building to house the community education department, with an entry plaza to the west and an elevator is included.



MAIN CAMPUS

MASTER PLAN PROJECTS

D - Jewell Lounge addition + Learning Commons relocation + Coffee Shop



PROJECT D

Jewell Lounge addition + Learning Commons relocation + Coffee Shop

Quantity	35,000 SF
Const. Cost	\$9,690,625
Unit Cost	\$277/SF

PROJECT DESCRIPTION

Collocating outside the classroom support in one place by moving the Learning Commons to a more central location will make it more accessible and provide students quicker access to support for coursework.

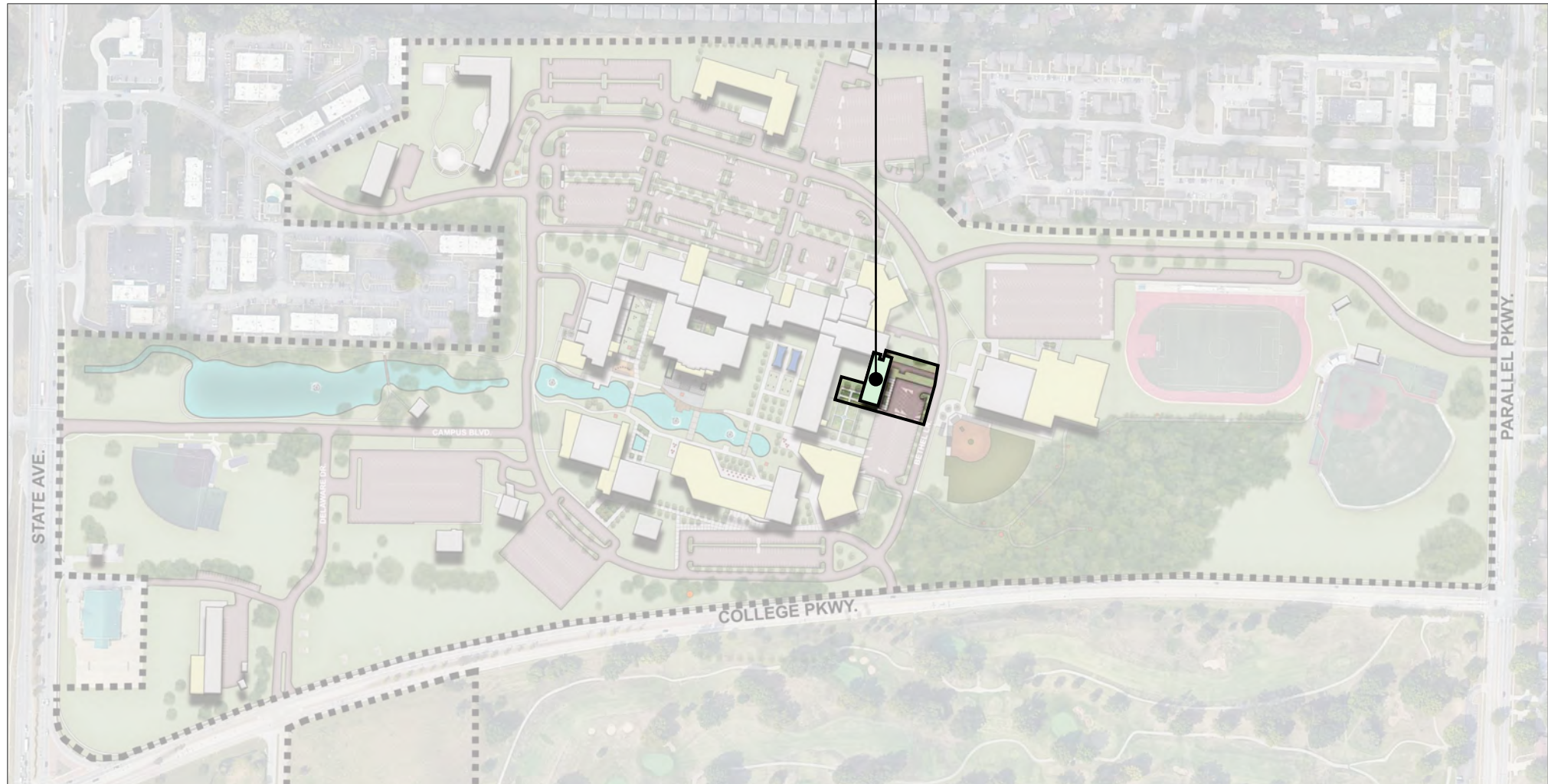
Relocating the Learning Commons to the lower level of Jewell, will include an interior remodel, an elevator, and a small two-story volume addition to the east façade of Jewell to improve the connection to the exterior and create an energetic student community space adjacent to new campus amenities. The new outdoor space is the heart of the campus and student experience and will provide easy access to other buildings on campus.

The renovation will require the existing student services and bookstore to be relocated to the Student Union. Refer to project A.1.



MAIN CAMPUS

MASTER PLAN PROJECTS



E - New Health Building with Simulation Hospital
+ Ambulance Drive off Ring Road

PROJECT E

New Health Building with Simulation Hospital
+ Ambulance Drive off Ring Road

Quantity	9,000 SF
Const. Cost	\$5,175,000
Unit Cost	\$575/SF

PROJECT DESCRIPTION

To better prepare students to enter health care careers, renovated facilities will provide experiential and simulation learning environments for students. Having the various departments interacting in a real world environment will create real life learning experiences.

Collocating the Health Professions departments in one location within the Nursing and Flint buildings will require a two-story addition. The new addition will include a simulation hospital, an ambulance drive, canopy, service elevator, and an entrance plaza adjacent to the existing parking lot. New sidewalks will provide access to the existing garden.

An interior remodel would be required to relocate the Health Professions programs into the existing buildings and to attach the building additions, but this is not currently included in this project cost.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT F

Fieldhouse Addition + Wellness Addition

Quantity	29,900 SF
Const. Cost	\$13,045,000
Unit Cost	\$436/SF

PROJECT DESCRIPTION

Enhancing the Fieldhouse will support student athlete recruitment, better prepare them to compete, and create an improved experience for the visiting teams and the community.

Consisting of an addition to the north side of the existing Field House, the building will be built on the site of the existing tennis courts. The project will include an indoor training area for outdoor sports, a Wellness Center that can be used by students, faculty and the public, a weight room, and renovated concessions and restrooms.

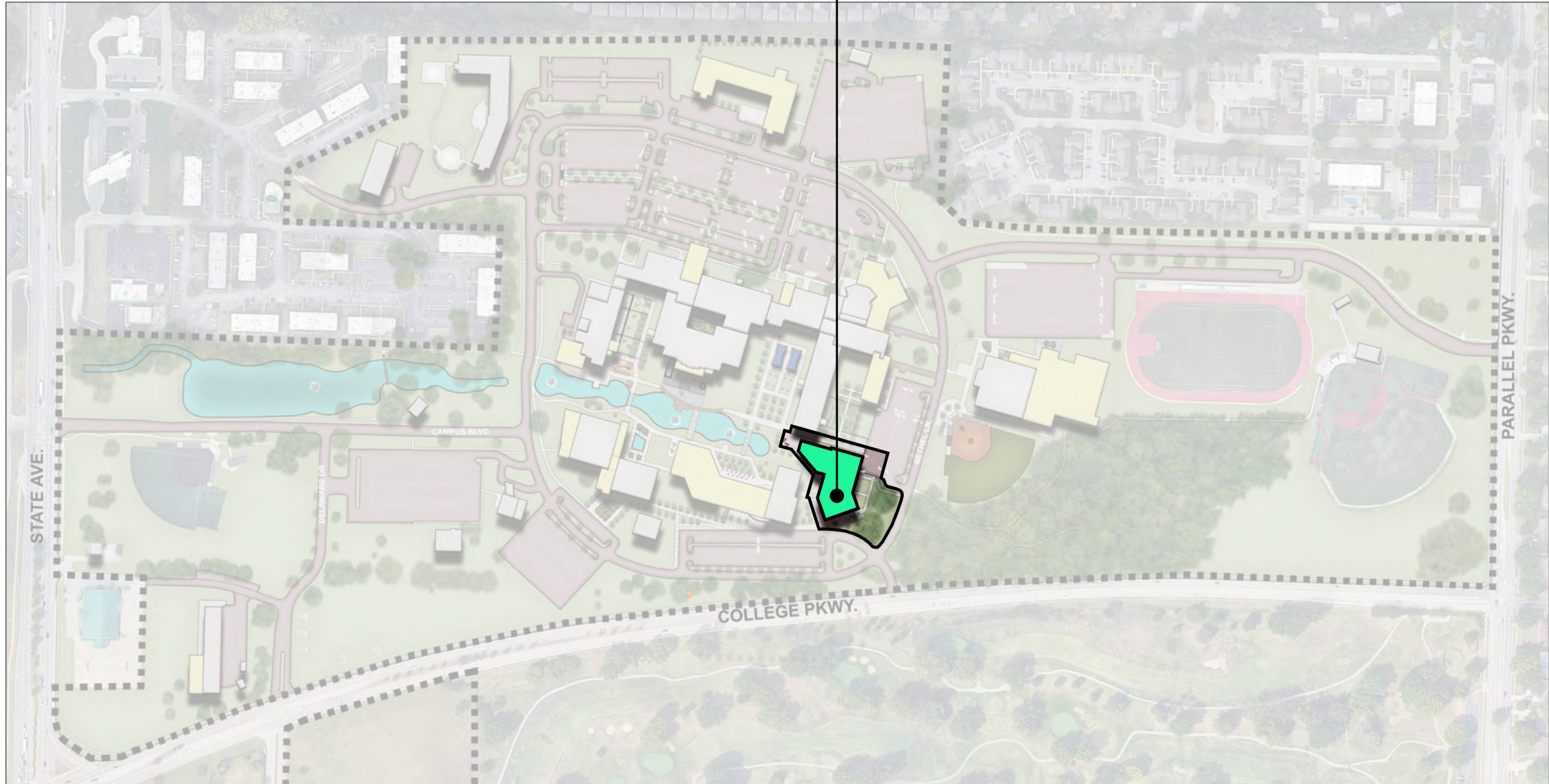
The existing Wellness Center would be relocated to this building from its current location in the Health Professions building.



MAIN CAMPUS

MASTER PLAN PROJECTS

G - Innovation Center



PROJECT G

Innovation Center

Quantity	30,000 SF
Const. Cost	\$14,250,000
Unit Cost	\$475/SF

PROJECT DESCRIPTION

The Innovation Center will facilitate collaboration with industry partners and training in emerging technologies. Serving the community and secondary students as a place for activities and engagement.

The Innovation Center will consist of a new two-story building and adjacent site work including storm water management. The new facility will house offices, classrooms, entrepreneurial business incubator and industry collaboration spaces, a fabrication maker space, and workshop spaces to support the needs of an innovation center. A wide sidewalk must be provided to maintain access to mechanical units within the interior courtyards.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT H

Performing Arts Center Renovation, Addition
+ Loading Dock and Drive

Quantity 24,000 SF
Const. Cost \$10,087,500
Unit Cost \$420/SF

PROJECT DESCRIPTION

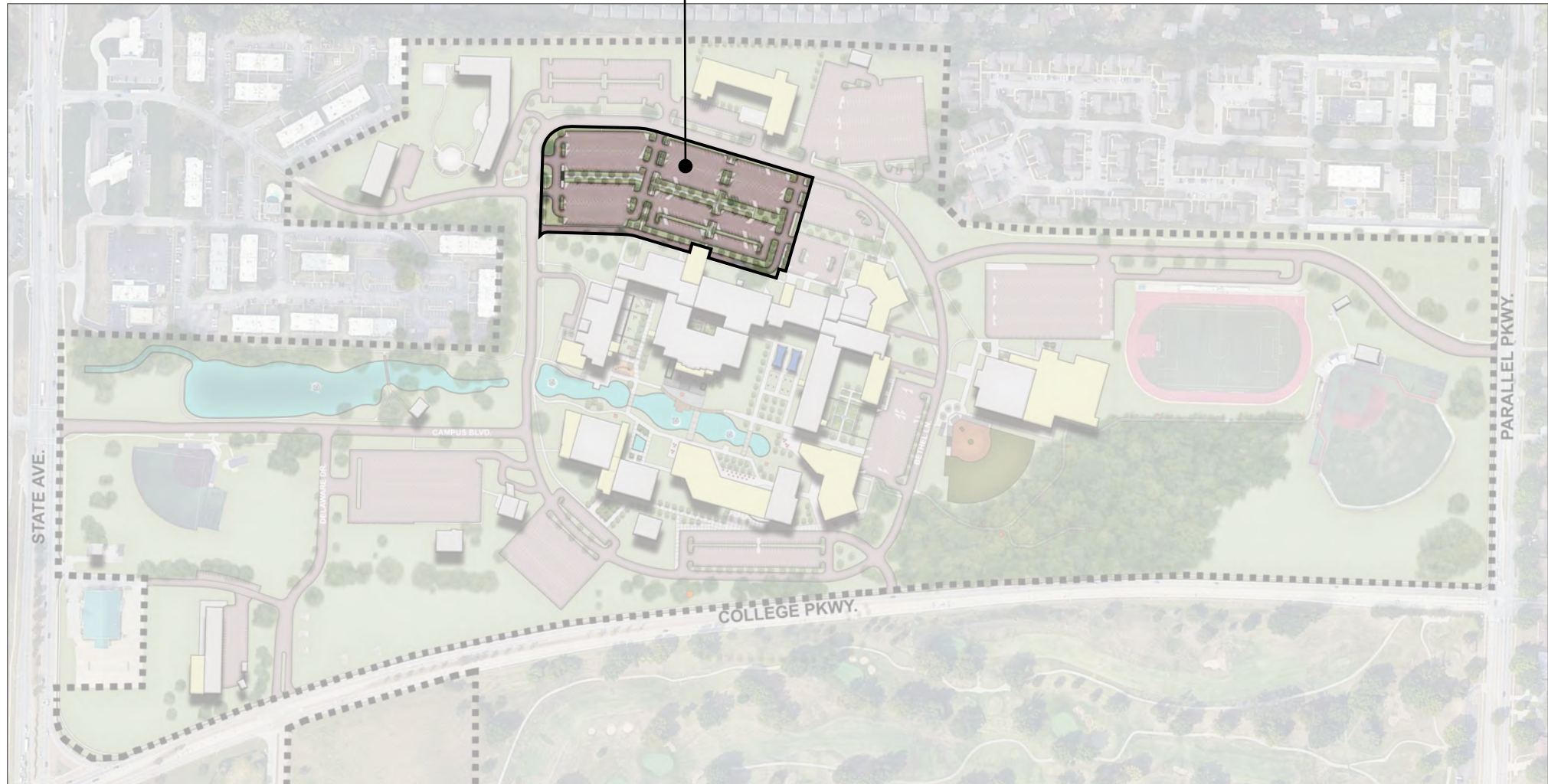
The Performing Arts Center will be renovated and expanded to support an array of performing arts activities and productions, set lay down and construction and enhanced community events.

The addition will include a new entrance and lobby space with restrooms, a lounge, black box theater, scene shop and related mechanical and electrical spaces. To address stormwater management, regrading will be required at the location of the new dock and service drive. The existing theater will be renovated with new finishes, seating, and acoustical improvements.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT I

Improved landscaping and access paths at entrance

Quantity 7 Acres
Const. Cost \$639,583
Unit Cost \$1,384/SF

PROJECT DESCRIPTION

The west parking lot will be modified to increase pedestrian safety and accessibility. The student experience will be enhanced with landscaping and shade trees along the sidewalks to the current and future residence hall, as well as, the main academic building.

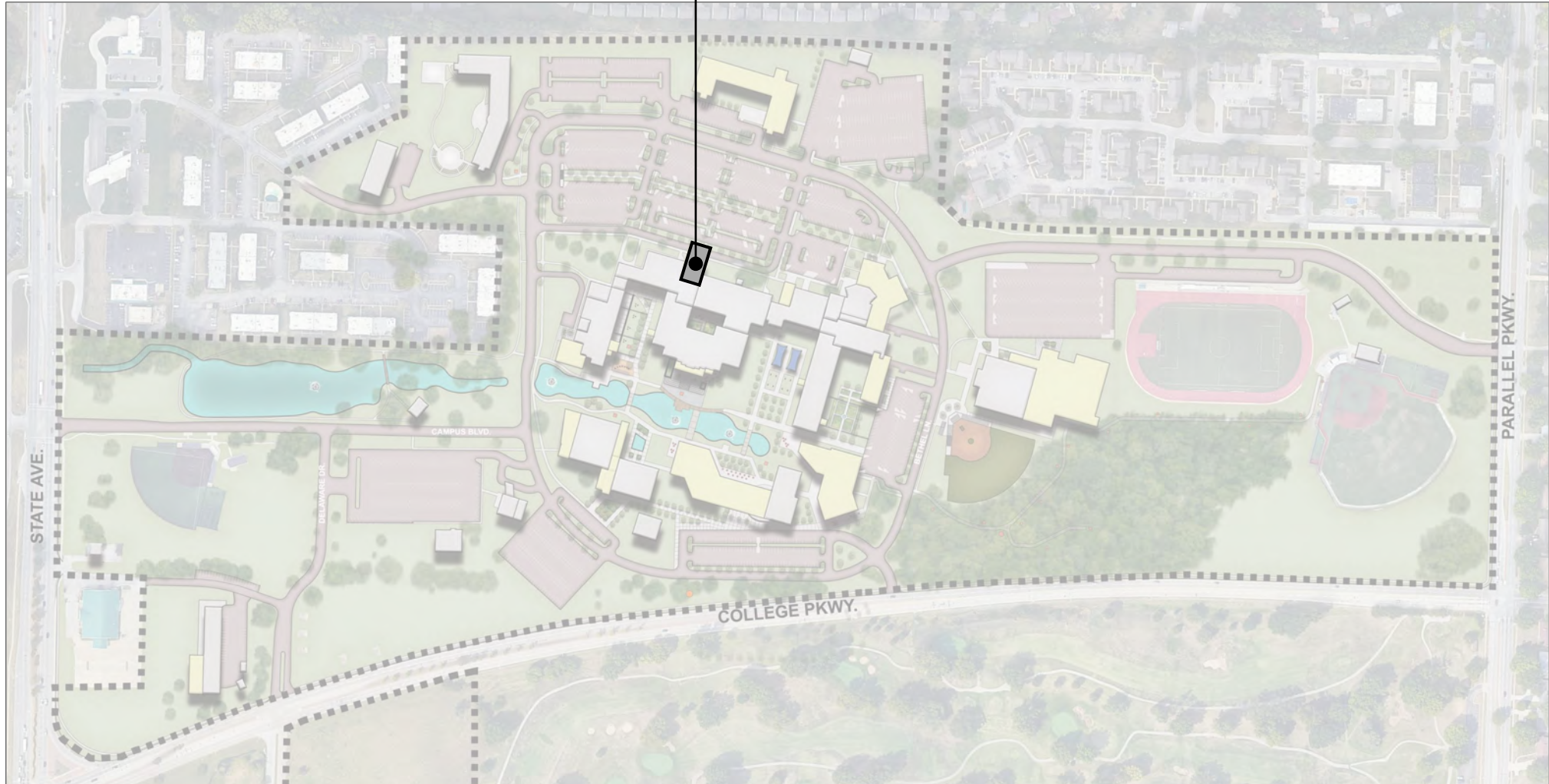
Sidewalk and shade trees will be added along the central islands for pedestrian access without having to cross the parking lots. In some areas, paved islands will be removed and replaced with larger green islands containing vegetation and ground covering.



MAIN CAMPUS

MASTER PLAN PROJECTS

J - New Entrance Addition with Canopy



PROJECT J

New Entrance Addition with Canopy

Quantity	6,700 SF
Const. Cost	\$3,370,000
Unit Cost	\$503/SF

PROJECT DESCRIPTION

The addition of a canopy will define the main entrance, and help with wayfinding for those new to campus. It will draw students in and create a safer and more welcoming first impression.

The addition will include a new covered entrance canopy extending over the access drive for drop-off and pickup. The enclosed vestibule will house a lounge space and new stair connection to the lower level, with both protected from the elements.



MAIN CAMPUS

MASTER PLAN PROJECTS

K - One-Stop-Shop Renovation



PROJECT K

One-Stop-Shop Renovation

Quantity	3,216 SF
Const. Cost	\$723,600
Unit Cost	\$225/SF

PROJECT DESCRIPTION

The One-Stop-Shop pulls together a range of services in one location to streamline the entire enrollment process. The space serves as a welcome center and creates a positive first impression for students and families.

Interior renovations to the main entrance will include a reception desk where staff are trained to answer common questions and provide directions. The space will be open and comfortable with good lighting and sight lines. The space includes a waiting area, offices for support staff, and small breakout conference rooms to support a variety of needs.



MAIN CAMPUS

MASTER PLAN PROJECTS

L - Secondary Entrance Addition



PROJECT L

Secondary Entrance Addition

Quantity	2,600 SF
Const. Cost	\$780,000
Unit Cost	\$300/SF

PROJECT DESCRIPTION

A secondary new canopy on the west side of the Math Building will help students, faculty, and staff with wayfinding to access programs on the north side of the main building.

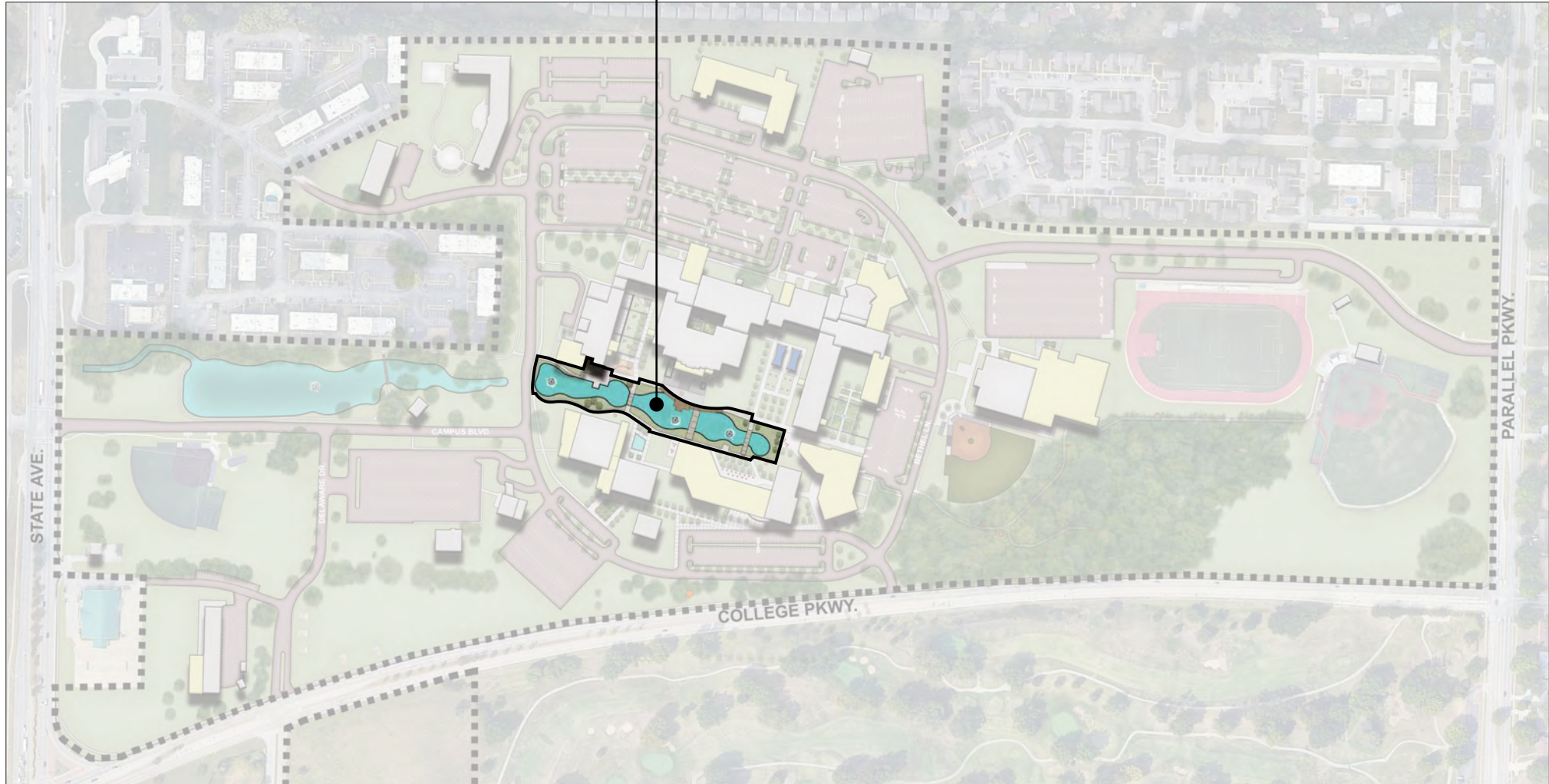
The canopy will provide protection from the elements by covering the existing exterior stair, building access point and sidewalk. This is especially important when the exterior stairs are not usable due to ice.



MAIN CAMPUS

MASTER PLAN PROJECTS

M - Upgraded Pond and Adjacent Landscaping



PROJECT M

Upgraded Pond and Adjacent Landscaping

Quantity	2 Acres
Const. Cost	\$2,759,065
Unit Cost	\$5,972/SF

PROJECT DESCRIPTION

Increasing the water retention in the detention areas at the center of campus to make a pond will create a beautiful amenity to add scenic beauty to the campus while maintaining its stormwater management function.

This project includes reinforcement of the bank, addition of three fountains and three pedestrian walkways (with options for earthen or free span bridges), controls for stormwater management, and a plaza adjacent to the front of Jewell. A planted edge will help to deter the goose population.



MAIN CAMPUS

MASTER PLAN PROJECTS



N - Modifications to East Ring Road

PROJECT N

Modifications to East Ring Road

Quantity	1,875 LF
Const. Cost	\$2,527,691
Unit Cost	\$1,361/LF

PROJECT DESCRIPTION

The East Ring Road improvement project will allow greater vehicular access to the east side of the campus, which will support the Event Center, Student Union and Early College Programs.

The ring road project creates a connection to the east side of campus while traveling north on Campus Boulevard. The east side realignment starts at the Learning Commons and ends with the parking lot in front of the Continuing Education Building. This includes the demolition of the existing parking lots and provides a new lot across from the existing Health Professions Building, renovation of the parking lot in front of the Continuing Education Building, and provides new sidewalks and landscaping adjacent to the road.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT 0

Right-in / Right-out Connection to College Blvd.

Quantity	92 LF
Const. Cost	\$125,185
Unit Cost	\$1,361/LF

PROJECT DESCRIPTION

Creation of a new right-in/right-out turn off from College Blvd. on the east to the Continuing Education parking lot. This will provide more direct vehicular access to the future Student Union, Dining Facility and Event Center.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT P

Modifications to North Ring Road

Quantity	1,090 LF
Const. Cost	\$962,581
Unit Cost	\$883/LF

PROJECT DESCRIPTION

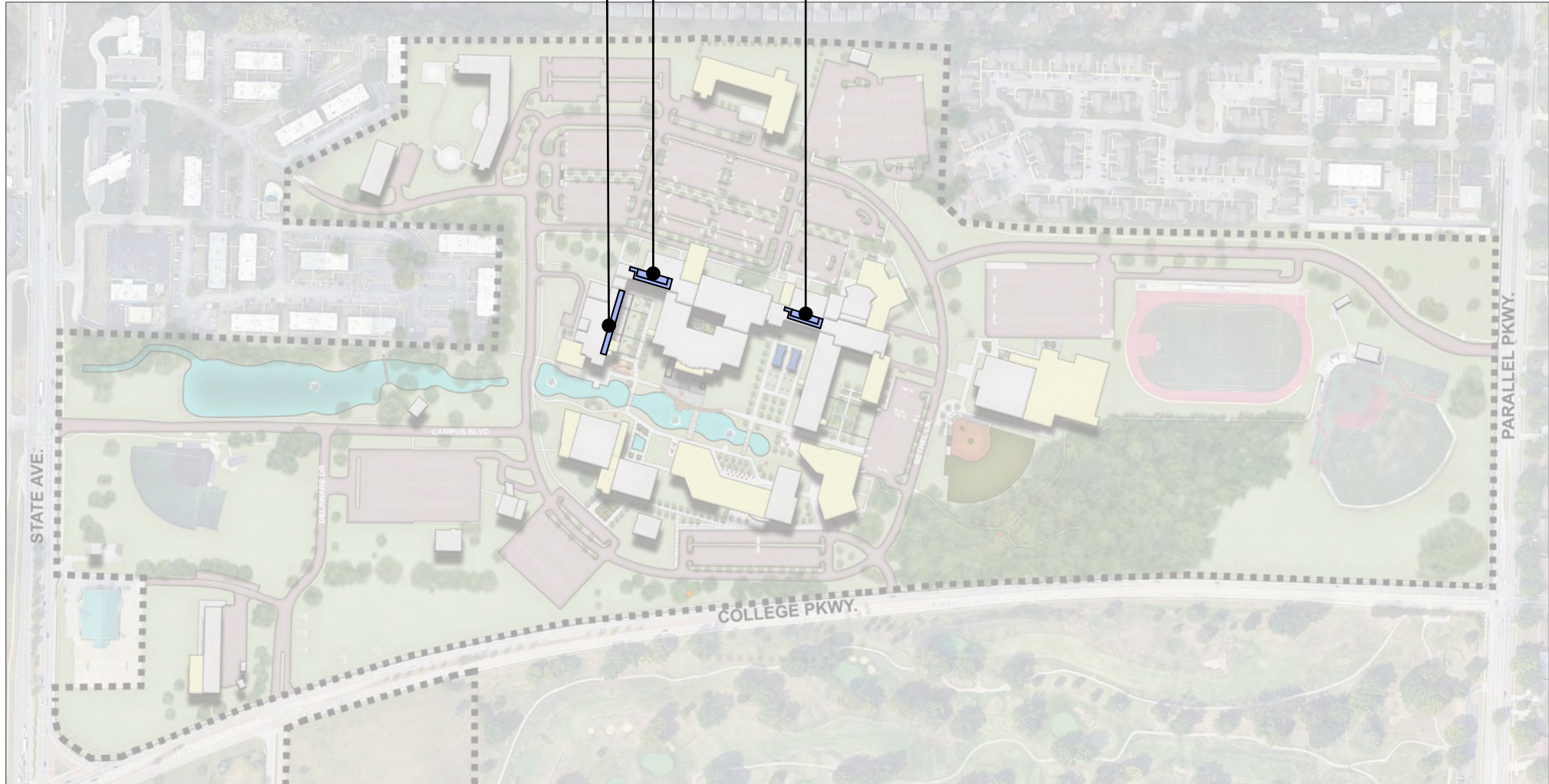
The North Ring Road improvement project will allow greater vehicular access from the north to the east side of the campus, and create a campus loop road.

This project alters the alignment of the northwest side of the ring road where it intersects with Campus Boulevard adjacent to the Fieldhouse and the Performing Arts Center. Campus Boulevard would be modified to tee into the ring road. The improvements would include new sidewalks with adjacent parking lots needing modifications including the demolition of the existing roads.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT Q1, Q2 + Q3

Office + Corridor conversion

Quantity	Q1 - 2,900 SF	Q2 - 3,300 SF	Q3 - 5,970 SF
Const. Cost	Q1 - \$652,500	Q2 - \$742,500	Q3 - \$1,343,250
Unit Cost	\$225/SF		

PROJECT DESCRIPTION

Updating corridors within the main campus building to create a greater sense of community and promote connections between students and faculty. A focus would be to enhance natural light which promotes improved learning and outcomes among students, and better sightlines to increase safety.

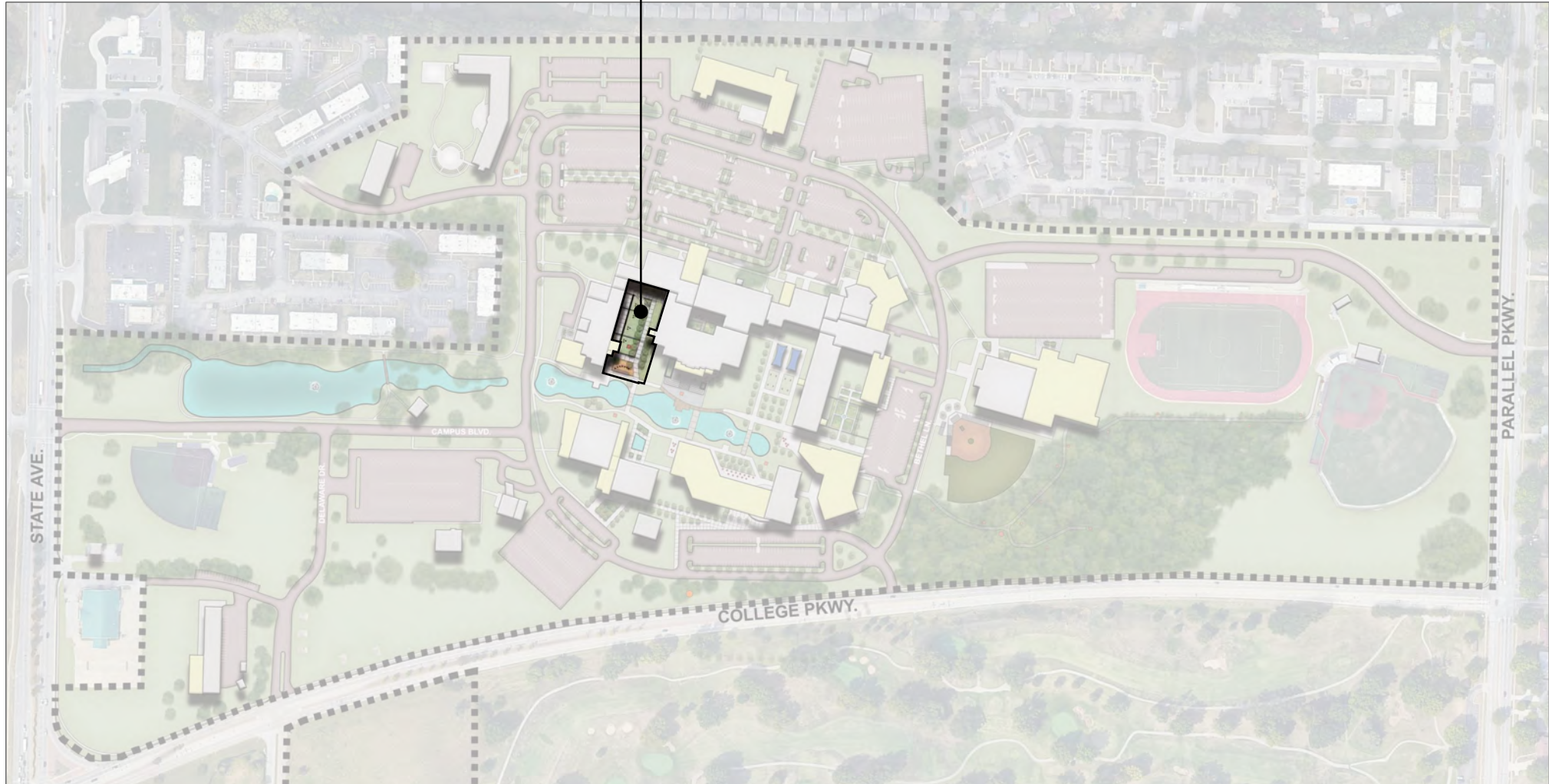
Interior renovations along the lower-level corridors will improve the experience by moving the circulation to the exterior wall and while bringing light and views into the office spaces. The exterior windows will have floor to ceiling glazing with an integral bench for community style seating. The relocated offices will have glazed wall facing the corridor and windows.



MAIN CAMPUS

MASTER PLAN PROJECTS

R - South Courtyard Improvements



PROJECT R

South Courtyard Improvements

Quantity 1 Acre
Const. Cost \$1,201,477
Unit Cost \$1,308,409/Acre

PROJECT DESCRIPTION

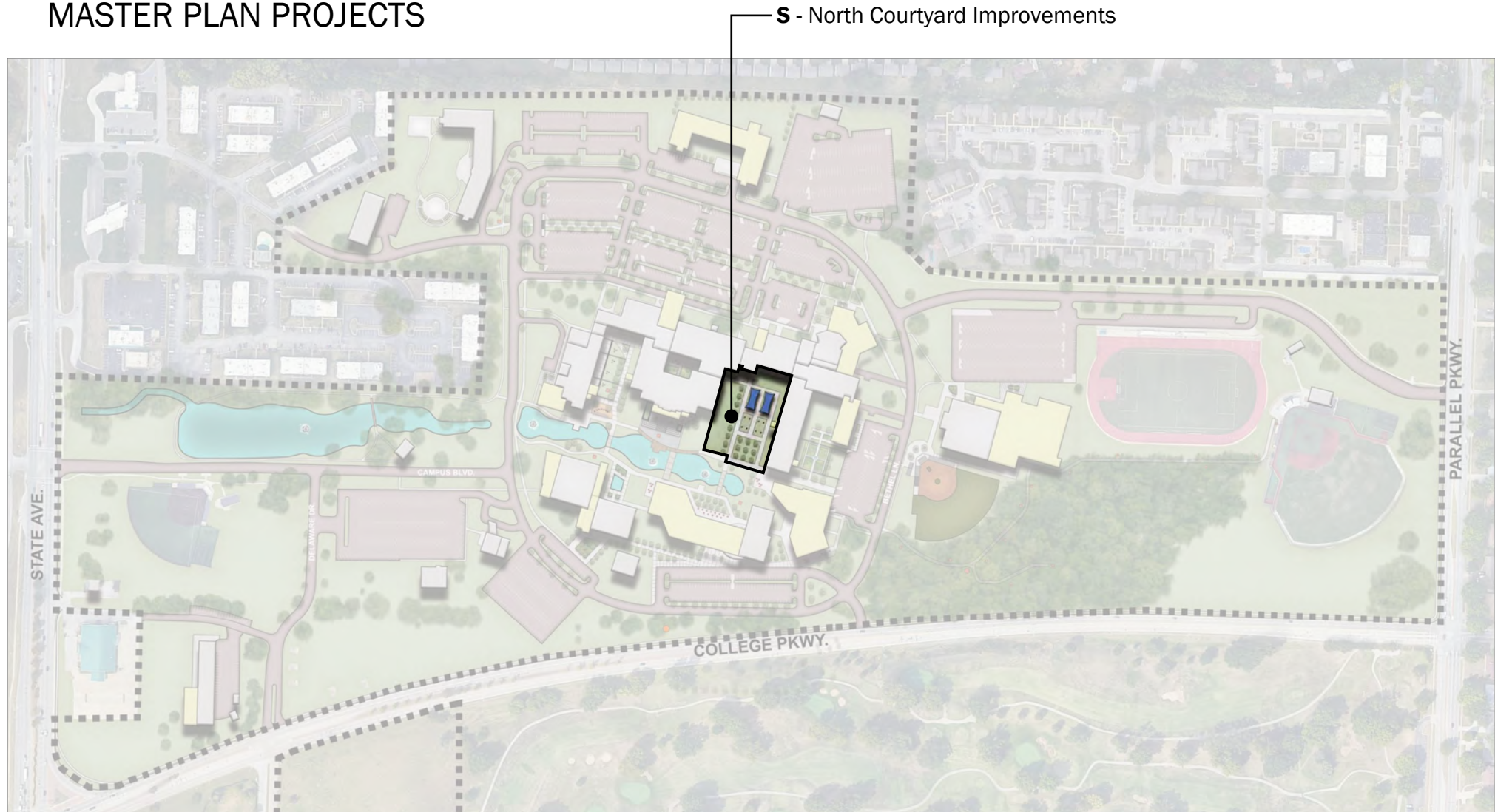
Improving the student experience encourages them to stay on campus. The outdoor amenity spaces improve engagement and can be used as outdoor instructional space.

Creating a new exterior courtyard experience by providing new sidewalks, landscaping, gas firepit, and seating areas outside of the student lounge, The Watering Hole. The new sidewalk leading to the Watering Hole will accommodate access to the mechanical room located adjacent to the exterior plaza. This project will include demolishing the existing sidewalks.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT S

North Courtyard Improvements

Quantity	1 Acres
Const. Cost	\$885,098
Unit Cost	\$642,581/Acre

PROJECT DESCRIPTION

Providing outdoor convening spaces for studying and classwork that promote student collaboration and foster engagement.

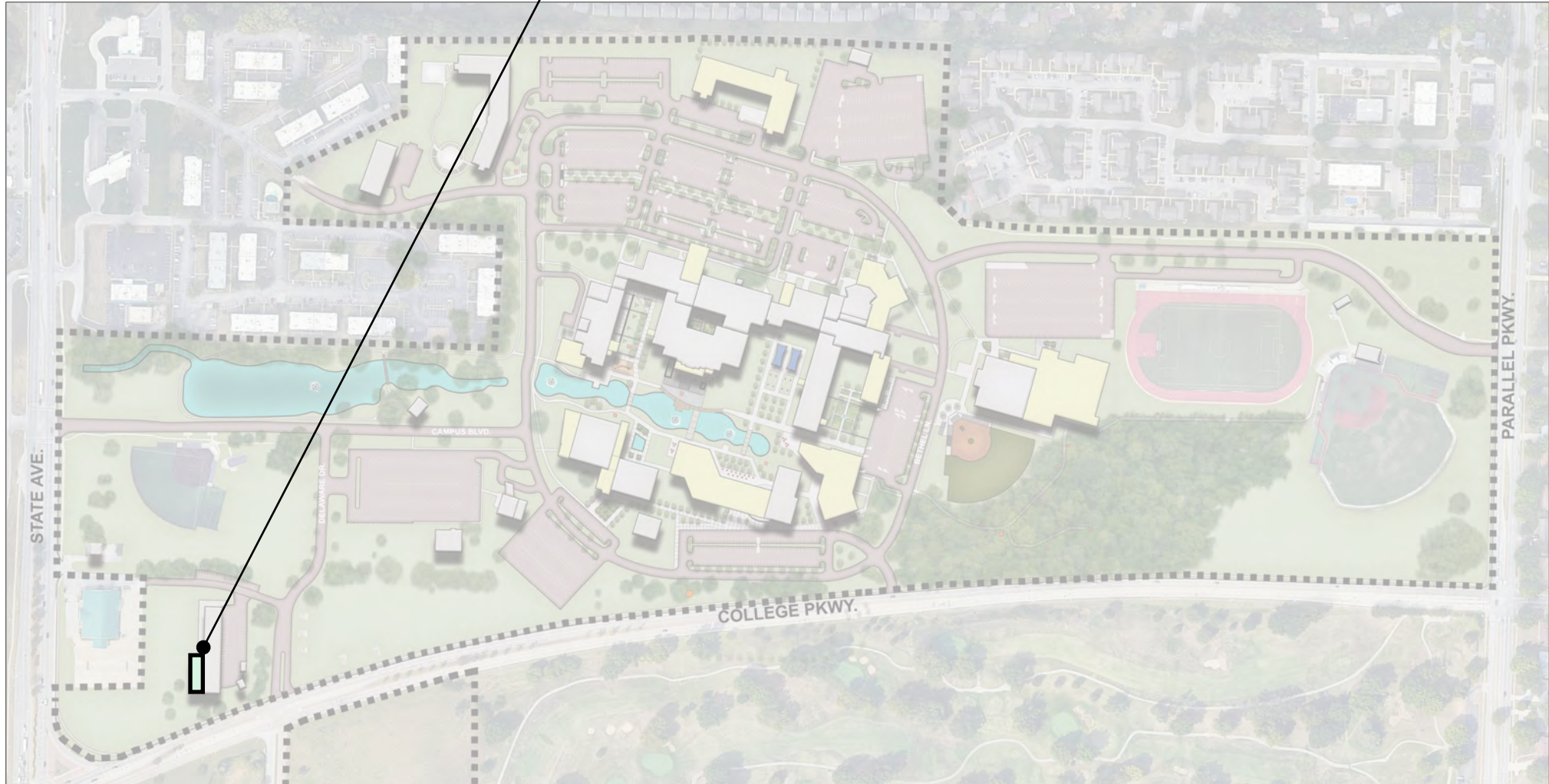
The upgraded courtyard experience will have new sidewalks, landscaping, outdoor fabric shade structures for seating areas, and space for outdoor lawns games. The sidewalk connecting to the courtyard will be designed to accommodate vehicular traffic to access adjacent mechanical rooms. The existing courtyard sidewalks will be demolished as part of the project.



MAIN CAMPUS

MASTER PLAN PROJECTS

T - Maintenance Building Addition



PROJECT T

Maintenance Building Addition

Quantity	5,000 SF
Const. Cost	\$1,125,000
Unit Cost	\$225/SF

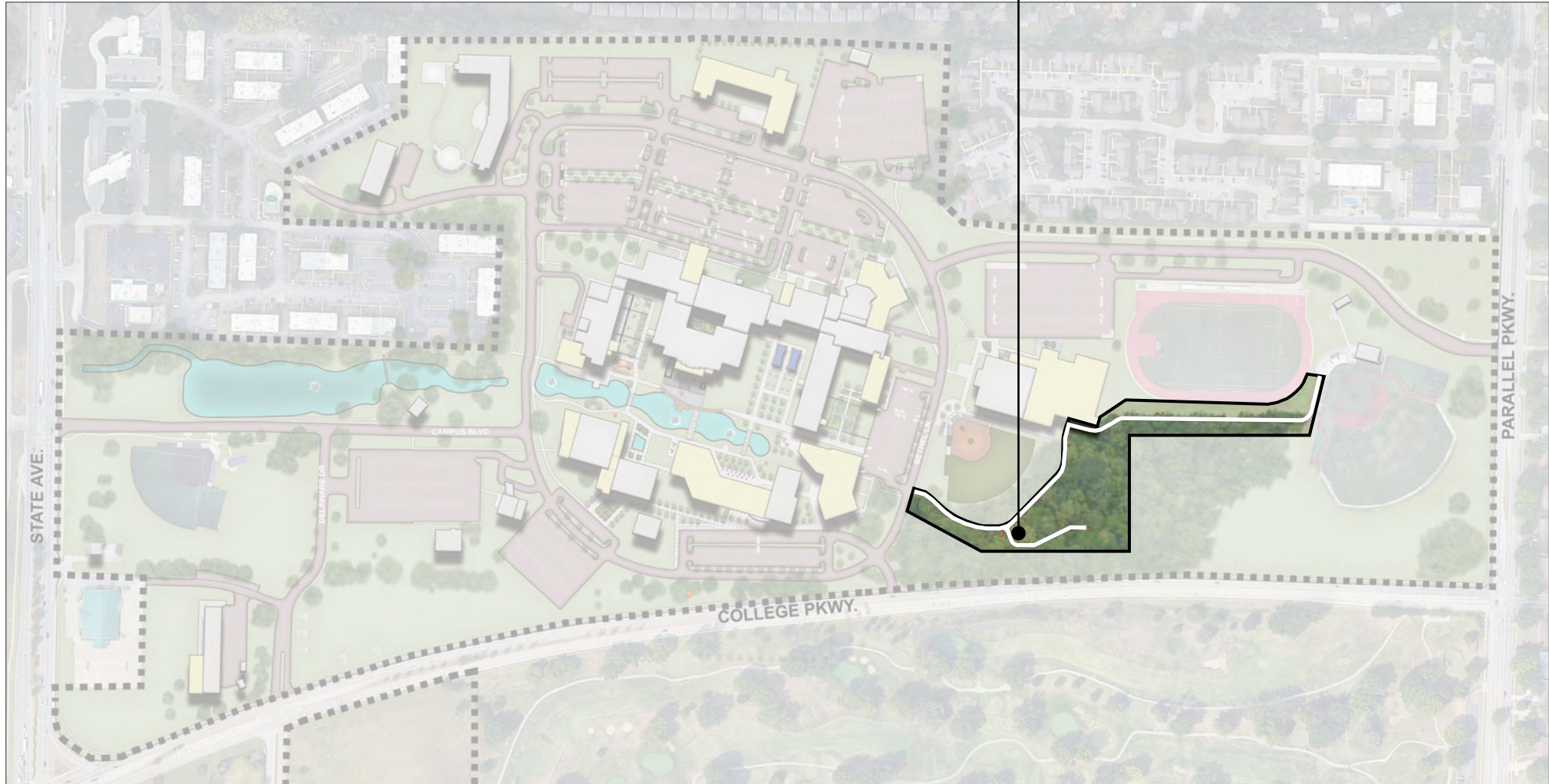
PROJECT DESCRIPTION

An addition to the west side of the existing maintenance building to provide space for additional workshop and storage space. Landscaping will be added to screen the building from the campus entrance.



MAIN CAMPUS

MASTER PLAN PROJECTS



U - Modified + Enhanced Trail (with opportunities for art integration)

PROJECT U

Modified + Enhanced Trail (with opportunities for art integration)

Quantity	1,875 LF
Const. Cost	\$217,500
Unit Cost	\$116/SF

PROJECT DESCRIPTION

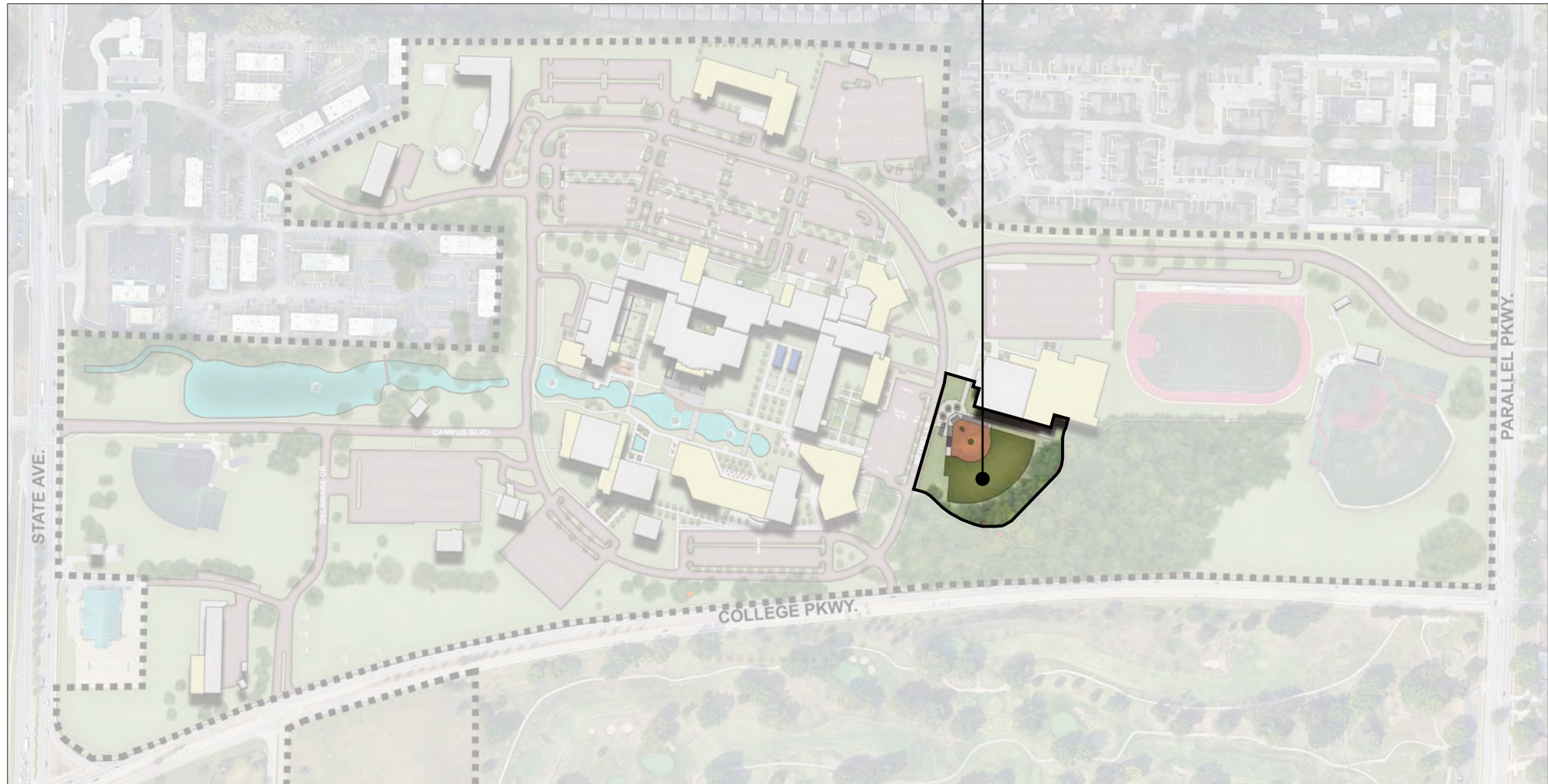
The improved trail system is an extension of the Upgraded Pond and Landscaping in the heart of campus and will provide increased accessibility to the wooded area on the north side of campus. The trails will allow students, faculty, staff and the community to experience this natural setting enhanced with artwork. The project will create an enjoyable and safe pedestrian link to the baseball field to the north and provide a better experience than walking through the parking lots.

Upgrading the trail head into the wooded area with an asphalt sidewalk adjacent to the relocated softball field and continuing north with a pedestrian path which connects to the existing baseball field.



MAIN CAMPUS

MASTER PLAN PROJECTS



PROJECT V

Relocated Softball field + Plaza with Concessions and Bathrooms + Sidewalks

Quantity	1 NSF
Const. Cost	\$2,794,500
Unit Cost	\$2,794,500

PROJECT DESCRIPTION

Relocating the softball field adjacent to the Field House will make it easier for student athletes to utilize the locker rooms in the Field House and reinforces the athletic district.

This project includes bathrooms, concessions, bleachers, lights, dugouts, fencing, restrooms, practice pitching lanes, batting cages and associated site work.



MAIN CAMPUS

MASTER PLAN PROJECTS

W - New Residence Hall



PROJECT W

New Residence Hall

Quantity	108,000 SF
Const. Cost	\$38,100,000
Unit Cost	\$353/SF

PROJECT DESCRIPTION

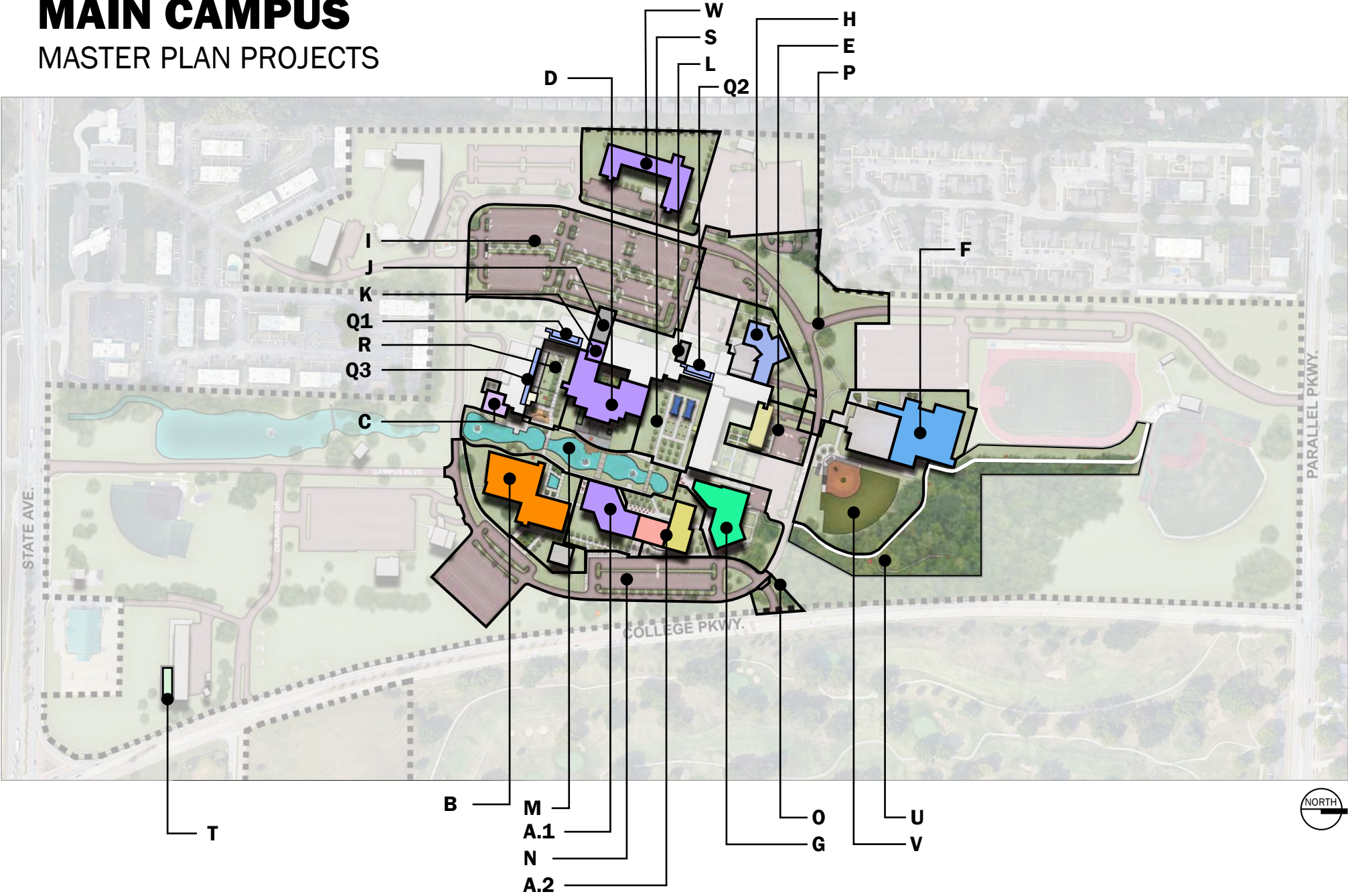
Providing additional student housing will allow more students to live on campus and will accommodate the growing number of students who desire a more traditional residential academic experience.

A new residence hall will include an entry plaza, small parking lot, and courtyard along with a tree defined lawn to the west. The building will be similar to Centennial Hall, 5-stories with structural steel construction and a metal panel envelope. This will require the demolition of the existing parking lot.



MAIN CAMPUS

MASTER PLAN PROJECTS



KCKCC

TEC 1, 2, 3, 3a + FIRE SCIENCE



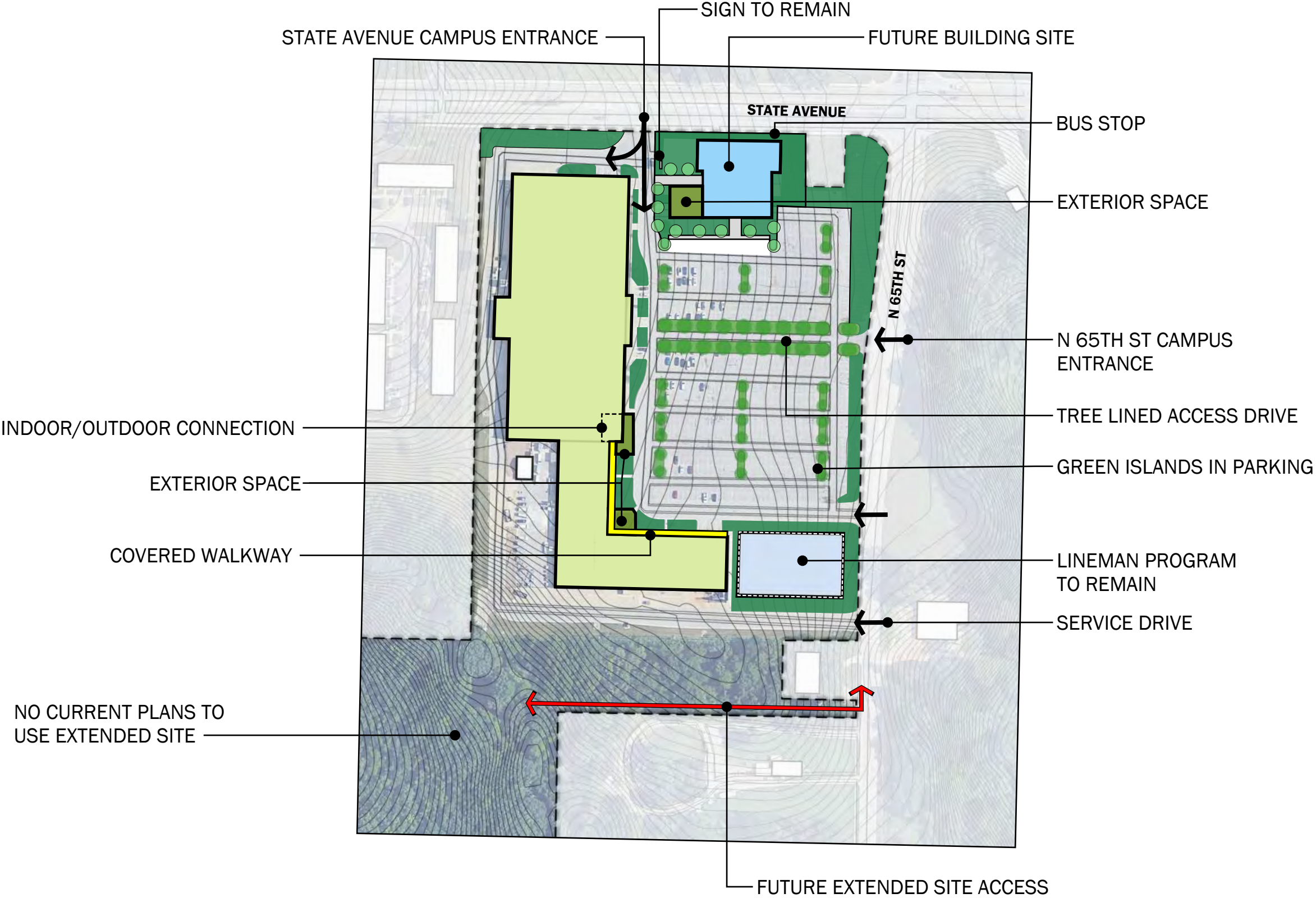
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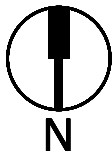
GENERAL NOTES:

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TEC 1
PHASING - COMPOSITE



OVERALL SITE PLAN



TEC 1

PHASING

PROJECT AA

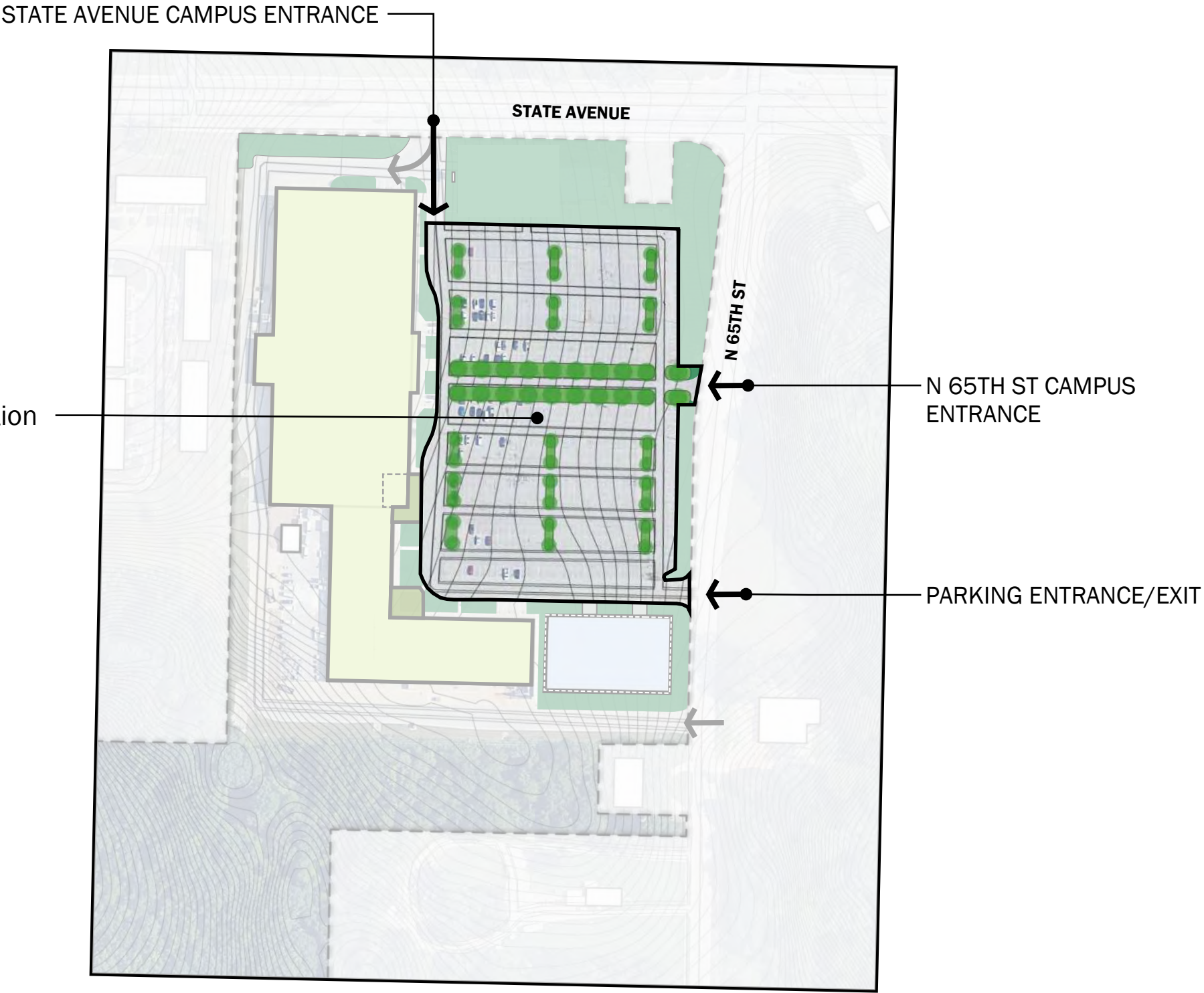
EAST PARKING LOT RENOVATION

The east parking lot of TEC One will be modified to increase pedestrian safety, accessibility, and improve the the overall pedestrian experience.

In some areas, paved islands will be removed and replaced with larger green islands containing vegetation and ground cover. Parking access points will be adjusted to accommodate school bus traffic and vehicle turning radii.

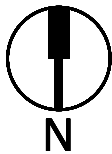
Quantity	6 AC
Construction Cost	\$414,798
Unit Cost	\$898/SF

AA - East Parking Lot Renovation



SITE PLAN

PROJECT AA



TEC 1
PHASING

PROJECT BB

EXTERIOR IMPROVEMENTS AND
CLASSROOM CONNECTION

Improving the student experience encourages them to stay on campus. The outdoor amenity spaces will improve peer-to-peer engagement and, at the same time, can be used by faculty as outdoor instructional space.

The exterior improvements will provide several new landscape plazas for students to use adjacent to the building. The project will also renovation the exterior façade of the classrooms to create a better connection to the exterior and add a covered walkway to protect students walking from the main building down to the welding area. The addition of a covered canopy in the exterior teaching lab will allow students to use it in inclement weather.

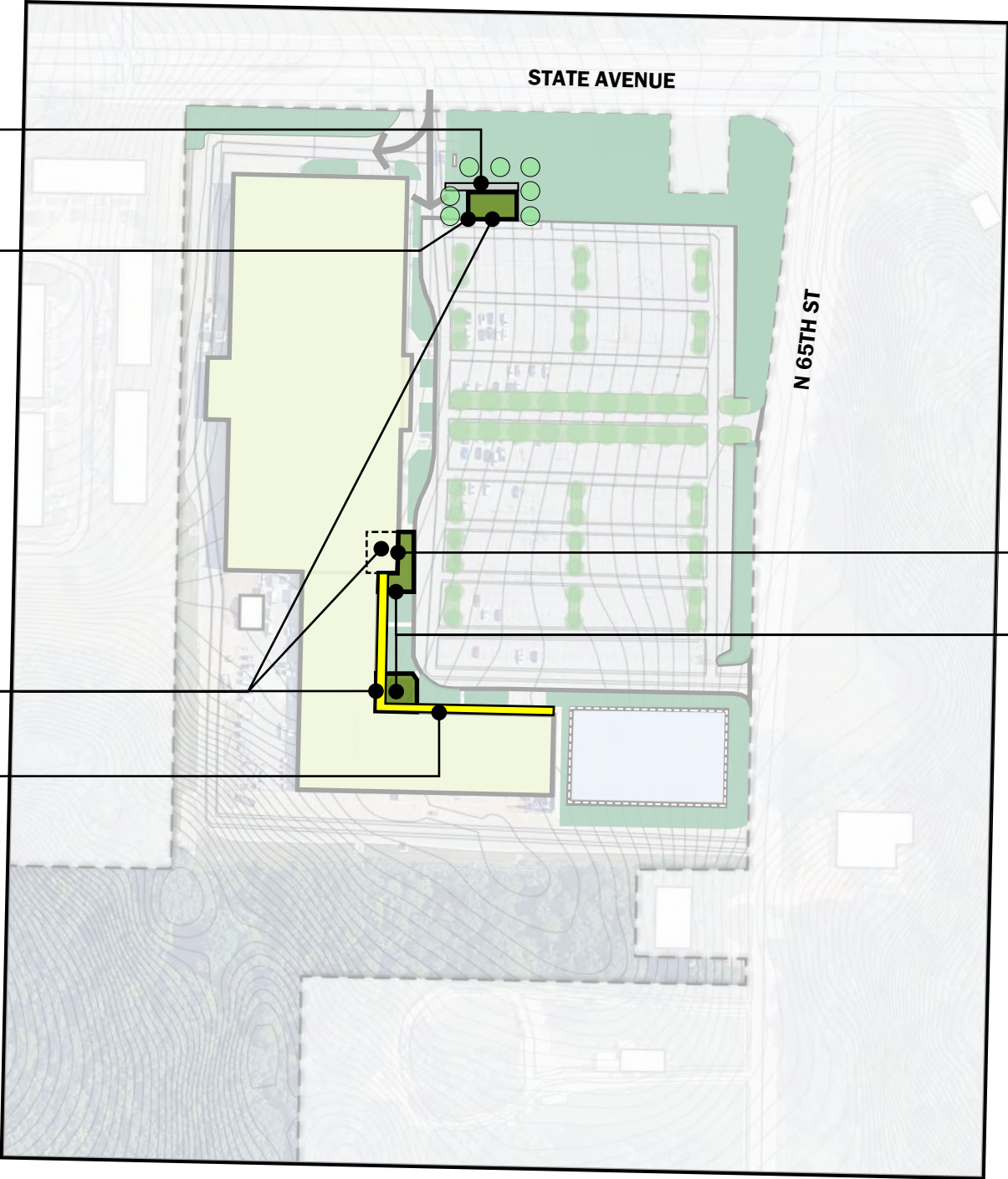
Quantity	2,140 SF
Construction Cost	\$1,802,500
Unit Cost	\$842.30/SF

SIDEWALK CONNECTION
TO EXISTING BUILDING

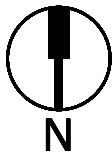
LANDSCAPED SEATING AREA

BB - Exterior Improvements
and classroom connection

COVERED WALKWAY



SITE PLAN
PROJECT BB



TEC 1

PHASING

PROJECT CC

FUTURE TEC BUILDING

The construction of a new building to house technology instructional space for future programs.

The future building will have an outdoor entrance plaza adjacent to the parking lot and expand the greenspace seating area to the west (refer to project BB). The parking lot will be modified as needed to accommodate a new building.

This project will not be a priority until after the defined spaces within the existing building are completed.

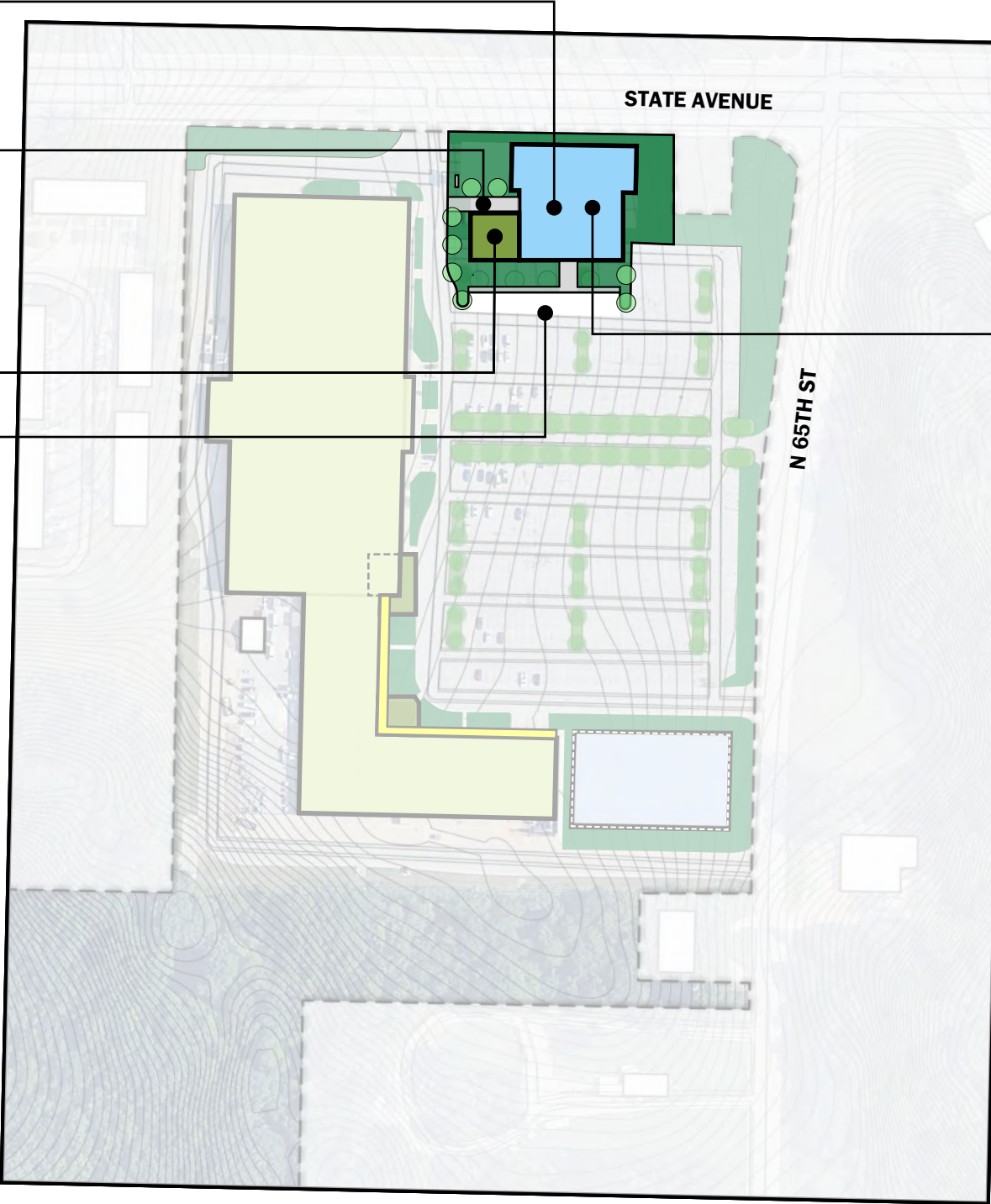
Quantity	20,500 SF
Construction Cost	\$9,579,215
Unit Cost	\$467/SF

CC - Future Tec Building

SIDEWALK CONNECTION
TO EXISTING BUILDING

EXPAND LANDSCAPED
SEATING AREA

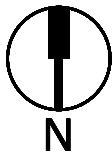
MODIFY PARKING LOT



NEW BUILDING WITH
ACCESS TO THE
PARKING LOT + ENLARGED
LANDSCAPED SEATING
AREA ALONG WITH
UPDATED GREENSPACE
AROUND THE BUILDING

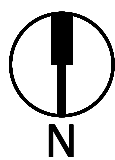
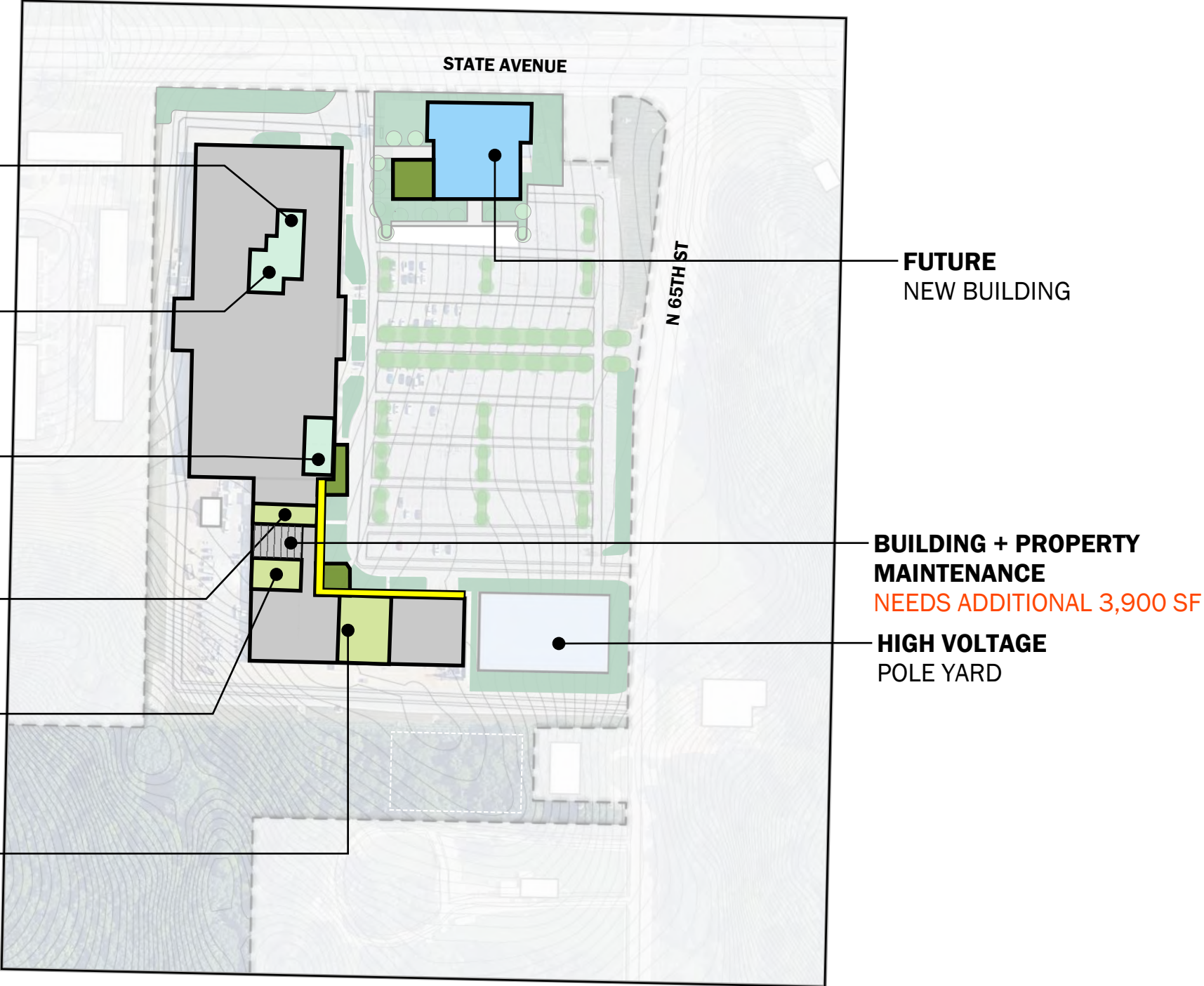
SITE PLAN

PROJECT CC



- CNA**
RELOCATING TO MAIN CAMPUS
1,269 SF
(REFER TO MAIN CAMPUS PROJECT E)
- PHYSICAL THERAPY**
RELOCATING TO MAIN CAMPUS
4,850 SF
(REFER TO MAIN CAMPUS PROJECT E)
- MEDICAL ASSISTANT**
RELOCATING TO MAIN CAMPUS
2,887 SF
(REFER TO MAIN CAMPUS PROJECT E)
- AUTOMATION**
MOVING INTO MACHINE TECH BEFORE GOING
DOWNTOWN. MAKING ROOM FOR HIGH VOLTAGE
2,800 SF
- CONSTRUCTION**
MOVING DOWNTOWN
3,300 SF
- MACHINE TECH**
DISCONTINUED
MOVING AUTOMATION INTO THIS SPACE
9,904 SF

TOTAL SURPLUS SQUARE FEET	
22,210	
3,900 BUILDING + PROPERTY MAINTENANCE	
18,310	



FIRE SCIENCE, TEC 2 and 3

AUTO COLLISION

CONSTRUCTION
PROGRAM
BUILDINGS

CONFERENCE ROOM
AUTO TECH

FIRE SCIENCE



SITE PLAN

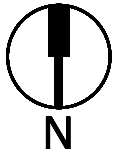
EXISTING SITE CONDITIONS

BUS STOP

ACCESS POINTS
WITH GATES

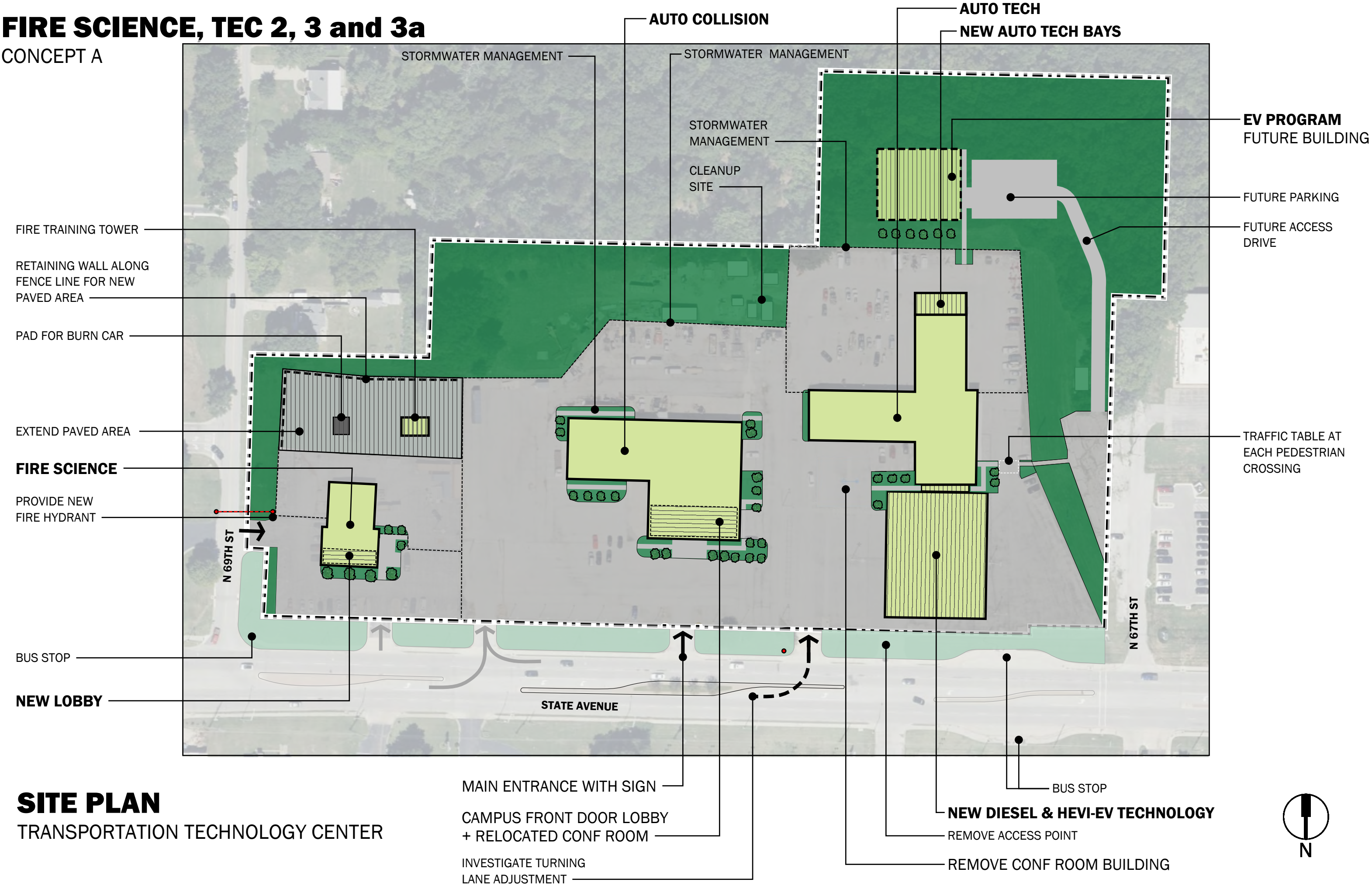
REMOVE THIS
ACCESS POINT

BUS STOP



FIRE SCIENCE, TEC 2, 3 and 3a

CONCEPT A



SITE PLAN

TRANSPORTATION TECHNOLOGY CENTER

FIRE SCIENCE, TEC 2, 3 and 3a

CONCEPT A

NEW FIRE
TRAINING TOWER
ADD 1,056 SF

TOTAL ADDED SQUARE FEET
24,839 + FUTURE EV BUILDING

EV PROGRAM
FUTURE BUILDING

NEW AUTO TECH
BAYS
ADD 1,522 SF

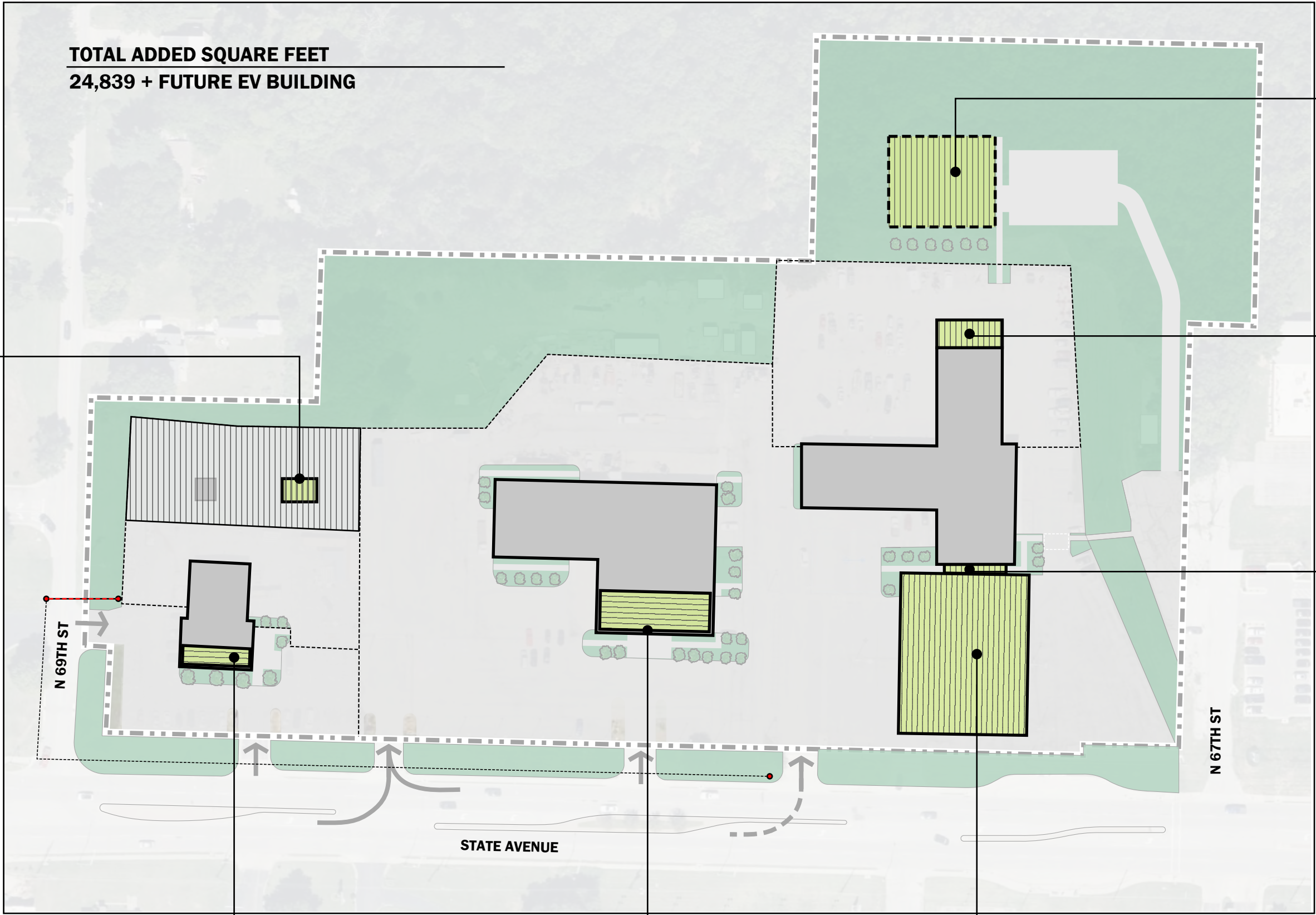
NEW ENTRY
CONNECT
ADD 461 SF

LOBBY
ADDITION
ADD 800 SF

LOBBY + CONFERENCE ROOM
ADDITION + RELOCATION
ADD 3,000 SF

NEW DIESEL & HEVI-EV TECHNOLOGY
ADD 18,000 SF

PROGRAMMING - TEC
PROGRAM ADD + RELOCATION



FIRE SCIENCE

CONCEPT A

PROJECT EE

FIRE SCIENCE LOBBY + YARD

Increasing the workable area outside of Fire Science will increase the instructional opportunities for faculty and students.

An addition to enclose the covered area/canopy at Fire Science and create an approximate 800 SF interior lobby that can be used for both formal and informal gatherings. Extend parking lot paving to the north and provide a retaining wall, as needed, at the north and west sides of the new paved area. Provide a pad for a burn car adjacent to a new fire training tower. Provide a new fire hydrant on the east side of N 69th Street. Clean up the site north of the Auto Collision building. Relocate any salvageable equipment or other assets identified by KCKCC administration and/or staff.

EXISTING FIRE HYDRANT

EXTEND PAVED AREA FOR ADDITIONAL PROGRAM SPACE

FIRE SCIENCE

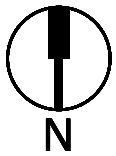
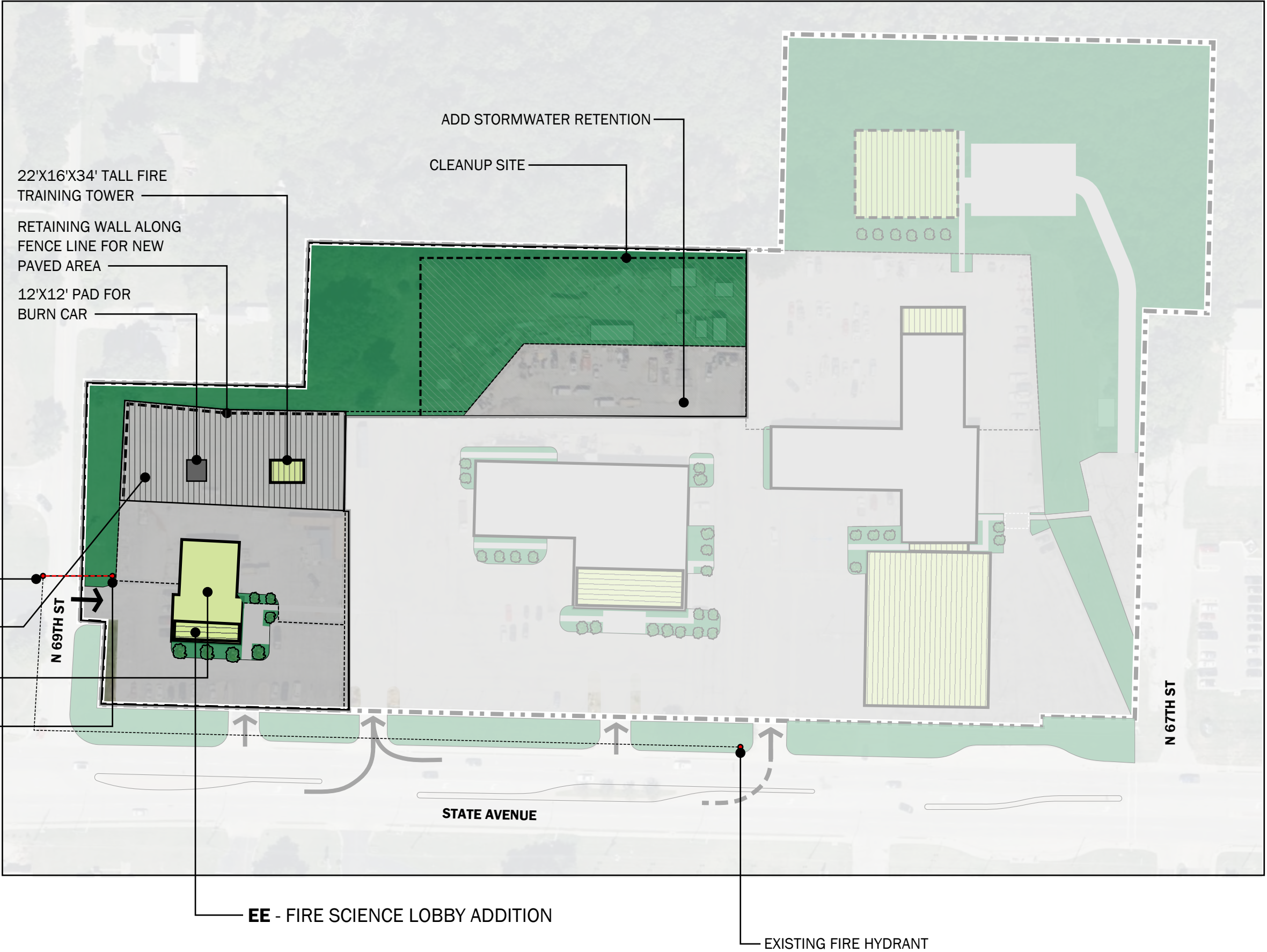
PROVIDE NEW FIRE HYDRANT

Quantity	800 SF
Const. Cost	\$1,117,550
Unit Cost	\$1,397/SF

SITE PLAN

PROJECT EE

TRANSPORTATION TECHNOLOGY CENTER



TEC 2 AUTO COLLISION REPAIR

CONCEPT A

PROJECT FF

AUTO COLLISION LOBBY

Creating a central lobby will serve as the primary entrance for visitors to this site and include conferencing and lounge space for faculty and students.

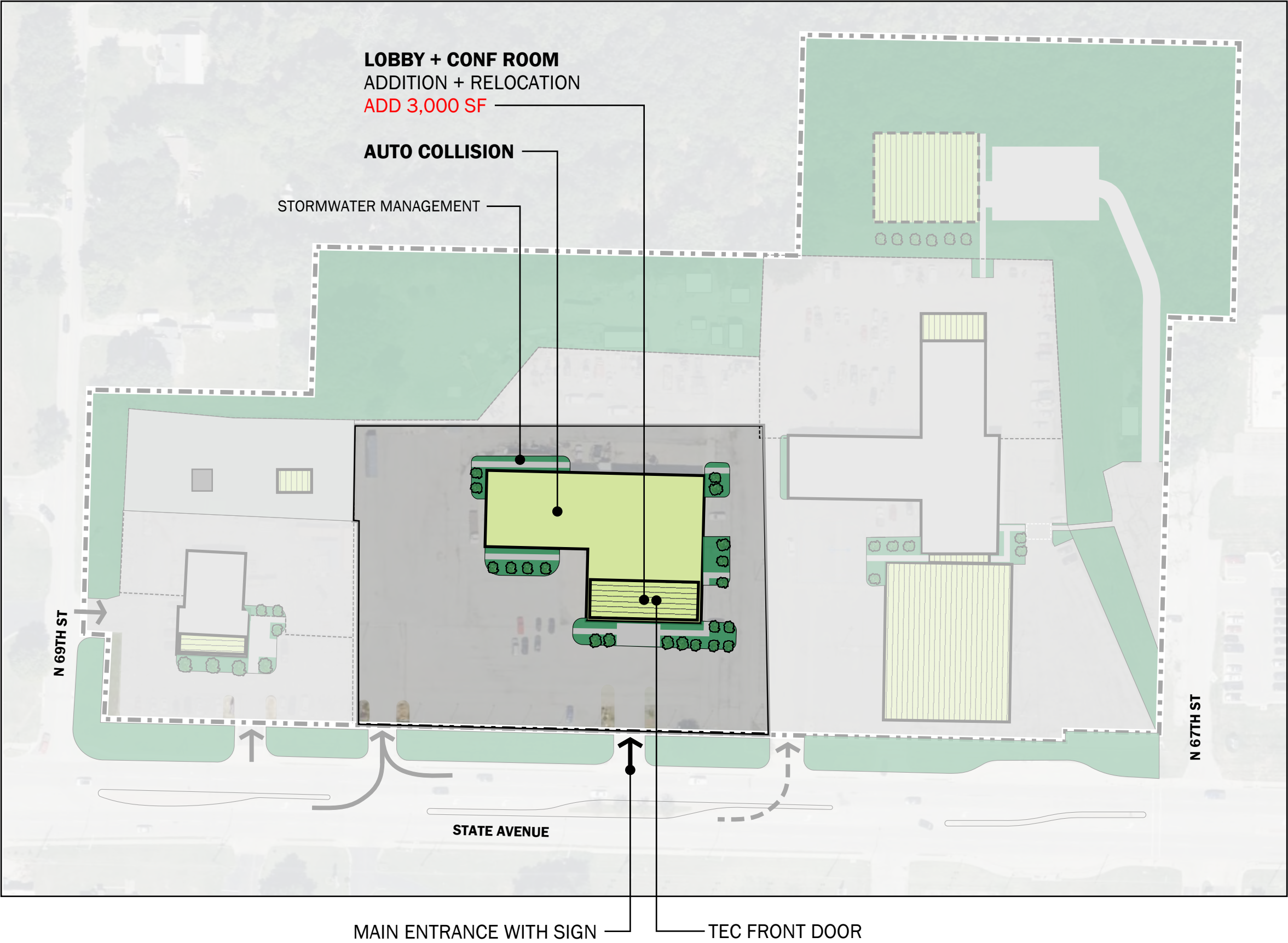
The addition to the Auto Collision Building will enclose the covered area/canopy and create a 3,000 SF interior lobby.

The site work will include adding landscaping and sidewalks to improve the parking, a new entrance sign to direct visitors, and storm-water management north of the building.

Quantity	3,000 SF
Const. Cost	\$1,468,500
Unit Cost	\$490/SF

SITE PLAN

PROJECT FF
TRANSPORTATION TECHNOLOGY CENTER



TEC 3 AUTO TECHNOLOGY CENTER

CONCEPT A

PROJECT GG

DIESEL AND HEVI-EV TECHNOLOGY ADDITION

The building addition creates a space to house new Diesel and HEVI-EV technology repair programs.

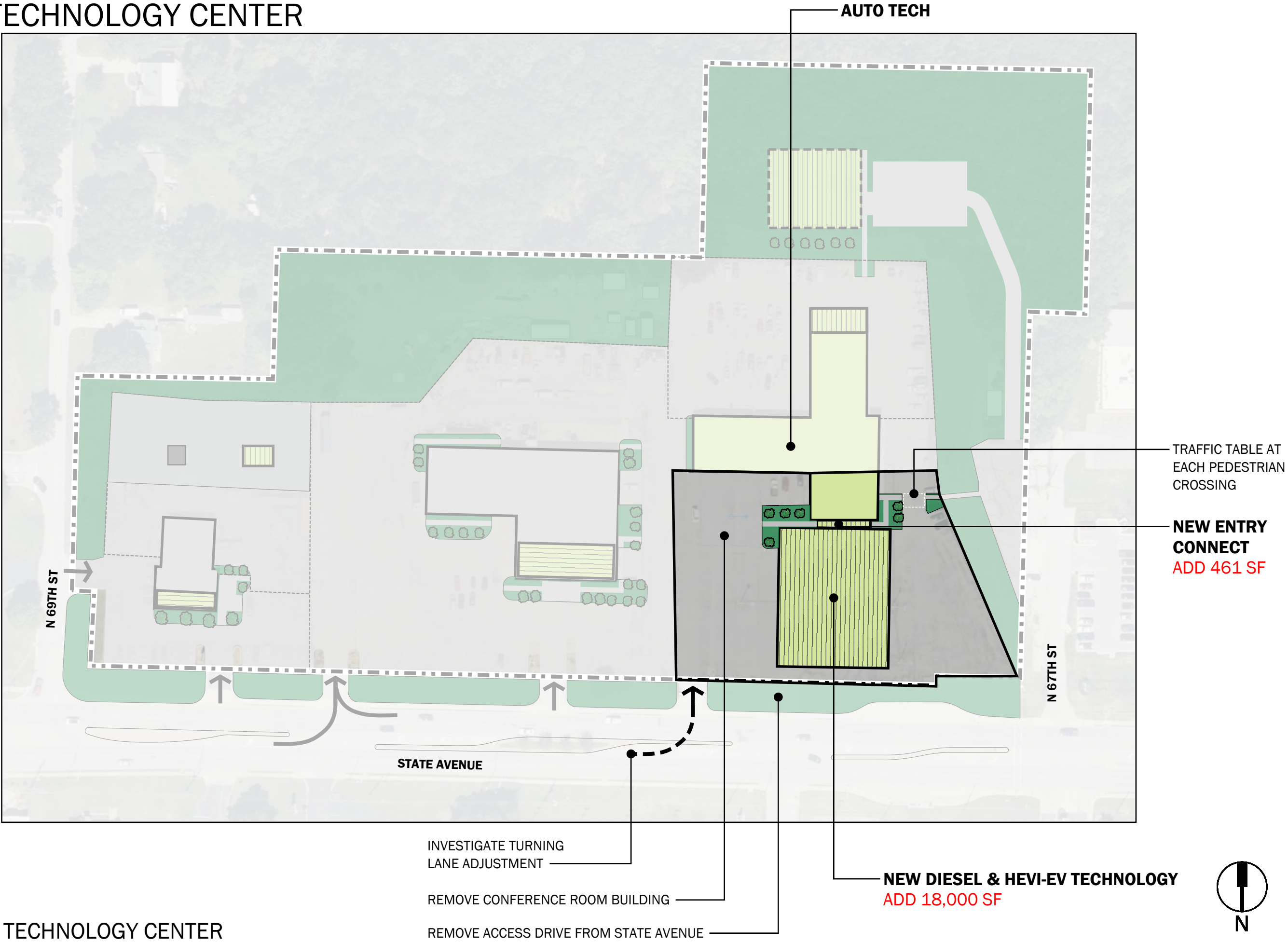
The project will construct an 18,000 SF addition to the Auto Tech Building to house the New Diesel & HEVI Tech programs along with an Entry Connect consisting of 461 SF. Site work will include traffic tables at pedestrian crossings for safety, parking lot upgrades and sidewalks and landscaping adjacent to the Entry Connect addition. Remove the existing access drive to State Avenue just south of the Auto Tech Building. Investigate the possibility of modifying the turning lane off State Avenue to accommodate semi truck traffic access from the west.

Quantity	18,461 SF
Const. Cost	\$7,847,510
Unit Cost	\$425/SF

SITE PLAN

PROJECT GG

TRANSPORTATION TECHNOLOGY CENTER



TEC 3 AUTO TECHNOLOGY CENTER

CONCEPT A

PROJECT HH

AUTO TECH BAYS ADDITION

Expansion of the Auto Technology Center will add more bays to Auto Tech to allow for the increased need identified by the space analysis.

Construct an 1,522 SF addition to the Auto Tech Building to house new auto bays. Provide all site work including stormwater management measures to the north of the Auto Tech Building.

Quantity	1,522 SF
Const. Cost	\$668,475
Unit Cost	\$439/SF



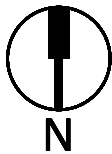
AUTO TECH

STORMWATER MANAGEMENT

NEW AUTO TECH
BAYS
ADD 1,522 SF

SITE PLAN

PROJECT HH
TRANSPORTATION TECHNOLOGY CENTER



TEC 3a NEW BUILDING

CONCEPT A

PROJECT II

NEW BUILDING FOR EV PROGRAM

Construct a new building for future EV Program.

Provide all related site work including a parking lot and access drive to serve the new building. Include a pedestrian connection to the lower parking lot, any stormwater management needed along the existing parking lot north of the Auto Tech Building. Address any repairs needed at the existing access drive and parking area off North 67th Street.

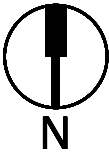
Quantity	9,000 SF
Const. Cost	\$4,130,761
Unit Cost	\$1,377/SF



SITE PLAN

PROJECT II

TRANSPORTATION TECHNOLOGY CENTER



FIRE SCIENCE, TEC 2, 3 and 3a

CONCEPT A

NEW FIRE
TRAINING TOWER

FIRE SCIENCE

NEW LOBBY

SITE PLAN
COMPOSITE
TRANSPORTATION TECHNOLOGY CENTER

AUTO COLLISION

AUTO TECH
NEW AUTO TECH BAYS

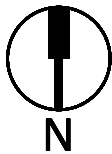
EV PROGRAM
FUTURE BUILDING



MAIN ENTRANCE WITH SIGN

CAMPUS FRONT DOOR LOBBY
+ RELOCATED CONF ROOM

NEW DIESEL & HEVI-EV TECH.



TEC 2 + 3
CONCEPT B

PROJECT JJ

NEW AUTO COLLISION, AUTO
TECH AND NEW DIESEL &
HEVI-EV TECH BUILDING

Creating a new building for the Auto Tech, Auto Collision, and HEVI-EV Technology programs will provide a more efficient layout in which shared resources can be centrally located.

The existing Auto Collision and Auto Tech buildings will be demolished. A new building will be created with those programs as well as needed expansions for automotive repair bays and space for a new HEVI-EV Technology program. The associated site work will be included which consists of parking for students and staff, a fenced in yard for outdoor labs, and sidewalks and landscaping.

This project is an alternate to projects FF, GG, and HH.

Quantity	57,000 SF
Const. Cost	\$12,295,500
Unit Cost	\$215.71/SF

SITE PLAN
PROJECT JJ
TRANSPORTATION TECHNOLOGY CENTER



FUTURE CLASSROOM
ADDITION

MAIN ENTRANCE WITH SIGN

TEC 2 + 3 FRONT DOOR
LOBBY + CONF ROOM

NEW DIESEL & HEVI-EV TECH.

TRAFFIC TABLE AT
EACH PEDESTRIAN
CROSSING

FUTURE AUTO BAY
ADDITION

PROVIDE FENCE
ENCLOSURE WITH
LOCKABLE GATES

TRAFFIC TABLE AT
EACH PEDESTRIAN
CROSSING

FIRE SCIENCE, TEC 2, 3 and 3a

CONCEPT B

NEW FIRE
TRAINING TOWER

FIRE SCIENCE

AUTO COLLISION

AUTO TECH

EV PROGRAM
FUTURE BUILDING

FUTURE AUTO BAY
ADDITION

N 69TH ST

N 67TH ST

STATE AVENUE

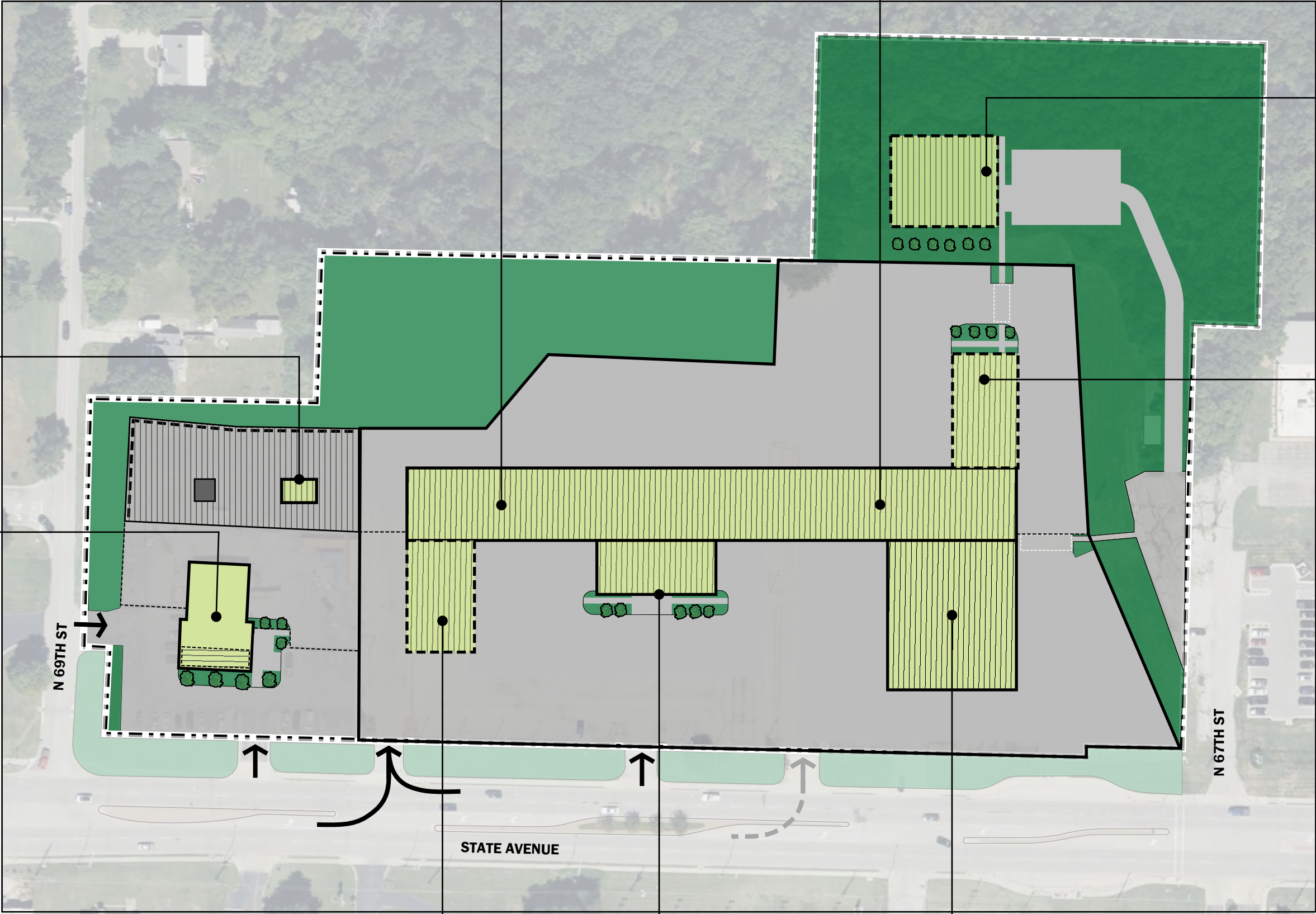
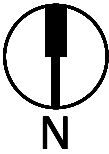
FUTURE CLASSROOM
ADDITION

NEW DIESEL & HEVI-EV TECHNOLOGY

TEC 2 + 3 FRONT DOOR
LOBBY + CONF ROOM

SITE PLAN

COMPOSITE
TRANSPORTATION TECHNOLOGY CENTER





Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

KANSAS CITY KANSAS COMMUNITY COLLEGE

Board of Trustees Meeting

Tuesday, August 22, 2023 – 5:00 P.M.

CONSENT AGENDA – Item A

Meeting Minutes

Revenue Neutral Rate Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the Revenue Neutral Rate Hearing to order at 5:02 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Hearing to Exceed the Revenue Neutral Rate**
 - Chair Criswell invited Dr. Greg Mosier, President, and Dr. Shelley Kneuvean, Chief Financial Officer, to present the Hearing to Exceed the Revenue Neutral Rate.
 - Dr. Mosier presented information to help members within the College and in the public understand some of the ways KCKCC functions, the value it brings the community and what an investment it is in education for the economic development of the future of Wyandotte County. KCKCC has been around almost 100 years now. Dr. Mosier shared images of the past, the present and the future including a favorite quote: “Education is truly one of the most powerful instruments for reducing poverty and inequality...” (World Bank, May 2016).

Dr. Mosier shared slides reflecting Wyandotte County’s poverty by census track indicating that four of the 10 of Kansas’s poorest zip codes are in Wyandotte County, with poverty comes poor health, and that the County is now the number one county in the State for highest weekly wages. It is the belief that a person’s zip code should not determine their level of success and that education is one of the key economic drivers for the community. Dr. Mosier

continued showing some of the economic and social disparities that exist within Wyandotte County from the western side of the County to the eastern side of the County based on stats of English-speaking skills, those working full-time yet living in poverty, children under the age of 18 living in poverty, and post-secondary educational attainment which affects median household income.

Dr. Mosier shared information about Wyandotte County's capital investments and projects which showed in the last three to five years about \$500 million to one billion dollars being brought into the County with these great businesses paying high wages. Dr. Mosier listed some of the companies and the number of jobs brought to the County and the great opportunity in Wyandotte County to educate the community so they can obtain and maintain these jobs. Dr. Mosier shared information about the different industry clusters that are in Wyandotte County with wage information in relationship to the key programs that will be in the new downtown facility - manufacturing which pays about \$70,000 per year and commercial construction technology which pays about \$70,000 a year on average. This will prepare the community workforce with the skills to obtain high-wage, high-demand jobs versus working two or three low-paying jobs and continuing to live in poverty.

Dr. Mosier shared information about the impact that KCKCC has on the communities that are served - both Wyandotte County and Leavenworth County. One out of every 50 jobs is affected by KCKCC and its offerings. A new study is being conducted, however, during the year of 2017, KCKCC added \$182 million to the economy, had about 770 employees with a payroll of about \$39 million. For individuals that invest in the stock market, the annual rate of return on average is 10% per year. For taxpayers' gain, every dollar invested on that yearly basis is returning \$1.30 which means it is three times more valuable to invest in KCKCC and its offerings than the stock market. From the income that is received as revenue from taxpayers, which is about \$0.56 on the dollar, it is about 5.5 times. Every dollar that is invested in KCKCC with the local tax base, \$1.50 to \$1.55 is returned – it is hard to beat the 50% return. A new study is in progress which should be ready in one or two months. Dr. Mosier reiterated about the great jobs, the great wages that are available in Wyandotte County and that part of the issue the tax burden is higher than surrounding counties is because most of the people that work in Wyandotte County do not live in Wyandotte County. The loss of revenue for Wyandotte County, in this calculation was a year or so prior at \$44,000 median income which is \$2.2 billion lost in revenue if 100% was had, which would not be the case. If the goal to reduce the commute-in and have more Wyandotte Countians work in Wyandotte County jobs by 10%, that would bring in an additional \$310 million to the local economy. The educated workforce is needed in order to do so. Over five years that would be \$1.56 billion by just increasing the local residency workforce by 10%. That is why Wyandotte County and KCKCC is such an investment.

KCKCC serves a lot of different needs socially and economically, and as an economic investment, creates taxpayers. The best way to reduce the tax burden on those paying taxes is to increase the number of taxpayers in the County. That is done by education and by having individuals successfully employed.

Dr. Mosier shared images and information about the downtown project which will take down the blight and replace it with a Community Education, Health and Wellness Center in partnership with Swope Health, CommunityAmerica Credit Union and Kansas City, Kansas Public Schools. This project is the most significant economic investment in downtown Kansas City, Kansas in more than 30 years and those other investments have been paid for primarily with federal dollars. This investment is a \$65 million driver for the economy and social mobility. The center will create 33 brand new jobs in downtown KCK with a total income for those 33 jobs being \$1.4 million annually. With 66 employees on site, the annual salaries the center will create is \$4 million per year. This investment will have in demand programs - a one semester (11 credit hours) industrial maintenance technology certificate. In one semester, graduates are making between \$50,000 and \$60,000 a year per student, and they are offered all the overtime that they are willing to work - some students are making \$100,000 a year. If the 30 students per year in advanced manufacturing and commercial construction technology are added in, that is an extra \$1.75 million or, with overtime, \$3 million annually going into the local economy. That is based on 57% of the students come from Wyandotte County, using that denominator, retention and attrition rates. With these programs, the \$65 million investment from KCKCC and the partners, with fundraising efforts, it brings in \$130 million in economic investment in Kansas City, Kansas in a 10-year period. That is why this investment is so important.

During the last three years, the College has done tremendous fundraising to pay for the center. Dr. Mosier shared a slide listing individuals and organizations - some of the higher dollar donations to the project. Almost \$50 million has been raised as of July, \$13 million does include KCKCC. Demolition will begin in the middle of September with the goal for substantial completion in June of 2025 to open in the fall of 2025. KCKCC's portion of the center is \$52 million, with \$13 million being invested that the College has saved. KCKCC received \$29 million in grants and donations through foundations and other funding mechanisms with about \$10 million to go. The College is paying \$0.33 on the dollar for that facility that will be producing talented individuals. The Wyandotte County taxpayer contribution rate is \$0.18 on the dollar for that center, which means at a \$52 million investment, the College and the community is paying less than \$10 million – it is an automatic seven times return. The College is fiscally responsible and takes a conservative approach with its finances, working in the best interest of the community. The College also has the ability to recommend to the Board to reduce the mill levy by one

full mill giving \$1.96 million back to the community which is one-third of what KCKCC would receive if the mill levy was kept flat.

Dr. Mosier shared information about where tax dollars go - for every taxpayer dollar that is paid in taxes on an annual basis KCKCC is only \$0.16. All the education entities are different. KCKCC has the lowest mill levy rate of all of the large institutions taxing entities in Wyandotte County.

Dr. Mosier highlighted how mill levy recommendations are made. First, the County looks at the assessed valuation. In 2022-23 it was \$1.7 billion and in 2023-24 it is \$1.96 billion with a change of \$256 million. Looking at the mill levy general fund, in 2023 the rate was 25.105. If the mill levy was kept flat, it is still 25.105. The mill levy capital fund rate is 2.270. The other part of the calculation is the motor vehicle tax revenue where the College is losing \$726,000. If the College kept the mill levy flat, tax revenue would be \$58.2 million. If the College kept revenue neutral rate, the mill levy rate adjusts so the total revenue remains the same at that \$51 million zone. The College must consider the 9% to 11% inflation rate. KCKCC wants to be good stewards of tax dollars. If KCKCC reduced the mill levy by 0.5, that would make it \$57.2 million and if reduced by a full point, it would reduce it by \$1.96 million. That would return one-third of it back to the community and the total revenue that would be increased on the budget is \$4.3 million.

Dr. Mosier shared some student success stories and why it is important to continue to provide a quality education. This is looking towards the future, trying to do it in the most financially conservative way possible utilizing grant dollars and fundraising efforts to keep the burden down on residents; continuing to build more skilled workers and in turn creating more taxpayers in Wyandotte County, which lessens the burden on those who are currently paying taxes.

For the budget portion of the meeting, the recommendation to the Board is to reduce the mill levy by one mill and for the purpose of this meeting, the recommendation is to exceed the revenue neutral rate. The sequence of the meeting was changed to have the audience to patrons after this presentation.

4. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online. Dr. Mosier invited each speaker to the podium explaining the 5-minute limit. Speakers were Ms. Fannie Hill, Mr. Bill Schmidt, Mr. Dan Meara, Ms. Eden Barnes, Mr. Kirk Williams (declined to speak), Edwardsville Mayor Carolyn Caiharr, Ms. Cheryl Yates, Ms. Cece Mank and Laura & Alex Sanchez. Each expressed a concern about the revenue neutral rate and the mill levy rate.

Dr. Mosier responded as an educational institution, what KCKCC can do is help raise the level of education within the community to increase the number of people who

contribute to the tax system. KCKCC is the only organization or institution in Wyandotte County that is recommending a reduction in their mill levy. Dr. Mosier thanked everyone for the comments, they are taken to heart and are appreciated.

Dr. Mosier opened the floor to the Board for conversation.

Trustee Ash commented on watching this issue closely for several weeks and apologized to the Board for being unable to attend the budget workshop to review all this data. There is a much broader audience of taxpayers in the community that feel the way all these people feel. Trustee Ash stated he cannot vote to support exceeding the revenue neutral rate by the amount proposed. Trustee Ash does not disagree with necessarily anything in Dr. Mosier's presentation. By reducing one mill, the increase that will be realized from the three mills that is not being reduced is too much in that short amount of time. Trustee Ash supports the downtown center, the College has done a good job with the \$13 million invested, KCKCC did not raise taxes for that money and has done a great job leveraging that. Trustee Ash has every confidence the remainder needed to build will be raised so it is not funded entirely on the back of the taxpayers. If nothing else was heard tonight, if these trends continue, it won't be 71% that are working here and leaving with their paycheck. This is going to go up and even though the College is going to educate and provide people into good paying jobs there is no guarantee or forecast on how many of those individuals will stay here. Trustee Ash was clear about his position on this issue. He could support, for example, exceeding the revenue neutral rate, if it were only exceeded it between a half of a mill and a mill to allow room to deal with inflation for all the goods and services being utilized at the College. Everything was well stated, everything has gone up for everyone. The Board has a responsibility as the governing body to strongly consider that and pay attention to what the community is saying. Trustee Ash thanked all the people that spoke said they did a great job articulating the position.

Trustee Brune echoed thanks to everybody for coming out. Her family is four generations deep in Wyandotte County and being engaged in the community is what it's about. That is what the speakers demonstrated in good faith and with good, reasonable arguments. The Willa Gill Center was brought up several times - it is staying and nothing is changing with it, other than the College may end up paying for its maintenance. Mayor Gardner has a task force to find a better answer for Willa Gill – to maybe find a place where in addition to giving food, but maybe housing as well. If the Willa Gill Center moves it is not due to the College building downtown. Trustee Brune argued for one mill reduction last year and did not get it. She was excited to see one mill this year put forward. If KCKCC were to remain revenue neutral that could not be called the best business decision a group can make at this level. Trustee Brune listened and made a lot of notes based on the speakers' comments. Trustee Brune noted her e-mail is on the KCKCC website and encouraged individuals to invite her to a meeting to finish community conversations.

Trustee Daniels gave a reminder there two hearings tonight. First is whether to exceed the revenue neutral rate. The second hearing is about what the budget looks like and what the mill levy looks like. It would be irresponsible for the College to go with the revenue neutral due to inflation. Minimal raises were given to the staff and faculty, there are increased costs

along with trying to increase the programs, provide a real, quality education for students. For the board to vote on revenue neutral would be a mistake, the board needs to exceed revenue neutral. The question then becomes in the second hearing what that budget looks like and what the mill levy looks like. Trustee Daniels recommended to vote to exceed the revenue neutral.

Vice Chair Isnard thanked Trustee Ash for his comments as they agree on a lot of items along with the individuals who spoke. Vice Chair Isnard wanted to do more than a mill reduction as well. He also agreed with many of the points that Trustee Daniels just made. Vice Chair Isnard cautioned the group about comments to not invest in education in this county, or not putting money towards helping people out of poverty or into better paying jobs, filling the positions that businesses in this county desperately need filled. That leads to giving up on any improvement. As part of the presentation showed, the best way to ever be able to lower the mill rate in a meaningful way is to create more taxpayers who can afford to live here. That is what is trying to be done. If the College gives up, more will experience what someone experienced this evening - a home break in. That crime is spreading further and further west and if we do not continue to invest in the people of this county, it will get worse. Vice Chair Isnard was unsure that revenue neutral is responsible at this point with inflation but heard the community that more reduction than one mill needs to be done.

5. **Resolution to Exceed the Revenue Neutral Rate:** Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Resolution to Exceed the Revenue Neutral Rate. Dr. Kneuvean read the resolution as presented in the Board meeting book: A resolution of the Kansas City Kansas Community College to levy a property tax rate exceeding the revenue neutral rate; Whereas the revenue neutral rate for the Kansas City Kansas Community College was calculated as 23.835 mills by the Wyandotte County Clerk; and whereas the budget proposed by the governing body of Kansas City Kansas Community College will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and whereas the Governing Body held a hearing on August 22, 2023, allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and whereas the Governing Body of the Kansas City Kansas Community College, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate. Now, therefore, be it resolved by the Governing Body of Kansas City Kansas Community College: The Kansas City Kansas Community College shall levy a property tax rate exceeding the Revenue Neutral Rate of 23.835 mills. This resolution (if it is passed) shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

Trustee Daniels motioned to approve the resolution. Trustee Brune seconded the motion. A roll call vote was conducted. Yes votes were Trustees Brown, Brune, Criswell, Daniels and Isnard. No votes were Trustees Ash and Hoskins Sutton. The resolution passed 5 to 2. **The Motion Carried.**

6. **Adjournment:** Chair Criswell called for a motion to adjourn the Revenue Neutral Rate Hearing. Trustee Ash made the motion. Trustee Daniels seconded the motion. The Motion Carried.

The revenue neutral rate hearing adjourned at 6:21 p.m.

Budget Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the Budget Hearing to order at 6:21 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board explaining the 5-minute limit. There were no patrons or petitioners online. Dr. Mosier invited each speaker to the podium. Speakers were Mr. Alex Sanchez, Ms. Fannie Hill, Ms. Elizabeth Daniels and Ms. Cheryl Yates. Each expressed a concern about the taxes being raised.
4. **Approval of the 2023-2024 Budget:** Chair Criswell invited Dr. Shelley Kneuvean, Chief Financial Officer to present the Proposed FY2024 Budget for the Public Budget Hearing FY2024. Dr. Kneuvean presented a high-level summary of the budget including a listing of the revenues and the operating expenses. Items that are paramount consideration anytime a public entity is adopting a budget is that it is a balanced budget, not deficit spending. This budget is built on a tax reduction. The rate that was in place last year was 27.375 mills. This budget being proposed for the Board's consideration is 26.375 mills - a tax reduction on the revenue neutral rate. It is a mathematical calculation and the increase in assessed value includes new construction as well as the reassessment process. Another consideration is that the budget guides decisions, it guides work and it is adjusted throughout the year. The Board is actively engaged in managing that through a monthly report that comes to the Finance Committee as well as to the full Board of Trustees. Some primary goals of the budget are to meet the College's mission. The Board adopted a strategic plan two months ago and the way the dollars are allocated are intended to be able to meet the strategic plan goals. Another consideration is that it is financially sustainable, to be balanced and setting aside the proper reserves, to support the human capital and the physical resources.

Dr. Kneuvean walked through the expenses explaining the allocation by types of expenses and highlights of proposed expenses such as salaries and benefits,

contractual services, supplies and operating expenses, reserves, utilities, repair and maintenance to plant including capital outlay and equipment, scholarships and financial aid, strategic opportunities, contingency and debt service payments. Dr. Kneuvean continued with a revenue summary including operating revenues and non-operating revenues, pointing out that tuition rates did not increase.

Dr. Kneuvean shared the budget process showing a variety of meetings since July. Dr. Kneuvean shared the College proposed a reduction because KCKCC has increasing expenses like the average family does. It is a balance and that was where the analysis landed, but it was also cutting back on expenditures in several areas.

There are two decisions for the Board to consider for the budget. The first one is to consider what to certify the tax mill levy rate at - the College has recommended reducing it by one mill and setting it at 26.375. The second motion will be, depending on how that one goes, will be to approve the budget. The deadline to determine the budget is by August 30th.

Trustee Daniels commented the Board has to decide by August 30 after having budget conversations for several months. Administration has come with the one mill levy reduction and the revenue neutral rate and now Trustee Daniels is hearing some are leaning toward something more than one mill. It would be bad fiduciary responsibility to make a decision other than the recommendation without knowing the impact - such as shutting down the downtown campus, start limiting programs, shutting down facilities, cutting technology, start laying off staff. If that's what this Board wants to do, then the Board needs to do that. Trustee Daniels does not want the Board to make a decision on the budget without giving the administration a chance to hear what the Board wants and make another recommendation. That gives administration eight days to put together a reduced program involving millions of dollars. If the Board is considering a reduction beyond what has been recommended, Trustee Daniels strongly recommended that a budget is passed tonight. Administration needs direction on the number of mills to reduce and determine the impact on the College, students and the community. Trustee Daniels appreciated the comments tonight, understands people are in dire straits and agrees with the tax deduction. The question is how many mills.

Chair Criswell clarified that if the Board decides not to certify the tax rate to reduce the mill levy and does not decide on the FY 2024 budget that the deadline to make those decisions is August 30th. Dr. Kneuvean answered, the certified tax levy must be submitted by close of business on August 30th so between now and the 29th is the decision deadline. Dr. Mosier added he appreciated Trustee Daniels's comments. The budget has been discussed for four or six months. The long-term implications need to be considered. This will affect more than just one year - take this \$2 million reduction and multiply that times many years in the future. The College has been tasked to do a master facility plan which will take additional investment because a lot of the educational spaces are from the late 1970s. The College has made some incredible improvements, but many are still needed. This is KCKCC's centennial year. To plan how to establish and set KCKCC and our community up for success in the next 100 years will take investment. To move forward

with the master facility plan that the College spent the last year working on and significant resources will take finances as well. Just other considerations for this evening.

Trustee Ash commented there may have been some general conversation around the budget for four to six months but until the County certifies the specifics of a mill in June or July decisions cannot be made. Trustee Ash started speaking about this a year ago and expressing his thoughts at that time. The time frames are thrust upon us by the State and the County. No one knew the assessed valuation would go up as much as it did which factors in to how much revenue is received each year. He thought the opportunity was missed last year to lower the mill levy a little. Trustee Ash agreed with Trustee Daniels to not pass the budget if we want to have staff recalculate.

Trustee Daniels commented Dr. Kneuvean provided this information in the July Board meeting. Trustee Brune commented the mill levy has stayed the same for the last six years with the benefit of property values increasing the revenue. KCKCC has not raised taxes as an institution for the last six years in terms of mill levy. The new evaluations are this way across the country. There is concern about people moving out of the County, there is nowhere to go – all are going up because of a housing shortage. Trustee Brune commented there was detail in the Finance Committee meeting this month with numbers at a one mill reduction, half mill reduction and two mill reduction on a chart but would like those translated over to the budget for review to see what exactly would be cut.

Trustee Daniels recommended voting on the resolution to see if it passes or not.

Trustee Hoskins Sutton added even though the Board has had this information, it is a lot of information to process and digest. A vote decision has not been made while still processing the information along with the pulse of the community input, that makes a difference.

Trustee Daniels commented the Board has had this information for several months. Now a decision needs to be made, while asking the administration and the Board in a compressed eight days to make a decision on this budget. Trustee Daniels thinks the Board dropped the ball on fiduciary responsibility. Trustee Daniels recommended the Board vote on the resolution to see where we are and if we don't pass the resolution, have a conversation as to what we are asking the administration to do.

Trustee Brune commented the Board Finance Committee moved a one mill reduction forward to be put in front of the Board after studying.

Dr. Kneuvean clarified the motion, not a resolution, that is before the Board. The Kansas City Kansas Community College Board of Trustees certifies the property tax rate to reduce the FY23 mill levy rate of 27.375 by one mill and set the FY24 mill levy rate at 26.375.

Trustee Daniels clarified if no one makes a motion, it fails. Chair Criswell questioned if the Board does not make a motion, the entire motion fails and if there is an opportunity to revisit the motion or not. Dr. Kneuvean recommended that the Board have a discussion to

give administration guidance of what would be more palatable and explained it is not four mills, it is 3.5. For the revenue neutral to the current rate, it was proposed as a one mill reduction. Every mill is \$2 million. To give guidance of what to go back and look at in cuts, \$2 million has been identified to take out of the budget with the one mill reduction. If the Board wants to do a two mill reduction, administration needs to find another \$2 million - so \$4 million, three mills would be \$6 million.

Dr. Mosier questioned if the 3.5 mills included or excluded the \$750,000 the College will lose from vehicle revenue. Dr. Kneuvean answered included in the line item in the State of Kansas for every taxing entity are the property taxes, which is the mill levy part and that's on your real estate, business, personal property and utilities – that is what the mill levy applies to. Then there's also a state rate that is on motor vehicles and we don't get to control that – it is all combined in and we already know we're going to lose \$700,000 of that because the State tells us the number. The College will need to offset that or do additional cuts to make up for that \$700,000. Trustee Brune clarified the budget presented already counted for an approximately \$2 million loss by reducing by one mill plus the \$700,000 so a \$2.7 million reduction already. Dr. Kneuvean confirmed that.

Dr. Mosier commented he appreciated the conversation and serves at the will of the Board as the College has been following the implied direction of the Board for several months, even through the passing of the proposal through the Board Finance Committee. Administration is happy to do whatever directed to do.

Trustee Daniels asked if it is possible in the next eight days for the Board to come back with an impact on a one mill and additional one, additional two, additional three, what each one of those would mean as an impact on the College. Dr. Mosier answered to do it well with a very detailed and a strategic approach to it would be very difficult, especially if the Board went above a one mill additional reduction on top of the one mill reduction. There is not enough time to study that.

Trustee Ash agreed and agreed to keep it at revenue neutral is not feasible or prudent either. If revenue neutral is 3.5, it is not prudent to go revenue neutral. Two mills could be reasonable. Dr. Mosier recommended to look at an additional 0.5 mill and an additional mill.

Trustee Brune's concern is giving guidance on the impact of the day-to-day operations. She needs to see what that does to the budget.

Trustee Daniels commented the impact on the College is the issue. He can live with two mills.

Trustee Brune is not in favor of going any higher than two mills. Trustee Hoskins Sutton commented 1.5 or two, she is okay with 1.5 if that would work.

Trustee Daniels needs to see the impact of what that means to this college.

Dr. Mosier commented the impact of this is more than just a one-year impact and how we are going to reduce budgets over a time frame and also perform the duties and tasks that were assigned to do, which includes a master facility plan.

Trustee Brown questioned if we are going to be able to do the things needed for the employees. Dr. Mosier agreed, it is hard to hire employees as it is so if the College is not able to provide competitive wages and benefits, that is going to be a tremendous impact. Trustee Daniels agreed the quality of education depends on who the teacher is and if quality people are not in front of the students, the students will suffer. Show the impact of how many staff it means.

Dr. Mosier mentioned trying to raise up the parts of our community that are at their lowest level, so the only way to make a county successful is to raise the people who are at the bottom, because we already have successful people at the top. How are we going to improve the quality of life, the health and welfare of our community to get us off of that 104th ranking of the State for the health of the community? By providing these programs that provide \$50,000 to \$100,000 a year jobs. Our mission is education and in order to do that these high wage, high demand jobs also have a high price tag to come with them from an educational standpoint.

Trustee Daniels shared he and Trustee Ash have been on the Board for 16 years and this is the best budget conversation ever had. Thank you for the community to come and express conversation, causing us to think more, causing us to make some different decisions. It is hard for this Board to make these decisions, raise taxes – it is hard for the administration to do that. We know Wyandotte County has a lot of people in dire straits but thank you for being here and it has been a great conversation. The Board will make another decision about August 29th.

Dr. Mosier clarified the ask of the Board is for the administration to go back and look at what would a reduction in services cost to reduce the mill by another 0.5 mill and another full mill.

5. **Adjournment:** Chair Criswell called for a motion to adjourn the Budget Hearing. Trustee Brune made the motion. Trustee Brown seconded the motion. **The Motion Carried.** Chair Criswell announced a 10-minute break and the regular Board meeting would begin at 7:27 p.m.

The Budget Hearing adjourned at 7:17 p.m.

**Board of Trustees Meeting
(Immediately Following Budget Hearing)**

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Board of Trustees Meeting Agenda

1. **Call to Order & Pledge of Allegiance:** Chairwoman Evelyn Criswell called the meeting to order at 7:30 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023. The Pledge of Allegiance was led by Trustee Hoskins Sutton.
2. **KCKCC Mission Statement:** Chair Criswell read the College mission statement.
3. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Mr. Donald Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton. Vice Chair Brad Isnard was not present.
4. **Approval of Agenda:** Chair Criswell announced the need to amend the agenda to include a report by the Student Senate and called for a motion to approve the amended agenda. Trustee Hoskins Sutton made the motion. Trustee Brune seconded the motion. **The Motion Carried.**
5. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online or in the meeting room.
6. **Recognitions/Presentations:**
 - Chair Criswell invited Mr. Jerry Pope, Vice President of Academic Affairs, to present the Academic Master Plan Annual Update. Mr. Pope presented the following –
 - In September 2021, the academic master plan was presented. A lot of the effort was with the Higher Learning Commission (HLC) visit, it was an opportunity to really think through the number of things done. The academic master plan was broken down into seven areas. The first area was enhancing student success and providing multiple opportunities for academic support. There have been many workshops for math, learning skills and time management, avoiding plagiarism, APA and MLA, developing academic voice, resume cover letters, etc. The Learning Center was certified as a National College Learning Association Learning Center certification in 2021 through 2024. There is an International Tutor Training Program certification through 2025. Reducing the number of individual degrees was discussed and is one of the main activities in the Title III grant. There is a new Title III director. A lot of items identified in our master plan will be worked on in the Title III grant – retention, expanding services for tutoring, advising and counseling, retention activities, services for targeted student populations, the early alert process. Reviewing and updating some articulation agreements was discussed. There have been several meetings with KU and K-State. The articulation agreements are regarding students who could start in high school and get an associate degree here in a transfer degree then transfer to a bachelor's program, for example, in certified financial planning or in hospitality management. Creating a year-long academic schedule was discussed. The Ad Astra course and scheduling software could be utilized better. The College has been working with the Ad Astra consultants and Dean Brewer, the dean over

events and scheduling, on best practices. Roadblocks were identified and KCKCC is working on those roadblocks in a systematic manner. To expand our course and program offerings, to include flexibility and time, location and modality, which includes HyFlex and hybrid models is another thing we did not realize how complicated some of those things are. A number of things have been done - created new institutional learning outcomes to help in assessment, created new general education learning outcomes, worked on best practices for assessing those, the current general education assessment has progressed, worked on developmental education - hired a new coordinator for integrated reading and writing so students can get a real co-requisite experience. The students are taking their developmental education at the same time as comp one to get through that developmental sequence in one semester.

Trustee Daniels requested, at a future meeting, to know how the co-requisite program is going, if it is being successful as it is an intriguing program. Mr. Pope agreed to do a presentation on the success rate of co-requisite versus the traditional.

- Chair Criswell invited Ms. Kris Green, Chief Marketing and Institutional Image Officer, to present the KCKCC 2022-2023 Annual Report. Ms. Green presented the following –
 - KCKCC takes a lot of pride in what we do, it is well documented in this annual report. Included is information about student achievements, our programs that are leading the way through the College and the institution's outreach to the community. This year, KCKCC is taking the initiative to send this annual report to friends and neighbors. Ms. Green is working on the mailing list, sending it to a printer and sending it out this year so it will go to homes in the area.

The Board expressed it was a great document. Trustee Hoskins Sutton was glad it is going to the community as it may help with some of the disconnects. Dr. Mosier expressed it really represents a lot of great work done by a lot of people over this last year. Dr. Mosier added if the Board would like to send the annual report to some organizations, please e-mail those to him and Sheryl to create a list for Ms. Green.

7. **Communications:** Chair Criswell invited Dr. Greg Mosier, President, to present the Communication regarding the KCKCC Board of Trustees Candidate Forum on Wednesday, September 20, 2023, from 3:00 p.m. to 4:30 p.m.
 - Dr. Mosier shared this is an election season and there are four Trustee seats up for election. To provide an opportunity for the College community to meet and listen to those individuals running for the KCKCC Board of Trustees, there will be an open forum. It will be moderated by an individual from the outside and, hopefully, our Student Senate representative and Faculty Senate representative. It is Wednesday, September 20th, from 3:00 p.m. to 4:30 p.m., on main campus in Upper Jewell Lounge. A time was chosen which is very convenient for our employees and our students to get to listen to the candidates that can attend and learn more about them.

8. **Board Committee Reports:** Chair Criswell invited the Board Committees to report.
- On behalf of the Board Finance Committee (BFC), Trustee Ash on behalf of Vice Chair Isnard, Chair of the BFC, reported the BFC met and had robust discussion. The College continues to be in a really good place financially with solid policy, solid practices, cash on hand to meet all obligations both statutory and in accordance with our academic plans, our strategic plans, etc.

Chair Criswell called for a motion to accept the report. Trustee Brune made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

- Chair Criswell announced the Board Policy Committee does not meet in June, July or August.
- On behalf of the Board Community Engagement Committee (BCEC), Trustee Brown, Chair of the BCEC, reported the BCEC did not meet but tonight it has been shown the BCEC has a lot of work to do. Trustee Brune reported she attended Adventures in Learning, the Shepherd Center program for seniors, and 40 minutes into her presentation they had not asked about the mill levy or the taxes. Trustee Brune had to ask to find out what they were thinking about it so there are a variety of reactions about the mill levy across the County. The group of 42 people were very excited about the downtown campus. The BCEC is up to about 150 face-to-face meetings with folks.

Chair Criswell called for a motion to accept the report. Trustee Ash made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

- As the Kansas Association of Community Colleges (KACC) Delegate, Trustee Ash reported the quarterly meetings are in Concordia, Kansas at Cloud County Community College on Friday. Dr. Mosier will have to join virtually. One of the main issues facing KACC is surrounding the athletic legislative audit. In the last couple of meetings, it has been discovered the athletic conference was supposed to be paying taxes and they have not been paid for quite some time. The presidents and a few Trustees had a robust discussion to engage the services of a law firm. Guidance and direction was given about how to correct that and set it up so it does not ever fall behind again. The colleges will divide the cost and share it equally.
- As the Association of Community College Trustees (ACCT) Delegate, Trustee Ash reported the ACCT Annual Leadership Congress meeting is in October. Trustee Hoskins Sutton, Vice Chair Isnard and Trustee Ash will be attending in Las Vegas. Trustee Hoskins Sutton commented last year she attended the Men of Color Symposium. This year Trustee Hoskins Sutton was invited to attend the follow-up program, Leveling Up: Realizing Black Learner's Excellence at community colleges. There is no additional cost to the College, she is registered.

Chair Criswell called for a motion to accept the report. Trustee Brown made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

9. **Consent Agenda:** Chair Criswell called for a motion to approve the Consent Agenda. Trustee Daniels commented KCKCC has a policy that in order to be a ratification the item is supposed to be under \$25,000. There are three items over \$25,000. The Board knows why but people that may not realize why the Board does not follow their own policy. Trustee Daniels motioned to approve the Consent Agenda. In the future, there should be a statement as to why those items are in ratification and not in approval. Dr. Mosier agreed and that will be noted.

Dr. Mosier shared there is one other item for everyone's awareness. Last week, KCKCC received the responses to the Request for Proposal (RFP) for the selective deconstruction and demolition of the properties on the downtown location. The partners met to review that on Friday morning and a vendor was selected to do the demolition work. In order for them to get started, it will take three to four months, we connected with Vice Chair Isnard as the chair of the Board Finance Committee. On page 91, #14 there is an addition for \$545,730 to Remco for the demolition and the salvage of the work downtown.

Trustee Ash seconded the motion. **The Motion Carried.**

10. **Student Senate Report:** Chair Criswell called for the Student Senate report. Ms. Elizabeth Daniels, President, and Ms. Eden Barnes, Vice President, reported the following –
- Had the first week back to school for the Fall 2023 semester. Student Senate will share some of the events and activities held during the first week and what is being planned for the rest of the calendar year.

The first week of classes, August 14th through the 18th, the first two days of this semester, a school supplies giveaway was held in the hallway by the bookstore in Lower Jewell. The Gamers Club and students in it helped pass out school supplies such as notebooks, folders, pencils, pens, highlighters, note cards, binders. The Christian Student Union helped pass out nutrition bars and refreshments outside of the Jewell building.

On Wednesday, we had a cartoon artist event called Wacky Art Wednesday. Incredible artists from a company were brought in. There were caricature artists, airbrush painters, face and body painters, a wax hand vendor and an inflatable bouncy house.

Friday was the ice cream social in Lower Jewell from 11:00 AM to 1:00 PM. Ms. Barnes and Ms. Daniels were serving ice cream celebrating the end of the first week. Students, staff and faculty were served ice cream. There were so many attendees that the ice cream ran out before the end of the event. There was vanilla ice cream, cookies and cream ice cream and toppings.

This week is the Club Hub Showcase in the hallway of Lower Jewell to show all the clubs and the activities that people can be part of and participate in. Today is Donut Day, tomorrow is the Paint Throwdown and Thursday is Family Feud and we will be meeting the Mayor at Fringe Benefits of Education (FBOE) from 6:00 p.m. to 8:00 p.m.

Chair Criswell asked about the Paint Throwdown. Ms. Barnes answered it is chaos in the best way possible, it is artistic, it is it's all sorts of fun with paint.

Trustee Daniels motioned to accept the report. Trustee Brown seconded the motion.
The Motion Carried.

11. **President's Report:** Chair Criswell called for the President's report. Dr. Greg Mosier reported the following –

- Welcome back everyone - Fall 2023 will be a good semester. Centennial Hall is full, the parking lots are full, enrollment is up, there are lots of great student activities going on.

Highlights over the last couple weeks, lots of presentations and hosting groups on campus. In the last week we had a meeting with the Wyandotte County Commission Economic Development and Finance (EDF) subcommittee for the downtown center. A lot of hearty discussion, but it passed 6-0 unanimously with the EDF committee and then Thursday had the presentation moved to the full County Commission. Again, lots of hearty discussion, but it passed unanimously 9-0 with one Commissioner absent. The meeting started at 7:00 p.m., KCKCC went on at 10:36 p.m. Dr. Balog, Greg Goheen and Vice Chair Isnard were there as company.

Had a great fall convocation the Monday before.

Had additional meetings with Commissioners.

Formally announced the downtown project with the Wyandotte Economic Development Council moving from a pending project to active.

Also having some other meetings with the Unified Government, the Mayor and other departments and the Board of Public Utilities to assist with in-kind services for downtown on waiving permitting fees or inspection fees that can add up to be quite a bit and then also doing some work in-kind; they were very amenable to those requests.

KCKCC had the opportunity to host the Kansas Board of Regents two weeks ago on Monday night. This was a great opportunity and Dr. Mosier participated in a panel with four others on student success and especially student success for at-risk students and underserved populations.

Due to the hot weather, the Kansas community college presidents, athletic staff, directors and the Jayhawk conference have updated heat protocols to make sure athletes are safe. Language was clarified so it's not just about practices, but also games and some additional details.

Yesterday, the College was in the Kansas City Star again, which is nice to see a continuing basis. KCKCC was recognized as the top third Community College in the State by Wallet Hub. Those rankings are derived by several indicators: tuition, cost and fees, total amount of grants and scholarships given to students, school spending efficiency, faculty salary, revenue on full-time employees (FTE), educational outcomes and career placement outcomes.

Downtown update – it has been mentioned the construction team owners' representative has been brought on. Now the demolition team will start in mid-September. It will take about three months to prepare the property for construction in January. Dr. Mosier shared a few images of the new renderings of the downtown center showing the partner building and the technical labs. There have been some design modifications because of budget - the sloped roofs are gone, there is still some design to come. The focus has been on the partner building and getting this area to engineering schematic design so we can work with McCownGordon Construction on pricing. We meet with them on Friday on gross maximum price (GMP). We have kept with this version knowing it is going to come in over budget but then we have all the engineering plans and the prices for different areas. Some of this will not be seen in the next version to make sure we hit our price targets. An interesting view of what the block will look like when the project is complete was shared. The purple is the main building and the technical labs. The Willa Gill Center is still in the center part. There is an outside concrete yard. The building will be slid to the South and the concrete yard will be behind the technical labs, which will be a lot better for them. There is significant parking onsite, around the block where the cut-ins are for diagonal parking and there is more that are not showing on the image. Things are going well with that and we continue to move forward.

Dr. Mosier shared a video starring Ms. Mary Ricketts, Chair of the KCKCC Foundation, about KCKCC and the downtown project. Dr. Mosier gave kudos to Mary Ricketts, the marketing department and the foundation. This is the beginning of a launch of a social media campaign, and a print campaign where we will be providing a link for individuals to give donations. There will be a wall inside the building that will help celebrate those that gave to the project.

The groundbreaking ceremony is on September 8th at 10 a.m. If you are interested in attending, please e-mail Ann Clark at aclark@kckcc.edu.

Preparing KCKCC for the next 100 years, if you're driving to Lansing, you might see a KCKCC billboard past Sonic. This is on the 12 acres that KCKCC bought. The billboard is ours; it is a permanent placement. As we look to raise funds to build and operate the center, this will help generate interest and questions about what the College wants to

do and the services that can be provided in Leavenworth County.

Trustee Ash motioned to approve the report. Trustee Brune seconded the motion. **The Motion Carried.**

12. **Executive Vice President's Report:** Chair Criswell called for the Executive Vice President report. Dr. Scott Balog reported the following –

- This report is organized around three areas: strategy, partnerships and operations and execution.

This past month, the updated strategic plan was presented at Convocation that includes priorities and goals for the next three years. The plan guides work, decisions, investments and program portfolio. The plan is assessed with well-defined metrics that chart progress toward accomplishing the priorities that are contained within that plan. Characteristics of future ready organizations were also presented. These organizations know who they are, how they operate, and how they grow. Applied here at KCKCC, this leads to real improvements in collective performance and transformation of operations and services. Looking ahead the College will need to be modernized. Through more personalized learning and support for students, leveraging emerging technologies, streamlining and, where possible, automating operations and advancing technical capabilities, especially in teaching and learning that will require investment. Students should not be asked to take a step back when they come to the College.

KCKCC continues to be laser focused on growing the number of partnerships with employers and addressing the needs they present. Thanks to the efforts of Ashley Irvin in Career and Technical Education who's been working diligently with Orange EV, her work with their executives has paved the way for a formal agreement between our organizations to be their training partner and supporting their talent needs now and into the future. The College is also closing in a partnership agreement with the Kansas Department of Corrections and Lansing Correctional Facility to advance KCKCC's welding program at the facility. The College's collaboration with organizations like Illusion and Archer Education will help KCKCC enable the vision crafted for the future of the institution.

Finally, our recent Cabinet Retreat focused on advancing KCKCC's work in reducing enrollment friction, streamlining admissions processes, standardizing rapid development of courses and programs based on the needs of employers, and creating a robust data culture that informs the institution's work. Several work streams came out of that time together and now the Cabinet is focused on accomplishing those work streams. Updates will be brought to the Board in the months ahead.

Finally, this week we will complete the search for the Director of Institutional Effectiveness position. Given the institution's need for data to inform and support the work mentioned, it is a critical area of need. From the quality of talent in the

candidate pool who were interviewed and brought to campus recently, we will hire an exceptional person to lead that office.

Trustee Hoskins Sutton researched what Archer education was about. It looks like it might be interesting but it talks about next generation student. She hopes the College will keep in mind the population served, not all have the capabilities of getting online. Students who do not have access to computers should still have face-to-face interaction and this will be a collaboration with enrollment management so students are not left out. If relationships are built with our area schools, the College will constantly have students. Trustee Hoskins Sutton does not want to fast forward so much that it is forgotten that many students may not have access to online and that they will still have the opportunity for the old-fashioned recruitment.

Trustee Hoskins Sutton questioned the kind of partnership Dr. Balog envisions with WorkForge. Dr. Balog answered WorkForge and other entities that KCKCC may partner with and collaborate with are really going to help grow the College's capacity to provide short-term workforce training programs. They have robust partnerships with multinational corporations, developing content to provide that training, that is going to help elevate and grow the College's capacity very quickly. KCKCC must be at a place to move very quickly, far quicker than ever before to address the workforce needs that are in front of us as employers come to us so that the College is not asking them to wait. They need people now. By leveraging partnerships with companies like WorkForge and others, KCKCC is able to grow our capacity immediately.

Trustee Hoskins Sutton noticed WorkForge seems to be all cloud training. How are important local employers going to be receptive to that? Can some of this workforce training be done by the Technical Education Center (TEC)? It should not seem like faculty and TEC are being replaced, it should enhance and not replace. Dr. Balog agreed, it is enhancing the total portfolio. By growing our capacity in some of the online training offerings, it allows KCKCC to be able to move resources, to reallocate in other areas, be very strategic about how to expend resources to support our employer partners. Trustee Hoskins Sutton reiterated she does not want to outsource and get rid of hands-on face-to-face faculty.

Dr. Mosier added it is not an "or/this or that" it is an "and," both are needed. The College is desperately behind on technological capabilities and this will help advance that to where it needs to be, where the companies are looking for KCKCC to be. The didactic or the theory portion, of the curriculums can be offered online so the students/employees can do this at work with support of their company and their computer resources then they would come to the College for the hands-on portion. It is a hybrid model similar to the hybrid model currently offered at the College, but this is more on a workforce development emphasis.

Trustee Brune motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

13. **Vice President Academic Affairs Report:** Chair Criswell called for the Vice President Academic Affairs report. Mr. Jerry Pope reported the following –

- Happy to welcome two new faculty members to the Division of Arts, Communications and Humanities. Integrated Reading and Writing Coordinator Instructor, Dr. Faith Harrell and based on our needs, USD 500 and the number of students taking Spanish classes another full-time instructor in Spanish was needed.

A former student in the audio engineering program had some of his concert tour career profiled in the Pitch magazine.

There is a new art exhibit, *The Art of the Athlete*. Mr. Anthony Oropeza received two associate degrees from KCKCC.

HVAC students and their instructor did service calls for air conditioning units this summer – a very important service given to our community.

The first round of exams for some health professions programs were given. Twenty-seven out of 28 in the RN program passed their NCLEX class on the first time. In the PN program, eight out of eight the first time, PTAs 15 out of 16 the first time, and one of those scored a perfect score. Congratulations to those students, instructors and programs.

One item not reported on earlier is the academic master plan has a lot of overlap with different areas. Dr. Riobé and I are especially working closely on some of those in terms of really taking a look at the learning management system and how faculty members utilize that. Also some of our continuing education offerings and how they impact academic offerings or four credit offerings.

Trustee Daniels motioned to accept the report. Trustee Brown seconded. **The Motion Carried.**

14. **Vice President Student Affairs and Enrollment Management Report:** Chair Criswell called for the Vice President Student Affairs and Enrollment Management Report. Dr. Chris Meiers reported the following –

- Enrollment is still up. As of Monday, it is hovering about three 3% in total headcount FTE, about 2.3% student credit hours. New student enrollment is hovering around 10%, continuing to see growth at the high school locations. There is uptick at Pioneer Career Center and programs at United States Disciplinary Barracks at Fort Leavenworth.

The first week of school is a hectic week, it is intriguing to start seeing full retention numbers look like but more importantly focusing efforts on the second eight-week session and attracting more students. Eight-week sessions are a good opportunity to have conversations with others about finding specific courses that might fill a need or gap for students so they keep that momentum going into the spring semester.

The residence hall is still full. There are eight students officially on the waiting list and things are going really well. They have done a good effort in creating a welcoming environment and hitting their stride of creating that residential life experience for students.

Improving internal processes continues - like administering students because the more the College can work with students to get them into the classroom, the more successful they will be. The academic reinstatement process was automated using existing technology. The messaging to students is now automatic. In the first week this was done, a student submitted the form and they were reinstated and advised in less than 10 minutes.

A priority of student affairs and enrollment management was to increase engagement in terms of civic engagement. KCKCC has formally partnered in the All In Pledge, which is a democracy project ran by a civic group to increase voter participation and civic engagement on campus. It is a pledge the president had to make to say that the College is committed to this, will work with that group to develop best practice for voter engagement for our student population and community. A working group will be co-chaired by Ms. Andrica Wilcoxon, Director of Student Activities and Mr. Michael Torres, Director of Diversity, Inclusion and Multicultural Engagement.

Hosted the Kansas Jayhawk Community College Conference last month for their annual meeting.

Formally made our hire for the Director of Student Support for Progress - the Title III grant. Dr. Gena Ross is transitioning from her faculty role in College of Business to that role. We're very excited to have her and have had the first college-wide steering committee meeting. There are many things to do through that grant in terms of improving guided pathways, advising and development education that align and intertwine with everything.

The Upward Bound Summer Academy did their merit trip to Orlando, they all seemed to have a good time.

Trustee Daniels commented about the increase in enrollment.

Trustee Hoskins Sutton questioned the All In Campus Democracy Challenge – what kind of working group and how does that work with voter registration on campus? Dr. Meiers answered we're in the process of forming a working group that will do programming on campus. It is co-chaired by Ms. Andrica Wilcoxon and Mr. Michael Torres. They will work on a working group that does voter registration participation, making connections to local community and civic groups, get out and vote drives and registration tables at all the athletic events. They provide a lot of resources at the national level in promoting civic engagement and democratic practices with students in the community. We're looking forward to developing a working plan for this year, specifically going into the

general 2024 election that we'll be happy to report to the Board progress is made in college-wide planning efforts.

Trustee Hoskins Sutton inquired if the College is still a registered voter site through the Election Office and the College should keep that community connection. Dr. Meiers will check and integrate that back into the plans.

Trustee Ash motioned to accept the report. Trustee Daniels seconded the motion. **The Motion Carried.**

15. **Vice President Educational Innovation and Global Programming Report:** Chair Criswell called for the Vice President Educational Innovation and Global Programming report. Dr. Fabiola Riobé reported the following –

- Continuing education, adult education - ESL numbers are looking great. There are a total of 232 students enrolled across AM and PM programs and in Business English. For our GED program there are a total of 61 students and a lot more interest and students are coming in every day for information.

A Global Programming Committee was created to focus on International Education Week that will take place November 13th through 17th. Dr. Riobé shared a photo of the core committee, made-up of a diversity of people from faculty, staff and open to students. They have a huge list of great programming across the campus, open to the public, celebrating the rich cultural perspectives found on campus. Kudos to the committee, that will be exciting work.

Our high school partnership programs are looking extremely well. We've hired our new Assistant Director, Mr. Julius Brownlee, who's actually coming from the USD 500 school district, and he has been extremely instrumental in going out there, interfacing with only students but counselors across the school districts. There has been a rise in enrollment from last year, up 12% and our credit hours are up 25%. Those numbers are expected to continue to climb and celebrate what is being done on that front.

Workforce - We are committed to making sure that we're getting our community real workforce ready with the right competencies and skills. Our second cohort for the Industrial Maintenance Technician (IMT) program started. It is exciting to see that continuing into the second phase.

Online education – There are real collaborative efforts across the College to focus on how we are doing online, whether it's synchronous or asynchronous, making sure faculty, staff and students are engaged in understanding how we integrate the learning management system into our curriculum. And making sure that Learning Management system is seamless, coming from K12 space, being at the college and this is the type of technology that they're going to interface when they actually get into the real world. That is real instrumental work happening.

Shaun Pate graduated with his second Master's degree this past August in Library

Science. He is making sure he's staying up-to-date, not only with Learning Management Technology, but also being a key figure in how KCKCC supports our faculty on this campus. Kudos to the entire educational innovation team and global programming.

Dr. Mosier commented Dr. Riobé has really jumped in and really started off running. It can already be seen that one of the main purposes of this position was to pull together silos so the institution is more interactive and engaging in our programming no matter what it is. Great work.

Trustee Hoskins Sutton motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

16. Chief Marketing and Institutional Image Officer Report: Chair Criswell called for the Chief Marketing and Institutional Image Officer report. Ms. Kris Green reported the following –

- There has been great news coverage recently – a KC Star story and a Fox 4 News story about the downtown center. As Dr. Mosier mentioned, the new listing where KCKCC was ranked 3rd highest in the Kansas metro region.

The video starring Mary Ricketts, increase some engagement. Marketing sent that e-mail with Mary's video out to 12,017 alum that have good emails with us and 20% of them opened it. That is a phenomenal open rate for a cold e-mail. It is normally less than 10%. At least one donor increased their gift because of the campaign.

The new Centennial website launched. There is a URL, a much more detailed timeline and a lot more information there.

Marketing has been very busy getting ready for the September events. Sheryl will send the three birthday celebration invitations. They are in September at each of our locations for our Centennial birthday celebration. There will be cake, discussion with employees, discussion with students and giving away good swag for 100 years. The groundbreaking celebration is in September also.

Marketing has been really increasing our social media engagement. We have created those videos. Those videos are getting 88,000 views, impact and reach. And we are of course adding advertising to them so that Facebook shows them to everybody. That is a great investment.

Trustee Daniels motioned to accept the report. Trustee Brune seconded the motion. **The Motion Carried.**

17. Chief Financial Officer Report: Chair Criswell called for the Chief Financial Officer report. Dr. Shelley Kneuvean reported the following –

- The elevator information is not in the report this month because the information was not received until today. The plumbers and electrician are actively working on adding a sump pump and electrical work. That is going to be done by the end of this week. The elevator company will take two weeks on site for the work. They are looking at

the next two-to-three-month window to schedule the work. Some progress is happening.

Dr. Mosier noted a number of things about the downtown center already.

Due to the massive raining, three apartments in Centennial Hall flooded. We were able to identify a couple of problems on the downspouts on the back were designed in a way that they failed. The water was going from the roof up against the building. We are working with Christie Development and ConcoConstruction. They are taking responsibility so there shouldn't be expense to the College for this. They are going to redo all the downspouts, they are going to dig down and going to waterproof the bottom level. As a proactive measure, we cut out about 24 inches of the drywall that got a little bit wet because we didn't want any long-term problems from it, they're going to repair that. We had eight students impacted. We had them at a hotel for the first week of school at a suite so they still had a kitchenette, but they have been able to move back in over the weekend and we'll work with them to meet their schedules. Very grateful that they worked with us and that they were supportive of working with us on living in a hotel.

Police staffing - We continue to make great progress. We're down to two open positions with the officers for the sworn positions, and we had one that just graduated from the Academy, one we hired. We're trying to hire people that are already post certified, which means they can immediately go into our field training program. We're trying to entice those other officers from other places. We have another new officer that's beginning the Academy. Academy takes about four months and they're in field training for a couple two or three months so they're not really ready when they have to go through the academy for six or seven months but we're making great progress, which is great because from a hiring perspective it's been challenging. Every department is challenged with getting employees, particularly in public safety.

Trustee Brown motioned to accept the report. Trustee Ash seconded the motion. **The Motion Carried.**

18. Chief Human Resources Officer Report: Chair Criswell called for the Chief Human Resources Officer report. Ms. Christina McGee reported the following –

- One of the things that I'm really proud of we did this year the first time I believe ever at least coming out of human resources is our GLOW event and that was our Growth Learning Opportunity Workshops for employees. It was a 1/2 day professional development session. We had nine sessions and across those nine sessions, we had 60 participants. We received positive feedback so we want to continue to improve and grow that program.

Human Resources is seeking to become more active in how we recruit and engage community members or job seekers. This was the first month in launching a LinkedIn post for positions and highlighting our benefits, the positions that we have available.

For this month we have about 30 posts posted on the KCKCC LinkedIn page with regards to positions and benefits. There are some likes for positions. Applicants have applied to those positions based upon the posts. We've been working on different, new ways and how we can connect, share information about our openings that KCKCC is hiring. We condensed a one-page document to be more mobile into these printed cards. They advertise we're hiring, where you can apply online, there's a QR code where individuals can go directly to our hiring web page and on the back is information about highlighting some of the great benefits we have. Our intent is to use these cards at career fairs or when talking with individuals in our communities that we can share or if we hear individuals are looking for positions, we can share this card so they have quick access to our information.

Trustee Daniels questioned if the 10 full-time faculty openings and some part-time openings have impacted any particular classes, had to eliminate some classes or not be able to provide something because of those vacancies. Mr. Jerry Pope answered no classes have been eliminated.

Trustee Hoskins Sutton motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

19. Chief Information Officer Report: Chair Criswell called for the Chief Information Officer report. Mr. Peter Gabriel reported the following –

- The unwritten NextGen Identity Management (NIM) automation used for students. Once they complete their application and it is accepted, it creates their account. That automation then picks up and fills in everything else for their account they need, like their e-mail address. The project to migrate that from the old system to the new system is complete. It runs faster than twice as fast. The process used to run for two hours each time, it runs in less than 10 minutes but we have to wait on other systems to do it so at least every hour at this point.

Information Services updated the Wi-Fi service set identifier (SSID). There used to be a separate one for students and one for employees. Those are combined into one called KCKCC Wi-Fi. The guest portal was updated and is less confusing. It is a terms of use page with an acceptance button, so that makes it a lot easier for the guests to get on our Wi-Fi.

Information Services has checked out nearly 200 laptops to students this semester. We have a few more that we can get to the point to be able to check them out after fixing a keyboard or mouse. We are getting those parts in to get those replaced so we can hand out a few more.

Media Services replaced over 50 of the teaching stations. Those stations in the classroom are replaced first then the classrooms and the student machines.

We should have probably 10 to 15 more laptops to check out once we receive the parts. Should be pretty quick to fix those. If we have some students on the second

eight-week classes that need a device, we should have some available for them.

Trustee Brune motioned to accept the report. Trustee Brown seconded the motion. **The Motion Carried.**

20. **Unfinished Business:** Chair Criswell invited Mr. Peter Gabriel, Chief Information Officer, to present the Information Technology Master Plan. Mr. Gabriel reported the following –

- The plan was in draft form last month at the meeting. There have been some small changes referring to what Dr. Balog mentioned earlier, working with Ellucian. We are going back, we're going to scan our colleague environment, go through the environment, find out what we're using, what we're not using, based on what we're licensed for and data clean up to move projects forward and better utilize the systems we have. Connecting the leasing system with a third party that we can pull data from so we can get that data into our colleague system so better-informed decisions can be made.

This is KCKCC's first technology plan. It is definitely a step in the right direction.

Chair Criswell commented we must be vigilant about this. The key is to keep developing, keep learning, stay up with the technology. Go to some conferences and learn what your peers know and just keep moving us forward. If we stop for a minute, technology affects everything. Your sense of urgency is appreciated and wanted to encourage you to keep driving forward.

Trustee Daniels mentioned it was a very comprehensive plan.

Trustee Daniels motioned to approve the technology plan. Trustee Brown seconded the motion. **The Motion Carried.**

21. **New Business:** Chair Criswell invited Dr. Greg Mosier, President, to present the three Alcohol Resolutions. Dr. Mosier presented the following –

- Several events are coming up that require a resolution for the consumption of alcoholic liquor in accordance to K.S.A. 41-719. Dr. Mosier read the resolution preface one time for all and mentioned each event separately.
 - Dr. Mosier read the resolution for the Friends of Yates, the Chief Executive Officer Appreciation Banquet, on Friday, September 22, 2023, from 4:00 p.m. to 10:00 p.m. in the large conference room at the Thomas R. Burke Technical Education Center. Dr. Mosier requested approval of the resolution. Trustee Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**
 - Dr. Mosier read the resolution for the art reception entitled *The Art of the Athlete Exhibit*, on Tuesday, August 29th, 2023, from 4:30 p.m. to 7:00 p.m. at the KCKCC Art Gallery. Trustee Brown made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

- Dr. Mosier read the resolution for the art reception for *Lost and Found*, on Tuesday, September 26th, 2023, from 4:30 p.m. to 7:00 p.m. at the KCKCC Art Gallery. Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

22. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Trustee Ash made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting adjourned at 8:56 p.m.

ATTEST:

Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier



Mission Statement: Inspire individuals & enrich our community one student at a time.



Vision Statement: Be a national leader in academic excellence & partner of choice in the communities we serve.

**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
Tuesday, August 22, 2023 – 4:45 P.M.**

CONSENT AGENDA – Item A1
Meeting Minutes

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 4:48 p.m. in Upper Jewell Lounge at KCKCC-Main Campus and in the KCKCC Zoom meeting platform on Tuesday, August 22, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Executive Session(s):** Chair Criswell announced there will be one (1) executive session to discuss personnel matters of non-elected personnel for a 5-minute duration with possible action to follow in open session. All action would take place in Upper Jewell Lounge and in the virtual meeting room. Chair Criswell called for a motion to enter the executive session. Trustee Brown made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was allowed time to travel to the executive session meeting room at 4:49 p.m.

They were joined by Dr. Greg Mosier, President, Mr. Greg Goheen, College Attorney, and Dr. Scott Balog, Executive Vice President.

The Board entered the executive session in Room 3397 and in the virtual meeting room at 4:52 p.m. The Board ended the executive session at 4:57 p.m.

The Board was allowed time to travel to Upper Jewell Lounge.

At 5:02 p.m., Chair Criswell returned the meeting to open session and announced there was no action for the executive session.

4. **Adjournment:** Chair Criswell called for a motion to adjourn the meeting. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:02 p.m.

ATTEST:

Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier



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**KANSAS CITY KANSAS COMMUNITY COLLEGE
Board of Trustees Special Meeting
FY2024 Budget Hearing
Tuesday, August 29, 2023 – 4:00 P.M.**

CONSENT AGENDA – Item A2
Meeting Minutes

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 4:02 p.m. in the KCKCC Zoom meeting platform on Tuesday, August 29, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Executive Session(s):** Chair Criswell announced there will be two (2) executive sessions with the first executive session to discuss personnel matters of nonelected personnel for a 10-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room.

Chair Criswell called for a motion to amend the agenda to make the second executive session originally planned for 10-minutes to 5-minutes. Trustee Brune made the motion. Trustee Ash seconded the motion. **The Motion Carried.**

Chair Criswell called for a motion for the first executive session to discuss personnel matters of non-elected personnel for a 10-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room. Trustee Daniels made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was virtually moved to the executive session meeting room at 4:08 p.m.

They were joined by Dr. Greg Mosier, President, Dr. Scott Balog, Executive Vice President, and Mr. Greg Goheen, College Attorney.

The Board ended the first executive session at 4:18 p.m.

Returning to open session, Chair Criswell called for a motion to enter the second executive session for the preliminary discussion of the acquisition of real property for a 5-minute duration with possible action to follow in open session. All action would take place in the virtual meeting room. Vice Chair Isnard made the motion. Trustee Brune seconded the motion. **The Motion Carried.**

The Board was virtually moved to the executive session meeting room at 4:22 p.m. for the second executive session. The Board ended the second executive session at 4:26 p.m.

Returning to open session, Chair Criswell announced for the first executive session there is no action. For the second executive session, Chair Criswell called for a motion to approve the land purchase agreement for the Unified Government (UG) downtown property. Vice Chair Isnard made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

4. **Adjournment:** Chair Criswell called for a motion to adjourn the special meeting. Trustee Brune made the motion. Trustee Daniels seconded the motion. **The Motion Carried.**

The meeting adjourned at 4:28 p.m.

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Budget Hearing

1. **Call to Order:** Chairwoman Evelyn Criswell called the meeting to order at 4:28 p.m. in the KCKCC Zoom meeting platform on Tuesday, August 29, 2023.
2. **Roll Call:** Trustees present were Chairwoman Evelyn Criswell, Vice Chair Brad Isnard, Mr. Don Ash, Ms. Rosalyn Brown, Ms. Pat Brune, Dr. Ray Daniels and Ms. Linda Hoskins Sutton.
3. **Audience to Patrons and Petitioners:** Chair Criswell invited patrons or petitioners to address the Board. There were no patrons or petitioners online.
4. **Approval of the 2023-2024 Budget:** Chair Criswell invited Dr. Greg Mosier, President, to present the Proposed Budget Revisions. Dr. Mosier presented the following –
 - Dr. Mosier announced he will start where the meeting left off on August 22nd to continue the conversation of this big decision as education is so important. An educational institution truly is a different entity than a public government or other

entity because of the value, the economic development and economic growth it brings a community. It is an investment in our future and the future of Wyandotte County.

Dr. Mosier share the slide with four different mill levy options explaining the decision was made to not take action on the mill levy during that meeting but to continue the discussion.

At the Board's request, administration reviewed from the current one mill reduction, which is about \$2 million, what it would look like cutting an additional half a mill, which is about \$1 million, and cutting another full mill, which would be about \$2 million for a total of about \$4 million.

One of the other factors to consider is this is not the only reduction that is being looked for FY24 with the reduction of the motor vehicle tax and the State tiered and non-tiered funding, it is almost adding another \$1 million to these numbers.

The very next day after the August 22nd Board meeting, Cabinet came together and started having the discussion on how to approach looking at additional reductions to operations, keeping our mission and vision truly at the heart of the discussion - considering reductions in different areas while focusing on the present and the future. The College has a task to serve today's students and community the best that can be done, without losing sight of the responsibility to help plan for the future of KCKCC as we move into these next 100 years and what puts the institution in the best position to be successful so the students and community can be successful.

Other considerations are the reality of inflation and the Consumer Price Index (CPI) has gone up 17% yet the College budget has only gone up 7.3% in the last three years. Dr. Mosier showed the breakdown by year on the CPI with the cumulative amount being a 17% increase. The College budget has not expanded greatly over the course of time. The budget actually decreased in 2021 due to COVID and the decrease in enrollment thus the decrease in State funding allocation, especially tiered, non-tiered and other revenues. In 2022, the budget only went up 2.5%. In total, still being behind minus 2% from 2020 - yet, the CPI has gone up 15.9% with a significant difference of 13%. In 2023, the CPI and inflation did pull back and with the valuation set by the State it went up 9.3%, but the total is still down about 10% on based on inflation.

Dr. Mosier mentioned planning for the future and shared a 10-year forecast of totals if the mill levy remained flat then with reductions of the mill by 1, 1.5 or 2 mills over 10 years – it would be minus \$20 million, minus \$30 million or minus \$40 million in revenue over that time period.

Administration broke down the amounts into 0.5 mill increments and listed area reductions across the institution from the operational side to the instructional side

and the support side. If those reductions are added to the other reductions from the vehicle revenues, tiered and non-tiered the total decrease in these types of revenues would be about \$4 million.

Dr. Mosier continued with additional information at reducing another 0.5 mill. This was difficult to get to with some of the bigger items being strategic asks, which is the fund to help upgrade areas of the institution and classrooms, reduction to capital outlay, the learning spaces, travel and supplies. The cuts have an impact on our students and their experiences with cutting supplies, materials and travel. It does decrease the student experience while at KCKCC, which decreases learning opportunities.

If reduced another full mill, the total reduction would be \$5 million to the institution.

One of the things the institution is trying to do is play catch up as the College has not had money to invest heavily in programs and new programs. Dr. Mosier shared a list of area employers that KCKCC is trying to meet their workforce needs. As KCKCC meets their workforce needs that equals student success. Taking individuals from our community - right now a little under 60% of our enrollment comes from Wyandotte County - and prepare them to get jobs in these companies and others making \$50,000 to \$75,000 a year as a base income and making over \$100,000 a year with overtime. This is a great way to serve our students and our community by putting them in the position to come from poverty into prosperity and making six figures over the course of one or two years.

KCKCC is also looking at starting a new program - the high voltage program. It will cost between \$1.5 and \$2 million to get that program launched. Our students and our community members will have the opportunity to make \$50,000 to 70,000 dollars a year. This is based on programs and equipment but is focused on students and their opportunity to better their lives through education and through opportunities, and obtaining and maintaining high-wage, high-demand career opportunities.

KCKCC has a one semester Industrial Maintenance Technician (IMT) program where students can make \$50,000 to \$60,000 a year on their base income and \$100,000 a year with overtime. With the new programs the College is going to add in advance manufacturing and construction, earning those same types of dollars it is not only student success, it is community success by adding upwards of \$5 million annually to the Wyandotte County economy. It is raising the lives of our students and our graduates and, from the tax perspective, KCKCC creates taxpayers. As KCKCC creates student success, the College lessens the burden of our local taxpayers by creating more taxpayers.

Regarding long-range planning, the institution created the master facility plan which will be presented to the Board of Trustees at the September meeting at 9:00 a.m. This

is a 15-, 20-, 25- year plan. Not all of the items need to be done, but some of the things where we can best provide good educational and learning opportunities for our students and student success that we would want to implement are Early College, Jewell Learning Commons, New Community Education Center and Student Union. Dr. Mosier explained the economic impact to the County and the students. Dr. Mosier explained the cost for these top four items is about \$40 million and the total of another mill reduction is about \$40 million. This could be a potential loss in the ability to move this forward for our students and for our community.

Dr. Mosier continued that the College is a good steward of the taxpayers of the community and emphasized KCKCC is the lowest mill rate of all taxing entities. Dr. Mosier explained a mill does not equal a mill. One mill brings KCKCC about \$2 million so one mill is 2% of the budget. For the Unified Government (UG), one mill equals about \$1.93 million so one mill to the UG is only 0.42% of their budget. For USD 500, one mill equals about \$1.07 million so one mill to USD 500 is about 0.30% of their budget.

In comparison, for every mill KCKCC would cut, to be equivalent UG would need to cut 5.64 mills and USD 500 would need to cut 6.8 mills without matched funds or more realistically, 3.64 mills with the matching money from the State. A mill is not a mill is not a mill is the point. KCKCC takes a lot larger percentage out of our budget than all the other organizations around because they have a higher number of mills to start with.

Administration looked at our mission, our vision, what we are trying to accomplish and do the most good for current students and for the future of Wyandotte County. It is important to focus on the socioeconomic status of our citizens in Wyandotte County. KCKCC has done a lot of great work but there is a lot of great work to do.

- Dr. Mosier invited Dr. Shelley Kneuvean, Chief Financial Officer, to present the Revised FY2024 Budget Recommendations. Dr. Kneuvean presented the following –

Dr. Kneuvean shared a slide with the totals of the revenues based on what was proposed - the 1 mill reduction, 1.5 mill reduction or 2 mill reduction. With what was proposed, in addition to the motor vehicles and the State aid Senate Bill 155 decreases, that is nearly \$1 million so the additional one mill reduction was another \$2 million for a total of \$3 million is the net effect of option one. With the additional 0.5 mill reduction on top of what was proposed, that is about another \$1 million reduction. Then if another 0.5 mill reduction is added on for a full 2 mill reduction, it is about another \$1 million, with that full impact of \$3 million. That is in addition to the almost \$1 million in motor vehicles taxes and the State aid reduction.

Dr. Kneuvean continued with a slide of proposals. She explained the process of the President's Cabinet members reviewed their areas, past spending trends and strategic

reductions to try to minimize the impact on students but these proposed changes will impact students. President's Cabinet also considered our mission, our vision, our strategic plan to put forth the best recommendations.

Dr. Kneuvean shared the different categories of natural classifications: salaries and benefits, contractual services, supplies, and functional classifications: physical plant like facilities, academic services, student services. Dr. Kneuvean highlighted some examples included in these numbers like reduction in salaries; contractual services for the theater department, the Social Science department, electronic books for the library; supplies and other operating expenses including training of our employees and travel of our students for athletics, debate and exercise science; supplies for automotive technology and instruments. The examples included areas in academics and student services.

One of the bigger areas for reductions is repairs and maintenance to plant which is \$535,183. This includes updating classrooms, the parking lot, the parking lot light replacement, fleet vehicles, Police department vehicles, classroom furniture.

The final item is reducing strategic opportunities by \$250,000. These are important projects that are one-time expenses. These items would be reprioritized and include scoreboard and game tables for the Field House and refreshing the financial aid office and business office that are student facing.

Additional reductions in contractual services would be a variety of small reductions across relatively small budgets that would impact across the board a lot of departments. Additional reductions would include supplies and operating expenses in the academic area across a lot of programs, training in facilities personnel, travel in the military center, the student housing staff. Some savings could be achieved in utilities – while a 3% increase is being forecasted based on actual costs and trends.

Additional capital repairs and maintenance to plant would be a reduction to the learning spaces budget again - to do some modest improvements in some classrooms more focused on furniture without extensive renovation work that needs to be done. Throughout all the departments, identified reductions to capital outlay include purchasing equipment, replacement items that are capital throughout all the departments, the construction budget for facilities in terms of construction and renovations.

Continuing with strategic opportunities, those items would go through an internal process to be reprioritized.

A reduction to the contingency fund would help achieve that cumulative impact.

This was a process that the team took very seriously and tried to identify those areas where we could continue to achieve our mission and yet make some reductions. And although there are things the institution would not be able to do in the coming year, trying to make sure the College stayed true to the core business of providing education.

Overall, that gives the funding reductions that we would need. This is a summary, and we would look for direction from the Board.

Dr. Kneuvean shared a breakdown of the totals per mill reduction. The proposed budget had included a 1.0 mill reduction of \$1.965 million. A 1.5 mill reduction would be an additional \$982,000 for a total of \$2.948 million and a 2.0 mill reduction would be an additional \$1.965 million for a total impact of \$3,931,730. That is in addition to the motor vehicle and the State aid reduction up close to \$1 million.

Dr. Kneuvean asked for questions from the Board. Dr. Mosier thanked Dr. Kneuvean and turned the meeting back over to Chair Criswell.

Vice Chair Isnard requested the slide with the amounts.

Trustee Ash asked for clarification if what has been proposed does not tap into any of the reserves. Dr. Mosier confirmed that is correct and taking the strategy to cut back on current operational spending, and still save for the future of the college.

Trustee Linda Hoskins Sutton commented there was confusion about the assessment received in the mail as much as it went up she did not think it would affect the budget this much. Trustee Hoskins Sutton is against cutting anything for the students. Also, people do not understand how the College can be building and making cuts. Trustee Hoskins Sutton understands what the people are saying since the community does not always see what is received from the community college compared to District 500 and the UG. KCKCC must do what can be done to serve the community. Someone mentioned to her how the College taxes the community and now the College priced the facility rentals to where the community cannot really rent the facilities or come on campus so the community feels unwanted. The Board and the administration must make the community feel welcome.

Dr. Mosier appreciated Trustee Hoskins Sutton's comments and reconfirmed the process for community members, groups or organizations to use the facilities has not changed. It was in place long before Dr. Mosier arrived and that process is continuing to be followed. If someone submits a waiver, it is reviewed and most of the time it is waived unless it is a for-profit function.

Trustee Hoskins Sutton commented that is not the experience she has heard.

Trustee Daniels motioned to approve the budget presented at the last Board meeting which was a 1.0 mill reduction. Trustee Daniels noted the good comments shared at the

last Board meeting and mentioned he has been in the community long enough to know the dire straits people are in. The bottom line is KCKCC is an educational institution and our role is to provide the very best education to our community.

The Board just passed an ambitious strategic plan which will cost money; the Board just passed a technology plan which the Board all said is extremely important to moving our students forward in this world; and the facilities plan is sitting out there. Trustee Daniels is reluctant to do anything that begins to take resources away from the teachers, staff and students. Trustee Daniels understands how hard this is but the reality is to uphold the mission is to provide the best quality education. The proposal made at the last Board meeting of one mill reduction is the right one.

Chair Criswell clarified the mill recommended by Trustee Daniels is the one mill reduction at 26.375. Trustee Daniels confirmed that is correct.

Trustee Brune seconded the motion. Trustee Brune commented she spent a lot of time reviewing what was heard at the open session and what was heard the most was state revenue neutral. That cannot in good conscience be done to this college budget and still provide the service to the community that it is designed to provide. The one mill reduction leaves KCKCC in a position, out of all the taxing entities, to be able to say the College was the one that reduced. The reason to do it is because this is the College's effort at showing the community KCKCC wants to move forward, KCKCC adds almost \$2 value for every dollar given, KCKCC educates students to become \$100,000 taxpayers, but KCKCC is also listening to the community and understands that tax burdens right now are tough. Trustee Brune seconded the adoption of option one.

Chair Criswell called for other comments or questions.

Trustee Hoskins Sutton commented to the community in light of what was mentioned as cuts that would hurt the students, those cuts should not happen. The students should not bear the brunt of what is happening. For that reason, Trustee Hoskins Sutton agreed with what was proposed last week.

Chair Criswell clarified Trustee Hoskins Sutton is referring to option one, one mill reduction at 26.375. Trustee, Hoskins Sutton confirmed that is correct.

Trustee Brune thanked the staff for bringing these other options on such short notice as it was hard work. Trustee Daniels agreed and gave thanks to the staff for a well-done job.

Vice Chair Isnard agreed with Trustee Brune and the takeaway from the last meeting was that there is still a lot of work to do when it comes to the community engagement piece, telling our story and what the return on that investment means. In looking forward to the future, new Board members will join and some will depart. Vice Chair Isnard appreciated the extra work to provide the options. The 1.5 or 2 mill reductions are too drastic of a

change to the budget with the increased costs that have already been committed to. With some of the comments heard at the last meeting, there was confusion between this budget discussion and the downtown campus. Vice Chair Isnard hopes the community understands the College is not increasing their tax rate to pay for the downtown campus. The College has already set aside money for years for that project and fundraised the majority of it. Vice Chair Isnard wants to help decouple those two issues and continue messaging around that so people understand better.

Chair Criswell called for other comments or questions.

Trustee Ash echoed the sentiment to Dr. Mosier and Dr. Kneuvean for all the work in bringing these options. There are really hard parts about all of this. Trustee Ash will probably vote No on the motion due to favoring another 0.5 mill reduction but he will fully support however the motion passes. Trustee Ash is not interested in cutting things out or stopping the train from moving but maybe slowing it down a little bit. Trustee Ash thanked everyone for the hard work in providing these options and thanked everyone for the good, robust discussion about it.

Trustee Hoskins Sutton agreed with Trustee Ash to keep things moving option one is the way to go, but she still does not agree with it, she does not want things cut to students.

Dr. Mosier added clarity that there have been no reductions in option one, that was how the budget was created at that dollar amount. The additional cuts would come under option two and three.

Trustee Hoskins Sutton understands that.

Chair Criswell called for other comments and questions.

Dr. Greg Mosier thanked the staff for all the work in putting this together. There was a significant amount of time taken by everyone on President's Cabinet and reaching out to Deans for information. Dr. Mosier appreciates all the hard work and efforts along with this good conversation.

Chair Criswell announced the Board had received a motion from Trustee Daniels for option one at one mill at 26.375 and received a second from Trustee Brune. Six Trustees voted yes; Trustee Ash voted no. **The Motion Carried.**

Chair Criswell called for the Board approval of the revised FY 2024 budget. Trustee Brune made the motion. Trustee Brown seconded the motion. **The Motion Carried.**

Chair Criswell thanked everyone and noted it takes time and effort which she saw a tremendous amount of, not only on the part of the President, the Cabinet, faculty and staff, but also as Board members. Everyone taking it seriously is appreciated. Chair Criswell gave

appreciation to everyone listening and respecting each other, and helping to cut through and clarify what it is that is needed to be done. It is okay that everyone does not agree about the same thing. It is the Board's job to have these discussions. Chair Criswell gave appreciation to all because it is important to have these discussions and make these decisions. Chair Criswell gave thanks for everyone's time.

5. **Adjournment:** Trustee Daniels motioned to adjourn the meeting. Trustee Brune seconded the motion. **The Motion Carried.**

The meeting adjourned at 5:22 p.m.

ATTEST:

Chairperson, Ms. Evelyn Criswell

Secretary, Dr. Greg Mosier

Recommendations for Payment

CONSENT AGENDA – Item B

September 19, 2023

- 1) Approval in the amount of **\$209,000.00** to **Aidex Corporation** for mechatronics trainer for the AET program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant: Equip Capitalized over \$5,000.
- 2) Approval in the amount of **\$36,102.56** to **Airgas USA LLC** for welding equipment for the AET program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant: Equipment Capitalized over \$5,000.
- 3) Approval in the amount of **\$267,923.42** to **Future Trek** for 3-phase motor controls / troubleshooting trainers (14) and estimated shipping for the AET program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant: Equip Capitalized over \$5,000.
- 4) Approval in the amount of **\$100,848.70** to **American Digital Security LLC** for equipment and installation for Centennial Hall lock system. Requested by Shelley Kneuvean. Funding Source – Student Housing: Construction.
- 5) Approval in the amount of **\$25,990.00** to **Blacktop Paving Maintenance Inc** for Math building concrete work. Requested by Shelley Kneuvean. Funding Source – Capital Outlay: Parking Lots and Sidewalks.
- 6) Approval in the amount of **\$77,543.40** to **Lenovo Inc** replacement laptops. Requested by Peter Gabriel. Funding Source – Computer Equipment: Non-Capitalized.

August bills totaling **\$3,766,464.90** includes VISA bills totaling **\$157,516.82**.

Items for Ratification

CONSENT AGENDA – Item C

September 19, 2023

1. **\$19,051.85** to **Proquest LLC** for streaming media in Library. Requested by Jerry Pope. Funding Source – Library: Computer Variable Costs.
2. **\$10,800.00** to **Lenovo Inc** Notebook ThinkPads for Online Education and Marketing. Requested by Peter Gabriel. Funding Source - Information Service: Computer Equip: Non-Capitalized.
3. **\$11,536.00** to **Delta Innovative Services Inc** for Math building roof repair. Requested by Shelley Kneuvean. Funding Source – Capital Outlay: Repair and Remodel.
4. **\$23,789.16** to **Servicemaster DSI** for water mitigation services for student housing. Requested by Shelley Kneuvean. Funding Source – Main Campus Contracted Svcs: Contractual Services.
5. **\$11,927.72** to **BSN Sport** for Volleyball team attire. Requested by Chris Meiers. Funding Source – Volleyball: Supplies & Expense.
6. **\$11,888.66** to **Paul Vielhauer Plumbing Inc** for sewer and water for the North 56th construction project. Requested by Jerry Pope. Funding Source – Const Tech: TEC Agency.
7. **\$10,500.00** to **M-pact Music Productions LLC** for the M-pact Festival for the music program. Final payment. Requested by Jerry Pope. Funding Source – Choral: Contractual Expense.
8. **\$11,314.16** to **Kansas Lawn and Garden** for the August 2023 monthly installment. Requested by Shelley Kneuvean. Funding Source – Grounds: Contractual Expense.
9. **\$10,025.52** to **Logic Inc.** for Vision Systems Quality Control Systems for the AET Program at TEC. Requested by Shelley Kneuvean. Funding Source – AET Grant.
10. **\$13,695.75** to **Keyence** for Vision Systems Quality Control Systems for the AET Program at TEC. Requested by Shelley Kneuvean. Funding source – AET Grant.



HUMAN RESOURCES - PERSONNEL ITEMS

CONSENT AGENDA – Item D

September 19, 2023

SEPARATION INFORMATION

ACTION	NAME	JOB TITLE	DEPT	DIVISION	EFF. DATE
Resignation	Burkett, Sean	Director of Employee Relations	Human Resources	Human Resources	09/15/2023
Resignation	Goudeau, Cynthia	Director of Assessment	Academic Support and Assessment	Academic Affairs	10/06/2023
Resignation	Griffin, Matthew	Part-Time Officer	College Police	Financial & Facility Services	09/19/2023
Retirement	Shrader, Gary	Head Coach- Golf	Athletics	Student Affairs and Enrollment Management	06/30/2024
Separation	Kimbrough, Kimberly	Part-Time GED Instructor	Adult and Continuing Education	Educational Innovation and Global Programming	08/23/2023
Separation	Scott, Tyler	Athletics and Activities Media Specialist II	Marketing	Marketing and Institutional Image	08/22/2023

STIPEND

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
Additional Duties	Alfonso, Lulio	Interim Director of Facility Services	Facility Services	Financial and Facility Services	08/11/2023	\$966.26 per month

RECOMMENDATIONS / APPROVALS

ACTION	NAME	JOB TITLE	DEPT	DIV	DATE	SALARY
New Hire	Gahagan, Grant	Instructor	Welding Technology	Academic Affairs	09/01/2023	\$46,012.61 annually
New Hire	Gruber, Joy	Executive Assistant/HR Specialist	Human Resources	Human Resources	09/25/2023	\$52,000 annually
New Hire	Hatch, Dr. DeAnna	Adjunct	Chemistry	Academic Affairs	08/21/2023	\$970.32 per credit hour
New Hire	Nettles, Dr. Stephen	Director	Institutional Effectiveness	Executive Vice President	10/01/2023	\$110,000 annually
New Hire	Wenson, Amiee	Director of Budget and Planning	Financial Services	Financial & Facility Services	09/05/2023	\$86,038 annually

Salary Adjustment	Baker, Bobby	Part-Time Bus Driver	Athletics	Student Affairs and Enrollment Management	08/28/2023	\$20.00 per hour
Salary Adjustment	Roberts, Lloyd	Part-Time Bus Driver	Athletics	Student Affairs and Enrollment Management	08/28/2023	\$20.00 per hour
Transfer	Klise, Kimberly	Administrative Assistant to the Dean	Career and Technical Education	Academic Affairs	08/21/2023	No salary change
Transfer	Patel, Meghna	Professor	Respiratory Therapy	Academic Affairs	06/29/2023	\$92,826.88 annually*

Action Definitions

- **New Hire**- an individual who enters their first employment relationship with the College.
- **Rehire** – an individual that reenters into an employment relationship with the College.
- **Transfer** - a staff transfer to another position that does not result in an increase to a higher job grade. A faculty transfer is from the 182 to 212 designation and vice versa.
- **Promotion**- is the advancement of a staff's grade or increase to their salary.
- **Retirement**- a formal way an employee voluntarily ends their employment.as indicated on their separation notice.
- **Reassignment**- a change to an employee's current position. It may result in movement within the same organizational unit or another unit, a change in duties, work location, days of work, salary, or hours of work.
- **Resignation**- a formal way an employee voluntarily ends their employment.
- **Separation**- a formal way an employee is involuntarily ending their employment.
- **Interim** - An employee filling a vacant position on a temporary basis until a competitive search process is completed.
- **Additional Position** – an additional position that is given to someone that is actively employed at the college.
- **Non-Renew** – a Professional Employee's contract will not be renewed at the end of their term.
- **Master Contract** - Completion of degree changing the faculty member's class on the contract.
- **Back Pay** – the difference between what the College paid an employee and the actual amount owed to the employee.

Kansas City Kansas Community College
Board of Trustees Monthly Report
Scott Balog, Ed.D.
Executive Vice President

September 19, 2023

The Executive Vice President's Office presents its monthly update to Kansas City Kansas Community College's Board of Trustees, centered on institution strategy, partnerships and operations.

Strategy

During its annual retreat earlier this year, President Mosier and the College's Cabinet identified the following priority initiatives that support the institution's *Future-Ready* vision and position KCKCC to rapidly respond to the needs of the community, employers and our students.

Reducing Enrollment Friction

An area of focus in the College's Strategic Enrollment Management plan, KCKCC is redesigning its enrollment processes for students, from application through completion, to create a frictionless experience. Increased employer partnerships and growth in the number of students enrolling in short-term credential programs require the College provide seamless pathways with easy to navigate on and off-ramps for students interested in quickly acquiring marketable, workforce skills. A lifelong learning partner for our students, convenient and streamlined enrollment processes are central to our service.

Rapid Product Development

A partner of choice for employers in our region, KCKCC is expediting the development of programs to meet employer demand. Meeting companies where they are and operating at the speed of business is a primary focus of the College. Shortening the time it takes from initial conversation to agreement execution and program start is critical for companies who need talent and/or to grow the capacity of their existing workforce.

Data Innovation

To be a data-informed institution requires a sophisticated data strategy and approach to data governance and use and robust infrastructure. The hiring of Dr. Stephen Nettles, KCKCC's new Director of Institutional Effectiveness advances the College's capacity in using data to inform decision-making, our program portfolio, services and operations. With over 25 years of experience in various education settings, including K12, community colleges, for-profit independent institutions and public research universities, Dr. Nettles brings experience and domain expertise that catapults the College forward in its use of data across the enterprise. His first day on campus will be October 2.

Partnerships

KCKCC was recently selected as one of 27 partner colleges to collaborate with the University of Kansas' Institute for Sustainable Engineering to support its Environmental Applied Refrigerant Technology Hub (EARTH) initiative and National Science Foundation funding proposal.

EARTH's vision is to create sustainable, accessible and equitable refrigeration and air conditioning innovations that improve the quality of life for all, address current and future environmental challenges, build a culture of inclusion and secure U.S. leadership in workforce development and manufacturing. KCKCC will serve as an EARTH education and training partner for technicians in the use of newly developed refrigerants, equipment and related technologies.

KCKCC was one of five institutions to celebrate the graduation of residents at the United States Disciplinary Barracks at Fort Leavenworth on August 31. President Mosier, along with other College leaders attended the commencement ceremony where we recognized 10 of our newest graduates in AA, AS and AAS degree programs. Several KCKCC alumni received advanced degrees from Upper Iowa University, Missouri Western State University and Adams State University. Nations University also recognized its graduates at the ceremony.

On September 6, KCKCC executives and faculty met with Joseph Macklin, a Grammy-nominated music producer and Wyandotte County native to explore partnership opportunities in audio production and engineering benefitting the College's students and students at area schools. A partnership will include the mapping of skills, competencies and learning outcomes between KCKCC's audio engineering program and Macklin's DISTRKCT IS Foundation, institute and studio that leads to degrees and careers in audio engineering. The partnership will also feature applied learning opportunities for students in audio production commissioned by Macklin's studio and clients.

Operations and Execution

Last week, the EVP's office facilitated the President's Executive Cabinet (PEC) meeting, its first meeting of the academic year. The PEC aligns the Cabinet with other employee groups on campus to discuss a range of innovative solutions and approaches to advance College operations and performance.

Over the next several months, the EVP's office will review the composition, function and performance of College-wide committees and councils, including the PEC to boost productivity and ensure their alignment with the College's strategic priorities and goals.

September 2023 Board of Trustees Report
Vice President of Academic Affairs

September Highlights

- The KCKCC Assessment Team hosted the biannual Assessment Day event on August 8, 2023. Overall, approximately 132 faculty, staff, and administrators attended the virtual event.
- The Center for Teaching Excellence collaborated with several offices across campus to provide professional development sessions during Welcome Week. The variety of sessions demonstrate the institutional support of the strategic plan and commitment to evidence-based, high-impact, learner-centered instruction. There was strong participant support.
- On September 27 and 28 at 6 pm, the Music Department will perform the West Wyandotte Library Jazz Concerts. These are free concerts and open to the public; however, reservations are required through the library.
- New Exhibit for Hispanic Heritage Month “Lost and Found” On Display September 11 – October 22. KCKCC Art Gallery has partnered with the Migrating Assembly for Stories and Art, M.A.S.A., to put on this exhibit.
- The Division of Health Professions is hosting monthly lunch and learn sessions. Division personnel are invited to attend via Teams over the lunch hour (BYOL-bring your own lunch) to learn about a new topic or technology.
- The PTA program hosted the Commission on Accreditation in Physical Therapy Education (CAPTE) for the reaccreditation site visit September 10-13, 2023.
- A Spring 2023 graduate of the PTA program earned a perfect score of 800 on the NPTE national board exam. For 2023, 0.6% of test takers achieved this score!
- Three full time instructors in the Division of Math, Science, Business, and Technology cleaned the adjunct office and rearranged the room, had brand new computers installed with Zoom capability at all the workstations, added some division specific "art", added a sitting area with a few chairs and a small table, added a coffee area with the pre-existing microwave and a Keurig that includes snacks, making this lounge much more inviting and user friendly for the adjuncts in the division.
- Dr. Jelena Ozegovic’s effort to pioneer and perfect KCKCC’s multiple modality format continues with growing success.
- The Social and Behavioral Sciences & Public Services division plans once again this year to engage in several social/civic helping projects. The first one, presented to the division by Psychology Professor Heidi English, is a Donation Drive entitled “Heidi’s Blue’s Kitchen Cabinet.”
- On Friday, August 25, 2023, Economics Professor Dr. Andres Cantillo received his naturalization certificate. As Dr. Cantillo put it, “This means I am now an American citizen and no more a green card holder.” Congratulations Dr. Cantillo!

September 2023 Board of Trustees Report
Vice President of Academic Affairs

Academic Support and Assessment – Dean Cecelia Brewer

Office of Assessment: Dr. Cynthia Goudeau, Director

The KCKCC Assessment Team hosted the biannual Assessment Day event on August 8, 2023. A variety of topics related to assessment, program review, and general education were covered by academic and co-curricular practitioners. Specifically, sessions were hosted on program review, comprehensive exams, and common assignments. The academic and co-curricular coordinators were provided with Taskstream updates. A session focused on the pilot for course-level assessment was also held. Overall, approximately 132 faculty, staff, and administrators attended the virtual event.

Honors/PTK/Undergraduate Research: Dr. Stacy Tucker, Director

During the Back to School Bash on Wednesday, August 30, 2023, Phi Theta Kappa (PTK) handed out recruitment information to students to become members or provisional members. This year the chapter handed out 135 tote bags that contained a flyer with the PTK member meeting dates for the semester. All PTK meetings are open to all students which means some students are full members while some students are working to get the GPA needed to become a full member. Future events will include hosting the PTK Heartland Region Fall conference at KCKCC September 29-October 1, 2023, and Pink Ribbon Day on October 17, 2023.



Center of Teaching Excellence: Tom Grady, Director

The Center for Teaching Excellence collaborated with several offices across campus to provide professional development sessions during Welcome Week. The variety of sessions demonstrate the institutional support of the strategic plan and commitment to evidence-based, high-impact, learner-centered instruction. The sessions are listed below: (N = number of attendees).

September 2023 Board of Trustees Report
Vice President of Academic Affairs

Adjunct Professional Development Event: 8/7/23 N = 70

Breakout Sessions: 8/10/23

Blue Devil Faculty Academy (BDFA): Orientation – Tom Grady, Faculty Director, Center for Teaching Excellence

DEI at KCKCC – Mike Torres, Director of Diversity, Equity, and Inclusion and Reem Rasheed, Coordinator of Diversity, Equity, and Inclusion -Center for Equity, Inclusion, and Multicultural Engagement

Turnitin Updates – Adam Hadley, Professor, English

Teaching in a Hyflex/Hybrid Classroom: Getting Started with Technology – Randy Royer, Director of Media Services

Chat GPT AI: A Conversation – J. Victor Ammons, I. Associate Professor, Psychology

The Red Folder Project – Recognize, Respond, Refer, Report – Linda Warner, LCPC

A New Day, a New Way: Accommodated Testing at KCKCC – Alex Twitty, Learning Specialist; Linda Jordan, Administrative Assistant; and Robert Beach, Assistive Technology Specialist

Developing Undergraduate Research in Your Courses – Dr. Stacy Tucker, Faculty Director, Honors Education, Phi Theta Kappa, and Undergraduate Research

Panopto Lecture Capturing Software – Shaun Pate, Instructional Design Coordinator

Expanding Your Comfort Zone: Communication and Disability Etiquette – Robert Beach, Assistive Technology Specialist

Blackboard Accessibility Using Ally – Shaun Pate, Instructional Design Coordinator

Assessment 101 – Dr. Cynthia Goudeau, Director of Assessment

AI: An Explanation – Pat Kelly, Academic Support Coordinator

Taskstream Training for Coordinators and Leads – Angie Miller, Assessment Coordinator

Do not Fight It: How You Can Use AI Tools Effectively in Your Classroom – Susan Stuart, Director of Online Education Services; Tom Grady, Faculty Director, Center for Teaching Excellence; Adam Hadley, Professor, English; and Julia Bichelmeyer, Professor, Mathematics

Stop Typing the Same Things Over and Over: A Microsoft Word Hack to Provide Student Feedback Using Footnotes and Autocorrect Options – Dan Fitzgerald, ESOL Coordinator

eGlass Technology – Shaun Pate, Instructional Design Coordinator

Feedback from the breakout sessions indicated the following: Number of respondents (52)

- Ninety-six percent of the participants strongly or mostly agreed the presentations provided useful information.

September 2023 Board of Trustees Report Vice President of Academic Affairs

- Ninety-two percent of the participants strongly or mostly agreed the outcomes of the presentations were met.
- Ninety percent of the participants strongly or mostly agreed the presentations supported Priority #2: Quality Programs and Services, Goal #3: Enhance student-focused learning environments and foster-learner centered instruction as part of the 2024-2027 Strategic Plan

Tom Grady, Faculty Director, Center for Teaching Excellence will be presenting “*Utilizing Your Strengths and Talents to Build a Strong Workgroup and Work-Life Balance*” to Leadership Leavenworth Lansing participants on Friday, September 8.

Library & Learning Services: Dr. Amanda Williams, Director

On August 1, Library & Learning Services hosted a table at the Back-to-School Fair. Adoria Wilson, Administrative Assistant, shared information with new students about services while providing Learning Commons swag and snacks.



On August 8, the team had a retreat for frontline staff at the Mary Ann Flunder Lodge by the Lake. During the afternoon, attendees painted rocks as part of the Kindness Rocks project. Kindness rocks will be a feature of the MakerSpace this fall. The department has seen tremendous student interest in this project. This fall, one can find these rocks across campus and in the Learning Commons. Debra Newton, Library Coordinator, shared information about the MakerSpace during the Paint Throw Down on August 23rd.



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Vice President of Academic Affairs



Library & Learning Services staff were remarkably busy the first two weeks of school, making KCKCC Student IDs at the TEC Learning Commons. Over 300 new IDs were created for students.



Library & Learning Services celebrated the beginning of the semester at the Back to School Bash. Department members at the table passed out flyers with building hours and services. Students could also win school supplies at the duck pond and participate in a raffle. Everyone is so happy to welcome students to the beautiful campus.

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Vice President of Academic Affairs



Arts, Communication and Humanities – Dean Dr. Donna Bohn

From John Stafford (Music):

On September 27 and 28 at 6 pm, the Music Department will perform the West Wyandotte Library Jazz Concerts. These are free concerts and open to the public; however, reservations are required through the library. Between the two evenings, eight KCKCC instrumental and vocal jazz ensembles will perform with Wednesday focusing on primarily instrumental jazz and Thursday being primarily vocal jazz.

From Shai Perry (Art Gallery):

Exhibit Updates:

- **“The Art of The Athlete”** closed on Aug. 30. Artist AO received two associate degrees from KCKCC in 1991, AA General Studies: Emphasis in Business and AA Fine Art. He is the owner of AOART5 and is a sports artist. The closing reception was held on **August 29 from 4:30-7:00 pm**. There were **30 people** in attendance to celebrate the artist and this exhibit.



September 2023 Board of Trustees Report
Vice President of Academic Affairs

- **New Exhibit for Hispanic Heritage Month “Lost and Found” On Display September 11 – October 27**
KCKCC Art Gallery has partnered with the Migrating Assembly for Stories and Art, M.A.S.A., to put on this exhibit during Hispanic Heritage Month. “Lost and Found” discusses the challenges of preserving and expanding personal identities through culture. Navigating respective memories, sixteen artists explore their own personal experiences of losing parts of themselves along the journey to Kansas City and their growth thereafter. This body of work reflects this life-change and acts as small personal narratives. M.A.S.A brings you a collaboration of stories told through art to take back their own narrative. The reception will be held **September 26 from 4:30-7:00 pm.**
- **Third Friday Art Walk**
Come join us on September 15 and October 20. This month the KCKCC Student Organization of Latinx will join us! **"The Satellite Gallery" is located at 613 North 6th Street, Kansas City, Kansas.** The Student Art Club will be selling works to fundraise for scholarships and conferences. Please come out and support them!

Highlights:

- **KC Studio** Magazine featured the M.A.S.A. exhibit in its September/October issue on page 62 <https://kcstudio.org/digital-edition/>
- AO was interviewed about his artwork and “The Art of the Athlete Exhibit” on the **KKFI** program Arts Magazine on August 14.
- <https://kkfi.org/program-episodes/arts-magazine-show-anthony-oropeza-justin-howe/>
- Art Gallery staff assisted with setup and decoration for the Women’s Equality Day Luncheon.

Program Events:

- **AO Baseball Event**
Artist Anthony “AO” Oropeza visited the Art Gallery to meet the KCKCC Baseball team. The coaches and players gathered to hear AO speak about his background and current art practices. He raffled off four prints to the team. Coach Matt Goldbeck presented AO with a team cap. **43 people** were in attendance.



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Vice President of Academic Affairs

- **Paint Throwdown**

The Art Gallery team partnered with local artists and vendors including Baldemar Rivas, DJ Joe, Darryl Woods, Epic Clay Artists, Erick Felix, Justice Burris, Vania Soto, Alcott Arts Center; T. McFadden Arts; Wine Colors Art + Sip; KP Artworks; Raven Doodles; Center for Equity, Inclusion, and Multicultural Engagement; KCKCC Art Club; KCKCC Gamers Club; F.B.O.E. and the Learning Commons Makerspace to put on this art fair. This was a fun event promoting our community and art! This event was open to the public and **350+ people** were in attendance.



Ambient Space:

- The next Art Committee meeting will be September 22 at 9 a.m. Please join us to learn more about bringing art to our beautiful campus.

Career and Technical Education –Dean- Donald Smith

No report this month only.

Health Professions – Dean Dr. Tiffany Bohm

Division

The division hosted a table at the Leavenworth County Development Corporation's Career Fair on September 6, 2023.

In collaboration with HR, division personnel provided *Heartsaver CPR AED* training on four dates across all campus locations.

September 2023 Board of Trustees Report
Vice President of Academic Affairs

**PROFESSIONAL DEVELOPMENT EVENT
FOR STAFF AND FACULTY**

Heartsaver CPR AED
presented by KCKCC Health Professions

Learn the skills needed to recognize cardiac arrest, get emergency care on the way quickly, and help a person until EMS arrives.

Heartsaver courses may be taken by anyone who wants to be prepared to act in an emergency.

Skills you will learn are:

- How to recognize when someone is in cardiac arrest.
- Chest compressions.
- Giving breaths with a barrier device.
- How to use an AED.

A certification card will be issued within 10 business days of the class.

Schedule:

Main Campus:
Wednesday, September 6, 2023
10:00-11:30am
1:00-2:30pm

PCC
Thursday, September 7, 2023
1:30-3:00pm

TEC
Tuesday, September 12, 2023
3:00-4:30pm

Contact janeorphy@kckcc.edu to register for this event, and indicate which session you wish to attend. **Space is limited** and available on a first-come, first-served basis.

The division is hosting monthly lunch and learn sessions. Division personnel are invited to attend via Teams over the lunch hour (BYOL-bring your own lunch) to learn about a new topic or technology. Here are the planned fall sessions:

- August – Tina Belt, Mortuary Science faculty, presented on creating and using Microsoft Bookings.
- September – Pat Kelly will be presenting on Excel Basics. He will follow this up with an Advanced Excel Features session in Spring 2024.
- October – Tiffany Bohm will lead a discussion about Leading as a Follower.
- November – Tom Grady will present on Distance Education vs Correspondence Courses.

Topics for our spring sessions will be determined based on input from the team. All sessions will be recorded to provide those in class or clinical an opportunity to view the presentation.

Physical Therapist Assistant

The PTA program hosted the Commission on Accreditation in Physical Therapy Education (CAPTE) for the reaccreditation site visit September 10-13, 2023. Thank you to all who have agreed to participate in an interview session during the visit!

The program participated in a career fair at Piper Jr. High on September 5, 2023.

First semester students helped with food distribution at Harvesters on August 25, 2023.

A Spring 2023 graduate earned a perfect score of 800 on the NPTE national board exam. For 2023, 0.6% of test takers achieved this score!

September 2023 Board of Trustees Report
Vice President of Academic Affairs

Mathematics, Science, Business and Technology – Dean Dr. Ed Kremer

Dr. Ross Stites' new electronics engineering technology program continues to grow. Two students are dual enrollment high school students from Piper HS.

Three full time instructors cleaned the adjunct office and rearranged the room, had brand new computers installed with Zoom capability at all the workstations, added some division specific "art", added a sitting area with a few chairs and a small table, added a coffee area with the pre-existing microwave and a Keurig that includes snacks, making this lounge much more inviting and user friendly for the adjuncts in the division.



Kris Ball, Professor and Coordinator of the Administrative Office Professional program (AOP) attended SIDLIT at the beginning of August (2-4) at JCCC. KCKCC was a sponsor of the event.

September 2023 Board of Trustees Report Vice President of Academic Affairs

Professor Ball was on the Steering Committee, facilitated two sessions, and ran the registration desk and created all the evaluation forms. It was a great conference!

The Back-to-School event was attended by the Science Club sponsors on August 1. Pictured below are Professors Tyrun Flaherty and Kara Reed.



Students in Prof. Reed's dual-credit Human Anatomy course practice regional terminology and enjoy some sunshine at the same time.



Several participants are taking part in the Wellness Center's Goal Getters Program. This program lasts the whole semester and participants record their miles every Monday which goes toward completing their goal miles that they chose for the semester.

Karen Gaines, Associate Professor of Business, conducted a professional development session on business writing on August 24, 2023. The session, open to faculty and staff, covered the

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basics of formatting and writing common workplace messages resulting in more effective written communication.

Dr. Kremer attended the Quarterly Board Meeting for BioKansas on September 7, 2023, and is working with the CEO of BioKansas on an educator and industry conference for Bio-manufacturing.

Dr. Kremer attended the United States Disciplinary Barracks (USDB) Graduation Ceremony with Pioneer Career Center Director Marcia Irvine, Shay Dodson, Dr. Scott Balog, Dr. Fabiola Riobe, Dr. Chris Meiers, and KCKCC President Dr. Greg Mosier.

Social and Behavioral Sciences & Public Services – Dean Cleon Wiggins

Dean Cleon Wiggins participated in the Chronicle of Higher Education's Festival. Among the topics covered during this annual three-day virtual conference were important issues such as:

The Students of the Future – “American higher education was not built with today's students in mind. It is a common critique – and one that will increase as demographics shift and student expectations change.” “Day One will explore how colleges prepare for a future in which they are truly student-centered.”

- Why are there fewer male students on college campuses.
- Hispanic Serving Institutions – Opportunities for Colleges and Universities.
- Mental Health Advocacy for Students and Faculty

A Social Contract for the Future – “Today as colleges face vocal – and frequently, more virulent – critics, how can higher ed better defend and elevate its role in American Society”? Discussion – How the role (of higher education) must evolve in a world where the only certainty feels like uncertainty.

- Race and race relations on campus.
- Chat GPT and other AI.

Leadership for the Future – “The college of the future cannot be an Ivory Tower or closed academic community. It will be highly interconnected, technology-driven, and one that supports collaboration.”

- Leadership and leading positive change.
- Trouble at the Top – Meeting the daunting challenges of today's college presidency.
- The importance of the social sciences and the humanities.

Other subjects covered included moving from non-credit to credit and building micro-credentials into for credit curriculum.

Dr. Jelena Ozegovic's effort to pioneer and perfect KCKCC's multiple modality format continues with growing success. The images below are from Dr. Ozegovic's Human Development hybrid/blended class. The images show the real time possibility of this modality as

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Dr. Ozegovic can successfully combine students from the PCC and the main campus. All the students are able to see Dr. Ozegovic and their classmates at the other location. While there were no students zooming in from their home during this session, this is also an option. Additionally, these class sessions are recorded and posted in Blackboard for students who miss the class.



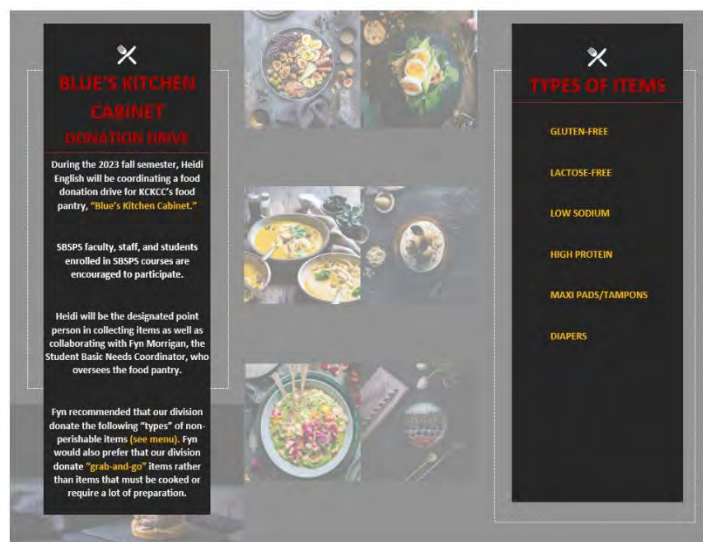
Dr. Ewa Unoke, Chair of the Constitution Day Committee and Coordinator of the Political Science Department is preparing for this year's events which are scheduled for Monday, September 18, 2023, in room 2325 from 10:00 – 11:00. This year Mike Torres, Director of Center for Equity, Inclusion, and Multicultural Engagement will conduct a session on civic engagement.

Dr. Ewa Unoke has been asked to work in partnership with the University of Kansas Director of Graduate Military Programs on a workforce development grant “. . . to increase the diversity of students who are interested in serving in the US Intelligence Community.” KCKCC is being added to the Kansas Consortium which includes Dodge City Community College, Seward County Community College, Garden City Community College, and University of Kansas. Each of the community colleges will receive \$5,000 “. . . to establish an Introduction to the USIC Intelligence Community” course. All the other community colleges involved in this grant have developed this course in their political science departments. The grant allows for funding to pay for course delivery.

The Social and Behavioral Sciences & Public Services division plans once again this year to engage in several social/civic helping projects. The first one, presented to the division by

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Psychology Professor Heidi English, is a Donation Drive entitled “Heidi’s Blue’s Kitchen Cabinet.”



The idea is to assist Blue’s Kitchen Cabinet with a donation drive that will provide donation of high demand food and personal hygiene items that students are often not considered by those donating. Foods that are gluten-free, lactose-free, low sodium and high protein will be targeted as will maxi pads/tampons and diapers. In the coming months, the Division plans to announce other projects such as the expansion of its annual Pet Food drive to include pet adoption.

On Friday, August 25, 2023, Economics Professor Dr. Andres Cantillo received his naturalization certificate. As Dr. Cantillo put it, “This means I am now an American citizen and no more a green card holder.” Congratulations Dr. Cantillo!

Dr. Hira Nair, Coordinator of the Education program, received notification that the K-Step Up grant through K-State and the Department of Education has been extended for another year.

Psychology Professor Victor Ammons, Coordinator of the Psychology program and sponsor of the Psychology Club, announced a Psychological Sciences High School Clinic tentatively scheduled for the Thomas R. Burke Technical Education Center on October 5, from 3:00 p.m. until 5:00 p.m. It is anticipated that high school seniors from high schools within the KCKCC service area and their teachers will attend to receive an introduction to the discipline of psychology at the collegiate level.

Professor Daryl Long, Coordinator of the Sociology and Social Work programs and Dean Wiggins met with Dr. Joseph Squillace and Lucy McIntyre, Director of the Social Work program at the University of St. Mary to discuss opportunities for a more seamless transition from KCKCC to St. Mary for KCKCC students majoring in social work. The discussion also touched on the possibility of creating a pathway for students beginning in high school, to begin taking courses from KCKCC, transferring to KCKCC after high school graduation, then pursuing a bachelor’s degree in social work and an MSW through St. Mary. Follow-up meetings between Professor Long and St. Mary representatives will be scheduled soon.



September 2023 Student Affairs and Enrollment Management (SAEM) Board of Trustees Report
Submitted by Chris Meiers, Ph.D.
Vice President for Student Affairs and Enrollment Management

Division-Wide Selected Activities, Programs, and Updates

- The assessment results for the first-annual **Back to School** fair that was coordinated by the Student Services departments have been analyzed for future planning efforts:
 - The participants were a 50:50 mix of returning and new students to KCKCC.
 - 98% of the participants indicated that the Back-to-School Fair should be an annual event.
 - Getting textbooks and supplies, talking with financial aid, and learning about clubs and organizations were indicated as the most helpful activities for students with respect to getting ready for the fall semester.
- Strategic Enrollment Management (SEM) Plan Updates
 - After the fourth week of classes, the **Fall 2023 enrollment is continuing to demonstrate an upward trend with an overall headcount increase of 2.78% and full-time equivalency increase of 1.85% compared to Fall 2022:**
 - New student enrollment is up 8.5% and 35% of admitted students enrolled this semester which is comparable to the Fall 2022 new student enrollment yield percentages.
 - Through the end of August, **5,017 applications for admission have been processed surpassing the 4,955 total number of applications for admissions processed for the Fall 2022 semester.** Enrollment Management departments are currently collaborating with Institutional Image and Marketing on campaigns to promote second 8-week enrollment sessions and the spring 2024 semester enrollment season.
 - The **Strategic Enrollment Management Implementation Team** has been formed. The group is charged with providing oversight for the SEM plan goals and establishing work groups and committees for specific projects and goals. The College-wide group will meet twice a semester and once during the semester, including representation from the College Senates.
 - As part of the efforts to improve the processing of transfer credit processing and the academic advising experience, the **Division of SAEM has invested in the Transfer Equivalency System and Transferology systems.** These systems integrate with Colleague to provide seamless tools to evaluate transfer courses and provide personalized information to students about how courses will transfer into KCKCC programs. Currently, the Office of the Registrar and Student Success Center are collaborating with Information Services for a soft launch of the system in anticipation of the spring 2023 enrollment season before launching College-wide.

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Fall 2023 Enrollment Report

KCKCC Unduplicated Headcount by Location									
CAMPUS (UNDUP at A Location & DUP Across Locations)	09.14.2020	09.13.2021	09.12.2022	09.11.2023	20-23	20-23	22-23	22-23	Fall 2023
	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-	0.00%
BL	241	12	-	-	-241	-100.00%	-	-	0.00%
DNTWN	-	1	-	-	-	-	-	-	0.00%
FRSC	47	31	36	35	-12	-25.53%	-1	-2.78%	0.73%
HS	1,031	830	814	892	-139	-13.48%	78	9.58%	18.57%
LCF	-	23	22	19	19	-	-3	-13.64%	0.40%
MC	1,353	1,717	1,851	1,892	539	39.84%	41	2.22%	39.38%
OC	234	398	256	232	-2	-0.85%	-24	-9.38%	4.83%
OL	2,233	2,086	1,985	1,978	-255	-11.42%	-7	-0.35%	41.17%
PION	212	228	225	249	37	17.45%	24	10.67%	5.18%
TEC	713	757	761	771	58	8.13%	10	1.31%	16.05%
USDB	39	46	78	77	38	97.44%	-1	-1.28%	1.60%
VIRT	1,030	518	228	120	-910	-88.35%	-108	-47.37%	2.50%
Total UNDUP Headcount	4,912	4,857	4,674	4,804	-108	-2.20%	130	2.78%	
Note: Enrollment at each location is unduplicated. However, enrollment across locations (A student can be counted in two locations) is duplicated. The Total however, is unduplicated (unique counts) headcount.									
Status	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
First-time	1,523	1,519	1,616	1,754	231	15.17%	138	8.54%	36.51%
Returning	3,389	3,338	3,058	3,050	-339	-10.00%	-8	-0.26%	63.49%
Gender	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
Unknown	2	7	37	41	39	1950.00%	4	10.81%	0.85%
Female	2,976	2,825	2,711	2,708	-268	-9.01%	-3	-0.11%	56.37%
Male	1,934	2,025	1,926	2,055	121	6.26%	129	6.70%	42.78%
Race / Ethnicity	Fall 20	Fall 21	Fall 22	Fall 23	20-23 #	20-23 %	22-23 #	22-23 %	Fa 2023 %
American Alaska Native	26	27	19	16	-10	-38.46%	-3	-15.79%	0.33%
Asian	217	209	189	194	-23	-10.60%	5	2.65%	4.04%
Black or African American	919	870	858	837	-82	-8.92%	-21	-2.45%	17.42%
Hawaiian Pacific Islander	14	5	7	6	-8	-57.14%	-1	-14.29%	0.12%
Hispanic	1,126	1,073	1,147	1,330	204	18.12%	183	15.95%	27.69%
Multi-racial	281	270	263	274	-7	-2.49%	11	4.18%	5.70%
Unknown	220	189	157	238	18	8.18%	81	51.59%	4.95%
White	1,917	2,046	1,873	1,824	-93	-4.85%	-49	-2.62%	37.97%
Non Resident	192	168	161	85	-107	-55.73%	-76	-47.20%	1.77%
KCKCC Credit Hours by Location									
CAMPUS	09.14.2020	09.13.2021	09.12.2022	09.11.2023	20-23	20-23	22-23	22-23	Fall 2023
	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Diff - #	Diff - %	Diff - #	Diff - %	%
AMZN	-	-	-	-	-	-	-	-	0.00%
BL	1,486	39	-	-	-1,486	-100.00%	-	-	0.00%
DWNTN	-	1	-	-	-	-	-	-	0.00%
FRSC	461	293	336	318	-143	-31.02%	-18	-5.36%	0.72%
HS	5,881	4,431	4,631	5,117	-764	-12.99%	486	10.49%	11.63%
LCF	-	230	242	209	209	-	-33	-13.64%	0.48%
MC	7,170	11,521	13,479	14,067	6,897	96.19%	588	4.36%	31.98%
OC	729	956	599	541	-188	-25.79%	-58	-9.68%	1.23%
OL	13,986	12,567	11,980	11,922	-2,064	-14.76%	-58	-0.48%	27.10%
PION	1,847	1,935	1,784	1,941	94	5.09%	157	8.80%	4.41%
TEC	8,113	8,883	8,958	8,978	865	10.66%	20	0.22%	20.41%
USDB	210	311	372	394	184	87.62%	22	5.91%	0.90%
VIRT	4,781	1,930	813	504	-4,277	-89.46%	-309	-38.01%	1.15%
Total	44,664	43,097	43,194	43,991	-673	-1.51%	797	1.85%	

Dean of Student Services

Submitted by Dr. Shawn Derritt, Dean of Student Services

Selected Activities, Programs, and Updates

- August 9, Dr. Derritt met with the Baseball Team to welcome them to the start of the semester and discuss Student Conduct and Title IX policies.
- August 11, the Dean of Student Services office helped with Centennial Hall move-in day.
- Dr. Derritt participated in the first-round interview process for the Director of Adult and Continuing Education.
- Dr. Derritt chaired the interview process for the Student Health Center nurse.

Student Accessibility and Support Services

Submitted by Department Faculty

Selected Activities, Programs, and Updates

- SASS faculty and staff presented two workshops during Welcome Back Week:
 - “A New Day, a New Way: Accommodated Testing at KCKCC,” the purpose was to teach instructors the new process for accommodated testing.
 - “Expanding Your Comfort Zone: Communication and Disability Etiquette,” the purpose was to have a facilitated discussion with instructors over positive ways to interact with individuals with disabilities.
- SASS faculty planned and presented in the following new student orientations at TEC:
 - New Post-Secondary Orientation on August 14, 2023: presented to 126 new students.
 - PCC New Student High School and Post-Secondary orientation on Aug. 15th: presented to 69 new students.
 - High School Orientation on August 17-18: presented to 244 new high school students.

SASS had an Open House on August 17, 2023, to highlight the accessible art on display in our office and introduce our services to students, faculty, and staff.
- SASS Faculty gave a test-taking strategies presentation to the Licensed Practical Nursing class on August 11th, 2023.

Upcoming Activities and Programs

- SASS will participate in Lawrence Public Schools College Night on a panel session, October 19th, 2023. Panelists will discuss Post-Secondary Services for students with disabilities.

Student Health Services

Submitted by Angie Williams, RN

Selected Activities, Programs, and Updates

- The Student Health Center had 18 office visits in August. The visits included blood pressure checks, first aid administration, over-the-counter medication requests and well checks with resources provided.
- The Student Health Center provided 212 tuberculin (TB) screening services, including administering injections, reading results, blood work drawn and obtaining TB questionnaires.
- The Student Health Center received 6 reports of positive or close contact student COVID-19 test results.

Upcoming Activities and Programs

- There is a blood drive scheduled for September 12 in the Lower Jewell.
- There is a flu shot clinic scheduled for September 27 in Lower Jewell.

Student Basic Needs

Submitted by Fyn Morrigan, Student Basic Needs Coordinator

Selected Activities, Programs, and Updates

- The first stage of the digital sign-in process for the Main Campus food pantry was implemented on August 22. The Basic Needs Center will continue to refine the system and work towards expanding the sign-in process to the food pantry locations at the Technical Education and Pioneer Career Centers.
- During the month of August, the Basic Needs Center was able to assist two students with housing support and continue to stay enrolled through the Student Relief Fund.
- Blue's Kitchen Cupboard served a total of 181 households in the month of August, providing food, personal hygiene, and household items to 463 individuals. This included 444 adults, 65 children, and five people aged 65 and over.

Admissions and Recruitment

Submitted by Teresa Hill-Collier, Director of Admissions and Recruitment

Selected Activities, Programs, and Updates

- The Fall new student recruitment season is well underway. For the month of August:
 - 19 individual student campus tours were conducted,
 - 10 group tours were conducted, and
 - presentations at 36 community events.



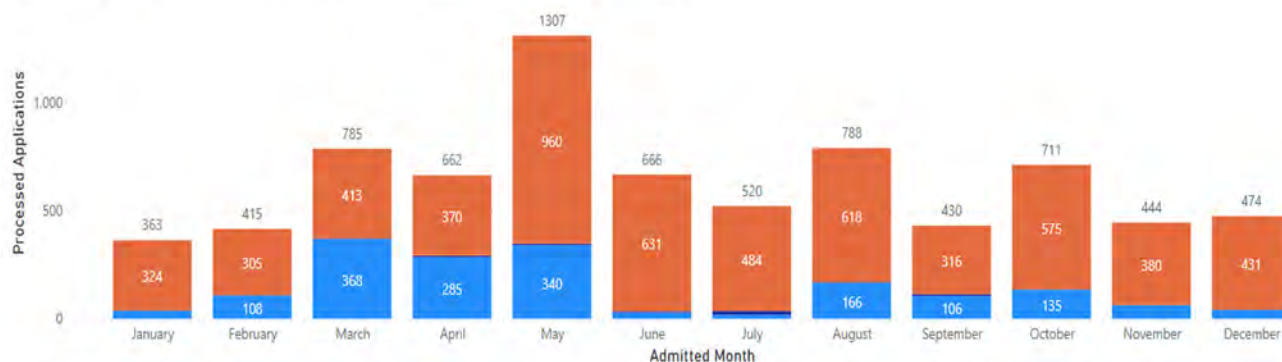
Upcoming Activities and Programs

- September 5: The Office of Admissions and Recruitment will visit Schlagle High School.
- September 6: The Office of Admissions and Recruitment will host a table at the first annual Leavenworth County Development Council's Career Fair at Tonganoxie High School.
- September 11: The Office of Admissions and Recruitment will host a table at the Kansas Association of Collegiate Registrars and Admissions Officers All Metro College Expo at Olathe High School. Ms. Teresa Hill, Director of Admissions and Recruitment, has served as a co-chair for the planning committee.
- September 12: The Office of Admissions and Recruitment will host Desoto High School's AVID program on campus.
- September 22: The Office of Admissions and Recruitment will attend multiple Wyandotte County Community Partner's Network Caring for Kids Kickoff events. The Caring for Kids program's vision is to have all children reach their highest potential through mobilizing community organizations.



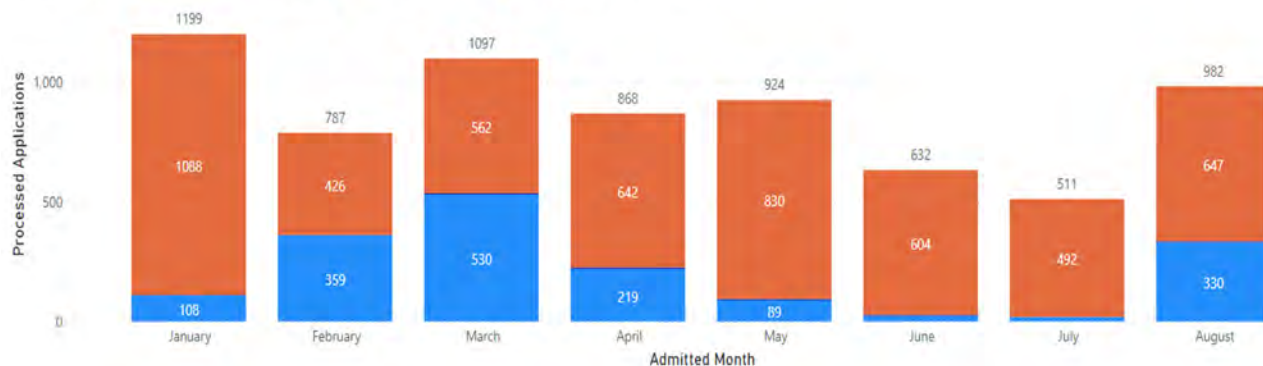
2022 Total Applications

Application Type ● High School Dual/Concurrent ● International Application ● KCKCC Undergraduate Application

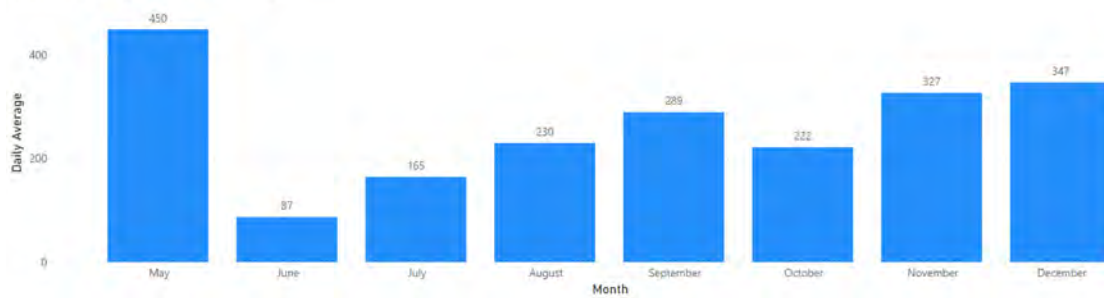


2023 Total Applications

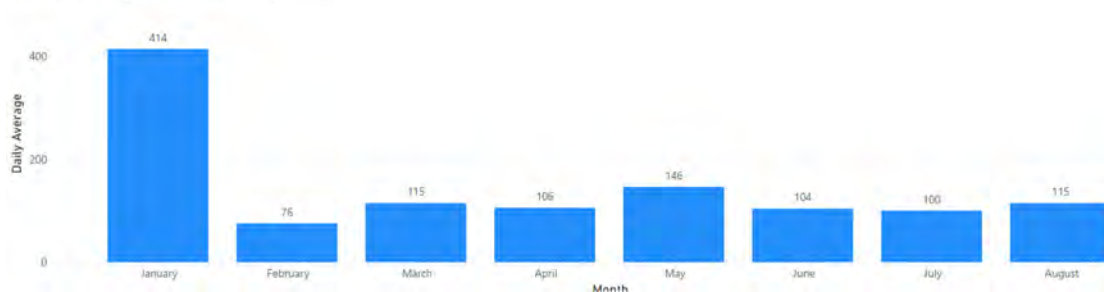
Application Type ● High School Dual/Concurrent ● International Application ● KCKCC Undergraduate Application



2022 Daily Average Admissions Backlog



2023 Daily Average Admissions Backlog



Athletics

Submitted by **Greg McVey, Director of Athletics**

Selected Activities, Programs, and Updates

- On September 16, the Athletic Department held a Student-Athlete Orientation for the 2023-2024 academic year. Several staff members from other areas of the college participated in the event to let the student-athletes know that the College is here to assist them in their athletic, academic, and personal pursuits.
- Volleyball is off to a 4-3 start including a 3-1 mark at the Southeast Tournament in Beatrice, Nebraska where the Blue Devils took down Labette, Western Iowa Tech, and Southeast Community College. The teams' three losses have come from Johnson County, Neosho County, and Colby. Offensively, freshman **Glodalys Colon Negron (Aibonito, Puerto Rico)** leads the team with 70 kills in the first five matches. Sophomore **Taryn Dial (Topeka, KS)** leads the team in assists with 155 through five games and she was named KJCCC D2 Setter of the Week for Week 1 of the season. Defensively, sophomore **Emma Ayers (Lenexa, KS)** leads the team with 78 digs, and freshman **Nykeriah Allen (Lewisville, TX)** leads the team with 17 blocks through the early part of the season.



- Women's Soccer is off to an outstanding 3-0-1 start including a 2-0-1 start in KJCCC action. The Blue Devils played #11 Butler to a 1-1 tie on August 30. The three wins have come against Dodge City, Seward County, and Crowder College in Missouri. Freshman **Jordan Bedard (Kansas City, MO)** and freshman **Cora Ellerman (Magdeburg, Germany)** lead the team scoring 3 goals each through the first four matches. Sophomore **Karli Angle (Liberty, MO)** has been outstanding recording 8 saves in early season action.
- Men's Soccer is off to solid start recording a 2-1 overall record and 1-1 in KJCCC action. The Blue Devils opened with a thrilling 1-0 win over Crowder College on August 17. They backed that win up with a 4-1 win over Seward County on August 23, before dropping a highly competitive match to Dodge City on August 26 by a score of 2-1. Early in the season, Sophomore **Rory Tenhouse (Sunshine Coast, Australia)** and sophomore **Geoffory Letienne (Auxerre, France)** have each recorded 2 goals through the first three matches. Sophomore **Axel Tonietto (San Paulo, Brazil)** has been solid in goal recording 11 save through the early part of the season.
- Men's Golf began their fall season on August 28-29 at the Hesston College Tournament. Sophomore **Josiah Morris (Coyle, OK)** led the Blue Devils recording a solid round of 65 in the last round and finished the tournament in the Top 10.



Upcoming Activities and Programs

- Home Volleyball Matches for September include: 9/6 (Labette), 9/15 (Park JV), KCKCC Tournament 9/22 and 9/23 (Tri-Match), and 9/27 (Highland).
- Home Women's Soccer Matches for September: 9/6 (Coffeyville), 9/12 (MCC), 9/16 (Hutchinson), and 9/27 (Seward).
- Home Men's Soccer Matches for September: 9/6 (Coffeyville), and 9/27 (Seward County).
- Golf is on the road for three events in September including Ottawa on Sept 11, Fort Scott on September 20, and Missouri Valley on September 26.

Counseling & Advocacy

Submitted by Linda Warner, LCPC, Director

Selected Activities, Programs, and Updates

- **Women's Equality Day Celebration August 24** – Dr. Gail James, an award-winning women's rights activist who served as a professor at KCKCC for 16 years, was the presenter on the topic, Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and ERA: Women's Rights are Human Rights, to an audience of 54 people.
- **International Overdose Awareness Day August 31** - Counselors hosted a tabling event to share information about the dangers of narcotics and the ability to access and use Narcan nasal spray to 29 students.
- **The Red Folder Initiative presentation August 10**– Counselors provided information to 22 faculty and staff about the Red Folder Initiative, which is designed to help them recognize, respond to, refer, and when required to report students who demonstrate mental or behavioral health concerns.
- **Student Athletics presentation August 16** – Counselors provided information about the new Let's Talk program to a gathering of all student athletes in the Fieldhouse.
- **Counselor caseloads** – The counselors had an average caseload of 9 students, with 12 new student intakes, for a total of 38 counseling appointments in August.

Enrollment Management Information Systems

Submitted by Sam Landau, Enrollment Management Information Systems Coordinator

Selected Activities, Programs, and Updates

- Application Simplification Task Force - This team has begun meeting every Tuesday and Friday to discuss pathways toward simplifying the application for admission. The charge of this task force is to develop a simplified application for admission with 'automatic' decision-making, improved processing, and integrated student communications that are customized based on the student type.
 - Current Progress: we reviewed the current application and will begin discussing opportunities for improvement.
- Tuition Reimbursement Request Automation – This project is to digitize the tuition reimbursement process to expedite a resolution for the student.
 - Current Progress – the base of the form and automated flow have been built and ready to implement the Appeals form process next to encompass all aspects of this request.
- Digitization of DACA HB2145 Affidavit – By making this form digital, the hope is to minimize the number of physical signatures required as well as the need for a notarized document, which can bog down the enrollment process for these students and be seen as a barrier to submission.
 - Current Progress – This form has been drafted in its digital version, but we are verifying inclusive language as well as covering all legal needs.

Military and Veteran Center

Submitted by Wade Abel, Director

Selected Activities, Programs, and Updates

- August 1: The Center supported National Night Out Against Crime providing information regarding our services to perspective students and the community.
- August 5: The Center supported the Spencer Duncan "Make it Count" foundation 5K.
- August 8: Center staff supported the Education Fair on Fort Leavenworth providing information regarding our services to perspective students and the community.
- August 14: Veterans Center hosted an Open House to engage with students, faculty, and staff of KCKCC.
- The Student Veterans Organization (SVO) Club T-Shirt design contest kicked off and will run through the 8th of September.
- August 30: The Center supported the KCKCC Welcome Back Bash. We had recruiters from branches of the military attend the event. This was a great opportunity for students to engage with the recruiters, ask questions, and learn about ways they can pay for college while serving.



Upcoming Activities and Programs

- September 8 – 12: The Center will sponsor the annual 9/11 challenge.
- September 5: The Center will attend the Veterans Treatment Court Opening Ceremony at the Leavenworth Justice Center.
- September 8: The SVO t-shirt design contest concludes. The SVO Executive Board will meet to decide the winner.
- September 18-22: Veteran Suicide Awareness 22 A Day Push-up Challenge.
- September 25: Battle of the Branches Food Drive begins.

Registration and Records

Submitted by Theresa Holliday, Registrar

Selected Activities, Programs, and Updates

- The Office of the Registrar has been collaborating with Academic Affairs, Information Services, and Institutional Effectiveness to enhance the reporting capabilities of prior learning experience by developing procedures to better delineate between the various types of experiences that qualify for credit.

- **Enrollment and Graduation Verification:** Verification of student enrollment status may be necessary for students to provide proof of education for credit card companies, degree status, employment, insurance companies, loan deferment, student housing, or other purposes. This month the Registrar's Office performed **53** enrollment or graduation verifications.
- **Enrollment and schedule adjustment activity:** The right course selection can help students fit in their interests and learn more about a field they are genuinely interested in studying. In addition, the courses they choose can affect whether they finish your program within their intended period. This month we processed schedule adjustments that had the approval of the Academic Dean and processed **23** grade changes.
- **Student Contact Information Updates:** When colleges cannot reach students due to an input error or because their information has changed, they will miss essential details. Depending on the message or activity, it could have catastrophic consequences. This month the Registrar's Office processed **158** student record changes, and **11** residency changes to affect billing due to military status or a change of address.
- **Major changes/catalog updates:** To receive federal financial aid, grants, and scholarships, students must be pursuing a degree or certificate in a major that is aid eligible. They must also take courses required for their program of study based on their Student Plan. This month the Registrar's Office processed **385** significant student changes and catalog updates and made 577edit check corrections in conjunction with Institutional Effectiveness.
- **Withdrawal and Reinstatement Activity:** KCKCC is committed to helping students achieve their academic goals; however, circumstances may prevent them from completing their coursework as planned. Before withdrawing, students are encouraged to talk with their instructor about their progress in the course based on the grading criteria stated in the syllabus, participation, and grades earned to date. This month the Registrar's Office processed 34 student withdrawals and **3** instructor-initiated withdrawals. No students were reinstated after being administratively withdrawn.
- **Transfer Credit Evaluation:** Transfer credit evaluation allows previous college credit to be evaluated for college transcripts, standardized examination scores, or career experience. Due to the importance of enrollment and the beginning of the semester, the Registrar's Office evaluated **3** student records for degree audit exceptions, deviations, waivers, or for posting transfer credit equivalencies.
- **Graduation Processing Activity:** College is important for many reasons, including long-term financial gain, job stability, career satisfaction, and success outside the workplace. With more occupations requiring advanced education, a college degree or certificate can be critical to success in today's workforce.
 - **121** Certificates/diplomas were ordered or mailed.
 - **60** students were awarded degrees or certificates.
 - July 2023 - 49
 - May 2023 - 10
 - July 2022 – 1
 - 46 students who applied for Summer graduation were deemed ineligible.
 - 2 program treatments were approved and applied to student records, which allowed them to adjust their requirements and graduate timely.

- **Transcript Activity:**

- Incoming Transcripts processed: 421
- Received via Parchment: 65
- Received via Clearinghouse: 116
- Received via mail, email, and in-person: 240

Incoming Transcripts processed:

College					High School					
New App	Transfer	Non-degree	Orphan	Other	New App	TRAN	CONGR	Orphan	Other	
122	17	25	9	30	90	41	8	21	10	373
32.71%	4.56%	6.70%	2.41%	8.04%	24.13%	10.99%	2.14%	5.63%	2.68%	100.00%

- Outgoing Transcripts processed: **795**
- Unofficial: 15
- Produced via Parchment: 780
- eTranscript: 761
- Paper Transcript: 19

Outbound Official KCKCC transcripts sent via Parchment – August 2023			
Outbound Transcript Reasons		Top Receivers of KCKCC Transcripts	
Admissions	681	University of Kansas	33
Employment	48	Western Governor's	27
Self	28	Johnson County Community College	19
Licensure/Certification	17	MCC-KC	18
		UMKC	16
		Donnelly	14
		K-State	13
		SNHU	11

Student Activities

Submitted by Dr. Shawn Derritt, Dean of Student Services

Selected Activities, Programs, and Updates

- Student Activities hosted its annual First 12 Days events that culminated with the Welcome Back Bash. Other First 12 Days events included an ice cream social, a 'Donut Worry' tabling event, Grocery Bingo, Family Feud, and the FBOE-hosted Dotte Stock event that featured local artists from the community.



- FBOE's First session of the year featured WYCO Mayor/CEO Mr. Tyrone Garner and KCKCC's President, Dr. Greg Mosier. Both were presented with certificates for their support of FBOE and KCKCC students.



Upcoming Activities and Programs

- Student Senate's first meeting will be on September 8, 2023.

Student Financial Aid

Submitted by Tammy Reece, Director

Selected Activities, Programs, and Updates

- Financial Aid Exclusion Appeals Processed for Fall**-The Student Financial Aid Office processed 61 appeals for students who were placed on "Financial Aid Exclusion" who requested financial aid for Fall 2023. This compared to 66 appeals processed for the same period last academic year.
- Work Study Program Activity**-Work Study positions from 58 areas across campus were posted for student placement. To date, 49 students have been placed in positions. Starting on September 15, the Student Financial Aid Office will start to work through the work study positions that are currently on a waitlist to fill the unfilled 9 positions for the 2023-2024 academic year.

Financial Aid Applications Received as of September 7

Academic Year	Total Number of Records	Records Received in August
2023-2024	6,566	987
2022-2023	6,565	986
2021-2022	6,843	847

Financial Aid Disbursed to Student Accounts as of September 7

Academic Year	FALL	SPRING	SUMMER	TOTAL
2023-2024	\$3,600,339			\$3,600,339
2022-2023	\$4,974,116	\$4,264,622	\$648,133	\$9,886,871
2021-2022	\$7,589,033	\$7,809,157	\$718,268	\$16,116,458

*Does not include third party payments or KCKCC Foundation Scholarships. The 2023 - 2022 year includes COVID Relief Funds.

Number of Students Awarded Financial Aid	Awarded Students Enrolled for Fall 2023
2668	1906

Student Housing

Submitted by Nicole Wilburn, Director

Selected Activities, Programs, and Updates

- Student Housing move-in for Fall 2023 happened between Friday, August 11 – Sunday, August 13. We had a great weekend welcoming students and their families including fun activities for the students throughout the weekend.
- Student Housing continues to be at 100% capacity with 258 students living in the building. There are 5 students on the waitlist for housing so if any current students should happen to cancel their contracts, students from the waitlist would be contacted to move-in.
- On Thursday, August 31, 2023, Student Housing hosted “house calls” College administrators came to Centennial Hall and went door-to-door along with the RAs to welcome students and check-in on how their semester is going so far.
- August is a particularly busy time for students to order packages to be delivered to Centennial Hall. To address the challenge of delivery of packages that cannot fit in the student mailboxes, a package management and delivery system has been developed in the Student Housing information system (eRezLife). Students are automatically notified that they have a package at the front desk for pickup and once the package has been acquired, the package is marked as delivered in the system for record-keeping purposes. In August, Student Housing delivered 216 packages for students in a more streamlined and timelier fashion leveraging the eRezLife.



Upcoming Activities and Programs

- The RA staff is beginning a new initiative called “success chats.” The RAs will meet with each of their students for an intentional conversation. The RAs have been coached to make the conversation feel casual, but they are provided with specific questions to ask. The first set of success chats will be completed by September 15 with the themes of adjustment, connection, and resources. The second set of success chats will happen in late October/early November with the themes of mid-term check-in and Spring 2024 enrollment. If the RAs uncover any concerns, they will share up with the Housing full-time staff members to address.

Student Success and Retention

Submitted by Brady Beckman, Director of Student Success, and Retention

Selected Activities, Programs, and Updates

- Throughout July and early August, the Student Success Center facilitated the BluePrint KCKCC New Student Orientation Program. Weekly sessions were offered every Thursday, with virtual sessions offered on Tuesday evenings. Turnout was tremendous, as each session met capacity. The demand represented a clear need for high frequency, short duration orientation sessions at KCKCC. Orientation will resume in late September.
 - Virtual Orientation Participants (3 Sessions): 45 Students
 - In-Person Orientation Participants (6 Sessions): 119 Students
- The Student Success Center saw record traffic during the month of August 2023. To meet student volume, we offered “walk-in only” advising during the first 3 weeks of the month. August advising numbers below:

In-Person Advising		Virtual Advising	
Month	Total Student Sign-Ins	Month	Total Appointments
Aug-23	1193	Aug-23	108
Aug-22	971	Aug-22	75

Placement Testing Center Semester and Monthly Metrics

Total Placement Tests This Semester

Fall 2023*	Fall 2022	Fall 2021
378	1203	988

*Fall 2023 is as of report date, other years are semester totals.

August Placement Test sessions

Year	Main Campus	PCC	TEC	High Schools	Distance Education	Total
August 2023	325	25	4	24	0	378
August 2022	308	33	8	72	0	421
August 2021	276	34	18	50	0	378

Upcoming Activities and Programs

- Advisors are working diligently to meet students enrollment needs for the Fall 2nd 8-week semester. Students may schedule appointments with advisors or stop in for walk-in advising that is offered every weekday from 8 am-6 pm.
- The SSC will participate in the Tonganoxie High School Career Fair on September 6th.
- Career Services Workshops:
 - September 13th/14th: Career Fair Prep and Resume Building Info Sessions at TEC
 - September 19th/20th: Resume, Talking to Employers/Interviewing Workshops

- TEC Center Career Fair – September 21st
- The Student Success Center will be hosting KC Scholars for their annual High School Counselors' luncheon on September 26th.
- Danielle Frideres (Career Services Coordinator) will serve on a panel for the G2U/MARC Summit Event on September 28th.
- Valerie Mendoza, retention and career advisor, has assembled a First-Generation Student Advisory Council made up of KCKCC staff, faculty, and students to guide supportive initiatives for our first-generation student population and promote campus awareness of their unique needs and strengths. They will have their first meeting in September.

Student Success for Program Success (SPSS)

Submitted by Dr. Gena Ross, Director of Student Support for Program Success

Selected Activities, Programs, and Updates

- The SPSS Steering Committee had its first meeting on August 18, 2023, to outline objectives and planning activities.
- Discussions are underway to arrange external consultants to facilitate the two major activities (guided pathways advising and strengthening developmental education) with the steering committee.
- Position descriptions are being finalized to search for the following positions supported by the grant:
 - Career Services Coordinator I-this position will expand the College's Career Services to targeted populations.
 - Part-time Web/Technology Coordinator-this position will help facilitate the building of online resources and systems to provide avenues for guided pathway advising for students and the community.
 - Tutor Coordinator-Dr. Ross is currently collaborating with the Learning Commons to build the position description.

Upward Bound Academy

Submitted by Veronica Knight, Director

Selected Activities, Programs, and Updates

- Upward Bound Academy hosted its inaugural Student Recognition Awards banquet on Friday, August 11. The banquet was a night of inspiration, as we highlighted the academic accomplishments, personal growth, and commitment to excellence demonstrated by our Upward Bound Academy students. Dr. Shawn Derritt, Dean of Student Services, served as the keynote speaker.



- Student scholars along with the UBA boosters enjoyed the Dreamgirls Play at the American Theater on August 23. A student educational opportunity was provided as the students talked with the lead performers and learned what it takes to be on stage.

Upcoming Activities and Programs

- Upward Bound Academy is forming an advisory council made up of parents, community leaders and educators to assist with programming and to provide support. Our first meeting will be held September 20, 2023.
- Staff are attending the National Council on Education conference September 10-13 in Washington, D.C.





DR. FABIOLA RIOBÉ

B.O.T. REPORT SEPTEMBER 2023

The mission of the Office of Educational Innovation and Global Programs is to foster educational excellence, innovation, and global engagement within Kansas City Kansas Community College by providing transformative learning experiences and promoting cultural understanding and global awareness among students, faculty, and staff.

Educational Innovation and Global Programming

I am pleased to provide this executive summary highlighting the key initiatives and goals within the purview of Educational Innovation and Global Programming. We aim to foster excellence, adaptability, and global competitiveness through innovative educational strategies. In this summary, we will focus on five key areas: Adult and Continuing Education, High School Partnerships, Online Education Services, International Programs, and Workforce Innovation.

Adult and Continuing Education:

The Adult and Continuing Education department has made significant strides in expanding access to adult and continuing education programs. The department's goal is to launch new flexible learning pathways, including micro-credentials and online courses, to cater to the diverse needs of adult learners. These initiatives will lead to a notable increase in enrollment and a positive impact on the professional growth of our adult students.

High School Partnerships (HSP):

HSP is committed to enhance strategic partnerships with high schools. As the HSP team enhances the school-based relationships and presence, this will support the seamless transitions for students from secondary to higher education. These collaborations will continue to yield dual enrollment programs, early college initiatives, and enhanced college readiness support, resulting in improved retention rates and a stronger pipeline of incoming students.

Online Education Services (OES):

In response to the evolving educational landscape, OES understands the urgency in expanding KCKCC's online education services. This includes developing of new, high-demand degree programs delivered entirely online, enhancing the accessibility of the college's educational offerings. Our investments in digital infrastructure and pedagogical innovation will position us as a leader in the online education sphere.

Global & International Programs (KCKCC Global):

KCKCC commitment to global education is unwavering. The college is exploring new strategies to enhance the international student experience and to forge partnerships with institutions worldwide. By fostering cultural exchange, international research collaborations, and student mobility programs, the department's vision includes increased international student enrollment and contributing to a richly diverse campus environment.

Workforce Innovation (Workforce):

The Workforce department is spearheading initiatives to address the evolving workforce landscape. Through partnerships with industry leaders and local businesses, the department is developing responsive training programs, apprenticeships, and upskilling opportunities. Workforce's effort will lead to stronger employer relationships and better employment outcomes for KCKCC graduates.

The Office of Educational Innovation and Global Programming is dedicated to advancing the institution's educational mission by continuously pushing the boundaries of innovation and global engagement. The division's strategic focus on adult and continuing education, high school partnerships, online education services, international programs, and workforce innovation will continue to yield tangible results in enhancing the educational experience and preparing KCKCC students for success in an ever-changing world.

I look forward to discussing these achievements and exploring future opportunities to further the division's mission during our upcoming board meeting.

Sincerely,

Fabiola Riebe

Vice President of Educational Innovation and Global Programming

Adult Education: Stephanie Prichard, Assistant Director

ESL Enrollment AM = 96 PM = 105

GED Enrollment AM = 25 PM = 25 HKHS = 18 PCC = 18

Business ESL Enrollment: KC Steak = 11, Central Solutions = 8, Plastic Packaging = 12

Planning is underway with Amazon to conduct ESL classes on site for approximately 94 English Language Learners.

KBOR Enrollment Goal for FY24 is 7,000 students statewide.

FY 23 total enrollment for KCKCC was 532. Preliminary goal suggested by KBOR is 572 *KBOR does not mandate a numerical goal, rather they want each program to establish an appropriate stretch goal.

GED Testing Data:

Between April 1 and June 30, 93 GED Tests were administered in our testing center on Tuesdays and Thursdays by Jackie Batliner (Average 4 tests/day)

From July 1- present, 19 GED Tests have been administered (1.9/day)

Adult Education Welcomes New Instructors.

Elizabeth Naughton-Henderson moved from part-time evening ESL instructor to full-time instructor. In addition to her morning and evening classes on campus she also teaches 2 hours/day at Central Solutions.

Kimberly Daugherty is our newest part-time GED instructor at Pioneer Career Center. Kimberly comes with previous experience in Adult Education and is already a great new addition to our team.

Continuing Education:

Kids on Campus Data: 205 students registered weekly attendance averaged 75 students.

107 Students completed Drivers Education since June 1

101 Students completed 2 Wheel BRC since June 1

16 Students completed the 3 Wheel BRC since June 1

On-Line Ed 2 Go classes generated income in the amount of \$41,495 during FY23.

Celebrations:

Three KCKCC Adult Education students achieved their GEDs and pursued various certificate programs, including Building Engineering and Maintenance Technology and Computer Support Specialist. They are committed to furthering their education and career prospects.

Lansing Correctional Facility celebrated 7 KCKCC GED completers at a small graduation event on August 24. This brings the total number of GED completers to 16 since the college started GED classes at LCF in November of 2021.

Five GED completers were celebrated August 3 at the University of Kansas Health System "Because We Care" graduation ceremony. This brings the total number of GED completers at UKHS to 27 since the program started in 2018.

High School Partnerships: Julius Brownlee, Assistant Director

As of 08.28.23, 1,353 high school students from 18 high schools are participating in the high school partnership program.

High School Name	Total Fall 2023 High School Students
Basehor-Linwood High School	265
Wyandotte High School	214
F L Schlagle High School	158
Leavenworth High School	132
J C Harmon High School	123
Washington High School	114
Bonner Springs High School	109
Sumner Academy Arts & Science	51
Lansing High School	44
Bishop Ward High School	42
Piper High School	28
Turner High School	24
Pleasant Ridge High School	21
Home Schooled	10
Tonganoxie High School	9
Mill Valley High School	6
Alfred Fairfax Academy	2
Shawnee Mission South Hs	1
	1,353

From the 08/21/23 to 08/28/23 there was a dip in enrollment. There are several variables that play into this downward trend. From conflicting schedules, students who are not prepared for the rigor of a college course, issues with Blackboard; getting dropped because they have logged in or can't log in.

8/21/2023		
	HC	SCH
HSBL	195	1504
HSBON	95	342
HSBW	36	240
HSCHAR	79	645
HSLV	36	121
HSPLE	20	66
HSSCH	102	530
HSSUM	44	265
HSTUR	8	48
HSWAS	82	511
HSWYA	124	769
Total	821	5041

8/28/2023		
	HC	SCH
HSBL	210	1600
HSBON	90	312
HSBW	36	240
HSCHAR	76	620
HSLV	36	121
HSPLE	20	66
HSSCH	90	424
HSSUM	31	185
HSTUR	8	48
HSWAS	79	478
HSWYA	133	819
Total	809	4913

Difference Between 8/21 & 8/28		
	HC	SCH
HSBL	15	96
HSBON	-5	-30
HSBW	0	0
HSCHAR	-3	-25
HSLV	0	0
HSPLE	0	0
HSSCH	-12	-106
HSSUM	-13	-80
HSTUR	0	0
HSWAS	-3	-33
HSWYA	9	50
Total	-12	-128

The High School Partnership Program is in the process of meeting with all k-12 partners to get their feedback and input as we begin to streamline a process and meline for the spring semester and academic year 2024-2025.






**Kansas City Kansas
Community College**

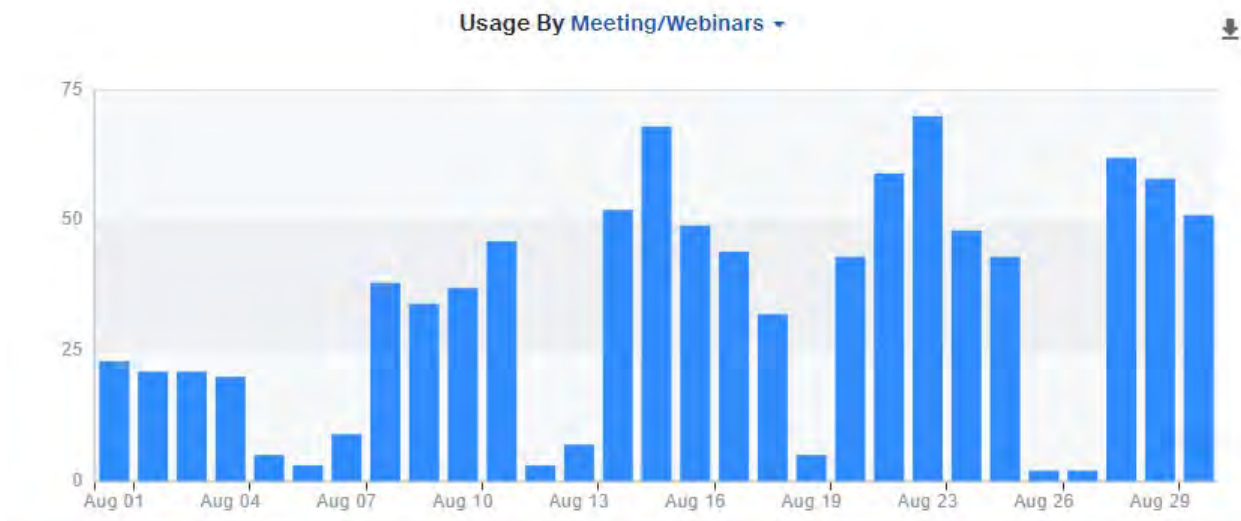
*High School
Partnership
Collective Efficacy
Tour*



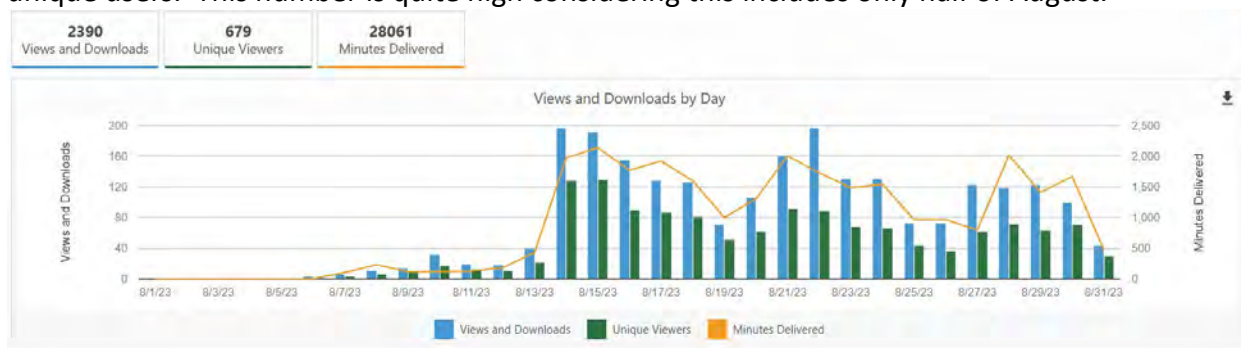

The goal of this tour is to meet with our partners and other shareholders, to begin the discussions around equitable program that leads to an abundance of real world opportunities for our students.

Online Education Services: *Susan Stuart, Director*

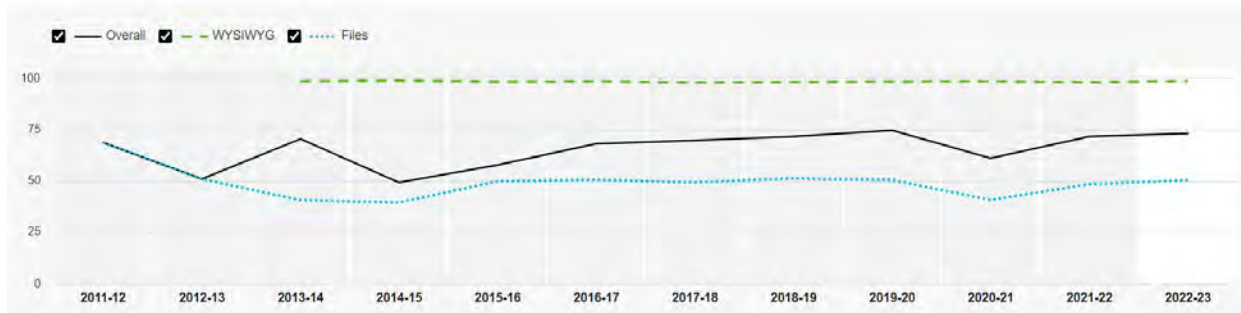
Online Education services supported Zoom meetings with 5,695 participants (over multiple sessions) clocking 225,983 combined minutes through 957 meetings for August 1, 2023, through August 31, 2023



Online Education continues to support and facilitate the Board of Trustees Public Meeting through Zoom. OES continues to see good utilization of class capture software, Panopto, even through the Summer. We consistently have many views with 2,390 views and downloads in August with 28,061 minutes accessed by 679 unique users. This number is quite high considering this includes only half of August.



Accessibility of content in the online environment for Fall 2023 increased 2% which was an improvement over the Summer 2023 term. This is up slightly from Spring 2023 by .05%. Staff have already begun working with faculty on their Fall 2023 content. This is an area where OES continues works with instructors to make content more 508 compliant and has provided training on this factor as well.



Online Education Services staff resolved approximately 382 tickets, calls, or email support requests from the start of the term through August 30, 2023. The majority of these are emails and phone calls from students and faculty.

Online Education Services participated in the Back to School Fair on August 1, 2023 and at the Welcome Back Bash on Wednesday August 30, 2023, by hosting a table, providing information to students, and handing out OES branded USB hubs.

The Online Education Services Table for the Welcome Back bash for students



COLIN IMMESOETE
Holding down the table.

WELCOME BACK BASH

- The OES Team had great representation and were ready to inform our students about the services and support offered by online education.

VP RIOBE, SUSAN STUART, SHAUN PATE & COLIN IMMESOETE

Global & International Programs:

Over the last five years we have enrolled approximately 440 international students on campus. We aim to enhance those numbers by:

- Exploring trends in countries of origin
- Enhancing the international student experience

- Cultivating relationships with local stakeholders that service international populations
- Bridging connections with international partners

Exploring trends

- Vice President Riobé serves on the Board of Directors for The Association of International Education Administrators (AIEA), the only association dedicated exclusively to senior leaders in the field of international education. Through this network we seek to explore the common trends in international education and inform our work at KCKCC.
- In partnership with Institutional Effectiveness, the department has begun to curate data on visa types at KCKCC. Next steps include targeted campaigns to attract those populations.

Enhancing the international student experience

- KCKCC Global is in the process of hiring an Assistant Director to oversee International Scholar Services. This strategic position will serve as the campus Principal Designated School Official (PDSO) and oversee the international student experience from application to retention.
- KCKCC is showing up for international students in a meaningful way – meeting them where they are. The college's international student population is highly involved in collegiate sports and live on campus. KCKCC Global has and will continue to attend sporting events such as soccer.
- Student facing areas such as Admissions has created opportunities for international students to gain professional experience as student workers.

Geoffroy D Letienne, KCKCC student from Paris, France, current general studies major. Soccer defensive player and admissions student worker.

I will go wherever; I can play soccer.
- **Geoffroy D. L'Etienne**



Cultivating relationships with local stakeholders that service international populations

- During International Education Week KCKCC will host a series of open events that will take place during the week of November 13-17, 2023. The multi-day celebration will promote inter-departmental collaborative efforts as well as external stakeholders. For example: The department will host a passport drive initiative to teach students about the application process. In addition to sponsoring weeklong international events and hosting the inaugural artifact exhibit.



Bridging connections with int

- Exploring opportunities for virtual exchange with Soliya Global Connect
- EF Tours developing a series of information sessions to inform college-wide about study abroad opportunities.

Workforce Innovation: Richard Piper, Director

Customized Training

August 14, the College started Lineman apprenticeship classroom portion for The Board of Public Utilities. 4 apprentices are participating in the non-credit training. Garrett Crews is the instructor. KCKCC has been performing this type of customized training with BPU for over 20 years.

Events

- KC FAME Chapter bi-weekly events.
- The College's recruiting team ask me to participate in the Wyandotte High School staff and teacher tour on August 10. Wyandotte High School was having their teacher in-service at KCKCC-TEC.
- On August 14, presented the success diagram to the HVAC, Electrical and Welding Technology evening students during orientation.
- August 14 orientation for IMT students.

Highlights

- Presented the IMT program to Heartland Coca-Cola, Wabtec and Westrock.
- Several success coaching sessions focusing on:
 - Creating and developing your 'why' through writing down the six most important tasks you must do each day.
 - Financial literacy – understanding the three D's to building wealth: Diversification, discipline, and dollar cost averaging. Rule of 72. The high cost of waiting.

Recruiting events coming in September.

- September 6, 2023. First annual Leavenworth Economic Development Career Fair at Tonganoxie High School, 10:00AM – 2:00PM.
- September 20, Transition Day at Fort Riley. 1:00PM – 3:00PM



Marketing Division

Kris Green, Chief Marketing & Institutional Image Officer

Report Summary

KCKCC held a successful Groundbreaking Ceremony for the Kansas City Kansas Community Education, Health and Wellness Center with more than 160 people in attendance. Kris Green and the Marketing team coordinated the event. The event was covered by KSHB 41, Fox 4 and KCUR.



KCKCC hosted its first birthday celebration at the TEC Center on September 6. Celebrations were held on main campus on September 13 and at PCC on September 18. These great events celebrate the start of classes at the junior college in 1923.



General Marketing

Postcards were sent to applicants and past students regarding the second 8-week class that start on October 9. Marketing has also designed flyers and a Facebook campaign to encourage 8-week enrollment.



Kris Green will present on AI and Marketing Best Practices at the National Council for Marketing and Public Relations District 5 Conference. The Marketing Team also won awards for the Get Ready website and the Hispanic advertising and enrollment campaign last year.

Kris continued to work with Community Housing of Wyandotte County on its branding and marketing subcommittee. She is facilitating a series of focus groups for the non-profit.

Marketing and Human Resources have worked together to create an advertising strategy to increase a diverse applicant pool for open positions. In September, KCKCC advertised on 103.3 Jams, Facebook and local newspapers.

Graphic Design

Rollie Skinner, Graphic Designer, focused heavily on enrollment, Groundbreaking and Athletics. Rollie also composed items for FAME, NICE and Foundation Hall of Fame, while still assisting other academic and extracurricular programs.

- KCKCC Billboard



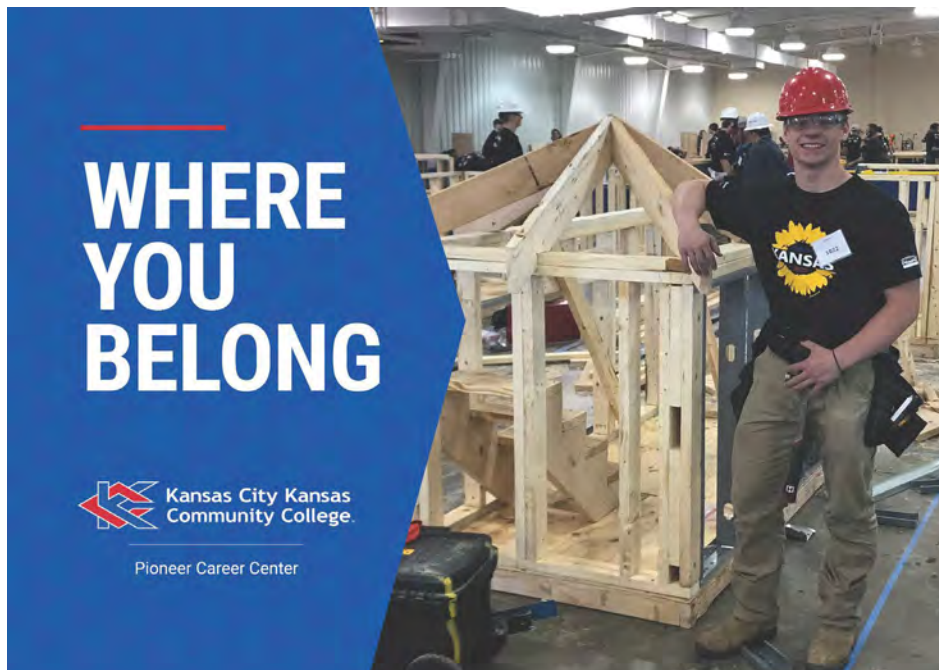
- Athletics – South Doors Graphics



- Athletic Sponsorship Brochure



- Pioneer Career Center 12-page Booklet Cover



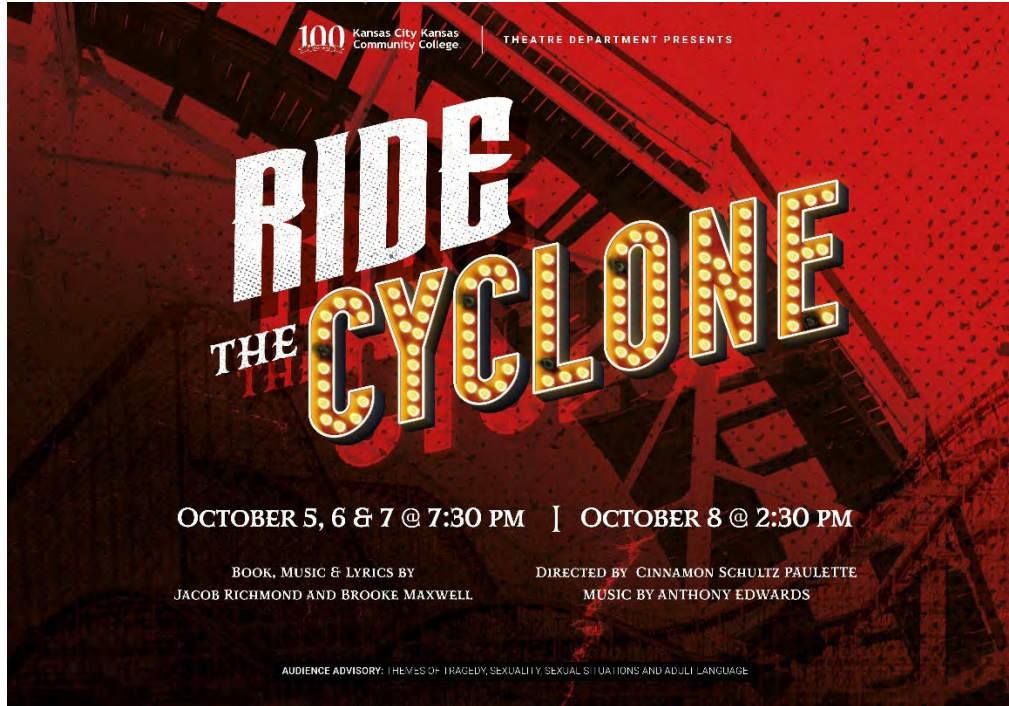
- Downtown Groundbreaking



- Theatre Program Recruitment Poster



- Theatre Production Graphic



Website Administration

Matt Fowler, Web Administrator, worked on creating and updating several different webpages. He updated the Kansas Promise Act webpage to match the Get Ready and Viewbook webpages, <https://www.kckcc.edu/admissions/kansas-promise.html>.

Matt also assisted Counseling and Advocacy with their new webpage, Let's Talk, <https://www.kckcc.edu/student-resources/counseling-and-advocacy/lets-talk.html>.

Matt posted athletic press releases to the athletic website plus provided overall website support. He also photographed several events, completed marketing photos for several Health Professions programs and recorded a 100 Stories video with Karen Orr of Providence Medical Center.

- Fall 2023 Convocation



- U.S. Representative Jake LaTurner's visit

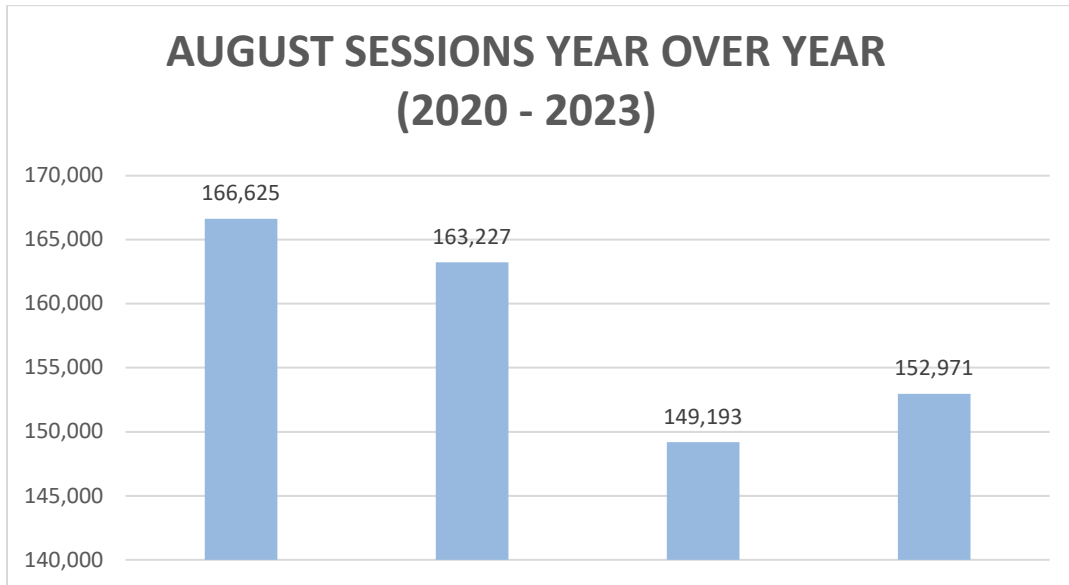


- The Paint Throwdown



General Website Information

Marketing continues to lead the Website Steering Committee. The purpose of this committee is to review strategy, navigation and design as KCKCC embarks on their KCKCC.EDU website redesign.



Top Webpages

As of July, Google has changed the way it reports analytics. Pageviews no longer report as they previously did. Omar Brenes, Web Architect, continues to look for better ways to present the information.

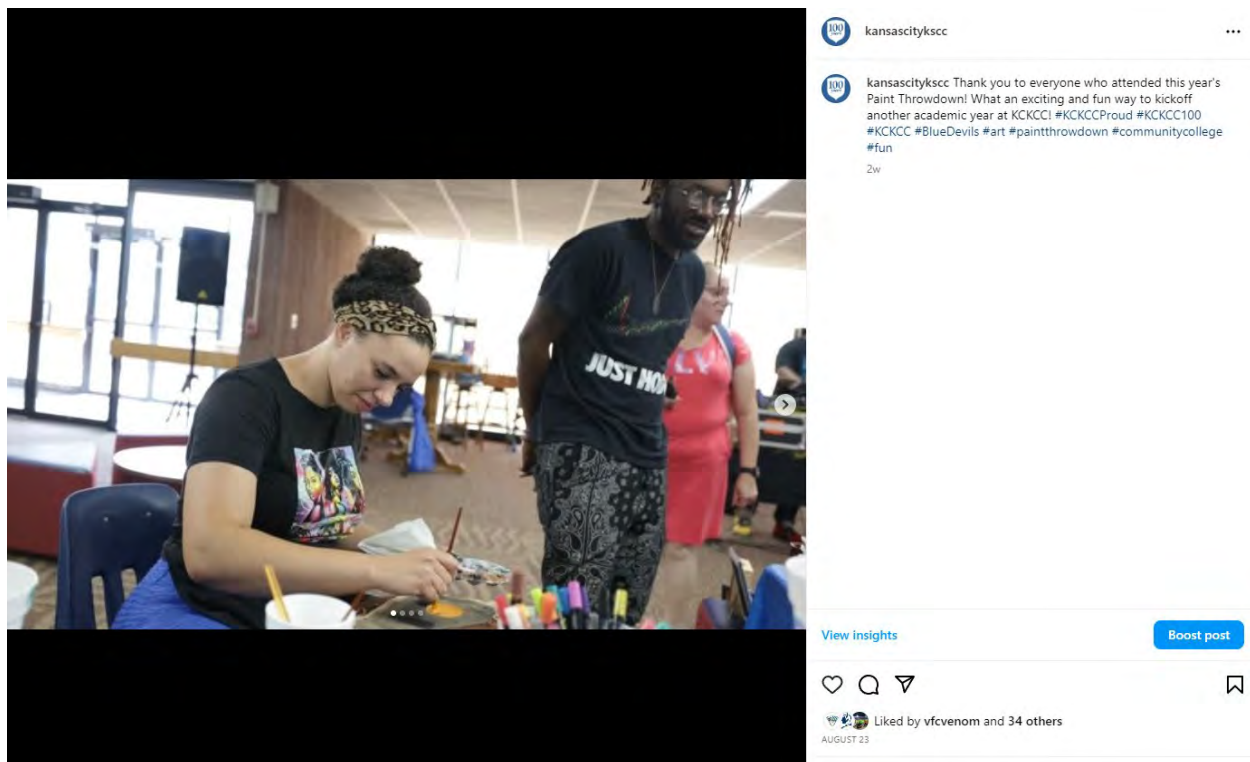
Webpage
College Catalog
Class Schedule
2023-2024 Academic Calendar
Campus Map
Current Students
Steps to Enrollment
Degrees and Certificates
Academics
Academic Calendars

Print Shop

Kim Lutgen, Print Shop Manager, and Joy Cicero, Production Assistant, were engaged in a multitude of endeavors. The Print Shop produced the new annual report, soccer and volleyball materials for the approaching season, theatre materials and a variety of scheduled faculty projects. Additionally, Kim and Joy led preparations for the three Centennial birthday celebrations scheduled for each KCKCC campus in September.

Social Media

Kelly Rogge, Public Information Manager, celebrated a wide variety of events occurring at the start of the fall term. She covered the PCC baking program ribbon cutting, KCKCC's ranking among community colleges and start of the year celebrations, including the paint throwdown and the Back to School Bash. She also covered the University of KS Health System GED graduation.





kansascitykccc

kansascitykccc The KCKCC Pioneer Career Center held a ribbon cutting earlier this week for its NEW Baking program. Students will receive a Baking certificate after completing 39 hours. For more information on this exciting program, visit www.kckcc.edu/pioneer/index.html. #KCKCCProud #KCKCC100 #KCKCC #BlueDevils #baking #culinaryarts #tec #technicaleducation #hardwork #goals #celebrate #congrats #ribboncutting

4w

hydrationdepot Oooo so exciting! We love working with KCKCC ❤️

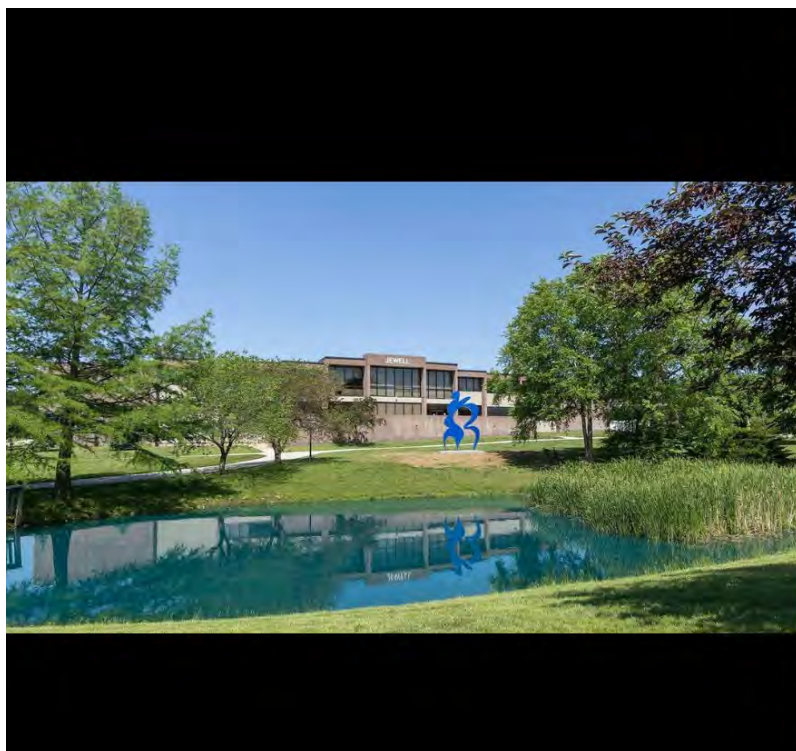
3w Reply

View insights Boost post

❤️ 💬 📌

Liked by kckcccarservices and 37 others

AUGUST 11



kansascitykccc

kansascitykccc KCKCC ranks third in the state of Kansas and 47th in the nation among two-year post-secondary institutions, according to the 2023 Best and Worst Community Colleges list compiled by WalletHub.com. WalletHub, an award-winning personal finance company with experts who help people save money, sampled 668 schools from member institutions in the American Association of Community Colleges.

Primary factors used by WalletHub include financing, cost, education, and career outcomes. These units are key for prospective students when considering what college to attend—based on the metrics applied, Pratt Community College excelled in all areas, reflecting the institution's mission, vision, and institutional aims.

Read more at bit.ly/3YIZoBK.
#KCKCCProud #KCKCC100 #YouBelongHere #KCKCC #BlueDevils #communitycollege #highered #congrats #students

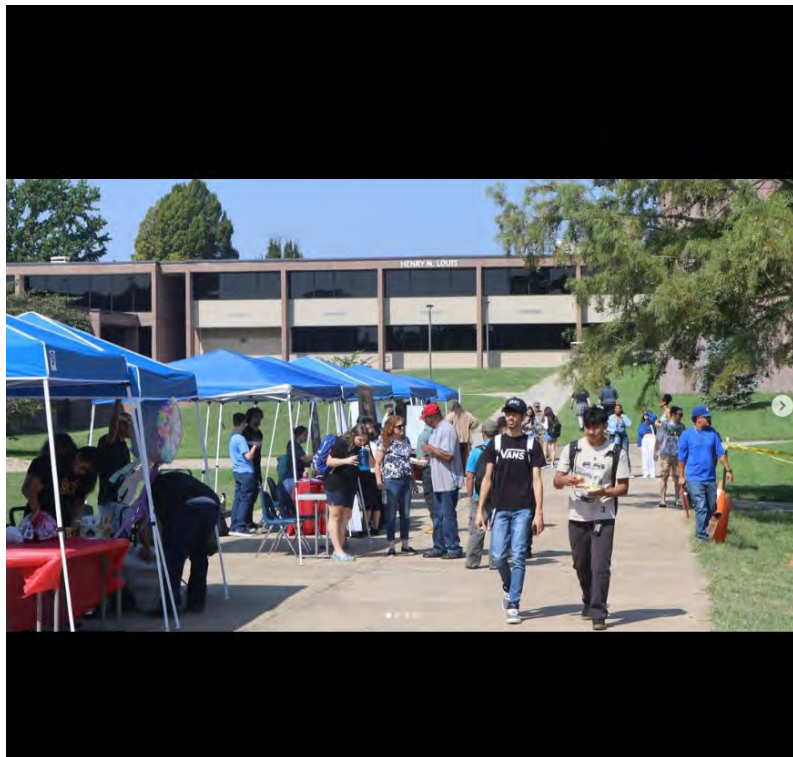
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View insights Boost post

❤️ 💬 📌

Liked by kckcccchoir and 39 others

AUGUST 22



kansascitykccc

kansascitykccc KCKCC kicked off a new semester with the annual Welcome Back Bash! In addition to food and music, students had the opportunity to check out the various clubs and organizations on campus. #KCKCCProud #KCKCC100 #KCKCC #BlueDevils #WelcomeBack #communitycollege #studentlife #campuslife #fun #newbeginnings #100years #centennial

1w

[View insights](#) [Boost post](#)

♥ 🔍 🗒

👤👤👤 Liked by kckccfoundation and 43 others

AUGUST 30

Some typical performance data may not be available yet

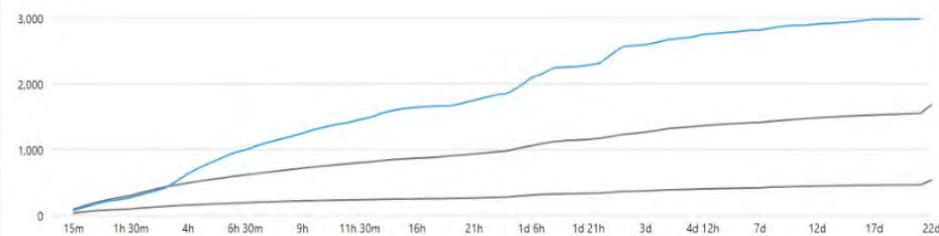
Typical reach data is currently only available for organic Facebook posts published on or after October 1, 2022. Check back soon to compare typical reach for your Instagram content and Facebook stories on Meta Business Suite.

How is my post performing?

Facebook post reach

2,988

Higher than typical
Typically 493-1,545



What's affecting my post reach?

The more interactions your post receives, the higher in Feed it may appear.

Organic interactions

Link clicks

28

Higher than typical
Typically 2-12

Facebook post comments

7

Higher than typical
Typically 0-4

Facebook post shares

9

Higher than typical
Typically 0-4

Facebook post reactions

111

Higher than typical
Typically 8-32

Feed preview

Kansas City Kansas Community College
Published by Kelly Everson Rogge · August 22 at 10:30 AM

KCKCC ranks third in the state of Kansas and 47th in the nation among two-year post-secondary institutions, according to the 2023 Best and Worst Community Colleges list compiled by [WalletHub.com](#). WalletHub, an award-winning personal finance company with experts who help people save money, sampled 668 schools from member institutions in the American Association of Community Colleges. Primary factors used by WalletHub include financing, cost, education, and career outcomes. ... [See more](#)

[See insights and ads](#) [Boost post](#)

👍👍👍 74 3 8 9

👍 Like 💬 Comment ➦ Share

Newest

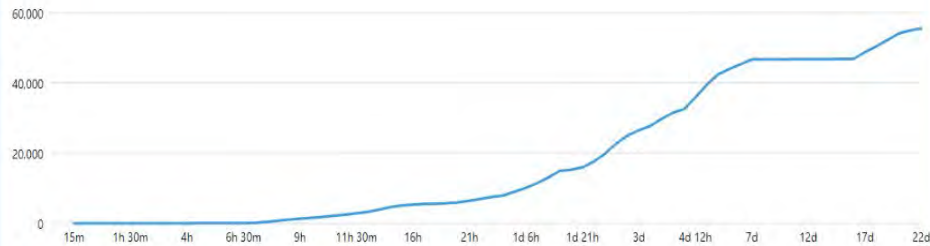
Some typical performance data may not be available yet

Typical reach data is currently only available for organic Facebook posts published on or after October 1, 2022. Check back soon to compare typical reach for your Instagram content and Facebook stories on Meta Business Suite.

How is my post performing?

Facebook post reach

55,730



Reach breakdown by paid and organic



What's affecting my post reach?

The more interactions your post receives, the higher in Feed it may appear.

Paid and organic interactions

Feed preview



Kansas City Kansas Community College

Published by Kelly Evenson Rogge · August 8 ·

For 100 years, KCKCC has served Wyandotte County and the surrounding area as an educational anchor and economic driver for our community. The college began in 1923 in the heart of KCK as Kansas City Kansas Junior College in order to meet the educational needs of the community.

In this centennial year of 2023, KCKCC serves almost 9,000 students annually and has embarked on one of the most significant projects of its time. Returning to our roots, and going to where people need... See more



See insights and ads

Boost again

276

3 24

Like

Comment

Share

Newest

Some typical performance data may not be available yet

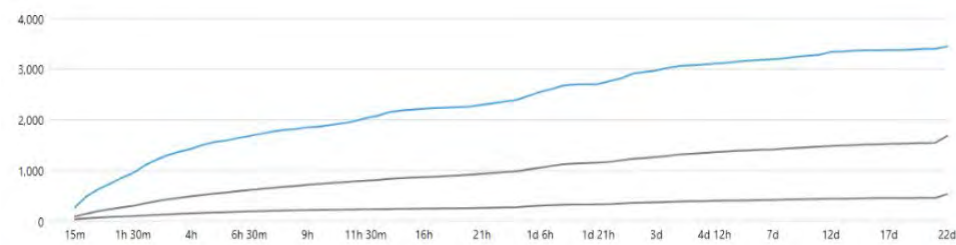
Typical reach data is currently only available for organic Facebook posts published on or after October 1, 2022. Check back soon to compare typical reach for your Instagram content and Facebook stories on Meta Business Suite.

How is my post performing?

Facebook post reach

3,477

Typically NaN-NaN



What's affecting my post reach?

The more interactions your post receives, the higher in Feed it may appear.

Organic interactions

Facebook post comments

10

Higher than typical

Typically 0-4

Facebook post shares

5

Higher than typical

Typically 0-4

Facebook post reactions

114

Higher than typical

Typically 6-32

Feed preview



Kansas City Kansas Community College

Published by Kelly Evenson Rogge · August 4 ·

Congratulations to the students who earned their GED through KCKCC's and the University of Kansas Health System's Because We Care GED Program. The program helps UKHS employees earn their GED while they are working. We are so proud of their accomplishments and cannot wait to see what they do in the future! #KCKCCProud

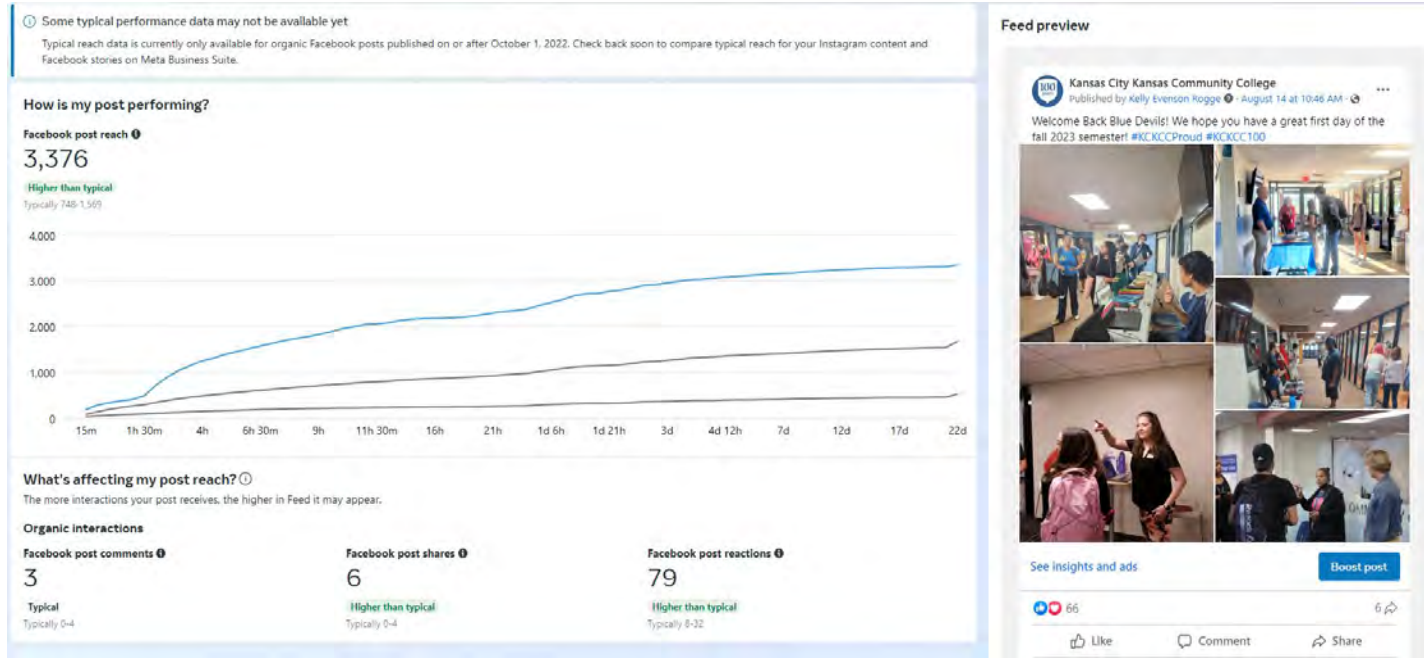


See insights and ads

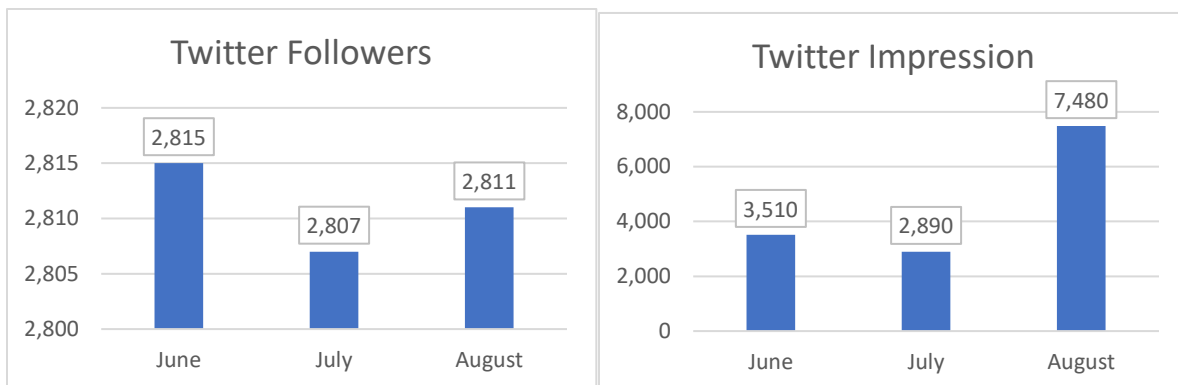
Boost post

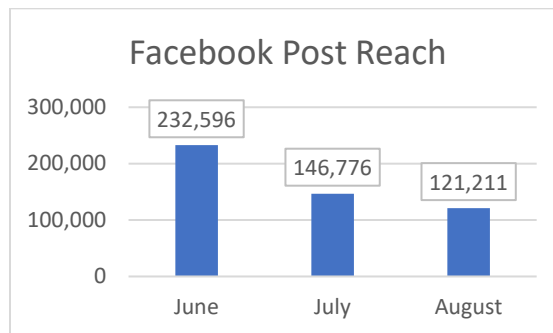
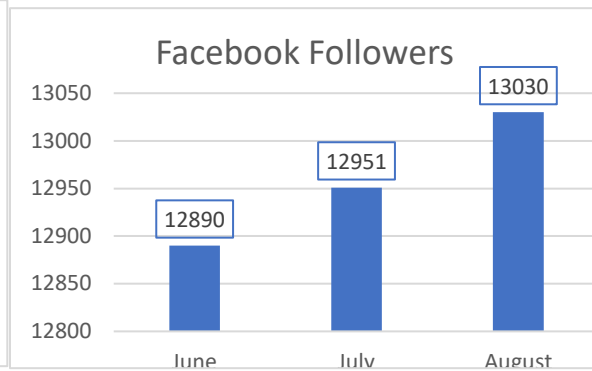
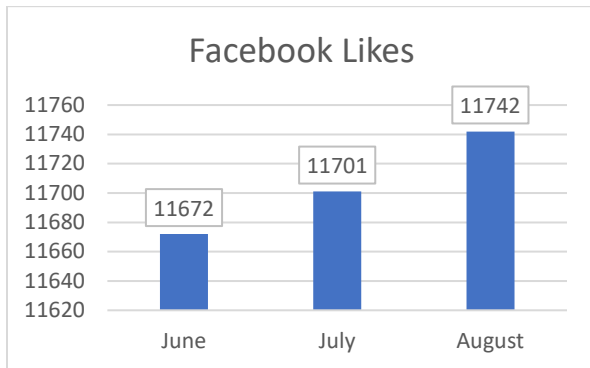
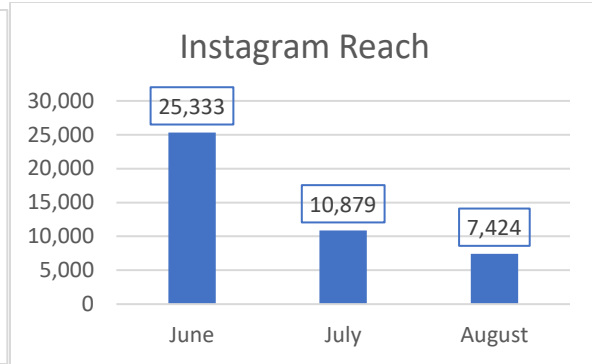
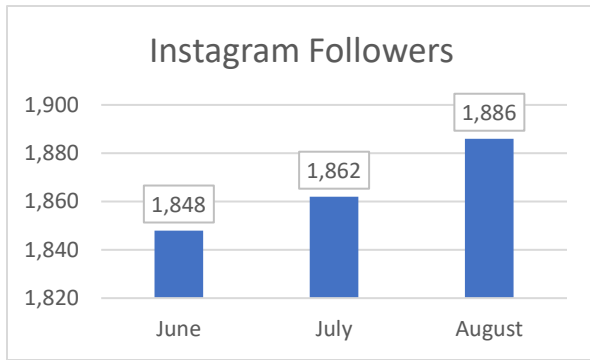
104

6 5



KCKCC boosted posts in June and July in support of enrollment and the Back to School Fair. August is typically a month where we advertise less as students are beginning classes. This accounts for decline in reach for both Facebook and Instagram.







BOARD OF TRUSTEES REPORT
FINANCE, FACILITY SERVICES, & POLICE DEPARTMENT
DR. SHELLEY KNEUVEAN, CHIEF FINANCIAL OFFICER
SEPTEMBER 2023 REPORT

EXECUTIVE SUMMARY

- **FY24 Budget.** The FY24 Budget was filed with the County Clerk completing the formal process for the annual budget approval.
- **FY23 Annual Outside Audit.** The annual audit work has started with the auditors from Novak Birks performing their on-site testing and analysis. It is anticipated that the on-site work will be completed next week and the final audit completed in October for presentation to the Board of Trustees.
- **New Director of Budget and Purchasing.** The new Director of Budget and Purchasing began this month. Amiee Wenson comes to KCKCC with a vast amount of experience at other higher education institutions and local government organizations with an expertise in purchasing. In this role, she will support the financial functions of grant management, be responsible for oversight and monitoring of the annual budget and purchasing.
- **Main Campus Flooding.** Several areas on campus flooded including media services and three lower-level suites in Centennial Hall. Water extraction work is complete. Staff is collaborating with an outside architect and engineering firm to determine the underlying causes of the flooding and how to remedy the situations going forward. At Centennial Hall, the contractor is replacing the downspouts which had failed and contributed to the flooding.
- **Phase 5 of Learning Spaces.** Phase 5 of the Learning Spaces Initiative is complete which included updated furniture throughout main campus, automotive technology, and Pioneer Career Center.
- **Safety Efforts**
 - The Police Department will conduct CRASE (Citizens Response to Active Shooter Events) training September 12 from 9 – 11am in M118 (TEC) and September 26 from 9 – 11am in 2703 (main campus) for students, faculty, and staff. This training is provided throughout the year at all locations.
 - The Police Department will conduct General Safety Training September 7 from 12 – 1pm in M118 (TEC) and September 20 from 9 – 10am in 2703 (main campus) for students, faculty, and staff.

FINANCE – DR. SHELLEY KNEUVEAN, CFO

- The FY24 Budget was filed with the County Clerk completing the formal process for the annual budget approval.
- Significant work has been undertaken to procure equipment for the Automated Technology Engineering program through federally designated funds sponsored by Congresswoman Sharice Davids and overseen by the Department of Defense. A total of \$1,851,864 was included in the federal budget for this program and all equipment has been encumbered as required by the grant.
- The new Director of Budget and Purchasing began this month. Amiee Wenson comes to KCKCC with a vast amount of experience at other higher education institutions and local government organizations with an expertise in purchasing. In this role, she will support the financial functions of grant management, be responsible for oversight and monitoring of the annual budget and purchasing.



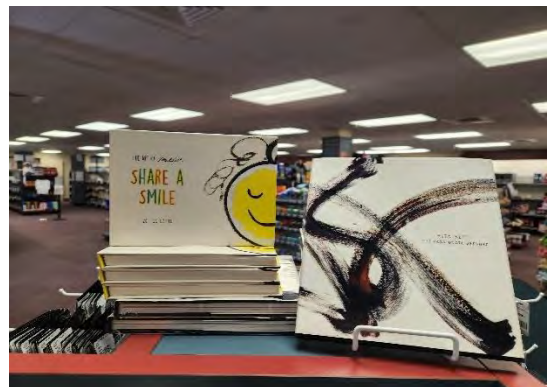
To enable the Finance Department to collate together in one office suite, the Facilities Services team divided the existing breakroom into two rooms creating an office space while preserving the break and mail room.

Doing this work in house is a cost-effective approach to meeting the college's needs.

- The annual audit work has started with the auditors from Novak Birks performing their on-site testing and analysis. It is anticipated that the on-site work will be completed next week and the final audit completed in October for presentation to the Board of Trustees.

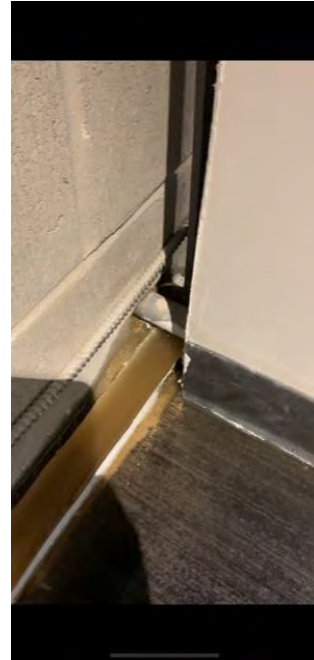
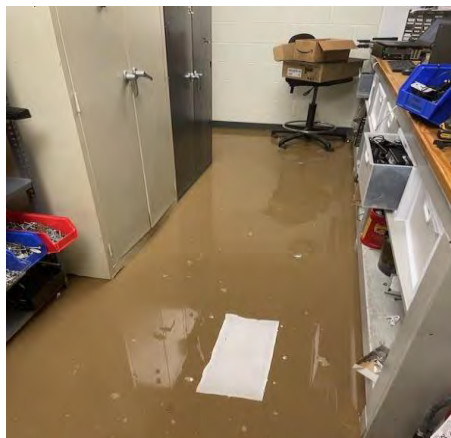
Auxiliary

- The Bookstore assisted 10,647 customers, which is a 9% increase over last August.
- Sales were \$684,054.33, down 2% from last year. This is primarily due to several instructors adopting inclusive access options for students which are lower cost options for course materials.
- Two of Rita Blitt's books are available in the bookstore for students, staff, and customers to learn more about her work as they enjoy her art that is displayed around campus.



FACILITY SERVICES – LOU ALFONSO, MAINTENANCE MANAGER/ INTERIM FACILITIES SERVICES DIRECTOR

- All electrical requirements, HVAC, controls required from Fire Marshall inspection were completed for Jewell elevator. The work to complete the installation of the elevator is scheduled for mid-October although the staff continues to request an accelerated schedule from the vendor, TK Elevator.
- August was a wet month for the area. Several areas on campus flooded including media services and three lower-level suites in Centennial Hall. Water extraction work is complete. Staff is collaborating with an outside architect and engineering firm to determine the underlying causes of the flooding and how to remedy the situations going forward. At Centennial Hall, the contractor is replacing the downspouts which had failed and contributed to the flooding.



- Completed installation of air handlers and HVAC controls in Upper PAC, Lower PAC, Lower Math, and Upper Science.
- Phase 2 of courtyard pond rehabilitation was completed and concrete was poured for a new outlet. Grading will be completed this week. Although the pond service primarily as storm water detention, it is a wonderful feature of the campus and the waterfall is now operational.



- Newly leased buses are fully licensed through City, County, State and Federal regulations.
- Completed removal of antiquated wall cooling units and made wall repairs in rooms 3401, 3402, 3404, 3406, and 3407 which were part of the Phase 4 of the Learning Spaces Initiative.
- Phase 5 of the Learning Spaces Initiative is complete which included updated furniture throughout main campus, automotive technology, and Pioneer Career Center.



Art Studio

Common area; Drafting tables & chairs in classroom #1 and chairs for classroom



Music Listening Lab



TEC 3 Auto Collision Classroom



Respiratory Therapy (Health Professions Building)



PAC Lobby

PCC Common Areas (4 main areas)



COLLEGE POLICE – ROBERT PUTZKE, CHIEF

- The Police Department provided coverage for the groundbreaking ceremony for the Kansas City Kansas Community Education, Health & Wellness Center at 646 State Avenue on September 8.
- New police cadet officer Juan Rozasatti will start the Kansas Law Enforcement Training Center in Hutchinson, KS on September 18 and attend thru January 12, 2024.
- The Police Department will provide coverage for Kansas Court of Appeals arguments hosted at TEC September 18 & 19.
- The Police Department will conduct CRASE (Citizens Response to Active Shooter Events) training September 12 from 9 – 11am in M118 (TEC) and September 26 from 9 – 11am in 2703 (main campus) for students, faculty, and staff. This training is provided throughout the year at all locations.
- The Police Department will conduct General Safety Training September 7 from 12 – 1pm in M118 (TEC) and September 20 from 9 – 10am in 2703 (main campus) for students, faculty, and staff.

Kansas City Kansas Community College
Monthly Financial Summary

August - YTD FY2024				
Summary: Net Position	Jul-23	Aug-23	Monthly Change	Comments
Total Assets	\$ 153,387,097	\$ 152,707,414	\$ (679,683)	
Total Liabilities	\$ 39,533,824	\$ 39,717,327	\$ 183,503	
Increase /(Decrease) in Net Position	\$ 113,853,273	\$ 112,990,087	\$ (863,186)	H1

Summary: Revenue and Expenses	Jul-23	Aug-23	Monthly Change	Comments
YTD Total Revenues	\$ 5,438,767	\$ 11,505,483		H2
YTD Operating Expenses	\$ 5,743,116	\$ 10,467,931		H3
Increase/(Decrease) in Net Revenue	\$ (304,349)	\$ 1,037,552		
Current Month - Burn Rate		\$ 4,724,815		Average monthly burn rate =\$7.6M

Highlights / Key Financial Initiatives	
H1	Net position decreased by approximately \$863,000 for a net position of \$112,990,087. Net position is the difference between assets (current and noncurrent assets) and liabilities (current and noncurrent liabilities). A positive net position demonstrates financial strength of an institution.
H2	In August, the College received approximately half of the state aid approved for the year or slightly more than \$5 million. Additionally another \$500,000 in tuition and fees was received related to the fall term.
H3	Supplies and expenses was one of the larger categories of expenditures in preparation of the beginning of the academic year. As a note, each August there is a negative accrual on the salary and benefits category related to 182 contract days faculty members whose work was completed in May (last fiscal year). Because these faculty members are paid over 12 months, the pay periods paid in July and early August are then expensed to the last fiscal year through the adjustment. A positive accrual is then posted each June at the end of the fiscal year, so essentially a net no change for the fiscal year. As a result, each August the salaries expenses are lower due to the negative accrual but will be reconciled at the end of this fiscal year in June.

Risks / Issues	
R1	Unemployment rates as of July 2023 for the State of Kansas is 3.1% and Wyandotte County's is 3.7%. Historically, lower unemployment rates trend with lower enrollment rates for community colleges as potential students are employed in the workforce, rather than enrolling in college for retooling. Additionally, this can impact the ability to recruit new employees to fill open positions as fewer potential candidates are available.
R2	The number of retirements and resignations due to job opportunities is a challenge facing the country as well as the metro area. Wyandotte County has the highest weekly wage in the state of Kansas, followed by Johnson and Leavenworth counties. Low unemployment and the availability of well paying jobs are contributing factors making it difficult for the College to obtain quality candidates for position openings. This has affected the police department, student affairs, and facilities in particular. Nationally there are reports that the turnover trends are slowing which will hopefully benefit the College as well.

KANSAS CITY KANSAS COMMUNITY COLLEGE							
STATEMENT OF REVENUES AND EXPENSES							
YTD AUGUST 2023							
		BUDGET	YTD	FORECAST	YTD	VARIANCE	PERCENT
		FISCAL YEAR	ACTUAL	FISCAL YEAR	ACTUAL	ACTUAL	USED ACTUAL
		FY 2024	8/31/2023	2024	8/31/2022	TO BUDGET	TO BUDGET
Operating Revenues:							
Student Tuition and Fees		\$ 10,005,336	\$ 4,583,196	\$ 10,005,336	\$ 4,620,652	\$ (5,422,140)	45.81%
Federal Grants and Contracts		10,730,729	109,334	\$ 10,730,729	63,079	(10,621,395)	1.02%
State Contracts		2,114,603	709,726	\$ 2,114,603	651,606	(1,404,877)	33.56%
Private Gifts, Grants & Contracts		330,000	-	\$ 330,000	-	(330,000)	0.00%
Auxiliary Enterprise Revenue		3,227,118	1,172,010	\$ 3,227,118	1,106,534	(2,055,108)	36.32%
Other Operating Revenue		391,500	91,453	391,500	197,771	(300,047)	23.36%
Total Operating Revenues		26,799,286	6,665,719	26,799,286	6,639,642	(20,133,567)	24.87%
Nonoperating Revenues (Expenses)							
County Property Taxes		56,253,307	-	56,253,307	1,466,583	(56,253,307)	0.00%
State Aid		10,130,330	5,065,165	10,130,330	5,179,792	(5,065,165)	50.00%
SB155 AID		3,200,000	-	3,200,000	-	(3,200,000)	0.00%
Investment Income		686,312	123,565	686,312	36,714	(562,747)	18.00%
Interest Expense on Capital Asset Debt		(1,094,726)	(348,966)	(1,094,726)	-	745,760	31.88%
Transfer from Capital Reserves		9,755,069	-	9,755,069	-	(9,755,069)	0.00%
Total Nonoperating Revenues		78,930,292	4,839,764	78,930,292	6,683,089	(74,090,528)	6.13%
Total Revenues		105,729,578	11,505,483	105,729,578	13,322,731	(94,224,095)	10.88%
Operating Expenses:							
Salaries & Benefits		47,281,200	5,805,456	47,281,200	6,217,033	(41,475,744)	12.28%
Contractual Services		3,239,640	439,451	3,239,640	439,739	(2,800,189)	13.56%
Supplies & Other Operating Expenses		14,347,050	3,159,205	14,347,050	3,238,198	(11,187,845)	22.02%
Contribution to Reserves (7% of revenue)		6,718,216	-	6,718,216	-	-	-
Utilities		2,105,153	346,394	2,105,153	356,035	(1,758,759)	16.45%
Repairs & Maintenance to Plant		8,952,250	513,428	8,952,250	66,618	(8,438,822)	5.74%
Scholarships & Financial Aid		8,621,000	34,743	8,621,000	67,767	(8,586,257)	0.40%
Strategic Opportunities		1,250,000	-	1,250,000	-	(1,250,000)	0.00%
Contingency		350,000	24,254	350,000	-	(325,746)	6.93%
Debt Service		3,110,000	145,000	3,110,000	-	(2,965,000)	4.66%
Rollover from FY23 to FY24 (\$7.8M federal funds)		9,755,069	-	9,755,069	-	-	-
Total Operating Expenses		105,729,578	10,467,931	105,729,578	10,385,390	(78,788,362)	9.90%
Increase/(Decrease) in Net Revenue		\$ -	\$ 1,037,552	\$ -	\$ 2,937,341	\$ (15,435,733)	
¹ \$150,476.09 of the strategic initiative funding utilized to date for the baseball turf, PAC lighting, audio mixer, PAC screens; expenses captured in applicable category. ² \$797,095.67 of the FY23 rollover funds spent to date; expenses captured in applicable category.							

KANSAS CITY KANSAS COMMUNITY COLLEGE
Information Regarding Net Position
YTD AUGUST 2023

Summary Statement of Revenue & Expenses

	FY2024 Actual	Annual Budget	FY2023 Actual	Annual Budget	FY2022 Actual	Annual Budget	FY2021 Actual	Annual Budget
Operating Revenues	\$ 6,665,719	\$ 26,799,286	\$ 6,639,642	\$ 24,861,785	\$ 9,397,110	\$ 34,420,330	\$ 7,703,636	\$ 26,816,600
Non-Operating Revenues, Net	4,839,764	78,930,292	6,683,089	64,014,032	5,185,362	57,762,262	5,194,682	57,320,243
Total Revenues	11,505,483	105,729,578	13,322,731	88,875,817	14,582,472	92,182,592	12,898,318	84,136,843
Operating Expenses	10,467,931	105,729,578	10,385,390	82,287,164	9,758,824	85,687,565	9,883,157	79,144,659
Increase/(Decrease) in Net Revenue	\$ 1,037,552	\$ -	\$ 2,937,341	\$ 6,588,653	\$ 4,823,648	\$ 6,495,027	\$ 3,015,161	\$ 4,992,184

Summary Statement of Net Position

	YTD FY2024	YTD FY2023	Unaudited Year-End FY2023
Assets			
Current Assets	\$ 75,272,097	\$ 62,241,280	\$ 83,625,023
Noncurrent Assets	77,435,317	73,595,416	77,435,318
Total Assets	\$ 152,707,414	\$ 135,836,696	\$ 161,060,341
Liabilities			
Current Liabilities	\$ 8,407,920	\$ 9,114,490	\$ 12,825,221
Noncurrent Liabilities	31,309,407	34,596,480	31,309,407
Total Liabilities	39,717,327	43,710,970	44,134,628
Net Position	112,990,087	92,125,726	116,925,713
Total Liabilities and Net Position	\$ 152,707,414	\$ 135,836,696	\$ 161,060,341

KANSAS CITY KANSAS COMMUNITY COLLEGE							
BANK BALANCES PER GENERAL LEDGER							
						YTD	PRIOR YEAR
FINANCIAL INSTITUTION		FUND NO.	FUND	CHECKING	INVESTMENTS	31-Aug-23	31-Aug-22
BANK OF LABOR		25	FEDERAL PROGRAMS	\$ 560,796		\$ 560,796	\$ 540,030
BANK OF LABOR		61	CAPITAL OUTLAY	\$ 4,949,892		\$ 4,949,892	\$ 3,340,571
BANK OF LABOR CD	¹	61	Investment		\$ 3,261,336	\$ 3,261,336	\$ 3,185,415
BANK OF LABOR		74	BOARD SCHOLARSHIP	\$ 558,638		\$ 558,638	\$ 364,607
LIBERTY BANK CD	²	n/a	Investment		\$ 510,866	\$ 510,866	\$ 509,108
COUNTRY CLUB BANK		13/14	ABE-CONT. EDUCATION	\$ 186,112		\$ 186,112	\$ 423,413
COUNTRY CLUB BANK		72	INCIDENTAL (AGENCY)	\$ 450,081		\$ 450,081	\$ 62,868
SECURITY BANK		11	GENERAL FUND	\$ 51,020,617		\$ 51,020,617	\$ 45,140,228
SECURITY BANK		15	TECHNICAL ED FUND	\$ 765,591		\$ 765,591	\$ 820,761
SECURITY BANK		16	STUDENT UNION	\$ 1,905,092		\$ 1,905,092	\$ 570,359
			(AUXILIARY SERVICES)				
SECURITY BANK		63	STUDENT HOUSING	\$ -		\$ -	\$ 2,800,875
			(CONSTRUCTION FUND)				
SECURITY BANK CD	³	n/a	Investment		\$ 3,500,000	\$ 3,500,000	\$ -
COMMERCE BANK CD	⁴	n/a	Investment		\$ 3,000,000	\$ 3,000,000	\$ -
UMB BANK *		17	PAYROLL	\$ -		\$ -	\$ -
TOTAL				\$ 60,396,819	\$ 10,272,202	\$ 70,669,021	\$ 57,758,235
* Payroll clearing account normally carries a \$-0- balance unless tax payment deadline falls after the close of the current month.							
¹ CD Maturity Date 12/27/2023 @ 4.65%							
² CD Maturity Date 3/5/2024 @ .33% (restructuring underway @ 3.58% for a 3 month CD to expire in December)							
³ CD Maturity Date 4/27/2024 @ 4.75%							
⁴ CD Maturity Date 11/13/2023 @ 5.05%							

Kansas City Kansas Community College										
Cashflow Analysis (General & TEC Funds)										
July 1, 2023 to June 30, 2024										
July 1, 2022 to June 30, 2023										
Month	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023	FY2024	FY2023
	Operational	Operational	Operational	Operational	Net	Net	Transfers	Transfers	Cash	Cash
	Cash	Cash	Cash	Cash	Change	Change	In/Out	In/Out	Balance	Balance
	Inflow	Inflow	Outflow	Outflow						
June									56,971,132	47,909,838
July	2,747,979	1,804,276	(5,698,660)	(6,759,717)	(2,950,681)	(4,955,441)	(77,186)	(147,514)	53,943,265	42,806,883
August	7,208,575	9,089,842	(9,365,632)	(6,009,394)	(2,157,057)	3,080,448		73,658	51,786,208	45,960,989
September	8,880,290	8,880,290	(9,832,678)	(9,832,678)	(952,388)	(952,388)			50,833,820	45,008,601
October	7,164,767	7,164,767	(11,545,519)	(11,545,519)	(4,380,752)	(4,380,752)			46,453,068	40,627,849
November	3,662,796	3,662,796	(7,679,758)	(7,679,758)	(4,016,962)	(4,016,962)			42,436,106	36,610,887
December	1,618,093	1,618,093	(6,718,546)	(6,718,546)	(5,100,453)	(5,100,453)			37,335,653	31,510,434
January	33,295,279	33,295,279	(7,725,449)	(7,725,449)	25,569,830	25,569,830			62,905,483	57,080,264
February	4,999,056	4,999,056	(7,393,650)	(7,393,650)	(2,394,594)	(2,394,594)			60,510,889	54,685,670
March	11,645,157	11,645,157	(8,968,330)	(8,968,330)	2,676,827	2,676,827			63,187,716	57,362,497
April	6,482,046	6,482,046	(11,842,653)	(11,842,653)	(5,360,607)	(5,360,607)			57,827,109	52,001,890
May	3,599,831	3,599,831	(8,110,805)	(8,110,805)	(4,510,974)	(4,510,974)			53,316,135	47,490,916
June	21,943,748	21,943,748	(12,463,532)	(12,463,532)	9,480,216	9,480,216			62,796,351	56,971,132
Totals	113,247,617	114,185,181	(107,345,212)	(105,050,031)	5,902,405		(77,186)	(73,856)		
Bold = Actual										
	9,956,554		(15,064,292)							
GL Balance	General Fund	\$ 51,020,617								
	TEC Fund	\$ 765,591								
		\$ 51,786,208								

KANSAS CITY KANSAS COMMUNITY COLLEGE
Debt Summary
YTD August 2023

Debt Issuance		Original Issue Date	Original Maturity Date	Original Principal Issued	Refinance Principal Issued	New Maturity Date	Balance 6/30/2023	Payments FY24 Amount	Less Interest	Balance 6/30/2024
COP-Capital Lease Oblig	¹	3/1/2014	5/1/2029	\$8,045,000	\$4,025,000	4/1/2026	\$1,930,000	\$669,840	\$59,840	\$1,320,000
	²	3/1/2020			\$11,095,000	4/1/2029	\$5,910,000	\$2,131,400	\$236,400	\$4,015,000
	³	3/1/2020			\$4,270,000	4/1/2029	\$4,200,000	\$562,730	\$102,730	\$3,740,000
Revenue Bond Oblig	⁴	1/27/2021	1/31/2053	\$19,840,000	NA	NA	\$19,840,000	\$842,931	\$697,931	\$19,695,000
				<u>\$27,885,000</u>	<u>\$19,390,000</u>		<u>\$31,880,000</u>	<u>\$4,206,901</u>	<u>\$1,096,901</u>	<u>\$28,770,000</u>

¹ Energy Efficiency Renovations

² Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

³ Refinance of future payments of 2010 (Jewell Center Renovations), 2013 (Technical Education Center), and 2014 (Energy Efficiency Renovations) Series

⁴ Student Housing

Predictive Model of Significant Annual Cash Flows - FY2024

Inflows			Outflows	
	Description	Amount	Description	Amount
July	State Aid - Disbursement 1	\$ 1,744,018	Insurance <i>(Annual Premium)</i>	(\$816,560)
	CyberSecurity	\$ 250,000		
	Apprenticeships	\$ 922,741		
	Technology	\$ 25,678		
	Capital Outlay	\$ 545,599		
August	State Aid - Disbursement 1	\$ 5,065,165	Rev Bond - P&I <i>(Principal and Interest)</i>	(\$842,931)
	Tiered	\$ 2,204,186		
	Non-tiered	\$ 2,860,979		
September	Tax Distribution	\$ 2,693,273	¹ Financial Aid Refunds COP - Interest on Debt <i>(Certificates of Participation)</i>	(\$3,150,000) (\$169,565)
	Current Tax	\$ 1,100,000		
	Heavy Truck	\$ 1,500		
	Motor Vehicle	\$ 1,276,773		
	Commercial Motor Vehicle	\$ 10,000		
	Motor Vehicle Excise	\$ 9,500		
	RV	\$ 5,500		
	Delinquent	\$ 290,000		
	Financial Aid Draw	\$ 3,300,000		
October	Tax Distribution	\$ 884,500	²	COP - Interest on Debt (\$29,920)
	Current Tax	\$ 3,500		
	Motor Vehicle	\$ 650,000		
	Commercial Motor Vehicle	\$ 4,000		
	RV	\$ 2,000		
	Delinquent	\$ 225,000		
	SB 155 Funding - Disb	\$ 3,200,000		
November				
December				
January	Tax Distribution	\$ 29,790,000		
	Current Tax	\$ 27,800,000		
	Heavy Truck	\$ 6,000		
	Motor Vehicle	\$ 900,000		
	Commercial Motor Vehicle	\$ 19,500		
	Motor Vehicle Excise	\$ 11,000		
	RV	\$ 3,500		
	Industrial Revenue Bonds	\$ 575,000		
	Delinquent	\$ 475,000		
	State Aid - Disbursement 2	\$ 5,065,165		
	Tiered	\$ 2,204,186		
	Non-tiered	\$ 2,860,979		
	February	Financial Aid Draw		
March	Tax Distribution	\$ 2,033,500	COP - P & I <i>(Principal and Interest)</i>	(\$2,524,565)
	Current Tax	\$ 1,300,000		
	Heavy Truck	\$ 3,500		
	Motor Vehicle	\$ 415,000		
	Commercial Motor Vehicle	\$ 100,000		
	RV	\$ 1,000		
	Delinquent	\$ 214,000		
April			COP - P & I	(\$639,920)
May				
June	Tax Distribution	\$ 20,852,034		
	Current Tax	\$ 19,374,534		
	Heavy Truck	\$ 2,000		
	Motor Vehicle	\$ 950,000		
	Commercial Motor Vehicle	\$ 27,000		
	RV	\$ 5,500		
	Industrial Revenue Bonds	\$ 223,000		
	Delinquent	\$ 270,000		

Tax distributions total estimated revenue of \$56,253,307. The breakdown by date is based on

¹ historical proportions of the funds distributed by the county.

Financial aid disbursements are based on total estimated revenue and historical proportions for fall

² and spring semesters.

[illegible]

BOARD OF TRUSTEES REPORT
HUMAN RESOURCES
SEPTEMBER 2023

Human Resources Summary

- The Human Resources Department filled the vacant executive assistant/HR specialist position.
- The Human Resources employment team participated in Learning and Labor: Job Starter Career Fair at Tonganoxie High School Chieftain Arena.
- Human Resources, in conjunction with Marketing & Institutional Image, is updating our external employment image to be more welcoming and promote our great benefits. Some enhancements we are targeting this month include:
 - A shorter, more streamlined application.
 - An updated employee benefits summary to advertise to potential applicants.
 - A frequently asked questions page to reduce issues when applying for positions.
 - An updated careers landing page that promotes KCKCC.
 -
- Human Resources held two professional development sessions this month. The training sessions were *Adapting to Change* and *Heartsaver CPR AED*.
- The Center for Equity, Inclusion, and Multicultural Engagement hosted an open house to share information about upcoming initiatives and introduce the team.

BOARD OF TRUSTEES REPORT

HUMAN RESOURCES

SEPTEMBER 2023

Human Resources Full Report

Human Resources

Human Resources is excited to announce that Joy Gruber will be joining our team as the executive assistant/HR specialist in the department. Joy's administrative experience and background will be an asset to the HR department.

Employment

In conjunction with Marketing, Human Resources is updating our external employment image to be more welcoming and promote our great benefits. Some enhancements HR is targeting this month include:

- A shorter, more streamlined application.
- An updated employee benefits summary to advertise to potential applicants.
- A frequently asked questions page to reduce issues when applying for positions.
- An updated careers landing page that promotes KCKCC.





We currently have 52 positions open and posted.

- 8 full-time faculty
- 19 full-time staff
- 11 part-time staff
- 14 adjunct faculty

The HR employment team participated in LCDC Learning and Labor: Job Starter Career Fair at Tonganoxie High School Chieftain Arena this month.



Employee Relations

Below is the employee count by college division and department for employees who have been approved to work remotely.

College Division	Employee Count
Academic Affairs	13
Educational Innovation	4

Executive Vice President	3
Human Resources	5
Information Services	11
Marketing and Institutional Image	4
Student Affairs	23
Total Count	63

Department	Employee Count
Academic Support	3
Admissions	6
Adult and Continuing Education	2
Automotive Collision Repair	1
Biology	1
Career and Technical Education	1
Center for Equity, Inclusion and Multicultural Engagement	1
Counseling and Advocacy	1
Health Professions	4
Human Resources	4
Information Services	11
Institutional Effectiveness	2
Library and Learning Services	1
Marketing	4
Online Education Services	2
Pioneer Center	1

Student Affairs	2
Student Accessibility	1
Social and Behavior Sciences	2
Student Success Center	13

Currently, the Human Resources Department has not received any reports of issues related to the remote work procedure. Over the next few weeks, HR will conduct surveys with employees and supervisors involved in the pilot program to gather additional information on how the remote work procedure is progressing and to identify any areas for improvement.

Training and Development

Professional development sessions for soft skills are being offered every month. *Active Listening* was offered in August. Eight participants attended. *Adapting to Change* will be offered in September.

PROFESSIONAL DEVELOPMENT EVENT FOR STAFF AND FACULTY

Adapting to Change
Presented by Sheila Joseph

- Identify the reasons for change
- Analyze our reactions to change
- Explore alternative reactions to change

Main Campus
Thursday, September 14, 10:00-11:00am
Monday, September 18, 2:30-3:30pm

Virtual
A working camera and microphone are required for the virtual session
Tuesday, September 26, 9:00-10:00am

TEC
Thursday, September 28, 3:00-4:00pm

Please contact sjoseph@kckccc.edu to register for this event, and indicate which session you wish to attend.

PROFESSIONAL DEVELOPMENT EVENT FOR STAFF AND FACULTY

Heartsaver CPR AED

presented by KCKCC Health Professions

Learn the skills needed to recognize cardiac arrest, get emergency care on the way quickly, and help a person until EMS arrives.

Heartsaver courses may be taken by anyone who wants to be prepared to act in an emergency.

Skills you will learn are:

- How to recognize when someone is in cardiac arrest.
- Chest compressions.
- Giving breaths with a barrier device.
- How to use an AED.

A certification card will be issued within 10 business days of the class.

Schedule:

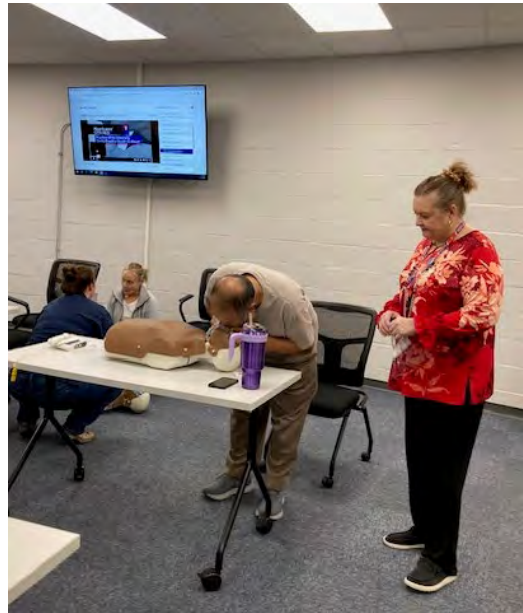
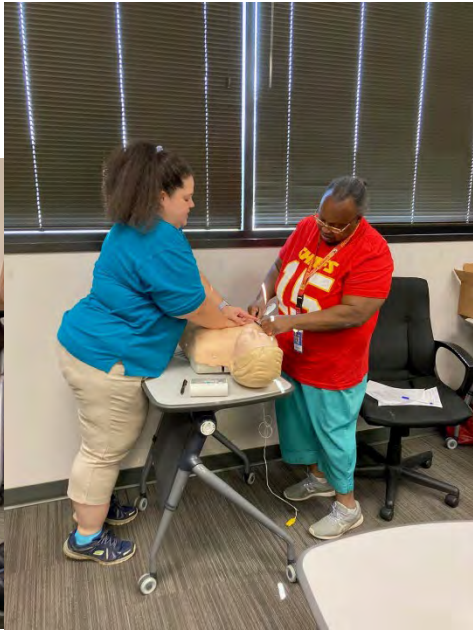
Main Campus:
Wednesday, September 6, 2023
10:00-11:30am
1:00-2:30pm

PCC
Thursday, September 7, 2023
1:30-3:00pm

TEC
Tuesday, September 12, 2023
3:00-4:30pm

Contact sjoseph@kckccc.edu to register for this event, and indicate which session you wish to attend. Space is limited and available on a first-come, first-served basis.

Heartsaver CPR AED is being offered by KCKCC Health Professions instructors as part of the **monthly professional development series**. Four sessions were offered – two on main campus, one at PCC, and one at TEC. Twenty-seven participants have attended and received their certifications as of the writing of this report.



Benefits

The Health and Benefits Fair is scheduled for September 27, 2023 from 8:00 to noon at TEC. Vendors will present to provide health tips, biometric screenings, flu shots, etc.

Center for Equity Inclusion and Multicultural Engagement

Operations

Training and Development:

- CEIM is preparing to launch a new Safe Zone training soon.
- CEIM facilitated training with the wrestling team for Introduction to Diversity, Equity, and Inclusion.
- CEIM trained with a health class to discuss Health Equity.

Assessment:

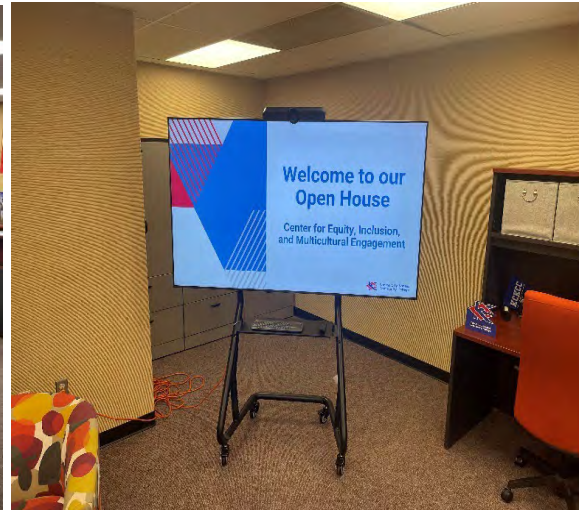
- The Co-curricular Assessment Plan was submitted to reflect new training and evaluation tools (survey and fill-in-the-blank quiz) for CEIM.
- The event feedback survey was completed (after any event).
- The CEIM feedback survey was completed (for any open feedback).

Hiring:

- CEIM hired Gabby Barrientos-Sanchez as our new student worker.
- CEIM hired Alejandro Alvarez Alonso as the new part-time administrative assistant.
- Both individuals are already making positive impacts through resource mining, social media, heritage month initiatives, and day-to-day office tasks.

Programming:

- Women's Equality Day Luncheon was a successful partnership and speaker presentation with Counseling and Women and Gender Advocacy.
- The Athletics Department is partnering with CEIM to organize food trucks and gameday announcements to raise awareness around DEI calendar dates soon.
- Mike Torres is moving forward on the ALL IN Campus Democracy Challenge with Student Affairs. Mike will be speaking at Constitution Day this year about Civic Engagement.
- The CEIM Open House had a great turnout with cabinet, student affairs, and offices throughout the college attending.



Community Initiatives

KC Biz Fest:

- Planning begins this month for KC BizFest 2024, taking place at JCCC.

Community College Roundtable:

- Mike is connecting this month with other DEI officers now that classes are back in session.

BOARD OF TRUSTEES REPORT, SEPTEMBER 2023

INFORMATION SERVICES DIVISION

Peter Gabriel, Chief Information Officer

HIGHLIGHTS

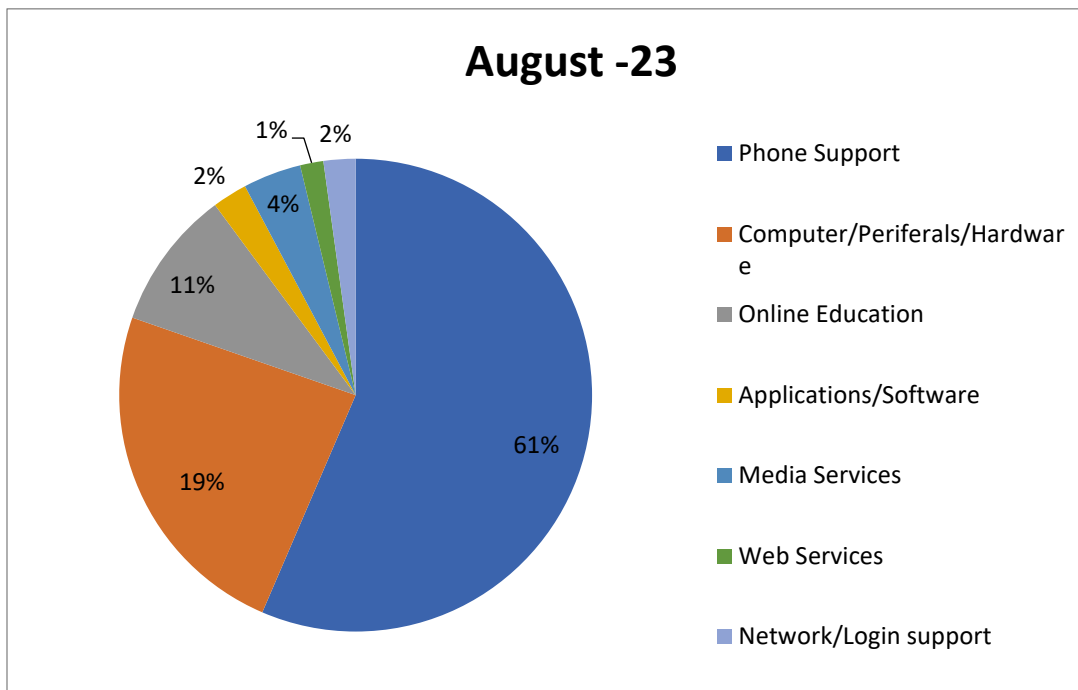
- Security Information and Event Management (SIEM) server implementation.
- Ethos Integration Project.
- Classroom teaching station and classroom machine monitor replacement.

ACADEMIC SUPPORT

- Headed four training sessions during Welcome Back Week.
- Participated in New Employee Orientation.
- Led a session with adjunct faculty on the technology available at Kansas City Kansas Community College.
- Facilitated the online Board Finance Committee meeting.
- Assisted in two Board of Trustees meetings.
- Assisted faculty and staff in creating and maintaining Microsoft Teams Forms and Bookings.
- Participated in Learning Management System (LMS) review to evaluate online learning systems.
- Completed an Excel seminar.
- Updated and maintained the college directory.
- Participated in Kansas City Kansas Community College's Professional Development Committee (KCKPDC) meetings.

COMPUTING SERVICES

- 415 tickets were issued during August - 352 tickets were resolved.
- The average time spent on each ticket was 2.45 days.
- 637 helpdesk calls were taken in August - the average time per call was 3.74 minutes.



MEDIA SERVICES

- Set up and recorded the monthly Board of Trustees Meeting. A broadcast copy was composed for Kansas City Kansas Community College's cable channel, and a video archival of the Board of Trustees Meeting.
- Set up Zoom for a virtual/hybrid Board of Trustees Meeting.
 - August 22, 2023, Board of Trustees Meeting:
 - Vimeo analytics: <https://vimeo.com/manage/videos/855147175/analytics>.
 - YouTube analytics: <https://www.youtube.com/watch?v=JzYfdxuUK9k>.
 - Facebook Analytics: <https://www.facebook.com/KansasCityKansasCommunityCollege/videos/661496816077342>.
 - Budget Hearing- special meeting:
 - Vimeo analytics: <https://vimeo.com/manage/videos/857592772/analytics>.
 - YouTube analytics: <https://www.youtube.com/watch?v=eEb5dBnfryQ>.
 - Facebook analytics: <https://www.facebook.com/KansasCityKansasCommunityCollege/videos/616869607273251>.
- Set up, recorded, and live-streamed the Monthly Board Finance Committee Meeting.
- Set up and recorded Convocation.
- Trained future instructors on the basics of teaching in a hyflex/hybrid class.
- Set up and recorded four open forums for the Director of Institutional Effectiveness.
- Set up, live-streamed, and recorded Master Contract Negotiations.
- Set up and recorded the Women's Equality Day Program.
- Setup and live-streamed Kansas City Kansas Community College's athletic events, including volleyball, women's soccer, and men's soccer analytics: https://vcloud.blueframetech.com/admin/analytics/client?page=agg&broadcastCrit=latest:archived,deletion:none,page:1,sort_by:date,sort_dir:DESC,date_range:08/10/2023%20to%2009/11/2023,date_timezone:America/Chicago.

NETWORK SERVICES

- Self-Service web application availability - 99%.
- Student Recruiter web app availability - 99%.
- Colleague UI availability - 99%.
- MyDotte web app availability - 99%.
- Email availability - 99%.
- Network switch and phone availability - 98%.
- Microsoft updates and security patches applied on one hundred and forty-seven servers.
- Upgrade of all computers to Windows 10 Version 22H2, currently at 80.1% completion.

- Monthly (or as needed) computer software updates in progress: Google Chrome, Mozilla Firefox, Microsoft Edge. The Google Chrome browser is updating to version 117.0.5938.63, Mozilla Firefox to version 117.0.1, and Microsoft Edge to version 116.0.1938.76.
- Domain Name System (DNS) security software is being installed on all Kansas City Kansas Community College's computers and is currently at 91.1% of completion.
- We have started to replace the monitors on the teaching stations at all locations, removing the square monitors and replacing them with 24" widescreen monitors. Once all the teaching station monitors have been replaced, we will replace any square monitors in the student classrooms, followed by employee workstations.
- The migration of our automation platform has been completed. The next step of the project with our vendor will be setting up the ability for us to automate tasks with employee account information from Colleague into Active Directory. The next meeting with the vendor is on 9/15/23.
- We are currently working with Ellucian to implement the Ethos Integration software. This software must be in place before we can move to the new version of MyDotte, called Ellucian Experience. The Ethos project should be completed by mid-October; we will meet with Ellucian to determine the migration schedule from MyDotte (also known as Ellucian Portal) to Experience.
- We have implemented a Security Information and Event Management (SIEM) server, the agent on our servers, and a workstation (to use as our baseline). The SIEM allows us to collect data on our devices to assess security configurations and settings against Center for Internet Security (CIS) benchmarks to identify and remediate vulnerabilities, misconfigurations, or deviations from best practices and security standards.

BUILDING SIGNAGE ADDENDUM purposefully

This Addendum is entered into as of the 19 day of September, 2023, by and between **Kansas City Kansas Community College**, a Kansas community college organized and existing under the laws of the State of Kansas, (“KCKCC”) and **Parkwood Day School of KCK, Inc.** d/b/a Little Leaders of KCK (“LITTLE LEADERS”).

WHEREAS, KCKCC and LITTLE LEADERS have entered into a Lease Agreement for the Use of and Operation of Childcare Facility to operate a childcare facility on the College Main Campus (“Facility”) which covers building signage in Paragraph 6.6; and

WHEREAS, the original KCKCC campus childcare center was constructed in 1983 under the direction of Dr. Marjorie Blank in her role as the KCKCC’s Dean of Students. Dr. Blank had a natural connection as a regional promoter of quality childcare services, and had thirty years of distinguished service to KCKCC as a faculty member, administrator, and strong advocate for students; and

WHEREAS, the KCKCC Board of Trustees has renamed the “Childcare Center” as the “Marjorie Blank Child Care Building” wishes to depict signage on the Facility in recognition of Dr. Marjorie Blank’s contributions, dedication, commitment, and distinguished service to KCKCC and her contributions to the community; and

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements contained herein, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Consistent with the Lease Agreement, Paragraph 6.6, signage will be permitted for the Facility that includes both the names “Little Leaders of KCK” and “Marjorie Blank Child Care Building”. (See Exhibit “A” on page three of this document)
2. The design and placement of the signage identifying the building as the “Marjorie Blank Child Care Building” has been mutually agreed upon by KCKCC with input from LITTLE LEADERS which clearly identify LITTLE LEADERS’s business and business name.
3. KCKCC will issue a public announcement and communicate the new building names to its stakeholders, including but not limited to KCKCC employees, students, alumni, media outlets and the wider community.
4. The term of this Building Signage Addendum will run concurrently with the term of the Agreement for the Use and Operation of Childcare Facility entered into between KCKCC and LITTLE LEADERS.
5. KCKCC and LITTLE LEADERS agree that the naming of the Facility will not be contrary to or will not alter the signage provision contained in Paragraph 6.6 of the Agreement

for the Use and Operation of Childcare Facility entered into between KCKCC and LITTLE LEADERS dated October 18, 2022.

6. KCKCC reserves the right to rename the building and seek an alternative building naming solution in the event a future childcare center operator believes that the duplicate naming of the Facility could impede upon its business operations.

IN WITNESS WHEREOF, KCKCC and LITTLE LEADERS have caused this Building Signage Addendum to be executed as of the day and year first above written.

Kansas City Kansas Community College

By:_____

[Typed/Printed Name and Title]

ATTEST:

Parkwood Day School of KCK, Inc. d/b/a Little Leaders of KCK

By:_____

[Typed/Printed Name and Title]

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EXHIBIT "A"

MUTUALLY AGREED UPON PLACEMENT OF BUILDING NAMING



Shared with LLoKCK July 24, 2023

**Kansas City Kansas Community College
Relocation Reimbursement Standards**

Kansas City Kansas Community College will reimburse new employees for relocation up to a maximum amount. The table below identifies the maximum amount by position type.

Position Type	Maximum Relocation Amount
President	As approved by Board of Trustees
Vice President or Chief Officer	\$15,000
Deans	\$7,500
Directors	\$3,500

Amounts that exceed the standards listed above must be approved by the College President and Board of Trustees.

Created: 10/18/2022

September 19, 2023

Requested Changes:

Position Type	Maximum Relocation Amount
President	As approved by Board of Trustees
Vice President or Chief Officer	\$20,000
Deans	\$10,000
Directors	\$5,000

Policy: 5.63

Relocation Assistance

Reference: Employee Category (5.51)

Purpose

To provide guidelines for allowable relocation expenses consistent with sound business practices and budgetary limitations.

Policy Statement

KCKCC may provide relocation assistance to eligible employees for eligible relocation experiences as described in this policy. Relocation assistance will only be offered to eligible employees.

All relocation requests must be approved by the President's Cabinet member that oversees the division and the President prior to the actual relocation or commitment to the new employee.

Eligible Employees

To attract the best qualified employees, newly hired administrators, typically from the dean/director level and up, who hold a full-time position or appointment and are relocating at least 50 miles from their previous residence. In extenuating circumstances, a member of the President's Cabinet may petition the President to provide relocation assistance to new employees in positions not defined above.

Reimbursement Amounts for Relocation Expenses

KCKCC will reimburse for eligible relocations expensed in accordance with the Relocation Reimbursement Standards.

Eligible Relocation Expenses

KCKCC will provide relocation assistance to an eligible employee for relocation expenses as described within this section.

Eligible relocation expenses include:

- 1) Commercial moving company costs
- 2) Charges for packing, crating, mailing, and/or shipping household goods, and other miscellaneous packing supplies
- 3) Rental truck costs
- 4) Cost of in-transit storage for up to 90 consecutive days
- 5) Shipment cost for vehicle(s), if not used in the move
- 6) Cost of meals for eligible employees and their dependents during travel in the relocation process, in accordance with current federal per diem rates for meals and incidental expenses
- 7) Travel and lodging costs from the old primary residence to the new residence, which may include:

- a. Actual gas cost, based upon receipts or current Internal Revenue Service (IRS) rates for personal or rental vehicles as indicated on the Relocation Request Form
 - b. Lodging in transit, based upon the current federal per diem rates for the cities involved
 - c. Airfare (coach only)
 - d. Rental car (economy only unless President Cabinet member or College President approval of a larger vehicle is documented in advance of the rental)
 - e. Transportation fees (such as tolls, Uber/Lyft, taxi, parking, etc.)
- 8) Household pet shipping charges
- 9) House hunting expenses (one trip only, not to exceed five days) which may include:
- a. Actual gas cost based upon receipts or current IRS rates for personal or rental vehicles
 - b. Lodging and meals based upon current federal per diem rates for the city involved
 - c. Airfare (coach only)
 - d. Rental car
 - e. Transportation fees (such as tolls, Uber/Lyft, taxi, parking, etc.)
 - f. Temporary housing assistance (will begin no earlier than when the employee arrives at KCKCC.)

Ineligible Expenses

Expenses not paid or reimbursed by KCKCC include (this is not an all-inclusive list):

- 1) Business trip expenses
- 2) Commuting expenses while living in temporary housing
- 3) Meals and travel costs incurred by laborers
- 4) Expenses incurred by persons not considered to be the employee's dependents for tax purposes
- 5) Costs related to immigration, such as passports, visas, etc.
- 6) Utility and telephone installation charges
- 7) Loss of security deposits

Taxation

The payment and/or reimbursement of all relocation expenses will be treated as taxable wages in accordance with applicable law, and subject to applicable tax withholdings.

Employee Repayment of Relocation Expenses

If an employee voluntarily leaves KCKCC employment for any reason or is involuntarily terminated within 18 months of the employee's hire date, the employee will be required to reimburse KCKCC for relocation assistance received.

Note: This section will not be included in the policy in the event maximum amounts need to be changed in the future. This document will be housed in the Human Resources Department.

Board Approved: 10/18/2022

Kansas City Kansas Community College - FY 2023-24 Board Goals

2024 Board Goals	Board Tasks/Actions to which policy recommendations should be made as needed
1. Support KCKCC Strategic Plan Priorities, Goals and Initiatives.	<p>1.1 Monitor strategic plan progress and meeting of Key Performance Indicators (KPIs).</p> <p>1.2 Monitor progress on HLC related activities that lead the College to eliminate any accreditation deficiencies.</p>
2. Monitor student progress and satisfaction.	<p>2.1 Review Kansas Board of Regents Performance Report for KCKCC institutional performance for Increases in the following: (See Annual Report –KBOR)</p> <ul style="list-style-type: none"> • first to second year retention rate of first-time fulltime college ready students; • number of certificates and degrees awarded; • percent of students employed or transferred; • success rate in non-developmental courses enrolled by students who were successful in developmental courses; • number/percentage of Hispanic students enrolled at KCKCC; and • fall to spring retention of non-college ready students. <p>2.2 Review results of student satisfaction surveys as they are conducted. - See report – Dr. Meiers – KCKCC.edu / Institutional Effectiveness.</p> <p>2.3 Receive reports on programs that historically serve underrepresented students.</p>
3. Monitor employee, student, and community data.	<p>3.1 Review data to determine the degree to which employee, student and community diversity compare.</p> <p>3.2 Receive data on ethnic, gender, and age diversity of applicant pools. Receive data on final hires in management, faculty, and staff positions.</p> <p>3.3 Actively monitor and support College efforts to further diversity and inclusion initiatives that create an environment that reflects our community.</p> <p>3.4 Stay informed of the number of students and employees impacted by current public health related trends of concerns.</p> <p>3.5 Monitor student enrollment trends and related fiscal impacts on the College and support necessary adjustments to the College's Academic Catalog.</p> <p>3.6 Review results of Employee Surveys.</p>

Kansas City Kansas Community College - FY 2023-24 Board Goals

(Continued)

<p>4. Further develop positive relationship with president to ensure success for the Board, the president, and the college.</p>	<p>4.1 Continue to provide assistance in connecting the president with the community in Wyandotte and Leavenworth Counties.</p> <p>4.2 Provide clear direction to the president as a unit not as individuals.</p> <p>4.3 Support president to ensure he is enabled to dedicate sufficient time to accomplish key strategic priorities.</p>
<p>5. Support strategies that ensure the long-term fiscal health, safety, and physical maintenance of the college.</p>	<p>5.1 Ensure that allocation of financial and human resources best serves students.</p> <p>5.2 Ensure a sustainable economic future for the college through policy adoption and monitoring, ongoing review of short and long-range budgets and expenditures, and supporting necessary adjustments to college class portfolio.</p> <p>5.3 Review capital outlay projects and expenditures and the deferred maintenance plan.</p> <p>5.4 Monitor and provide input to the president on faculty negotiations.</p> <p>5.5 Advocate on behalf of the College to maintain appropriate state and federal funding, grow philanthropic resources, provide high quality education and support services to the community while maintaining affordable student tuition.</p> <p>5.6 Support and monitor planned college expansion initiatives.</p> <p>5.7 Monitor / track advancement / completion of new college safety plan.</p>
<p>6. Create and maintain a high-functioning Board unit by adhering to principles of effective Boardship.</p>	<p>6.1 Conduct Board self-evaluation.</p> <p>6.2 Annually, familiarize, update and review Trustee Handbook to include ethics and conflicts of interest.</p> <p>6.3 Initiate and commit to continued Trustee professional development, for example, with expansion of budget and finance training.</p> <p>6.4 Create and provide a uniform Trustee Candidate and new Trustee orientation and mentorship process.</p> <p>6.5 Adhere to Trustee Conduct provision in the Trustee Handbook.</p>

Kansas City Kansas Community College - FY 2023-24 Board Goals

(Continued)

<p>7. Enhance image of the college in the community.</p>	<p>7.1 Enhance the College Mission and Vision through strategic advocacy with:</p> <ul style="list-style-type: none">• local, state and federal government entities;• individual community members and community/civic organizations; and• philanthropic entities. <p>7.2 Ensure development and distribution of annual report from the Board to the community.</p> <p>7.3 Engage and support the work of the KCKCC Foundation.</p> <p>7.4 Maintain a Community Engagement Plan.</p>
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Policy: 3.11

Fairness in Women's Sports

Purpose

To ensure compliance with the Kansas Fairness in Women's Sports Act.

Definitions

Biological Sex (as defined by Kansas Fairness in Women's Sports Act) - the biological indication of male and female in the context of reproductive potential or capacity, such as sex chromosomes, naturally occurring sex hormones, gonads and non-ambiguous internal and external genitalia present at birth, without regard to an individual's psychological, chosen or subjective experience of gender.

Policy Statement

Pursuant to House Bill 2238, interscholastic, intercollegiate, intramural or club athletic teams or sports that are sponsored by Kansas City Kansas Community College shall be expressly designated as one of the following based on biological sex:

- (1) Males, men or boys;
- (2) females, women or girls; or
- (3) coed or mixed.

Athletic teams or sports designated for females, women or girls shall not be open to students of the male sex.

As required by legislation, Colleges shall use information collected when individuals elect to participate on a team or in a sport to determine which gender team is appropriate for respective students. Should a dispute arise, colleges shall refer to the original birth or adoption certificate completed at or near the time of birth. If the original birth or adoption certificate is not available, documentation provided by a licensed physician indicating biological sex at birth may be utilized. If biological sex at birth is unable to be determined by the above means, the student shall be eligible to participate in male, men's, boys, coed, or mixed athletic activities only.

The College will also adhere to the provisions outlined in the National Junior College Athletic Association Constitution and By-Laws as long as the provisions are not in conflict with state law.

Board Approved: XX/XX/XXXX

Procedure: 3.11A

Fairness in Women's Sports

In compliance with the Fairness in Woman's Sports Act, the outlined procedures will be followed.

- The Department of Athletics shall use information collected on the pre-participation physical exam reflecting the sex identified at birth to determine which team is appropriate for respective students.
- Should a dispute arise, the Department of Athletics shall refer to the original birth or adoption certificate completed at or near the time of birth.
- If clarity is not achieved or if the original birth or adoption certificate is not available, the student shall produce documentation provided by a licensed physician indicating the biological sex of the student based upon an evaluation using current standard assessment protocols.
- If biological sex at birth is unable to be determined by any of the above means, the student shall be eligible to participate in male, men's, boys, coed, or mixed athletic activities only.
- The Director of Diversity, Equity, and Inclusion provides support and resources for students, faculty, and staff for situations that they are experiencing.

Created: XX/XX/XXXX

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KANSAS CITY
ST. LOUIS
OMAHA
SALT LAKE CITY

MEMORANDUM

TO: Dr. Shelley Kneuvean, Chief Financial Officer

FROM: Kevin M. Cowan

DATE: September 7, 2023

RE: Industrial Revenue Bonds for Kansas City Kansas Community College Student Housing Project

The following is a discussion of the background, purpose and process relevant to the issuance of Industrial Revenue Bonds (“IRBs”) by the Unified Government of Wyandotte County/Kansas City, Kansas (the “UG”) to acquire an interest in a student housing project (the “Project”) on the campus of Kansas City Kansas Community College (the “College”).

Industrial revenue bonds (“IRBs”) may be issued by the UG for the Project pursuant to the Economic Development Revenue Bond Act, as amended, K.S.A. 12-1740 *et seq.* (the “Act”). In this instance, industrial revenue bonds were and are necessary to qualify the Project for a sales tax project exemption, because the typical sales tax exemption upon which the College relies is not applicable or available for the “*erection, construction, repair, enlargement or equipment of buildings used primarily for human habitation,*” such as the Project. Under Kansas law, when a facility is to be acquired by the UG through the issuance of IRBs, the UG may apply for and receive an exemption from state and local sales taxes for all sales of property and services purchased for construction of such facility.

Because the Act provides that the IRBs may be issued for the purpose of acquiring facilities for “agricultural, commercial, hospital, industrial, natural resources, recreational development and manufacturing purposes,” and does not specifically reference educational purposes, we have advised that the College Foundation (the “Foundation”) be involved in the issuance of IRBs for the Project, rather than just the College, as Kansas courts have found similar foundations to have a “commercial” purpose, and therefore satisfy the requirements of the Act.

In late 2020, the Foundation applied to the UG for issuance of the IRBs. That application resulted in the adoption of a resolution of intent by the governing body of the UG on January 28, 2021, and subsequently resulted in a successful application by the UG to the Kansas Department of Revenue for a sales tax project exemption for the Project.

It was anticipated at the time of the late 2020 application to the UG that the College would issue its Auxiliary System Revenue Bonds to fund construction costs of the Project, and the College did issue those

bonds in early 2021, and the proceeds of those bonds have been applied to pay Project costs. With this separate financing for Project costs, the IRBs must be issued by the UG to acquire an interest in the completed Project.

With reference to the foregoing, and the need to have the Foundation be a party to the transaction, the IRB transaction for the Project will involve the UG accepting a leasehold interest in the Project from the College, in exchange for the issuance of the IRBs. The total amount spent on the Project is deemed to be the amount of the IRBs, as well as the amount paid to purchase the IRBs, and the College will be the owner and purchaser of the IRBs. No additional cash payments are required at closing of the IRB issue. The UG will then lease the Project to the Foundation under an IRB lease-purchase agreement, as required by the Act, and the Foundation will sublease the Project to the College, so that the College will still have an interest in the Project and continue to operate the Project.

In addition to the leases referenced above, other documents are prepared, including an agreement under which the College purchases the IRBs from the UG and an indenture under which Security Bank of Kansas City serves as bond trustee for the UG. The IRB itself will be represented by a single typewritten document signed by the UG's representatives and authenticated by the bond trustee.

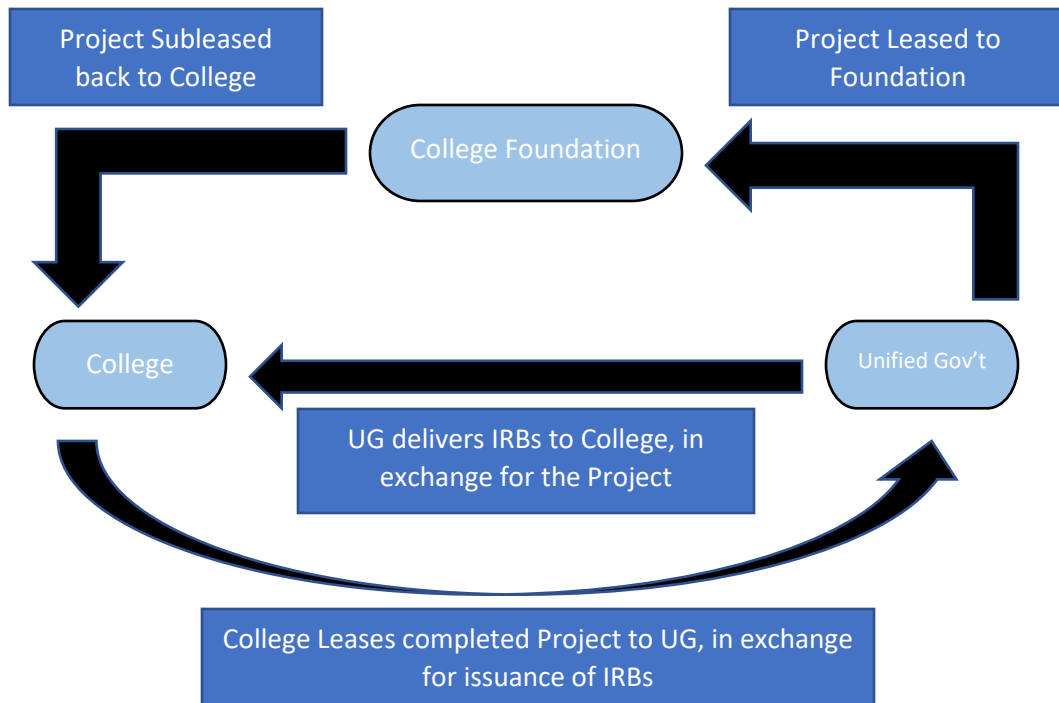
Because Kansas statutes and the Department of Revenue only require that IRBs be issued, rather than be issued and be outstanding for a certain period of time, it is proposed that the IRBs have a short maturity (June 1, 2024) and that the IRBs would be presented by the College for cancellation even sooner than that maturity date, so that all related IRB documents would terminate, and the College would then return quickly to the status quo of ownership and operation of the Project.

The actions necessary by the College Board of Trustees, which will be authorized by a single resolution, are to approve the leasing of the Project to the UG, the purchase of the IRBs, and the subleasing of the Project from the Foundation.

The actions necessary by the Foundation Board, which will be authorized by a single resolution, are to approve the leasing of the Project from the UG and the subleasing of the Project to the College.

Please contact me with questions or comments. Thanks!

FLOWCHART FOR IRB TRANSACTION



**EXCERPT OF MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF KANSAS CITY KANSAS COMMUNITY COLLEGE,
WYANDOTTE COUNTY, KANSAS
HELD ON SEPTEMBER 19, 2023**

The Board of Trustees of Kansas City Kansas Community College, Wyandotte County, Kansas met in special session at the usual meeting place in Kansas City, Kansas at 5:00 p.m., the following members being present and participating, to-wit:

Absent:

The Chairperson declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Thereupon, there was presented a Resolution entitled:

**RESOLUTION OF THE KANSAS CITY KANSAS COMMUNITY COLLEGE,
WYANDOTTE COUNTY, KANSAS BOARD OF TRUSTEES AUTHORIZING
THE COLLEGE TO ENTER INTO A SUBLEASE WITH THE KANSAS CITY
KANSAS COMMUNITY COLLEGE FOUNDATION, IN CONNECTION WITH
THE ISSUANCE BY THE UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS OF ITS TAXABLE INDUSTRIAL REVENUE
BONDS, SERIES 2023 (KANSAS CITY KANSAS COMMUNITY COLLEGE
FOUNDATION PROJECT); AND APPROVING THE EXECUTION OF
CERTAIN DOCUMENTS IN CONNECTION THEREWITH.**

Thereupon, Trustee _____ moved that said Resolution be adopted. The motion was seconded by Trustee _____. Said Resolution was duly read and considered, and upon being put, the motion for the passage of said Resolution was carried by the vote of the directors, the vote being as follows:

Aye: _____

Nay: _____

The Chairperson declared said Resolution duly adopted. The Resolution was then duly numbered Resolution No. ____, and was signed by the Chairperson and attested by the Secretary.

* * * * *

(Other Proceedings)

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* * * * *

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Board of Trustees of Kansas City Kansas Community College, Wyandotte County, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Secretary

RESOLUTION NO. _____

RESOLUTION OF THE KANSAS CITY KANSAS COMMUNITY COLLEGE, WYANDOTTE COUNTY, KANSAS BOARD OF TRUSTEES AUTHORIZING THE COLLEGE TO ENTER INTO A SUBLEASE WITH THE KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION, IN CONNECTION WITH THE ISSUANCE BY THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS OF ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2023 (KANSAS CITY KANSAS COMMUNITY COLLEGE FOUNDATION PROJECT); AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

WHEREAS, the Board of Trustees (the “Board”) of Kansas City Kansas Community College, Wyandotte County, Kansas (the “College”) has heretofore determined it to be necessary and desirable to undertake the acquisition, construction, equipping and furnishing of a student housing facility in Kansas City, Kansas on the main campus of the College (the “Project”); and

WHEREAS, the costs of the Project are to be financed from the proceeds of the Unified Government of Wyandotte County/Kansas City, Kansas Taxable Industrial Revenue Bonds, Series 2023 (Kansas City Kansas Community College Foundation Project) (the “Bonds”) and

WHEREAS, Board hereby finds that it is necessary and desirable in connection with the issuance of the Bonds to execute and deliver certain documents.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KANSAS CITY KANSAS COMMUNITY COLLEGE, WYANDOTTE COUNTY, KANSAS, AS FOLLOWS:

Section 1. The College shall execute, enter into and perform a certain Base Lease (the “Base Lease”) among the College and the Unified Government of Wyandotte County/Kansas City, Kansas (the “Unified Government”), relating to the leasing of certain real property upon which the Project is situated.

Section 2. The College shall execute, enter into and perform a certain Sublease Agreement (the “Sublease”) between the Foundation, as sublessor, and the College, as subtenant, relating to the subleasing, operation, use and maintenance of the Project.

Section 3. The Chairperson of the Board is hereby authorized and directed to execute the Base Lease and the Sublease (collectively, the “Bond Documents”) for and on behalf and as the act and deed of the College.

Section 4. The Chairperson of the Board is hereby authorized and directed to execute such certificates, documents, deeds or other instruments of conveyance, notices and other papers as may be reasonably necessary in connection with the Bond Documents and with the issuance by the Unified Government of the Bonds.

Section 5. The Chairperson of the Board and all of the employees and agents of the College, be and they are hereby authorized and directed to perform all such other acts and do such other things as may be

reasonably required in connection with the Bond Documents and in connection with the issuance of the Bonds, for and on behalf and as the act and deed of the College.

Section 6. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the Board of Trustees of Kansas City Kansas Community College, Wyandotte County, Kansas on September 19, 2023.

(SEAL)

Chairperson

ATTEST:

Secretary

RESOLUTION**A RESOLUTION REGARDING THE CONSUMPTION OF ALCOHOLIC LIQUOR
IN ACCORDANCE WITH K. S. A. 41-719 (i)**

WHEREAS, Kansas Statutes Annotated 41-719 (d) prohibits the consumption of alcoholic liquor on public property except where expressly permitted by law; and

WHEREAS, The Kansas City Kansas Community College (KCKCC) is authorized under Kansas law to exempt from the provisions of K. S. A. 41-719 (d) specified property which is under the control of the KCKCC Board of Trustees and which is not used for classroom instruction.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF KCKCC:

Section 1: KCKCC hereby exempts for Thursday, November 2, 2023,
from 5:00 p.m. to 8:00 p.m., the Multipurpose Room AA101 at the
Dr. Thomas R. Burke Technical Education Center (TEC),
from the requirement of K. S. A. 41-719 (d).

Section 2: This exemption is granted in connection with the holding of the
Kansas City, Kansas Public Schools – Reason to Believe Celebration.

**PASSED AND APPROVED by the Board of KCKCC in a meeting held
on September 19, 2023.**

BOARD OF TRUSTEES
KANSAS CITY KANSAS COMMUNITY COLLEGE

Signature_____

Board Chairperson
Print Name: Evelyn Criswell

Attest_____

Secretary
Print Name: Dr. Greg Mosier